

**Due to the COVID-19 concerns and social distancing recommendations, a virtual meeting is being offered. Participants wishing to speak on a topic should message the meeting moderator. All participants are asked to mute their individual computers at times when they are not speaking to minimize background noise. Join: <https://us02web.zoom.us/j/81934931915>*

NOTICE OF A REGULAR MEETING BONDURANT CITY COUNCIL JUNE 7, 2021

NOTICE IS HEREBY GIVEN that a Regular Meeting of the City Council will be held at 6:00 PM on June 7, 2021, in the Bondurant City Center, 200 Second Street, Northeast, Bondurant, Polk County, Iowa. Said meeting is open and the public is encouraged to attend.

AGENDA

1. Roll Call
2. Call to Order and Declaring a Quorum
3. Abstentions declared
4. Perfecting and Approval of the Agenda
5. Consent Agenda:

All items listed below are considered routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items unless a Council Member or citizen so requests, in which event the item will be removed from the Consent Agenda and considered separately.

- a. Approval of the City Council Meeting Minutes of May 17, 2021
- b. Receive and File - Planning & Zoning Commission Meeting Minutes of May 13, 2021
- c. Receive and File - Parks & Recreation Board Meeting Minutes of January 21, 2021
- d. Receive and File - Library Board Meeting Minutes of May 5, 2021 & Director's Report
- e. Claims List
- f. Applications for Council Approval
- g. Licenses and Permits for Council Approval
- h. Proclamation of Appreciation for the Bondurant Farmers Market during Fresh Fruit & Vegetable Month
- i. -Resolution awarding the contract for Demolition of Property at 3402 Grant St. South in the amount of \$25,550 (Commerce Crossings Infrastructure Project)
- j. -Resolution Executing Agreement of Consent for Crossing Company's Pipelines and Easements from Northern Natural Gas for the Commerce Crossings Project
- k. -Resolution Approving Purchase of Roadway Patching Equipment from

The Bondurant City Council maintains the right to waive the first and second readings of ordinances presented and may pass the third and final reading of the same ordinance within the same council meeting.

Any person with a disability who requires a modification or accommodation in order to participate in the meeting, or any person with limited English proficiency (LEP) who requires language assistance to communicate with the City Council during the meeting, should contact the City Clerk, (515) 967-2418 or shagan@cityofbondurant.com, no fewer than two business days prior to the meeting to enable the City of Bondurant to make reasonable arrangements to assure accessibility or language assistance for the meeting.

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PatchBox, LLC in the amount of \$8,109.80

- l. -Resolution approving Pay Request No. 7 for the Bondurant Library Expansion Project in the amount of \$409,338.23
- m. -Resolution approving Pay Request No. 8 for the Bondurant Library Expansion Project in the amount of \$373,172.83
- n. -Resolution approving Change Orders Totaling \$-11.61 for the 2021 Bondurant Community Library Expansion Project
- o. -Resolution approving Story Construction Pay Request No. 8 in the amount of \$50,458.11
- p. -Resolution approving Story Construction Pay Request No. 9 in the amount of \$45,114.30
- q. -Resolution approving Pay Request No. 5 for the Northeast Storm Sewer Public Infrastructure Project
- r. -Resolution approving Pay Request No. 4 with Ryan Companies for the Project Omega Phases 2 & 3 Offsite Improvements Construction Management Fee in the amount of \$16,226.48
- s. -Resolution approving Pay Request No. 5 for the 23rd St. SW & Shiloh Rose Parkway SW Public Infrastructure Improvement Project (Project Omega)
- t. -Resolution approving the Second (and Final) Reimbursement for Ryan Bondurant, LLC for Project Omega Public Improvement Project per Development Agreement
- u. -Resolution authorizing Notification regarding City Participation in the Central Iowa Water Trails System
- v. -Resolution Approving Purchase of Hydraulic Valve Turning Equipment from MacQueen Equipment in the amount of \$14,855.00
- w. -Resolution Adopting Cash Management & Internal Control Policy
- x. -Resolution approving various Job Descriptions for the City of Bondurant
- y. -Resolution approving the Municipal Employee Wages for the 2022 Fiscal Year, Excluding City Administrator, Emergency Services Paid Per Call and Library Staff
- z. -Resolution approving Fiscal Year 2022 Wage Schedule for the Bondurant Emergency Services Staff
- aa. -Resolution approving Extension for Temporary Outdoor Service Area

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Permit Program for Temporary Restaurant Occupancy Limitation Relief
as a Result of the COVID-19 Pandemic Through Calendar Year 2021

6. Guests requesting to address the City Council
7. Presentations & Reports
 - a. Polk County Sheriff's Report
 - b. Hubbell Top Farms (Revised Plan)
8. **Public Hearing**
 - a. Public Hearing on Proposed Development Agreement with Bondurant Commercial, LLC
 - b. Public Hearing on Plans, Specifications, Form of Contract, and Estimate of Cost for Bids for Commerce Crossing Development Public Improvement Phase 2 Project
9. Action Items
 - a. -Resolution approving Development Agreement with Bondurant Commercial, LLC, Authorizing Annual Appropriation Tax Increment Payments and Pledging Certain Tax Increment Revenues to the Payment of the Agreement
 - b. -Resolution approving Plans, Specifications, Form of Contract, and Estimate of Cost for Commerce Crossing Development Public Improvement Phase 2 Project
 - c. -Resolution approving the Award of Construction Contract for Commerce Crossing Development Public Improvements Phase 2 Project to Concrete Technologies Inc. in the amount of \$1,963,849.83
 - d. -Resolution approving Professional Services Agreement with FEH for Fire Station Remodel/Addition (Conceptual Planning)
 - e. -(First Reading) Ordinance amending the Code of Ordinances of The City of Bondurant, Iowa, by amending Chapter 19, City Treasurer
10. Discussion Items -
 - a. AP Automation
 - b. Central Iowa Code Consortium
11. Reports / Comments and appropriate action thereon:
 - a. Mayor
 - b. Council Members

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- c. Administrator
- d. Directors
- 12. **Closed Session**- Pursuant to Iowa Code 21.5.1(j) to discuss property acquisition and 21.5.1(c) potential or pending litigation
- 13. Adjournment

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BONDURANT CITY COUNCIL
Minutes
May 17, 2021
Bondurant City Council

1. Roll Call

Present: Mayor Curt Sullivan, Council Member Bob Peffer, Council Member Tara Cox, Council Member Doug Elrod, Council Member Wes Enos, Council Member Angela McKenzie

Absent: None.

City Officials Present: City Administrator Marketa Oliver, City Clerk Shelby Hagan, Finance Director Jene Jess, Public Works Director John Horton, Fire Chief Aaron Kreuder, Library Director Jill Sanders

2. Call to Order and Declaring a Quorum

Mayor Sullivan called the meeting to order at 06:03 PM and declared a quorum.

3. Abstentions declared

None.

4. Perfecting and Approval of the Agenda

Motion by Enos, seconded by Peffer, to approve the agenda. Vote on Motion 5-0. Motion carried.

5. Consent Agenda:

All items listed below are considered routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items unless a Council Member or citizen so requests, in which event the item will be removed from the Consent Agenda and considered separately.

a. Approval of the City Council Meeting Minutes of May 3, 2021

b. Approval of the Planning & Zoning Commission Meeting Minutes of April 15, 2021

c. Approval of the Library Board Meeting Minutes of April 7, 2021 & Director's Report

d. Claims List & Treasurer's Report

e. Applications for Council Approval

- f. Licenses & Permits for Council Approval
- g. Proclamations
- h. R-210517-115-Resolution approving Pay Request No. 5 for the Grant/2nd Street Turn Lane Project
- i. R-210517-116-Resolution approving Pay Request No. 6 for the Grant/2nd Street Turn Lane Project
- j. R-210517-117-Resolution approving Certificate of Completion and Acceptance of Infrastructure Improvements for the Grant St./2nd St. NW Turn Lanes Project to OMG Midwest dba/ Des Moines Asphalt and Paving
- k. R-210517-118-Resolution approving Pay Request No. 4 for the 2020 Washington Street Deceleration Lane Project
- l. R-210517-119-Resolution approving Pay Request No. 4 for the Northeast Storm Sewer Public Infrastructure Project
- m. R-210517-120-Resolution approving Invoice for Pleasant Street, SE Asphalt Paving Project
- n. R-210517-121-Resolution approving Pay Request No. 1 for the Main Street Storm Sewer Extension Project
- o. R-210517-122-Resolution approving Pay Request No. 3 with Ryan Companies for the Project Omega Phases 2 & 3 Offsite Improvements Construction Management Fee in the amount of \$18,169.16
- p. R-210517-123-Resolution approving Pay Request No. 2 to Shive-Hattery for the Professional Services Agreement for Commerce Crossings Development Public Improvements Project
- q. R-210517-124-Resolution approving Pay Request No. 4 for the 23rd St. SW & Shiloh Rose Parkway SW Public Infrastructure Improvement Project

r. R-210517-125-Resolution approving the 2021 Tropical Sno Lease

s. R-210517-126-Resolution Setting a Date of Meeting at Which it is Proposed to Approve a Development Agreement with Bondurant Commercial, LLC, Including Annual Appropriation Tax Increment Payments

t. R-210517-127-Resolution Eliminating Fees for Certain Equipment Rentals

Council recommends City Staff close the street and erect the barricades rather than the business.

Motion by Enos, seconded by Pepper, to Approve the Consent Agenda.
Roll Call: Ayes: Cox, Elrod, Enos, McKenzie, Pepper. Nays: None.
Absent: None. Motion carried 5-0.

6. Guests requesting to address the City Council
None.

7. **Public Hearing**

a. Regarding Amending the Current Budget of the City of Bondurant for the Fiscal Year Ending June 30, 2021

Mayor Sullivan opened the public hearing at 6:20 p.m.

City Administrator Oliver explained the amendment. Council Member Pepper questioned public safety increase.

Mayor Sullivan closed the public hearing at 6:22 p.m.

b. Proposed Amendment to the Bondurant Urban Renewal Area

Mayor Sullivan opened the public hearing at 6:22 p.m.

City Administrator Oliver explained that the Urban Renewal Amendment is in regards to the Commerce Crossings Project, and that a consultation meeting was held and there were no objections. Council Member Elrod questioned the land swap, and if it was included.

Mayor Sullivan closed the public hearing at 6:24 p.m.

8. **Action Items**

a. R-210517-128-Resolution approving the Amendment of the Current Budget of the City of Bondurant for the Fiscal Year Ending June 30, 2021

Motion by Enos, seconded by Pepper, to Approve RESOLUTION NO. 210517-128. Roll Call: Ayes: Cox, Elrod, Enos, McKenzie, Pepper. Nays: None. Absent: None. Motion carried 5-0.

- b. R-210517-129-Resolution to Declare Necessity and Establish an Urban Renewal Area, Pursuant to Section 403.4 of the Code of Iowa and Approve Urban Renewal Plan Amendment for the Bondurant Urban Renewal Area
Motion by Enos, seconded by Pfeffer, to Approve RESOLUTION NO. 210517-129. Roll Call: Ayes: Cox, Elrod, Enos, McKenzie, Pfeffer. Nays: None. Absent: None. Motion carried 5-0.
 - c. O-210517-206 -Ordinance Providing for the Division of Taxes Levied on Taxable Property in the May, 2021 Addition to the Bondurant Urban Renewal Area, Pursuant to Section 403.19 of the Code of Iowa
Motion by Enos, seconded by Cox, to waive the first and second reading, and approve the third and final reading of ORDINANCE NO. 210517-206. Roll Call: Ayes: Cox, Elrod, Enos, McKenzie, Pfeffer. Nays: None. Absent: None. Motion carried 5-0.
 - d. R-210517-130-Resolution approving acceptance for the 23rd Street SW and Shiloh Rose Pkwy SW Public Improvements Project Phase 1
Motion by Enos, seconded by Elrod, to Approve RESOLUTION NO. 210517-130. Roll Call: Ayes: Cox, Elrod, Enos, McKenzie, Pfeffer. Nays: None. Absent: None. Motion carried 5-0.
 - e. R-210517-131-Resolution approving the site plan for the Sales of Fireworks
Motion by Pfeffer, seconded by Enos, to Approve RESOLUTION NO. 210517-131. Roll Call: Ayes: Cox, Elrod, Enos, McKenzie, Pfeffer. Nays: None. Absent: None. Motion carried 5-0.
 - f. R-210517-132-Resolution ordering construction and notice of Public Hearing on Plans, Specifications, Form of Contract, Estimate of Cost, and Directing the Advertisement for Bids for Commerce Crossing Development Public Improvement Phase 2 Project.
Motion by Enos, seconded by Elrod, to Approve RESOLUTION NO. 210517-132. Roll Call: Ayes: Cox, Elrod, Enos, McKenzie, Pfeffer. Nays: None. Absent: None. Motion carried 5-0.
 - g. R-210517-133-Resolution regarding Shiloh Rose Business Park Plat 2 Final Plat
Assess Lot A/6 for the future trail installation.
Motion by Elrod, seconded by Enos, to Approve RESOLUTION NO. 210517-133. Roll Call: Ayes: Cox, Elrod, Enos, McKenzie, Pfeffer. Nays: None. Absent: None. Motion carried 5-0.
9. Discussion Items -
- a. ICON (Formerly CIWT)
Decision by June 15th.
Oliver - 28E modified the weight which decreased the amount Bondurant

would be contributing due to the access to the water trail, representative on the board, marketing, trail markers, guarantee a certain number for the first year due to the unknown number of participation from cities.
Elrod - Discussion with Grimes City Council Member, same provision as DART - waiting period if City decides to leave the 28E
Sullivan - resolution for consideration.

10. Reports / Comments and appropriate action thereon:

- a. Mayor
None.
- b. Council Members
Peffer - Parks & Recreation Board this Thursday.
Enos - MWA this week, no update from BRAVO, Legislature is about to adjourn, questioned signature requirement for upcoming local election.
Cox - EPIC, BDI & Chamber update.
Elrod - Fishing Pier at Petocka.
McKenzie - WRA meets tomorrow, Abbie's patio inquiry, vacation next meeting, questioned the Des Moines Water Works announcement regarding the drought.
- c. Administrator
CDC guidelines regarding masks, met with architect and engineer regarding a potential new fire station.
- d. Directors
Horton - New meter installs, landscape work at the City's entrances, cemetery clean up for Memorial Day Weekend, Spring Clean Up update, downtown cluster box update, detention pond near Bluejay Landing update.
Sanders - Submitted a Prairie Meadows Grant, received a Facebook Grant, Summer Reading Program sign-ups have begin, Library Project update.
Jess - None.
Kreuder - Department update, storm sirens update.
- e. City Attorney
Absent.

11. **Closed Session**- Pursuant to Iowa Code 21.5.1(j) to discuss property acquisition and 21.5.1(c) potential or pending litigation
Deleted.

12. Adjournment

Motion by Peffer, seconded by Cox, to adjourn the meeting at 7:25 p.m.
Vote on Motion 5-0. Motion carried.

**Due to the COVID-19 concerns and social distancing recommendations, a virtual meeting was offered.*

Shelby Hagan, City Clerk

ATTEST:

Curt Sullivan, Mayor

I, the understated Mayor of the City of Bondurant, Polk County, Iowa, hereby certify that the foregoing is a true and accurate copy of proceedings had and done by the City Council on May 17, 2021, that all the subjects included in the foregoing proceedings were contained in the agenda for the meeting kept continually current and readily available for the public inspection at the Office of the City Clerk; that such subject were contained in said agenda for at least twenty-four hours prior to said meeting and the said minutes from which the foregoing proceedings have been extracted were in written form and available for public inspection within ten business days and prior to the next convened meeting of said body.

Curt Sullivan, Mayor

Bondurant Planning and Zoning Commission
Minutes
May 13, 2021

1. Call to Order
Commission Member Cuellar called the meeting to order at 06:02 PM.
2. Roll Call

Present:	Commission Member Karen Keeran, Commission Member Andy Mains, Commission Member Brian Clayton, Commission Member Torey Cuellar, Commission Member Kristin Brostrom
Absent:	Commission Member Wes Hoyer
City Officials Present:	City Administrator Marketa Oliver, City Clerk Shelby Hagan
3. Perfecting and Approval of the Agenda
Motion by Commission Member Mains, seconded by Commission
Member Clayton, to approve the Agenda. Vote on Motion 5-0. Motion
carried.
4. Approval of Minutes
Motion by Commission Member Mains, seconded by Commission
Member Clayton, to approve the April 15, 2021 minutes. Vote on Motion
5-0. Motion carried.
 - a. April 15, 2021 Planning & Zoning Commission Meeting Minutes
5. Guests requesting to address the Planning and Zoning Commission
None.
6. Action Items
 - a. PZ-210513-09-Consideration of Recommendation of May 2021 Urban
Renewal Plan Amendment
Motion by Commission Member Clayton, seconded by Commission
Member Mains, to recommend approval of the Urban Renewal Plan
Amendment and updating the District. Roll Call: Ayes: Commission
Member Clayton, Commission Member Mains, Commission Member
Cuellar, Commission Member Keeran, Commission Member Brostrom.
Nays: None. Absent: Commission Member Hoyer. Motion carried 5-0.
 - b. PZ-210513-10-Resolution of Recommendation approving the site plan
for the Sales of Fireworks

Motion by Commission Member Brostrom, seconded by Commission Member Mains, to Approve RESOLUTION NO. 210513-10. Roll Call: Ayes: Commission Member Clayton, Commission Member Mains, Commission Member Cuellar, Commission Member Keeran, Commission Member Brostrom. Nays: None. Absent: Commission Member Hoyer. Motion carried 5-0.

c. PZ-210513-11-Resolution regarding Shiloh Rose Business Park Plat 2 Final Plat

Commission Member Clayton questioned stormwater retention. Chris Bauer, Shive-Hattery, presented comments regarding the stormwater and drainage of the property. Commission Member Brostrom questioned sidewalks and future installment. Commission Member Clayton also questioned sidewalks and the funding. City Administrator Oliver recommended to make the adjustments pertaining to the sidewalks in the resolution for Council approval.

Subject to further comments received during the Commission meeting, staff recommends approval of the Shiloh Rose Industrial Park Plat 2 Final Plat, subject to the following Code clarification items being addressed:

1. That this final plat approval also includes waiver of review of the preliminary plat.
2. That approval of the Shiloh Rose Industrial Park Plat 2 Final Plat includes waiver of the sidewalk installation requirement along the Franklin Street SW/NE 64th Street right-of-way, as a future trail will be constructed in this right-of-way if/when a logical connection exists and that the Developer be required to put money in escrow for the five-foot sidewalk along 64th Street that will contribute to the cost of the trail. (Please note that I recommend that this language read that the cost of the five-foot sidewalk be assessed to the lot owner when the trail is developed, because the timeline is unknown for trail development and today's cost would be much less than future construction.)
5. That should there be any additional easement needs noted by private utilities, the final plat must be updated to reflect any updated easements.

Motion by Commission Member Clayton, seconded by Commission Member Mains, to Approve RESOLUTION NO. 210513-11 with the above recommendations. Roll Call: Ayes: Commission Member Clayton, Commission Member Mains, Commission Member Cuellar, Commission Member Keeran, Commission Member Brostrom. Nays: None. Absent: Commission Member Hoyer. Motion carried 5-0.

7. Reports / Comments and appropriate action thereon:

a. Commission Members

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Brostrom - None.

Keeran - Questioned the Dee Street Deceleration Lane.

Clayton - Questioned Jr. High Turn Lanes, turn lanes in sizeable developments.

Mains - Questioned Casey's Site Plan.

- b. Commission Chair
None.
- c. Planning & Community Development Director
Absent.
- d. Administrator
Upcoming pre-application meetings.
- e. City Council Liaison
Absent.

8. Adjournment

Motion by Commission Member Mains, seconded by Commission Member Clayton, to adjourn the meeting at 6:19 p.m. Vote on Motion 5-0. Motion carried.

City of Bondurant

BONDURANT PARKS AND RECREATION BOARD MINUTES

Meeting 21-1

NOTICE IS HEREBY GIVEN that a Regular Meeting of the Bondurant Parks and Recreation Board was held at 6:00 p.m., on Thursday, January 21, 2021 at Bondurant City Hall, 200 2nd St NE, Bondurant, Polk County, Iowa. Said meeting was open and the public is encouraged to attend.

1) Roll Call

Board Present: Board Vice Chair Marian Collison
Board Member Emily Karwoski
Board Member Dennis Lyman
Board Member Nic Robinson
Board Member Tessa Simpson

City Officials: City Council Member Bob Pepper
City Administrator Marketa Oliver
Communications and Events Nicole Van Houten

2) Call to Order and Declaring a Quorum

Board Member Collison called the meeting to order at 6:06 p.m. A quorum was present.

3) Abstentions Declared

Board Member Joe Miller

4) Perfecting and Approval of Agenda

Board motion to recommend Council approval by Robinson, second by Lyman. **Ayes: 5 Nays: 0 Motion Passed.**

5) Approval of Minutes 20-11

Board motion to recommend Council approve Minutes 20-11 by Robinson, second by Lyman. **Ayes: 5 Nays: 0 Motion Passed.**

6) Guests Requesting to Address the Parks Board

1. **Mike McKinney, Bondurant Little League President** – seeking update on the additional future city-funded parking that was included in the proposal when land acquisition and soccer fields were added to Bondurant Recreation Sports Complex (BRSC). The Little League and Soccer Club season overlaps during the spring season along with the growth of both clubs may cause a parking problem. Bondurant Little League has been experiencing parking issues for the past 3 years at BRSC; even before the land acquisition.

Bondurant Little League executive board seek city approval for temporary parking between Field 1 and Field 6. Bondurant Soccer Club is using the North ditch of Jr. Haines Parkway, which they have had filled in and prepped. Can additional parking be constructed?

- **The additional parking on the proposal is a capital project that is planned for budgeting in CY 2024.**
- **The city has recently invested approx. 1.2 M into BRSC for the land acquisition and addition of soccer fields.**
- **There is currently a lease agreement to harvest hay on a section of the acquired land until the land is developed.**
- **The temporary parking between Field 1 and Field 6 is allowed per city administration. City public works department will investigate filling the sand volleyball court on the west end of Lake Petocka and allow overflow parking for the Bondurant Little League – it is strongly encouraged that the Little League have a volunteer direct traffic to better manage parking.**
- **All grant opportunities will be shared with the Bondurant Little League to try and expedite the additional parking capital project.**

7) Old Business

1. None

8) New Business

1. Review Park and Recreation Board applicant to fill vacancy.

A motion was made to recommend to Council to appoint Seth Williams by Board Member Robinson, second by Board Member Lyman.

2. Park and Recreation Board motioned to set Board Member Chair.

A motion was made to nominate Dennis Lyman as Chair by Board Member Robinson, second by Vice Chair Member Collison.

3. Park and Recreation Board motioned to set Board Member Vice Chair.

A motion was made to nominate Marion Collison as Vice Chair by Robinson, second by Chair Member Lyman.

4. City Park Master Plan RFP Review

A motion was made to recommend hiring RDG to produce a City Park Master Plan to City Council by Board Member Chair Robinson, second by Board Member Karwoski

5. Park and Recreation Board motioned to seek Eagle Park Master Plan RFPs.

A motion was made by Board Member Robinson, second by Board Member Karwoski

9) Reports and Comments:

1. Communication and Events Specialist: 2020 Park and Recreation Annual Report; Youth Basketball Event Report; Holiday Cookie Sales Event Report; Christmas in Bondurant Event Report; Recycled Art Robot Event Report; Joshua Rose Eagle Scout Project Update.
2. Board Members - None
3. City Administrator - RFP for the Mini-City Park Master Plan; Hwy 65 Underpass Progress; Central Park Concept/Bondurant Regional Commercial Master Plan; Library addition on schedule; Post Office to move and the demolition of the building will start as early as the end of this month.
4. City Council Liaison - None

10) Adjournment

A motion was made by Board Member Robinson, second by Board Member Karwoski to adjoin the meeting.
Ayes: 5 Nays: 0 Motion Passed.

Board Member Vice Chair Collison adjourned the meeting at 7:52 p.m.

ATTEST:

Nicole Van Houten
Communications and Events

Marion Collison
Board Vice Chair

Meeting Minutes
Bondurant Community Library | Library Board of Trustees
Wednesday, May 5, 2021

1. **Roll Call:** *Members Present:* Pat Kaura, Sue Ugulini, Craig Campbell, Craig Kinrade, Josh Byrant, Julie Bergeson and Jen Keeler. Library Director Sanders and Assistant Director Klinker-Feld were also present.
2. **Call to order:** Meeting called to order by President Kaura.
3. **Guests present:** Clint Jensen, Story Construction Management
4. **Perfecting and Approving the Agenda:** Motion to approve the agenda by Ugulini, seconded by Campbell. Motion carried.
5. **Capital Improvement Project:** Mr. Clint Jensen [Story Construction Management] provided detailed updates on the capital improvement project, necessary change orders and current budget information. The final move is scheduled for the week of July 2nd.
 - a. **Discussion/Decision Application and Certificate for Payment:** Motion to approve payment for the month of April by Bryant, seconded by Kinrade. Motion carried
 - b. **Discussion/Decision Change Orders:** Motion to approve change orders by Ugulini, seconded by Keeler. Motion carried
6. **Consent Agenda:**
 - a. Minutes of past meeting
 - b. Financial Report
 - c. Approve Warrant list / authorize expenditures
 - d. Staff Report
 - e. Director's Report
 - f. Statistics Review

Motion to approve the above consent agenda by Bergeson, seconded by Campbell.
Motion carried.
7. **Public Comments:** None
8. **Library Foundation Update:** The foundation met in April January to discuss future fundraising, including cookbook and t-shirt sales. Foundation asked the Board for feedback regarding naming rights for donations. Foundation will develop a "menu" of donor levels/options for Board to consider. Friends of the Library group received tax-exempt status.
9. **City Council Liaison Report:** None.
10. **Old Business:** None

10. New Business:

- a. Review Social Networking Policy.** Motion to approve by Bryant, seconded by Ugulini. Motion carried.
- b. Open Access Policy.** Motion to approve by Bryant, seconded by Campbell. Motion carried.
- c. Discussion of Chris Vance Artwork.** Examples of artwork presented to Board for review. Director Sanders will work with Mr. Vance for final product.
- d. Ilovelibraries article.** The American Library Association campaign #librarytiktok featured BPL.

11. Board President Items: None.

12. Adjournment: Motion to adjourn by Bergeson, seconded by Campbell. Motion carried.

Next Meeting: Wednesday, June 2, 2021

Librarian items May 2021



- We have been advised by our furniture supplier that there will be a delay in some of the furniture. Primarily the YA seating and one set of seating in the south and east study room. They are reporting shipping early August.
- Sign up for Summer Reading began on the 24. Staff has again this summer set up Wandoo reader so patrons can track reading on-line. Paper tracking is also available. Librarian Margaret has begun Story Time's in the park and will continue this throughout the summer.
- Outreach to Courtyard Estates will begin again in July.
- The final staging move is still on schedule for the last week of June. The new book casing is also due to be installed at this time as well. Staff furniture will be installed July 6-9.
- There has been an issue with the roof in the new southern addition. There was a tear in the membrane that caused a leak. Staff noticed it Thursday evening, May 20. Staff implemented our Emergency Management policy and had the plastic sheeting available to protect that portion of the collection right away. Items that were water damaged were isolated. Story Construction was notified that evening and calls were made that evening so that the ForSure Roofing were on site very early on Friday morning. Staff with the assistance of City works emptied and moved that bookcase so that the soaked carpet underneath could be dried so no mold could develop. The bookcase and materials were moved back on Sat. All in all it could have been much worse with as much rain as we have had during that week. We only lost about 20 items. Since the book casing is mostly made of metal (only the end caps are of wood) no damage was done to the book cases. If it had not be caught by staff mold would have started and then spread to the surrounding materials.

Stats for May 2021 **No closure dates**

- Total Circulation for the month 3817, 3043 (2020 Pandemic) last year at this time.
- On-line usage (e-Books, Downloadable music, Tumblebooks, Hoopla (music, ebooks, streaming video), Gale, Transparent Language, Credo, Learning Express and Zinio (magazines) 932, 797 last year.
- Door Count 1213, n/a last year beginning of COVID.
- Assisting patrons by phone, with the catalog, computers, etc. 377 and 697 last year.
- Virtual Story times- 12 were held with 30 devices in attendance, last year 13 attended 61 virtual story times.

- Total programming attendance for adults, youth and children 65 devices last year 61.
- Website hits 7691 last year 3890. The Library converted to Google analytics for Website tracking this past year.
- The Library provided 150 to go kits to youth, 30 to teens and 22 to adults. We implemented these to go kits at the beginning of COVID in lieu of our in person programming.
- Internet usage in house was 113, last year 10, 325 Wi-Fi users 677 last year, 85 hotspot were used this past month last year 63. 42 hotspots are checked out long term to school families, these school hotspots are beginning to be returned now that school has ended for the year.
- Meeting room –The meeting room has been closed to the public since March 2020. Due to COVID and now the Renovation/Construction project.
- Issued 15 new library cards. Last year we issued 11 cards during the month of May.
- The library did 25 requests for materials from other libraries and provided 42 to other libraries.
- 219 items were added to the collection and 164 were removed.
- 9 Curbside deliveries were made.
- 14 Mobile Printing.
- 0 Inside appointments. The Library has opened for full service.



Payable Register

Payable Detail by Vendor Name

Packet: APPKT00455 - PYPKT00208 - 05/10/2021-05/23/2021

PAID 05/28/2021 - PAY 5/28/2021

Payable #	Payable Type	Post Date	Payable Date	Due Date	Discount Date	Amount	Tax	Shipping	Discount	Total
Payable Description	Bank Code				On Hold					
Vendor: 2304 - EBS										Vendor Total: 15,541.46
INV0001125	Invoice	5/28/2021	5/28/2021	6/1/2021	5/28/2021	1,164.57	0.00	0.00	0.00	1,164.57
DELTA DENTAL PAYMENT	AP Bank Code - AP Bank				No	Payment Date: 6/1/2021			Bank Draft:	DFT0000969
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
DELTA DENTAL PAYMENT	Service		0.00	0.00	1,164.57	0.00	0.00	0.00	1,164.57	
Distributions										
Account Number	Account Name	Project Account Key			Amount	Percent				
112-050-2125	DENTAL INSURANCE				1,164.57	0%				
INV0001128	Invoice	5/28/2021	5/28/2021	6/1/2021	5/28/2021	11,550.07	0.00	0.00	0.00	11,550.07
HEALTH INSURANCE WELLMARK	AP Bank Code - AP Bank				No	Payment Date: 6/1/2021			Bank Draft:	DFT0000972
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
HEALTH INSURANCE WELLMARK	Service		0.00	0.00	11,550.07	0.00	0.00	0.00	11,550.07	
Distributions										
Account Number	Account Name	Project Account Key			Amount	Percent				
112-050-2124	HEALTH INSURANCE WITHHOLDIN				11,550.07	100.00%				
INV0001129	Invoice	5/28/2021	5/28/2021	6/1/2021	5/28/2021	754.06	0.00	0.00	0.00	754.06
EBS ADMIN COST	AP Bank Code - AP Bank				No	Payment Date: 6/1/2021			Bank Draft:	DFT0000973
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
EBS ADMIN COST	Service		0.00	0.00	754.06	0.00	0.00	0.00	754.06	
Distributions										
Account Number	Account Name	Project Account Key			Amount	Percent				
112-050-2124	HEALTH INSURANCE WITHHOLDIN				754.06	0%				
INV0001131	Invoice	5/28/2021	5/28/2021	6/1/2021	5/28/2021	903.18	0.00	0.00	0.00	903.18
LIFE & DIS PRINCIPAL	AP Bank Code - AP Bank				No	Payment Date: 6/1/2021			Bank Draft:	DFT0000975
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
LIFE & DIS PRINCIPAL	Service		0.00	0.00	903.18	0.00	0.00	0.00	903.18	
Distributions										
Account Number	Account Name	Project Account Key			Amount	Percent				
112-050-2124	HEALTH INSURANCE WITHHOLDIN				903.18	0%				
INV0001132	Invoice	5/28/2021	5/28/2021	6/1/2021	5/28/2021	1,007.48	0.00	0.00	0.00	1,007.48
SELF FUNDED DEDUCTABLE INSURANCE	AP Bank Code - AP Bank				No	Payment Date: 6/1/2021			Bank Draft:	DFT0000976
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
SELF FUNDED DEDUCTABLE INSURANCE	Service		0.00	0.00	1,007.48	0.00	0.00	0.00	1,007.48	
Distributions										
Account Number	Account Name	Project Account Key			Amount	Percent				
112-050-2124	HEALTH INSURANCE WITHHOLDIN				1,007.48	0%				
INV0001133	Invoice	5/28/2021	5/28/2021	6/1/2021	5/28/2021	162.10	0.00	0.00	0.00	162.10
VISION AVISES	AP Bank Code - AP Bank				No	Payment Date: 6/1/2021			Bank Draft:	DFT0000977

Payable Register

Packet: APPKT00455 - PYPKT00208 - 05/10/2021-05/23/2021 PAID 05/28/2021 - PAY 5/28/2021

Payable #	Payable Type	Post Date	Payable Date	Due Date	Discount Date	Amount	Tax	Shipping	Discount	Total
Payable Description	Bank Code	On Hold								
Items										
Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total		
VISION AVISES	Service	0.00	0.00	162.10	0.00	0.00	0.00	162.10		
Distributions										
Account Number	Account Name	Project Account Key			Amount	Percent				
112-050-2132	VISION WITHHOLDING				162.10	0%				

Vendor: [1274 - ICMA-RC SERVICES LLC](#)

Vendor Total: 325.00

INV0001127	Invoice	5/28/2021	5/28/2021	5/31/2021	5/28/2021	325.00	0.00	0.00	0.00	325.00
Payroll Deduction	AP Bank Code - AP Bank	No	Payment Date: 5/31/2021	Bank Draft:	DFT0000971					

Items								
Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
Payroll Deduction	NA	0.00	0.00	325.00	0.00	0.00	0.00	325.00
Distributions								
Account Number	Account Name	Project Account Key		Amount	Percent			
001-050-2130	ICMA-RC			325.00	0%			

Vendor: [0238 - IOWA WORKFORCE DEVELOPMENT](#)

Vendor Total: 187.27

INV0001137	Invoice	6/25/2021	6/25/2021	6/25/2021	6/25/2021	187.27	0.00	0.00	0.00	187.27
Unemployment Insurance	AP Bank Code - AP Bank	No	Payment Date: 6/25/2021	Bank Draft:	DFT0000981					

Items								
Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
Unemployment Insurance	NA	0.00	0.00	187.27	0.00	0.00	0.00	187.27
Distributions								
Account Number	Account Name	Project Account Key		Amount	Percent			
112-050-2122	STATE WITHHOLDING			187.27	100.00%			

Vendor: [0239 - IPERS](#)

Vendor Total: 9,583.62

INV0001130	Invoice	5/28/2021	5/28/2021	5/28/2021	5/28/2021	406.67	0.00	0.00	0.00	406.67
Payroll Contribution	AP Bank Code - AP Bank	No	Payment Date: 5/28/2021	Bank Draft:	DFT0000974					

Items								
Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
Payroll Contribution	NA	0.00	0.00	406.67	0.00	0.00	0.00	406.67
Distributions								
Account Number	Account Name	Project Account Key		Amount	Percent			
112-050-2123	IPERS WITHHOLDING			406.67	100.00%			

INV0001134	Invoice	5/28/2021	5/28/2021	5/28/2021	5/28/2021	9,176.95	0.00	0.00	0.00	9,176.95
Payroll Contribution	AP Bank Code - AP Bank	No	Payment Date: 5/28/2021	Bank Draft:	DFT0000978					

Items								
Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
Payroll Contribution	NA	0.00	0.00	2,359.56	0.00	0.00	0.00	2,359.56
Distributions								
Account Number	Account Name	Project Account Key		Amount	Percent			
112-050-2123	IPERS WITHHOLDING			2,359.56	100.00%			

Items								
Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
Payroll Contribution	NA	0.00	0.00	6,817.39	0.00	0.00	0.00	6,817.39
Distributions								
Account Number	Account Name	Project Account Key		Amount	Percent			
112-050-2123	IPERS WITHHOLDING			6,817.39	100.00%			

Vendor: [1512 - IRS USATAXPYMT](#)

Vendor Total: 13,370.98

INV0001136	Invoice	5/28/2021	5/28/2021	5/28/2021	5/28/2021	13,370.98	0.00	0.00	0.00	13,370.98
Federal Tax Withheld	AP Bank Code - AP Bank	No	Payment Date: 5/28/2021	Bank Draft:	DFT0000980					

Payable Register

Packet: APPKT00455 - PYPKT00208 - 05/10/2021-05/23/2021 PAID 05/28/2021 - PAY 5/28/2021

Payable #	Payable Type	Post Date	Payable Date	Due Date	Discount Date	Amount	Tax	Shipping	Discount	Total
Payable Description	Bank Code				On Hold					
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
Social Security Withholding	NA		0.00	0.00	7,263.12	0.00	0.00	0.00	7,263.12	
Distributions										
Account Number	Account Name		Project Account Key		Amount	Percent				
112-050-2121	FICA/MEDICARE WITHHOLDING				7,263.12	100.00%				
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
Medicare Withholding	NA		0.00	0.00	1,698.64	0.00	0.00	0.00	1,698.64	
Distributions										
Account Number	Account Name		Project Account Key		Amount	Percent				
112-050-2121	FICA/MEDICARE WITHHOLDING				1,698.64	100.00%				
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
Federal Tax Withheld	NA		0.00	0.00	4,409.22	0.00	0.00	0.00	4,409.22	
Distributions										
Account Number	Account Name		Project Account Key		Amount	Percent				
741-050-2120	FEDERAL WITHHOLDING				129.23	2.93%				
110-050-2120	FEDERAL WITHHOLDING				530.95	12.04%				
600-050-2120	FEDERAL WITHHOLDING				514.95	11.68%				
610-050-2120	FEDERAL WITHHOLDING				480.77	10.90%				
670-050-2120	FEDERAL WITHHOLDING				4.10	0.09%				
001-050-2120	FEDERAL WITHHOLDING				2,749.22	62.35%				

Vendor: [2249 - Kabel Business Industries](#)Vendor Total: **1,447.06**

INV0001126	Invoice	5/28/2021	5/28/2021	5/28/2021	5/28/2021	1,447.06	0.00	0.00	0.00	1,447.06
Payroll Deduction	AP Bank Code - AP Bank				No	Payment Date: 5/28/2021		Bank Draft:	DFT0000970	

Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
Payroll Deduction	NA		0.00	0.00	1,447.06	0.00	0.00	0.00	1,447.06	
Distributions										
Account Number	Account Name		Project Account Key		Amount	Percent				
820-050-2131	SELF-FUNDED WITHHOLDING				1,447.06	0%				

Vendor: [1832 - TREASURER - STATE OF IOWA](#)Vendor Total: **2,273.40**

INV0001135	Invoice	5/28/2021	5/28/2021	5/28/2021	5/28/2021	2,273.40	0.00	0.00	0.00	2,273.40
State Tax Withholding	AP Bank Code - AP Bank				No	Payment Date: 5/28/2021		Bank Draft:	DFT0000979	

Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
State Tax Withholding	NA		0.00	0.00	2,273.40	0.00	0.00	0.00	2,273.40	
Distributions										
Account Number	Account Name		Project Account Key		Amount	Percent				
110-050-2122	STATE WITHHOLDING				253.77	11.16%				
610-050-2122	STATE WITHHOLDING				240.41	10.57%				
600-050-2122	STATE WITHHOLDING				261.52	11.50%				
741-050-2122	STATE WITHHOLDING				68.32	3.01%				
670-050-2122	STATE WITHHOLDING				7.27	0.32%				
001-050-2122	STATE WITHHOLDING				1,442.11	63.43%				

Payable Summary

Type	Count	Gross	Tax	Shipping	Discount	Total	Manual Payment	Balance
Invoice	13	42,728.79	0.00	0.00	0.00	42,728.79	42,728.79	0.00
Grand Total:		42,728.79	0.00	0.00	0.00	42,728.79	42,728.79	0.00

Account Summary

Account	Name	Amount
001-050-2120	FEDERAL WITHHOLDING	2,749.22
001-050-2122	STATE WITHHOLDING	1,442.11
001-050-2130	ICMA-RC	325.00
Total:		4,516.33

Account	Name	Amount
110-050-2120	FEDERAL WITHHOLDING	530.95
110-050-2122	STATE WITHHOLDING	253.77
Total:		784.72

Account	Name	Amount
112-050-2121	FICA/MEDICARE WITHHOLDING	8,961.76
112-050-2122	STATE WITHHOLDING	187.27
112-050-2123	IPERS WITHHOLDING	9,583.62
112-050-2124	HEALTH INSURANCE WITHHOLDING	14,214.79
112-050-2125	DENTAL INSURANCE	1,164.57
112-050-2132	VISION WITHHOLDING	162.10
Total:		34,274.11

Account	Name	Amount
600-050-2120	FEDERAL WITHHOLDING	514.95
600-050-2122	STATE WITHHOLDING	261.52
Total:		776.47

Account	Name	Amount
610-050-2120	FEDERAL WITHHOLDING	480.77
610-050-2122	STATE WITHHOLDING	240.41
Total:		721.18

Account	Name	Amount
670-050-2120	FEDERAL WITHHOLDING	4.10
670-050-2122	STATE WITHHOLDING	7.27
Total:		11.37

Account	Name	Amount
741-050-2120	FEDERAL WITHHOLDING	129.23
741-050-2122	STATE WITHHOLDING	68.32
Total:		197.55

Account	Name	Amount
820-050-2131	SELF-FUNDED WITHHOLDING	1,447.06
Total:		1,447.06



Check Register

Packet: APPKT00453 - 5/21/21 FOR MEETING ON 6/7/21

By Check Number

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: AP Bank Code-AP Bank						
2453	ABSOLUTE INFRASTRUCTURE	05/26/2021	Regular	0.00	221,246.94	58434
2412	ALLIANCE CONSTRUCTION GROUP	05/26/2021	Regular	0.00	84,512.00	58435
2188	AMAZON	05/26/2021	Regular	0.00	762.01	58436
1537	BOUND TREE MEDICAL LLC	05/26/2021	Regular	0.00	150.76	58437
2200	CASEY'S BUSINESS MASTERCARD	05/26/2021	Regular	0.00	70.12	58438
1333	DANKO EMERGENCY EQUIPMENT CO.	05/26/2021	Regular	0.00	1,146.37	58439
2382	DES MOINES ASPHALT AND PAVING	05/26/2021	Regular	0.00	55,571.96	58440
2479	EMILY CARPENTER	05/26/2021	Regular	0.00	100.00	58441
2440	HEALTH & SAFETY INSTITUTE	05/26/2021	Regular	0.00	254.19	58442
0226	IOWA LEAGUE OF CITIES	05/26/2021	Regular	0.00	195.00	58443
0251	KEYSTONE LABORATORIES	05/26/2021	Regular	0.00	50.00	58444
2340	KOCH OFFICE GROUP	05/26/2021	Regular	0.00	1,620.00	58445
0291	MIDAMERICAN ENERGY	05/26/2021	Regular	0.00	50.69	58446
1457	O'REILLY AUTO PARTS	05/26/2021	Regular	0.00	71.88	58447
0348	PRAXAIR	05/26/2021	Regular	0.00	251.80	58448
2017	RDG PLANNING & DESIGN	05/26/2021	Regular	0.00	5,714.02	58449
2478	SPRING LAKE CONSTRUCTION LLC	05/26/2021	Regular	0.00	109,880.32	58450
1346	STRYKER SALES CORPORATION	05/26/2021	Regular	0.00	3,434.40	58451
2254	TCM BANK NA	05/26/2021	Regular	0.00	1,560.72	58452
2231	VERIZON WIRELESS	05/26/2021	Regular	0.00	1,452.60	58453
0433	WILLIAMSON'S REPAIR	05/26/2021	Regular	0.00	479.59	58454
1148	MCANINCH CORPORATION	05/18/2021	Bank Draft	0.00	341,050.00	DFT0000955
2336	RYAN COMPANIES US INC.	05/18/2021	Bank Draft	0.00	18,169.16	DFT0000956
1504	SHIVE-HATTERY INC	05/18/2021	Bank Draft	0.00	59,041.00	DFT0000957
0050	UMB BANK	05/27/2021	Bank Draft	0.00	238,719.38	DFT0000958
0050	UMB BANK	05/27/2021	Bank Draft	0.00	103,650.00	DFT0000959
0050	UMB BANK	05/27/2021	Bank Draft	0.00	180,311.25	DFT0000960
0050	UMB BANK	05/27/2021	Bank Draft	0.00	34,875.00	DFT0000961
0050	UMB BANK	05/27/2021	Bank Draft	0.00	107,815.00	DFT0000962
0050	UMB BANK	05/27/2021	Bank Draft	0.00	66,817.50	DFT0000963
0050	UMB BANK	05/27/2021	Bank Draft	0.00	258,478.75	DFT0000964
0050	UMB BANK	05/27/2021	Bank Draft	0.00	119,210.56	DFT0000965
0291	MIDAMERICAN ENERGY	06/08/2021	Bank Draft	0.00	6,703.96	DFT0000966
0772	FRANCOTYP-POSTALIA INC	05/20/2021	Bank Draft	0.00	500.00	DFT0000967

Bank Code AP Bank Code Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	27	21	0.00	488,575.37
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	13	13	0.00	1,535,341.56
EFT's	0	0	0.00	0.00
	40	34	0.00	2,023,916.93

Fund Summary

Fund	Name	Period	Amount
999	POOLED CASH	5/2021	2,017,212.97
999	POOLED CASH	6/2021	6,703.96
			2,023,916.93



Check Register

Packet: APPKT00456 - PYPKT00208 - 05/10/2021-05/23/2021
PAID 05/28/2021 - PAY 5/28/2021

By Check Number

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: AP Bank Code-AP Bank						
0106	COLLECTION SERVICES CENTER	05/28/2021	Regular	0.00	254.77	58455

Bank Code AP Bank Code Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	1	1	0.00	254.77
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	1	1	0.00	254.77

Fund Summary

Fund	Name	Period	Amount
999	POOLED CASH	5/2021	254.77
			254.77



Check Register

Packet: APPKT00454 - 6/1/21 FOR MEETING ON 6/7/21

By Check Number

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: AP Bank Code-AP Bank						
1473	ACCESS SYSTEMS LEASING	06/01/2021	Regular	0.00	394.53	58456
2135	ACME TOOLS DES MOINES	06/01/2021	Regular	0.00	420.00	58457
0020	ALTOONA ACE HARDWARE	06/01/2021	Regular	0.00	12.99	58458
0048	BAKER & TAYLOR	06/01/2021	Regular	0.00	1,644.62	58459
1366	BEELINE+BLUE	06/01/2021	Regular	0.00	150.00	58460
2486	BONDURANT LOTS II LLC	06/01/2021	Regular	0.00	180,799.50	58461
1537	BOUND TREE MEDICAL LLC	06/01/2021	Regular	0.00	138.08	58462
0577	CAPITAL CITY EQUIPMENT	06/01/2021	Regular	0.00	371.16	58463
1515	CENTURYLINK	06/01/2021	Regular	0.00	157.94	58464
1973	CHRISVANCEART INC	06/01/2021	Regular	0.00	2,500.00	58465
2484	D.R. HORTON	06/01/2021	Regular	0.00	3.00	58466
0134	DEMCO	06/01/2021	Regular	0.00	183.86	58467
2483	DES MOINES CHILDREN'S MUSEUM	06/01/2021	Regular	0.00	125.00	58468
2485	ERIC LANDAU	06/01/2021	Regular	0.00	53.00	58469
2246	ETECH	06/01/2021	Regular	0.00	408.75	58470
0936	FEH ASSOCIATES, INC.	06/01/2021	Regular	0.00	4,413.35	58471
2473	FINDAWAY WORLD LLC	06/01/2021	Regular	0.00	159.00	58472
1069	FIRST NATIONAL BANK OMAHA	06/01/2021	Regular	0.00	574.45	58473
	Void	06/01/2021	Regular	0.00	0.00	58474
1069	FIRST NATIONAL BANK OMAHA	06/01/2021	Regular	0.00	1,293.29	58475
0024	ALTOONA HERALD-INDEX	06/01/2021	Regular	0.00	25.09	58476
0230	IOWA ONE CALL	06/01/2021	Regular	0.00	408.60	58477
2125	IMS ALLIANCE	06/01/2021	Regular	0.00	144.50	58478
0210	IMWCA	06/01/2021	Regular	0.00	25,754.00	58479
2182	JUNIOR LIBRARY GUILD	06/01/2021	Regular	0.00	144.00	58480
2078	KADETH INC	06/01/2021	Regular	0.00	622.50	58481
0251	KEYSTONE LABORATORIES	06/01/2021	Regular	0.00	245.00	58482
1340	KONICA MINOLTA	06/01/2021	Regular	0.00	662.13	58483
1364	LOGAN CONTRACTORS SUPPLY INC.	06/01/2021	Regular	0.00	235.55	58484
0040	MEDIACOM	06/01/2021	Regular	0.00	309.63	58485
0842	MENARDS	06/01/2021	Regular	0.00	393.00	58486
0599	MICROMARKETING LLC	06/01/2021	Regular	0.00	383.91	58487
0308	MUNICIPAL SUPPLY	06/01/2021	Regular	0.00	1,109.65	58488
1457	O'REILLY AUTO PARTS	06/01/2021	Regular	0.00	27.22	58489
2482	OSCAR ROSALES	06/01/2021	Regular	0.00	100.00	58490
1134	PETTY CASH	06/01/2021	Regular	0.00	60.42	58491
0982	PRINCIPAL LIFE INSURANCE COMPANY	06/01/2021	Regular	0.00	15.30	58492
1525	REGISTER MEDIA	06/01/2021	Regular	0.00	785.12	58493
1701	JILL SANDERS	06/01/2021	Regular	0.00	47.04	58494
2471	SCHOLASTIC	06/01/2021	Regular	0.00	375.75	58495
1336	SMITH'S SEWER SERVICE, INC.	06/01/2021	Regular	0.00	412.50	58496
1534	STRATUS BUILDNG SOLUTIONS IOWA	06/01/2021	Regular	0.00	918.39	58497
2452	TOTAL TRUCK	06/01/2021	Regular	0.00	1,238.00	58498
1658	TUMBLEWEED PRESS INC	06/01/2021	Regular	0.00	1,198.00	58499
2406	UNIQUE	06/01/2021	Regular	0.00	17.90	58500
1161	VEENSTRA & KIMM, INC.	06/01/2021	Regular	0.00	53,131.60	58501
	Void	06/01/2021	Regular	0.00	0.00	58502
2481	WAUKEE PUBLIC LIBRARY	06/01/2021	Regular	0.00	19.00	58503
2280	WURTH	06/01/2021	Regular	0.00	299.95	58504
0161	LEGACY BANK	05/21/2021	Bank Draft	0.00	88.00	DFT0000968
0050	UMB BANK	05/27/2021	Bank Draft	0.00	251,880.00	DFT0000982
0050	UMB BANK	05/27/2021	Bank Draft	0.00	127,021.25	DFT0000983

Check Register

Packet: APPKT00454-6/1/21 FOR MEETING ON 6/7/21

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
0050	UMB BANK	05/27/2021	Bank Draft	0.00	231,795.00	DFT0000984

Bank Code AP Bank Code Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	70	47	0.00	282,886.27
Manual Checks	0	0	0.00	0.00
Voided Checks	0	2	0.00	0.00
Bank Drafts	4	4	0.00	610,784.25
EFT's	0	0	0.00	0.00
	74	53	0.00	893,670.52

Fund Summary

Fund	Name	Period	Amount
999	POOLED CASH	5/2021	610,784.25
999	POOLED CASH	6/2021	282,886.27
			893,670.52



Check Register

Packet: APPKT00355 - 6/1/21 EMBARK FOR MEETING ON 6/7/21

By Check Number

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: AP Bank Code-AP Bank						
2326	EMBARK IT, INC	06/02/2021	Regular	0.00	22,662.75	58523

Bank Code AP Bank Code Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	5	1	0.00	22,662.75
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	5	1	0.00	22,662.75

Fund Summary

Fund	Name	Period	Amount
999	POOLED CASH	6/2021	22,662.75
			<u>22,662.75</u>



Check Register

Packet: APPKT00457 - 6/3/21 FOR MEETING ON 6/7/21

By Check Number

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: AP Bank Code-AP Bank						
2342	A+ LAWN AND LANDSCAPE	06/03/2021	Regular	0.00	225.00	58524
1747	ABSOLUTE CONCRETE	06/03/2021	Regular	0.00	185,210.72	58525
0035	ANKENY SANITATION	06/03/2021	Regular	0.00	386.12	58526
0037	ARDICK EQUIPMENT COMPANY	06/03/2021	Regular	0.00	107.00	58527
1537	BOUND TREE MEDICAL LLC	06/03/2021	Regular	0.00	132.44	58528
1718	BRICK STREET MARKET	06/03/2021	Regular	0.00	98.25	58529
2416	BROCKWAY MECHANICAL & ROOFING	06/03/2021	Regular	0.00	102,162.37	58530
2200	CASEY'S BUSINESS MASTERCARD	06/03/2021	Regular	0.00	186.65	58531
0939	OCCUPATIONAL HEALTH CTR OF SW	06/03/2021	Regular	0.00	293.50	58532
2487	DES MOINES ART CENTER	06/03/2021	Regular	0.00	731.96	58533
2462	FOR SURE ROOFING, LLC	06/03/2021	Regular	0.00	32,178.40	58534
2436	HILSBECK SCHACHT INC	06/03/2021	Regular	0.00	76,278.36	58535
2078	KADETH INC	06/03/2021	Regular	0.00	363.75	58536
0040	MEDIACOM	06/03/2021	Regular	0.00	344.13	58537
2409	MERCY NORTH PHARMACY	06/03/2021	Regular	0.00	43.01	58538
2442	MID-AMERICAN GLAZING SYSTEMS, IN	06/03/2021	Regular	0.00	85,213.10	58539
2423	NELSON ELECTRIC COMPANY	06/03/2021	Regular	0.00	67,201.93	58540
2424	RH GRABAU CONSTRUCTION	06/03/2021	Regular	0.00	126,828.78	58541
2461	SEEDORFF MASONRY, INC	06/03/2021	Regular	0.00	95,613.70	58542
0452	STAPLES CREDIT PLAN	06/03/2021	Regular	0.00	288.85	58543
2463	SUMMIT FIRE PROTECTION	06/03/2021	Regular	0.00	11,823.70	58544
2341	T-MOBILE	06/03/2021	Regular	0.00	500.00	58545
2433	WEX BANK	06/03/2021	Regular	0.00	2,473.00	58546
2312	WITMER PUBLIC SAFETY GROUP	06/03/2021	Regular	0.00	656.96	58547
0416	POSTMASTER	06/02/2021	Bank Draft	0.00	446.53	DFT0000985
2404	STORY CONSTRUCTION	06/08/2021	Bank Draft	0.00	45,114.30	DFT0000986
2336	RYAN COMPANIES US INC.	06/08/2021	Bank Draft	0.00	16,226.48	DFT0000987
2336	RYAN COMPANIES US INC.	06/08/2021	Bank Draft	0.00	89,526.29	DFT0000988
1148	MCANINCH CORPORATION	06/08/2021	Bank Draft	0.00	144,537.06	DFT0000989

Bank Code AP Bank Code Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	37	24	0.00	789,341.68
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	5	5	0.00	295,850.66
EFT's	0	0	0.00	0.00
	42	29	0.00	1,085,192.34

Fund Summary

Fund	Name	Period	Amount
999	POOLED CASH	6/2021	1,085,192.34
			<u>1,085,192.34</u>



Payroll Check Register

Checks

Pay Period: 5/10/2021-5/23/2021

Packet: PYPKT00208 - 05/10/2021-05/23/2021 PAID 05/28/2021 - PAY 5/28/2021

Payroll Set: City of Bondurant, IA - 01

Employee	Employee #	Check Type	Date	Amount	Number
CHRISTIAN, MARGARET L	3129	Regular	05/28/2021	886.45	1037



Payroll Check Register

Direct Deposits

Pay Period: 5/10/2021-5/23/2021

Packet: PYPKT00208 - 05/10/2021-05/23/2021 PAID 05/28/2021 - PAY 5/28/2021

Payroll Set: City of Bondurant, IA - 01

Employee	Employee #	Date	Amount	Number
BAAS, JAMIE	4147	05/28/2021	245.27	101555
BAILEY, BOYCE E	7104	05/28/2021	1,237.04	101556
BERGESON, JOHN W	7121	05/28/2021	1,479.80	101557
BRIGGS, ASHTON S	1511	05/28/2021	629.97	101558
CARPENTER, JOHN C	5129	05/28/2021	1,258.16	101559
COLLINS JR, ANTHONY M	9152	05/28/2021	1,002.08	101560
COLLINS JR, ANTHONY M	9152	05/28/2021	30.00	101560
COLLISON, PATRICK F	5103	05/28/2021	1,919.61	101561
CORY, JOHN P	7120	05/28/2021	1,101.07	101562
DOMINGUEZ, MATTHEW P	1513	05/28/2021	367.27	101563
ELLIOTT, KYLE	1568	05/28/2021	671.78	101564
FELD, SHARON D	3138	05/28/2021	727.94	101565
GERDNER, RONALD L	7122	05/28/2021	1,359.94	101566
HAGAN, SHELBY L	5118	05/28/2021	1,669.18	101567
HAHN, NATHAN D	1521	05/28/2021	326.75	101568
HARMISON, TROY G	1503	05/28/2021	1,178.12	101569
HIGGINS, DAVID P	7105	05/28/2021	1,249.53	101570
HORTON, JOHN C	7112	05/28/2021	100.00	101571
HORTON, JOHN C	7112	05/28/2021	2,045.69	101571
HUFF, TIMOTHY J	1559	05/28/2021	1,283.60	101572
JESS, JENE N	5123	05/28/2021	2,188.89	101573
JOHNSON, ANNASTASHA	5130	05/28/2021	960.47	101574
KENT, RONALD D	7115	05/28/2021	739.16	101575
KLINKER-FELD, MICHELL M	3135	05/28/2021	1,468.42	101576
KREUDER, AARON M	1441	05/28/2021	2,267.66	101577
MARSHMAN, CRAIG A	5125	05/28/2021	1,300.42	101578
MOBERLY, PENELOPE A	1529	05/28/2021	328.51	101579
MORRIS, REBECCA L	1504	05/28/2021	1,750.53	101580
MURRAY, MARGARET	5126	05/28/2021	1,122.21	101581
OLIVER, MARKETA S	8403	05/28/2021	300.00	101582
OLIVER, MARKETA S	8403	05/28/2021	2,766.47	101582
REYNOLDS, RAY A	1537	05/28/2021	503.92	101583
SANDERS, JILL C	3128	05/28/2021	1,867.66	101584
SCHINCKE, MEGAN	3137	05/28/2021	341.79	101585
SCHINCKE, MEGAN	3137	05/28/2021	797.50	101585
SMITH, PATRICIA E	1478	05/28/2021	503.96	101586
SPOERRY, DANIELLE M	1527	05/28/2021	1,034.48	101587
SUMMERS, ALAN C	1534	05/28/2021	661.82	101588
VAN HOUTEN, NICOLE M	5121	05/28/2021	1,159.30	101589



Payroll Check Register

Report Summary

Pay Period: 5/10/2021-5/23/2021

Packet: PYPKT00208 - 05/10/2021-05/23/2021 PAID 05/28/2021 - PAY 5/28/2021

Payroll Set: City of Bondurant, IA - 01

Type	Count	Amount
Regular Checks	1	886.45
Manual Checks	0	0.00
Reversals	0	0.00
Voided Checks	0	0.00
Direct Deposits	39	41,945.97
Total	40	42,832.42



Refund Check Register

Refund Check Detail

UBPKT01738 - Refunds 01 UBPKT01736 Regular

Account	Name	Date	Check #	Amount	Code	Receipt	Amount	Type
01-01040-02	VISION ELECTRIC LLC	6/2/2021	58505	80.99			80.99	Generated From Billing
01-01041-03	VISION ELECTRIC LLC	6/2/2021	58506	80.99			80.99	Generated From Billing
01-01486-03	SARAH HERMANN	6/2/2021	58507	70.85			70.85	Generated From Billing
01-01706-02	TEIJA FOLEY	6/2/2021	58508	65.80			65.80	Generated From Billing
01-01831-02	ERYN LUEDERS	6/2/2021	58509	160.75			160.75	Generated From Billing
01-02418-12	KLAAHSEN, ALEXANDRA	6/2/2021	58510	131.76			131.76	Generated From Billing
01-02800-03	MOVE UP LLC C/O RPM IOWA	6/2/2021	58511	125.17			125.17	Generated From Billing
01-03151-02	KAYLEE TWEEDALE	6/2/2021	58512	68.68			68.68	Generated From Billing
02-01401-12	COLETTE ADAMS	6/2/2021	58513	7.28			7.28	Generated From Billing
06-02399-06	EMMA PATTERSON	6/2/2021	58514	125.27			125.27	Generated From Billing
06-02660-02	GRAHAM, JANE A	6/2/2021	58515	143.41			143.41	Generated From Billing
10-02828-02	BEN SCHWECHEL	6/2/2021	58516	123.89			123.89	Generated From Billing
11-03043-02	SAMANTHA BALLARD	6/2/2021	58517	142.77			142.77	Generated From Billing
14-03175-05	VIVIAN DOLAND	6/2/2021	58518	74.45			74.45	Generated From Billing
14-03218-03	LOCKHART, PEGGY	6/2/2021	58519	124.45			124.45	Generated From Billing
16-01316-00	LLC, J LARSON HOMES	6/2/2021	58520	105.14			105.14	Generated From Billing
16-01389-00	CREATIVE BUILDING VENTURES	6/2/2021	58521	77.60			77.60	Generated From Billing
16-01889-02	KIRSTEN CAFFREY	6/2/2021	58522	67.24			67.24	Generated From Billing
Total Refunds: 18			Total Refunded Amount:	1,776.49				

Revenue Code Summary

Revenue Code	Amount
996 - UNAPPLIED CREDITS	1776.49
Revenue Total:	1776.49

General Ledger Distribution

Posting Date: 06/01/2021

Account Number	Account Name	Posting Amount	IFT
Fund: 600 - WATER			
600-000-1101	CLAIM ON POOLED CASH	-1,776.49	Yes
600-050-2141	APPLIED CREDITS	1,776.49	
600 Total:		0.00	

General Ledger Distribution

Posting Date: 06/01/2021

	Account Number	Account Name	Posting Amount	IFT
Fund:	999 - POOLED CASH			
	999-000-1100	POOLED CASH	-1,776.49	
	999-050-2300	DUE TO OTHER FUNDS	1,776.49	Yes
		999 Total:	0.00	
		Distribution Total:	0.00	

Tax Abatement Applications
June 7, 2021
City of Bondurant

Name	Address	Closing Date	Cost
Morgan Pontius	955 McIntosh Drive, NE	4/28/2021	\$334,000.00
Brian Coffey	771 McIntosh Court, NE	5/14/2021	\$282,000.00



**BUSINESS OF THE CITY COUNCIL
BONDURANT, IOWA
AGENDA STATEMENT**

Item No. 5.g.
For Meeting of 6/7/2021
Motion

TITLE: Licenses and Permits for Council Approval

CONTACT PERSON:

BRIEF HISTORY & ANALYSIS:

FUNDING SOURCE:

STAFF RECOMMENDATION:

APPROVED FOR SUBMITTAL:

ATTACHMENTS:

1. Casey's Tobacco Permit (Grant Street)
2. Casey's Tobacco Permit (2nd Street)
3. Kum & Go Tobacco Permit
4. EZ Mart Tobacco Permit

APR 12 2021

<https://tax.iowa.gov>

CITY OF BONDURANT

Instructions on the reverse sideFor period (MM/DD/YYYY) 7 / 1 / 2021 through June 30, 2022

I/we apply for a retail permit to sell cigarettes, tobacco, alternative nicotine, or vapor products:

Business Information:Trade Name/DBA CASEY'S MARKETING COMPANY/DBA-CASEY'S #1861Physical Location Address 1455 GRANT ST S City BONDURANT ZIP 50035Mailing Address PO BOX 3001 City ANKENY State IA ZIP 50021Business Phone Number 5159678910**Legal Ownership Information:**Type of Ownership: Sole Proprietor ☐ Partnership ☐ Corporation ☒ LLC ☐ LLP ☐Name of sole proprietor, partnership, corporation, LLC, or LLP CASEY'S GENERAL STORES, INC.Mailing Address PO BOX 3001 City ANKENY State IA ZIP 50021Phone Number 515-446-6404 Fax Number 515-965-6205 Email JESSICA.FISHER@CASEYS.COM**Retail Information:**Types of Sales: Over-the-counter ☒ Vending machine ☐Do you make delivery sales of alternative nicotine or vapor products? (See Instructions) Yes ☐ No ☒

Types of Products Sold: (Check all that apply)

Cigarettes ☒ Tobacco ☒ Alternative Nicotine Products ☒ Vapor Products ☒**Type of Establishment: (Select the option that best describes the establishment)**Alternative nicotine/vapor store ☐ Bar ☐ Convenience store/gas station ☒ Drug store ☐Grocery store ☐ Hotel/motel ☐ Liquor store ☐ Restaurant ☐ Tobacco store ☐Has vending machine that assembles cigarettes ☐ Other ☐

If application is approved and permit granted, I/we do hereby bind ourselves to a faithful observance of the laws governing the sale of cigarettes, tobacco, alternative nicotine, and vapor products.

Signature of Owner(s), Partner(s), or Corporate Official(s)Name (please print) JULIA L. JACKOWSKI, CASEY'S MARKETING SECRETARYSignature Julia L. JackowskiDate 4/20/2021

Name (please print) _____

Signature _____

Date _____

Send this completed application and the applicable fee to your local jurisdiction. If you have any questions contact your city clerk (within city limits) or your county auditor (outside city limits).

FOR CITY CLERK/COUNTY AUDITOR ONLY – MUST BE COMPLETE☐ Fill in the amount paid for the permit: _____☐ Fill in the date the permit was approved
by the council or board: _____☐ Fill in the permit number issued by
the city/county: _____☐ Fill in the name of the city or county
issuing the permit: _____• New ☐ Renewal ☐

Send completed/approved application to Iowa Alcoholic Beverages Division within 30 days of issuance. Make sure the information on the application is complete and accurate. A copy of the permit does not need to be sent; only the application is required. It is preferred that applications are sent via email, as this allows for a receipt confirmation to be sent to the local authority.

☐ Email: iapledge@iowaabd.com☐ Fax: 515-281-7375

APR 12 2021

Instructions on the reverse sideFor period (MM/DD/YYYY) 7/1 /2021 through June 30, 2022

I/we apply for a retail permit to sell cigarettes, tobacco, alternative nicotine, or vapor products:

Business Information:Trade Name/DBA CASEY'S MARKETING COMPANY/DBA-CASEY'S #1373Physical Location Address 302 2ND ST NE City BONDURANT ZIP 50035Mailing Address PO BOX 3001 City ANKENY State IA ZIP 50021Business Phone Number 5159678002**Legal Ownership Information:**Type of Ownership: Sole Proprietor ☐ Partnership ☐ Corporation ☒ LLC ☐ LLP ☐Name of sole proprietor, partnership, corporation, LLC, or LLP CASEY'S GENERAL STORES, INC.Mailing Address PO BOX 3001 City ANKENY State IA ZIP 50021Phone Number 515-446-6404 Fax Number 515-965-6205 Email JESSICA.FISHER@CASEYS.COM**Retail Information:**Types of Sales: Over-the-counter ☒ Vending machine ☐Do you make delivery sales of alternative nicotine or vapor products? (See Instructions) Yes ☐ No ☒

Types of Products Sold: (Check all that apply)

Cigarettes ☒ Tobacco ☒ Alternative Nicotine Products ☒ Vapor Products ☒**Type of Establishment: (Select the option that best describes the establishment)**Alternative nicotine/vapor store ☐ Bar ☐ Convenience store/gas station ☒ Drug store ☐Grocery store ☐ Hotel/motel ☐ Liquor store ☐ Restaurant ☐ Tobacco store ☐Has vending machine that assembles cigarettes ☐ Other ☐

If application is approved and permit granted, I/we do hereby bind ourselves to a faithful observance of the laws governing the sale of cigarettes, tobacco, alternative nicotine, and vapor products.

Signature of Owner(s), Partner(s), or Corporate Official(s)Name (please print) JULIA L. JACKOWSKI CASEY'S MARKETING SECRETARY

Name (please print) _____

Signature Julia L. Jackowski

Signature _____

Date 4/20/2021

Date _____

Send this completed application and the applicable fee to your local jurisdiction. If you have any questions contact your city clerk (within city limits) or your county auditor (outside city limits).

FOR CITY CLERK/COUNTY AUDITOR ONLY – MUST BE COMPLETE☐ Fill in the amount paid for the permit: _____☐ Fill in the date the permit was approved by the council or board: _____☐ Fill in the permit number issued by the city/county: _____☐ Fill in the name of the city or county issuing the permit: _____• New ☐ Renewal ☐

Send completed/approved application to Iowa Alcoholic Beverages Division within 30 days of issuance. Make sure the information on the application is complete and accurate. A copy of the permit does not need to be sent; only the application is required. It is preferred that applications are sent via email, as this allows for a receipt confirmation to be sent to the local authority.

☐ Email: iapledge@iowaabd.com☐ Fax: 515-281-7375



CASEY'S GENERAL STORES, INC.

P.O. Box 3001 • One SE Convenience Blvd • Ankeny, Iowa • 50021-8045 • 515-965-6100

4/1/2021

Dear City Clerk,

Enclosed please find our 2021-2022 Iowa tobacco renewal application and check.

Please mail the renewed license directly to the store address and email or fax a copy of the renewed license to our corporate office.

Fax: 515-965-6205

E-mail: jessica.fisher@caseys.com

Sincerely,

Jessica Fisher-Comstock
Store Operations Clerk
515-446-6404
jessica.fisher@caseys.com

APR 12 2021

Instructions on the reverse sideFor period (MM/DD/YYYY) 7/1 /2021 through June 30, 2022

I/we apply for a retail permit to sell cigarettes, tobacco, alternative nicotine, or vapor products:

Business Information:Trade Name/DBA CASEY'S MARKETING COMPANY/DBA-CASEY'S #1373Physical Location Address 302 2ND ST NE City BONDURANT ZIP 50035Mailing Address PO BOX 3001 City ANKENY State IA ZIP 50021Business Phone Number 5159678002**Legal Ownership Information:**Type of Ownership: Sole Proprietor ☐ Partnership ☐ Corporation ☒ LLC ☐ LLP ☐Name of sole proprietor, partnership, corporation, LLC, or LLP CASEY'S GENERAL STORES, INC.Mailing Address PO BOX 3001 City ANKENY State IA ZIP 50021Phone Number 515-446-6404 Fax Number 515-965-6205 Email JESSICA.FISHER@CASEYS.COM**Retail Information:**Types of Sales: Over-the-counter ☒ Vending machine ☐Do you make delivery sales of alternative nicotine or vapor products? (See Instructions) Yes ☐ No ☒

Types of Products Sold: (Check all that apply)

Cigarettes ☒ Tobacco ☒ Alternative Nicotine Products ☒ Vapor Products ☒**Type of Establishment: (Select the option that best describes the establishment)**Alternative nicotine/vapor store ☐ Bar ☐ Convenience store/gas station ☒ Drug store ☐Grocery store ☐ Hotel/motel ☐ Liquor store ☐ Restaurant ☐ Tobacco store ☐Has vending machine that assembles cigarettes ☐ Other ☐

If application is approved and permit granted, I/we do hereby bind ourselves to a faithful observance of the laws governing the sale of cigarettes, tobacco, alternative nicotine, and vapor products.

Signature of Owner(s), Partner(s), or Corporate Official(s)Name (please print) JULIA L. JACKOWSKI CASEY'S MARKETING SECRETARY

Name (please print) _____

Signature Julia L. Jackowski

Signature _____

Date 4/20/2021

Date _____

Send this completed application and the applicable fee to your local jurisdiction. If you have any questions contact your city clerk (within city limits) or your county auditor (outside city limits).

FOR CITY CLERK/COUNTY AUDITOR ONLY – MUST BE COMPLETE☐ Fill in the amount paid for the permit: _____☐ Fill in the date the permit was approved by the council or board: _____☐ Fill in the permit number issued by the city/county: _____☐ Fill in the name of the city or county issuing the permit: _____• New ☐ Renewal ☐

Send completed/approved application to Iowa Alcoholic Beverages Division within 30 days of issuance. Make sure the information on the application is complete and accurate. A copy of the permit does not need to be sent; only the application is required. It is preferred that applications are sent via email, as this allows for a receipt confirmation to be sent to the local authority.

☐ Email: iapledge@iowaabd.com☐ Fax: 515-281-7375

APR 20 2021

CITY OF BONDURANT

Instructions on the reverse sideFor period (MM/DD/YYYY) 7 / 1 / 2021 through June 30, 2022

I/we apply for a retail permit to sell cigarettes, tobacco, alternative nicotine, or vapor products:

Business Information:Trade Name/DBA Kum & Go # 0185Physical Location Address 3015 Oxbow Court SW City Bondurant ZIP 50035Mailing Address 1459 Grand Ave City Des Moines State IA ZIP 50309Business Phone Number 515-457-6249**Legal Ownership Information:**Type of Ownership: Sole Proprietor ☐ Partnership ☐ Corporation ☐ LLC ☒ LLP ☐Name of sole proprietor, partnership, corporation, LLC, or LLP Kum & Go LCMailing Address 1459 Grand Ave City Des Moines State IA ZIP 50309Phone Number (515) 457-6000 Fax Number _____ Email Licenses@Kumandgo.com**Retail Information:**Types of Sales: Over-the-counter ☒ Vending machine ☐Do you make delivery sales of alternative nicotine or vapor products? (See Instructions) Yes ☐ No ☒

Types of Products Sold: (Check all that apply)

Cigarettes ☒ Tobacco ☒ Alternative Nicotine Products ☒ Vapor Products ☒**Type of Establishment: (Select the option that best describes the establishment)**Alternative nicotine/vapor store ☐ Bar ☐ Convenience store/gas station ☒ Drug store ☐Grocery store ☐ Hotel/motel ☐ Liquor store ☐ Restaurant ☐ Tobacco store ☐Has vending machine that assembles cigarettes ☐ Other ☐ _____

If application is approved and permit granted, I/we do hereby bind ourselves to a faithful observance of the laws governing the sale of cigarettes, tobacco, alternative nicotine, and vapor products.

Signature of Owner(s), Partner(s), or Corporate Official(s)Name (please print) Charles Campbell

Name (please print) _____

Signature [Signature]

Signature _____

Date 4/15/2021

Date _____

Send this completed application and the applicable fee to your local jurisdiction. If you have any questions contact your city clerk (within city limits) or your county auditor (outside city limits).

FOR CITY CLERK/COUNTY AUDITOR ONLY – MUST BE COMPLETE

- Fill in the amount paid for the permit: _____
- Fill in the date the permit was approved by the council or board: _____
- Fill in the permit number issued by the city/county: _____
- Fill in the name of the city or county issuing the permit: _____
- New ☐ Renewal ☐

Send completed/approved application to Iowa Alcoholic Beverages Division within 30 days of issuance. Make sure the information on the application is complete and accurate. A copy of the permit does not need to be sent; only the application is required. It is preferred that applications are sent via email, as this allows for a receipt confirmation to be sent to the local authority.

- Email: iapledge@iowaabd.com
- Fax: 515-281-7375

JUN 02 2021

CITY OF BONDURANT

Instructions on the reverse side

For period (MM/DD/YYYY) 07/01/2021 through June 30, 2022

I/we apply for a retail permit to sell cigarettes, tobacco, alternative nicotine, or vapor products:

Business Information:

Trade Name/DBA E2 mart LLC
Physical Location Address 1111 S.E. LINCOLN ST City Bondurant ZIP 50035
Mailing Address P.O. Box 157 City BONDURANT State IA ZIP 50035
Business Phone Number 515-967-1900

Legal Ownership Information:

Type of Ownership: Sole Proprietor ☐ Partnership ☐ Corporation ☐ LLC ☒ LLP ☐
Name of sole proprietor, partnership, corporation, LLC, or LLP _____
Mailing Address P.O. Box 157 City Bondurant State IA ZIP 50035
Phone Number 515-490-3290 Fax Number _____ Email _____

Retail Information:

Types of Sales: Over-the-counter ☒ Vending machine ☐
Do you make delivery sales of alternative nicotine or vapor products? (See Instructions) Yes ☐ No ☐
Types of Products Sold: (Check all that apply)
Cigarettes ☒ Tobacco ☒ Alternative Nicotine Products ☒ Vapor Products ☒

Type of Establishment: (Select the option that best describes the establishment)

Alternative nicotine/vapor store ☐ Bar ☐ Convenience store/gas station ☒ Drug store ☐
Grocery store ☐ Hotel/motel ☐ Liquor store ☐ Restaurant ☐ Tobacco store ☐
Has vending machine that assembles cigarettes ☐ Other ☐ _____

If application is approved and permit granted, I/we do hereby bind ourselves to a faithful observance of the laws governing the sale of cigarettes, tobacco, alternative nicotine, and vapor products.

Signature of Owner(s), Partner(s), or Corporate Official(s)

Name (please print) GURMEET KAUR Name (please print) _____
Signature [Signature] Signature _____
Date 06-02-2021 Date _____

Send this completed application and the applicable fee to your local jurisdiction. If you have any questions contact your city clerk (within city limits) or your county auditor (outside city limits).

FOR CITY CLERK/COUNTY AUDITOR ONLY - MUST BE COMPLETE

- Fill in the amount paid for the permit: 75.00
- Fill in the date the permit was approved by the council or board: _____
- Fill in the permit number issued by the city/county: _____
- Fill in the name of the city or county issuing the permit: _____
- New ☐ Renewal ☒

Send completed/approved application to Iowa Alcoholic Beverages Division within 30 days of issuance. Make sure the information on the application is complete and accurate. A copy of the permit does not need to be sent; only the application is required. It is preferred that applications are sent via email, as this allows for a receipt confirmation to be sent to the local authority.

- Email: iapledge@iowaabd.com
- Fax: 515-281-7375

EZ MART LLC

PO BOX 157

BONDURANT, IA 50035

500 1383
739

7503

PAY TO THE
ORDER OF

City OF Bondurant

DATE 06-02-2021

\$ 75.00

Severely fine and 100% cents only

DOLLARS  Security watermark
included
check on back



ALTOONA, IOWA 50009
BONDURANT, IOWA 50035
CLIVE, IOWA 50325
MITCHELLVILLE, IOWA 50169

MEMO

Amajit Singh

MP

⑈007503⑈ ⑈073913836⑈ 023 803 6⑈



**BUSINESS OF THE CITY COUNCIL
BONDURANT, IOWA
AGENDA STATEMENT**

Item No. 5.h.
For Meeting of 6/7/2021
Discussion Item

TITLE: Proclamation of Appreciation for the Bondurant Farmers Market during Fresh Fruit & Vegetable Month

CONTACT PERSON:

Nicole Van Houten, Communication & Event Specialist

BRIEF HISTORY & ANALYSIS: June is national Fresh Fruits and Vegetables month.

FUNDING SOURCE: NA

STAFF RECOMMENDATION: Issue proclamation

APPROVED FOR SUBMITTAL:

ATTACHMENTS:

1. Proclamation - Bondurant Farmers Market while proclaiming June 2021 as Fruit and Vegetable Month

Proclamation

City of Bondurant

PROCLAMATION OF APPRECIATION FOR THE BONDURANT FARMERS MARKET DURING FRESH FRUIT & VEGETABLE MONTH

Whereas, the Bondurant City Council would like to recognize and celebrate June as National Fruits and Vegetables month to raise awareness about the important role of fruits and vegetables in human nutrition, food security, and health; AND

Whereas, during spring, the season of renewal, millions of Americans turn joyfully to gardening; AND

Whereas, the growing season for fresh fruit and vegetables is in full swing; AND

Whereas, studies support that eating fruits and vegetables is beneficial for a healthy diet that can lower risk factors of noncommunicable diseases, such as, obesity, chronic inflammation, high blood pressure, and high cholesterol; AND

Whereas, Iowa's Healthiest State Initiative's objective is to increase the number of Iowans eating five or more servings of fruits and/or vegetables or by eating a minimum of 400g daily; AND

Whereas, local farmers, growers, and producers harvest fresh fruits and vegetables for sale at the Bondurant Farmers Market on Wednesday evenings, May through October, in the Bondurant City Park; AND

Whereas, the Bondurant Farmers Market is authorized under the Farmers Market Nutrition Program to accept WIC and Senior checks for fresh fruits and vegetables by eligible recipients; AND

Whereas, the Bondurant Farmers Market's sustainable and inclusive value chains can help increase production, help to enhance the availability, safety, affordability, and equitable access to fruits and vegetables to foster economic, social, and environmental sustainability.

Now, Therefore, Be It Resolved, that the City of Bondurant and its governing body proclaim June 2021 as Fresh Fruit and Vegetable Month in Bondurant.

Furthermore, Let It Be Known, I Curt Sullivan, Mayor of the City of Bondurant, Iowa present this Proclamation to the Bondurant Farmer's Market in honor of this occasion on this 7th day of June 2021.

Passed this 7th day of June 2021,

By: _____
Curt Sullivan, Mayor



**BUSINESS OF THE CITY COUNCIL
BONDURANT, IOWA
AGENDA STATEMENT**

Item No. 5.i.
For Meeting of 6/7/2021
Resolution

TITLE: -Resolution awarding the contract for Demolition of Property at 3402 Grant St. South in the amount of \$25,550 (Commerce Crossings Infrastructure Project)

CONTACT PERSON:

John Horton, Public Works Director

BRIEF HISTORY & ANALYSIS: Public works staff received three bids to demolish/cleanup the property located at 3402 Grant St. South. This property is being demolished to facilitate the construction of the Commerce Parkway and 35th St. SW Public Infrastructure Project in conjunction with the Commerce Crossings Development on the former Rosenberger Property

The bid includes testing for the presence of asbestos, cleanup of debris, removal of trees, disconnect water service, removal of out buildings, backfill building footings and grade. Staff anticipates having contractor start asbestos testing as soon as possible so if any remediation needs to be done that can be approved by change order and keep the project on schedule. Below is the Bid Tab showing bids received.

Bid Tab for Property Demo @ 3402 Grant St. S.

Bidder	Bid Price
Elder Corp	\$61,350.00
Iowa Demolition	\$34,425.00
J. Petticord	\$25,550.00

FUNDING SOURCE: TIF

STAFF RECOMMENDATION: Approve resolution on a roll call vote.

APPROVED FOR SUBMITTAL:

ATTACHMENTS:

1. RESOLUTION NO. 210607-134
2. Demolition of Property Contract

CITY OF BONDURANT
RESOLUTION NO. 210607-134

RESOLUTION AWARDING THE CONTRACT FOR DEMOLITION OF PROPERTY AT 3402 GRANT
ST. S. IN THE AMOUNT OF \$25,550.00

WHEREAS, the City solicited and received three bids for demolition of property at 3402 Grant Street S; AND

WHEREAS, demolition is necessary to facilitate infrastructure improvements in the area; AND

WHEREAS, on May 24th, 2021 the City of Bondurant received the proposal for demolition of property; AND

WHEREAS, the City of Bondurant accepts the proposal of the work as follows:

Testing and removal of asbestos, cleanup of debris, removal of trees, disconnect water service, removal of out building, backfill building footings and grade; AND

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Bondurant, Iowa, that the demolition of property located at 3402 Grant St. S. contract is awarded to J. Petticord Inc. in the amount of \$25,550.

Passed this 7th day of June 2021,

By: _____
Curt Sullivan, Mayor

ATTEST: I, Shelby Hagan, City Clerk of Bondurant, hereby certify that at a meeting of the City Council held on the above date, among other proceedings the above was adopted.

IN WITNESS WHEREOF, I have hereunto set my hand the day and year above written.

Shelby Hagan, City Clerk

Council Action	Ayes	Nays	Abstain	Absent
Cox				
Peffer				
Enos				
McKenzie				
Elrod				



1200 Prairie Dr SW Bondurant, IA 50035
 Phone: 515-263-8900 ~ Fax: 515-265-7750
www.JPettiecord.com

TO:	City of Bondurant	PROJECT NAME:	Commerce Crossing Parkway Improvement Ph 2&3
ADDRESS:	200 Second Street NE P.O. Box 37	LOCATION:	3402 Grant St S Bondurant, IA 50035
ATTN:	John Horton	ENGINEER:	Shive Hattery
PHONE:		PLAN DATE:	4-12-21
FAX:		LAST REVISED:	
DATE:	May 24, 2021	ADDENDUMS:	N/A
FROM:	Chad Martin		

J. Pettiecord Inc. is pleased to submit to you this estimate for building demolition and tree removal.

Scope of work will include:

1. Removal and disposal of the building.
 - Demolition of house, garage, and attached pole building.
 - Demolition and disposal of basement walls, footings, and foundation walls.
 - Importation of backfill and compaction of basement to existing grade.
2. Tree clearing and disposal. Includes removal and disposal of root balls.
3. Removal of rubble pile located on SW corner of property.

<u>Bid Item</u>	<u>Description</u>	<u>Unit</u>	<u>Quantity</u>	<u>Unit Price</u>	<u>Total</u>
1	Building Demolition & Disposal	LS	1	\$14,500.00	\$14,500.00
2	Tree Clearing and Grubbing	LS	1	\$7,500.00	\$7,500.00
3	Asbestos Survey	LS	1	\$2,750.00	\$2,750.00
4	Debris/Rubble Removal & Disposal	LS	1	\$800.00	\$800.00
Total					\$25,550.00

Note:

- Building to be free of all materials. If building is to be filled with debris, trash, or garbage then they will be handled on a T&M basis.
- Buildings are to be empty and free of hazardous chemicals. If there are any hazardous chemicals found then they will be handled on a T&M basis.
- All salvaged material shall be retained by J. Pettiecord, Inc. (Including scrap metal.)
- Pricing does not include Asbestos Abatement if found under NESHAP requirements. If applicable, abatement must occur before J. Pettiecord arrives on site or be handled via change order.
- All testing, surveying, permits, additional mobilizations, seeding and erosion control measures, dewatering of excavations is excluded.
- The attached image represents what is covered by this quote.



1200 Prairie Dr SW Bondurant, IA 50035
Phone: 515-263-8900 ~ Fax: 515-265-7750
www.JPettiecord.com

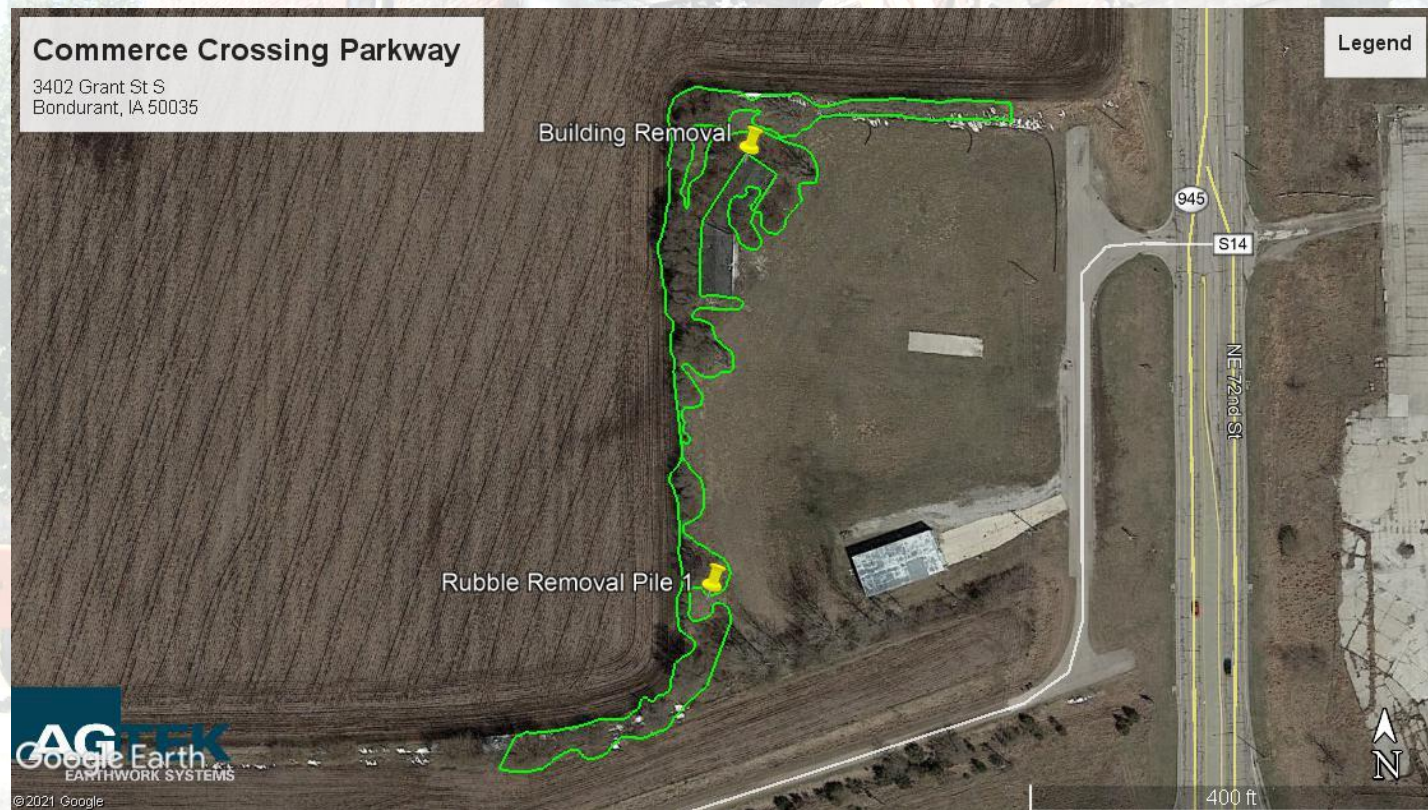
- Cost estimate is valid for 30 days.
- Clearing limits/trees to be removed shall be marked clearly by others.
- If any trees are to stay within the clearing limits and then have to be taken out after we are gone, then the cost to remove them plus mobilization will be assessed to the final invoice.
- If there are conflicts with stump removal, then the trees will be flush cut and stumps ground 4"- 6" below ground level.
- J. Pettiecord, Inc. assumes no responsibility for any concrete or asphalt disturbed during our work.
- Cleanup will be done by a root rake which will get most of the roots and limbs.

Excludes:

Erosion control measures, dust control, site grading, survey, tree protection measures, marking of trees to be saved, traffic control, issues with endangered species, bonds, backfill, permits, additional mobilizations, removal of fence, trash, rubble, debris, and dirt with brush mixed in.

Accepted by: _____

Contractor: J. Pettiecord, Inc. _____





**BUSINESS OF THE CITY COUNCIL
BONDURANT, IOWA
AGENDA STATEMENT**

Item No. 5.j.
For Meeting of 6/7/2021
Resolution

TITLE: -Resolution Executing Agreement of Consent for Crossing Company's Pipelines and Easements from Northern Natural Gas for the Commerce Crossings Project

CONTACT PERSON:

Marketa Oliver, City Administrator

BRIEF HISTORY & ANALYSIS: The attached resolution is related to the Commerce Crossings infrastructure project. It executes and agreement with Northern Natural Gas to cross the company's pipelines and easements. The agreement addresses minimum clearance for their buried facilities and how the City's infrastructure is installed in relation to the Northern Natural Gas facilities.

The City has been working with the developer on the Commerce Crossings Project on an infrastructure expansion and construction project to facilitate economic development. The City is designing and constructing infrastructure in the area of Grant Street S and 32nd Street that will connect to infrastructure under construction by the developer.

The below image shows both the developer and City infrastructure that is being constructed.



FUNDING SOURCE: TIF

STAFF RECOMMENDATION: Approve resolution on a roll call vote.

APPROVED FOR SUBMITTAL:

ATTACHMENTS:

1. RESOLUTION NO. 210607-135
2. Consent for Crossing Company's Pipelines and Easements

CITY OF BONDURANT
RESOLUTION NO. 210607-135

RESOLUTION EXECUTING AGREEMENT OF CONSENT FOR CROSSING
COMPANY'S PIPELINES AND EASEMENTS FROM NORTHERN NATURAL GAS
FOR THE COMMERCE CROSSINGS PROJECT

WHEREAS, the City has been working with the developer on the Commerce Crossings Project on an infrastructure expansion and construction project to facilitate economic development; AND

WHEREAS, the City is designing and constructing infrastructure in the area of Grant Street S and 32nd Street that will connect to infrastructure under construction by the developer.; AND

WHEREAS, to facilitate the construction of infrastructure it is necessary to execute an agreement with Northern Natural Gas to cross the company's pipelines and easements.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Bondurant, Iowa, that the attached Consent for Crossing Company's Pipelines and Easements agreement is hereby approved as presented and the City Administrator is authorized to take necessary steps to execute the agreement.

Passed and adopted this 7th day of June 2021

Curt Sullivan, Mayor

ATTEST: I, Shelby Hagan, City Clerk of Bondurant, hereby certify that at a meeting of the City Council held on the above date, among other proceedings the above was adopted.

IN WITNESS WHEREOF, I have hereunto set my hand the day and year above written.

Shelby Hagan, City Clerk

Council Action	Ayes	Nays	Abstain	Absent
Cox				
Elrod				
Enos				
Mackenzie				
Peffer				



Operating Procedure
Crossing of Company Pipelines
Appendix A

80.103a
Page 1 of 1

Consent for Crossing Company's Pipelines and Easements

This grant of consent requested by: City of Bondurant, (Operator) from Northern Natural Gas Company, (Owner), hereby defines the terms and conditions pertaining to a crossing of Owner's pipeline by Operator.

Whereas, Owner is the holder of a recorded easement grant over and across the following described property _____
Section 12, Township 79 North, Range 23 West and

Whereas, Operator desires to cross Owner's pipeline with the following facilities: sewer line crossing

Now therefore in consideration of Owner's consent to the crossing of its pipeline and easement, Operator hereby agrees to the following terms, conditions, and requirements for the installation and maintenance of its facilities across Owner's pipeline:

- I. Each buried facility will cross over OR under Owner's pipeline with a minimum clearance of 12 inches.
- II. Permanent markers identifying facility location shall be installed and maintained by Operator at the point of crossing.
- III. Plastic marker tape shall be installed below cultivation level and over Operator's facility extending the width of easement or thirty (30) feet minimum if it is impractical to install and maintain aboveground markers due to crossing location.
- IV. Underground AC cable with a metallic outer sheath or bare concentric neutral installed within a twenty (20) foot corridor, ten (10) feet on each side of the pipeline shall be placed in an insulating conduit or jacket. (Reinforced fiberglass, polyethylene or polyvinyl chloride pipe.)
- V. No physical structure associated with an overhead facility such as poles, towers, anchor blocks, AC grounding system, etc., will be installed within 30 feet of the existing Owner pipeline.
- VI. A test lead will be attached to the metallic portion of a cable not insulated, such as metal sheathed cable, or one having a bare concentric neutral, or to any metallic pipeline at the point of crossing to allow testing for cathodic protection interference or induced AC on Owner's pipeline.
- VII. Detrimental effects to a cable having a bare concentric neutral or metallic sheath are possible on crossings in close proximity to Owner's cathodic protection equipment. The Operator shall check for these possible detrimental effects and, if present, notify Owner. Owner will cooperate in any required joint testing to allow Operator to determine if mitigative equipment is necessary. Operator shall be responsible for all costs of necessary equipment, installation and operation.
- VIII. Operator will participate, if appropriate, in testing necessary to determine if detrimental effects, such as induced AC in excess of 15 volts or interference with Owner's cathodic protection of its pipeline(s) may result from the installation of Operator's facility. If equipment is required to eliminate, minimize, or control these detrimental effects, Owner will determine equipment needs, procure said equipment, and install, all at Operator's expense.

It is further agreed that Operator accepts full responsibility for all damages to Owner's pipeline(s) as a result of the initial installation, operation, or future maintenance of Operator's facility.

TO THE FULLEST EXTENT PERMITTED BY LAW, EACH OF THE PARTIES HERETO WAIVES ANY RIGHT IT MAY HAVE TO A TRIAL BY JURY IN RESPECT OF LITIGATION DIRECTLY OR INDIRECTLY ARISING OUT OF, UNDER OR IN CONNECTION WITH THIS AGREEMENT. EACH PARTY FURTHER WAIVES ANY RIGHT TO CONSOLIDATE ANY ACTION IN WHICH A JURY TRIAL HAS BEEN WAIVED WITH ANY OTHER ACTION IN WHICH A JURY TRIAL CANNOT BE OR HAS NOT BEEN WAIVED, AND AGREES ANY SUCH ACTIONS MAY NOT IN ANY EVENT BE CONSOLIDATED TOGETHER.

In witness whereof, Operator has caused this instrument to be signed by its duly authorized representative or official, whose name and signature appear below.

SIGNATURES:

OWNER:

Owner Representative (Print)

Owner Representative (Sign)

Title

Date

OPERATOR:

Authorized Operator Representative (Print)

Authorized Operator Representative (Sign)

Title

Date



**BUSINESS OF THE CITY COUNCIL
BONDURANT, IOWA
AGENDA STATEMENT**

Item No. 5.k.
For Meeting of 6/7/2021
Resolution

TITLE: -Resolution Approving Purchase of Roadway Patching Equipment from PatchBox, LLC in the amount of \$8,109.80

CONTACT PERSON:

John Horton, Public Works Director

BRIEF HISTORY & ANALYSIS: As a part of the FY22 CIP Public Works staff have budgeted \$8,200 for the purchase of a Cold Patch Mix Hot Box. This equipment will allow staff to handle street patching operations more efficiently.

Currently, when staff receives a stockpile of patching material, the material will be hauled to the area of town that needs attention with either the backhoe or skid loader. This is problematic as it also means the need to have another operator in a pickup following the equipment, which causes congestion on residential streets with multiple pieces of equipment and ties up additional staff.

This equipment also will allow for more efficient cold weather patching as it will warm up the material and keep it at a workable temperature. Currently in the colder months we will have to dig into the pile and then bring the material inside to warmup to a point where it can be used which causes delays in pothole repair requests.

FUNDING SOURCE: RUT/ FY22 Capital Equipment Budget

STAFF RECOMMENDATION: Staff recommends approval of the purchase of the Patching Equipment from PatchBox LLC. In the amount of \$8,109.80

APPROVED FOR SUBMITTAL:

ATTACHMENTS:

1. RESOLUTION NO. 210607-136
2. Roadway Patching Equipment Order Form

CITY OF BONDURANT
RESOLUTION NO. 210607-136

RESOLUTION APPROVING PURCHASE OF ROADWAY PATCHING EQUIPMENT FROM
PATCHBOX LLC. IN THE AMOUNT OF \$8,109.80

WHEREAS, the City of Bondurant has budget for equipment purchase of a patch box for Public Works;
AND

WHEREAS, staff has priced appropriate equipment which is:

2021 PatchBox Roadway Patch Warming Box and related equipment from PatchBox LLC. In the
amount of \$8,109.80; AND

WHEREAS, payments are to be made to PatchBox LLC; AND

WHEREAS, the purchase will enable Public Works to work more efficiently patching the streets.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Bondurant, Iowa, that the
2021 PatchBox Roadway Patch Warm Box and related equipment purchase from PatchBox LLC. is
hereby approved in the amount of \$8,109.80 is hereby approved.

Passed this 7th day of June 2021

By: _____
Curt Sullivan, Mayor

ATTEST: I, Shelby Hagan, City Clerk of Bondurant, hereby certify that at a meeting of the City Council
held on the above date, among other proceedings the above was adopted.

IN WITNESS WHEREOF, I have hereunto set my hand the day and year above written.

Shelby Hagan, City Clerk

Council Action	Ayes	Nays	Abstain	Absent
Cox				
Peffer				
Enos				
McKenzie				
Elrod				

PatchBox Order Information

Customer Information:

Organization:	City of Bondurant, IA
Primary Contact:	John Horton
Title:	PW Director
Email:	jhorton@cityofbondurant.com
Phone:	515-971-6855 (cell)
Preferred Contact Method:	email
Comments:	

Truck Information:

Year:	2020
Make & Model:	RAM 3500
Fuel:	Gas
Exhaust Diameter:	3.5"
Engine Size:	6.4L V8 Heavy duty HEMI
Comments:	

Product Information:

X	• PatchBox Unit • PatchCatch Tray • Insulated Tarp • 10' Flex Pipe w/Insulation • (2) Lap Joint Clamps	Standard \$6995.00 (\$7095.00 w/5.0" Exhaust Dia.)
X	Warm Weather Tarp	\$174.95
X	Forklift Guides	\$595.00
X	Door Linkage Kit	\$249.95
X	Tailpipe Kit (90-Deg. Elbow w/Lap Joint Clamp)	\$49.95 for 3.0" Dia. \$54.95 for 3.5" Dia. \$64.95 for 4.0" Dia. \$79.95 for 5.0" Dia.
X	Aggregate Trap Bracket	\$39.95

Rev. 05 May 2021

Delivery Information:

Desired Date:	08-01-2021
Garage Delivery Address: (NOT City Hall)	306 1 st St. NW Bondurant, Iowa 50035
To Be Delivered By:	Customer Pick-Up
Garage Hours: (Carrier Deliveries Only)	7am-4pm
Is Delivery Appt. Req'd?*: (Carrier Deliveries Only)	Yes
To Be Trained By:	Rick

Application Information:

Expected Patching Season (Circle All That Apply)	Spring	Summer	Fall	Winter
Typical Driving Pattern	City (Less than 40 mph)	Highway (Greater than 45 mph)	Both City & Highway	
Garage	Heated		Unheated	
Cold Mix Asphalt Type	UPM or Other Premium		Local Mix	
Cold Mix Asphalt Tons/Yr.	25-30 tons/yr.			
Est. Patching Days/Year	40-45 days/yr.			

*Deliveries should be scheduled if garage is not always staffed with personnel to unload.



**BUSINESS OF THE CITY COUNCIL
BONDURANT, IOWA
AGENDA STATEMENT**

Item No. 5.I.
For Meeting of 6/7/2021
Resolution

TITLE: -Resolution approving Pay Request No. 7 for the Bondurant Library Expansion Project in the amount of \$409,338.23

CONTACT PERSON:

Jill Sanders, Library Director

BRIEF HISTORY & ANALYSIS: Staff recommends to Council the approval of the attached resolution to approve pay app #7 in the amount of \$409,338.23 related to construction of the Library Renovation and Expansion Project. Story Construction is managing the project and the payments are made to multiple vendors as detailed in the attached Application and Certificate for Payment. The Library Board recommends approval of the payment.

This pay application is for work completed through April 30, 2021.

FUNDING SOURCE: Bond/Grants/LOSST

STAFF RECOMMENDATION: Approve resolution on a roll call vote.

APPROVED FOR SUBMITTAL:

ATTACHMENTS:

1. RESOLUTION NO. 210607-137
2. Pay Request No. 7

CITY OF BONDURANT
RESOLUTION NO. 210607-137

RESOLUTION APPROVING PAY APPLICATION #7 TO MULTIPLE VENDORS FOR
THE LIBRARY RENOVATION AND EXPANSION PROJECT MANAGED BY STORY
CONSTRUCTION IN THE AMOUNT OF \$409,338.23

WHEREAS, Story Construction submitted Pay Application #7 for the Library Renovation and Expansion Project; AND

WHEREAS the full value of the work completed is and the amount certified for this Pay Application is \$409,338.23,

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Bondurant, Iowa, that the Pay Application #7 is hereby approved, as recommended by the Bondurant Community Library Board.

Passed this 7th day of June 2021,

By: _____
Curt Sullivan, Mayor

ATTEST: I, Shelby Hagan, City Clerk of Bondurant, hereby certify that at a meeting of the City Council held on the above date, among other proceedings the above was adopted.

IN WITNESS WHEREOF, I have hereunto set my hand the day and year above written.

Shelby Hagan, City Clerk

Council Action	Ayes	Nays	Abstain	Absent
Cox				
Peffer				
Enos				
McKenzie				
Elrod				

APPLICATION AND CERTIFICATE FOR PAYMENT

Owner: City of Bondurant
 Application No: 7

Project: Bondurant Community Library Expansion
 Period to: April 30, 2021

Distribution to: Owner Architect
 Const. Mgr. Contractor

CONTRACTOR'S APPLICATIONS FOR PAYMENT

Contractor	Estimated Contract Amount	Net Change by Change Orders	Contract Sum to Date	Total Completed & Stored to Date	Retainage	Total Earned less Retainage	Less Previous Certificates for Payment	Balance to Finish, Including Retainage	Current Payment Due
Bid Package 03-1 Smart Concrete Solutions	145,000	4,380.00	149,380	147,880.00	7,394.00	140,486.00	140,486.00	8,894.00	\$ -
Bid Package 04-1 Seedorff Masonry Inc	269,285	8,903.00	278,188	275,453.00	13,772.65	261,680.35	166,066.65	16,507.65	\$ 95,613.70
Bid Package 06-1 R.H. Grabau Construction	591,999	3,806.10	595,805	333,749.11	16,687.46	317,061.66	262,123.54	278,743.44	\$ 54,938.12
Bid Package 07-3 For Sure Roofing & Sheet Metal	126,757		126,757	90,605.00	4,530.25	86,074.75	69,449.75	40,682.25	\$ 16,625.00
Bid Package 08-1 Mid-American Glazing Systems, Inc	124,000		124,000	65,400.00	3,270.00	62,130.00	27,317.25	61,870.00	\$ 34,812.75
Bid Package 09-1 Hilsbeck-Schacht, Inc	268,608		268,608	196,336.50	9,816.83	186,519.67	164,875.34	82,088.33	\$ 21,644.33
Bid Package 09-5 Ideal Floors, Inc	69,845		69,845	52,244.00	2,612.20	49,631.80	49,631.80	20,213.20	\$ -
Bid Package 21-1 Summit Fire Protection	38,400		38,400	18,379.00	918.95	17,460.05	17,460.05	20,939.95	\$ -
Bid Package 22-1 Brockway Mechanical & Roofing Co	258,263	3,198.89	261,462	219,918.89	10,995.94	208,922.95	124,967.75	52,538.94	\$ 83,955.20
Bid Package 26-1 Nelson Electric Company of Central IA	288,180		288,180	244,282.68	12,214.13	232,068.55	185,500.17	56,111.45	\$ 46,568.38
Bid Package 31-1 Absolute Concrete Construction	359,069	64,618.11	423,687	104,493.26	5,224.66	99,268.60	44,087.85	324,418.51	\$ 55,180.75
Totals	2,539,406	84,906.10	2,624,312	1,748,741.44	87,437.07	1,661,304.37	1,251,966.15	963,007.72	\$ 409,338.23

CONSTRUCTION MANAGER'S CERTIFICATE FOR PAYMENT

The undersigned Construction Manager certifies that to the best of the Construction Manager's knowledge, information and belief the Work covered by these attached Applications and Certificates for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by these Contractor's for Work for which previous Application's and Certificates for Payment were issued and payments received from the Owner, and that current payments shown herein are now due.

CONSTRUCTION MANAGER: STORY CONSTRUCTION CO.

By: 
 Clint Jensen, Project Manager

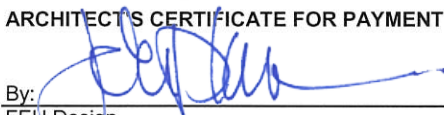
Date: 4/26/21

This Certificate is not negotiable. The AMOUNTS CERTIFIED are payable only to the Contractor's named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

OWNER'S CERTIFICATE FOR PAYMENT

OWNER: CITY OF BONDURANT/BONDURANT COMMUNITY LIBRARY

ARCHITECT'S CERTIFICATE FOR PAYMENT

By: 
 FEH Design

Date: 04-27-2021

By: _____
 City of Bondurant, Mayor

Date: _____

APPLICATION AND CERTIFICATE FOR PAYMENT

AIA® DOCUMENT G732™ - 2009

CONSTRUCTION MANAGER AS ADVISER EDITION

PAGE ONE OF

TO OWNER: CITY OF BONDURANT
100 LINCOLN ST SE
BONDURANT IA 50035

PROJECT: Bondurant Community Library Expansion - Bondurant, Iowa
APPLICATION NO: 3
PERIOD TO: 04/30/21
PROJECT NO: 928598834

Distribution to:
☐ OWNER
☐ CONSTRUCTION
MANAGER
☐ ARCHITECT
☐ CONTRACTOR
☐ FIELD
☐ OTHER

FROM CONTRACTOR: Seedorff Masonry, Inc.
PO Box 38
Strawberry Point, IA 52076

VIA CONSTRUCTION MANAGER:
Story Construction Co.
CONTRACT DATE: 10/06/20

CONTRACT FOR: Masonry Work

VIA ARCHITECT:
FEH Design
PROJECT NOS:

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract. Continuation Sheet, AIA Document G703, is attached.

1. ORIGINAL CONTRACT SUM	269,285.00
2. Net change by Change Orders	8,903.00
3. CONTRACT SUM TO DATE (Line 1 + 2)	278,188.00
4. TOTAL COMPLETED & STORED TO DATE	275,453.00
(Column G on G703)	
5. RETAINAGE:	
a. 5% of Completed Work	13,772.65
(Column D + E on G703)	
b. 5% of Stored Material	0.00
(Column F on G703)	
Total Retainage (Line 5a + 5b) or	
Total in Column I of G703	13,772.65
6. TOTAL EARNED LESS RETAINAGE	
(Line 4 less Line 5 Total)	261,680.35
7. LESS PREVIOUS CERTIFICATES FOR PAYMENT	166,066.65
(Line 6 from prior Certificate)	
8. CURRENT PAYMENT DUE	95,613.70
9. BALANCE TO FINISH, INCLUDING RETAINAGE	
(Line 3 less Line 6)	16,507.65

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

CONTRACTOR: Seedorff Masonry, Inc.

By: Penny S. Rummel

Date: April 21, 2021

State of: Iowa County of: Clayton
Subscribed and sworn to before me this 21 day of April, 2021

Notary Public: Lisa L Mesch
My Commission expires:

LISA L MESCH
Notarial Seal - Iowa
Commission Number 224016
My Commission Expires Aug 13, 2023

CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising this application, the Construction Manager and Architect certify to the Owner that to the best of their knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED:

(Attach explanation if amount certified differs from the amount applied for. Initial all figures on this Application and on the Continuation Sheet that are changed to conform to the amount certified.)

CONSTRUCTION MANAGER:

By: Date:

ARCHITECT: (NOTE: If multiple Prime Contractors are responsible for performing portions of the Project, the Architect's Certification is not required)

By: Date:

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner	4,200.00	
Total approved this month including Construction Change Directives	6,603.00	1,900.00
TOTALS	10,803.00	1,900.00
NET CHANGES IN THE WORK		8,903.00

CONTINUATION SHEET

Application and Certification for Payment, containing

Subcontractor's signed certification is attached.

In tabulations below, amounts are stated to the nearest dollar.

Use Column I on Contracts where variable retainage for line items may apply.

Application No. : 3

Application Date : 04/21/21

To: 04/30/21

Project No.: #928598834

Invoice # : 2004403

Contract : 20044- BONDURANT COMMUNITY LIBRARY EXPANSION

A Item No.	B Description of Work	C Scheduled Value	E Work Completed		F Materials Presently Stored (Not in D or E)	G Total Completed and Stored To Date (D+E+F)	H % (G / C)	I Balance To Finish (C-G)	Retainage
			D From Previous Application (D+E)	This Period In Place					
	Phase 1 - South & Northwest Additions	0.00	0.00	0.00	0.00	0.00	0.00%	0.00	0.00
	Material	46,654.00	46,654.00	0.00	0.00	46,654.00	100.00%	0.00	2,332.70
	Labor	133,190.00	126,537.00	6,653.00	0.00	133,190.00	100.00%	0.00	6,659.50
	Phase II - East Addition	0.00	0.00	0.00	0.00	0.00	0.00%	0.00	0.00
	Material	22,673.00	0.00	22,673.00	0.00	22,673.00	100.00%	0.00	1,133.65
	Labor	62,417.00	0.00	62,417.00	0.00	62,417.00	100.00%	0.00	3,120.85
	Bond	1,616.00	1,616.00	0.00	0.00	1,616.00	100.00%	0.00	80.80
	Closeout	2,735.00	0.00	0.00	0.00	0.00	0.00%	2,735.00	0.00
	Change Order #1	4,200.00	0.00	4,200.00	0.00	4,200.00	100.00%	0.00	210.00
	Change Order #2	4,703.00	0.00	4,703.00	0.00	4,703.00	100.00%	0.00	235.15
Grand Totals		278,188.00	174,807.00	100,646.00	0.00	275,453.00	99.02%	2,735.00	13,772.65

Waiver of Lien and Release of All Claims

Job Number #20044- BONDURANT COMMUNITY LIBRARY EXPANSION

Whereas the undersigned, ARCHITECTURAL PRODUCTS INC, has furnished to Seedorff Masonry, Inc. related materials, equipment, and/or services for use in construction of a project belonging to CITY OF BONDURANT and designated as

BONDURANT COMMUNITY LIBRARY EXPANSION (hereinafter referred to as the Project)

Located on the real property at:

104 2ND ST
BONDURANT, IA 50035-1389

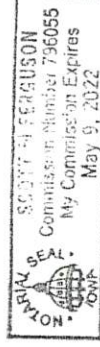
Now therefore, the undersigned, for and in consideration of **8,678.95**, as paid by Seedorff Masonry, Inc. check number 8046972, and for other goods and valuable consideration, does hereby waive and release any liens, or right to or claim of lien on the above described project and premises under any law, common or statutory, on account of labor or materials, or both, furnished through 2/28/2021 by the undersigned to or for the account of Seedorff Masonry, Inc. for said project. The undersigned affirms that all material furnished by the undersigned has been paid for, and all subcontractors employed by the undersigned have been paid in full. Undersigned also affirms that all labor hired and/ or provided by the undersigned and its employees has been paid for, and all applicable payroll taxes and union benefits have been paid in full.

Dated this 2 day of April, 2021

Subscribed and sworn to before me
this 6th day of April, 2021

Owner/Partner/President/Co. Officer

Notary Public



Please remit to
Seedorff Masonry Inc.
PO Box 38
Strawberry Point IA 52076

Waiver of Lien and Release of All Claims

Job Number #20044- BONDURANT COMMUNITY LIBRARY EXPANSION

Whereas the undersigned, EDWARDS CAST STONE COMPANY, has furnished to Seedorff Masonry, Inc. related materials, equipment, and/or services for use in construction of a project belonging to CITY OF BONDURANT and designated as

BONDURANT COMMUNITY LIBRARY EXPANSION (hereinafter referred to as the Project)

Located on the real property at:
104 2ND ST
BONDURANT, IA 50035-1389

Now therefore, the undersigned, for and in consideration of **8,421.00**, as paid by Seedorff Masonry, Inc. check number 8046979, and for other goods and valuable consideration, does hereby waive and release any liens, or right to or claim of lien on the above described project and premises under any law, common or statutory, on account of labor or materials, or both, furnished through 2/28/2021 by the undersigned to or for the account of Seedorff Masonry, Inc. for said project. The undersigned affirms that all material furnished by the undersigned has been paid for, and all subcontractors employed by the undersigned have been paid in full. Undersigned also affirms that all labor hired and/ or provided by the undersigned and its employees has been paid for, and all applicable payroll taxes and union benefits have been paid in full.

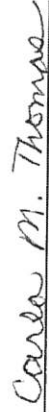
Dated this 24 day of March, 2021



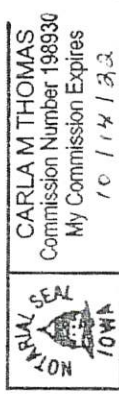
Owner/Partner/President/Co. Officer

Robert B. Edwards

Subscribed and sworn to before me
this 24 day of March, 2021



Notary Public



Waiver of Lien and Release of All Claims

Job Number #20044- BONDURANT COMMUNITY LIBRARY EXPANSION

Whereas the undersigned, GLEN GERY CORPORATION has furnished to Seedorff Masonry, Inc. related materials, equipment and/or services for use in construction of a project belonging to CITY OF BONDURANT and designated as

BONDURANT COMMUNITY LIBRARY EXPANSION (hereinafter referred to as the Project)

Located on the real property at
104 2ND ST
BONDURANT, IA 50035-1389

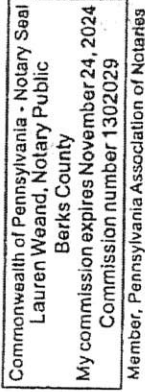
Now therefore, the undersigned, for and in consideration of \$0.39, as paid by Seedorff Masonry, Inc. check number 8048757, and for other goods and valuable consideration, does hereby waive and release any liens, or right to or claim of lien on the above described project and premises under any law, common or statutory, on account of labor or materials, or both, furnished through 1/31/2021 by the undersigned to or for the account of Seedorff Masonry, Inc. for said project. The undersigned affirms that all material furnished by the undersigned has been paid for, and all subcontractors employed by the undersigned have been paid in full. Undersigned also affirms that all labor hired and/or provided by the undersigned and its employees has been paid for, and all applicable payroll taxes and union benefits have been paid in full.

Dated this 3rd day of March 2021

Steve Felder
Owner/Partner/President/Co. Officer
Steve Felder, Sr. Crest Architects

Subscribed and sworn to before me
this 3rd day of March 2021

Lauren Weand
Notary Public



Please send to
Seedorff Masonry, Inc.
PO Box 38
Strawberry Point, IA 50076

Waiver of Lien and Release of All Claims



Job Number #20044- BONDURANT COMMUNITY LIBRARY EXPANSION

Whereas the undersigned, LOGAN CONTRACTORS SUPPLY INC, has furnished to Seedorff Masonry, Inc. related materials, equipment, and/or services for use in construction of a project belonging to CITY OF BONDURANT and designated as

BONDURANT COMMUNITY LIBRARY EXPANSION (hereinafter referred to as the Project)

Located on the real property at:

104 2ND ST
BONDURANT, IA 50035-1389

Now therefore, the undersigned, for and in consideration of **5,280.00**, as paid by Seedorff Masonry, Inc. check number 8046986, and for other goods and valuable consideration, does hereby waive and release any liens, or right to or claim of lien on the above described project and premises under any law, common or statutory, on account of labor or materials, or both, furnished through 2/28/2021 by the undersigned to or for the account of Seedorff Masonry, Inc. for said project. The undersigned affirms that all material furnished by the undersigned has been paid for, and all subcontractors employed by the undersigned have been paid in full. Undersigned also affirms that all labor hired and/or provided by the undersigned and its employees has been paid for, and all applicable payroll taxes and union benefits have been paid in full.

Dated this 26th day of MARCH, 2021

Julie Kroll
Owner/Partner/President/Co. Officer
Julie Kroll, CFO

Subscribed and sworn to before me
this 26th day of MARCH, 2021

Mary Ann Smith
Notary Public



ENL # 024344

Please remit to:
Seedorff Masonry, Inc.
PO Box 38
Strawberry Point, IA 52076

Waiver of Lien and Release of All Claims

Job Number #20044- BONDURANT COMMUNITY LIBRARY EXPANSION

Whereas the undersigned, MIDLAND CONCRETE PRODUCTS, has furnished to Seedorff Masonry, Inc. related materials, equipment, and/or services for use in construction of a project belonging to CITY OF BONDURANT and designated as

BONDURANT COMMUNITY LIBRARY EXPANSION (hereinafter referred to as the Project)

Located on the real property at:

104 2ND ST
BONDURANT, IA 50035-1389

Now therefore, the undersigned, for and in consideration of **21,072.57**, as paid by Seedorff Masonry, Inc. check number 8046988, and for other goods and valuable consideration, does hereby waive and release any liens, or right to or claim of lien on the above described project and premises under any law, common or statutory, on account of labor or materials, or both, furnished through 2/28/2021 by the undersigned to or for the account of Seedorff Masonry, Inc. for said project. The undersigned affirms that all material furnished by the undersigned has been paid for, and all subcontractors employed by the undersigned have been paid in full. Undersigned also affirms that all labor hired and/ or provided by the undersigned and its employees has been paid for, and all applicable payroll taxes and union benefits have been paid in full.

Dated this 25th day of March, 2021

Sam S. L.

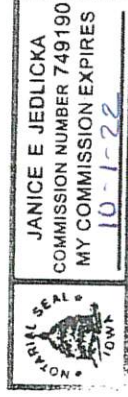
Owner/Partner/President/Co-Owner
AUTHORIZED REPRESENTATIVE

Subscribed and sworn to before me

this 25th day of March, 2021

Janice E. Jedlicka

Notary Public



Please remit to:

Seedorff Masonry, Inc.
PO Box 38
Strawberry Point, IA 52076

206096

Waiver of Lien and Release of All Claims

MAR 25 REC'D

Job Number #20044- BONDURANT COMMUNITY LIBRARY EXPANSION

Whereas the undersigned, SKOLD COMMERCIAL CONTRACTING, has furnished to Seedorff Masonry, Inc. related materials, equipment, and/or services for use in construction of a project belonging to CITY OF BONDURANT and designated as

BONDURANT COMMUNITY LIBRARY EXPANSION (hereinafter referred to as the Project)
Located on the real property at:
104 2ND ST
BONDURANT, IA 50035-1389



Now therefore, the undersigned, for and in consideration of 20,000.00 , as paid by Seedorff Masonry, Inc. check number 8046992 , and for other goods and valuable consideration, does hereby waive and release any liens, or right to or claim of lien on the above described project and premises under any law, common or statutory, on account of labor or materials, or both, furnished through 2/28/2021 by the undersigned to or for the account of Seedorff Masonry, Inc. for said project. The undersigned affirms that all material furnished by the undersigned has been paid for, and all subcontractors employed by the undersigned have been paid in full. Undersigned also affirms that all labor hired and/ or provided by the undersigned and its employees has been paid for, and all applicable payroll taxes and union benefits have been paid in full.

Dated this 26th day of March, 2021

Subscribed and sworn to before me
this 26th day of March, 2021

Owner/Partner/President/Co. Officer

Notary Public



Please remit to:
Seedorff Masonry, Inc.
PO Box 38
Strawberry Point, IA 52076

Waiver of Lien and Release of All Claims

Job Number #20044- BONDURANT COMMUNITY LIBRARY EXPANSION

Whereas the undersigned, TCC MATERIALS, has furnished to Seedorff Masonry, Inc. related materials, equipment, and/or services for use in construction of a project belonging to CITY OF BONDURANT and designated as

BONDURANT COMMUNITY LIBRARY EXPANSION (hereinafter referred to as the Project)

Located on the real property at:
104 2ND ST
BONDURANT, IA 50035-1389

Now therefore, the undersigned, for and in consideration of 4,528.00 , as paid by Seedorff Masonry, Inc. check number 8046995 , and for other goods and valuable consideration, does hereby waive and release any liens, or right to or claim of lien on the above described project and premises under any law, common or statutory, on account of labor or materials, or both, furnished through 2/28/2021 by the undersigned to or for the account of Seedorff Masonry, Inc. for said project. The undersigned affirms that all material furnished by the undersigned has been paid for, and all subcontractors employed by the undersigned have been paid in full. Undersigned also affirms that all labor hired and/ or provided by the undersigned and its employees has been paid for, and all applicable payroll taxes and union benefits have been paid in full.

Dated this 31 day of March, 2021 this 31st day of March 2021

Subscribed and sworn to before me

Owner/Partner/President/Co-Officer

Notary Public



Please remit to:
Seedorff Masonry, Inc.
PO Box 38
Strawberry Point, IA 52076



Seedorff Masonry, Inc.
Build Better | www.seedorff.com

APPLICATION FOR PAYMENT

CITY OF BONDURANT
100 LINCOLN ST SE
BONDURANT IA 50035

INVOICE No. 2004403

PERIOD ENDING April 30, 2021

INVOICE DATE April 21, 2021

MONTHLY ESTIMATE No. 3

CONTRACT No. 928598834

PROJECT: **Bondurant Community Library Expansion - Bondurant, Iowa**

Statement of Contract Account

1. Original Contract Amount	269,285.00
2. Approved "Contract Revisions" Through Nos. 2 (Revisions are per Change Orders #1 & #2)	8,903.00
3. Adjusted Contract Amount	278,188.00
4. Materials Stored and Value of Work Complete <u>99.02%</u>	275,453.00
5. Less 5% Retainer	13,772.65
6. Total Amount Due	261,680.35
7. Less Previous Applications	166,066.65
8. Net Amount Due This Estimate	95,613.70

CERTIFICATE OF THE SUBCONTRACTOR:

I hereby certify that the work performed and the materials supplied to date, as shown on the above represent the actual value of accomplishment under the terms of the Contract (and all authorized changes thereto) between the undersigned relating to the above referenced project.

I also certify that payments, less applicable retention, have been made through the period covered by previous payments received from the contractor, to (1) all my subcontractors and (2) for all materials and labor used in or in connection with the performance of this Contract. I further certify I have complied with Federal, State and Local tax laws, including Social Security laws and Unemployment Compensation laws and Workers' Compensation laws insofar as applicable to the performance of this contract.

SEEDORFF MASONRY, INC.



Penny S. Rummel

APPLICATION AND CERTIFICATE FOR PAYMENT

PAGE ONE OF 4 PAGES

TO OWNER:
City of Bondurant
200 2nd Street NE
Bondurant, IA 50035
FROM CONTRACTOR:
RH Grabau Construction
PO Box 99
Boone, IA 50036

PROJECT:
Bondurant Community Library Expansion
104 2nd Street NE
Bondurant, IA 50035
VIA CM:

APPLICATION #: 6
PERIOD TO: 04/23/21
PROJECT NOS: 20013
CONTRACT DATE: 10/06/20

Distribution to:
☒ Owner
☒ Const. Mgr
☒ Architect
☒ Contractor

CONTRACT FOR: Bid Package No. 06-1 General Carpentry, Building Demolition & Steel

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract.
Continuation Sheet is attached.

1. ORIGINAL CONTRACT SUM-----	\$	591,999.00
2. Net change by Change Orders-----	\$	3,806.10
3. CONTRACT SUM TO DATE (Line 1 +/- 2)	\$	595,805.10
4. TOTAL COMPLETED & STORED TO DATE-\$ (Column G on Continuation Sheet)		333,749.11
5. RETAINAGE:		
a. 5.0% of Completed Work (Columns D+E on Continuation Sheet)	\$	16,687.46
b. 5.0% of Stored Material (Column F on Continuation Sheet)	\$	
Total Retainage (Line 5a + 5b or Total in Column I of Continuation Sheet-----	\$	16,687.46
6. TOTAL EARNED LESS RETAINAGE----- (Line 4 less Line 5 Total)	\$	317,061.66
7. LESS PREVIOUS CERTIFICATES FOR PAYMENT (Line 6 from prior Certificate)-----	\$	262,123.54
8. CURRENT PAYMENT DUE-----	\$	54,938.12
9. BALANCE TO FINISH, INCLUDING RETAINAGE (Line 3 less Line 6)	\$	278,743.44

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner	\$4,513.10	-\$707.00
Total approved this Month		
TOTALS	\$4,513.10	-\$707.00
NET CHANGES by Change Order	\$3,806.10	

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

CONTRACTOR:

By:

Date: 4-23-2021

State of:

County of:

Subscribed and sworn to before me this 23rd day of April 2021

Notary Public:

My Commission expires: July 15, 2022

CERTIFICATE FOR PAYMENT

In accordance with Contract Documents, based on on-site observations and the data comprising application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED ----- \$

(Attach explanation if amount certified differs from the amount applied for. Initial all figures on this application and on the Continuation Sheet that are changed to conform to the amount certified.)

ARCHITECT:

By:

Date:

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner of Contractor under this Contract.

CONTINUATION SHEET

ATTACHMENT TO PAY APPLICATION

Page 2 of 4 Pages

PROJECT:

Bondurant Community Library Expansion

104 2nd Street NE

Bondurant, IA 50035

APPLICATION NUMBER:

6

APPLICATION DATE:

04/23/21

PERIOD TO:

23-Apr-21

ARCHITECT'S PROJECT NO:

20013

A Item No.	B Description of Work	C Scheduled Value	D Work Completed		F Materials Presently Stored (Not in D or E)	G		H Balance To Finish (C - G)	I Retainage (If Variable Rate)
			From Previous Application (D + E)	This Period		Total Completed And Stored To Date (D + E + F)	% (G/C)		
1	Bond	6,018.00	6,018.00			6,018.00	100%		
2	Project Meeting / Coordination	2,500.00	1,125.00			1,125.00	45%	1,375.00	
3	Mobilization	10,000.00	10,000.00			10,000.00	100%		
4	Submittals	2,500.00	2,500.00			2,500.00	100%		
5	Closeout	5,919.00						5,919.00	
6	Demolition Allowance	6,000.00						6,000.00	
7	Selective Demolition - L	22,106.70	11,053.35			11,053.35	50%	11,053.35	
8	Selective Demolition - M	8,572.49	4,286.24			4,286.24	50%	4,286.24	
9	Temporary Partitions - L	3,369.84	3,369.84			3,369.84	100%		
10	Temporary Partitions - M	2,763.34	2,763.34			2,763.34	100%		
11	Shoring - L	4,298.53	4,298.53			4,298.53	100%		
12	Shoring - M	1,135.20	1,135.20			1,135.20	100%		
13	Masonry - L	14,074.60		14,074.60		14,074.60	100%		
14	Masonry - M	12,281.50		12,281.50		12,281.50	100%		
15	Structural Steel Framing - L	22,236.05	22,236.05			22,236.05	100%		
16	Structural Steel Framing - M	25,808.34	25,808.34			25,808.34	100%		
17	Steel Joist Framing - L	24,189.83	24,189.83			24,189.83	100%		
18	Steel Joist Framing - M	47,485.19	47,485.19			47,485.19	100%		
19	Steel Decking - L	36,916.37	35,808.87	1,107.49		36,916.37	100%		
20	Steel Decking - M	29,948.64	29,948.64			29,948.64	100%		
21	Metal Fabrications - L	2,281.99	2,167.89	114.10		2,281.99	100%		
22	Metal Fabrications - M	3,456.30	3,283.49	172.82		3,456.30	100%		
23	Decorative Metal Panels - L	1,228.15						1,228.15	
24	Decorative Metal Panels - M	11,306.25						11,306.25	
25	Miscellaneous Rough Carpentry - L	365.99		182.99		182.99	50%	182.99	
26	Miscellaneous Rough Carpentry - M	591.23		295.62		295.62	50%	295.62	
27	Sheating - L	365.99		182.99		182.99	50%	182.99	
28	Sheating - M	551.23		275.62		275.62	50%	275.62	
	SUBTOTALS PAGE 2	308,270.76	237,477.82	28,687.73		266,165.54	86%	42,105.21	

CONTINUATION SHEET

Page 3 of 4 Pages

ATTACHMENT TO PAY APPLICATION

APPLICATION NUMBER: 6

PROJECT:

APPLICATION DATE: 04/23/21

Bondurant Community Library Expansion

PERIOD TO: 23-Apr-21

104 2nd Street NE

ARCHITECT'S PROJECT NO: 20013

Bondurant, IA 50035

A Item No.	B Description of Work	C Scheduled Value	D Work Completed		F Materials Presently Stored (Not In D or E)	G		H Balance To Finish (C - G)	I Retainage (If Variable Rate)
			From Previous Application (D + E)	This Period		Total Completed And Stored To Date (D + E + F)	% (G/C)		
29	Plastic Laminate Faced Arch Cabs - L	8,597.05	3,868.67			3,868.67	45%	4,728.38	
30	Plastic Laminate Faced Arch Cabs - M	36,844.50	16,580.03			16,580.03	45%	20,264.48	
31	Metal Wall Panels - L	8,418.97						8,418.97	
32	Metal Wall Panels - M	21,498.00						21,498.00	
33	Metal Wall Panels - Engineering Draw	3,065.00	3,065.00			3,065.00	100%		
34	Joint Sealants - L	1,535.19		767.59		767.59	50%	767.59	
35	Joint Sealants - M	921.11		460.56		460.56	50%	460.56	
36	HM Frames - L	668.11		601.30		601.30	90%	66.81	
37	HM Frames - M	8,601.96		7,741.76		7,741.76	90%	860.20	
38	Flush Wood Doors - L	1,527.82						1,527.82	
39	Flush Wood Doors - M	13,504.74						13,504.74	
40	Door Hardware - L	668.11						668.11	
41	Door Hardware - M	4,193.08						4,193.08	
42	Structural Glass Canopies - L	3,123.19						3,123.19	
43	Structural Glass Canopies - M	12,279.04						12,279.04	
44	Visual Display Units - L	1,526.59						1,526.59	
45	Visual Display Units - M	5,844.77	3,016.00			3,016.00	52%	2,828.77	
46	Marker Boards - L	203.87		203.87		203.87	100%		
47	Marker Boards - M	4,440.99		4,440.99		4,440.99	100%		
48	Signage - L	2,892.29		578.46		578.46	20%	2,313.83	
49	Signage - M	6,140.75		1,228.15		1,228.15	20%	4,912.60	
50	Folding Panel Partition - L	4,666.97						4,666.97	
51	Folding Panel Partition - M	11,961.50						11,961.50	
52	Wall & Door Protection - L	773.73						773.73	
53	Wall & Door Protection - M	1,638.35	1,334.00			1,334.00	81%	304.35	
54	Toilet, Bath & Laundry Access - L	707.41						707.41	
55	Toilet, Bath & Laundry Access - M	3,899.57						3,899.57	
56	Fire Protection Cabinets - L	468.96						468.96	
	SUBTOTALS PAGE 3	478,882.39	265,341.51	44,710.41		310,051.93	65%	168,830.46	

CONTINUATION SHEET

Page 4 of 4 Pages

ATTACHMENT TO PAY APPLICATION

PROJECT:

Bondurant Community Library Expansion
104 2nd Street NE
Bondurant, IA 50035

APPLICATION NUMBER:

6

APPLICATION DATE:

04/23/21

PERIOD TO:

23-Apr-21

ARCHITECT'S PROJECT NO:

20013

A Item No.	B Description of Work	C Scheduled Value	D Work Completed		F Materials Presently Stored (Not In D or E)	G		H Balance To Finish (C - G)	I Retainage (If Variable Rate)
			From Previous Application (D + E)	This Period		Total Completed And Stored To Date (D + E + F)	% (G/C)		
57	Fire Protection Cabinets - M	530.56	396.01			396.01	75%	134.55	
58	Fire Extinguishers - L	448.96						448.96	
59	Fire Extinguishers - M	182.99	182.99			182.99	100%	0.00	
60	Exterior Fixed Sunscreens - L	20,878.55						20,878.55	
61	Exterior Fixed Sunscreens - M	42,012.56						42,012.56	
62	Projection Screens - L	208.79						208.79	
63	Projection Screens - M	13,148.57	10,706.00			10,706.00	81%	2,442.57	
64	Roller Window Shades - L	2,230.32		1,338.19		1,338.19	60%	892.13	
65	Roller Window Shades - M	4,912.60		2,947.56		2,947.56	60%	1,965.04	
66	Simulated Stone Countertops - L	3,684.45		736.89		736.89	20%	2,947.56	
67	Simulated Stone Countertops - M	24,878.27		4,975.65		4,975.65	20%	19,902.61	
68	CR01 Roller Shade Modifications	826.61						826.61	
69	CR04 Sunscreen Corner Knife Plates	410.30						410.30	
70	CR07 Steel @ Existing RTU's	3,120.89		3,120.89		3,120.89	100%		
71	CR08 Donor Plaque Credit	(707.00)	(707.00)			(707.00)			
72	CR09 Steel Angles at Curtain Wall	155.30						155.30	
73									
74									
75									
76									
77									
78									
79									
80									
81									
82									
83									
84									
	SUBTOTALS PAGE 4	595,805.10	275,919.51	57,829.60		333,749.11	56%	262,055.99	

APPLICATION AND CERTIFICATION FOR PAYMENT

AIA DOCUMENT G702

TO CONTRACTOR: Story Construction Co
2810 Wakefield Circle
Ames, IA 50010

PROJECT: Bondurant Community Library APPLICATION NO: 2
104 2nd St. NE
Bondurant, IA 50035

Distribution to:

☐ OWNER
☐ ARCHITECT
☒ CONTRACTOR
☐ CONSTRUCTION
☐ MANAGER

FROM SUBCONTRACTOR:
For Sure Roofing LLC
5741 NE 22nd St., Ste 300
Des Moines, IA 50313

OWNER: City of Bondurant
100 Lincoln St. SE
Bondurant, IA 50035
 VIA ARCHITECT: FEH Design

PERIOD TO: 04/20/21

PROJECT NO:

CONTRACT DATE: 10/06/20CONTRACT FOR: Roofing & Sheet Metal

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract.
 Continuation Sheet, AIA Document G703, is attached.

- | | |
|--|---------------------|
| 1. ORIGINAL CONTRACT SUM | <u>\$126,757.00</u> |
| 2. NET CHANGES by Change Orders (see box below) | <u>\$0.00</u> |
| 3. CONTRACT SUM TO DATE (Line 1 + 2) | <u>\$126,757.00</u> |
| 4. TOTAL COMPLETED & STORED TO DATE (Column G on G703) | <u>\$90,605.00</u> |
| 5. RETAINAGE: | |
| a. <u>5% of Completed Work</u> | <u>\$ 4,530.25</u> |
| (Column D + E on G703) | |
| b. Pending Liquidated Damages | |
| TOTAL Retainage (Lines 5a + 5b or Total in Column I of G703) | |
| | <u>\$ 4,530.25</u> |
| 6. TOTAL EARNED LESS RETAINAGE (Line 4 Less Line 5 Total) | <u>\$86,074.75</u> |
| 7. LESS PREVIOUS CERTIFICATES FOR PAYMENT (Line 6 from prior Certificate) | <u>\$ 69,449.75</u> |
| 8. CURRENT PAYMENT DUE (Line 6 Less Line 7) | <u>\$16,625.00</u> |
| 9. BALANCE TO FINISH, INCLUDING RETAINAGE (Line 3 less Line 6 = Totals in Columns H + I of G703) | <u>\$40,682.25</u> |

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner	\$0.00	\$0.00
Total approved this Month	\$0.00	\$0.00
TOTALS	\$0.00	\$0.00
NET CHANGES by Change Order	\$0.00	

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

CONTRACTOR:

By: Colin Neumann - Project Manager Date: 04/20/21



Sarah Anne Fors

CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising this application, the Construction Manager and Architect certify to the Owner that to the best of their knowledge, information and belief the work has progressed as indicated, the quality of the work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED \$ _____

(Attach explanation if amount certified differs from the amount applied for. Initial all figures on this Application and on the Continuation Sheet that changed to conform to the amount certified.)

CONSTRUCTION MANAGER:

By: _____ Date: _____

ARCHITECT:

By: _____ Date: _____

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

CONTINUATION SHEET (AIA Document G703)

PROJECT:

Bondurant Community Library Expansion

PROJECT NO:

①

APPLICATION NO: 2

APPLICATION DATE: 04/20/21

PERIOD TO: 04/20/21

Roofing & Sheet Metal

Roofing & Sheet Metal									
A ITEM NO.	B DESCRIPTION OF WORK (List out labor, materials and services)	C SCHEDULED VALUE (from contracts & change orders)	D WORK COMPLETED		F MATERIALS PRESENTLY STORED (NOT IN D OR E)	G TOTAL COMPLETED AND STORED TO DATE (D+E+F)	H % COMPLETE (G + C)	I BALANCE TO FINISH (C-G)	J RETAINAGE 5% (10% OF G)
			FROM PREVIOUS APPLICATION (D + E from last Continuation sheet)	THIS PERIOD					
1	Roofing Materials	\$56,169.00	\$56,169.00			\$56,169.00	100.00%	\$0.00	\$2,808.45
2	Roofing Labor	\$50,808.00	\$16,936.00	\$17,500.00		\$34,436.00	67.78%	\$16,372.00	\$1,721.80
3	Sheet Metal Materials	\$7,912.00				\$0.00	0.00%	\$7,912.00	\$0.00
4	Sheet Metal Labor	\$10,600.43				\$0.00	0.00%	\$10,600.43	\$0.00
5	Closeout	\$1,267.57				\$0.00	0.00%	\$1,267.57	\$0.00
GRAND TOTALS		\$126,757.00	\$73,105.00	\$17,500.00	\$0.00	\$90,605.00	71.48%	\$36,152.00	\$4,530.25

APPLICATION AND CERTIFICATION FOR PAYMENT

AIA DOCUMENT G702

PAGE ONE OF 1 of 2 PAGES

TO OWNER / CONTRACTOR:

Story Construction
2810 Wakefield Circle
Ames, IA 50010

PROJECT:

Bondurant Community Library Expansion
104 NE 2nd street
Bondurant, IA 50035

APPLICATION NO: 4

Distribution to:

☐	OWNER
☒	ARCHITECT
☐	CONTRACTOR

PERIOD TO: April 30, 2021

FROM CONTRACTOR:

Mid-American Glazing Systems
3750 W. River Dr.
Davenport, IA 52802

VIA ARCHITECT:

FEH Design
604 E. Grand Ave.
Des Moines, IA 50309

PROJECT NOS:

CONTRACT FOR:

Glass & Glazing

CONTRACT DATE: October 6, 2020

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract.
Continuation Sheet, AIA Document G703, is attached.

1. ORIGINAL CONTRACT SUM	\$	124,000.00
2. Net change by Change Orders	\$	0.00
3. CONTRACT SUM TO DATE (Line 1 + 2)	\$	124,000.00
4. TOTAL COMPLETED & STORED TO DATE (Column G on G703)	\$	65,400.00
5. RETAINAGE:		
a. 5% of Completed Work (Column D + E on G703)	\$	3,270.00
b. 5% of Stored Material (Column F on G703)	\$	0.00
Total Retainage (Lines 5a + 5b or Total in Column I of G703)	\$	3,270.00
6. TOTAL EARNED LESS RETAINAGE (Line 4 Less Line 5 Total)	\$	62,130.00
7. LESS PREVIOUS CERTIFICATES FOR PAYMENT (Line 6 from prior Certificate)	\$	27,317.25
8. CURRENT PAYMENT DUE	\$	34,812.75
9. BALANCE TO FINISH, INCLUDING RETAINAGE (Line 3 less Line 6)	\$	61,870.00

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner		
Total approved this Month		
TOTALS	\$0.00	\$0.00
NET CHANGES by Change Order	\$0.00	

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

CONTRACTOR:

By:

Brian Hoast

Date:

4/22/21

State of Iowa

Subscribed and sworn to before me this 22nd day of April, 2021.

Notary Public:

My Commission expires:



R. Madden

ARCHITECT'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising the application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED \$

(Attach explanation if amount certified differs from the amount applied. Initial all figures on this Application and on the Continuation Sheet that are changed to conform with the amount certified.)

ARCHITECT:

By:

Date:

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

PAGE 2 OF 2 PAGES

APPLICATION NO: 4

APPLICATION DATE: April 22, 2021

PERIOD TO: April 30, 2021

ARCHITECT'S PROJECT NO: 0

Users may obtain validation of this document by requesting of the license a completed AIA Document D401 - Certification of Document's Authenticity

G702 CMA APPLICATION and CERTIFICATE for PAYMENT

To: City Of Bondurant
100 Lincoln Street SE
Bondurant, IA 50035

Project: Bondurant Community Library
Expansion
104 2nd St. NE
Bondurant, IA 50035

Application No: 5

App. Date: April 13, 2021

Period to: April 30, 2021

Project Nos: 5500

Contract Date:

Distribution to:

- ☐ OWNER
☐ CONSTRUCTION MGR.
☐ ARCHITECT
☐ CONTRACTOR
☐ OTHER

From: Hilsabeck Schacht, Inc.
617 S. 19th Street
West Des Moines, IA 50265

Contract For: Bid Package No. 09-1

Construction Manager: Story Construction Company

Architect: FEH Design

APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract.
Continuation Sheet, G703, is attached.

1. ORIGINAL CONTRACT SUM	268,608.00
2. Net Change By Change Orders	0.00
3. CONTRACT SUM TO DATE	268,608.00
4. TOTAL COMPLETED AND STORED TO DATE	196,336.50
5. RETAINAGE:	
a. 05% of Completed Work	9,816.83
b. of Stored Material	0.00
TOTAL RETAINAGE	9,816.83
6. TOTAL EARNED LESS RETAINAGE	186,519.67
7. LESS PREVIOUS CERTIFICATES FOR PAYMENT	164,875.34
8. CURRENT PAYMENT DUE	21,644.33
9. BALANCE TO FINISH, INCLUDING RETAINAGE	82,088.33

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner	0.00	0.00
Total approval this Month	0.00	0.00
TOTALS	\$ 0.00	\$ 0.00
NET CHANGES by Change Order	\$ 0.00	

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

CONTRACTOR: Hilsabeck Schacht, Inc.

By: Mark Schacht Date: April 13, 2021

State of: Iowa

County of: Polk

Subscribed and sworn before me this 13th day of April, 2021

Mark Schacht, President, personally appeared before me, the undersigned notary public, and provided satisfactory evidence of identification to be the person who signed this document in my presence and swore or affirmed to me that the contents of this document are truthful and accurate to the best of his/her knowledge and belief.

Notary Public: Lynne Anderson My Commission Expires: September 14, 2023

CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising this application, the Construction Manager and Architect certify to the Owner that to the best of their knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED

CONSTRUCTION MANAGER:

By: _____ Date: _____

ARCHITECT:

By: _____ Date: _____

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

CONTINUATION SHEET G703

PROJECT: Bondurant Community Library Expansion

Hilsabeck Schacht, Inc.

Page 1 of 3

Document G702, APPLICATION AND CERTIFICATE FOR PAYMENT, containing Contractor's signed Certification is attached.

APPLICATION NUMBER: 5

APPLICATION DATE: April 13, 2021

Use Column I on Contracts where variable retainage for line items may apply.

PERIOD TO: April 30, 2021

PROJECT NUMBER: 5500

A	B	C	D	E	F	G		H	I
Item #	Description of Work	Schedule of Values	Work Completed		Materials Stored & Used Prior + Current	Total Completed and Stored To Date	%	Balance to Finish	Retainage
			From Previous Application(s)	This Period					
1	Area A Cold Formed Metal Framing	14,780.00	14,780.00	0.00		14,780.00	100.00	0.00	739.00
2	Cold Formed Metal Framing Labor	16,850.00	16,850.00	0.00		16,850.00	100.00	0.00	842.50
3	Sheathing Material	3,010.00	3,010.00	0.00		3,010.00	100.00	0.00	150.50
4	Sheathing Labor	4,852.00	4,852.00	0.00		4,852.00	100.00	0.00	242.60
5	Spray Foam/Batt Material	6,810.00	6,810.00	0.00		6,810.00	100.00	0.00	340.50
6	Spray Foam/Batt Labor	4,800.00	4,800.00	0.00		4,800.00	100.00	0.00	240.00
7	Lightguage Framing Material	1,220.00	1,220.00	0.00		1,220.00	100.00	0.00	61.00
8	Lightguage Framing Labor	2,100.00	2,100.00	0.00		2,100.00	100.00	0.00	105.00
9	Drywall/Insulation Material	3,588.00	3,588.00	0.00		3,588.00	100.00	0.00	179.40
10	Drywall/Insulation Labor	10,290.00	10,290.00	0.00		10,290.00	100.00	0.00	514.50
11	Acoustical Material	8,715.00	6,536.25	2,178.75		8,715.00	100.00	0.00	435.75
12	Acoustical Labor	3,750.00	2,812.50	937.50		3,750.00	100.00	0.00	187.50
12	Paint Material	1,080.00	1,080.00	0.00		1,080.00	100.00	0.00	54.00
13	Paint Labor	3,210.00	3,210.00	0.00		3,210.00	100.00	0.00	160.50
14	Area B								
15	Cold Formed Metal Framing Material	2,940.00	2,940.00	0.00		2,940.00	100.00	0.00	147.00
16	Cold Formed Metal Framing Labor	4,050.00	4,050.00	0.00		4,050.00	100.00	0.00	202.50
17	Sheathing Material	875.00	875.00	0.00		875.00	100.00	0.00	43.75
18	Sheathing Labor	1,540.00	1,540.00	0.00		1,540.00	100.00	0.00	77.00
19	Spray Foam/Batt Material	1,420.00	1,420.00	0.00		1,420.00	100.00	0.00	71.00
20	Spray Foam/Batt Labor	1,030.00	1,030.00	0.00		1,030.00	100.00	0.00	51.50
PAGE 1 TOTAL:		96,910.00	93,793.75	3,116.25		96,910.00	100.00	0.00	4,845.50

A=Line Item Number B=Brief Item Description C=Total Value of Item D=Total of D and E From Previous Application(s) (If Any) E=Total Work Completed For This Application
 F=Materials Purchased and Stored for Project G=Total of All Work Completed and Materials Stored for Project H=Remaining Balance of Amount to Finish I=Amount Withheld from G

CONTINUATION SHEET G703

PROJECT: Bondurant Community Library Expansion

Hillsabeck Schacht, Inc.

Page 2 of 3

Document G702, APPLICATION AND CERTIFICATE FOR PAYMENT, containing Contractor's signed Certification is attached.

APPLICATION NUMBER: 5

APPLICATION DATE: April 13, 2021

Use Column I on Contracts where variable retainage for line items may apply.

PERIOD TO: April 30, 2021

PROJECT NUMBER: 5500

A	B	C	D	E	F	G		H	I
Item #	Description of Work	Schedule of Values	Work Completed		Materials Stored & Used Prior + Current	Total Completed and Stored To Date	%	Balance to Finish	Retainage
			From Previous Application(s)	This Period					
21	Lightguage Framing Material	4,670.00	4,670.00	0.00		4,670.00	100.00	0.00	233.50
22	Lightguage Framing Labor	5,905.00	5,905.00	0.00		5,905.00	100.00	0.00	295.25
23	Drywall/Insulation Material	8,775.00	6,581.25	0.00		6,581.25	75.00	2,193.75	329.06
24	Drywall/Insulation Labor	13,302.00	9,976.50	0.00		9,976.50	75.00	3,325.50	498.83
25	Acoustical Material	17,820.00	13,365.00	0.00		13,365.00	75.00	4,455.00	668.25
26	Acoustical Labor	9,976.00	7,482.00	0.00		7,482.00	75.00	2,494.00	374.10
27	Paint Material	1,550.00	1,162.50	0.00		1,162.50	75.00	387.50	58.13
28	Paint Labor	4,660.00	3,495.00	0.00		3,495.00	75.00	1,165.00	174.75
29	Area C								
30	Cold Formed Framing Material	9,405.00	9,405.00	0.00		9,405.00	100.00	0.00	470.25
31	Cold Formed Framing Labor	10,541.00	10,541.00	0.00		10,541.00	100.00	0.00	527.05
32	Sheathing Material	2,603.00	2,603.00	0.00		2,603.00	100.00	0.00	130.15
33	Sheathing Labor	4,573.00	4,573.00	0.00		4,573.00	100.00	0.00	228.65
34	Spray Foam/Batt Material	5,540.00	0.00	5,540.00		5,540.00	100.00	0.00	277.00
35	Spray Foam/Batt Labor	3,937.00	0.00	3,937.00		3,937.00	100.00	0.00	196.85
36	Lightguage Framing Material	5,487.00	0.00	4,115.25		4,115.25	75.00	1,371.75	205.76
37	Lightguage Framing Labor	8,100.00	0.00	6,075.00		6,075.00	75.00	2,025.00	303.75
38	Drywall/Insulation Material	10,487.00	0.00	0.00		0.00	0.00	10,487.00	0.00
39	Drywall/Insulation Labor	19,535.00	0.00	0.00		0.00	0.00	19,535.00	0.00
40	Acoustical Material	3,362.00	0.00	0.00		0.00	0.00	3,362.00	0.00
41	Acoustical Labor	2,584.00	0.00	0.00		0.00	0.00	2,584.00	0.00
PAGE 2 TOTAL:		152,812.00	79,759.25	19,667.25		99,426.50	65.06	53,385.50	4,971.33

A=Line Item Number B=Brief Item Description C=Total Value of Item D=Total of D and E From Previous Application(s) (If Any) E=Total Work Completed For This Application
 F=Materials Purchased and Stored for Project G=Total of All Work Completed and Materials Stored for Project H=Remaining Balance of Amount to Finish I=Amount Withheld from G

CONTINUATION SHEET G703

PROJECT: Bondurant Community Library Expansion

Hilsabeck Schacht, Inc.

Page 3 of 3

Document G702, APPLICATION AND CERTIFICATE FOR PAYMENT, containing Contractor's signed Certification is attached.

APPLICATION NUMBER: 5

APPLICATION DATE: April 13, 2021

Use Column I on Contracts where variable retainage for line items may apply.

PERIOD TO: April 30, 2021

PROJECT NUMBER: 5500

A	B	C	D	E	F	G		H	I
Item #	Description of Work	Schedule of Values	Work Completed		Materials Stored & Used Prior + Current	Total Completed and Stored To Date	%	Balance to Finish	Retainage
			From Previous Application(s)	This Period					
42	Paint Material	2,730.00	0.00	0.00		0.00	0.00	2,730.00	0.00
43	Paint Labor	7,470.00	0.00	0.00		0.00	0.00	7,470.00	0.00
44	Closeout	2,686.00	0.00	0.00		0.00	0.00	2,686.00	0.00
45	Allowance	6,000.00	0.00	0.00		0.00	0.00	6,000.00	0.00
PAGE 3 TOTAL:		18,886.00	0.00	0.00		0.00	0.00	18,886.00	0.00
GRAND TOTAL:		268,608.00	173,553.00	22,783.50		196,336.50	73.09	72,271.50	9,816.83

A=Line Item Number B=Brief Item Description C=Total Value of Item D=Total of D and E From Previous Application(s) (If Any) E=Total Work Completed For This Application
 F=Materials Purchased and Stored for Project G=Total of All Work Completed and Materials Stored for Project H=Remaining Balance of Amount to Finish I=Amount Withheld from G

Hilsabeck Schacht Inc.

617 S. 19th St.
West Des Moines , Iowa 50265 (515) 221-3243

INVOICE

SOLD TO:
City Of Bondurant
100 Lincoln Street SE
Bondurant, IA 50035

SHIPPED TO:
Bondurant Community Library
104 2nd Street NE
Bondurant, IA 50035

INVOICE NUMBER JA10746
INVOICE DATE 04/14/2021
OUR JOB NUMBER 5500
YOUR ORDER NUMBER
TERMS Net 30
SALES REP Greg
SHIPPED VIA jobsite
F.O.B.
PREPAID or COLLECT

QUANTITY	DESCRIPTION	UNIT PRICE	AMOUNT
1	Partial Billing For Work Thru April 2021	\$173,553.00	\$196,336.50
1	less 5% retainage	(9,816.83)	(\$9,816.83)
	subtotal		186,519.67
1	less previous billings	(164,875.34)	(164,875.34)
SUBTOTAL			21,644.33
TAX			
FREIGHT			
Questions concerning this invoice? Call: (515) 208-6236			\$21,644.33 PAY THIS AMOUNT

MAKE ALL CHECKS PAYABLE TO:
Hilsabeck Schacht Inc.
617 S. 19th St.
West Des Moines , Iowa 50265

THANK YOU FOR YOUR BUSINESS!

APPLICATION AND CERTIFICATE FOR PAYMENT CONSTRUCTION MANAGER-ADVISER EDITION

PAGE ONE OF 2 PAGES

AIA DOCUMENT G702/Cma

TO (OWNER): City of Bondurant
100 Lincoln St SE
Bondurant, IA 50035

PROJECT: Bondurant Community Library
104 Second Street NE
Bondurant, IA 50035

APPLICATION NO: 7
PERIOD TO: 4/30/2021

FROM (CONTRACTOR):
Brockway Mech. & Roofing Co., Inc.
PO Box 1190, Burlington, IA 52601

VIA CONSTRUCTION MANAGER:
Story Construction Co
Ames, Iowa

PROJECT NO:
CONTRACT DATE: 10/6/20

CONTRACT FOR: VIA ARCHITECT: FEH Design - Des Moines, Iowa

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for Payment, as shown below, in connection with the Contract Continuation Sheet, AIA Document G703, is attached.

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

1. ORIGINAL CONTRACT SUM..... \$ 258,263.00
2. Net change by Change Orders..... \$ 3,198.89
3. CONTRACT SUM TO DATE (Line 1+2)..... \$ 261,461.89
4. TOTAL COMPLETED & STORED TO DATE.....
(Column G on G702) \$219,918.89
5. RETAINAGE:
 - a. 5.0% of Completed Work \$ 10,920.94
(Column D + E on G703)
 - b. 5.0% of Stored Material \$75.00
(Column F on G703)Total Retained (Line 5a + 5b or
Total in Column I of G703)..... \$10,995.94
6. TOTAL EARNED LESS RETAINAGE.....
(Line 4 less Line 5 Total) \$ 208,922.95
7. LESS PREVIOUS CERTIFICATES FOR
(Line 6 from prior Certificate)..... \$ 124,967.75
8. CURRENT PAYMENT DUE..... \$ 83,955.20
9. BALANCE TO FINISH, PLUS RETAINAGE.....
(Line 3 less Line 6) \$ 133,295.25 ~~52,536.44~~

CONTRACTOR: Brockway Mechanical & Roofing Co., Inc.

By: 
Matthew J. Brockway, Vice President
State of Iowa
County of Des Moines

Date: 4-20-2021



Lacey K. DeJaynes
Commission No. 820427
My Commission Expires
10/01/2021

Notary Public: 
My Commission expires: 10/01/2021

CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the date comprising this application, the Construction Manager and Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED..... \$

(Attach explanation if amount certified differs for the amount applied for. Initial all figures on this Application and on the Continuation Sheet that changed to confirm to the amount certified.)

CONSTRUCTION MANAGER:

By: _____ Date: _____

ARCHITECT:

By: _____

This Certificate is negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Change Orders approved in previous month by Owner		
Total approved this Month	\$ 3,198.89	
TOTALS	\$ 3,198.89	\$ -
NET CHANGES by Change Order		\$ 3,198.89

CONTINUATION SHEET

AIA DOCUMENT G703

Bondurant Comm Library Expansion
Bondurant, Iowa

PERIOD TO: 04/30/21
ARCHITECT'S PROJECT NO.:

2686HP Bondurant Library
PAGE 2 OF 2 PAGES

A	B		C	D		E	F	G	H	I
ITEM NO.	DESCRIPTION OF WORK		SCHEDULED VALUE	WORK COMPLETED		MATERIALS PRESENTLY STORED (NOT IN D OR E)	TOTAL COMPLETED AND STORED TO DATE (D+E+F)	% (G/C)	BALANCE TO FINISH (C-G)	RETAINAGE (IF VARIABLE RATE) 5%
				FROM PREVIOUS APPLICATION D+E	THIS PERIOD					
	General Conditioms		\$13,000.00	\$8,650.00	\$3,000.00		\$11,650.00	90%	\$1,350.00	\$582.50
	Closeout		\$2,582.63						\$2,582.63	
	Plumbing Insualtion	M	\$7,600.00		\$5,800.00		\$5,800.00	76%	\$1,800.00	\$290.00
	Plumbing Demo	L	\$1,400.00		\$1,400.00		\$1,400.00	100%		\$70.00
	Plumbing Piping	M	\$23,332.00	\$13,500.00	\$6,000.00		\$19,500.00	84%	\$3,832.00	\$975.00
		L	\$20,000.00	\$13,500.00	\$3,000.00		\$16,500.00	83%	\$3,500.00	\$825.00
	Natural Gas Piping	M	\$1,800.00	\$1,000.00	\$800.00		\$1,800.00	100%		\$90.00
		L	\$3,300.00	\$1,800.00	\$1,500.00		\$3,300.00	100%		\$165.00
	Plumbing Fixtures	M	\$11,000.00	\$1,500.00			\$1,500.00	14%	\$9,500.00	\$75.00
		L	\$8,500.00	\$1,000.00			\$1,000.00	12%	\$7,500.00	\$50.00
	HVAC Demo	L	\$5,000.00	\$600.00	\$4,400.00		\$5,000.00	100%		\$250.00
	Ductwork	M	\$30,861.00	\$24,077.00	\$6,000.00		\$30,077.00	97%	\$784.00	\$1,503.85
		L	\$15,000.00	\$8,000.00	\$6,500.00		\$14,500.00	97%	\$500.00	\$725.00
	Ductwork Accessories	M	\$3,000.00	\$1,700.00	\$1,300.00		\$3,000.00	100%		\$150.00
		L	\$800.00	\$500.00	\$300.00		\$800.00	100%		\$40.00
	HVAC Insulation	M	\$3,600.00	\$1,500.00	\$1,200.00		\$2,700.00	75%	\$900.00	\$135.00
	Fans	M	\$3,300.00	\$3,300.00			\$3,300.00	100%		\$165.00
		L	\$1,000.00	\$700.00	\$300.00		\$1,000.00	100%		\$50.00
	Unit Heaters	M	\$7,000.00	\$5,500.00		\$1,500.00	\$7,000.00	100%		\$350.00
		L	\$2,500.00	\$475.00	\$1,500.00		\$1,975.00	79%	\$525.00	\$98.75
	RTU	M	\$69,300.00	\$34,225.00	\$35,075.00		\$69,300.00	100%		\$3,465.00
		L	\$9,000.00	\$4,450.00	\$4,550.00		\$9,000.00	100%		\$450.00
	Controls	M	\$750.00	\$750.00			\$750.00	100%		\$37.50
		L	\$900.00	\$400.00	\$500.00		\$900.00	100%		\$45.00
	GRDs	M	\$3,500.00	\$2,618.00			\$2,618.00	75%	\$882.00	\$130.90
		L	\$2,820.00	\$300.00	\$2,050.00		\$2,350.00	83%	\$470.00	\$117.50
	Test and Balance	L	\$7,417.37						\$7,417.37	
CO1	Add. Coor Labor/Duct Work/Sink Line		\$3,198.89		\$3,198.89		\$3,198.89	100%		\$159.94
TOTAL			\$261,461.89	\$130,045.00	\$88,373.89	\$1,500.00	\$219,918.89	84%	\$41,543.00	\$10,995.94



BROCMEC-CL

CZUSPANN

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
2/24/2021

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER	CONTACT
Two Rivers Insurance Services 214 N. Main Street Burlington, IA 52601	PHONE (A/C, No. Ext.): (800) 728-9620 FAX (A/C, No.): (319) 753-6114 E-Mail Address: certificates@tworiversins.com
INSURED	INSURER(S) AFFORDING COVERAGE
Brockway Mechanical & Roofing Co., Inc. PO Box 1190 Burlington, IA 52601	INSURER A: United Fire Group INSURER B: West Bend Mutual Insurance Co INSURER C: Lloyds Of London INSURER D: INSURER E: INSURER F:
	NAIC # 13021 15350

COVERAGES

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDITIONAL INSURANCE	POLICY NUMBER	POLICY EFF. DATE (MM/DD/YYYY)	POLICY EXP. DATE (MM/DD/YYYY)	LIMITS
A	☒ COMMERCIAL GENERAL LIABILITY CLAIMS-MADE ☒ OCCUR		60399200	11/1/2020	11/1/2021	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Per occurrence) \$ 100,000 MED. EXP. (Any one person) \$ 10,000 PERSONAL & ADV. INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 3,000,000 PRODUCTS - COM/PROP AGG. \$ 3,000,000
A	OTHER: AUTOMOBILE LIABILITY ☒ ANY AUTO OWNED AUTOS ONLY LEASED AUTOS ONLY NON-OWNED AUTOS ONLY		60399200	11/1/2020	11/1/2021	COMBINED SINGLE LIMIT (Per accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
A	☒ UMBRELLA LIAB EXCESS LIAB DED. RETENTIONS \$ 0		60399200	11/1/2020	11/1/2021	EACH OCCURRENCE \$ 5,000,000 AGGREGATE \$ 5,000,000
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N N/A	1812462	11/1/2020	11/1/2021	☒ PER STATUTE ☐ E.L. EACH ACCIDENT \$ 1,000,000 ☐ E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 ☐ E.L. DISEASE - POLICY LIMIT \$ 1,000,000
C	Profit/Pol Liab		AESR180509	11/15/2020	11/15/2021	Per Claim \$ 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
Project: Bondurant Community Library Expansion, 104 Second Street NE, Bondurant, IA 50035

Stored Materials:

EF

Unit Heaters

RTU

Controls

GRDS

SEE ATTACHED ACORD 101

CERTIFICATE HOLDER

CANCELLATION

Story Construction Co.
2810 Wakefield Circle
Ames, IA 50010

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

ACORD 25 (2016/03)

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AGENCY CUSTOMER ID: BROCMEC-CL

CZUSPANN

LOC #: 0

ADDITIONAL REMARKS SCHEDULE

Page 1 of 1

AGENCY Two Rivers Insurance Services		NAMED INSURED Brockway Mechanical & Roofing Co., Inc. PO Box 1190 Burlington, IA 52801	
POLICY NUMBER SEE PAGE 1			
CARRIER SEE PAGE 1	NAIC CODE SEE P 1	EFFECTIVE DATE: SEE PAGE 1	

ADDITIONAL REMARKS

THIS ADDITIONAL REMARKS FORM IS A SCHEDULE TO ACORD FORM,
FORM NUMBER: ACORD 25 FORM TITLE: Certificate of Liability Insurance

Description of Operations/Locations/Vehicles:
Total Value: \$21,168.00
Stored at Brockway Mechanical & Roofing Co., 4301 NE 14th St., Des Moines, IA 50313 and Bondurant Community Library site.



P. O. Box 1190 Burlington, IA 52601
Phone: (319) 753-2753, Fax (319) 753-1662

Invoice No. 2686-7

Submit pay apps to Submittal Exchange
Login: (email)

Password: BMRoof20!

INVOICE

Customer

City of Bondurant
c/o Story Construction Co
2810 Wakefield Circle
Ames, IA 50010

Date 2/20/2021

Bondurant Library Expansion
Bondurant, Iowa

Bid Pkg 22-1 STOCN

Qty	Description	Unit Price	TOTAL
	PROGRESS BILLING NO. 7		
	To invoice you for labor, materials and equipment to provide PLUMBING & HVAC per plans, specifications and additional provisions.		
	Price per Contract including Change Orders	\$ 261,461.89	
	Amount Completed to Date	\$219,918.89	
	Less Previous Billings	\$ 131,545.00	
	Amount Earned This Billing	\$ 88,373.89	
	Less 5% Retention	\$ 4,418.69	
1	AMOUNT REQUESTED THIS BILLING	\$ 83,955.20	\$83,955.20

COME VISIT OUR WEBSITE AT:

www.brockwaymechanical.com

TOTAL

\$83,955.20

Office Use Only

TERMS: Net 30 Days

THANK YOU FOR CHOOSING BROCKWAY !

APPLICATION AND CERTIFICATE FOR PAYMENT

Page 1

TO CONTRACTOR:
STORY CONSTRUCTION
2810 WAKEFIELD CIRCLE
AMES, IA 50010

PROJECT:
BONDURANT LIBRARY EXPANSION
104 - 2ND ST NE
BONDURANT, IA 50035

Application No: 6
Invoice No: 7400
Period To: 4/20/2021

FROM SUBCONTRACTOR:
Nelson Electric Company - Ames
239 South Bell Ave
Ames, IA 50010

VIA ARCHITECT

Architect's Project No:

Contract Date:

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract.

1. ORIGINAL CONTRACT SUM	\$	288,180.00
2. NET CHANGE BY CHANGE ORDERS	\$	0.00
3. CONTRACT SUM TO DATE (LINE 1+/-2)	\$	288,180.00
4. TOTAL COMPLETED & STORED TO DATE (Column G on Continuation Sheet)	\$	244,282.68
5. RETAINAGE	\$	12,214.13
6. TOTAL EARNED LESS RETAINAGE (Line 4 less Line 5)	\$	232,068.55
7. LESS PREVIOUS CERTIFICATES FOR PAYMENT (Line 6 from prior Certificate)	\$	185,500.17
8. SALES TAX	\$	0.00
9. CURRENT PAYMENT DUE	\$	46,568.38
10. BALANCE TO FINISH, PLUS RETAINAGE (Line 3 less Line 6)	\$	56,111.45

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information, and belief the Work covered by the Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown therein is now due.

CONTRACTOR: Nelson Electric Company - Ames

By:

Date:

4/21/2021

State of:

County of:

Subscribed and sworn to before
me this

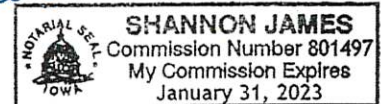
21 day of

April 2021

Notary Public:

My Commission expires:

1/31/23



ARCHITECT'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising the above application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED.....\$

(Attach explanation if amount certified differs from the amount applied for.)

ARCHITECT:

By:

Date:

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Approved previous months	0.00	0.00
Approved this month	0.00	0.00
TOTALS	0.00	0.00
Net change by change orders	0.00	

CONTINUATION SHEET

Page 2

Application Number: 6
 Application Date: 4/20/2021
 Period To: 4/20/2021
 Architect's Project No:

A	B	C	D	E	F	G		H	I
ITEM NO.	DESCRIPTION OF WORK	SCHEDULED VALUE	WORK BILLED FROM PREV APPLICATION (D+E)	WORK BILLED THIS PERIOD	MATERIALS STORED (NOT IN D OR E)	TOTAL COMPLETED AND STORED TO DATE (D+E+F)	% (G/C)	BALANCE TO FINISH (C-G)	RETAINAGE
001	GENERAL ELECTRICAL	20,103	16,082	4,021	0	20,103	100	0	1,005
002	PANELS	8,203	8,203	0	0	8,203	100	0	410
003	FEEDERS	42,392	42,392	0	0	42,392	100	0	2,120
004	BRANCH CIRCUIT WIRING	51,373	28,255	13,871	0	42,126	82	9,247	2,106
005	DEVICES AND SWITCHES	6,824	0	3,617	0	3,617	53	3,207	181
006	LIGHTING	91,144	64,712	10,026	0	74,738	82	16,406	3,737
007	LOW VOLTAGE SYSTEMS	64,761	35,619	17,485	0	53,104	82	11,657	2,655
008	ALTERNATE #1	3,380	0	0	0	0	0	3,380	0
		288,180	195,263	49,019	0	244,283	85	43,897	12,214

AA

AIA Type Document
Application and Certification for Payment

Page 1 of 2

TO (OWNER): City of Bondurant
P.O. Box 37
Bondurant, IA 50035

PROJECT: Bondurant Community Lib. Exp
P.O. Box 37
Bondurant, IA 50035

APPLICATION NO: 5
PERIOD TO: 4/30/2021

DISTRIBUTION
TO:
_ OWNER
_ ARCHITECT
_ CONTRACTOR

FROM (CONTRACTOR): Absolute Concrete Construction
PO Box 148
Slater, IA 50244

VIA (ARCHITECT):

ARCHITECT'S
PROJECT NO:

CONTRACT FOR: Bondurant Community Lib Expansion

CONTRACT DATE: 10/6/2020

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for Payment, as shown below, in connection with the Contract.
Continuation Sheet, AIA Type Document is attached.

1. ORIGINAL CONTRACT SUM \$ 359,069.00
2. Net Change by Change Orders \$ 64,618.11
3. CONTRACT SUM TO DATE (Line 1 + 2) \$ 423,687.11
4. TOTAL COMPLETED AND STORED TO DATE \$ 104,493.26
5. RETAINAGE:
a. 5.00 % of Completed Work \$ 5,224.66
b. 0.00 % of Stored Material \$ 0.00
Total retainage (Line 5a + 5b) \$ 5,224.66
6. TOTAL EARNED LESS RETAINAGE \$ 99,268.60
(Line 4 less Line 5 Total)
7. LESS PREVIOUS CERTIFICATES FOR PAYMENT
(Line 6 from prior Certificate) \$ 44,087.85
8. CURRENT PAYMENT DUE \$ 55,180.75
9. BALANCE TO FINISH, INCLUDING RETAINAGE
(Line 3 less Line 6) \$ 324,418.51

The Undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the work covered by this application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the owner, and that current payment shown herein is now due.

CONTRACTOR: Absolute Concrete Construction
PO Box 148 Slater, IA 50244

By: Stephanie Gibbs
Stephanie Gibbs / Controller

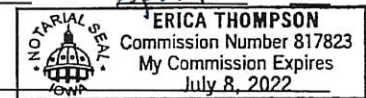
Date: 4/23/2021

State of: IA

County of: Story

Subscribed and Sworn to before me this 23rd Day of April 20 21

Notary Public: Erica Thompson
My Commission Expires: 7/8/2022



ARCHITECT'S CERTIFICATE FOR PAYMENT

In Accordance with the Contract Documents, based on on-site observations and the data comprising the above application, the Architect certifies to owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED \$

(Attach explanation if amount certified differs from the amount applied. Initial all figures on this Application and on the Continuation Sheet that are changed to conform to the amount certified.)

ARCHITECT:

By: _____ Date: _____

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, Payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner	3,057.26	0.00
Total approved this Month	61,560.85	0.00
TOTALS	64,618.11	0.00
NET CHANGES by Change Order	64,618.11	

AIA Type Document
Application and Certification for Payment

Page 2 of 2

TO (OWNER): City of Bondurant
P.O. Box 37
Bondurant, IA 50035

PROJECT: Bondurant Community Lib. Exp
P.O. Box 37
Bondurant, IA 50035

APPLICATION NO: 5
PERIOD TO: 4/30/2021

DISTRIBUTION
TO:
☐ OWNER
☐ ARCHITECT
☐ CONTRACTOR

FROM (CONTRACTOR): Absolute Concrete Construction
PO Box 148
Slater, IA 50244

VIA (ARCHITECT):

ARCHITECT'S
PROJECT NO:

CONTRACT FOR: Bondurant Community Lib Expansion

CONTRACT DATE: 10/6/2020

ITEM	DESCRIPTION	SCHEDULE VALUE	PREVIOUS APPLICATIONS	COMPLETED THIS PERIOD	STORED MATERIAL	COMPLETED STORED	%	BALANCE	RETAINAGE
1	Paving and Curb and Gutter	78,350.00	0.00	0.00	0.00	0.00	0.00	78,350.00	0.00
2	Sidewalk	59,650.00	4,500.00	0.00	0.00	4,500.00	7.54	55,150.00	225.00
3	Earthwork, Pad Prep, Removals	115,069.00	24,131.00	10,000.00	0.00	34,131.00	29.66	80,938.00	1,706.55
4	Utilities	55,000.00	14,720.00	40,280.00	0.00	55,000.00	100.00	0.00	2,750.00
5	Permeable Pavers	20,000.00	0.00	0.00	0.00	0.00	0.00	20,000.00	0.00
6	Survey	5,000.00	0.00	0.00	0.00	0.00	0.00	5,000.00	0.00
7	Striping \ Signage	1,000.00	0.00	0.00	0.00	0.00	0.00	1,000.00	0.00
8	Seeding and Erosion Control	10,000.00	0.00	0.00	0.00	0.00	0.00	10,000.00	0.00
9	Landscaping	15,000.00	0.00	0.00	0.00	0.00	0.00	15,000.00	0.00
10	CO#1 Wenthold Tree Removal	3,057.26	3,057.26	0.00	0.00	3,057.26	100.00	0.00	152.86
11	CO#2 Additional R&R East Lot	61,560.85	0.00	7,805.00	0.00	7,805.00	12.68	53,755.85	390.25
REPORT TOTALS		\$423,687.11	\$46,408.26	\$58,085.00	\$0.00	\$104,493.26	24.66	\$319,193.85	\$5,224.66



**BUSINESS OF THE CITY COUNCIL
BONDURANT, IOWA
AGENDA STATEMENT**

Item No. 5.m.
For Meeting of 6/7/2021
Resolution

TITLE: -Resolution approving Pay Request No. 8 for the Bondurant Library Expansion Project in the amount of \$373,172.83

CONTACT PERSON:

Jill Sanders, Library Director

BRIEF HISTORY & ANALYSIS: Staff recommends to Council the approval of the attached resolution to approve pay app #8 in the amount of \$373,172.83 related to construction of the Library Renovation and Expansion Project. Story Construction is managing the project and the payments are made to multiple vendors as detailed in the attached Application and Certificate for Payment. The Library Board recommends approval of the payment.

This pay application is for work completed through May 31, 2021.

FUNDING SOURCE: Bond/LOSST

STAFF RECOMMENDATION: Approve resolution on a roll call vote.

APPROVED FOR SUBMITTAL:

ATTACHMENTS:

1. RESOLUTION NO. 210607-138
2. Pay Request No. 8

CITY OF BONDURANT
RESOLUTION NO. 210607-138

RESOLUTION APPROVING PAY APPLICATION #8 TO MULTIPLE VENDORS FOR
THE LIBRARY RENOVATION AND EXPANSION PROJECT MANAGED BY STORY
CONSTRUCTION IN THE AMOUNT OF \$373,172.83

WHEREAS, Story Construction submitted Pay Application #7 for the Library Renovation and Expansion Project; AND

WHEREAS the full value of the work completed is and the amount certified for this Pay Application is \$373,172.83, AND

WHEREAS, this is for work completed through May 31, 2021.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Bondurant, Iowa, that the Pay Application #8 is hereby approved, as recommended by the Bondurant Community Library Board.

Passed this 7th day of June 2021,

By: _____
Curt Sullivan, Mayor

ATTEST: I, Shelby Hagan, City Clerk of Bondurant, hereby certify that at a meeting of the City Council held on the above date, among other proceedings the above was adopted.

IN WITNESS WHEREOF, I have hereunto set my hand the day and year above written.

Shelby Hagan, City Clerk

Council Action	Ayes	Nays	Abstain	Absent
Cox				
Peffer				
Enos				
McKenzie				
Elrod				

APPLICATION AND CERTIFICATE FOR PAYMENT

Owner: City of Bondurant
Application No: 8

Project: Bondurant Community Library Expansion
Period to: May 31, 2021

Distribution to: Owner
Const. Mgr. Architect
Contractor

CONTRACTOR'S APPLICATIONS FOR PAYMENT

Contractor	Estimated Contract Amount	Net Change by Change Orders	Contract Sum to Date	Total Completed & Stored to Date	Retainage	Total Earned less Retainage	Less Previous Certificates for Payment	Balance to Finish, Including Retainage	Current Payment Due
Bid Package 03-1 Smart Concrete Solutions	145,000	4,380.00	149,380	147,880.00	7,394.00	140,486.00	140,486.00	8,894.00	\$ -
Bid Package 04-1 Seedorff Masonry Inc	269,285	8,903.00	278,188	275,453.00	13,772.65	261,680.35	261,680.35	16,507.65	\$ -
Bid Package 06-1 R.H. Grabau Construction	591,999	(198.01)	591,801	409,423.49	20,471.17	388,952.32	317,061.66	202,848.67	\$ 71,890.66
Bid Package 07-3 For Sure Roofing & Sheet Metal	126,757		126,757	106,977.00	5,348.85	101,628.15	86,074.75	25,128.85	\$ 15,553.40
Bid Package 08-1 Mid-American Glazing Systems, Inc	124,000	938.00	124,938	118,453.00	5,922.65	112,530.35	62,130.00	12,407.65	\$ 50,400.35
Bid Package 09-1 Hilsbeck-Schacht, Inc	268,608	(1,030.00)	267,578	253,846.00	12,692.30	241,153.70	186,519.67	26,424.30	\$ 54,634.03
Bid Package 09-5 Ideal Floors, Inc	69,845		69,845	52,244.00	2,612.20	49,631.80	49,631.80	20,213.20	\$ -
Bid Package 21-1 Summit Fire Protection	38,400		38,400	30,825.00	1,541.25	29,283.75	17,460.05	9,116.25	\$ 11,823.70
Bid Package 22-1 Brockway Mechanical & Roofing Co	258,263	7,798.34	266,061	239,084.34	11,954.22	227,130.12	208,922.95	38,931.22	\$ 18,207.17
Bid Package 26-1 Nelson Electric Company of Central IA	288,180		288,180	266,002.22	13,300.12	252,702.10	232,068.55	35,477.90	\$ 20,633.55
Bid Package 31-1 Absolute Concrete Construction	359,069	70,011.16	429,080	241,366.91	12,068.34	229,298.57	99,268.60	199,781.59	\$ 130,029.97
Totals	2,539,406	90,802.49	2,630,208	2,141,554.96	107,077.75	2,034,477.21	1,661,304.38	595,731.28	\$ 373,172.83

CONSTRUCTION MANAGER'S CERTIFICATE FOR PAYMENT

The undersigned Construction Manager certifies that to the best of the Construction Manager's knowledge, information and belief the Work covered by these attached Applications and Certificates for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by these Contractor's for Work for which previous Application's and Certificates for Payment were issued and payments received from the Owner, and that current payments shown herein are now due.

CONSTRUCTION MANAGER: STORY CONSTRUCTION CO.

By: 
Clint Jensen, Project Manager

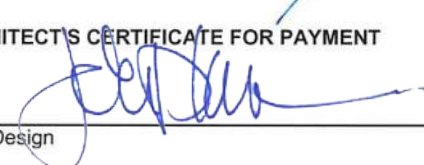
Date: 5/25/21

This Certificate is not negotiable. The AMOUNTS CERTIFIED are payable only to the Contractor's named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

OWNER'S CERTIFICATE FOR PAYMENT

OWNER: CITY OF BONDURANT/BONDURANT COMMUNITY LIBRARY

ARCHITECT'S CERTIFICATE FOR PAYMENT

By: 
FEH Design

Date: 05-25-2021

By: _____
City of Bondurant, Mayor

Date: _____

APPLICATION AND CERTIFICATE FOR PAYMENT

PAGE ONE OF 4 PAGES

TO OWNER:

City of Bondurant
200 2nd Street NE
Bondurant, IA 50035

FROM CONTRACTOR:

RH Grabau Construction
PO Box 99
Boone, IA 50036

PROJECT:

Bondurant Community Library Expansion
104 2nd Street NE
Bondurant, IA 50035
VIA CM:

APPLICATION #: 7

PERIOD TO: 05/20/21

PROJECT NOS: 20013

CONTRACT DATE: 10/06/20

Distribution to:

☒	Owner
☒	Const. Mgr
☒	Architect
☒	Contractor

CONTRACT FOR: Bid Package No. 06-1 General Carpentry, Building Demolition & Steel

CONTRACTOR'S APPLICATION FOR PAYMENT

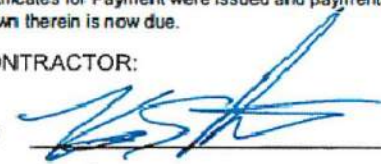
Application is made for payment, as shown below, in connection with the Contract.
Continuation Sheet is attached.

1. ORIGINAL CONTRACT SUM-----	\$	591,999.00
2. Net change by Change Orders-----	\$	-198.01
3. CONTRACT SUM TO DATE (Line 1 +/- 2)	\$	591,800.99
4. TOTAL COMPLETED & STORED TO DATE-\$ (Column G on Continuation Sheet)		409,423.49
5. RETAINAGE:		
a. 5.0% of Completed Work (Columns D+E on Continuation Sheet)	\$	20,471.17
b. 5.0% of Stored Material (Column F on Continuation Sheet)	\$	
Total Retainage (Line 5a + 5b or Total in Column I of Continuation Sheet-----	\$	20,471.17
6. TOTAL EARNED LESS RETAINAGE----- (Line 4 less Line 5 Total)	\$	388,952.32
7. LESS PREVIOUS CERTIFICATES FOR PAYMENT (Line 6 from prior Certificate)-----	\$	317,061.66
8. CURRENT PAYMENT DUE-----	\$	71,890.66
9. BALANCE TO FINISH, INCLUDING RETAINAGE (Line 3 less Line 6)	\$	202,848.67

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner	\$4,513.10	-\$707.00
Total approved this Month	\$1,995.89	-\$6,000.00
TOTALS	\$6,508.99	-\$6,707.00
NET CHANGES by Change Order	-\$198.01	

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown therein is now due.

CONTRACTOR:

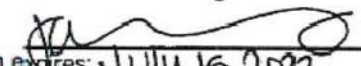
By: 

Date: 05.20.2021

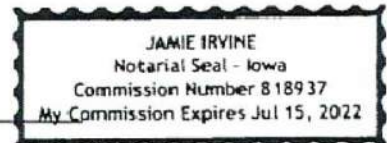
State of: IDWA

County of: Boone

Subscribed and sworn to before me this 20th day of May 2021

Notary Public: 

My Commission expires: JULY 15, 2022



CERTIFICATE FOR PAYMENT

In accordance with Contract Documents, based on on-site observations and the data comprising application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED ----- \$

(Attach explanation if amount certified differs from the amount applied for. Initial all figures on this application and on the Continuation Sheet that are changed to conform to the amount certified.)

ARCHITECT:

By: _____

Date: _____

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner of Contractor under this Contract.

CONTINUATION SHEET

Page 2 of 4 Pages

ATTACHMENT TO PAY APPLICATION

APPLICATION NUMBER: 7

PROJECT:

APPLICATION DATE:

Bondurant Community Library Expansion

PERIOD TO: 20-May-21

104 2nd Street NE

ARCHITECT'S PROJECT NO: 20013

Bondurant, IA 50035

A Item No.	B Description of Work	C Scheduled Value	D Work Completed		F Materials Presently Stored (Not In D or E)	G		H Balance To Finish (C - G)	I Retainage (If Variable Rate)
			From Previous Application (D + E)	This Period		Total Completed And Stored To Date (D + E + F)	% (G/C)		
1	Bond	6,018.00	6,018.00			6,018.00	100%		
2	Project Meeting / Coordination	2,500.00	1,125.00			1,125.00	45%	1,375.00	
3	Mobilization	10,000.00	10,000.00			10,000.00	100%		
4	Submittals	2,500.00	2,500.00			2,500.00	100%		
5	Closeout	5,919.00						5,919.00	
6	Demolition Allowance	6,000.00		6,000.00		6,000.00	100%		
7	Selective Demolition - L	22,106.70	11,053.35	11,053.35		22,106.70	100%		
8	Selective Demolition - M	8,572.49	4,286.24	4,286.24		8,572.49	100%		
9	Temporary Partitions - L	3,369.84	3,369.84			3,369.84	100%		
10	Temporary Partitions - M	2,763.34	2,763.34			2,763.34	100%		
11	Shoring - L	4,298.53	4,298.53			4,298.53	100%		
12	Shoring - M	1,135.20	1,135.20			1,135.20	100%		
13	Masonry - L	14,074.60	14,074.60			14,074.60	100%		
14	Masonry - M	12,281.50	12,281.50			12,281.50	100%		
15	Structural Steel Framing - L	22,236.05	22,236.05			22,236.05	100%		
16	Structural Steel Framing - M	25,808.34	25,808.34			25,808.34	100%		
17	Steel Joist Framing - L	24,189.83	24,189.83			24,189.83	100%		
18	Steel Joist Framing - M	47,485.19	47,485.19			47,485.19	100%		
19	Steel Decking - L	36,916.37	36,916.37			36,916.37	100%		
20	Steel Decking - M	29,948.64	29,948.64			29,948.64	100%		
21	Metal Fabrications - L	2,281.99	2,281.99			2,281.99	100%		
22	Metal Fabrications - M	3,456.30	3,456.30			3,456.30	100%		
23	Decorative Metal Panels - L	1,228.15		491.26		491.26	40%	736.89	
24	Decorative Metal Panels - M	11,306.25		11,306.25		11,306.25	100%		
25	Miscellaneous Rough Carpentry - L	365.99	182.99	182.99		365.99	100%		
26	Miscellaneous Rough Carpentry - M	591.23	295.62	295.62		591.23	100%		
27	Sheating - L	365.99	182.99	182.99		365.99	100%		
28	Sheating - M	551.23	275.62	275.62		551.23	100%		
SUBTOTALS PAGE 2		308,270.76	266,165.54	34,074.32		300,239.87	97%	8,030.89	

CONTINUATION SHEET

Page 3 of 4 Pages

ATTACHMENT TO PAY APPLICATION

APPLICATION NUMBER: 7

PROJECT:

APPLICATION DATE:

Bondurant Community Library Expansion

PERIOD TO: 20-May-21

104 2nd Street NE

ARCHITECT'S PROJECT NO: 20013

Bondurant, IA 50035

A Item No.	B Description of Work	C Scheduled Value	D Work Completed		F Materials Presently Stored (Not In D or E)	G		H Balance To Finish (C - G)	I Retainage (If Variable Rate)
			From Previous Application (D + E)	This Period		Total Completed And Stored To Date (D + E + F)	% (G/C)		
29	Plastic Laminate Faced Arch Cabs - L	8,597.05	3,868.67			3,868.67	45%	4,728.38	
30	Plastic Laminate Faced Arch Cabs - M	36,844.50	16,580.03			16,580.03	45%	20,264.48	
31	Metal Wall Panels - L	8,418.97		8,418.97		8,418.97	100%		
32	Metal Wall Panels - M	21,498.00		21,498.00		21,498.00	100%		
33	Metal Wall Panels - Engineering Draw	3,065.00	3,065.00			3,065.00	100%		
34	Joint Sealants - L	1,535.19	767.59			767.59	50%	767.59	
35	Joint Sealants - M	921.11	460.56			460.56	50%	460.56	
36	HM Frames - L	668.11	601.30			601.30	90%	66.81	
37	HM Frames - M	8,601.96	7,741.76			7,741.76	90%	860.20	
38	Flush Wood Doors - L	1,527.82						1,527.82	
39	Flush Wood Doors - M	13,504.74						13,504.74	
40	Door Hardware - L	668.11						668.11	
41	Door Hardware - M	4,193.08						4,193.08	
42	Structural Glass Canopies - L	3,123.19						3,123.19	
43	Structural Glass Canopies - M	12,279.04						12,279.04	
44	Visual Display Units - L	1,526.59						1,526.59	
45	Visual Display Units - M	5,844.77	3,016.00			3,016.00	52%	2,828.77	
46	Marker Boards - L	203.87	203.87			203.87	100%		
47	Marker Boards - M	4,440.99	4,440.99			4,440.99	100%		
48	Signage - L	2,892.29	578.46			578.46	20%	2,313.83	
49	Signage - M	6,140.75	1,228.15			1,228.15	20%	4,912.60	
50	Folding Panel Partition - L	4,666.97		2,333.49		2,333.49	50%	2,333.49	
51	Folding Panel Partition - M	11,961.50		11,961.50		11,961.50	100%		
52	Wall & Door Protection - L	773.73						773.73	
53	Wall & Door Protection - M	1,638.35	1,334.00			1,334.00	81%	304.35	
54	Toilet, Bath & Laundry Access - L	707.41						707.41	
55	Toilet, Bath & Laundry Access - M	3,899.57						3,899.57	
56	Fire Protection Cabinets - L	468.96						468.96	
SUBTOTALS PAGE 3		478,882.39	310,051.93	78,286.28		388,338.20	81%	90,544.18	

CONTINUATION SHEET

Page 4 of 4 Pages

ATTACHMENT TO PAY APPLICATION

PROJECT:

Bondurant Community Library Expansion

104 2nd Street NE

Bondurant, IA 50035

APPLICATION NUMBER:

7

APPLICATION DATE:

PERIOD TO:

20-May-21

ARCHITECT'S PROJECT NO:

20013

A Item No.	B Description of Work	C Scheduled Value	D Work Completed		F Materials Presently Stored (Not In D or E)	G		H Balance To Finish (C - G)	I Retainage (If Variable Rate)
			From Previous Application (D + E)	This Period		Total Completed And Stored To Date (D + E + F)	% (G/C)		
57	Fire Protection Cabinets - M	530.56	396.01			396.01	75%	134.55	
58	Fire Extinguishers - L	448.96						448.96	
59	Fire Extinguishers - M	182.99	182.99			182.99	100%	0.00	
60	Exterior Fixed Sunscreens - L	20,878.55						20,878.55	
61	Exterior Fixed Sunscreens - M	42,012.56						42,012.56	
62	Projection Screens - L	208.79						208.79	
63	Projection Screens - M	13,148.57	10,706.00			10,706.00	81%	2,442.57	
64	Roller Window Shades - L	2,230.32	1,338.19			1,338.19	60%	892.13	
65	Roller Window Shades - M	4,912.60	2,947.56			2,947.56	60%	1,965.04	
66	Simulated Stone Countertops - L	3,684.45	736.89			736.89	20%	2,947.56	
67	Simulated Stone Countertops - M	24,878.27	4,975.65			4,975.65	20%	19,902.61	
68	CR01 Roller Shade Modifications	826.61		826.61		826.61	100%		
69	CR04 Sunscreen Corner Knife Plates	410.30		410.30		410.30	100%		
70	CR07 Steel @ Existing RTU's	3,120.89	3,120.89			3,120.89	100%		
71	CR08 Donor Plaque Credit	(707.00)	(707.00)			(707.00)			
72	CR09 Steel Angles at Curtain Wall	155.30		155.30		155.30	100%		
73	CR15 Dumpster Gate Modification	1,028.16		1,028.16		1,028.16	100%		
74	CCD014 Demo Allowance Deduction	(6,000.00)		(6,000.00)		(6,000.00)			
75	CCD015 Additional Temp Wall	967.73		967.73		967.73	100%		
76									
77									
78									
79									
80									
81									
82									
83									
84									
	SUBTOTALS PAGE 4	591,800.99	333,749.11	75,674.38		409,423.49	69%	182,377.50	

APPLICATION AND CERTIFICATION FOR PAYMENT

AIA DOCUMENT G702

TO CONTRACTOR: Story Construction Co
2810 Wakefield Circle
Ames, IA 50010

PROJECT: Bondurant Community Librar APPLICATION NO: 3

104 2nd St. NE
Bondurant, IA 50035

Distribution to:

☐ OWNER
☐ ARCHITECT
☒ CONTRACTOR
☐ CONSTRUCTION
☐ MANAGER

FROM SUBCONTRACTOR:

For Sure Roofing LLC
5741 NE 22nd St., Ste 300
Des Moines, IA 50313

OWNER: City of Bondurant

100 Lincoln St. SE
Bondurant, IA 50035

PERIOD TO: 05/20/21

PROJECT NO:

CONTRACT DATE: 10/06/20CONTRACT FOR: Roofing & Sheet MetalVIA ARCHITECT: FEH Design

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract.
 Continuation Sheet, AIA Document G703, is attached.

- | | |
|--|--------------------|
| 1. ORIGINAL CONTRACT SUM | \$126,757.00 |
| 2. NET CHANGES by Change Orders (see box below) | \$0.00 |
| 3. CONTRACT SUM TO DATE (Line 1 ± 2) | \$126,757.00 |
| 4. TOTAL COMPLETED & STORED TO DATE (Column G on G703) | \$106,977.00 |
| 5. RETAINAGE: | |
| a. <u>5%</u> of Completed Work | \$ 5,348.85 |
| (Column D + E on G703) | |
| b. Pending Liquidated Damages | |
| TOTAL Retainage (Lines 5a + 5b or Total in Column I of G703) | \$ 5,348.85 |
| 6. TOTAL EARNED LESS RETAINAGE (Line 4 Less Line 5 Total) | \$101,628.15 |
| 7. LESS PREVIOUS CERTIFICATES FOR PAYMENT (Line 6 from prior Certificate) | \$ 86,074.75 |
| 8. CURRENT PAYMENT DUE (Line 6 Less Line 7) | \$15,553.40 |
| 9. BALANCE TO FINISH, INCLUDING RETAINAGE (Line 3 less Line 6 = Totals in Columns H + I of G703) | \$25,128.85 |

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner	\$0.00	\$0.00
Total approved this Month	\$0.00	\$0.00
TOTALS	\$0.00	\$0.00
NET CHANGES by Change Order	\$0.00	

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

CONTRACTOR:

By:

Colin Neumann - Project Manager

Date: 05/20/21

Sarah Anne Fors

CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising this application, the Construction Manager and Architect certify to the Owner that to the best of their knowledge, information and belief the work has progressed as indicated, the quality of the work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED \$ _____

(Attach explanation if amount certified differs from the amount applied for. Initial all figures on this Application and on the Continuation Sheet that changed to conform to the amount certified.)

CONSTRUCTION MANAGER:

By:

Date: _____

ARCHITECT:

By:

Date: _____

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

CONTINUATION SHEET (AIA Document G703)

PROJECT:

Bondurant Community Library Expansion

PROJECT NO:

0

APPLICATION NO: 3

APPLICATION DATE: 05/20/21

PERIOD TO: 05/20/21

Roofing & Sheet Metal

Roofing & Sheet Metal									
A	B	C	D	E	F	G	H	I	
ITEM NO.	DESCRIPTION OF WORK (List out labor, materials and services)	SCHEDULED VALUE (from contracts & change orders)	WORK COMPLETED		MATERIALS PRESENTLY STORED (NOT IN D OR E)	TOTAL COMPLETED AND STORED TO DATE (D+E+F)	% COMPLETE (G + C)	BALANCE TO FINISH (C-G)	RETAINAGE 5% (10% OF G)
			FROM PREVIOUS APPLICATION (D + E from last Continuation sheet)	THIS PERIOD					
1	Roofing Materials	\$56,169.00	\$56,169.00			\$56,169.00	100.00%	\$0.00	\$2,808.45
2	Roofing Labor	\$50,808.00	\$34,436.00	\$16,372.00		\$50,808.00	100.00%	\$0.00	\$2,540.40
3	Sheet Metal Materials	\$7,912.00				\$0.00	0.00%	\$7,912.00	\$0.00
4	Sheet Metal Labor	\$10,600.43				\$0.00	0.00%	\$10,600.43	\$0.00
5	Closeout	\$1,267.57				\$0.00	0.00%	\$1,267.57	\$0.00
							</		

APPLICATION AND CERTIFICATION FOR PAYMENT

AIA DOCUMENT G702

PAGE ONE OF 1 of 2 PAGES

TO OWNER / CONTRACTOR:

Story Construction
2810 Wakefield Circle
Ames, IA 50010

PROJECT:

Bondurant Community Library Expansion
104 NE 2nd street
Bondurant, IA 50035

APPLICATION NO: 5

Distribution to:

☐	OWNER
☒	ARCHITECT
☐	CONTRACTOR

FROM CONTRACTOR:

Mid-American Glazing Systems
3750 W. River Dr.
Davenport, IA 52802

VIA ARCHITECT:

FEH Design
604 E. Grand Ave.
Des Moines, IA 50309

PERIOD TO: May 31, 2021

PROJECT NOS:

CONTRACT FOR:

Glass & Glazing

CONTRACT DATE: October 6, 2020

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract.
Continuation Sheet, AIA Document G703, is attached.

1. ORIGINAL CONTRACT SUM	\$	124,000.00
2. Net change by Change Orders	\$	938.00
3. CONTRACT SUM TO DATE (Line 1 + 2)	\$	124,938.00
4. TOTAL COMPLETED & STORED TO DATE (Column G on G703)	\$	118,453.00
5. RETAINAGE:		
a. 5% of Completed Work (Column D + E on G703)	\$	5,922.65
b. 5% of Stored Material (Column F on G703)	\$	0.00
Total Retainage (Lines 5a + 5b or Total in Column I of G703)	\$	5,922.65
6. TOTAL EARNED LESS RETAINAGE (Line 4 Less Line 5 Total)	\$	112,530.35
7. LESS PREVIOUS CERTIFICATES FOR PAYMENT (Line 6 from prior Certificate)	\$	62,130.00
8. CURRENT PAYMENT DUE	\$	50,400.35
9. BALANCE TO FINISH, INCLUDING RETAINAGE (Line 3 less Line 6)	\$	12,407.65

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner		
Total approved this Month	\$938.00	
TOTALS	\$938.00	\$0.00
NET CHANGES by Change Order	\$938.00	

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

CONTRACTOR:

By:

Brian Housh

Date:

5/21/21

State of: Iowa

County of: Scott

Subscribed and sworn to before me this 21st day of May, 2021

Notary Public:

My Commission expires:



R. Madden

ARCHITECT'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising the application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED \$

(Attach explanation if amount certified differs from the amount applied. Initial all figures on this Application and on the Continuation Sheet that are changed to conform with the amount certified.)

ARCHITECT:

By:

Date:

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

ALA DOCUMENT G703

PAGE 2 OF 2 PAGES

AIA Document G702, APPLICATION AND CERTIFICATION FOR PAYMENT, containing

APPLICATION NO: 5

Contractor's signed certification is attached.

APPLICATION DATE: May 21, 2021

In tabulations below, amounts are stated to the nearest dollar.

PERIOD TO: May 31, 2021

Use Column I on Contracts where variable retainage for line items may apply.

ARCHITECT'S PROJECT NO: 0

[illegible]

Users may obtain validation of this document by requesting of the license a completed AIA Document D401 - Certification of Document's Authenticity

G702 CMA APPLICATION and CERTIFICATE for PAYMENT

To: City Of Bondurant
100 Lincoln Street SE
Bondurant, IA 50035

Project: Bondurant Community Library
Expansion
104 2nd St. NE
Bondurant, IA 50035

Application No: 6

App. Date: May 18, 2021

Period to: May 31, 2021

Project Nos: 5500

Contract Date:

Distribution to:

- ☐ OWNER
☐ CONSTRUCTION MGR.
☐ ARCHITECT
☐ CONTRACTOR
☐ OTHER

From: Hilsabeck Schacht, Inc.
617 S. 19th Street
West Des Moines, IA 50265

Contract For: Bid Package No. 09-1

Construction Manager: Story Construction Company

Architect: FEH Design

APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract.
Continuation Sheet, G703, is attached.

1. ORIGINAL CONTRACT SUM	268,608.00
2. Net Change By Change Orders	-1,030.00
3. CONTRACT SUM TO DATE	267,578.00
4. TOTAL COMPLETED AND STORED TO DATE	253,846.00
5. RETAINAGE:	
a. 05% of Completed Work	12,692.30
b. of Stored Material	0.00
TOTAL RETAINAGE	12,692.30
6. TOTAL EARNED LESS RETAINAGE	241,153.70
7. LESS PREVIOUS CERTIFICATES FOR PAYMENT	186,519.67
8. CURRENT PAYMENT DUE	54,634.03
9. BALANCE TO FINISH, INCLUDING RETAINAGE	26,424.30

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner	0.00	0.00
Total approval this Month	4,970.00	-6,000.00
TOTALS	\$ 4,970.00	-\$ 6,000.00
NET CHANGES by Change Order	-\$ 1,030.00	

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

CONTRACTOR: Hilsabeck Schacht, Inc.

By: Mark Schacht, President Date: May 18, 2021

State of: Iowa

County of: Polk

Subscribed and sworn before me this 18th day of May, 2021

Mark Schacht, President, personally appeared before me, the undersigned notary public, and provided satisfactory evidence of identification to be the person who signed this document in my presence and swore or affirmed to me that the contents of this document are truthful and accurate to the best of his knowledge and belief.

Notary Public:

My Commission expires September 14, 2023
LYNNE ANDERSON
Commission Number 768

CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising this application, the Construction Manager and Architect certify to the Owner that to the best of their knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED

CONSTRUCTION MANAGER:

By: _____ Date: _____

ARCHITECT:

By: _____ Date: _____

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

CONTINUATION SHEET G703

PROJECT: Bondurant Community Library Expansion

Hilsabeck Schacht, Inc.

Page 1 of 3

Document G702, APPLICATION AND CERTIFICATE FOR PAYMENT, containing Contractor's signed Certification is attached.

APPLICATION NUMBER: 6

APPLICATION DATE: May 18, 2021

Use Column I on Contracts where variable retainage for line items may apply.

PERIOD TO: May 31, 2021

PROJECT NUMBER: 5500

A Item #	B Description of Work	C Schedule of Values	D Work Completed		F Materials Stored & Used Prior + Current	G Total Completed and Stored To Date		H Balance to Finish	I Retainage
			From Previous Application(s)	This Period			%		
1	Area A Cold Formed Metal Framing	14,780.00	14,780.00	0.00		14,780.00	100.00	0.00	739.00
2	Cold Formed Metal Framing Labor	16,850.00	16,850.00	0.00		16,850.00	100.00	0.00	842.50
3	Sheathing Material	3,010.00	3,010.00	0.00		3,010.00	100.00	0.00	150.50
4	Sheathing Labor	4,852.00	4,852.00	0.00		4,852.00	100.00	0.00	242.60
5	Spray Foam/Batt Material	6,810.00	6,810.00	0.00		6,810.00	100.00	0.00	340.50
6	Spray Foam/Batt Labor	4,800.00	4,800.00	0.00		4,800.00	100.00	0.00	240.00
7	Lightguage Framing Material	1,220.00	1,220.00	0.00		1,220.00	100.00	0.00	61.00
8	Lightguage Framing Labor	2,100.00	2,100.00	0.00		2,100.00	100.00	0.00	105.00
9	Drywall/Insulation Material	3,588.00	3,588.00	0.00		3,588.00	100.00	0.00	179.40
10	Drywall/Insulation Labor	10,290.00	10,290.00	0.00		10,290.00	100.00	0.00	514.50
11	Acoustical Material	8,715.00	8,715.00	0.00		8,715.00	100.00	0.00	435.75
12	Acoustical Labor	3,750.00	3,750.00	0.00		3,750.00	100.00	0.00	187.50
12	Paint Material	1,080.00	1,080.00	0.00		1,080.00	100.00	0.00	54.00
13	Paint Labor	3,210.00	3,210.00	0.00		3,210.00	100.00	0.00	160.50
14	Area B								
15	Cold Formed Metal Framing Material	2,940.00	2,940.00	0.00		2,940.00	100.00	0.00	147.00
16	Cold Formed Metal Framing Labor	4,050.00	4,050.00	0.00		4,050.00	100.00	0.00	202.50
17	Sheathing Material	875.00	875.00	0.00		875.00	100.00	0.00	43.75
18	Sheathing Labor	1,540.00	1,540.00	0.00		1,540.00	100.00	0.00	77.00
19	Spray Foam/Batt Material	1,420.00	1,420.00	0.00		1,420.00	100.00	0.00	71.00
20	Spray Foam/Batt Labor	1,030.00	1,030.00	0.00		1,030.00	100.00	0.00	51.50
PAGE 1 TOTAL:		96,910.00	96,910.00	0.00		96,910.00	100.00	0.00	4,845.50

A=Line Item Number B=Brief Item Description C=Total Value of Item D=Total of D and E From Previous Application(s) (If Any) E=Total Work Completed For This Application
F=Materials Purchased and Stored for Project G=Total of All Work Completed and Materials Stored for Project H=Remaining Balance of Amount to Finish I=Amount Withheld from G

CONTINUATION SHEET G703

PROJECT: Bondurant Community Library Expansion

Hilsabeck Schacht, Inc.

Page 2 of 3

Document G702, APPLICATION AND CERTIFICATE FOR PAYMENT, containing
Contractor's signed Certification is attached.

APPLICATION NUMBER: 6

APPLICATION DATE: May 18, 2021

Use Column I on Contracts where variable retainage for line items may apply.

PERIOD TO: May 31, 2021

PROJECT NUMBER: 5500

A Item #	B Description of Work	C Schedule of Values	D Work Completed		F Materials Stored & Used Prior + Current	G Total Completed and Stored To Date		H Balance to Finish	I Retainage
			From Previous Application(s)	This Period			%		
21	Lightguage Framing Material	4,670.00	4,670.00	0.00		4,670.00	100.00	0.00	233.50
22	Lightguage Framing Labor	5,905.00	5,905.00	0.00		5,905.00	100.00	0.00	295.25
23	Drywall/Insulation Material	8,775.00	6,581.25	2,193.75		8,775.00	100.00	0.00	438.75
24	Drywall/Insulation Labor	13,302.00	9,976.50	3,325.50		13,302.00	100.00	0.00	665.10
25	Acoustical Material	17,820.00	13,365.00	4,455.00		17,820.00	100.00	0.00	891.00
26	Acoustical Labor	9,976.00	7,482.00	2,494.00		9,976.00	100.00	0.00	498.80
27	Paint Material	1,550.00	1,162.50	387.50		1,550.00	100.00	0.00	77.50
28	Paint Labor	4,660.00	3,495.00	1,165.00		4,660.00	100.00	0.00	233.00
29	Area C								
30	Cold Formed Framing Material	9,405.00	9,405.00	0.00		9,405.00	100.00	0.00	470.25
31	Cold Formed Framing Labor	10,541.00	10,541.00	0.00		10,541.00	100.00	0.00	527.05
32	Sheathing Material	2,603.00	2,603.00	0.00		2,603.00	100.00	0.00	130.15
33	Sheathing Labor	4,573.00	4,573.00	0.00		4,573.00	100.00	0.00	228.65
34	Spray Foam/Batt Material	5,540.00	5,540.00	0.00		5,540.00	100.00	0.00	277.00
35	Spray Foam/Batt Labor	3,937.00	3,937.00	0.00		3,937.00	100.00	0.00	196.85
36	Lightguage Framing Material	5,487.00	4,115.25	1,371.75		5,487.00	100.00	0.00	274.35
37	Lightguage Framing Labor	8,100.00	6,075.00	2,025.00		8,100.00	100.00	0.00	405.00
38	Drywall/Insulation Material	10,487.00	0.00	10,487.00		10,487.00	100.00	0.00	524.35
39	Drywall/Insulation Labor	19,535.00	0.00	19,535.00		19,535.00	100.00	0.00	976.75
40	Acoustical Material	3,362.00	0.00	0.00		0.00	0.00	3,362.00	0.00
41	Acoustical Labor	2,584.00	0.00	0.00		0.00	0.00	2,584.00	0.00
PAGE 2 TOTAL:		152,812.00	99,426.50	47,439.50		146,866.00	96.11	5,946.00	7,343.30

A=Line Item Number B=Brief Item Description C=Total Value of Item D=Total of D and E From Previous Application(s) (If Any) E=Total Work Completed For This Application
F=Materials Purchased and Stored for Project G=Total of All Work Completed and Materials Stored for Project H=Remaining Balance of Amount to Finish I=Amount Withheld from G

CONTINUATION SHEET G703

PROJECT: Bondurant Community Library Expansion

Hilsabeck Schacht, Inc.

Page 3 of 3

Document G702, APPLICATION AND CERTIFICATE FOR PAYMENT, containing Contractor's signed Certification is attached.

APPLICATION NUMBER: 6

APPLICATION DATE: May 18, 2021

PERIOD TO: May 31, 2021

Use Column I on Contracts where variable retainage for line items may apply.

PROJECT NUMBER: 5500

A Item #	B Description of Work	C Schedule of Values	D Work Completed		F Materials Stored & Used Prior + Current	G Total Completed and Stored To Date		H Balance to Finish	I Retainage
			From Previous Application(s)	This Period			%		
42	Paint Material	2,730.00	0.00	1,365.00		1,365.00	50.00	1,365.00	68.25
43	Paint Labor	7,470.00	0.00	3,735.00		3,735.00	50.00	3,735.00	186.75
44	Closeout	2,686.00	0.00	0.00		0.00	0.00	2,686.00	0.00
45	Allowance	6,000.00	0.00	6,000.00		6,000.00	100.00	0.00	300.00
46	Change Order # 1	4,970.00		4,970.00		4,970.00	100.00	0.00	248.50
47	Change Order # 2	-6,000.00		-6,000.00		-6,000.00	100.00	0.00	-300.00
PAGE 3 TOTAL:		17,856.00	0.00	10,070.00		10,070.00	56.40	7,786.00	503.50
GRAND TOTAL:		267,578.00	196,336.50	57,509.50		253,846.00	94.87	13,732.00	12,692.30

A=Line Item Number B=Brief Item Description C=Total Value of Item D=Total of D and E From Previous Application(s) (If Any) E=Total Work Completed For This Application
 F=Materials Purchased and Stored for Project G=Total of All Work Completed and Materials Stored for Project H=Remaining Balance of Amount to Finish I=Amount Withheld from G

Hilsabeck Schacht Inc.

617 S. 19th St.
West Des Moines , Iowa 50265
(515) 221-3243

INVOICE

SOLD TO:	
City Of Bondurant	
100 Lincoln Street SE	
Bondurant, IA	50035

SHIPPED TO:	
Bondurant Community Library	
104 2nd Street NE	
Bondurant, IA	50035

INVOICE NUMBER	JA10816
INVOICE DATE	05/18/2021
OUR JOB NUMBER	5500
YOUR ORDER NUMBER	
TERMS	Net 30
SALES REP	Greg
SHIPPED VIA	
F.O.B.	Jobsite
PREPAID or COLLECT	

QUANTITY	DESCRIPTION	UNIT PRICE	AMOUNT
1	Partial Billing For Work Thru May 2021	\$253,846.00	\$253,846.00
1	less 5% retainage	(12,692.30)	(\$12,692.30)
	subtotal		241,153.70
1	less previous billings	(186,519.67)	(186,519.67)
		SUBTOTAL	54,634.03
		TAX	
		FREIGHT	
			\$54,634.03
			PAY THIS
			AMOUNT

Questions concerning this invoice?
Call: (515) 208-6236

MAKE ALL CHECKS PAYABLE TO:

Hilsabeck Schacht Inc.
617 S. 19th St.
West Des Moines , Iowa 50265

THANK YOU FOR YOUR BUSINESS!

Application and Certificate for Payment (Based on G702)**TO OWNER:**

STORY CONSTRUCTION
2810 WAKEFIELD CIRCLE
AMES, IA 50010-7707

PROJECT:

BONDURANT COMMUNITY LIBRARY
104 2ND ST NE
BONDURANT, IA 50035

APPLICATION #: A10750029700006

INVOICE #: 2180160

PERIOD TO: 4/30/2021

Distribution to:

OWNER: ☐
ARCHITECT: ☐
CONTRACTOR: ☐
FIELD/OTHER: ☐

FROM CONTRACTOR:

Summit Fire Protection
575 Minnehaha Avenue West
St Paul, MN 55103

VIA ARCHITECT:

CONTRACT FOR:

CONTRACT DATE:

PROJECT #S: A-1075-00297 / /

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract.
Continuation Sheet is attached.

1. ORIGINAL CONTRACT SUM..... \$ 38,400.00
2. Net change by Change Orders..... \$ -
3. CONTRACT SUM TO DATE (Line 1+-2)..... \$ 38,400.00
4. TOTAL COMPLETED & STORED TO DATE (Column G on G703) \$ 30,825.00

5. RETAINAGE:

a. 5.0 % of Completed Work \$ 1,541.25
b. % of Stored Material \$ -

Total Retainage..... \$ 1,541.25

6. TOTAL EARNED LESS RETAINAGE..... \$ 29,283.75

7. LESS PREVIOUS CERTIFICATES FOR PAYMENT..... \$ 17,460.05
(Line 6 from prior Certificate)

8. CURRENT PAYMENT DUE..... \$ 11,823.70

9. BALANCE TO FINISH, INCLUDING RETAINAGE

(Line 3 less Line 6) \$ 9,116.25

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total Owner approved previous changes	\$	\$
Total approved this month	\$	\$
TOTALS	\$	\$
NET CHANGES by Change Order	\$	\$

The undersigned Contractor certifies that to the best of the Contractor's knowledge, the work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work that previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

CONTRACTOR Summit Fire Protection

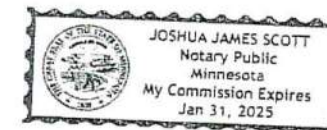
By: [Signature]Date: 4/26/2021

State of: MN

County of: Ramsey

Subscribed and sworn to before
me this 26 day of April 2021

Notary Public:

My Commission expires: 1/31/2025**ARCHITECT'S CERTIFICATE FOR PAYMENT**

In accordance with the Contract Documents, based on on-site observations and the data comprising this application, the Architect certifies to the owner that to the best of the Architect's knowledge, the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED..... \$

(Attach explanation if amount certified differs from the amount applied. Initial all figures on this Application and on the Continuation sheet that are changed to conform with the amount certified.)

ARCHITECT

By: _____

Date: _____

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment, and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

RECEIVED

APR 30 2021

STORY CONSTRUCTION

Continuation Sheet (Based on G703)

APPLICATION AND CERTIFICATE FOR PAYMENT, containing the

Contractor's signed certification is attached.

APPLICATION #: A10750029700006

APPLICATION DATE: 4/20/2021

PERIOD TO: 4/30/2021

ARCHITECT'S PROJECT #: A-1075-00297

A	B	C	D	E	F	G		H	I
ITEM NO.	DESCRIPTION OF WORK	SCHEDULED VALUE	WORK COMPLETED		MATERIALS PRESENTLY STORED (NOT IN D OR E)	TOTAL COMPLETED AND STORED TO DATE (D+E+F)	%(G/C)	BALANCE TO FINISH (C-G)	RETAINAGE (IF VARIABLE RATE)
			FROM PREVIOUS APPLICATION (D+E)	THIS PERIOD					
001	LABOR	13,191.00	6,000.00			6,000.00	45.5%	7,191.00	300.00
002	MATERIAL	19,453.00	7,800.00	11,653.00		19,453.00	100.0%		972.65
003	DESIGN	3,429.00	3,429.00			3,429.00	100.0%		171.45
004	FABRICATION	1,943.00	1,150.00	793.00		1,943.00	100.0%		97.15
005	CLOSEOUT	384.00						384.00	
			</						

APPLICATION AND CERTIFICATE FOR PAYMENT CONSTRUCTION MANAGER-ADVISER EDITION

BP 22-1
PAGE ONE OF 2 PAGES

AIA DOCUMENT G702/Cma

TO (OWNER): City of Bondurant
100 Lincoln St SE
Bondurant, IA 50035

PROJECT: Bondurant Community Library
104 Second Street NE
Bondurant, IA 50035

APPLICATION NO: 8
PERIOD TO: 5/31/2021

FROM (CONTRACTOR):
Brockway Mech. & Roofing Co., Inc.
PO Box 1190, Burlington, IA 52601

VIA CONSTRUCTION MANAGER:
Story Construction Co
Ames, Iowa

PROJECT NO:
CONTRACT DATE: 10/6/20

CONTRACT FOR:

VIA ARCHITECT: FEH Design - Des Moines, Iowa

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for Payment, as shown below, in connection with the Contract Continuation Sheet, AIA Document G703, is attached.

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

1. ORIGINAL CONTRACT SUM..... \$ 258,263.00

2. Net change by Change Orders..... \$ 7,798.34

3. CONTRACT SUM TO DATE (Line 1+2)..... \$ 266,061.34

4. TOTAL COMPLETED & STORED TO DATE.....
(Column G on G702) \$239,084.34

5. RETAINAGE:

a. 5.0% of Completed Work \$ 11,879.22
(Column D + E on G703)

b. 5.0% of Stored Material \$75.00
(Column F on G703)

Total Retained (Line 5a + 5b or
Total in Column I of G703).....

CONTRACTOR: Brockway Mechanical & Roofing Co., Inc.

By: Matthew J. Brockway
Matthew J. Brockway, Vice President

State of Iowa
County of Des Moines

Date: 5-20-21



Lacey K. DeJaynes
Commission No. 820427
My Commission Expires
10/01/2021

Notary Public: Lacey K. DeJaynes
My Commission expires: 10/01/2021

\$11,954.22

6. TOTAL EARNED LESS RETAINAGE.....
(Line 4 less Line 5 Total) \$ 227,130.12

7. LESS PREVIOUS CERTIFICATES FOR
(Line 6 from prior Certificate)..... \$ 208,922.95

8. CURRENT PAYMENT DUE..... \$ 18,207.17

9. BALANCE TO FINISH, PLUS RETAINAGE.....
(Line 3 less Line 6) \$ 38,931.22

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Change Orders approved in previous month by Owner	3198.89	
Total approved this Month	\$ 4,599.45	
TOTALS	\$ 7,798.34	\$ -
NET CHANGES by Change Order		\$ 7,798.34

CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the date comprising this application, the Construction Manager and Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED..... \$

(Attach explanation if amount certified differs for the amount applied for. Initial all figures on this Application and on the Continuation Sheet that changed to confirm to the amount certified.)

CONSTRUCTION MANAGER:

By: _____ Date: _____

ARCHITECT:

By: _____

This Certificate is negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

CONTINUATION SHEET

AIA DOCUMENT G703

Bondurant Comm Library Expansion
Bondurant, Iowa

PERIOD TO: 05/31/21
ARCHITECT'S PROJECT NO.:

2686HP Bondurant Library
PAGE 2 OF 2 PAGES

A ITEM NO.	B DESCRIPTION OF WORK		C SCHEDULED VALUE	D WORK COMPLETED		F MATERIALS PRESENTLY STORED (NOT IN D OR E)	G TOTAL COMPLETED AND STORED TO DATE (D+E+F)	H % (G/C)	I BALANCE TO FINISH (C-G)	J RETAINAGE (IF VARIABLE RATE) 5%
				FROM PREVIOUS APPLICATION D+E	THIS PERIOD					
	General Conditons		\$13,000.00	\$11,650.00	\$750.00		\$12,400.00	95%	\$600.00	\$620.00
	Closeout		\$2,582.63						\$2,582.63	
	Plumbing Insualtion	M	\$7,600.00	\$5,800.00	\$1,800.00		\$7,600.00	100%		\$380.00
	Plumbing Demo	L	\$1,400.00	\$1,400.00			\$1,400.00	100%		\$70.00
	Plumbing Piping	M	\$23,332.00	\$19,500.00	\$3,832.00		\$23,332.00	100%		\$1,166.60
		L	\$20,000.00	\$16,500.00	\$3,500.00		\$20,000.00	100%		\$1,000.00
	Natural Gas Piping	M	\$1,800.00	\$1,800.00			\$1,800.00	100%		\$90.00
		L	\$3,300.00	\$3,300.00			\$3,300.00	100%		\$165.00
	Plumbing Fixtures	M	\$11,000.00	\$1,500.00			\$1,500.00	14%	\$9,500.00	\$75.00
		L	\$8,500.00	\$1,000.00			\$1,000.00	12%	\$7,500.00	\$50.00
	HVAC Demo	L	\$5,000.00	\$5,000.00			\$5,000.00	100%		\$250.00
	Ductwork	M	\$30,861.00	\$30,077.00	\$784.00		\$30,861.00	100%		\$1,543.05
		L	\$15,000.00	\$14,500.00	\$500.00		\$15,000.00	100%		\$750.00
	Ductwork Accessories	M	\$3,000.00	\$3,000.00			\$3,000.00	100%		\$150.00
		L	\$800.00	\$800.00			\$800.00	100%		\$40.00
	HVAC Insulation	M	\$3,600.00	\$2,700.00	\$900.00		\$3,600.00	100%		\$180.00
	Fans	M	\$3,300.00	\$3,300.00			\$3,300.00	100%		\$165.00
		L	\$1,000.00	\$1,000.00			\$1,000.00	100%		\$50.00
	Unit Heaters	M	\$7,000.00	\$5,500.00		\$1,500.00	\$7,000.00	100%		\$350.00
		L	\$2,500.00	\$1,975.00			\$1,975.00	79%	\$525.00	\$98.75
	RTU	M	\$69,300.00	\$69,300.00			\$69,300.00	100%		\$3,465.00
		L	\$9,000.00	\$9,000.00			\$9,000.00	100%		\$450.00
	Controls	M	\$750.00	\$750.00			\$750.00	100%		\$37.50
		L	\$900.00	\$900.00			\$900.00	100%		\$45.00
	GRDs	M	\$3,500.00	\$2,618.00			\$2,618.00	75%	\$882.00	\$130.90
		L	\$2,820.00	\$2,350.00			\$2,350.00	83%	\$470.00	\$117.50
	Test and Balance	L	\$7,417.37		\$2,500.00		\$2,500.00	34%	\$4,917.37	\$125.00
CO1	Add. Coor Labor/Duct Work/Sink Line		\$3,198.89	\$3,198.89			\$3,198.89	100%		\$159.94
CO2	Move Vent/Duct + Temp Heat Tstat		\$4,599.45		\$4,599.45		\$4,599.45	100%		\$229.97
TOTAL			\$266,061.34	\$218,418.89	\$19,165.45	\$1,500.00	\$239,084.34	90%	\$26,977.00	\$11,954.22



Brockway

MECHANICAL & ROOFING

Invoice No. **2686-8**

Submit pay apps to **Submittal Exchange**

Login: (email)

Password: BMRoof201

P. O. Box 1190 Burlington, IA 52601

Phone: (319) 753-2753, Fax (319) 753-1662

INVOICE

Customer

City of Bondurant
c/o Story Construction Co
2810 Wakefield Circle
Ames, IA 50010

Date 2/20/2021

Bondurant Library Expansion

Bondurant, Iowa

Bid Pkg 22-1 STOCON

Qty	Description	Unit Price	TOTAL
PROGRESS BILLING NO. 8			
To invoice you for labor, materials and equipment to provide PLUMBING & HVAC per plans, specifications and additional provisions.			
Price per Contract including Change Orders			
1	Amount Completed to Date	\$ 266,061.34	\$18,207.17
	Less Previous Billings	\$239,084.34	
	Amount Earned This Billing	\$ 219,918.89	
	Less 5% Retention	\$ 958.27	
	AMOUNT REQUESTED THIS BILLING	\$ 18,207.17	

COME VISIT OUR WEBSITE AT:
www.brockwaymechanical.com

TOTAL \$18,207.17

Office Use Only

TERMS: Net 30 Days

THANK YOU FOR CHOOSING BROCKWAY !

APPLICATION AND CERTIFICATE FOR PAYMENT

Page 1

TO CONTRACTOR:

STORY CONSTRUCTION
2810 WAKEFIELD CIRCLE
AMES, IA 50010

PROJECT:

BONDURANT LIBRARY EXPANSION
104 - 2ND ST NE
BONDURANT, IA 50035

Application No: 7
Invoice No: 7515
Period To: 5/20/2021

FROM SUBCONTRACTOR:

Nelson Electric Company - Ames
239 South Bell Ave
Ames, IA 50010

VIA ARCHITECT

Architect's Project No:

Contract Date:

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract.

1. ORIGINAL CONTRACT SUM	\$	288,180.00
2. NET CHANGE BY CHANGE ORDERS	\$	0.00
3. CONTRACT SUM TO DATE (LINE 1+/-2)	\$	288,180.00
4. TOTAL COMPLETED & STORED TO DATE (Column G on Continuation Sheet)	\$	266,002.22
5. RETAINAGE	\$	13,300.12
6. TOTAL EARNED LESS RETAINAGE (Line 4 less Line 5)	\$	252,702.10
7. LESS PREVIOUS CERTIFICATES FOR PAYMENT (Line 6 from prior Certificate)	\$	232,068.55
8. SALES TAX	\$	0.00
9. CURRENT PAYMENT DUE	\$	20,633.55
10. BALANCE TO FINISH, PLUS RETAINAGE (Line 3 less Line 6)	\$	35,477.90

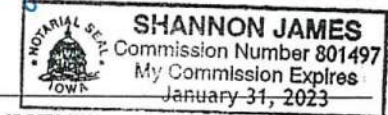
The undersigned Contractor certifies that to the best of the Contractor's knowledge, information, and belief the Work covered by the Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown therein is now due.

CONTRACTOR: Nelson Electric Company - Ames

By: [Signature] Date: 5/17/2021

State of: Iowa
County of: Story
Subscribed and sworn to before
me this 17 day of May 2021

Notary Public: Shannon James
My Commission expires: 1/31/23



ARCHITECT'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising the above application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED.....\$

(Attach explanation if amount certified differs from the amount applied for.)

ARCHITECT:

By: _____ Date: _____

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Approved previous months	0.00	0.00
Approved this month	0.00	0.00
TOTALS	0.00	0.00
Net change by change orders	0.00	

CONTINUATION SHEET

Page 2

Application Number: 7
 Application Date: 5/20/2021
 Period To: 5/20/2021
 Architect's Project No:

A	B	C	D	E	F	G		H	I
ITEM NO.	DESCRIPTION OF WORK	SCHEDULED VALUE	WORK BILLED FROM PREV APPLICATION (D+E)	WORK BILLED THIS PERIOD	MATERIALS STORED (NOT IN D OR E)	TOTAL COMPLETED AND STORED TO DATE (D+E+F)	% (G/C)	BALANCE TO FINISH (C-G)	RETAINAGE
001	GENERAL ELECTRICAL	20,103	20,103	0	0	20,103	100	0	1,005
002	PANELS	8,203	8,203	0	0	8,203	100	0	410
003	FEEDERS	42,392	42,392	0	0	42,392	100	0	2,120
004	BRANCH CIRCUIT WIRING	51,373	42,126	9,247	0	51,373	100	0	2,569
005	DEVICES AND SWITCHES	6,824	3,617	0	0	3,617	53	3,207	181
006	LIGHTING	91,144	74,738	7,292	0	82,030	90	9,114	4,101
007	LOW VOLTAGE SYSTEMS	64,761	53,104	5,181	0	58,285	90	6,476	2,914
008	ALTERNATE #1	3,380	0	0	0	0	0	3,380	0
		288,180	244,283	21,720	0	266,002	92	22,178	13,300

AA

AIA Type Document
Application and Certification for Payment

Page 1 of 2

TO (OWNER): City of Bondurant
P.O. Box 37
Bondurant, IA 50035

PROJECT: Bondurant Community Lib. Exp
P.O. Box 37
Bondurant, IA 50035

APPLICATION NO: 6
PERIOD TO: 5/31/2021

DISTRIBUTION TO:
☐ OWNER
☐ ARCHITECT
☐ CONTRACTOR

FROM (CONTRACTOR): Absolute Concrete Construction
PO Box 148
Slater, IA 50244

VIA (ARCHITECT):

ARCHITECT'S PROJECT NO:

CONTRACT FOR: Bondurant Community Lib Expansion

CONTRACT DATE: 10/6/2020

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for Payment, as shown below, in connection with the Contract. Continuation Sheet, AIA Type Document is attached.

1. **ORIGINAL CONTRACT SUM** \$ 359,069.00
2. **Net Change by Change Orders** \$ 70,011.16
3. **CONTRACT SUM TO DATE (Line 1 + 2)** \$ 429,080.16
4. **TOTAL COMPLETED AND STORED TO DATE** \$ 241,366.91

5. RETAINAGE:

a. 5.00 % of Completed Work \$ 12,068.34
b. 0.00 % of Stored Material \$ 0.00
Total retainage (Line 5a + 5b) \$ 12,068.34

6. **TOTAL EARNED LESS RETAINAGE** \$ 229,298.57
(Line 4 less Line 5 Total)

7. LESS PREVIOUS CERTIFICATES FOR PAYMENT

(Line 6 from prior Certificate) \$ 99,268.60

8. **CURRENT PAYMENT DUE** \$ 130,029.97

9. BALANCE TO FINISH, INCLUDING RETAINAGE

(Line 3 less Line 6) \$ 199,781.59

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner	64,618.11	0.00
Total approved this Month	5,393.05	0.00
TOTALS	70,011.16	0.00
NET CHANGES by Change Order	70,011.16	

The Undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the work covered by this application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the owner, and that current payment shown herein is now due.

CONTRACTOR: Absolute Concrete Construction
PO Box 148 Slater, IA 50244

By:

Stephanie Gibbs / Controller
Jamie Edwards
State of: IA

Date:

5/21/21

County of: Story

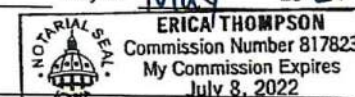
Subscribed and Sworn to before me this 21st

Day of May 20 21

Notary Public:

My Commission Expires:

Eric Thompson
7/8/2022



ARCHITECT'S CERTIFICATE FOR PAYMENT

In Accordance with the Contract Documents, based on on-site observations and the data comprising the above application, the Architect certifies to owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED \$

(Attach explanation if amount certified differs from the amount applied. Initial all figures on this Application and on the Continuation Sheet that are changed to conform to the amount certified.)

ARCHITECT:

By:

Date:

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, Payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

AIA Type Document
Application and Certification for Payment

Page 2 of 2

TO (OWNER): City of Bondurant
P.O. Box 37
Bondurant, IA 50035

PROJECT: Bondurant Community Lib. Exp
P.O. Box 37
Bondurant, IA 50035

APPLICATION NO: 6
PERIOD TO: 5/31/2021

DISTRIBUTION
TO:
_ **OWNER**
_ **ARCHITECT**
_ **CONTRACTOR**

FROM (CONTRACTOR): Absolute Concrete Construction
PO Box 148
Slater, IA 50244

VIA (ARCHITECT):

ARCHITECT'S
PROJECT NO:

CONTRACT FOR: Bondurant Community Lib Expansion

CONTRACT DATE: 10/6/2020

ITEM	DESCRIPTION	SCHEDULE VALUE	PREVIOUS APPLICATIONS	COMPLETED THIS PERIOD	STORED MATERIAL	COMPLETED STORED	%	BALANCE	RETAINAGE
1	Paving and Curb and Gutter	78,350.00	0.00	18,126.00	0.00	18,126.00	23.13	60,224.00	906.30
2	Sidewalk	59,650.00	4,500.00	25,760.00	0.00	30,260.00	50.73	29,390.00	1,513.00
3	Earthwork, Pad Prep, Removals	115,069.00	34,131.00	31,338.75	0.00	65,469.75	56.90	49,599.25	3,273.49
4	Utilities	55,000.00	55,000.00	0.00	0.00	55,000.00	100.00	0.00	2,750.00
5	Permeable Pavers	20,000.00	0.00	0.00	0.00	0.00	0.00	20,000.00	0.00
6	Survey	5,000.00	0.00	2,500.00	0.00	2,500.00	50.00	2,500.00	125.00
7	Striping \ Signage	1,000.00	0.00	0.00	0.00	0.00	0.00	1,000.00	0.00
8	Seeding and Erosion Control	10,000.00	0.00	0.00	0.00	0.00	0.00	10,000.00	0.00
9	Landscaping	15,000.00	0.00	0.00	0.00	0.00	0.00	15,000.00	0.00
10	CO#1 Wenthold Tree Removal	3,057.26	3,057.26	0.00	0.00	3,057.26	100.00	0.00	152.86
11	CO#2 Additional R&R East Lot	61,560.85	7,805.00	53,755.85	0.00	61,560.85	100.00	0.00	3,078.04
12	CO#3 Add 3 Bollards/Temp Access Walk	5,393.05	0.00	5,393.05	0.00	5,393.05	100.00	0.00	269.65
REPORT TOTALS		\$429,080.16	\$104,493.26	\$136,873.65	\$0.00	\$241,366.91	56.25	\$187,713.25	\$12,068.34



**BUSINESS OF THE CITY COUNCIL
BONDURANT, IOWA
AGENDA STATEMENT**

Item No. 5.n.
For Meeting of 6/7/2021
Resolution

TITLE: -Resolution approving Change Orders Totaling \$-11.61 for the 2021 Bondurant Community Library Expansion Project

CONTACT PERSON:

Jill Sanders, Library Director

BRIEF HISTORY & ANALYSIS: Staff recommends to Council the approval of the attached resolution to approve change orders in the amount detailed below. These Change Orders alter the amount of the respective contracts on the various bid packages.

Change orders include:

Bid Package Number/Contractor	Purpose	Amount
BP06-01/R. H. Grabau Construction Inc. (CO4)	Dumpster Gate modification (add); Additional temporary wall (add); Demolition allowance (deduct)	\$-4,004.11
BP09-01/Hilsabeck Schacht, Inc. (CO2)	Patching of Gypsum board at MEP penetrations allowance (deduct)	\$-6,000.00
BP22-01/Brockway Mechanical & Roofing Co., Inc. (CO2)	Move Vent Pipe & Duct Modification (add); Temporary heater hookup & thermostat relocate (add)	\$4,599.45
BP31-01/Absolute Concrete Construction (CO3)	Dumpster Pipe Bollards (add); Temporary Sidewalk at South Addition (add)	\$5,393.05
	Total	\$-11.61

FUNDING SOURCE: Bond/LOSST

STAFF RECOMMENDATION: The Library Board recommends approval of the change orders. Approve resolution on a roll call vote.

APPROVED FOR SUBMITTAL:

ATTACHMENTS:

1. RESOLUTION NO. 210607-139
2. BP 31-1 CO 3 to City
3. BP 06-1 CO 4 to City
4. BP 09-1 CO 2 to City
5. BP 22-1 CO 2 to City

CITY OF BONDURANT
RESOLUTION NO. 210607-139

RESOLUTION APPROVING CHANGE ORDERS TOTALING \$-11.61 FOR THE
2021 BONDURANT COMMUNITY LIBRARY EXPANSION PROJECT

WHEREAS, the Library Expansion Project Change Orders have been submitted for review; AND

WHEREAS, the change orders are as follows:

Bid Package Number/Contractor	Purpose	Amount
BP06-01/R. H. Grabau Construction Inc. (CO4)	Dumpster Gate modification (add); Additional temporary wall (add); Demolition allowance (deduct)	\$-4,004.11
BP09-01/Hilsabeck Schacht, Inc. (CO2)	Patching of Gypsum board at MEP penetrations allowance (deduct)	\$-6,000.00
BP22-01/Brockway Mechanical & Roofing Co., Inc. (CO2)	Move Vent Pipe & Duct Modification (add); Temporary heater hookup & thermostat relocate (add)	\$4,599.45
BP31-01/Absolute Concrete Construction (CO3)	Dumpster Pipe Bollards (add); Temporary Sidewalk at South Addition (add)	\$5,393.05
	Total	\$-11.61

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Bondurant, Iowa, that the change orders totaling \$89,945.19 as detailed above are hereby approved.

Passed this 7th day of June 2021,

By: _____
Curt Sullivan, Mayor

ATTEST: I, Shelby Hagan, City Clerk of Bondurant, hereby certify that at a meeting of the City Council held on the above date, among other proceedings the above was adopted.

IN WITNESS WHEREOF, I have hereunto set my hand the day and year above written.

Shelby Hagan, City Clerk

Council Action	Ayes	Nays	Abstain	Absent
Cox				
Elrod				
Enos				
McKenzie				
Peffer				



CHANGE ORDER

Owner ☐
Architect ☐
Construction Manager ☐
Bid Package Contractor ☐

PROJECT: **Bondurant Community Library Expansion**
City of Bondurant
Bondurant, Iowa

CHANGE ORDER NO.: **003**

DATE: **May 6, 2021**

CONTRACT FOR: **Bid Package No. 31-1 – Site Demolition, Earthwork, Utilities, Landscaping & Paving**

CONTRACTOR: **Absolute Concrete Construction**
505 1st Ave. N
Slater, Iowa 50244

THE CONTRACT IS CHANGED AS FOLLOWS:

CR-014 Dumpster Pipe Bollards.....	Add	\$ 2,693.05
CCD-006 Temporary Sidewalk at South Addition	Add	2,700.00

Current Contract Amount:	\$ 423,687.11
Contract Amount will be increased by this Change Order:	5,393.05
New Contract Amount including this Change Order:	\$ 429,080.16

Not valid until signed by the Construction Manager, Contractor, Architect, and Owner.

STORY CONSTRUCTION CO.

Construction Manager
2810 Wakefield Circle
Ames, Iowa 50010

By: 

Date: 5/6/21

ABSOLUTE CONCRETE CONSTRUCTION

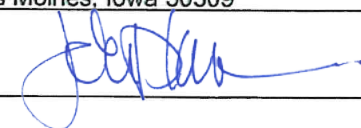
Bid Package Contractor
505 1st Ave. N
Slater, Iowa 50244

By: 

Date: 5/7/21

FEH DESIGN

Architect
604 E. Grand Ave.
Des Moines, Iowa 50309

By: 

Date: 05-19-2021

CITY OF BONDURANT

Owner
100 Lincoln St. NE
Bondurant, Iowa 50035

By: _____

Date: _____



Change Request Summary

PROJECT: Bondurant Community Library Expansion

CHANGE REQUEST NO.: CR-014

DATE: April 9, 2021

SUBJECT: Dumpster Pipe Bollards

PROPOSED CHANGE DESCRIPTION

Pricing to furnish and install three (3) pipe bollards at dumpster enclosure. Bollards to be 6" diameter, galvanized, extend 4 feet into the ground with 3'-6" $\pm$ above pavement. Bollards to be filled with concrete and rounded off at exposed top.

See attached detail for approximate location.

SUMMARY OF COST BREAKDOWN:

<u>BP #</u>	<u>Description</u>	<u>Amount</u>
BP 31-1 Absolute	Dumpster Enclosure Bollards	\$2,693.05

Story Construction Co.
Contractor

FEH Design
Designer

Bondurant Library Board
Owner

☒ Recommend Acceptance

☒ Recommend Acceptance

☒ Accepted

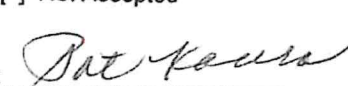
☐ Do Not Recommend Acceptance

☐ Do Not Recommend Acceptance

☐ Not Accepted

By: 

By: 

By: 

Date: 4/12/21

Date: 04-28-2021

Date: 5-5-2021

cc: Field
File

2810 Wakefield Circle, Ames, IA 50010 | phone 515.232.4358 | fax 515.232.0599 | www.storycon.com

GENERAL CONTRACTING | DESIGN+BUILD | CONSTRUCTION MANAGEMENT

Absolute Concrete Construction, Inc.PO Box 148
505 1st Avenue
Slater, IA 50248Phone: (515) 497-6137
Fax: (515) 497-6138

Change Order Proposal**Project:** Bondurant Community Library Expansion**Date:** 04-08-2021**To:** Story Construction**Job Number:** ACC20-016**Change Order Proposal Number:** 04, Add Three Bollards

Description of Proposed Change:

CO for three additional bollards to be supplied and placed by Absolute Concrete. Top to be rounded off when filling. Painting of bollard and bollard sleeve excluded.

Item	Description	Quantity	Units	Unit Price	Amount
1	Galvanized, 6" Dia, 8' Length Pipe Bollards from DSM Steel	3	EA	\$ 255.00	\$ 765.00
2	Concrete Ready Mix to Set and Fill	2	CY	\$ 115.00	\$ 230.00
3	Man Hours to Dig, Set, Brace, Fill and Round Off Top	12	Hours	\$ 55.00	\$ 660.00
4	Mini Excavator to Dig for Bollard Placement	3	Hours	\$ 225.00	\$ 675.00
5	Formwork to brace bollards	1	LS	\$ 100.00	\$ 100.00
				Sub-Total:	\$ 2,430.00
				10 % Markup	\$ 243.00
				Increased Bond Cost	\$ 20.05
				Total:	\$ 2,693.05

Accepted:**Story Construction****Absolute Concrete Construction, Inc.****By:** _____**By:** _____**Date:** _____**Date:** _____

Des Moines Steel Co.

110 Clark Street
Des Moines, IA 50314-3407
Phone: 515-246-8004
Fax: 515-246-0102

Quotation

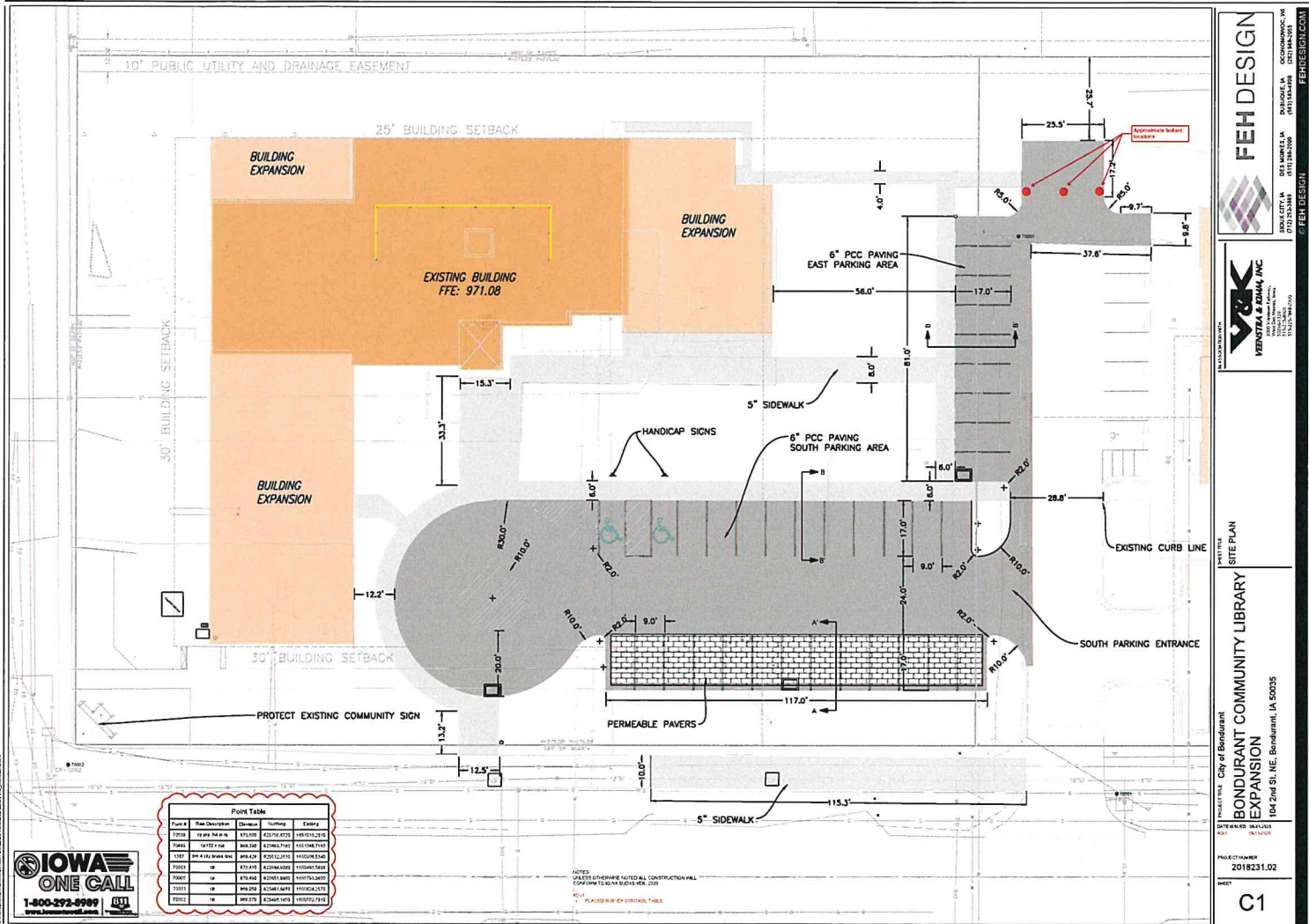
Quote Absolute Concrete
To: Po Box 148
Slater, IA 50244
United States

Quote Number:	21553	Contact:	
Quote Date:	04/08/2021	Expires:	05/08/2021
Customer:	ABSOLUTE CON	Inquiry:	
Salesman:	House Account	Terms:	NET 30 Days
Ship Via:	Pickup	Phone:	515-228-3030
		FAX:	515-228-3031

Thank you for the opportunity to submit this quote. All prices and terms are only valid for 24 hours due to steel pricing uncertainties from the date of this quote. There are no refunds on special orders, cuts and fabricated work that has been specked wrong by the customer.

<u>Item</u>	<u>Part Number</u> <u>Description</u>	<u>Revision</u>	<u>Quantity</u>	<u>Price</u>
1	PB6"GALV cut 3 @ 8'		24	\$31.21 /FT
2	CUTS OVER 4" W/H		3	\$2.50 /EA
			Total:	\$756.54

By Tharren Keith
Des Moines Steel Co.



FEH DESIGN

DESIGN & CONSTRUCTION
DESIGN & CONSTRUCTION
DESIGN & CONSTRUCTION

V&K

VERSTIGER & KIMM, INC.

DESIGN & CONSTRUCTION
DESIGN & CONSTRUCTION
DESIGN & CONSTRUCTION

PROJECT: City of Bondurant
BONDURANT COMMUNITY LIBRARY
EXPANSION
104 2nd St. NE, Bondurant, IA 50035

DRAWN BY: J. HARRIS
DATE: 10/1/2020

PROJECT NUMBER:
2018231.02

SHEET:
C1



CONSTRUCTION CHANGE DIRECTIVE NO. CCD-006

Date: March 9, 2021
To: BP 31-1 Absolute Concrete Construction
Subject: Temporary Sidewalk at South Addition
Re: **Bondurant Community Library Expansion**
City of Bondurant
Bondurant, Iowa

The following change in the contract document is approved and the work is authorized to proceed accordingly. Determine and submit final costs and time adjustments (if any) in accordance with the conditions of the contract. **Document and confirm quantities with the Construction Manager on a daily basis.** This change will be incorporated in a subsequent change order.

DESCRIPTION:

Furnish labor, material, and equipment to install temporary sidewalk at East door of South Addition for access in and out of building. Contractor and CM to agree on an acceptable width of sidewalk prior to placement.

See attached drawing for sidewalk layout.

Contractor

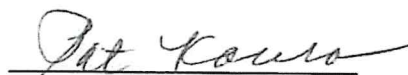
BP 31-1 Absolute Concrete	Temp Sidewalk	\$ 2,700.00
---------------------------	---------------	-------------

Issued by Story Construction Co.



Clint Jensen
Project Manager

Authorized by:



City of Bondurant

cc: Richard Van
Charlie Harris
Janie Bates

2810 Wakefield Circle, Ames, IA 50010 | phone 515.232.4358 | fax 515.232.0599 | www.storycon.com

GENERAL CONTRACTING | DESIGN+BUILD | CONSTRUCTION MANAGEMENT

Absolute Concrete Construction, Inc.

PO Box 148
505 1st Avenue
Slater, IA 50248

Phone: (515) 497-6137
Fax: (515) 497-6138



Change Order Proposal

Project: Bondurant Community Library Expansion

Date: 4-19-21

To: Story Construction

Job Number: ACC20-016

Change Order Proposal Number: 03, Temp Walk / Site Grading

Description of Proposed Change:

CO For T&M Temp Walk and Site Grading on 4-1-21 and 4-2-21 by Absolute Concrete.

Item	Description	Quantity	Units	Unit Price	Amount
1	Man Hours Foreman	6.5	Hour	\$ 67.50	\$ 438.75
2	Man Hours Laborer	23.5	Hour	\$ 57.50	\$ 1,351.25
3	Equipment Hours Skid Loader	2	Hour	\$ 125.00	\$ 250.00
4	C4WRC20 from Manatts	4	CY	\$ 115.00	\$ 460.00
5	Formwork, Expansion, Misc Mats	1	LS	\$ 200.00	\$ 200.00
				Sub-Total:	\$ 2,700.00
				10% Markup	\$ 270.00
				Increased Bond Cost	\$ 22.28
				Total:	\$ 2,700.00

Accepted:

Story Construction

Absolute Concrete Construction, Inc.

By: _____

By: _____

Date: _____

Date: _____



CHANGE ORDER

Owner ☐
Architect ☐
Construction Manager ☐
Bid Package Contractor ☐

PROJECT: **Bondurant Community Library Expansion**
City of Bondurant
Bondurant, Iowa

CHANGE ORDER NO.: **004**

DATE: **May 6, 2021**

CONTRACT FOR: **Bid Package No. 06-1 – General Carpentry, Building Demolition & Steel**

CONTRACTOR: **R.H. Grabau Construction, Inc.**
871 P Avenue; PO Box 99
Boone, Iowa 50036

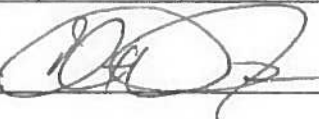
THE CONTRACT IS CHANGED AS FOLLOWS:

CR-015 Dupster Gate Modification	Add	\$1,028.16
CCD-008 Additional Temporary Wall.....	Add	967.73
CCD-014 Demolition Allowance Deduct.....	Deduct	(6,000.00)

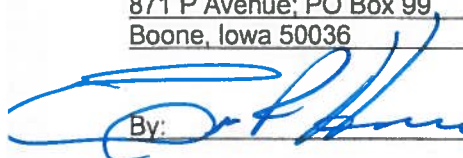
Current Contract Amount:	\$ 595,805.10
Contract Amount will be decreased by this Change Order:	(4,004.11)
New Contract Amount including this Change Order:	\$ 591,800.99

Not valid until signed by the Construction Manager, Contractor, Architect, and Owner.

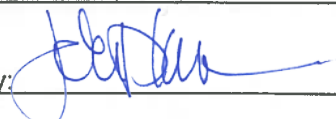
STORY CONSTRUCTION CO.
Construction Manager
2810 Wakefield Circle
Ames, Iowa 50010

By:  Date: **5/6/21**

R.H. GRABAU CONSTRUCTION, INC.
Bid Package Contractor
871 P Avenue; PO Box 99
Boone, Iowa 50036

By:  Date: **5-10-21**

FEH DESIGN
Architect
604 E. Grand Ave.
Des Moines, Iowa 50309

By:  Date: **05-19-2021**

CITY OF BONDURANT
Owner
100 Lincoln St. NE
Bondurant, Iowa 50035

By: _____ Date: _____



Change Request Summary

PROJECT: Bondurant Community Library Expansion

CHANGE REQUEST NO.: CR-015

DATE: April 9, 2021

SUBJECT: Dumpster Gate Modification

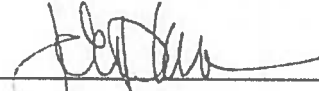
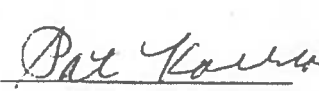
PROPOSED CHANGE DESCRIPTION

Pricing to modify current 8"x8" HSS tubing for dumpster gate posts to receive base plates for anchoring to concrete footings at dumpster location. Four (4) posts in total to be modified.

See attached sketch for base plate details.

SUMMARY OF COST BREAKDOWN:

<u>BP #</u>	<u>Description</u>	<u>Amount</u>
BP 06-1 Grabau	Dumpster Gate Modification	\$1,028.16

Story Construction Co. Contractor	FEH Design Designer	Bondurant Library Board Owner
☒ Recommend Acceptance	☒ Recommend Acceptance	☒ Accepted
☐ Do Not Recommend Acceptance	☐ Do Not Recommend Acceptance	☐ Not Accepted
By: 	By: 	By: 
Date: <u>4/12/21</u>	Date: <u>04-28-2021</u>	Date: <u>5-5-2021</u>

cc: Field
File

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GENERAL CONTRACTING | DESIGN+BUILD | CONSTRUCTION MANAGEMENT



R.H. GRABAU CONSTRUCTION, INC.
GENERAL CONTRACTOR

P.O. Box 99 • Boone, IA 50036
515-432-6935 • FAX 515-432-9639 • www.grabauconst.com

Since 1946

CHANGE PROPOSAL

CR-015

APRIL 7, 2021

**STORY CONSTRUCTION
2810 WAKEFIELD CIRCLE
AMES, IA 50010**

Attn: RICHARD VAN

Re: BONDURANT COMMUNITY LIBRARY – BID PACKAGE 06-1.

Richard,

The following is the cost for CR-015. This pertains to the following:

- **Modifications to dumpster gate. See attached for cost breakdown.**

This will be an additional cost of \$1,028.16.

Very truly yours,

R. H. GRABAU CONSTRUCTION, INC.



Eric Hammer

Date: 4-7-21



4/7/2021

15

0 0

Equipment:

Clean Up:

Material Handling:

OSHA Safety

General Conditions

Subtotal Self-Performed:

\$ -

QUANT.	UNIT.
--------	-------

\$ -

Mid States Steel

See attached for cost breakdown

1	960	\$	960.00
---	-----	----	--------

\$ -

\$ -

***No additional cost for labor to install**

\$

\$ -

\$

\$ -

\$ _____

Number of days added

0% TAX

\$ -

Subtotal Subcontractors:

\$ 960.00

10% OH on self

\$

S% Profit on self

\$

5% OH on subs

\$ 48.00

0% Profit on subs

\$

2% Bond

\$ 20.16

TOTAL =	\$	1,028.16
----------------	-----------	-----------------



2515 Industrial Park Road
Boone, IA 50036-3045
Phone (515) 432-1646

EMPLOYEE OWNED

Attention: Eric Hammer

Project:	<u>Bondurant Library Expansion</u>	Location:	<u>Bondurant, Iowa</u>	Job #	<u>6261</u>
Customer:	<u>R. H. Grabau Construction, Inc.</u>	Contact:	<u>Eric Hammer</u>	C.O. #	<u>4</u>
Telephone #	<u>515-432-6935 Ext. 14</u>	Email	<u>ehammer64@yahoo.com</u>	Date:	<u>04/07/21</u>

Per CR-015:

Modify (4) dumpster gate posts (MSS picked up from job site 04/07/21):

Cut galvanized posts to required length, shop weld on nongalvanized base plate,

(18) 1/2 dia. threaded rods x 8" with nuts & washers.

(epoxy by others)

For the sum of:

960.00

Sales tax exempt

****This is priced with customer pick up of material upon completion**NOTE: Mid-States Steel will not proceed without a contract change order.**

Original Contract Amount	86,454.00
Approved Change Orders	320.00
Current Contract Amount	86,774.00

Request for Change Order #2 dated 01/28/21	2,370.00 Pending
Request for Change Order #4 dated 04/07/21	960.00

If accepted, new contract amount	90,104.00
----------------------------------	------------------

All other terms and conditions of the original purchase order will remain unchanged.

Accepted by: _____ Date: _____ Proposal by: Jeff Drake Date: 04/07/21



Change Request

PROJECT: **Bondurant Community Library Expansion**

CHANGE REQUEST NO.: **CR-015**

DATE: **April 6, 2021**

COPIES TO: **BP 06-1 RH Grabau Construction**

SUBJECT: **Dumpster Gate Modification**

PROPOSED CHANGE - Please review the following proposed change to the Contract Documents and determine the impact on your work:

1. Provide pricing to modify current 8"x8" HSS tubing for dumpster gate posts to receive base plates for anchoring to concrete footings at dumpster location. Four (4) posts in total to be modified.

See attached sketch for base plate details.

CONTRACTOR PROPOSAL - List breakdown of costs for the proposed change in the space below. Attach breakdown if additional space is required. Include any comments or remarks and advise if proposed change affects contract time. If this is a no cost change, please note in space below. Execute, date, and respond no later than **April 7, 2021**.

Return to Story Construction Co., via submittal exchange.

<u>Contractor</u>	<u>Description</u>	<u>Amount</u>
BP 06-1 Grabau	Dumpster Gate Modification	\$ _____
	Total Change	\$ _____

Signature: _____

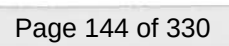
Date: _____

Attachments

cc: Field
File

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GENERAL CONTRACTING | DESIGN+BUILD | CONSTRUCTION MANAGEMENT





CONSTRUCTION CHANGE DIRECTIVE NO. CCD-008

Date: March 9, 2021
To: BP 06-1 RH Grabau Construction Inc
Subject: Additional Temporary Wall
Re: **Bondurant Community Library Expansion**
City of Bondurant
Bondurant, Iowa

The following change in the contract document is approved and the work is authorized to proceed accordingly. Determine and submit final costs and time adjustments (if any) in accordance with the conditions of the contract. **Document and confirm quantities with the Construction Manager on a daily basis.** This change will be incorporated in a subsequent change order.

DESCRIPTION:

Continue temporary wall as shown in attached sketch to provide division between continuing work and Library operations. Utilize materials onsite that were used for previous temporary partition walls.

Contractor

BP 06-1 RH Grabau	Temp Wall	\$ 967.73
-------------------	-----------	-----------

Issued by Story Construction Co.

Clint Jensen
Project Manager

Authorized by:

City of Bondurant

cc: Richard Van
Charlie Harris
Janie Bates

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GENERAL CONTRACTING | DESIGN+BUILD | CONSTRUCTION MANAGEMENT



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GENERAL CONTRACTOR

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515-432-6935 • FAX 515-432-9639 • www.grabauconst.com

Since 1946

CHANGE PROPOSAL

CCD-008

APRIL 19, 2021

**STORY CONSTRUCTION
2810 WAKEFIELD CIRCLE
AMES, IA 50010**

Attn: RICHARD VAN

Re: BONDURANT COMMUNITY LIBRARY – BID PACKAGE 06-1.

Richard,

The following is the cost for CCD-008. This pertains to the following:

- Additional Temporary Wall.**

This will be an additional cost of \$967.73.

Very truly yours,

R. H. GRABAU CONSTRUCTION, INC.

Kevin S Porter

Date: 4-19-21



4/19/2021

1

11

0

Equipment:

Clean Up:

Material Hand

OSHA Safety

General Conditions

Subtotal Self-Perform

Subtotal Self-Performed:	\$ 825.00
---------------------------------	------------------

825.00

QUANT.

UNIT.

§

1

0%

TAX

\$ -

Subtotal Subcontractors:

\$ -

10%

OH on self

\$ 82.50

5%

Profit on self

\$ 41.25

5%

OH on subs

\$.

0%

Profit on subs

\$

2%

Bond

\$ 18.98

TOTAL =	\$	967.73
---------	----	--------

STORY CONSTRUCTION CO.
Ames, Iowa

WORK ORDER

PROJECT: Bondurant Library

WORK ORDER NO.: 001

DATE: 4-1-2021

Story Job No.: 20409

Work Performed For: _____

Contact: _____

DESCRIPTION OF WORK:

- Extended temp wall to South

LABOR:	Personnel	Cost Code	Reg. Hrs.	O.T. Hrs.
	Bryan Parker		1 1/2 hrs	

EQUIPMENT:	Description	Hrs.

SMALL TOOLS:	Description	Hrs.

MATERIALS:	Description	Qty.

REMARKS:

Verified by: [Signature]

Submitted by: _____

Story Construction

cc: Field / Office

STORY CONSTRUCTION CO.
Ames, Iowa

WORK ORDER

PROJECT: Bondurant Library

WORK ORDER NO.: 003

DATE: 4-5-2021

Story Job No.: 20409

Work Performed For: _____

Contact: _____

DESCRIPTION OF WORK:

extend temp wall; top out w/ plywood and insulate

LABOR:	Personnel	Cost Code	Reg. Hrs.	O.T. Hrs.
	<u>Bryan Porter</u>		<u>2 1/2</u>	

EQUIPMENT:	Description	Hrs.

SMALL TOOLS:	Description	Hrs.

MATERIALS:	Description	Qty.

REMARKS:

Verified by: _____

[Signature]
Story Construction

Submitted by: _____

cc: Field / Office

STORY CONSTRUCTION CO.
Ames, Iowa

WORK ORDER

PROJECT: Bondurant Library

WORK ORDER NO.: 002

DATE: 4-2-2021

Story Job No.: 20409

Work Performed For: _____

Contact: _____

DESCRIPTION OF WORK:

Extend ramp wall to South; Framing and plywood

LABOR:	Personnel	Cost Code	Reg. Hrs.	O.T. Hrs.
	<u>Bryan Parker</u>		<u>7 hrs.</u>	

EQUIPMENT:	Description	Hrs.

SMALL TOOLS:	Description	Hrs.

MATERIALS:	Description	Qty

REMARKS:

Verified by: [Signature]

Story Construction

Submitted by: _____

cc: Field / Office



CONSTRUCTION CHANGE DIRECTIVE NO. CCD-014

Date: April 26, 2021
To: BP 06-1 RH Grabau Construction
Subject: Demolition Allowance Deduct
Re: **Bondurant Community Library Expansion**
City of Bondurant
Bondurant, Iowa

The following change in the contract document is to be priced for approval. Upon approval work is authorized to proceed accordingly. This change will be incorporated in a subsequent change order.

DESCRIPTION:

All changes that go to this allowance have or will be approved in a 'CCD' or 'CR' and executed in a 'CO' by District. Per the contract documents there was an allowance for Demolition (01 2100).

Contractor:

BP 06-1 Grabau	Allowance Deduct	(\$6,000.00)
----------------	------------------	--------------

Issued by Story Construction Co.

Clint Jensen
Project Manager

Authorized by:

City of Bondurant

cc: Richard Van
Charlie Harris
Janie Bates

2810 Wakefield Circle, Ames, IA 50010 | phone 515.232.4358 | fax 515.232.0599 | www.storycon.com

GENERAL CONTRACTING | DESIGN+BUILD | CONSTRUCTION MANAGEMENT



CHANGE ORDER

Owner ☐
Architect ☐
Construction Manager ☐
Bid Package Contractor ☐

PROJECT: **Bondurant Community Library Expansion**
City of Bondurant
Bondurant, Iowa

CHANGE ORDER NO.: **002**

DATE: **May 6, 2021**

CONTRACT FOR: **Bid Package No. 09-1 – Gypsum Board Assemblies, Acoustical Ceilings,
Cold-Formed Metal Framing & Painting**

CONTRACTOR: **Hilsabeck Schacht, Inc.**
617 S. 19th Street
West Des Moines, Iowa 50265

THE CONTRACT IS CHANGED AS FOLLOWS:

CCD-015 Patching of Gypsum Board at MEP Penetrations Allowance Deduct..... Deduct (\$6,000.00)

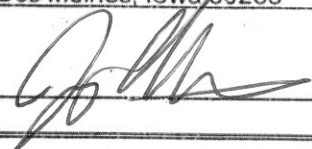
Current Contract Amount: \$ 273,578.00
Contract Amount will be decreased by this Change Order: (6,000.00)
New Contract Amount including this Change Order: \$ 267,578.00

Not valid until signed by the Construction Manager, Contractor, Architect, and Owner.

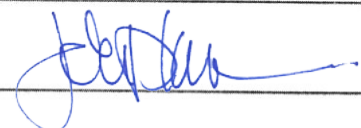
STORY CONSTRUCTION CO.
Construction Manager
2810 Wakefield Circle
Ames, Iowa 50010

By:  Date: 5/6/21

HILSABECK SCHACHT, INC.
Bid Package Contractor
617 S. 19th Street
West Des Moines, Iowa 50265

By:  Date: 5/12/21

FEH DESIGN
Architect
604 E. Grand Ave.
Des Moines, Iowa 50309

By:  Date: 05-19-2021

CITY OF BONDURANT
Owner
100 Lincoln St. NE
Bondurant, Iowa 50035

By: _____ Date: _____



CONSTRUCTION CHANGE DIRECTIVE NO. CCD-015

Date: April 26, 2021
To: BP 09-1 Hilsabeck Schacht Inc
Subject: Patching of Gypsum Board at MEP Penetrations Allowance Deduct
Re: **Bondurant Community Library Expansion**
City of Bondurant
Bondurant, Iowa

The following change in the contract document is to be priced for approval. Upon approval work is authorized to proceed accordingly. This change will be incorporated in a subsequent change order.

DESCRIPTION:

All changes that go to this allowance have or will be approved in a 'CCD' or 'CR' and executed in a 'CO' by District. Per the contract documents there was an allowance for Patching of Gypsum Board at MEP Penetrations (01 2100).

Contractor:

BP 09-1 H.S.I	Allowance Deduct	(\$6,000.00)
---------------	------------------	--------------

Issued by Story Construction Co.

Clint Jensen
Project Manager

Authorized by:

City of Bondurant

cc: Richard Van
Charlie Harris
Janie Bates



CHANGE ORDER

Owner ☐
Architect ☐
Construction Manager ☐
Bid Package Contractor ☐

PROJECT: **Bondurant Community Library Expansion**
City of Bondurant
Bondurant, Iowa

CHANGE ORDER NO.: **002**

DATE: **May 6, 2021**

CONTRACT FOR: **Bid Package No. 22-1 – Plumbing & HVAC**

CONTRACTOR: **Brockway Mechanical & Roofing Co., Inc.**
1101 Osborn Street
Burlington, Iowa 52601

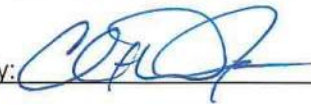
THE CONTRACT IS CHANGED AS FOLLOWS:

CR-013 Move Vent Pipe & Duct Modification.....	Add	\$2,699.81
CCD-013 Temporary Heater Hookup & Thermostat Relocate	Add	1,899.64

Current Contract Amount:	\$ 261,461.89
Contract Amount will be increased by this Change Order:	4,599.45
New Contract Amount including this Change Order:	\$ 266,061.34

Not valid until signed by the Construction Manager, Contractor, Architect, and Owner.

STORY CONSTRUCTION CO.
Construction Manager
2810 Wakefield Circle
Ames, Iowa 50010

By:  Date: 5/6/21

BROCKWAY MECHANICAL & ROOFING CO., INC.
Bid Package Contractor
1101 Osborn Street
Burlington, Iowa 52601

By:  Date: 5.17.21

FEH DESIGN
Architect
604 E. Grand Ave.
Des Moines, Iowa 50309

By:  Date: 05-19-2021

CITY OF BONDURANT
Owner
100 Lincoln St. NE
Bondurant, Iowa 50035

By: _____ Date: _____



Change Request Summary

PROJECT: Bondurant Community Library Expansion

CHANGE REQUEST NO.: **CR-013**

DATE: April 23, 2021

SUBJECT: Move Vent Pipe & Duct Modification

PROPOSED CHANGE DESCRIPTION

Per meeting with KCL Engineering on site, pricing to furnish material and labor to relocate existing vent pipe and rework duct transitions for RTU.

- Current location of vent pipe does not meet code for clearances.
- RTU needed to be repositioned to meet clearances.

SUMMARY OF COST BREAKDOWN:

<u>BP #</u>	<u>Description</u>	<u>Amount</u>
BP 22-1 Brockway	Move Vent Pipe & Duct Modification	\$2,699.81

Story Construction Co.
Contractor

FEH Design
Designer

Bondurant Library Board
Owner

☒ Recommend Acceptance

☒ Recommend Acceptance

☒ Accepted

☐ Do Not Recommend Acceptance

☐ Do Not Recommend Acceptance

☐ Not Accepted

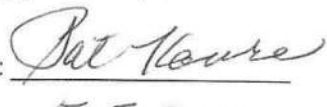
By:


Date: 4/24/21

By:


Date: 04-28-2021

By:


Date: 5-5-2021

cc: Field
File

2810 Wakefield Circle, Ames, IA 50010 | phone 515.232.4358 | fax 515.232.0599 | www.storycon.com

GENERAL CONTRACTING | DESIGN+BUILD | CONSTRUCTION MANAGEMENT

Breakdown Sheet

Labor, Material, & Equipment Contractor's Proposal



Date: 4.22.21

Title: CR-013

Description: Moving 4" Vent pipe that was within clearances of the Rooftop Units
Fabricate & Install Duct + Fittings for Revised RTU Layout
Replace 3 Existing Diffusers

Direct Employee Labor

Project Management @\$115.00		Hrs	\$	-
Plumber/Pipefitter @ \$85.00	5.25	Hrs	\$	446.25
Sheet Metal Worker @ \$82.00	12	Hrs	\$	984.00
CAD Tech @ \$58.50		Hrs		

Equipment

--	--

Material

See attached material pricing	\$	195.18
Duct Work (Lined Plenum Box + Transition)	\$	417.54
Diffusers (x1) 24x24 & (x2) 12x12	\$	270.00

Total Labor, Material & Equipment	\$	2,312.97
15% Fee	\$	346.95
Total Labor, Material & Equipment & Fee	\$	2,659.92

Subcontractors

N/A	
5% Fee	\$ -
Total Subcontractors & Fee	\$ -

Other Costs

Travel and Subsistence	\$	-
Materials and Equipment Not Incorporated	\$	-
Rentals	\$	-
Taxes		
Permits and License Fees	\$	-
Utilities, Fuel and Facilities at Site	\$	-
Incidental Expenses	\$	-
Bond and/or Insurance Provisions	\$	39.90
15% Fee		
Total Other Costs & Fee	\$	39.90

Grand Total	\$	2,699.81
--------------------	-----------	-----------------

Price valid 30 days from date shown above



CONSTRUCTION CHANGE DIRECTIVE NO. CCD-013

Date: March 22, 2021
To: BP 22-1 Brockway Mechanical & Roofing
Subject: Temporary Heater Hookup & Thermostat Relocate
Re: **Bondurant Community Library Expansion**
City of Bondurant
Bondurant, Iowa

The following change in the contract document is to be priced for approval. Upon approval work is authorized to proceed accordingly. This change will be incorporated in a subsequent change order.

DESCRIPTION:

- 1) Provide pricing for labor and materials to hook up temporary heaters (provided by CM) to natural gas lines.
- 2) Provide pricing for labor and materials to relocate existing thermostat to inside of temporary enclosures (location determined by CM).

Contractor:

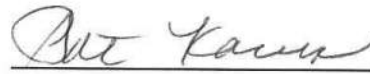
BP 22-1	Temp Heat Hookup & Thermostat Relocate	\$1,899.64
---------	--	------------

Issued by Story Construction Co.



Clint Jensen
Project Manager

Authorized by:



City of Bondurant

cc: Richard Van
Charlie Harris
Janie Bates

Breakdown Sheet

Labor, Material, & Equipment Contractor's Proposal



Date: 4.8.21

Title: CCD-013

Description: Connection of temp heaters to permanent natural gas service. (2.22.21 & 3.2.21)
Relocation of thermostat to inside of temp enclosure.(2/4/21)

Direct Employee Labor

Project Management @\$115.00		Hrs	\$	-
Plumber/Pipefitter @ \$85.00	5	Hrs	\$	425.00
Sheet Metal Worker @ \$82.00	14	Hrs	\$	1,148.00
CAD Tech @ \$58.50		Hrs		

Equipment

--	--

Material

Materials	\$	54.45

Total Labor, Material & Equipment	\$	1,627.45
15% Fee	\$	244.12
Total Labor, Material & Equipment & Fee	\$	1,871.57

Subcontractors

5% Fee	\$ -
Total Subcontractors & Fee	\$ -

Other Costs

Travel and Subsistence	\$	-
Materials and Equipment Not Incorporated	\$	-
Rentals	\$	-
Taxes		
Permits and License Fees	\$	-
Utilities, Fuel and Facilities at Site	\$	-
Incidental Expenses	\$	-
Bond and/or Insurance Provisions	\$	28.07
15% Fee		
Total Other Costs & Fee	\$	28.07

Grand Total	\$	1,899.64
--------------------	-----------	-----------------

Price valid 30 days from date shown above



**BUSINESS OF THE CITY COUNCIL
BONDURANT, IOWA
AGENDA STATEMENT**

Item No. 5.o.
For Meeting of 6/7/2021
Resolution

TITLE: -Resolution approving Story Construction Pay Request No. 8 in the amount of \$50,458.11

CONTACT PERSON:

Jill Sanders, Library Director

BRIEF HISTORY & ANALYSIS: Staff recommends to Council the approval of the attached resolution to approve pay app #8 in the amount of \$50,458.11 related to construction management for the Library Renovation and Expansion Project. The Library Board recommends approval.

This pay application is for work completed from March 1 and March 31, 2021.

FUNDING SOURCE: Bond/LOSST

STAFF RECOMMENDATION: Approve resolution on a roll call vote.

APPROVED FOR SUBMITTAL:

ATTACHMENTS:

1. RESOLUTION NO. 210607-140
2. Pay Request No. 8

CITY OF BONDURANT
RESOLUTION NO. 210607-140

RESOLUTION APPROVING PAY APPLICATION #XX TO STORY CONSTRUCTION
FOR THE CONSTRUCTION MANAGEMENT OF THE LIBRARY RENOVATION AND
EXPANSION PROJECT IN THE AMOUNT OF \$50,458.11

WHEREAS, Story Construction submitted Pay Application #9 for the Library Renovation and Expansion Project; AND

WHEREAS the full value of the work completed from February 1 to February 28 and the amount certified for payment is \$50,458.11; AND

WHEREAS, the billing is for construction management work completed between March 1 and March 31, 2021; AND

WHEREAS, the Library Board recommends approval.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Bondurant, Iowa, that the pay application is hereby approved.

Passed this 7th day of June 2021,

By: _____
Curt Sullivan, Mayor

ATTEST: I, Shelby Hagan, City Clerk of Bondurant, hereby certify that at a meeting of the City Council held on the above date, among other proceedings the above was adopted.

IN WITNESS WHEREOF, I have hereunto set my hand the day and year above written.

Shelby Hagan, City Clerk

Council Action	Ayes	Nays	Abstain	Absent
Cox				
Peffer				
Enos				
McKenzie				
Elrod				



TO: City of Bondurant
202 2nd Street NE
P.O. Box 37
Bondurant, IA 50035

RE: Bondurant Community Library Expansion
Bondurant, Iowa

Account No: 76941
Invoice Date: 4/30/2021
Invoice #: 32568

AMOUNT DUE: \$ 50,458.11

Job #: 20409

Period: March 1 through March 31, 2021 Billing # 8

Please make checks payable to:

STORY CONSTRUCTION CO.

Pre-Construction & Construction Phase Services in accordance with AIA Document C132 - 2009 Standard Form of Agreement Between Owner and Construction Manager as Adviser, dated July 27, 2020

CONSTRUCTION SERVICES

CONSTRUCTION PHASE CM FEE

89.00% of \$135,000.00
Less Previously Billed

\$ 120,000.00
\$ (105,000.00) \$ 15,000.00

DIRECT PERSONNEL EXPENSE

Project Managers 54.00 hours @ \$94.00 per hour
Project Superintendents 133.75 hours @ \$82.00 per hour
Project Engineers 152.00 hours @ \$64.00 per hour
Project Assistants 27.25 hours @ \$44.00 per hour

\$ 5,076.00
\$ 10,967.50
\$ 9,728.00
\$ 1,199.00 \$ 26,970.50

JOBSITE OFFICE & SUPPORT

Cost of other materials, supplies and services:
US Cellular - Cellular Phone
Wright Express - Fuel

\$ 100.00
\$ 512.18

JOBSITE EQUIPMENT

Temporary Office Trailer 1 month @ \$620.00 per month
Computers, Copiers & Fax 1 month @ \$375.00 per month
Pickup 1 month @ \$920.00 per month

\$ 620.00
\$ 375.00
\$ 920.00 \$ 2,527.18

TEMPORARY FACILITIES & CONTROLS (Bid Package No. 5)

Construction Heaters, Inc. - Temporary Heat
Crystal Clear Water Co. - Drinking Water
JMT Trucking Co. - Trucking and Hauling
Kinzler Construction Services - Drywall
Larry Fleck & Son Trucking - Waste Disposal
Martin Marietta Aggregates - Rock
Midamerican Energy Co. - Temporary Electric
Story Construction Labor - Trucking & Hauling
Team Services, Inc. - Construction Testing Services
VISA - Misc Supplies
Waste Solutions of Iowa - Sanitary Services

\$ 1,168.00
\$ 10.17
\$ 371.70
\$ 130.38
\$ 989.15
\$ 1,275.81
\$ 327.67
\$ 512.00
\$ 657.36
\$ 299.91
\$ 218.28 \$ 5,960.43

TOTAL		
		\$ 50,458.11

We appreciate your business!
 ----- Payment due within 10 days of invoice date or terms of contract -----

Remit To:

C.H.I. Companies
4024 Peavey Road
Chaska, MN 55318
www.chicompanies.com



Invoice

Continued	Invoice#
Tue 3/ 9/2021	28861-1

Bill to:

Customer #: 1996

Story Construction
2810 Wakefield Circle

Ames, IA 50010

Date Out Mon 2/ 8/2021

Terms	Posted Date
On Account	Tue 3/ 9/2021

Fold Here

Fold Here

Office Contact: Charlie Harris 515-290-4750

Salesman: Tim Schmucker 952-237-0805 tschmucker@chicompanies.com

Delivery Mon 2/ 8/2021

Charlie Harris 515-290-4750
Bondurant Library
104 2nd Street NE
Bondurant, IA

Qty	Key	Items	Rental Period	Each	Price
Monthly Rates					
1	DF170-576	170,000 BTUH Heater 120 Volt Single Phase 4.5 AMP	Mon 2/ 8/2021 to Mon 3/ 8/2021	\$336.00	\$336.00
		Natural Gas/Propane			
1	DF170-577	170,000 BTUH Heater 120 Volt Single Phase 4.5 AMP	Mon 2/ 8/2021 to Mon 3/ 8/2021	\$336.00	\$336.00
		Natural Gas/Propane			
2	HOSE100X12-1	100' x 1/2" Hose	Mon 2/ 8/2021 to Mon 3/ 8/2021	\$56.00	\$112.00
		Natural Gas/Propane			
2	HOSE50X1-1	50' x 1" Hose	Mon 2/ 8/2021 to Mon 3/ 8/2021	\$42.00	\$84.00
		Natural Gas/Propane			
Qty	Key	Items Sold		Each	Price
1	DEL-201-1	Delivery/Pickup/Drop Off		\$300.00	\$300.00

Current On Account

Please pay from this invoice.

Rental and Sales:					IA-NEWCONSTTAX:
\$1,168.00					\$0.00

Total Amount:	\$1,168.00	Total Paid	\$0.00	Total Due	\$1,168.00
---------------	------------	------------	--------	-----------	-------------------

952-448-6225 Phone

www.chicompanies.com

952-448-6829 Fax

CRYSTAL CLEAR WATER CO Invoice: 799406

Crystal Clear Water Co.
3717 Delaware Avenue
Des Moines, IA 50313
515-265-2324

Invoice # 799406

Thu, Mar 11 2021, 03:56pm
Driver: Kluender, Jacob
Rte-Day-Stop: 10-26-0420

Account # 022631

STORY CONSTRUCTION / 20409
104 2ND ST NE
BONDURANT LIBRARY
BONDURANT IA 50035

Item	Qty	Price	Amount
COOLER RENTAL			
D0981 15141950879 [Tx]	1 @	9.50	9.50
- NO DELIVERY: ENOUGH PER CUST.	-		
Sales			9.50
Subtotal			9.50
Sales Tax			6.67
INVOICE TOTAL			10.17
Previous Balance			27.17
Account Balance			37.34

Received By:



Next Delivery: 03/25/2021

PAYMENT TERMS: NET 15 DAYS FROM END OF MONTH
Interest charged on accounts past due = 2% month, 24% per year
Past due accounts will be assessed a minimum \$5.00 late fee

Thank you for your business!

E-mail sales@ccbw.com or call 515-265-2324 for details
about our coffee & breakroom services!

058410

PO BOX 3344
DES MOINES, IA 50316STORY CONSTRUCTION
2810 WAKEFIELD CIRCLE
AMES, IA 50010
515 232-4358

Page: 1

Date: 03/22/21
Invoice No: 0165741
Account No: 84528
Job: 184528/0000
STORY CONSTRUCTION
From: Martin Marietta Ames
To: 104 2ND ST NE
BONDURANT,

Commodity: 3" Clean

Terms: NET 10th

Date	Frt Bill No	Truck	JOB/PO #	Net Weight	Quantity	Units	Rate	Amount
03/22/21	1720269	34183	20409		20.710	Tons	9.0000	186.39
03/22/21	1720284	34159	20409		20.590	Tons	9.0000	185.31
		FREIGHT			41.300	Tons		371.70
		Sub Total			2.000	Loads		371.70
Please Pay This Amount								371.70

**** TERMS **** Net 10th of the month following delivery. A Service Charge of 1.5% per month will be assessed on past due accounts.

RECEIVED

APR 02 2021

STORY CONSTRUCTION

**Invoice**

Page 1 of 1
 Invoice CS15684
 Date 3/29/2021

1_KINZLER CONSTRUCTION SERVICES
 700 SE Oralabor Rd.
 Ste. 1
 Ankeny IA 50021

Bill To:

Story Construction
 2810 Wakefield Circle
 Ames IA 50010

Ship To:

ANKENY
 700 SE Oralabor Rd. Suite 1
 Ankeny IA 50021

Purchase Order No.	Customer ID	Salesperson	Shipping Method	Payment Terms	Delivery Date
PO20409 (BRIAN P)	STORY0002	000206 Wulfekuhle	PICKUP	Net 30	3/29/2021
Shipped	Description			Unit Price	Ext. Price
240.00000	362PS125-19X16	240.00000 linfo - 20GA Stud 3-5/8"x16' (Pro/Viper Drywall)		\$0.51250	\$123.00

104 2nd St NE., Bondurant (Bondurant Community Library)(Charly H)

Subtotal	\$123.00
Misc	\$0.00
Tax	\$7.38
Freight	\$0.00
Trade Discount	\$0.00
Total	\$130.38
Discount Available	\$0.00

Unpaid balances over 30 days will be subject to a finance charge at the lesser rate of 18% per annum or the maximum legal rate, in addition to all costs of collection including attorney's fees and expenses. Payments made shall be applied first to unpaid finance charges and then to the oldest principal balance. If you pay, as interest, an amount in excess of the maximum rate permitted by law, said amount will be deemed a partial payment of principal and applied as of the date received. Any excess remaining after the principal debt is paid in full will be returned to you.

Material will not be accepted for return after 60 days from purchase. Thank you for your prompt payment!



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 www.INSULATION.net • 888.292.2382



1460 S. Shadyview Blvd.
Pleasant Hill, IA 50327

RECEIVED

MAR 09 2021

STORY CONSTRUCTION

Invoice

Date	Invoice #
3/4/2021	FS21/110165

Phone #
515-250-1515

Bill To
Story Construction 2810 Wakefield Circle, Ames, IA 50010

Date	Quantity	Description	Rate	Amount
3/3/2021	2.05	Tons of C & D	43.00	88.15
	1	30 Yard 31552635	200.00	200.00
		Bondurant Library Polk County Sales Tax 7%	7.00%	0.00

Credit Card Processing Fees:
3.50% + \$0.15 per Manually Entered Transaction.

Total	\$288.15
-------	----------

Payments/Credits	\$0.00
------------------	--------

\$288.15
\$322.55
+ \$378.45
\$989.15

Balance Due	\$288.15
-------------	----------



1460 S. Shadyview Blvd.
Pleasant Hill, IA 50327

Invoice

Date	Invoice #
3/9/2021	FS21/110290

Phone #
515-250-1515

Bill To
Story Construction 2810 Wakefield Circle Ames, IA 50010

Date	Quantity	Description	Rate	Amount
3/8/2021	2.85	Tons of C & D	43.00	122.55
	1	30 Yard 31555291	200.00	200.00
		Bondurant Library		
		Polk County Sales Tax 7%	7.00%	0.00

Credit Card Processing Fees:
3.50% + \$0.15 per Manually Entered Transaction.

Total	\$322.55
-------	----------

Payments/Credits	\$0.00
------------------	--------

Balance Due	\$322.55
-------------	----------

RECEIVED

MAR 12 2021

STORY CONSTRUCTION



1460 S. Shadyview Blvd.
Pleasant Hill, IA 50327

Invoice

Date	Invoice #
3/25/2021	FS21/110646

Phone #
515-250-1515

Bill To
Story Construction 2810 Wakefield Circle Ames, IA 50010

Date	Quantity	Description	Rate	Amount
3/22/2021	4.15	Tons of C & D	43.00	178.45
	1	30 Yard 31563067	200.00	200.00
		Bondurant Library		
		Polk County Sales Tax 7%	7.00%	0.00

RECEIVED
MAR 29 2021
STORY CONSTRUCTION

Credit Card Processing Fees:
3.50% + \$0.15 per Manually Entered Transaction

Total	\$378.45
Payments/Credits	\$0.00
Balance Due	\$378.45



P.O. Box 30013
Raleigh, NC 27622-0013
Visit eRocks™ at www.martinmarietta.com

FOR BILLING QUESTIONS PLEASE CALL

515-254-0030

JOB NAME: 2021 Ames Area Projects

SOLD TO:

001343 001966

STORY CONSTRUCTION CO
2810 WAKEFIELD CIRCLE
AMES IA 50010

SHIP TO:

FOB
104 2ND ST NE, BONDURANT
AMES IA 50010

PAYMENT TERMS: NET 30 DAYS- A/R

Order No.	Customer PO No.	Dest. No.	Job No.	Dist	Business Unit	Business Unit Name	Cust. No.	Invoice Date	Invoice No.	
16021892 SO	2409	001	2523880100	81	26304	Ames Mine	252388	2/28/21	31223982	
Ship Date Car/Barge No.	Product No.	Description	Quantity	UM	Unit Price	Material Amount	Freight Rate	Freight Amount	Taxes & Fees	TOTAL
02/26/21	0207	3" CLEAN 1713241	20.32	TN	19.35	393.19				393.19
		SUBTOTAL	20.32			393.19				393.19

DETACH and include this Return Portion with Payment



REMIT TO:

MARTIN MARIETTA MATERIALS
PO Box 93186
Chicago IL 60673-3186

\$420.71
+ \$855.10
\$1,275.81

CUSTOMER NUMBER: 252388 STORY CONSTRUCTION C
INVOICE NUMBER: 31223982

PAYMENT DUE \$420.71

Call or go online to report possible wrongdoing or to obtain clarification on ethical matter 1-800-209-4508 www.martinmarietta.alertline.com.
For all other questions call the billing number above.

PLEASE NOTIFY US OF ANY ALTERATIONS YOU MAKE TOWARDS THE INVOICE AMOUNT



P.O. Box 30013
Raleigh, NC 27622-0013
Visit eRocks™ at www.martinmarietta.com

Page 1 of 1

FOR BILLING QUESTIONS PLEASE CALL

515-254-0030

JOB NAME: 2021 Ames Area Projects

SOLD TO:

001181 001663

STORY CONSTRUCTION CO
2810 WAKEFIELD CIRCLE
AMES IA 50010

SHIP TO:

FOB
104 2ND ST NE, BONDURANT
AMES IA 50010

PAYMENT TERMS: NET 30 DAYS- A/R

Order No.	Customer PO No.	Dest. No.	Job No.	Dist	Business Unit	Business Unit Name	Cust. No.	Invoice Date	Invoice No.	
16135501 SO	2409	001	2523880100	81	26304	Ames Mine	252388	3/25/21	31442521	
Ship Date Car/Barge No.	Product No.	Description	Quantity	UM	Unit Price	Material Amount	Freight Rate	Freight Amount	Taxes & Fees	TOTAL
03/22/21	0207	3" CLEAN								
		1720269	20.71	TN	19.35	400.74				400.74
		1720284	20.59	TN	19.35	398.42				398.42
		SUBTOTAL	41.30			799.16				799.16

RECEIVED
APR 01 2021
STORY CONSTRUCTION

DETACH and include this Return Portion with Payment

**REMIT TO:**

MARTIN MARIETTA MATERIALS
PO Box 93186
Chicago IL 60673-3186

CUSTOMER NUMBER: 252388 STORY CONSTRUCTION C
INVOICE NUMBER: 31442521

PAYMENT DUE \$855.10

Call or go online to report possible wrongdoing or to obtain clarification on ethical matter 1-800-209-4508 www.martinmarietta.alertline.com.
For all other questions call the billing number above.

PLEASE NOTIFY US OF ANY ALTERATIONS YOU MAKE TOWARDS THE INVOICE AMOUNT



> Date Billed: 03/08/21
 > Account Number: 55751-40003
 > Invoice 509999934

> Page 1 of 3

Total Amount Due by 03/30/21

\$327.67

A late payment charge of \$4.92 will be assessed if payment is received after 03/30/21.

Service For:

STORY CONSTRUCTION
 104 2ND ST NE, TEMP OH
 BONDURANT IA 50035

► Current Charges Summary	> Last Bill	> Payments and Credits	> New Charges
	\$303.70	\$303.70	\$327.67

Payments and Credits Applied to Your Account

02/23/21 Check \$303.70

New Charges This Month

Electric Charges \$327.67

See details about this bill on Page 3

You Used



Electric Usage

Monthly kWh Usage

Number of Days

Average Temperature

Average Cost per Day

Average Usage per Day

Last Year

Current

3,451

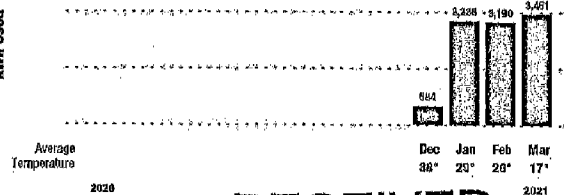
31

17°

\$10.57

111

kWh Used



RECEIVED

MAR 11 2021

STORY CONSTRUCTION

► [Keep]

► [Send]



> Account Number: 55751-40003

Total Amount Due by 03/30/21

\$327.67

For online bill payment log in to My Account at MidAmericanEnergy.com

ICF50068002509020100110



☐ Monthly

☐ One Time

\$

\$

\$

\$

My Contribution

\$5

\$10

\$20

I want to contribute to the Renewable Advantage Program

30504 1 AB 0.428
 *****ALL FOR AADC 500
 STORY CONSTRUCTION
 2810 WAKEFIELD CIR
 AMES IA 50010-7725



01005575140003900000032767000000332590000000000004

MidAmerican Energy Company
 PO Box 8020
 Davenport IA 52808-8020

14

B63



> Date Billed: 03/08/21
> Account Number: 55751-40003
> Invoice 509999934

> Page 3 of 3

Total Amount Due by 03/30/21**\$327.67**

A late payment charge of \$4.92 will be assessed if payment is received after 03/30/21.

Electric Charges Detail**Meter No: S42197716**

31 Billing Days		
Company Reading	03/08/21	10483
Company Reading	02/05/21	7012
Total kWh		3,451

Rate: GE General Energy Winter**Supply and Delivery****\$306.24**

▶ Basic Service Charge		\$10.00
▶ Energy Charge	3,451 X 0.07058	\$243.50
▶ Rate Equalization Factor	3,451 X 0.00558	\$19.26
▶ Energy Adjustment Clause	3,451 X 0.00775	\$26.75
▶ Transmission Cost Adjustment	3,451 X 0.00221	\$7.83
▶ Energy Efficiency Charge	3,451 X 0.00093	\$3.21
▶ Demand Response Charge	3,451 X 0.00043	\$1.48
▶ Income Tax Adjustment	3,451 X -0.00162	-\$5.59

Taxes and Fees**\$21.43**

▶ 1.00% Local Option Tax		\$3.06
▶ 6.00% State Sales Tax		\$18.37

Total \$327.67ICE5006908250020200100
STORY CONSTRUCTION



Labor Breakdown

Job: Bondurant Community Library Expansion
Job # 20409
Recap # 8

Period	Job Title	Hours	Rate	Total
March	Project Engineers	8.00	64.00	512.00
Totals		8.00		\$ 512.00

* Steel/Metal Building Rate

INVOICE**INVOICE NO:** 1805592-0**INVOICE DATE:** March 15, 2021

REMIT TO: **TEAM Services, Inc.**
 717 S.E. 6th Street
 Des Moines, IA 50309
 ph: 515-282-8818
 fax: 515-282-8741
 ID No. 42-1416550

BILL TO: Clint Jensen
 Story Construction
 2810 Wakefield Circle
 Ames, IA 50010

PROJECT: Bondurant Community Library
 Expansion
 Bondurant, IA
 No: 2-7874

Services for period of 2/1/2021 through 2/28/2021
 Reference: Construction Testing Services

ITEM	QTY	UNITS	DESCRIPTION	UNIT PRICE	AMOUNT
1	6.50	hour	STRUCTURAL STEEL INSPECTION, AWS-IBC Welding Special Inspection (Visual)	85.00	552.50
2	107.00	mile	Transportation Charges, Private Car or Company Vehicle	0.98	104.86

Invoice Total: 657.36

Amount Received: \$0.00

Amount Due: \$657.36

TERMS: 1.5% Interest per month will be added after 30 days.

Total billed, through 3/15/2021: \$5,571.30

Printed: 3/16/2021 8:57 AM

Project Summary Through March 16, 2021:

Project Budget: \$15,744.60
 Project Total Billed: \$5,571.30
 Project Amount Received: \$4,622.06
 Project Budget Remaining: \$10,173.30

Pay by Credit Card

☐ Master Card ☐ Visa ☐ Am. Ex. ☐ Discover

Name on Card :

Card Number :

Exp.Date (MM/YY) :

Invoice Delivery: ~~Mail~~

Email

Use Your  2%
BIG CARD REBATE
MENARDS®

MENARDS - ANKENY
2505 S.E. Delaware
Ave.
Ankeny, IA 50021

KEEP YOUR RECEIPT
RETURN POLICY VARIES BY PRODUCT TYPE

Unless noted below allowable returns for
items on this receipt will be in the form
of an in store credit voucher if the
return is done after 06/20/21

If you have questions regarding the
charges on your receipt, please
email us at:
ANKFrontend@menards.com



Sale Transaction

STEEL PLACER W/HOOK&HNDL			
2449029	17.99	STNB	\$19.25
MD-40 SMART STRAW 120Z.			
2610652	4.88	G-m/s	
PROF ROTAT 100Z CAULK GU			
5819759	16.99	ST	NB \$17.10
DAP SILICONE CAULK WH			
5630817 4 @3.99	15.98	G-m/s	
TOTAL	54.81		
TAX STATE OF IA 6%	3.29		
TOTAL SALE	58.10		
5753	58.10		\$21.75
PO # 20409			
Auth Code:022589			
Chip Inserted			
a0000000031010			
TC - b2ae77390e991f66			

59552 05 8053 03/22/21 11:53AM 3090

1625-0110 0 590

1610-0100

20409 Bond Library
 General materials
and supplies
**How does
get more done.**

2335 SE DELAWARE AVE, ANKENY, IA 50021 580
STORE MANAGER JASEN RANDELS 515-963-1890

2107 00061 86126 03/24/21 12:50 PM
SALE SELF CHECKOUT.

020066221379 SPRAY PNT <A>	5.98
PRO 2X MARK FLRSCNT ORANGE 150Z	
071798800165 SQUEEGEE <A>	25.98
QUICKIE 24" SQUEEGEE W/HANDLE	
071798005331 SFTPBMM24"BD <A>	15.98
BULLDOZER 24" SOFT PUSHBROOM	

SUBTOTAL	47.94
SALES TAX	2.88
TOTAL	\$50.82

XXXXXXXXXXXX5753 VISA USD \$ 50.82

AUTH CODE 024527/9614920

Chip Read

AID A0000000031010

VISA CREDIT

P.O.#/JOB NAME: 20409

2107 03/24/21 12:50 PM



RETURN POLICY DEFINITIONS
POLICY ID 1 DAYS: POLICY EXPIRES ON
90 06/22/2021

RECEIVED

Take a short survey for a chance to win
A \$5,000 HOME DEPOT GIFT CARD

MAR 29 2021

Online en español

www.homedepot.com
CONSTRUCTION

User ID: H89 174648 172602
PASSWORD: 21174 172541

Entries must be completed within 14 days
of purchase. Entrants must be 18 or
older to enter. See complete rules on
website. No purchase necessary.

\$21.75
\$50.82
\$12.03
\$158.46
\$23.09
+ \$33.76
\$299.91



MENARDS - ALTOONA
370 36th Avenue SW
Altoona, IA 50009

KEEP YOUR RECEIPT
RETURN POLICY VARIES BY PRODUCT TYPE

Unless noted below allowable returns for
items on this receipt will be in the form
of an in store credit voucher if the
return is done after 06/01/21

If you have questions regarding the
charges on your receipt, please
email us at:
ALTOfrontend@menards.com



Sale Transaction

5/16X 1-1/4 FENDER WASHE	
2329556	4.39
TEKS 14X2-1/2" HWH/DRILL	
2328106	6.85

TOTAL	11.24
TAX ALTOONA-IA 7%	0.79
TOTAL SALE	12.03
2862	
PO # 20409	
Auth Code:003390	
Chip Inserted	
a0000000031010	
TC - 7c1c1dc83834cde5	

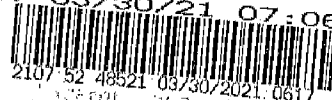
TOTAL NUMBER OF ITEMS = 2
*General materials
and supplies*

80901 03 8924 03/03/21 08:45AM 3153

20409 Bond Library General Retail
 2335 SE DELAWARE AVE. ANKENY, IA 50021
 STORE MANAGER JASEN RANDELS 515-963-1898
 2107 00052 48521 03/30/21 07:06 AM
 SALE SELF CHECKOUT
 076174104998 OKCHNRTRKNIF <A> 5.47NB \$5.85
 STANLEY QUICK CHANGE UTILITY KNIFE
 051115036835 2090 <A>
 SCOTCHBLUE 1.88" 2090
 286.58
 047034123701 35X100XBOARD <A> 13.16
 35" X 100FT X-BOARD 32.97
 796976006527 CPT PROTECT <A>
 2'X200' SELF ADH CARPET PROTECT
 3038.30 114.90
 MAX REFUND VALUE \$103.41/3
 -Instant Vol Savings
 114.90 Instant Vol Savings -11.49
 MUST RETURN ALL ITEMS FOR A FULL REFUND

SUBTOTAL 155.01
 SALES TAX 9.30
 TOTAL ~~\$164.31~~ \$158.46
 XXXXXXXXXXXX5753 VISA
 AUTH CODE 030200/3522413 USD\$ 164.31
 Chip Read TA
 AID A0000000031010 VISA CREDIT
 P.O.#/JOB NAME: 20409

2107 03/30/21 07:06 AM



2107 52 48521 03/30/2021 0617
 RETURN POLICY DEFINITIONS
 POLICY ID DAYS POLICY EXPIRES ON
 1 90 06/28/2021

 DID WE NAIL IT?
 Take a short survey for a chance to win
 A \$5,000 HOME DEPOT GIFT CARD

Opine en español

www.homedepot.com/survey

User ID: H89 99438 97383
 PASSWORD: 21180 97331

Entries must be completed within 14 days
 of purchase. Entrants must be 18 or
 older to enter. See complete rules on
 website. No purchase necessary.



How does
get more done.

2305 SE DELAWARE AVE. ANKENY IA 50021
STORE MANAGER JASON DANIELS 515-969-1830

2107 03021 11294 03/22/21 10:24 AM
SALE CASHIER KRISTEN NB \$30.99

045206533698 R2B 168BAK ~A~ ~~20.99~~
R2B FOL 15-T FORGED WAKE 8.52
051941925042 3M M.L.T.I EL2 ~A~ 8.78
SCOTCHBLUE 1.68" SHARP LINES 209JEL
070796122458 DRYWALL KIT 1/2" 4.74
DYNEX WALL REPAIR PATCH KIT 1/2" 4.74
0030-555-211 1280 STONE ~A~ 51.02
12"X12" GREY STEP STONE 5.06
\$41.58 TOTAL \$94.08

XXXXXXXXXXXX2862 VISA USD\$ ~~64.09~~ TA
AUTH CODE 022265/1012999
Chip Read VISA CREDIT
AID A000000000001010
P.O. #/JOB NAME: 20409 **\$23.09**
2107 03/22/21 10:24 AM

2107 01 11294 03/22/2021 5790

RETURN POLICY DEFINITIONS
POLICY ID: 50 POLICY EXPIRES ON: 05/20/2021

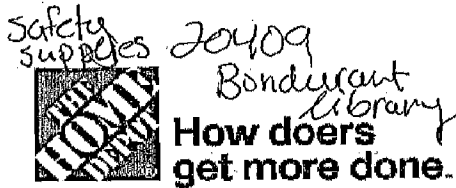
DID WE NAIL IT?

Take a short survey for a chance to WIN
a \$5,000 HOME DEPOT GIFT CARD!

Optine en español!

www.homedepot.com/survey
User ID: HWY 24854 22678
PASSWORD: 21172 22677

Entries must be completed within 14 days
of purchase. Entries must be 18 or
older to enter. See complete rules on
website. No purchase necessary.



2335 SE DELAWARE AVE., ANKENY, IA 50021
STORE MANAGER JASEN RANDELS 515-963-1890

2107 00052 25347 03/10/21 11:40 AM
SALE SELF CHECKOUT

731919431127 GM15PRGLVL <A> 9.88
GREASE MNKY NITRILE GLOVE LG (15 PR)
4710374980063 6PAIRGLASSES <A> 21.97
HDX CLEAR SAFETY GLASSES 6 PAIRS

SUBTOTAL 31.83
SALES TAX 1.91
TOTAL **\$33.76**

XXXXXXXXXXXX2180 VISA

USD \$33.76

AUTH CODE 010099/3521549

TA

Chip Read

AID A0000000031010

VISA CREDIT

P.O.#/JOB NAME: 20409 BONDURANT LIBR

2107 03/10/21 11:40 AM



2107 52 25347 03/10/2021 7611

RETURN POLICY DEFINITIONS
POLICY ID DAYS POLICY EXPIRES ON
A 1 180 09/06/2021

Due to COVID-19, we have extended our
returns policy for most items.
Please see homedepot.com for details.

DID WE NAIL IT?

Take a short survey for a chance TO WIN...
A \$5,000 HOME DEPOT GIFT CARD

Opine en español

www.homedepot.com/survey

User ID: H89 53090 51035
PASSWORD: 21160 50983

Entries must be completed within 14 days
of purchase. Entrants must be 18 or
older to enter. See complete rules on
website. No purchase necessary.

Waste Solutions of Iowa

PO Box 938
Des Moines, IA 50304**Invoice**

Date	Invoice #
3/5/2021	23209

Bill To
Story Construction 2810 Wakefield Circle Ames, IA 50010

P.O. No.	Terms	Project
20409	Net 20	Story Construction - ...

Description	Quantity	Rate	Amount
Service of Winterized Toilet (3/5/2021 to 4/1/2021)	1	204.00	204.00
Total			\$204.00

Phone #
(515) 288-0924

E-mail	Website:
info@wastesolutionsofiowa.com	www.wastesolutionsofiowa.com

Story accrued tax of \$14.28.

\$218.28



**BUSINESS OF THE CITY COUNCIL
BONDURANT, IOWA
AGENDA STATEMENT**

Item No. 5.p.
For Meeting of 6/7/2021
Resolution

TITLE: -Resolution approving Story Construction Pay Request No. 9 in the amount of \$45,114.30

CONTACT PERSON:

Jill Sanders, Library Director

BRIEF HISTORY & ANALYSIS: The attached resolution approves payment to Story Construction for construction management services on the Library project. This is pay application #9 for the project and the request is for \$45,114.30 for work completed through April 30th. The Library Board recommends approval.

FUNDING SOURCE: Library Bond/LOSST

STAFF RECOMMENDATION: Approve resolution on a roll call vote.

APPROVED FOR SUBMITTAL:

ATTACHMENTS:

1. RESOLUTION NO. 210607-141
2. Pay Request No. 9

CITY OF BONDURANT
RESOLUTION NO. 210607-141

RESOLUTION APPROVING PAY APPLICATION #XX TO STORY CONSTRUCTION
FOR THE CONSTRUCTION MANAGEMENT OF THE LIBRARY RENOVATION AND
EXPANSION PROJECT IN THE AMOUNT OF \$45,114.30

WHEREAS, Story Construction submitted Pay Application #9 for the Library Renovation and Expansion Project; AND

WHEREAS the full value of the work completed from February 1 to February 28 and the amount certified for payment is \$45,114.30; AND

WHEREAS, the billing is for construction management work completed between April 1 and April 30, 2021.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Bondurant, Iowa, that the pay application is hereby approved, pending recommendation of approval by the Bondurant Community Library Board.

Passed this 7th day of June 2021,

By: _____
Curt Sullivan, Mayor

ATTEST: I, Shelby Hagan, City Clerk of Bondurant, hereby certify that at a meeting of the City Council held on the above date, among other proceedings the above was adopted.

IN WITNESS WHEREOF, I have hereunto set my hand the day and year above written.

Shelby Hagan, City Clerk

Council Action	Ayes	Nays	Abstain	Absent
Cox				
Peffer				
Enos				
McKenzie				
Elrod				



TO: City of Bondurant
202 2nd Street NE
P.O. Box 37
Bondurant, IA 50035

RE: Bondurant Community Library Expansion
Bondurant, Iowa

Account No: 76941

Invoice Date: 5/26/2021

Invoice #: 32602

AMOUNT DUE: \$ 45,114.30

Job #: 20409

Period: April 1 through April 30, 2021 Billing # 9

Please make checks payable to:

STORY CONSTRUCTION CO.

Pre-Construction & Construction Phase Services in accordance with AIA Document C132 - 2009 Standard Form of Agreement Between Owner and Construction Manager as Adviser, dated July 27, 2020

CONSTRUCTION SERVICES

CONSTRUCTION PHASE CM FEE

96.00% of \$135,000.00
Less Previously Billed

\$ 130,000.00
\$ (120,000.00) \$ 10,000.00

DIRECT PERSONNEL EXPENSE

Project Managers 68.00 hours @ \$94.00 per hour
Project Superintendents 63.00 hours @ \$82.00 per hour
Project Engineers 155.00 hours @ \$64.00 per hour
Project Assistants 38.75 hours @ \$44.00 per hour

\$ 6,392.00
\$ 5,166.00
\$ 9,920.00
\$ 1,705.00 \$ 23,183.00

JOBSITE OFFICE & SUPPORT

Cost of other materials, supplies and services:

Action Reprographics - Plan Copies
US Cellular - Cellular Phone
Visa - Misc Office Supplies
Wright Express - Fuel

\$ 61.05
\$ 100.00
\$ 23.60
\$ 326.71

JOBSITE EQUIPMENT

Temporary Office Trailer 1 month @ \$620.00 per month
Computers, Copiers & Fax 1 month @ \$375.00 per month
Pickup 1 month @ \$920.00 per month

\$ 620.00
\$ 375.00
\$ 920.00 \$ 2,426.36

TEMPORARY FACILITIES & CONTROLS (Bid Package No. 5)

Crystal Clear Water Co. - Drinking Water
Des Moines Steel Fence Co., Inc. - Temporary Fencing
Fastsigns Ames - Jobsite Signs
Key Cooperative - Temp Heat
Larry Fleck & Son Trucking - Waste Disposal
Midamerican Energy Co. - Temporary Electric
Star Equipment, LTD - Rental Equipment
Story Construction Labor - Trucking & Hauling
Story Construction - Trucking & Hauling
Story Construction - Warehouse Tickets
Team Services, Inc. - Construction Testing Services

\$ 11.67
\$ 2,112.00
\$ 410.82
\$ (242.68)
\$ 1,727.99
\$ 199.72
\$ 555.00
\$ 843.00
\$ 45.00
\$ 28.30
\$ 490.71

VISA - Misc Supplies				\$	822.15	\$	7,464.94
Waste Solutions of Iowa - Sanitary Services				\$	406.60		
Wright Express - Equipment Fuel				\$	54.66		
STORY CONSTRUCTION EQUIPMENT						\$	2,040.00
Hammer Drill	2 weeks @	\$300.00	per week	\$	600.00		
Unloader	1 week @	\$740.00	per week	\$	740.00		
Unloader - Broom Attachment	1 week @	\$700.00	per week	\$	700.00		
TOTAL						\$	45,114.30
Billing Recap							
Previous Billings	\$ 369,104.08						
Current Billing	\$ 45,114.30						
Total Billings	\$ 414,218.38						

We appreciate your business!
 ----- Payment due within 10 days of invoice date or terms of contract -----



5037 NE 14th Street
Des Moines, IA 50313
www.actionrepro.com

(515) 288-2146
(515) 288-0053 (fax)
info@actionrepro.com

Page	1	INVOICE
Invoice Number	0000128106	
Invoice Date	4/20/2021	5:24:35PM
Order Number		
Customer	0000004358	

Bill To: STORY CONSTRUCTION CO
2810 WAKEFIELD CIRCLE
AMES IA 50010

Ship To: STORY CONSTRUCTION CO
2810 WAKEFIELD CIRCLE
AMES IA 50010
(515) 232-4358

PO Number: 20409				Sales Rep: 000050			Ordered By: RICHARD VAN		
Project: BONDURANT LIBR				Terms: Net 30 Days					
Ordered	Shipped	B/O	UOM	Item Code	Description			Price	Amount
2	2	0	Page	903-001	DIGITAL BOND 20#				7.56
					1 sets of	2 originals	30 x 42		
				BONDURANT LIBRARY					
0	18	0	SQFT	907-406	LAMINATING ENCAP GL 3M 24"-42"				49.50
					1 sets of	2 originals	30 x 42		

#18512

Sub-Total	Shipping & Handling	Sales Tax	Deposit Rec'd	Balance Due
57.06		3.99		61.05

RECEIVED BY: _____

Late Charges of 1.5% per month, equal to 18% annually, on unpaid balances after 30 days.



Original



Details for Order #111-7662407-1376220[Print this page for your records.](#)**Order Placed:** March 31, 2021**Amazon.com order number:** 111-7662407-1376220**Order Total:** \$23.60**Not Yet Shipped****Items Ordered****Price**1 of: *Sharpie Fine Point Permanent Markers, 24 Markers (2 X Box's of 12), Black (30051)* \$14.10Sold by: The Mega Deals ([seller profile](#))

Condition: New

1 of: *EXPO Low Odor Dry Erase Markers, Chisel Tip, Assorted Colors, Box of 12*

\$7.95

Sold by: Amazon.com Services LLC

Condition: New

Shipping Address:Emily Craig
2810 WAKEFIELD CIR
AMES, IA 50010-7725
United States**Shipping Speed:**

FREE Prime Delivery

1610-0120

Payment information**Payment Method:**Visa | Last digits: 2180
Reference number: 20409

Item(s) Subtotal: \$22.05

Shipping & Handling: \$0.00

Total before tax: \$22.05

Estimated tax to be collected: \$1.55

Billing addressEmily Craig
2810 WAKEFIELD CIR
AMES, IA 50010-7725
United States**Grand Total: \$23.60**To view the status of your order, return to [Order Summary](#).[Conditions of Use](#) | [Privacy Notice](#) © 1996-2021, Amazon.com, Inc. or its affiliatesOrdered per Richard Van
ZML**RECEIVED**

APR 05 2021

STORY CONSTRUCTION

NO packing slip

Emily Craig

From: Emily Craig
Sent: Monday, April 5, 2021 1:04 PM
To: Emily Craig
Subject: FW: Delivered: Your Amazon.com order #111-7662407-1376220

Sent: Monday, April 5, 2021 1:02 PM
To: Emily Craig <emily.craig@storycon.com>
Subject: Delivered: Your Amazon.com order #111-7662407-1376220



Hi Emily,

Your package has been delivered
to reception.

How was your delivery?

It was great Not so great

Track your package

CRYSTAL CLEAR WATER CO Invoice: 834138

Crystal Clear Water Co.
3717 Delaware Avenue
Des Moines, IA 50313
515-265-2324

Invoice # 834138

Fri, Apr 09 2021, 04:04pm
Driver: Kluender, Jacob
Rte-Day-Stop: 10-26-0420

Account # 022631

STORY CONSTRUCTION / 20409
104 2ND ST NE
BONDURANT LIBRARY
BONDURANT IA 50035

Item	Qty	Price	Amount
A0160 CC 5 GAL.	1 @	8.50	8.50
COOLER RENTAL			
D0981 15141950879 [Tx]	1 @	9.50	9.50
Sales			18.00
Deposit Type 1	Deliv: 1	Ret: 1	Net: 0
Subtotal			18.00
Sales Tax			8.67
INVOICE TOTAL			18.67
Previous Balance			10.17
Account Balance			28.84

Received By:

Next Delivery: 04/23/2021

PAYMENT TERMS: NET 15 DAYS FROM END OF MONTH
Interest charged on accounts past due = 2% month, 24% per year
Past due accounts will be assessed a minimum \$5.00 late fee

Thank you for your business!

E-mail sales@ccbww.com or call 515-265-2324 for details
about our coffee & breakroom services!

\$18.67
+ (\$7.00)
\$11.67

CRYSTAL CLEAR WATER CO Invoice: 853674

Crystal Clear Water Co.
3717 Delaware Avenue
Des Moines, IA 50313
515-265-2324

Invoice # 853674

Mon, Apr 26 2021, 03:09pm
Driver: Moran, Michael
Rte-Day-Stop: 10-16-OFF

Account # 022631

STORY CONSTRUCTION / 20409
104 2ND ST NE
BONDURANT LIBRARY
BONDURANT IA 50035

Item	Qty	Price	Amount
Bottle Refund			-7.00
Deposit Detail			
Deposit Type 1	Deliv: 0	Ret: 1	Net: -1
Subtotal			-7.00
Sales Tax			0.00
INVOICE TOTAL			-7.00
Previous Balance			18.67
Account Balance			11.67

Received By:

C-19

PAYMENT TERMS: NET 15 DAYS FROM END OF MONTH
Interest charged on accounts past due = 2% month, 24% per year
Past due accounts will be assessed a minimum \$5.00 late fee

Thank you for your business!

E-mail sales@ccbw.com or call 515-265-2324 for details
about our coffee & breakroom services!

Des Moines Steel Fence Co., Inc.

2045 NE 46th Avenue

Suite A

Des Moines, IA 50313

Date

4/21/2021

Invoice

Invoice #

56072



Bill To

Story Construction
2810 Wakefield Circle
Ames, IA 50010

Installed at or Shipped To

Bondurant Library

Craftsmanship at its Finest!
Since 1922

P.O. No.

Terms

Due Date

Net 30 days

5/21/2021

Description	Qty	Rate	Amount
Furnished labor and materials to install the temporary chain link fence.	288	6.00	1,728.00
Relocate 96 of temporary panels	96	4.00	384.00
Total			\$2,112.00

NO statement will be sent. Any unpaid balance after due date will be assessed 1.5% interest per month. \$29.00 return check fee. Court costs & attorney fees charged if legal action is taken.

Phone # 515-270-6227

Fax # 515-270-2462

Stacy@dsmfence.com

www.dsmfence.com



INVOICE

2081-17930

Completed Date: 4/13/2021
 Payment Terms: Net 15
 Payment Due Date: 4/28/2021

DESCRIPTION: Reorder: Bondurant Library Banners

Bill To: Story Construction Co
 2810 Wakefield Circle
 Ames, IA 50010
 US

Ship To: Bondurant Community Library
 Richard Van
 2810 Wakefield Circle
 Ames, IA 50010
 US

Ordered By: Richard Van
 Email: Richard.Van@storycon.com
 Cell Phone: (515) 291-4442

Salesperson: Eric Crawford
 Email: eric.crawford@fastsigns.com
 Entered By: Jonah Haug

PRODUCTS	QTY	UNIT PRICE	TAXABLE	TOTALS
1. 48x48 Banners	4	\$80.39	\$321.56	\$321.56
Sign #1 Library Parking				
Staff / Public Only				
→				
Sign #2 Library Parking				
Staff / Public Only				
←				
Sign #3 Exit →				
Sign #4 ← Parking				
1.1 Banner - 13oz -				
Part Qty: 1				
Width: 48.00"				
Height: 48.00"				
Sides: 1				

2. Graphic Design/Set-up	1	\$25.00	\$25.00	\$25.00
--------------------------	---	---------	---------	---------

NOTE: Graphic Design is billed at \$100/hour with a \$25 minimum. Design time is billed in 15 minute increments. Simple text edits of customer supplied artwork is already included in the cost of the product.

At FASTSIGNS®, we take pride in precision - but the final examination for accuracy is your responsibility. **FINAL EXAMINATION IS THE CUSTOMER'S RESPONSIBILITY. BY APPROVING A PROOF.**

\$410.82

YOU ARE ACCEPTING RESPONSIBILITY FOR UNDETECTED ERRORS. In the event that we have miscommunicated regarding your original design, we will be happy to provide a second proof free of charge if needed. Thereafter, any further proof will be billed at \$25 per proof change, \$100/hour depending on the changes needed. If further revisions are required after approval has been received and production has begun, the customer is responsible for the full replacement cost.

2.1 Graphic Design -
- # of Hours: 0.25

Thank you for the opportunity to help you complete this project.

For customers on payment terms, payments are due within 15 days of completion of your order. Late fees may be applied if not paid within 15 days.

Shipping:	\$40.00
Subtotal:	\$386.56
Taxable Amount:	\$346.56
Ames, Iowa (7.0000%):	\$24.26
Total Taxes:	\$24.26
Total:	\$410.82
Amount Paid:	\$0.00
Balance Due:	\$410.82

Cash Customers:

Minimum 50% deposit is due at the time of order for all orders over \$250. Balance due upon completion of order.
Full payment is due at the time of order for all orders under \$250.

3615 Lincoln Way Ames, IA 50014 (515) 292-7446

Generated On: 4/13/2021 10:07 AM

Page 2 of 2



S14 Office: 13585 620th Avenue
Roland, Iowa 50236
515-388-4341
800-662-4642

Sully Office: Box 250
Sully, Iowa 50251
641-594-4115
800-469-1040

**Grain Dealer
License No.
371**

Date 4/08/21 Page 1

Sales Ticket

Ticket - 6738426

Account	Customer	Type	By	Branch
12791	STORY CONSTRUCTION CO	Charge Sale	LM	S14-Roland
	* REG -Regular Account *			
	2810 WAKEFIELD CIR	Origin Branch -	S14-Roland	
	AMES IA 50010-7707			

| PICK UP TANK AT BONDURNAT LIBRARY |
CREDIT BACK TEMP LINE

Item	Description	Units	U/M	Price	Tax Dis	Extension
50457	SERVICE CALL	1.0000	EA	\$55.000000	L N	\$55.00
50477	PROPANE	200.0000	- GAL	\$1.159000	L N	\$231.80-
50520	LP HOSE RENTAL	1.0000	- EA	\$50.000000	L N	\$50.00-
				Sub-Total		\$226.80-
				Sales Tax		\$15.88-
				Total Due	5/15/21	\$242.68-

AUTHORIZED COMPANY / BUYER SIGNATURE	DATE	AUTHORIZED CUSTOMER / SELLER SIGNATURE	DATE
Our billing date each month is the last day of the month. All accounts not paid by the 15th of the following month will be past due and will be applicable to a FINANCE CHARGE on the statement balance. The FINANCE CHARGE will be 1.65% per month (ANNUAL PERCENTAGE RATE of 19.8%) on the unpaid balance or maximum allowed by law. Minimum charge of .50.			
		www.keycoop.com	



1460 S. Shadyview Blvd.
Pleasant Hill, IA 50327

Invoice

Date	Invoice #
4/1/2021	FS21/110807

Phone #
515-250-1515

Bill To
Story Construction 2810 Wakefield Circle Ames, IA 50010

Date	Quantity	Description	Rate	Amount
3/30/2021	3.97	Tons of C & D	43.00	170.71
	1	30 Yard 31567793	200.00	200.00
		Bondurant Library 104 2nd Avenue NE Bondurant Polk County Sales Tax 7%	7.00%	0.00

Credit Card Processing Fees:
3.50% + \$0.15 per Manually Entered Transaction.

RECEIVED
APR 05 2021
STORY CONSTRUCTION

Total	\$370.71
-------	----------

Payments/Credits	\$0.00
------------------	--------

Balance Due	\$370.71
-------------	----------

\$370.71
\$341.04
\$737.55
+ \$278.69

\$1,727.99



1460 S. Shadyview Blvd.
Pleasant Hill, IA 50327

Invoice

Date	Invoice #
4/12/2021	FS21/111031

Phone #
515-250-1515

Bill To
Story Construction 2810 Wakefield Circle Ames, IA 50010

Date	Quantity	Description	Rate	Amount
4/9/2021	3.28	Tons of C & D	43.00	141.04
	1	30 Yard 31574037	200.00	200.00
		Bondurant Library		
		Polk County Sales Tax 7%	7.00%	0.00
RECEIVED APR 15 2021 STORY CONSTRUCTION				

Credit Card Processing Fees
3.50% + \$0.15 per Manually Entered Transaction

* Total	\$341.04
---------	----------

Payments/Credits	\$0.00
------------------	--------

Balance Due	\$341.04
-------------	----------



1460 S. Shadyview Blvd.
Pleasant Hill, IA 50327

Invoice

Date	Invoice #
4/19/2021	FS21/111168

Phone #
515-250-1515

Bill To
Story Construction 2810 Wakefield Circle Ames, IA 50010

Date	Quantity	Description	Rate	Amount
4/13/2021	2.2	Tons of C & D	43.00	94.60
	1	30 Yard 31576966	200.00	200.00
4/16/2021	5.65	Tons of C & D	43.00	242.95
	1	30 Yard 31578633	200.00	200.00
		Bondurant Library 1104 2nd Street Polk County Sales Tax 7%	7.00%	0.00
RECEIVED APR 22 2021 STORY CONSTRUCTION				

Credit Card Processing Fees
3.50% + \$0.15 per Manually Entered Transaction

Total	\$737.55
Payments/Credits	\$0.00
Balance Due	\$737.55



1460 S. Shadyview Blvd.
Pleasant Hill, IA 50327

Invoice

Date	Invoice #
5/3/2021	FS21/111505

Phone #
515-250-1515

Bill To
Story Construction 2810 Wakefield Circle Ames, IA 50010

Date	Quantity	Description	Rate	Amount
4/29/2021	1.83	Tons of C & D	.43.00	78.69
	1	30 Yard 31586773	.200.00	200.00
		Bondurant Library Polk County Sales Tax 7%	7.00%	0.00
RECEIVED MAY 06 2021 STORY CONSTRUCTION				

Credit Card Processing Fees
3.50% + \$0.15 per Manually Entered Transaction

Total	\$278.69
Payments/Credits	\$0.00
Balance Due	\$278.69



> Date Billed: 04/07/21
> Account Number: 55751-40003
> Invoice 511156984

> Page 1 of 3

Total Amount Due by 04/29/21

\$454.88

A late payment charge of \$6.83 will be assessed if payment is received after 04/29/21.

Service For:

STORY CONSTRUCTION
104 2ND ST NE, TEMP OH
BONDURANT IA 50035

▶ Current Charges Summary	> Last Bill	> Payments and Credits	> New Charges
	\$327.67	\$0.00	\$127.21

Payments and Credits Applied to Your Account

No Payments Applied

New Charges This Month

Electric Charges **\$127.21**

See details about this bill on Page 3

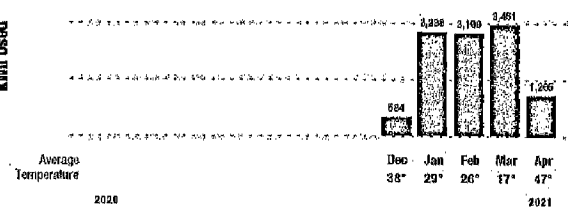
▶ You Used



Electric Usage

	Last Year	Current
Monthly kWh Usage	-	1,265
Number of Days	-	29
Average Temperature	-	47°
Average Cost per Day	-	\$4.38
Average Usage per Day	-	44

kWh Used



RECEIVED

APR 12 2021

STORY CONSTRUCTION

▶ [Keep]

▶ [Send]



> Account Number: 55751-40003

Total Amount Due by 04/29/21

\$454.88

For online bill payment log in to My Account at MidAmericanEnergy.com

KCF70088001645029100110



43641 1 AB 0.428
*****ALL FOR AADC 500
STORY CONSTRUCTION
2810 WAKEFIELD CIR
AMES IA 50010-7725



0100557514000390000004548800000046171000000327672



☐ Monthly

☐ One Time

\$

My Contribution

\$5

\$10

\$20

I want to contribute to the Renewable Advantage Program

MidAmerican Energy Company

PO Box 8020

Davenport IA 52808-8020

\$127.21

+ \$72.51

\$199.72



> Date Billed: 04/07/21
 > Account Number: 55751-40003
 > Invoice 511156984

> Page 3 of 3

Total Amount Due by 04/29/21

~~\$454.88~~

A late payment charge of \$6.83 will be assessed if payment is received after 04/29/21.

► Previous Balance

Your total amount due includes a balance from your last bill of \$327.67.

⚡ Electric Charges Detail

Meter No: S42197716

29 Billing Days		
Company Reading	04/06/21	11728
Company Reading	03/08/21	10463
Total kWh		1,265

Rate: GE General Energy Winter

Supply and Delivery

\$118.89

► Basic Service Charge		\$10.00
► Energy Charge	1,265 X 0.07056	\$89.26
► Rate Equalization Factor	1,265 X 0.00558	\$7.06
► Energy Adjustment Clause	1,265 X 0.00775	\$9.80
► Transmission Cost Adjustment	1,265 X 0.00233	\$3.01
► Energy Efficiency Charge	1,265 X 0.00093	\$1.18
► Demand Response Charge	1,265 X 0.00043	\$0.54
► Income Tax Adjustment	1,265 X -0.00155	-\$1.96

Taxes and Fees

\$8.32

► 1.00% Local Option Tax	\$1.19
► 6.00% State Sales Tax	\$7.13

Total \$127.21

RECEIVED
 APR 12 2021
 STORY CONSTRUCTION



ICF7005800164502000100
 STORY CONSTRUCTION



> Date Billed: 05/05/21
 > Account Number: 55751-40003
 > Invoice 512209713

> Page 1 of 3

Total Amount Due by 05/27/21

\$72.51

A late payment charge of \$1.09 will be assessed if payment is received after 05/27/21.

Service For:

STORY CONSTRUCTION
 104 2ND ST NE, TEMP OH
 BONDURANT IA 50035

► Current Charges Summary

> Last Bill

\$454.88

> Payments and Credits

\$454.88

> New Charges

\$72.51

Payments and Credits Applied to Your Account

Date	Type	Amount
04/14/21	Check	\$327.67
04/26/21	Check	\$127.21

New Charges This Month

Category	Amount
Electric Charges	\$72.51

See details about this bill on Page 3

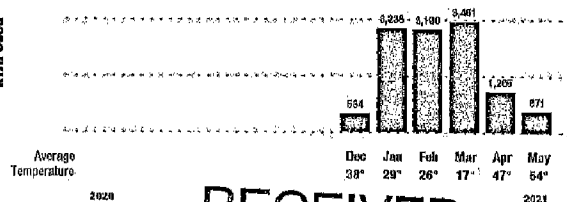
► You Used



Electric Usage

	Last Year	Current
Monthly kWh Usage	-	671
Number of Days	-	29
Average Temperature	-	54°
Average Cost per Day	-	\$2.50
Average Usage per Day	-	23

kWh Used



Average Temperature

2020

2021

RECEIVED
 MAY 10 2021
 STORY CONSTRUCTION

► [Keep]

► [Send]



> Account Number: 55751-40003

Total Amount Due by 05/27/21

\$72.51

For online bill payment log in to My Account at MidAmericanEnergy.com

KF50126005831020108110



33819 1 AB 0.428
 *****ALL FOR AADC 500
 STORY CONSTRUCTION
 2810 WAKEFIELD CIR
 AMES IA, 50010-7725



0100557514000390000000725100000007360000000000007



☐ Monthly

☐ One Time

\$

My Contribution \$5 \$10 \$20
 I want to contribute to the Renewable Advantage Program

MidAmerican Energy Company
 PO Box 8020
 Davenport IA 52808-8020

914

863



> Date Billed: 05/05/21
> Account Number: 55751-40003
> Invoice 512209713

> Page 3 of 3

Total Amount Due by 05/27/21

\$72.51

A late payment charge of \$1.09 will be assessed if payment is received after 05/27/21.

Electric Charges Detail

Meter No: S42197716

28 Billing Days		
Company Reading	05/05/21	12399
Company Reading	04/06/21	11728
Total kWh		671

Rate: GE General Energy Winter

Supply and Delivery

\$67.76

▶ Basic Service Charge		\$10.00
▶ Energy Charge	671 X 0.07056	\$47.35
▶ Rate Equalization Factor	671 X 0.00558	\$3.74
▶ Energy Adjustment Clause	671 X 0.00775	\$5.20
▶ Transmission Cost Adjustment	671 X 0.00238	\$1.60
▶ Energy Efficiency Charge	671 X 0.00093	\$0.62
▶ Demand Response Charge	671 X 0.00043	\$0.29
▶ Income Tax Adjustment	671 X -0.00155	-\$1.04

Taxes and Fees

\$4.75

▶ 1.00% Local Option Tax	\$0.68
▶ 8.00% State Sales Tax	\$4.07

Total \$72.51



KF5C1200051020900100
STORY CONSTRUCTION



STAR EQUIPMENT, LTD

CONSTRUCTION EQUIPMENT DISTRIBUTORS
 STAR EQUIPMENT LTD - AMES
 2100 E. LINCOLN WAY ** AMES, IA 50010
 PH: 515-233-9500 ** FAX: 515-233-9505

Locations

- Des Moines
- Cedar Rapids
- Waterloo
- Ames

Account#	Order #	Brc	Sls
10782	490575	19	59

I N V O I C E

Date	Invoice #	Page
04-13-21	04090801	1

Sold To: 000
 STORY CONSTRUCTION CO.
 2810 WAKEFIELD CIRCLE
 AMES IA 50010

Ship To:
 STORY CONSTRUCTION CO.
 BONDURANT LIBRARY
 RICHARD 515-291-4442

BONDURANT IA
 Ship Via CPUAMES

Entered By jonn	Customer Purchase Order 20.409		Customer Contact RICHARD		Ord Date 04-13-21
Model	Serial Number	Equip ID	Customer Job # 20.409	Customer Phone # 515-232-4358	

Ord	Ship	B/O	Part Number	Description	Unit Price	UM	Extended
-----	------	-----	-------------	-------------	------------	----	----------

				DELIVERY RENTAL			75.00
				PICKUP RENTAL			75.00

1			Id# 300001B	FROM: 04-13-21 THRU: 05-10-21	28	Days	
			Model-A2000	Serial#-20204300001			
			AIR SCRUBBER-HEPA, 80HP, 120V, 1200CFM				
			mtr out: 0				840.00
1			Id# 200083D	FROM: 04-13-21 THRU: 05-10-21	28	Days	
			Model-A2000	Serial#-20204200083			
			AIR SCRUBBER-HEPA, 80HP, 120V, 1200 CFM				
			mtr out: 0				840.00

Sub Total 1,830.00

IA85	IA TAX-STORY	117.60
		\$1,830.00
		+ (\$1,275.00)
		\$555.00

1.5% SERVICE CHARGE ON ALL INVOICES 30DAYS OLD
 ACCOUNTS 60DAYS PAST DUE WILL BE PLACED COD
 ACCOUNTS 90DAYS PAST DUE MAY BE PLACED FOR
 COLLECTION. ALL SERVICE CHARGES ARE TO BE PAID
 STAR REPORTS MONTHLY TO ALL CREDIT INSTITUTIONS
 AVOID BEING REPORTED BY PAYING PROMPTLY

Total Invoice
 Due By: 05/13/21 ~~1,947.60~~

For questions regarding invoices or billing call 515-343-5476
 or email accountsreceivable@starequip.com

Remit to: Star Equipment Ltd.
 PO Box 8438
 Des Moines, IA 50301-8438



STAR EQUIPMENT, LTD

CONSTRUCTION EQUIPMENT DISTRIBUTORS
 STAR EQUIPMENT LTD - AMES
 2100 E. LINCOLN WAY ** AMES, IA 50010
 PH: 515-233-9500 ** FAX: 515-233-9505

Locations

- Des Moines
- Cedar Rapids
- Waterloo
- Ames

Account# 10782	Order # 490575	Brc 19	Sls 59	R E N T A L R E T U R N C R E D I T	Date 04-20-21	Invoice # 04090801	Page 1
-------------------	-------------------	-----------	-----------	--	------------------	-----------------------	-----------

Sold To: 000
 STORY CONSTRUCTION CO.
 2810 WAKEFIELD CIRCLE
 AMES IA 50010

Ship To:
 STORY CONSTRUCTION CO.
 BONDURANT LIBRARY
 RICHARD 515-291-4442

BONDURANT IA
 Ship Via CPUAMES

Entered By jonn	Customer Purchase Order 20.409	Customer Contact RICHARD	Ord Date 04-13-21
Model	Serial Number	Equip ID	Customer Job # 20.409
			Customer Phone # 515-232-4358

Ord	Ship	B/O	Part Number	Description	Unit Price	UM	Extended
1			Id# 300001B Model-A2000 AIR SCRUBBER-HEPA, 80HP, 120V, 1200CFM mtr in: 12 mtr out: 0mtr used: 12 Credit for period 04/21/21 thru 05/10/21	FROM: 04-13-21 THRU: 04-20-21		8 Days	
1			Id# 200083D Model-A2000 AIR SCRUBBER-HEPA, 80HP, 120V, 1200 CFM mtr in: 14 mtr out: 0mtr used: 14 Credit for period 04/21/21 thru 05/10/21	FROM: 04-13-21 THRU: 04-20-21		8 Days	
			PICKUP RENTAL				75.00-
			Sub Total				1,275.00-
		IA85	IA TAX-STORY				84.00-

1.5% SERVICE CHARGE ON ALL INVOICES 30DAYS OLD
 ACCOUNTS 60DAYS PAST DUE WILL BE PLACED COD
 ACCOUNTS 90DAYS PAST DUE MAY BE PLACED FOR
 COLLECTION. ALL SERVICE CHARGES ARE TO BE PAID
 STAR REPORTS MONTHLY TO ALL CREDIT INSTITUTIONS
 AVOID BEING REPORTED BY PAYING PROMPTLY

Total Credit

05/20/21

~~1,359.00-~~

For questions regarding invoices or billing call 515-343-5476
 or email accountsreceivable@starequip.com

Remit to: Star Equipment Ltd.
 PO Box 8438
 Des Moines, IA 50301-8438



Labor Breakdown

Job: Bondurant Community Library Expansion
Job # 20409
Recap # 9

Period	Job Title	Hours	Rate	Total
April	Superintendents	2.50	82.00	205.00
	Skilled Construction Workers	14.50	44.00	638.00
Totals		17.00		\$ 843.00

* Steel/Metal Building Rate

Story Construction Co.

Issues by Job Reconciliation

For Job 20409-01 to 20409-01
Issue Dates From 4/1/2021 to 4/30/2021

Print Date 5/10/2021
Data Folder \\scc-ams-sql-01\TSSTORY\Story

Item Code	Description	Quantity	Unit Cost	Issued Value	Issue Date	Billable
20409-01						
1.6.25.0110						
01158	CART - DRYWALL :	1.00	322.00	322.00	4/9/2021	0.00
01740	GROUND DRIVER ROD	1.00	82.00	82.00	4/15/2021	0.00
05502	VACUUM BAGS - WINDSOR : 2003 10/BAG	2.00	14.15	28.30	4/9/2021	28.30
		1.6.25.0110	Cost Total	432.30	Billable Total	28.30
				Grand Total: Cost	Grand Total: Billable	
				432.30	28.30	

INVOICE

INVOICE NO: 1805788-0
INVOICE DATE: April 20, 2021

REMIT TO:



TEAM Services, Inc.
 717 S.E. 6th Street
 Des Moines, IA 50309
 ph: 515-282-8818
 fax: 515-282-8741
 ID No. 42-1416560

BILL TO: Clint Jensen
 Story Construction
 2810 Wakefield Circle
 Ames, IA 50010

PROJECT: Bondurant Community Library Expansion
 Bondurant, IA
 No: 2-7874

Services for period of 3/1/2021 through 3/31/2021
 Reference: Construction Testing Services

ITEM	QTY	UNITS	DESCRIPTION	UNIT PRICE	AMOUNT
1	4.00	hour	CONCRETE TESTING, Concrete Special Inspection	49.00	196.00
2	1.75	hour	Sample Pickup	49.00	85.75
3	4.00	test	Compressive Strength Tests of 4 x 8 in. Cylinder, including Molds	15.00	60.00
4	152.00	mile	Transportation Charges, Private Car or Company Vehicle	0.98	148.96

Invoice Total: 490.71

Amount Received: \$0.00

Amount Due: \$490.71

TERMS: 1.5% Interest per month will be added after 30 days.

Billing summary through: 4/20/2021

Total billed: \$6,062.01
 Total Received: \$5,571.30
 Balance: \$490.71

Budget summary through: 04/20/2021

Project Budget: \$15,744.60
 Total Billed: \$6,062.01
 Budget Remaining: \$9,682.59

Pay by Credit Card

☐ Master Card ☐ Visa ☐ Am. Ex. ☐ Discover

Name on Card :

Card Number :

Exp. Date (MM/YY) :

Invoice Delivery: Email



Credit Services - Receipt LookUp Receipt

Transaction Identifier : [2107, 04/08/2021, 1, 4626]

Printed on: 04/19/2021 12:43:40

Receipt Image



How does get more done.

2335 SE DELAWARE AVE. ANKENY, IA 50021
STORE MANAGER JASEN RANDELS 515-963-1890

2107 00001 46266 04/08/21 06:19 AM
SALE CASHIER STACY

0000-161-640 2X4-96 KD-HT <A>
2X4-96" PRIME KD-HT WHITEWOOD STUD
15@6.55 98.25
0000-161-659 2X4-10 HT WW <A>
2X4-10FT STD/BTR KD-HT PRIME SPF
5@9.18 45.90
885911248617 13/64BOXSPNT <A>
DW BLK OX 13/64" BIT 1PC
2@2.47 4.94
045242196593 NUT DRVTR <A> 14.97
MKE SHOCKWAVE NUT DRIVER SET 4PC
736511500714 71YALEKEY <A>
71 KEY YALE
4@2.39 9.56
092097213586 TEKS 2-1/2 <A> 21.98
TEKS 14X2-1/2" HWH/DRILL PT, 120 PCS

SUBTOTAL 195.60
SALES TAX 11.74
TOTAL \$207.34

XXXXXXXXXXXX5753 VISA

USD\$ 207.34
TA

AUTH CODE 008882/4010357

Chip Read

AID A0000000031010

VISA CREDIT

P.O.#/JOB NAME: 20409

2107 04/08/21 06:19 AM



2107 01 46266 04/08/2021 2745

RETURN POLICY DEFINITIONS
POLICY ID DAYS POLICY EXPIRES ON
A 1 90 07/07/2021

DID WE NAIL IT?

Take a short survey for a chance TO WIN
A \$5,000 HOME DEPOT GIFT CARD

Opine en español

www.homedepot.com/survey

User ID: HXY 94928 92822
PASSWORD: 21208 92821

Entries must be completed within 14 days
of purchase. Entrants must be 18 or

Account Details

Kref number	Account Number	Type	ExpDate	Signature	Entry
XXXXXXXXXXXX5753	XXXXXXXXXXXX5753	VI	02/25	Y	CHIP
Settlement Release Date : 04/08/2021					
EMV Brand	EMV brand			VISA	
Application ID	A0000000031010	application	CREDIT		
		name :			
CVM code :	7	CVM	SIGNATURE		
Display CVM		description :			
code :	SIGNATURE	EMV fallback	NA		
		indicator :			

Miscellaneous Details

Sales Posting Date : 04/08/2021

20409

Bondurant Library
Temp enclosures

\$207.34

\$48.50

\$164.37

\$425.24

+ (\$23.30)

\$822.15

1530-031

20409-1530-0131



**How doers
get more done.**

2335 SE DELAWARE AVE, ANKENY, IA 50021
STORE MANAGER JASEN RANDELS 515-963-1890

2107 00008 49331 04/09/21 11:12 AM
SALE CASHIER ESMERALDA

092097213845 PLYMTL TKS <A> 8.40
PLYMETAL TEKS 12X2-3/4, 40 PCS
887480038903 LAG SCREW <A> 37.35
LAG SCRW GALV 3/8 X 3 25PC

SUBTOTAL 45.75
SALES TAX 2.75
TOTAL \$48.50

XXXXXXXXXXXX5753 VISA

USD\$ 48.50
IA

AUTH CODE 009822/3084380

Chip Read

AID A0000000031010

VISA CREDIT

P.O.#/JOB NAME: 20409

2107 04/09/21 11:12 AM



2107 08 49331 04/09/2021 7201

RETURN POLICY DEFINITIONS
POLICY ID DAYS POLICY EXPIRES ON
A 1 90 07/08/2021

DID WE NAIL IT?

Take a short survey for a chance TO WIN
A \$5,000 HOME DEPOT GIFT CARD

Opine en español

www.homedepot.com/survey

User ID: WCZ 101058 98959
PASSWORD: 21209 98951

Entries must be completed within 14 days
of purchase. Entrants must be 18 or
older to enter. See complete rules on
website. No purchase necessary.

20409
Bondurant
Library



**How doers
get more done.**

1530-0131

2335 SE DELAWARE AVE. ANKENY, IA 50021
STORE MANAGER JASEN RANDELS 515-963-1890

2107 00001 56513 04/12/21 12:18 PM
SALE CASHIER SUSAN

621241103086 1X3-8 STRIP <A>
1X3-8FT STRIP 25.02
902.78 18.38
047563706413 R13KF15X32 <A>
R13 KF 15"X32' ROLL INSUL 40SF
0000-385-081 7/16 OSB <A>
7/16 4X8 OSB 69.50
2034.75 42.17
0000-339-696 5/8 OSB SQ <A>
19/32 4X8 OSB

SUBTOTAL 155.07
SALES TAX 9.30
TOTAL \$164.37

XXXXXXXXXXXX5753 VISA

USD 164.37

AUTH CODE 012761/0010784

Chip Read

AID A0000000031010

VISA-CREDIT

P.O.#/JOB NAME: 20409

2107 04/12/21 12:18 PM



2107 01 56513 04/12/2021 1223

RETURN POLICY DEFINITIONS
POLICY ID DAYS POLICY EXPIRES ON
A 1 90 07/11/2021

DID WE NAIL IT?

Take a short survey for a chance TO WIN
A \$5,000 HOME DEPOT GIFT CARD

Opine en español

www.homedepot.com/survey

User ID: HWY 115422 113316

PASSWORD: 21212 113315

Entries must be completed within 14 days
of purchase. Entrants must be 18 or
older to enter. See complete rules on
website. No purchase necessary.

Use Your  2%
BIG CARD REBATE
MENARDS®

MENARDS - ANKENY
2505 S.E. Delaware
Ave.
Ankeny, IA 50021

KEEP YOUR RECEIPT
RETURN POLICY VARIES BY PRODUCT TYPE

Unless noted below allowable returns for
items on this receipt will be in the form
of an in store credit voucher if the
return is done after 07/14/21

If you have questions regarding the
charges on your receipt, please
email us at:
ANKFrontend@menards.com



Sale Transaction

200 FROTH SPRAY KIT 398.19
5831598
ORDER 74934
3/4(23/32CAT)4XB ACZ TRT-PICK 62.98
1235090
END OF ORDER

TOTAL 401.17
TAX STATE OF IA 6% 24.07
TOTAL SALE 425.24

63 20409
ch Code:015286
Ip Inserted
000000031010
- 7d801f14f36bbe91

20409-1530-
0131

THIS IS YOUR CREDIT CARD SALES SLIP
PLEASE RETAIN FOR YOUR RECORDS.

THANK YOU, YOUR CASHIER, Mary Lou

59833 05 8403 04/15/21 08:14AM 3080


**Credit Services - Receipt LookUp
Receipt**

Printed on: 04/19/2021 12:45:15

Transaction Identifier : [2107, 04/09/2021, 8, 4932]

Receipt Image
**How does
get more done.**

 2335 SE DELAWARE AVE, ANKENY, IA 50021
 STORE MANAGER JASEN RANDELS 515-963-1890

 2107 00008 49323 04/09/21 11:11 AM
 CASHIER ESMERALDA
 * ORIG REC: 2107 001 46266 04/08/21 TA *

092097213586 TEKS 2-1/2: -21.98

SUBTOTAL -21.98

SALES TAX -1.32

TOTAL -23.30

 XXXXXXXXXXXXX5753 VISA
 INVOICE 3084379 TA
REFUND-CUSTOMER COPY
 BUY ONLINE PICK-UP IN STORE
 AVAILABLE NOW ON HOMEDEPOT.COM.
 CONVENIENT, EASY AND MOST ORDERS
 READY IN LESS THAN 2 HOURS!

DID WE NAIL IT?
 Take a short survey for a chance TO WIN
 A \$5,000 HOME DEPOT GIFT CARD

Opine en español

www.homedepot.com/survey

 User ID: XKH 101042 98943
 PASSWORD: 21209 98935

 Entries must be completed within 14 days
 of purchase. Entrants must be 18 or
 older to enter. See complete rules on
 website. No purchase necessary.
Account Details

Kref number	Account Number	Type	ExpDate	Signature	Entry
XXXXXXXXXXXX5753	XXXXXXXXXXXX5753	VI	04/21	N	SWIPED

Settlement Release Date : 04/10/2021



REFUND SIGNATURE

Miscellaneous Details

Sales Posting Date : 04/09/2021

 20409
 Boulevard
 Library
 Temp measures

1530-0131



Waste Solutions of Iowa

PO Box 938

WASTE SOLUTIONS OF IOWA

Des Moines, IA 50304

Invoice

Date	Invoice #
4/2/2021	24323

Bill To
Story Construction 2810 Wakefield Circle Ames, IA 50010

	P.O. No.	Terms	Project	
	20409	Net 20	Story Construction - Library	
Description	Quantity	Rate	Amount	
Sanitizing Service of Portable Restroom 2x/wk service (4/2/2021-4/29/2021)	1	190.00	190.00	

Total \$190.00

Balance Due \$190.00

Website:

www.wastesolutionsofiowa.com

Phone #

(515) 288-0924

E-mail

info@wastesolutionsofiowa.com

\$203.30
+ \$203.30
\$406.60

Story accrued tax of \$13.30

\$203.30

Page 214 of 330



Waste Solutions of Iowa
PO Box 938
Des Moines, IA 50304

Invoice

Date	Invoice #
4/30/2021	25565

Bill To
Story Construction 2810 Wakefield Circle Ames, IA 50010

P.O. No.	Terms	Project	
20409	Net 20	Story Construction - Library	
Description	Quantity	Rate	Amount
Sanitation of Portable Restroom - 1X/wk Service (4/30/2021 to 5/27/2021)	1	190.00	190.00

Total \$190.00

Balance Due \$190.00

Phone #
(515) 288-0924

E-mail
info@wastesolutionsofiowa.com

Website:
www.wastesolutionsofiowa.com

Story accrued tax of \$13.30
\$203.30

20409
Bondurant
library
Bondurant
188 Lincoln St NE
Bondurant IA
Equipment
Fuel
-Original-
Date: 04/16/21
Time: 10:25:33
Receipt No: 79813
Card Num: xxxxxxxxxxxx5753
VI
Ref. number: 016157
Pump: 1
Product: RoadMaster XL
Quantity: 17.860 gal
SALE: \$54.66
PPU: \$3.059
Total Sale: \$54.66
Vehicle No: 99999
Authorized by:
Thank you
for your patronage
Please come again



**BUSINESS OF THE CITY COUNCIL
BONDURANT, IOWA
AGENDA STATEMENT**

Item No. 5.q.
For Meeting of 6/7/2021
Resolution

TITLE: -Resolution approving Pay Request No. 5 for the Northeast Storm Sewer Public Infrastructure Project

CONTACT PERSON:

John Horton, Public Works Director

BRIEF HISTORY & ANALYSIS: Staff would recommend to Council the approval of the attached resolution to approve pay app #5 in the amount of \$27,358.71 related to Northeast Storm Sewer Public Infrastructure Improvement Project.

This pay application has been reviewed by engineering staff at Veenstra & Kim and by City Staff for accuracy and is for work completed through May 31st, 2021.

FUNDING SOURCE: Bond Funding

STAFF RECOMMENDATION: Staff would recommend approval of the resolution.

APPROVED FOR SUBMITTAL:

ATTACHMENTS:

1. RESOLUTION NO. 210607-142
2. Pay Request No. 5

CITY OF BONDURANT
RESOLUTION NO. 210607-142

RESOLUTION APPROVING PAY APPLICATION #5 TO ABSOLUTE
INFRASTRUCTURE FOR THE NORTHEAST STORM SEWER PUBLIC
INFRASTRUCTURE PROJECT IN THE AMOUNT OF \$27,358.71

WHEREAS, the Northeast Storm Sewer Public Infrastructure Project Pay Application #5 was submitted on June 2nd, 2021; AND

WHEREAS, the pay application #5 is for the Northeast Storm Sewer Public Infrastructure Project; AND

WHEREAS, Engineers from Veenstra & Kimm, Inc. and City Staff have reviewed the change order for accuracy; AND

WHEREAS, the amount for Pay Application #5 is \$27,358.71,

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Bondurant, Iowa, that the Pay Application #5 for Absolute Infrastructure in the amount of \$27,358.71 is hereby approved.

Passed this 7th day of June 2021,

By: _____
Curt Sullivan, Mayor

ATTEST: I, Shelby Hagan, City Clerk of Bondurant, hereby certify that at a meeting of the City Council held on the above date, among other proceedings the above was adopted.

IN WITNESS WHEREOF, I have hereunto set my hand the day and year above written.

Shelby Hagan, City Clerk

Name	Yay	Nay	Abstain	Absent
Cox				
Peffer				
Enos				
McKenzie				
Elrod				

AIA Type Document
Application and Certification for Payment

Pg 1 of 4

TO (OWNER): COMMERCIAL PROJECTS
PROJECT: NE Storm Sewer Bondurant
Bondurant, IA 50035

FROM (CONTRACTOR): Absolute Infrastructure
PO BOX 148
SLATER, IA 50244

VIA (ARCHITECT):

ARCHITECT'S
PROJECT NO: NE Storm Sewer Bondurant

APPLICATION NO: 5
PERIOD TO: 5/31/2021

DISTRIBUTION
TO:
- OWNER
- ARCHITECT
- CONTRACTOR

CONTRACT FOR:

CONTRACT DATE: 11/2/2020

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for Payment, as shown below, in connection with the Contract.
Continuation Sheet, AIA Type Document is attached.

1. ORIGINAL CONTRACT SUM \$ 760,937.50
2. Net Change by Change Orders \$ 8,300.50
3. CONTRACT SUM TO DATE (Line 1 + 2) \$ 769,238.00
4. TOTAL COMPLETED AND STORED TO DATE \$ 483,068.37

5. RETAINAGE:

a. 5.00 % of Completed Work \$ 24,153.49
b. 0.00 % of Stored Material \$ 0.00

Total retainage (Line 5a + 5b) \$ 24,153.49

6. TOTAL EARNED LESS RETAINAGE \$ 458,914.88
(Line 4 less Line 5 Total)

7. LESS PREVIOUS CERTIFICATES FOR PAYMENT

(Line 6 from prior Certificate) \$ 431,556.17

8. CURRENT PAYMENT DUE \$ 27,358.71

9. BALANCE TO FINISH, INCLUDING RETAINAGE

(Line 3 less Line 6) \$ 310,323.12

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner	8,300.50	0.00
Total approved this Month	0.00	0.00
TOTALS	8,300.50	0.00
NET CHANGES by Change Order	8,300.50	

CONTRACTOR: Absolute Infrastructure
PO BOX 148 SLATER, IA 50244

By:

Erica Thompson / Controller

State of: Iowa

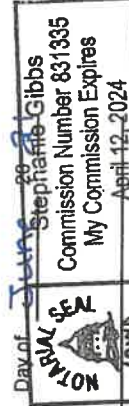
County of: Story

Subscribed and Sworn to before me this

1st

Notary Public: Stephanie Gibbs

My Commission Expires: 4/12/24



Date:

06/01/21

ARCHITECT'S CERTIFICATE FOR PAYMENT

In Accordance with the Contract Documents, based on on-site observations and the data comprising the above application, the Architect certifies to owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED

\$ 27,358.71

(Attach explanation if amount certified differs from the amount applied. Initial all figures on this Application and on the Continuation Sheet that are changed to conform to the amount certified.)

ARCHITECT:

By:

Date:

6/2/2021

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, Payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

AIA Type Document
Application and Certification for Payment

Pg 2 of 4

TO (OWNER): COMMERCIAL PROJECTS				PROJECT: NE Storm Sewer Bondurant Bondurant, IA 50035		APPLICATION NO: 5 PERIOD TO: 5/31/2021		DISTRIBUTION TO: - OWNER - ARCHITECT - CONTRACTOR				
FROM (CONTRACTOR): Absolute Infrastructure PO BOX 148 SLATER, IA 50244				VIA (ARCHITECT):		ARCHITECTS PROJECT NO: NE Storm Sewer Bondu						
CONTRACT FOR:				CONTRACT DATE: 11/2/2020								
ITEM	DESCRIPTION	PLAN QTY	UNIT PRICE	SCHEDULED VALUE	PREVIOUSLY COMP QTY/%	PREVIOUS APPL	COMP QTY/% THIS PERIOD	COMP AMT THIS PERIOD	STORED MATERIAL	COMPLETED AND STORED	%	BALANCE
1	2.01 - Clearing and Grubbing	1.000	26,214.0000	26,214.00	1.000	26,214.00	.000	0.00	0.00	26,214.00	100.00	.00
1	2.02 - Topsoil Strip Salvage and Respread	1,635.000	43.0000	70,305.00	700.000	30,100.00	274.000	11,782.00	0.00	41,882.00	59.57	28,423.00
1	2.03 - Class 10 Excavation	343.000	44.0000	15,092.00	278.000	12,232.00	.000	0.00	0.00	12,232.00	81.05	2,860.00
1	2.04 - Subgrade Preparation	796.000	8.0000	6,368.00	183.430	1,467.44	.000	0.00	0.00	1,467.44	23.04	4,900.56
1	2.05 - Modified Subbase	796.000	16.0000	12,736.00	444.430	7,110.88	.000	0.00	0.00	7,110.88	55.83	5,625.12
1	2.06 - Compaction Testing	1.000	1,526.0000	1,526.00	.450	686.70	.000	0.00	0.00	686.70	45.00	839.30
1	4.01 - Storm Sewer Trenched RCP 18"	22.700	101.5000	2,304.05	8.000	812.00	.000	0.00	0.00	812.00	35.24	1,492.05
1	4.02 - Storm Sewer Trenched RCP 30"	260.000	90.0000	23,400.00	.000	0.00	.000	0.00	0.00	0.00	.00	23,400.00
1	4.03 - Storm Sewer Trenched RCP 48"	1,453.400	166.0000	241,264.40	1,287.000	213,642.00	.000	0.00	0.00	213,642.00	88.55	27,622.40
1	4.04 - Removal of Storm Sewer	50.000	24.0000	1,200.00	50.000	1,200.00	.000	0.00	0.00	1,200.00	100.00	.00
1	4.05 - Removal of Culvert	220.000	35.0000	7,700.00	129.000	4,515.00	.000	0.00	0.00	4,515.00	58.64	3,185.00
1	4.06 - Pipe Culvert CMP 18"	24.000	81.5000	1,956.00	.000	0.00	.000	0.00	0.00	0.00	.00	1,956.00
1	4.07 - Pipe Apron RCP 48"	1.000	6,126.0000	6,126.00	1.000	6,126.00	.000	0.00	0.00	6,126.00	100.00	.00
1	5.01 - Water Main Relocation #1	1.000	7,145.0000	7,145.00	2.000	14,290.00	.000	0.00	0.00	14,290.00	200.00	-7,145.00
1	6.01 - Manhole SW 401 72"	4.000	8,060.0000	32,240.00	3.000	24,180.00	.000	0.00	0.00	24,180.00	75.00	8,060.00
1	6.02 - Manhole SW 401 84"	3.000	10,352.0000	31,056.00	2.000	20,704.00	.000	0.00	0.00	20,704.00	66.67	10,352.00
1	6.03 - Intake SW 513	1.000	5,998.0000	5,998.00	1.000	5,998.00	.000	0.00	0.00	5,998.00	100.00	.00
1	6.04 - Inlet Structure	1.000	12,514.0000	12,514.00	.000	0.00	.000	0.00	0.00	0.00	.00	12,514.00
1	6.05 - Manhole Adjustment Minor	1.000	2,135.0000	2,135.00	.000	0.00	.000	0.00	0.00	0.00	.00	2,135.00
1	6.06 - Remove Manhole	1.000	1,896.0000	1,896.00	1.000	1,896.00	.000	0.00	0.00	1,896.00	100.00	.00

AIA Type Document
Application and Certification for Payment

Pg 3 of 4

TO (OWNER): COMMERCIAL PROJECTS				PROJECT: NE Storm Sewer Bondurant Bondurant, IA 50035			APPLICATION NO: 5 PERIOD TO: 5/31/2021		DISTRIBUTION TO: - OWNER - ARCHITECT - CONTRACTOR			
FROM (CONTRACTOR): Absolute Infrastructure PO BOX 148 SLATER, IA 50244				VIA (ARCHITECT):			ARCHITECTS PROJECT NO: NE Storm Sewer Bondu					
CONTRACT FOR:				CONTRACT DATE: 11/2/2020								
ITEM	DESCRIPTION	PLAN QTY	UNIT PRICE	SCHEDULED VALUE	PREVIOUSLY COMP QTY/%	PREVIOUS APPL	COMP QTY/% THIS PERIOD	COMP AMT THIS PERIOD	STORED MATERIAL	COMPLETED AND STORED	%	BALANCE
1	6.07 - Remove Intake	1.000	1,273.0000	1,273.00	.000	0.00	.000	0.00	0.00	0.00	.00	1,273.00
1	7.01 - Pavement PCC 8"	633.000	63.0000	39,879.00	159.000	10,017.00	.000	0.00	0.00	10,017.00	25.12	29,862.00
1	7.02 - Pavement Samples and Testing	1.000	1,526.0000	1,526.00	.300	457.80	.000	0.00	0.00	457.80	30.00	1,068.20
1	7.03 - Pavement Removal	633.000	25.0000	15,825.00	310.500	7,762.50	.000	0.00	0.00	7,762.50	49.05	8,062.50
1	7.04 - Removal of Sidewalk/Trail	355.000	19.0000	6,745.00	196.440	3,732.36	.000	0.00	0.00	3,732.36	55.34	3,012.64
1	7.05 - Trail PCC	284.000	70.0000	19,880.00	.000	0.00	.000	0.00	0.00	0.00	.00	19,880.00
1	7.06 - Sidewalk PCC	71.000	70.0000	4,970.00	44.440	3,110.80	.000	0.00	0.00	3,110.80	62.59	1,859.20
1	7.07 - Detectable Warnings	40.000	58.0000	2,320.00	.000	0.00	.000	0.00	0.00	0.00	.00	2,320.00
1	7.08 - Driveway Granular 6"	25.000	31.0000	775.00	.000	0.00	.000	0.00	0.00	0.00	.00	775.00
1	8.01 - Temporary Traffic Control	1.000	5,534.0000	5,534.00	.750	4,150.50	.000	0.00	0.00	4,150.50	75.00	1,383.50
1	9.01 - Hydraulic Seeding, Seeding, Fert & Mulch	3.000	3,204.0000	9,612.00	.000	0.00	.000	0.00	0.00	0.00	.00	9,612.00
1	9.02 - Sod	215.000	75.7500	16,286.25	.000	0.00	.000	0.00	0.00	0.00	.00	16,286.25
1	9.03 - Plants w/ Warranty River Birch	10.000	291.0000	2,910.00	.000	0.00	.000	0.00	0.00	0.00	.00	2,910.00
1	9.04 - SWPPP Preparation	1.000	582.0000	582.00	1.000	582.00	.000	0.00	0.00	582.00	100.00	.00
1	9.05 - SWPPP Management	1.000	2,621.0000	2,621.00	.600	1,572.60	.000	0.00	0.00	1,572.60	60.00	1,048.40
1	9.06 - Filter Sock 9"	2,500.000	2.7500	6,875.00	296.000	814.00	.000	0.00	0.00	814.00	11.84	6,061.00
1	9.07 - Filter Socks Removal	2,500.000	.2500	625.00	.000	0.00	.000	0.00	0.00	0.00	.00	625.00
1	9.08 - Temporary RECP Type 2	670.000	3.0000	2,010.00	.000	0.00	.000	0.00	0.00	0.00	.00	2,010.00
1	9.09 - Flow Transitions	320.000	22.5000	7,200.00	.000	0.00	.000	0.00	0.00	0.00	.00	7,200.00
1	9.10 - Wood Privacy Fence	101.000	71.0000	7,171.00	.000	0.00	.000	0.00	0.00	0.00	.00	7,171.00

AIA Type Document
Application and Certification for Payment

Pg 4 of 4

TO (OWNER): COMMERCIAL PROJECTS	PROJECT: NE Storm Sewer Bondurant Bondurant, IA 50035	APPLICATION NO: 5 PERIOD TO: 5/31/2021	DISTRIBUTION TO: _ OWNER _ ARCHITECT _ CONTRACTOR
FROM (CONTRACTOR): Absolute Infrastructure PO BOX 148 SLATER, IA 50244	VIA (ARCHITECT):	ARCHITECT'S PROJECT NO: NE Storm Sewer Bondu	

CONTRACT FOR:												CONTRACT DATE: 11/2/2020	
ITEM	DESCRIPTION	PLAN QTY	UNIT PRICE	SCHEDULED VALUE	PREVIOUSLY COMP QTY/%	PREVIOUS APPL	COMP QTY/% THIS PERIOD	COMP AMT THIS PERIOD	STORED MATERIAL	COMPLETED AND STORED	%	BALANCE	
1	9.11 - Parcel Accomodations, Easement 6	1.000	10,668.0000	10,668.00	.400	4,267.20	.100	1,066.80	0.00	5,334.00	50.00	5,334.00	
1	9.12 - Parcel Accomodations, Easement 12	1.000	9,251.0000	9,251.00	.400	3,700.40	.100	925.10	0.00	4,625.50	50.00	4,625.50	
1	9.13 - Parcel Accomodations, Easement 13	1.000	11,011.5000	11,011.50	.500	5,505.75	.200	2,202.30	0.00	7,708.05	70.00	3,303.45	
1	9.13 - Parcel Accomodations, Easement 13	1.000	3,250.5000	3,250.50	.500	1,625.25	.200	650.10	0.00	2,275.35	70.00	975.15	
1	9.14 - Parcel Accomodations, Easement 14	1.000	10,874.0000	10,874.00	.550	5,980.70	.200	2,174.80	0.00	8,155.50	75.00	2,718.50	
1	9.14 - Parcel Accomodations, Easement 14	1.000	3,517.0000	3,517.00	.550	1,934.35	.200	703.40	0.00	2,637.75	75.00	879.25	
1	11.01 - Construction Survey	1.000	6,990.0000	6,990.00	.600	4,194.00	.200	1,398.00	0.00	5,592.00	80.00	1,398.00	
1	11.02 - Mobilization	1.000	39,480.8000	39,480.80	.600	23,688.48	.200	7,896.16	0.00	31,584.64	80.00	7,896.16	
1	11.03 - Concrete Washout	1.000	2,100.0000	2,100.00	.000	0.00	.000	0.00	0.00	0.00	.00	2,100.00	
1	CO1 Extra Cleaning & Grubbing	1.000	6,678.0000	6,678.00	.000	0.00	.000	0.00	0.00	0.00	.00	6,678.00	
1	CO2 Added No Mow/Low Grown Seeding	.500	3,245.0000	1,622.50	.000	0.00	.000	0.00	0.00	0.00	.00	1,622.50	
REPORT TOTALS				\$769,238.00		\$454,269.71		\$28,798.66		\$483,068.37		\$286,169.63	
									\$0.00			\$0.00	



**BUSINESS OF THE CITY COUNCIL
BONDURANT, IOWA
AGENDA STATEMENT**

Item No. 5.r.
For Meeting of 6/7/2021
Resolution

TITLE: -Resolution approving Pay Request No. 4 with Ryan Companies for the Project Omega Phases 2 & 3 Offsite Improvements Construction Management Fee in the amount of \$16,226.48

CONTACT PERSON:

John Horton, Public Works Director

BRIEF HISTORY & ANALYSIS: This resolution for pay application #4 to Ryan Companies US Inc. for the construction management services they are providing for Project Omega Phases 2 and 3 Offsite Improvements.

Staff would recommend to Council the approval of the attached resolution to approve pay app #4 in the amount of \$16,226.48 which is for Project Omega Phases 2 & 3 Offsite Improvements Construction Management Fee

This pay application is for work completed through May 11th, 2021

FUNDING SOURCE: Bond Funding/TIF

STAFF RECOMMENDATION: Approve resolution on a roll call vote.

APPROVED FOR SUBMITTAL:

ATTACHMENTS:

1. RESOLUTION NO. 210607-143
2. Pay Request No. 4

CITY OF BONDURANT
RESOLUTION NO. 210607-143

RESOLUTION APPROVING PAY APPLICATION #4 TO RYAN COMPANIES FOR THE
PROJECT OMEGA PHASES 2 AND 3 OFFSITE IMPROVEMNTS PROJECT IN THE
AMOUNT OF \$16,226.48

WHEREAS, Ryan Companies submitted Pay Application #4 for the Project Omega Phases 2 and 3 offsite improvements; AND

WHEREAS the amount certified for Pay Application #4 is \$16,226.48; AND

WHEREAS, this pay application is for work through May 11, 2021; AND

WHEREAS, this pay application brings the total earned to \$51,133.68 for the construction management agreement,

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Bondurant, Iowa, that the Pay Application #4 of \$16,226.48 for the Project Omega Phases 2 and 3 Offsite Improvements Project, is hereby approved.

Passed this 7th day of June 2021,

By: _____
Curt Sullivan, Mayor

ATTEST: I, Shelby Hagan, City Clerk of Bondurant, hereby certify that at a meeting of the City Council held on the above date, among other proceedings the above was adopted.

IN WITNESS WHEREOF, I have hereunto set my hand the day and year above written.

Shelby Hagan, City Clerk

Name	Yay	Nay	Abstain	Absent
Cox				
Peffer				
Enos				
McKenzie				
Elrod				

APPLICATION AND CERTIFICATE FOR PAYMENT

PAGE ONE OF PAGES

To: City of Bondurant
PO Box 37
Bondurant, Iowa 50035

PROJECT: Project Omega Phases 2 & 3
2300 Shiloh Rose Pkwy SW
Bondurant IA

ATTN: Marketa Oliver

APPLICATION NO: 4

APPLICATION DATE: 5/14/2021

PERIOD FROM: 5/1/2021

PERIOD TO: 5/11/2021

FROM (CONTRACTOR): RYAN COMPANIES US, INC.
533 South Third Street, Suite 100
MINNEAPOLIS, MN 55415

PROJECT NO: 005546000

CONTRACT FOR:

CUSTOMER NO.:

CONTRACTOR'S APPLICATION FOR PAYMENT

CHANGE ORDER SUMMARY			
Change Orders approved in previous months by Owner		ADDITIONS	DEDUCTIONS
TOTAL		0.00	0.00
Approved This Month		1,050.70	
Number	Date Approved		
1	5/5/2021		
TOTALS		1,050.70	0.00
Net change by Change Orders		1,050.70	

ORIGINAL CONTRACT SUM		\$157,696.00
Net change by Change Orders		\$1,050.70
CONTRACT SUM TO DATE		\$158,746.70
TOTAL COMPLETED & STORED TO DATE		\$51,133.68
RETAINAGE	0.0%	\$0.00
TOTAL EARNED LESS RETAINAGE		\$51,133.68
LESS PREVIOUS CERTIFICATES FOR PAYMENT		\$34,907.20
CURRENT PAYMENT DUE		\$16,226.48
AMOUNT DUE FROM PREVIOUS APPLICATION #		
TOTAL AMOUNT DUE		\$16,226.48

CONTRACTOR: RYAN COMPANIES US, INC.

By:

DocuSigned by:
Russ Lewton

81F9E386B69C4E1

DATE: 5/14/2021

State of:

County of:

Subscribed and sworn to before me this _____ day of _____, 20____.

Notary Public:

My Commission expires:

CONTINUATION SHEET

AIA DOCUMENT G703

AIA Document G702, APPLICATION AND CERTIFICATE FOR PAYMENT, containing
Contractor's signed Certification is attached.

In tabulations below, amounts are stated to the nearest dollar.

Use Column I on Contracts where variable retainage for line items may apply.

APPLICATION NUMBER: 4

APPLICATION DATE: 5/14/2021

PERIOD FROM: 5/1//2021

TO: 5/11/2021

A	B	C	D	E	F	G	H	I	J	K
ITEM No.	DESCRIPTION OF WORK	SCHEDULED VALUE			WORK COMPLETED		Total Completed and Stored To Date (F+G+H)	% (I/E)	Balance To Finish (E-I)	
			CHANGE ORDER	REVISED VALUE (C+D)	PREVIOUS APPLICATIONS	This Application				
						Work in Place				Stored Materials (not in F or G)
1	Superintendent	35,000.00		35,000.00	4,738.00	1,545.00		6,283.00	18%	28,717.00
2	Office Supplies	5,000.00		5,000.00	0.00			0.00	0%	5,000.00
3	Project Management	40,000.00		40,000.00	7,050.00	1,000.00		8,050.00	20%	31,950.00
5	Project Coordinator II	10,000.00		10,000.00	1,190.00	210.00		1,400.00	14%	8,600.00
6	CM Fee	67,696.00	1,050.70	68,746.70	21,929.20	13,471.48		35,400.68	51%	33,346.02
	Total	157,696.00	1,050.70	158,746.70	34,907.20	16,226.48	0.00	51,133.68	32%	107,613.02

J o b 005546000 Project Omega Phases 2 & 3

From Date 05/06/2021
Thru Date 05/13/2021

Cost Code	Cost Type	Description	Description	G/L Date	D T	Doc Number	Address Number	Purchase Order	Amount	Units	L T	Pay Status	Sub-ledger	S T	Vendor
011010	11410	Labor Billing Distribution		05/08/2021	T4	5558			1,545.00	15.00	AA				
			Cost Type	11410		Superintendent-hr			1,545.00	15.00					
			Cost Code	011010					1,545.00	15.00					
531000	11476	Time Tracking WE 2021-05-08	CPRJ	05/12/2021	JP	2961951			1,000.00	8.00	AA		00163948	A	
			Cost Type	11476		Project Manager I			1,000.00	8.00					
			Cost Code	531000					1,000.00	8.00					
531013	11476	Time Tracking WE 2021-05-08	CPRJ	05/12/2021	JP	2961740			210.00	3.00	AA		00146715	A	
			Cost Type	11476		Project Coordinator II			210.00	3.00					
			Cost Code	531013					210.00	3.00					
			Job	005546000		Project Omega Phases 2 & 3			2,755.00	26.00					
			Grand Totals						2,755.00	26.00					

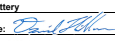
+ \$ 13,471.48 (Construction fee = McAninch costs of \$341,050.00 x 3.95%)

\$ 16,226.48 Total Project Costs

46	TEMPORARY RECP, WOOD EXCELSIOR MAT	SQ	0.00	305.00	305.00	610.00	\$ 10.70	\$ 6,527.00	0.00	0.00	0.00	0.00	\$ -
47	RIP-RAP, CLASS E	TON	0.00	52.00	52.00	104.00	\$ 49.00	\$ 5,096.00	0.00	0.00	0.00	0.00	\$ -
48	EROSION STONE	TON	26.00	0.00	0.00	26.00	\$ 66.00	\$ 1,716.00	0.00	0.00	0.00	0.00	\$ -
49	SILT FENCE OR DITCH CHECK	LF	1070.00	1325.00	1325.00	3720.00	\$ 1.45	\$ 5,394.00	1,070.00	1,199.00	2,209.00	1,199.00	\$ 4,854.80
50	SILT FENCE OR DITCH CHECK, REMOVAL OF SEDIMENT	LF	1070.00	1325.00	1325.00	3720.00	\$ 0.05	\$ 186.00	0.00	0.00	0.00	0.00	\$ -
51	SILT FENCE OR DITCH CHECK, REMOVAL OF DEVICE	LF	1070.00	1325.00	1325.00	3720.00	\$ 0.05	\$ 186.00	0.00	0.00	0.00	0.00	\$ -
52	STABILIZED CONSTRUCTION ENTRANCE	SY	140.00	70.00	70.00	280.00	\$ 22.00	\$ 6,160.00	140.00	70.00	210.00	70.00	\$ 6,160.00
53	EROSION CONTROL MULCHING, HYDROMULCH	ACRE	0.60	1.15	1.15	2.90	\$ 1,224.00	\$ 3,549.60	0.00	0.00	0.00	0.00	\$ -
54	INTAKE PROTECTION DEVICE	EACH	9.00	13.00	13.00	35.00	\$ 153.00	\$ 5,355.00	0.00	0.00	0.00	0.00	\$ -
55	INLET PROTECTION DEVICE, REMOVAL OF SEDIMENT	EACH	9.00	13.00	13.00	35.00	\$ 20.40	\$ 714.00	0.00	0.00	0.00	0.00	\$ -
56	INLET PROTECTION DEVICE, REMOVAL OF DEVICE	EACH	9.00	13.00	13.00	35.00	\$ 20.40	\$ 714.00	0.00	0.00	0.00	0.00	\$ -
57	MOWING	ACRE	0.60	1.30	1.30	3.20	\$ 306.00	\$ 979.20	0.60	1.30	1.90	1.30	\$ 979.20
58	MOBILIZATION	LS	0.50	0.25	0.25	1.00	\$ 61,098.80	\$ 61,098.80	0.50	0.00	0.50	0.00	\$ 30,549.40
59	CONCRETE WASHOUT	LS	0.50	0.25	0.25	1.00	\$ 5,300.00	\$ 5,300.00	0.50	0.00	0.50	0.00	\$ 2,650.00
60	NO EXCUSE ROAD OPENING BONUS	LS	1.00	0.00	0.00	1.00	\$ 100,000.00	\$ 100,000.00	1.00	0.00	1.00	0.00	\$ 100,000.00
								TOTAL	\$ 1,713,815.00				\$ 944,418.89

PAY REQUEST SUMMARY			
		Total Approved	Total Completed
Contract Price		\$ 1,713,815.00	\$ 944,418.89
Approved Change Order #			
Revised Contract Price		\$ 1,713,815.00	\$ 944,418.89
Retainage (5%)		\$	47,220.93
Liquidated Damages			
Total Earned Less Retainage		\$	897,197.78
Total Previously Approved (list each)	Pay Request #1	\$74,711.42	
	Pay Request #2	\$215,162.80	
	Pay Request #3	\$266,273.54	
Total Previously Approved			\$556,147.78
Amount Due This Request		\$	341,050.00
Percent Complete			55%
Percent of Contract Period Utilized			36%

The amount of: **\$341,050.00** is recommended for approval for payment in accordance with the terms of the Contract

Contractor:	Recommended By:	Recommended By:	Checked By:
McAninch Corporation	Ryan Companies	Shive-Hattery	City of Bondurant
Signature:	Signature:	Signature:  May 11 2021 1:51 PM	Signature:
Name: Matt Dykstra	Name: Eric Bridgewater	Name: David Filehler, PE	Name: John Horton
Title: Vice President	Title: Project Manager	Title: Project Engineer	Title: Public Works Director
Date: 05/11/2021	Date: 05/11/2021	Date:	Date:

Owner: City of Bondurant	Approved by: x _____	Date: _____
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**BUSINESS OF THE CITY COUNCIL
BONDURANT, IOWA
AGENDA STATEMENT**

Item No. 5.s.
For Meeting of 6/7/2021
Resolution

TITLE: -Resolution approving Pay Request No. 5 for the 23rd St. SW & Shiloh Rose Parkway SW Public Infrastructure Improvement Project (Project Omega)

CONTACT PERSON:

John Horton, Public Works Director

BRIEF HISTORY & ANALYSIS: Staff recommends to Council the approval of the attached resolution for pay app #5 in the amount of \$144,537.06 related to 23rd ST. SW & Shiloh Rose Parkway SW Public Infrastructure Improvement Project.

Phase 2 is substantially completed with a final walk-through forthcoming. Phase 3 infrastructure is completed, and final subbase prep work is being completed this week. Paving should be in the next week or two. The project is on pace to be completed ahead of schedule.

This pay application is for work completed from May 8th through May 28th, 2021.

FUNDING SOURCE: RISE/Bond Funding/TIF

STAFF RECOMMENDATION: Approve resolution on a roll call vote.

APPROVED FOR SUBMITTAL:

ATTACHMENTS:

1. RESOLUTION NO. 210607-144
2. Pay Request No. 5

CITY OF BONDURANT
RESOLUTION NO. 210607-144

RESOLUTION APPROVING PAY APPLICATION #5 TO MCANINCH CORPORATION
FOR THE 23rd STREET SW & SHILOH ROSE PKWY SW PUBLIC IMPROVEMENT
PROJECT IN THE AMOUNT OF \$144,537.06

WHEREAS, the 23rd St. SW & Shiloh Rose Pkwy SW Public Improvements Project Pay Application #5 was submitted on June 3rd, 2021; AND

WHEREAS, the pay application #5 is for the 23rd St. SW & Shiloh Rose Pkwy SW Public Improvement Project; AND

WHEREAS, Engineers from Shive-Hattery and City Staff have reviewed the pay application for accuracy; AND

WHEREAS, the amount for Pay Application #5 is \$144,537.06,

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Bondurant, Iowa, that the Pay Application #5 for McAninch Corporation in the amount of \$144,537.06 is hereby approved.

Passed this 7th day of June 2021,

By: _____
Curt Sullivan, Mayor

ATTEST: I, Shelby Hagan, City Clerk of Bondurant, hereby certify that at a meeting of the City Council held on the above date, among other proceedings the above was adopted.

IN WITNESS WHEREOF, I have hereunto set my hand the day and year above written.

Shelby Hagan, City Clerk

Name	Yay	Nay	Abstain	Absent
Cox				
Elrod				
Enos				
McKenzie				
Peffer				

46	TEMPORARY RECP, WOOD EXCELSIOR MAT	SQ	0.00	305.00	305.00	610.00	\$ 10.70	\$ 6,527.00	0.00	0.00	0.00	0.00	\$ -
47	RIP-RAP, CLASS E	TON	0.00	52.00	52.00	104.00	\$ 49.00	\$ 5,096.00	0.00	52.00	52.00	23.42	\$ 3,695.58
48	EROSION STONE	TON	26.00	0.00	0.00	26.00	\$ 66.00	\$ 1,716.00	20.16	0.00	20.16	0.00	\$ 1,330.56
49	SILT FENCE OR DITCH CHECK	LF	1070.00	1325.00	1325.00	3720.00	\$ 1.45	\$ 5,394.00	1,070.00	1,139.00	2,209.00	1,139.00	\$ 4,854.60
50	SILT FENCE OR DITCH CHECK, REMOVAL OF SEDIMENT	LF	1070.00	1325.00	1325.00	3720.00	\$ 0.05	\$ 186.00	0.00	0.00	0.00	0.00	\$ -
51	SILT FENCE OR DITCH CHECK, REMOVAL OF DEVICE	LF	1070.00	1325.00	1325.00	3720.00	\$ 0.05	\$ 186.00	0.00	0.00	0.00	0.00	\$ -
52	STABILIZED CONSTRUCTION ENTRANCE	SY	140.00	70.00	70.00	280.00	\$ 22.00	\$ 6,160.00	140.00	70.00	210.00	70.00	\$ 6,160.00
53	EROSION CONTROL MULCHING, HYDROMULCH	ACRE	0.60	1.15	1.15	2.90	\$ 1,224.00	\$ 3,549.60	0.60	0.42	1.02	0.00	\$ 1,248.48
54	INTAKE PROTECTION DEVICE	EACH	9.00	13.00	13.00	35.00	\$ 153.00	\$ 5,355.00	0.00	0.00	0.00	0.00	\$ -
55	INLET PROTECTION DEVICE, REMOVAL OF SEDIMENT	EACH	9.00	13.00	13.00	35.00	\$ 20.40	\$ 714.00	0.00	0.00	0.00	0.00	\$ -
56	INLET PROTECTION DEVICE, REMOVAL OF DEVICE	EACH	9.00	13.00	13.00	35.00	\$ 20.40	\$ 714.00	0.00	0.00	0.00	0.00	\$ -
57	MOWING	ACRE	0.60	1.30	1.30	3.20	\$ 306.00	\$ 979.20	0.60	1.30	1.90	1.30	\$ 979.20
58	MOBILIZATION	LS	0.50	0.25	0.25	1.00	\$ 61,098.80	\$ 61,098.80	0.50	0.25	0.75	0.00	\$ 45,824.10
59	CONCRETE WASHOUT	LS	0.50	0.25	0.25	1.00	\$ 5,300.00	\$ 5,300.00	0.50	0.00	0.50	0.00	\$ 2,650.00
60	NO EXCUSE ROAD OPENING BONUS	LS	1.00	0.00	0.00	1.00	\$ 100,000.00	\$ 100,000.00	1.00	0.00	1.00	0.00	\$ 100,000.00
TOTAL \$ 1,740,415.00													
\$ 1,096,562.97													

PAY REQUEST SUMMARY													
							Total Approved		Total Completed				
Contract Price							\$	1,713,815.00	\$ 1,096,562.97				
Approved Change Order # 1							\$	26,600.00					
Revised Contract Price							\$	1,740,415.00	\$ 1,096,562.97				
								Retainage (5%)	\$ 54,828.15				
								Liquidated Damages					
								Total Earned Less Retainage	\$ 1,041,734.82				
Total Previously Approved (list each)							Pay Request #1	\$74,711.42					
							Pay Request #2	\$215,162.80					
							Pay Request #3	\$266,273.54					
							Pay Request #4	\$341,050.00					
							Total Previously Approved	\$897,197.76					
							Amount Due This Request	\$	144,537.06				
							Percent Complete		63%				
							Percent of Contract Period Utilized		36%				

The amount of: \$144,537.06 is recommended for approval for payment in accordance with the terms of the Contract													
Contractor:				Recommended By:				Checked By:					
McAninch Corporation				Ryan Companies				Shive-Hattery				City of Bondurant	
Signature: Matthew J. Dykstra				Signature: Eric Bridgewater				Signature:  Jun 2 2021 4:15 PM				Signature: John Horton	
Name: Matt Dykstra				Name: Eric Bridgewater				Name: David Flehler, PE				Name: John Horton	
Title: Vice President				Title: Project Manager				Title: Project Engineer				Title: Public Works Director	
Date: 06/02/2021				Date: 06/02/2021				Date:				Date:	

Owner: City of Bondurant													
Approved by: x _____							Date: _____						



**BUSINESS OF THE CITY COUNCIL
BONDURANT, IOWA
AGENDA STATEMENT**

Item No. 5.t.
For Meeting of 6/7/2021
Resolution

TITLE: -Resolution approving the Second (and Final) Reimbursement for Ryan Bondurant, LLC for Project Omega Public Improvement Project per Development Agreement

CONTACT PERSON:

Marketa Oliver, City Administrator

BRIEF HISTORY & ANALYSIS: In August 2020, the City Council approved a development agreement with Ryan Companies, related to construction of a 270,000 square foot warehouse and the creation of up to 400 jobs. This project is consistent with the City's efforts to better balance the City's residential and commercial/industrial valuation.

The development agreement with the Ryan Companies established the Company's responsibility and the City's obligations. Effectively, the company will:

1. Construct a Warehouse and infrastructure with a minimum investment not less than \$30,000,000 in capital improvements in accordance with a site plan that was recommended by the Planning and Zoning Commission for approval on July 30th and submitted for consideration by Council on August 10th; and
2. Have a minimum assessment of \$20 million as of January 1, 2021;
3. Refrain from requesting/receiving any tax exemptions on the property; and
4. Pay building permit fees in the amount in an amount not to exceed \$650,000 and Sewer Connection/Water Connection fees in the amount of \$221,639.83.

The City's obligations include:

1. Reimburse the company for public infrastructure constructed on a timetable to meet the Company's needs, in an amount up to \$4,187,800;
2. Design and construct additional public infrastructure in the area, a project estimated to be \$3,070,000.

The City received the first reimbursement request for the amount of \$3,298,172.88. The

City recently received the second (and final) reimbursement request from Ryan Companies for the amount of \$89,526.29, bringing the total to \$3,387,699.17 for the Phase I infrastructure costs. The previously anticipated total cost was \$4,187,800, meaning the project is \$800,100.83 under budget.

FUNDING SOURCE: Bond/TIF

STAFF RECOMMENDATION: Approve resolution on a roll call vote.

APPROVED FOR SUBMITTAL:

ATTACHMENTS:

1. RESOLUTION NO. 210607-145
2. Project Omega Final Reimbursement

CITY OF BONDURANT
RESOLUTION NO. 210607-145

RESOLUTION APPROVING SECOND REIMBURSEMENT FOR RYAN BONDURANT,
LLC FOR PROJECT OMEGA PUBLIC IMPROVEMENT PROJECT PER
DEVELOPMENT AGREEMENT

WHEREAS, the City entered a development agreement with Ryan Bondurant LLC in August 2020; AND

WHEREAS the development agreement established the Company's responsibility and the City's obligations; AND

WHEREAS, pursuant to the agreement, the company will:

1. Construct a Warehouse and infrastructure with a minimum investment not less than \$30,000,000 in capital improvements in accordance with a site plan that was recommended by the Planning and Zoning Commission for approval on July 30th and submitted for consideration by Council on August 10th; AND
2. Have a minimum assessment of \$20 million as of January 1, 2021;
3. Refrain from requesting/receiving any tax exemptions on the property; and
4. Pay building permit fees in the amount in an amount not to exceed \$650,000 and Sewer Connection/Water Connection fees in the amount of \$221,639.83; AND

WHEREAS, the City's obligations under the agreement include:

1. Reimbursing the company for public infrastructure constructed on a timetable to meet the Company's needs, in an amount up to \$4,187,800;
2. Designing and constructing additional public infrastructure in the area, a project estimated to be \$3,070,000; AND

WHEREAS, the City approved the first reimbursement request for the amount of \$3,298,172.88 on February 1, 202; AND

WHEREASE, the City received the second (and final) reimbursement request from Ryan Companies for the amount of \$89,526.29, bringing the total to \$3,387,699.17 for the Phase I infrastructure costs.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Bondurant, Iowa, that the reimbursement request for \$89,526.29 is approved, pending final review by the City's engineers, construction management team, and legal counsel.

Passed this 7th day of June 2021,

By: _____
Curt Sullivan, Mayor

ATTEST: I, Shelby Hagan, City Clerk of Bondurant, hereby certify that at a meeting of the City Council held on the above date, among other proceedings the above was adopted.

IN WITNESS WHEREOF, I have hereunto set my hand the day and year above written.

Shelby Hagan, City Clerk

Council Action	Ayes	Nays	Abstain	Absent
Cox				
Elrod				
Enos				
McKenzie				
Peffer				

WWW.RYANCOMPANIES.COM

RYAN COMPANIES US, INC.
533 South Third St, Suite 100
Minneapolis, MN 55415

612.492.4000



TO: City of Bondurant

DATE: 6/2/2021

INVOICE

Number: 005316001-2

DESCRIPTION	AMOUNT
Final Phase 1 Infrastructure Costs -	\$3,387,699.17
Less Previous Payment Received -	\$3,298,172.88
Amazon Bondurant – Infrastructure Costs	\$ 89,526.29
Total Due	\$ 89,526.29

*****PAYMENT TERMS: DUE TEN DAYS FROM RECEIPT OF INVOICE*****

Remit Payments to:

Ryan Companies
533 South Third St, Suite 100
Minneapolis, MN 55415

Should you have any questions, please feel free to contact: Danny Fischbach 612-492-4232

EXHIBIT F
SUMMARY OF ACCEPTED COMPANY INFRASTRUCTURE PROJECT COSTS

Date of Cost	Amount of Cost	Nature of Cost	Date Accepted by City
6/2/2021	\$15,000.00	Warranty Reserve	
6/2/2021	\$109,241.30	Earthwork/Utilities	
6/2/2021	\$10,158.89	Design, Permits, Fees, Reimbursable	
6/2/2021	\$25,832.00	Project Management	
6/2/2021	\$955.75	Indirect Project Costs	
6/2/2021	\$7,235.35	Construction Fees	
6/2/2021	(\$134,334)	Due Diligence Activities	
6/2/2021	\$25,613.40	Interest Expense	
6/2/2021	\$29,823.60	Developer Fee	



**BUSINESS OF THE CITY COUNCIL
BONDURANT, IOWA
AGENDA STATEMENT**

Item No. 5.u.
For Meeting of 6/7/2021
Resolution

TITLE: -Resolution authorizing Notification regarding City Participation in the Central Iowa Water Trails System

CONTACT PERSON:

Marketa Oliver, City Administrator

BRIEF HISTORY & ANALYSIS: Since 2018, area communities have been collaborating on a water trails effort. The effort, previously known as Central Iowa Water Trails, has been rebranded as ICON (Iowa's Confluence Water Trails). A new weighting for the funding formula has been established to assign a smaller weight to those access points that are only partial versus full access. Bondurant has an access point that enables users to access the creek, but not canoe or kayak in it. The new weighting reduces Bondurant's contribution to \$7,080. The revised 28E agreement will also provide a guarantee to communities joining this year that their contribution will be no greater than the amount proposed if all communities join. In previous versions, the contribution would have increased if not all communities joined. Additionally, board membership has been adjusted to include a member from each city with any access point. The effort includes ICON branding as well as individual community identifiers.

The ad hoc governance group for the effort has asked communities to convey a decision about participation by June 15. The attached resolution indicates that Bondurant will participate in the regional entity. Funding to participate was included in the FY22 budget approved by the City Council in March.

FUNDING SOURCE: General Fund

STAFF RECOMMENDATION: Approve resolution on a roll call vote.

APPROVED FOR SUBMITTAL:

ATTACHMENTS:

1. RESOLUTION NO. 210607-146

CITY OF BONDURANT
RESOLUTION NO. 210607-146

AUTHORIZING NOTIFICATION REGARDING CITY PARTICIPATION IN THE
CENTRAL IOWA WATER TRAILS SYSTEM, SUBJECT TO AGREEMENT TERMS
BEING FINALIZED

WHEREAS, Central Iowa Water Trails, LLC (CIWT) operates as a regional public-private partnership for the purpose of implementing a recreational and dam safety plan for 150 miles of water trails throughout Central Iowa ("Central Iowa Water Trails System"); and

WHEREAS, the effort was recently rebranded as ICON – Iowa's Confluence Water Trails; and

WHEREAS, Bondurant has one "access point" as presented in 2018 Downtown Bondurant Water Trails Engineering Study; and

WHEREAS, CIWT drafted and presented a 28E agreement that provides for the operation and maintenance of the planned water trail improvements; and

WHEREAS, under the 28E agreement, Bondurant's "access point" is weighted at 50% because it is not a full access point; and

WHEREAS, as the terms of the draft 28E Agreement are being finalized, CIWT has requested jurisdictions provide confirmation of their intent to participate in the Central Iowa Water Trails System; and

WHEREAS, City staff have reviewed the draft 28E agreement and are working to resolve terms such that the 28E Agreement can be presented to City Council for consideration; and

WHEREAS, annual jurisdiction contributions are for the support of the operating budget of the non-profit, currently known as CIWT. Public jurisdictions provide for 70% of the funding and private contributions provide the remaining 30%. CIWT has calculated the City of Bondurant contribution to be no more than \$7,080 for FY2022 based on the number and type of access points, drainage area and population; and

WHEREAS, future annual contribution amounts may vary based on overall jurisdiction's participation and direction of the Board to be established.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Bondurant, Iowa, that the City Administrator, or his designee, is authorized to notify CIWT of the City's intent to participate in the Central Iowa Water Trails System/ICON, subject to agreement terms being finalized.

Passed this 7th day of June 2021,

By: _____
Curt Sullivan, Mayor

ATTEST: I, Shelby Hagan, City Clerk of Bondurant, hereby certify that at a meeting of the City Council held on the above date, among other proceedings the above was adopted.

IN WITNESS WHEREOF, I have hereunto set my hand the day and year above written.

Shelby Hagan, City Clerk

Name	Yay	Nay	Abstain	Absent
Cox				
Peffer				
Enos				
McKenzie				
Elrod				



**BUSINESS OF THE CITY COUNCIL
BONDURANT, IOWA
AGENDA STATEMENT**

Item No. 5.v.
For Meeting of 6/7/2021
Resolution

TITLE: -Resolution Approving Purchase of Hydraulic Valve Turning Equipment from MacQueen Equipment in the amount of \$14,855.00

CONTACT PERSON:

John Horton, Public Works Director

BRIEF HISTORY & ANALYSIS: As a part of the FY22 CIP Public Works staff have budgeted \$15,000 for the purchase of a Hydraulic Valve Turning Machine. This equipment will allow staff to more efficiently exercise the City's more than 850 isolation valves in the water system network.

The practice of valve exercising is an essential part of ensuring the integrity of the water system and allows for better control and isolation when main breaks occur. Currently this process is done by hand and takes a great deal of time to exercise all 850 valves in the system.

This equipment will allow for more efficient and effective exercise to eliminate the sediment that collects in the valve seat and will also help prevent injuries and fatigue to staff.

FUNDING SOURCE: Water utility funds as included in the FY22 Capital Equipment Budget

STAFF RECOMMENDATION: Staff would recommend approval of the purchase of the Hydraulic Valve Turning Equipment from Mac Queen Equipment in the amount of \$14,855.00

APPROVED FOR SUBMITTAL:

ATTACHMENTS:

1. RESOLUTION NO. 210607-147
2. Valve Exerciser Purchase Proposal

CITY OF BONDURANT
RESOLUTION NO. 210607-147

RESOLUTION APPROVING PURCHASE OF HYDRAULIC VALVE TURNING
EQUIPMENT FROM MACQUEEN EQUIPMENT IN THE AMOUNT OF \$14,855.00

WHEREAS, the City of Bondurant has in its capital plan the purchase of hydraulic valve turning equipment; AND

WHEREAS, the City of Bondurant accepts the equipment for purchase of:

2021 Hurco Spin Doctor 800 Valve Turner and related equipment from MacQueen Equipment in the amount of \$14,855.00,

WHEREAS, payments are to be made to MacQueen Equipment,

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Bondurant, Iowa, that the 2021 Hurco Spin Doctor Valve Turner and related equipment purchase from MacQueen Equipment is hereby approved in the amount of \$14,855.00 is hereby approved.

Passed this 7th day of June,2021

By: _____
Curt Sullivan, Mayor

ATTEST: I, Shelby Hagan, City Clerk of Bondurant, hereby certify that at a meeting of the City Council held on the above date, among other proceedings the above was adopted.

IN WITNESS WHEREOF, I have hereunto set my hand the day and year above written.

Shelby Hagan, City Clerk

Council Action	Ayes	Nays	Abstain	Absent
Cox				
Peffer				
Enos				
McKenzie				
Elrod				

June 2nd, 2021

John Horton
Public Works Director
City of Bondurant

John-



Per your request I have attached a Purchase Proposal for a Hurco Spin Doctor Valve Exerciser.

Hurco Brand Product Benefits:

- Simple Operation- lets the operator control the torque and speed, anyone can operate it
- Robust Arm Design, flexibility of reach above and below grade, reach in-between obstacles
- Expandability as you need it, if you want to add software down the road the unit is adaptable
- Local service

Spin Doctor 800 Hitch Mount: \$14,855.00

Including the Following:
Spin Doctor SD800 Arm
800 ft-lbs of torque
Works on valves from 4-60"
9' Reach
13 HP Power Pack w/ Honda Engine
4 Section Valve Wrench
Hydrant Wrench Adapter

If you have any questions on any of this please let me know.

Thank you.



Mike Osler
MacQueen Equipment
515-864-8171





**BUSINESS OF THE CITY COUNCIL
BONDURANT, IOWA
AGENDA STATEMENT**

Item No. 5.w.
For Meeting of 6/7/2021
Resolution

TITLE: -Resolution Adopting Cash Management & Internal Control Policy

CONTACT PERSON:

Jene Jess, Finance Director

BRIEF HISTORY & ANALYSIS:

As part of the of the Internal Audit Function, Strategic Evaluation and Internal Controls Policy, aiming to ensure the service levels and quality are meeting the needs of the community, the City of Bondurant pursues a number of internal audit and control measures on a regular basis. The purpose of this Cash Management and Internal Control Policy is to establish policies and provide for rules, regulations and procedures for the management of the financial affairs of the City of Bondurant. This policy shall also serve as the guideline for internal control of cash and receivables of the city. Security of city funds is the top priority.

The Finance Director serves as the financial and accounting officer of the city and is responsible for the administration of this policy, as well as the City Code sections applicable to financial management of the City.

FUNDING SOURCE: N/A

STAFF RECOMMENDATION: Staff recommends approval of the resolution.

APPROVED FOR SUBMITTAL:

ATTACHMENTS:

1. RESOLUTION NO. 210607-148 Adopting Cash Management & Internal Control Policy-MO
2. Cash Management & Internal Controls Policy

CITY OF BONDURANT
RESOLUTION NO. 210607-148

RESOLUTION ADOPTING CASH MANAGEMENT AND INTERNAL CONTROLS
POLICY

WHEREAS, the City of Bondurant actively pursues best practices; AND

WHEREAS, the City Council adopted Financial Policies on October 5, 2020 and February 16, 2021; AND

WHEREAS, the City wishes to expand the Financial Policies to include a Cash Management & Internal Control Policy; AND

WHEREAS, the policy codifies actions currently being executed by the City.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Bondurant, Iowa, that the Cash Management & Internal Control Policy is hereby approved.

Passed and adopted this 7th day of June 2021

Curt Sullivan, Mayor

ATTEST: I, Shelby Hagan, City Clerk of Bondurant, hereby certify that at a meeting of the City Council held on the above date, among other proceedings the above was adopted.

IN WITNESS WHEREOF, I have hereunto set my hand the day and year above written.

Shelby Hagan, City Clerk

Council Action	Ayes	Nays	Abstain	Absent
McKenzie				
Peffer				
Enos				
Cox				
Elrod				

SECTION 1 – PURPOSE

The purpose of this Cash Management and Internal Control Policy is to establish policies and provide for rules, regulations and procedures for the management of the financial affairs of the City of Bondurant. This policy shall also serve as the guideline for internal control of cash and receivables of the city. Security of city funds will be the top priority.

The Finance Director serves as the financial and accounting officer of the city and is responsible for the administration of this policy, as well as the City Code sections applicable to financial management of the City.

SECTION 2 – OBJECTIVES

1. Compliance with federal, state and local laws
2. Compliance with generally accepted accounting principals
3. Provide for adherence to state statute regarding financial reports, retirement benefits and funds held in trust
4. Maximize interest earnings through investment practices as approved by the Bondurant Investment Policy
5. Provide for budget administration
6. Provide for competitive negotiation of banking services
7. Reconciliation of checks written and deposits made
8. Monitor all cash transactions for internal safety and accounting integrity
9. Processing of accounts payable and payroll for all departments
10. Preparation of a monthly financial report for elected officials
11. Oversight of preparation and processing of the payroll including all state and federal reports
12. Oversight of accounts receivable, including but not limited to, utility billing
13. Compliance with requirements or suggestions of the annual financial audit examination

SECTION 3 – POLICIES

To maintain the integrity and proper accounting of and to provide for the safe custody of funds of the City, the following practices will be followed:

1. All receipts shall be entered into the cash drawer at the time of receipt and a receipt issued to the customer.
2. Under no circumstances shall cash, coins, or check be left on desks unattended or accessible to the public.

3. All checks must be made out to the City of Bondurant. Checks not issued to the City and signed over as payment shall not be accepted.
4. No post-dated checks will be accepted.
5. Employees are not allowed to record transactions between the City and themselves. Another employee must receive the payment and tender a receipt for the employee. Employees are required to pay for all concessions, merchandise, etc.
6. Cash shall not be loaned to any employee or customer.
7. No purchases of any kind may be made with starting cash or with collected monies. Purchases must follow the purchasing policy and petty cash policy.

Event cash handling procedures

1. Create a special events cash handling folder on the shared administrative drive for each event
2. Fill out a petty cash voucher to be held in the cash drawer until the money is replaced after the event. Voucher must be signed by an approver and witness, which cannot be the same person or the individual responsible for the cash during the event.
3. Receipts with two copies must be completed during the event for each transaction one for the customer one for the City of Bondurant's financial records.
4. Cash must remain in a locked cash box and not left unattended during the event
5. Next business day all proceeds need to be entered through the cashiering system by the person that took in the original cash and filled out the original receipt.
6. A second person must count the cash being returned to the drawer and sign off on the original voucher
7. All receipts and vouchers must be scanned into the event folder by the original cash handler to be held for the proper length of time according to our records retention policy.
8. A warrant request should be filled out for the amount due to any pass-through recipient and a regular accounts payable process will issue a check and put it on the Claims List for Council approval

SECTION 4 – PROCEDURES

Deposits

Administration: All money or fees receipted in shall be deposited no less than daily in a financial institution designated by the City Council in the adopted Depository Resolution. The person receipting in the funds shall not be same person that delivers the deposit to the financial institution. All receipts will be numbered and dated. Receipts shall be posted daily to the accounting system unless other arrangements have been made.

There are also funds directly deposited (ACH) into the City's financial institution upon the approval of the City Clerk. When notice of such funds is received from the remitting party, a receipt shall be issued in the same manner as a cash deposit. Merchant credit card receipts will be receipted in the same manner.

All Other Departments:

Cash registers and cash boxes must be reconciled and balanced daily. Any and all discrepancies need a detailed explanation and be accounted for.

1. Change funds will be kept locked.
2. Funds received will be secured and delivered to the Administration Department for recording and deposit in the City's operating account.
3. All night deposits should be done by two people for safety.
4. Reconciliation forms and other deposit documentation shall accompany the receipts when delivered to the Administration Department.

Starting Cash

1. Change funds shall be established by City Code, Section 3-1-3(D).
2. Cash is not to be removed from a deposit or derived from any other source in order to increase starting cash or change.
3. Additional starting cash or cash reserves must be requested through the City Clerk.
4. Seasonal activities shall return starting cash amounts to the Administration Department at the end of each season and request starting cash at the beginning of each season.

Accounts Payable

All claims for payment will be entered and dated for Council approval of payment, the Thursday preceding City Council meetings. No payments for claims will be made without City Council approval unless it is specifically noted on the "Resolution Authorizing the Finance Director to Make Payment Prior to Council Approval". The Finance Director will review the bill list to determine if all claims are in compliance with the budgetary requirements and appear to be in order. All checks issued by the City of Bondurant require dual signatures. Any spoiled check will be clearly marked VOID and will be listed on the records destruction list for destroying. Prior to destruction, voided checks will be kept secured. 1099 forms will be prepared and distributed as required by federal law.

Transfers

Transfer of funds from one financial program of the City to another will be generated by the Finance director. Whether the transfer was budgeted or not, City Council approval is required before such transfers occur. An explanation for the transfer shall be detailed enough to eliminate any question as to the purpose of the transfer.

Purchasing Cards

Purchasing cards are issued to employees at the request of the Department Director. Transaction limits and monthly limits will be determined according to need. Purchasing cards are credit cards and shall be treated as such. Employees who hold purchasing cards will abide by the Purchasing Card Policy as adopted by the City Council.

Credit Accounts

The City of Bondurant prefers to keep the number of random vendor credit accounts at a minimum. If it is not feasible to acquire 30 days credit on a sale or service without a credit application, all applications for credit must be approved, completed and signed by the Finance Director.

Petty Cash

As noted by City Code section 3-1-3(C), there will be maintained a petty cash fund at City Hall under the management of the Finance Director. The fund shall have a maximum of \$260.00. Petty cash funds will not be used for personal expenses such as meeting expense or mileage. If the fund is depleted, a claim will be made on the bill list for Council approval to replenish the fund. No payment with petty cash funds will be made without a receipt or documentation of expenditure and the account that will be charged for the expense. Only the Finance Director and designated individuals shall have access to the petty cash fund.

Change funds

As designated by City Code section 3-1-3(D), City Hall, Library, Parks/Recreation Department, Aquatics Center, and Police Department will all maintain change funds in amounts as stated. Change funds will not be used as petty cash and will always remain the same amount.

Payroll

Each employee will maintain a time card that accurately reflects the number of hours worked as well as any time off taken during a pay period. Payroll checks will be issued on a bi-weekly basis. The departmental supervisor or department director must sign off on every time card for employees of their department. Time cards must be turned in to the Administration Department no later than 10:00 a.m. on the Monday preceding a Friday payday. All pay will be paid by ACH deposit to the employee's bank account. Requested changes made to individual employees' payroll records shall be made by the Finance Director, designated individual or the employee using the City's Employee shared Services portal. No individual shall make adjustments to their own salary.

Bank Account Numbers

In no event should the bank institution, account number, routing number or any related information be given to anyone over the phone or the internet. The Finance director must authorize the dispensation of such information.

ACH/Wire Transfers

ACH and wire transfers from the City of Bondurant financial institutions must be authorized by the Finance Director. Routine ACH transfers for payroll and related payables, as well as utility billing receipts (EasyPay), will be transacted by designated staff with oversight of the Finance Director. Wire transfers into the City of Bondurant financial institutions will be limited to approval by the Finance Director

Collections

Every effort will be made to collect funds owed the City. Collection agencies, the Iowa Income Offset Program, and filing liens are some of the methods that may be used to collect past due funds.

Write Off of Uncollectable Debts

Delinquent accounts, either uncollectible or too small to collect may warrant writing off. Either the Finance Director or designated individual, in the case of ambulance billings may determine what accounts should be written off when all collection efforts have been exhausted. No accounts will be written off without approval by resolution of the City Council. After Council approval, such accounts will be reversed from the accounting system. There may be cases when collection efforts can continue after writing off an account. In the event accounts that were previously written off are collected, the monies will be considered new money and deposited in the appropriate fund and activity.

Insufficient Funds Checks (Paper & EChecks)

A fee of \$10 for any NSF checks.

Business shall not be conducted with an individual or business that has an outstanding returned check(s) with the City until those funds have been recovered. When a customer has previously presented the City a returned check and funds have been recovered, it will not preclude the City from conducting business with the customer in the future. However, the City is not under any obligation to accept checks from that customer. The department and Finance Director will take into consideration the customer's payment history, the nature of previous returned transaction(s), and type of business being conducted.

If returned items are not recovered within 30 days, the check and all supporting evidence may be turned over to collections.

SECTION 5 – POLICY REVIEW

This Cash Management & Internal Control Policy may be amended from time to time depending on the changes to the financial operations of the City. A copy of this policy shall be made available to all departments of the City of Bondurant as well as the City's financial auditor.



**BUSINESS OF THE CITY COUNCIL
BONDURANT, IOWA
AGENDA STATEMENT**

Item No. 5.x.
For Meeting of 6/7/2021
Resolution

TITLE: -Resolution approving various Job Descriptions for the City of Bondurant

CONTACT PERSON:

Marketa Oliver, City Administrator

BRIEF HISTORY & ANALYSIS: Staff routinely reviews position descriptions and recommends updates as needed. As part of the of the Internal Audit Function, Strategic Evaluation and Internal Controls Policy, aiming to ensure the service levels and quality are meeting the needs of the community, it is important to reevaluate roles and duties of staff members, organization wide periodically.

The City's Department Heads participate in strategically evaluating the results of the internal audit process to determine if the needs of the community are being met and ensure the City is achieving goals and objectives as driven by Council. Collaboratively, recommendations are conceived and assembled for efficiencies and effectiveness

As a result, this resolution amends various job descriptions to reflect the evolution of the organization and community.

FUNDING SOURCE: NA

STAFF RECOMMENDATION: Approve resolution on a roll call vote.

APPROVED FOR SUBMITTAL:

ATTACHMENTS:

1. RESOLUTION NO. 210607-149
2. City of Bondurant Job Descriptions

CITY OF BONDURANT
RESOLUTION NO. 210607-149

A RESOLUTION APPROVING VARIOUS JOB DESCRIPTIONS FOR THE CITY OF
BONDURANT

WHEREAS, The City's staff engages in periodic and systematic internal auditing of the operations, policies, and staffing levels; AND

WHEREAS, The City's Department Heads participate in strategically evaluating the results of the internal audit process to determine if the needs of the community are being met and ensure the City is achieving goals and objectives as driven by Council; AND

WHEREAS, Staff collaboratively recommends the adoption of updated descriptions for various position,

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Bondurant, Iowa, that the attached job descriptions are hereby approved

Passed this 7th day of June 2021,

By: _____
Curt Sullivan, Mayor

ATTEST: I, Shelby Hagan, City Clerk of Bondurant, hereby certify that at a meeting of the City Council held on the above date, among other proceedings the above was adopted.

IN WITNESS WHEREOF, I have hereunto set my hand the day and year above written.

Shelby Hagan, City Clerk

Council Action	Ayes	Nays	Abstain	Absent
Cox				
Peffer				
Enos				
McKenzie				
Elrod				



CITY OF BONDURANT JOB DESCRIPTION

Title: Finance and Employee Services Director
Department: City Hall
FLSA: Exempt
Reports To: City Administrator

PURPOSE OF POSITION/SUMMARY:

Responsible for the administration and maintains integrity of all financial, compensation, employee benefits and accounting systems, records, operations, policies, and reports in accordance with federal, local and state laws, professional best practices and generally accepted accounting principles.

ESSENTIAL DUTIES AND RESPONSIBILITIES

The following duties are normal for this position. These are not to be construed as exclusive or all-inclusive. Other duties may be required and assigned.

1. Responsible for composing initial budget draft, for review with department heads and City Administrator, and budget amendments prior to spending of funds, state reports including the Annual Budget, Budget Amendments, Street Financial Report, Annual Debt Report, TIF Certification, Annual Urban Renewal Report, Annual Financial Report, EMMA/investor debt and bond reports and presentations, and monthly/quarterly sales tax reporting.
2. Responsible for composing initial employee handbook, evaluations, and policy drafts, for review with department heads and City Administrator, and all payroll processing including the payment of taxes, deferred pension withholding, health insurance contributions, IPERS and quarterly reporting, year-end processes and maintaining of employee files. Researches and compares incentive and compensation plans offered by demographically comparable organizations; assesses competitor's plans and makes recommendations for enhancements or improvements required to keep the organizations plans competitive and effective.
3. Manages the central administration and finances of the City's Utilities, liability insurance and employee benefits. Responsible for reporting, operations, and policy development.
4. Maintains custody, monitors/reconciles, and strategically invests of all City funds. Responsible for daily non-utility and utility revenue posting, processing of accounts receivable/payable, bad debt, special assessments and maintains applicable records, implementation of the procurement policies, cash handling, internal controls, and policy generation for the efficiency and effectiveness of the financial management operations and duties governing such.
5. Reports to the City Council the balance of cash and investments of each fund, amounts received and disbursed. Generates various month-end reports, verifies monthly accounting data and prepares monthly financial statement, including Treasurer's report.
6. Maintains software through vendor updates and understands the workings of the software. Resolves IT issues internally or with vendor assistance, regularly verifying successful data backups.
7. Handles COBRA, FMLA, HIPAA, ACA, FSLA, OSHA and Title VI compliance, new/terminated employee regulations, onboarding, annual review execution and recording, maintaining employee files, and answers requests for information in unemployment and worker's compensation cases.

8. Manages special projects as assigned by the City Administrator.

SUPERVISORY RESPONSIBILITIES

By the nature of this position's wide range of responsibilities and cross-departmental policy governing, this position will supervise employee compliance behaviors and execution of the above functions and procedures encompassed by them, regardless of the employee's direct report. This position's direct reports include Administrative Specialist- Utility Billing and supervisory responsibility shared with City's management staff of the other Administrative Specialists - Operations, Trainer and Administrative Specialist- General.

Required Knowledge, Skills and Abilities:

- ◆ Exceptional verbal and written communication skills
- ◆ Extensive knowledge of employee benefits and compensation
- ◆ Disciplined time management skills with a proven ability to meet deadlines
- ◆ Excellent managerial skills and ability to evaluate the work of others
- ◆ Hyper-focused organizational skills and attention to detail
- ◆ Strong analytical and problem-solving skills
- ◆ Working knowledge of state and federal rules and regulations
- ◆ Thorough knowledge of COBRA, FMLA, HIPAA, ACA, FSLA, OSHA and Title VI, and ERISA requirements
- ◆ Proficient with accounting software and standard office and accounting equipment
- ◆ Proficient with Microsoft Office Suite or related software

Education, Training and Experience:

Accounting, Business/Public Administration or Finance degree from accredited four year institution. At least one year of experience in financial management position or equivalent combination of work experience and education. Valid driver's license required. Must be bondable. Municipal experience, CPA/CPFO, and SHRM-CP are desirable.

MINIMUM PHYSICAL AND MENTAL ABILITIES REQUIRED TO PERFORM ESSENTIAL FUNCTIONS

LANGUAGE ABILITY

Ability to establish and maintain effective working relationships with the public, City Council, City employees, vendors and other agencies. Ability to read, analyze and interpret general business periodicals, professional journals, technical procedures or government regulations. Ability to write reports, business correspondence and procedure manuals. Ability to effectively present information and respond to questions from groups of managers, clients, customers and the general public.

MATHEMATICAL SKILLS

Ability to apply concepts such as fractions, percentages, ratios and proportions to practical situations.

PHYSICAL DEMANDS

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is regularly required to sit, use of hands and reach with hands and arms. The employee frequently is required to talk or hear. The employee must be able to understand conversations occurring at normal voice volume from at least 40 feet. The employee is occasionally required to stand, walk, climb or balance, stoop, kneel, crouch, or crawl and taste or smell. The employee must occasionally lift and/or move up to 25 pounds. Specific vision abilities required by this job include close vision, color vision, depth perception, and ability to adjust focus.

Environmental Adaptability

Occupational hazards are those generally associated with occupations engaged in clerical work.

ACKNOWLEDGEMENT

I have carefully read and understand the contents of this job description. I understand the responsibilities, requirements and duties expected of me. I understand that this is not necessarily an exhaustive list of responsibilities, skills, duties, requirements, efforts or working conditions associated with the job. While this list is intended to be an accurate reflection of the current job, the Employer reserves the right to revise the functions and duties of the job or to require that additional or different tasks be performed as directed by the Employer. I understand that I may be required to work overtime, different shifts or hours outside the normally defined workday or workweek. I also understand that this job description does not constitute a contract of employment nor alter my status as an at-will employee. I have the right to terminate my employment at any time and for any reason, and the Employer has a similar right.

Date

Employee's Signature

Date

City Administrator's Signature

The City of Bondurant is an Equal Opportunity Employer. In compliance with the American with Disabilities Act, the City will provide reasonable accommodations to qualified individuals with disabilities and encourages prospective employees and incumbents to discuss potential accommodations with the Employer.



CITY OF BONDURANT JOB DESCRIPTION

Title: City Clerk
Department: City Hall
FLSA: Exempt
Reports To: City Administrator

PURPOSE OF POSITION/SUMMARY:

Responsible for the administration and maintains integrity of all City Council meetings, document preparation, follow up activities record retention systems, operations, policies, and reports in accordance with federal, local and state laws, professional and record codification best practices.

ESSENTIAL DUTIES AND RESPONSIBILITIES

The following duties are normal for this position. These are not to be construed as exclusive or all-inclusive. Other duties may be required and assigned.

1. Attends regular and special City Council meetings; oversees or performs an accurate recording of the proceedings, preparation of the minutes, ordinances, resolutions, and other records of City Council action with proper legislative terminology, recording, indexing, and filing the same for the public record; in cooperation with the City Administrator.
2. Recommends and assists in establishing City policies and guidelines for various municipal programs.
3. Leads approach to preservation of City historical records, recommending and implementing continuous process improvement to meet changing state and federal regulation.
4. Supervises staff involved with Clerk-related duties.
5. Manages special projects as assigned by the City Administrator.
6. Responsible for City Council meeting agenda and packet preparation, posting and distribution and placing the agenda on the City's website, including any instructional or information supplements.
7. Ensures that legal requirements are met regarding public notices, publication and posting of City business.
8. Authenticates and obtains signatures on approved documents and distributing documents to the appropriate parties following execution, including the time and manner of publication in the manner prescribed by law.
9. Responsible for maintaining Resolution and Ordinance official record books.
10. Responsible for City Council meeting room setup prior to Council meetings and any cleanup/rearranging needed after conclusion of the meeting.
11. Performs many duties involving confidential data.
12. Serves as custodian of official City records and public documents; performs certification and recording for the City as required on legal documents and other records requiring such certification; seals and attests by signature to ordinances, resolutions, and contracts, easements, deeds, bonds, or other documents requiring City certification; catalogs and files all City records.

13. Receives bids for municipal construction contracts and may assist with bid openings.
14. Responsible for corresponding with residents and Polk County Assessor's office on the City's tax abatement program.
15. Issues and maintains records of various permits and licenses as approved by the City Council or other governing entity.
16. Maintain list of City Council, Committee and Board membership list including terms of members.
17. Responsible for City responsibilities related to City Council elections.
18. Responsible for organizing and maintaining City non-financial records.
19. Represents the City on various boards and commissions.
20. Attends workshops and seminars as approved to further develop knowledge, skills, and abilities to maintain, enhance, or achieve certification in various areas of expertise.
21. Supervises and assists in the maintenance and updating of a variety of reports, files, and records.
22. Performs other duties or assumes other responsibilities as apparent or assigned.

SUPERVISORY RESPONSIBILITIES

By the nature of this position's wide range of responsibilities and cross-departmental policy governing, this position will supervise employee compliance behaviors and execution of the above functions and procedures encompassed by them, regardless of the employee's direct report. This position's direct reports include supervisory responsibility shared with City's management staff of the other Administrative Specialists- Operations, Trainer and Administrative Specialist- General.

Required Knowledge, Skills and Abilities:

- ◆ Exceptional verbal and written communication skills
- ◆ Extensive knowledge of administrative and clerical procedures
- ◆ Disciplined time management skills with a proven ability to meet deadlines
- ◆ Excellent managerial skills and ability to evaluate the work of others
- ◆ Hyper-focused organizational skills and attention to detail
- ◆ Strong analytical and problem-solving skills
- ◆ Thorough knowledge of local, state, and federal laws, legal codes, and government regulations
- ◆ Proficient with municipal software and standard office equipment
- ◆ Proficient with Microsoft Office Suite or related software

Education, Training and Experience:

Bachelor's Degree in related field required. Direct experience in the field may be substituted for education in a two for one year ratio. Valid driver's license required. Must be bondable. Municipal experience, and CMC are desirable.

MINIMUM PHYSICAL AND MENTAL ABILITIES REQUIRED TO PERFORM ESSENTIAL FUNCTIONS

LANGUAGE ABILITY

Ability to establish and maintain effective working relationships with the public, City Council, City employees, vendors and other agencies. Ability to read, analyze and interpret general business periodicals, professional journals, technical procedures or government regulations. Ability to write reports, business correspondence and procedure manuals. Ability to effectively present information and respond to questions from groups of managers, clients, customers and the general public.

MATHEMATICAL SKILLS

Ability to apply concepts such as fractions, percentages, ratios and proportions to practical situations.

PHYSICAL DEMANDS

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is regularly required to sit, use of hands and reach with hands and arms. The employee frequently is required to talk or hear. The employee must be able to understand conversations occurring at normal voice volume from at least 40 feet. The employee is occasionally required to stand, walk, climb or balance, stoop, kneel, crouch, or crawl and taste or smell. The employee must occasionally lift and/or move up to 25 pounds. Specific vision abilities required by this job include close vision, color vision, depth perception, and ability to adjust focus.

Environmental Adaptability

Occupational hazards are those generally associated with occupations engaged in clerical work.

ACKNOWLEDGEMENT

I have carefully read and understand the contents of this job description. I understand the responsibilities, requirements and duties expected of me. I understand that this is not necessarily an exhaustive list of responsibilities, skills, duties, requirements, efforts or working conditions associated with the job. While this list is intended to be an accurate reflection of the current job, the Employer reserves the right to revise the functions and duties of the job or to require that additional or different tasks be performed as directed by the Employer. I understand that I may be required to work overtime, different shifts or hours outside the normally defined workday or workweek. I also understand that this job description does not constitute a contract of employment nor alter my status as an at-will employee. I have the right to terminate my employment at any time and for any reason, and the Employer has a similar right.

Date

Employee's Signature

Date

City Administrator's Signature

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CITY OF BONDURANT JOB DESCRIPTION

Title: Administrative Specialist – General
Department: City Hall
FLSA: Non-Exempt
Reports To: City Clerk and Finance Director

PURPOSE OF POSITION / SUMMARY

To perform administrative and operational functions that support the City's Clerk and Finance Departments. Citizen facing position in the Administrative Specialist series facilitates customer/resident services.

ESSENTIAL DUTIES AND RESPONSIBILITIES

The following duties are normal for this position. They are not to be construed as exclusive or all-inclusive. Other duties may be required and assigned.

Example of Essential Duties and Responsibilities:

1. Performs the operational procedures in opening and closing City Hall
2. Fields citizen/customer inquiries and manages phone traffic and general emails
3. Handles citizen complaints, requests and nuisance collection
4. Collects and posts fees and charges and miscellaneous payments
5. Maintains City Hall's vehicle fuel and building interior for tidy appearance
6. Maintains the databases and filing system
7. Prepares invoices and income offset letters
8. Draft correspondence; EMS Payments; and MWA new household bin orders
9. Processes and coordinates processing a variety of permits; manage and update spreadsheet, correspond with Assessor's office, and help answer questions
10. Maintains traffic violation records
11. Maintains calendars and sets up for various meetings
12. Processes mail, both incoming and outgoing; travel to and from post office
13. Creates and implements strategies for records storage, security, longevity, and ongoing preservation in observance of the City's records retention policy, as directed by the City Clerk
14. Assists in the preparation of reports, through research and analytics for regulatory, internal and external communications
15. Operates and balance register, reconciling deposit log and bank deposits daily
16. Backs up Utility Billing as needed
17. Performs other duties reasonably expected of an employee in this capacity

Required Knowledge, Skills, and Abilities:

- ◆ Principles, practices and methods of administrative and organizational analysis; public administration policies and procedures.
- ◆ Office procedures, methods, and equipment including computers and applicable software applications such as word processing, spreadsheets, and databases.

- ◆ Effective business communications and correct English usage, including spelling, grammar and punctuation
- ◆ Pertinent federal, state, and local codes, laws, and regulations.
- ◆ Utilize good judgment in analyzing situations carefully and adopting effective courses of action; gather, organize, compile, and summarize data.
- ◆ Understand and follow oral and written directions; communicate clearly and concisely, both orally and in writing.
- ◆ Shall possess valid Drivers' license.

Education, Training and Experience:

Associates Degree in related field required, Bachelor's Degree preferred.
Direct experience in the field may be substituted for education in a two for one year ratio.

MINIMUM PHYSICAL AND MENTAL ABILITIES REQUIRED TO PERFORM ESSENTIAL FUNCTIONS

Physical Requirements

Position requires adaptability to performing a variety of duties, often changing from one task to another of a different nature without subsequent loss of efficiency or composure. Lifts and carries objects weighing up to 20 lbs. on a regular basis. On occasion may be required to lift 25 - 40 lb. bags. Pushes and pulls objects weighing up to 15 lbs. on a regular basis. Climbs ladders, step and balancing objects required on occasional basis. Use of fingers, hands, arms, body torso requiring manual dexterity is required in virtually all tasks performed.

Cognitive Demands

Position involves working directly with people, data and things in the provision of clerical support, operations, and finance. Requires ability to differentiate between numbers, figures and forms; visual, sound, odor and color perception. Capacity to use and interpret a variety of information furnished in written, oral, diagrammatic or schedule form. Ability to perform multiple tasks simultaneously. Must demonstrate strong organizational skills. Applies acquired knowledge of the principles and practices associated with modern accounting and clerical practices.

Language Ability & Interpersonal Communication

Capacity to write reports, operating regulations, news articles and related documents using proper format, punctuation, spelling and grammar. Capacity to read and understand principles of logical or rational thinking to solve practical problems in situations where standardization normally exists. Understanding of verbal and non-verbal cues and the connection to active listening.

Environmental Adaptability

Occupational hazards are those generally associated with occupations engaged in clerical work.

Acknowledgement

I have carefully read and understand the contents of this job description. I understand the responsibilities, requirements and duties expected of me. I understand that this is not necessarily an exhaustive list of responsibilities, skills, duties, requirements, efforts or working conditions associated with the job. While this list is intended to be an accurate reflection of the current job, the

Employer reserves the right to revise the functions and duties of the job or to require that additional or different tasks be performed as directed by the Employer. I understand that I may be required to work overtime, different shifts or hours outside the normally defined workday or workweek. I also understand that this job description does not constitute a contract of employment nor alter my status as an at-will employee. I have the right to terminate my employment at any time and for any reason, and the Employer has a similar right.

_____	_____
Date	Employee's Signature

_____	_____
Date	City Administrator's Signature

The City of Bondurant is an Equal Opportunity Employer. In compliance with the American with Disabilities Act, the City will provide reasonable accommodations to qualified individuals with disabilities and encourages prospective employees and incumbents to discuss potential accommodations with the Employer.



CITY OF BONDURANT JOB DESCRIPTION

Title: Administrative Specialist – Operations, Trainer
Department: City Hall
FLSA: Non-Exempt
Reports To: City Clerk and Finance Director

PURPOSE OF POSITION

To perform administrative and operational functions that support the City's Clerk and Finance Departments. Senior position in the Administrative Specialist series facilitates training for each position within.

ESSENTIAL DUTIES AND RESPONSIBILITIES

The following duties are normal for this position. They are not to be construed as exclusive or all-inclusive. Other duties may be required and assigned.

1. Validates source documentation for requests for payments
2. Processes Accounts Payable
3. Fields correspondence from vendors relating to payables
4. Assists in maintaining vendor profiles
5. Assists in maintaining source documentation for regulator and grant compliance
6. Places inventory orders
7. Fields citizen/customer inquiries in person and phone
8. Assists in the preparation of reports, through research and analytics for regulatory, internal and external communications
9. Performs the operational procedures in opening and closing City Hall, as needed
10. Puts the trash and recycling totes out for pickup
11. Verifies petty cash drawer
12. Coordinates and communicates with janitorial services
13. Drafts correspondence
14. Assists in creating new and recording changes to employee files by way of data entry and record retention
15. Maintains informational spreadsheets for the annual regulatory, internal, and external reports
16. Coordinates and calculates City fees on building permits, ERU's, and connection fee districts
17. Coordinates with Public Works for delivery/purchasing of compost totes
18. Fulfills records requests
19. Assists with the records retention project managed by the City Clerk;
20. Maintains Iowa One Call database in NTMS system;
21. Sets up the audio visual for various meetings
22. Performs other duties that could reasonably be expected of an employee in this capacity.
23. Fills in as City Clerk, Payroll and Website Administrator, and both Administrative Specialist General and Utility Billing as needed
24. Coordinates and Facilitates on boarding training program for Administrative Specialist series

Required Knowledge, Skills, and Abilities:

- ◆ Principles, practices and methods of administrative and organizational analysis; public administration policies and procedures.
- ◆ Office procedures, methods, and equipment including computers and applicable software applications such as word processing, spreadsheets, and databases.
- ◆ Effective business communications and correct English usage, including spelling, grammar and punctuation
- ◆ Pertinent federal, state, and local codes, laws, and regulations.
- ◆ Utilize good judgment in analyzing situations carefully and adopting effective courses of action; gather, organize, compile, and summarize data.
- ◆ Understand and follow oral and written directions; communicate clearly and concisely, both orally and in writing.
- ◆ Shall possess valid Drivers' license.

Education, Training and Experience:

Bachelor's Degree in related field required.

Direct experience in the field may be substituted for education in a two for one year ratio.

MINIMUM PHYSICAL AND MENTAL ABILITIES REQUIRED TO PERFORM ESSENTIAL FUNCTIONS

Physical Requirements

Position requires adaptability to performing a variety of duties, often changing from one task to another of a different nature without subsequent loss of efficiency or composure. Lifts and carries objects weighing up to 20 lbs. on a regular basis. On occasion may be required to lift 25 - 40 lb. bags. Pushes and pulls objects weighing up to 15 lbs. on a regular basis. Climbs ladders, step and balancing objects required on occasional basis. Use of fingers, hands, arms, body torso requiring manual dexterity is required in virtually all tasks performed.

Cognitive Demands

Position involves working directly with people, data and things in the provision of clerical support, operations, and finance. Requires ability to differentiate between numbers, figures and forms; visual, sound, odor and color perception. Capacity to use and interpret a variety of information furnished in written, oral, diagrammatic or schedule form. Ability to perform multiple tasks simultaneously. Must demonstrate strong organizational skills. Applies acquired knowledge of the principles and practices associated with modern accounting and clerical practices.

Language Ability & Interpersonal Communication

Capacity to write reports, operating regulations, news articles and related documents using proper format, punctuation, spelling and grammar. Capacity to read and understand principles of logical or rational thinking to solve practical problems in situations where standardization normally exists. Understanding of verbal and non-verbal cues and the connection to active listening.

Environmental Adaptability

Occupational hazards are those generally associated with occupations engaged in clerical work.

Acknowledgement

I have carefully read and understand the contents of this job description. I understand the responsibilities, requirements and duties expected of me. I understand that this is not necessarily an exhaustive list of responsibilities, skills, duties, requirements, efforts or working conditions associated with the job. While this list is intended to be an accurate reflection of the current job, the Employer reserves the right to revise the functions and duties of the job or to require that additional or different tasks be performed as directed by the Employer. I understand that I may be required to work overtime, different shifts or hours outside the normally defined workday or workweek. I also understand that this job description does not constitute a contract of employment nor alter my status as an at-will employee. I have the right to terminate my employment at any time and for any reason, and the Employer has a similar right.

Date

Employee's Signature

Date

City Administrator's Signature

The City of Bondurant is an Equal Opportunity Employer. In compliance with the American with Disabilities Act, the City will provide reasonable accommodations to qualified individuals with disabilities and encourages prospective employees and incumbents to discuss potential accommodations with the Employer.



CITY OF BONDURANT JOB DESCRIPTION

Title: Administrative Specialist – Utility Billing
Department: City Hall
FLSA: Non-Exempt
Reports To: Finance Director

PURPOSE OF POSITION

To perform administrative and operational functions that support the City's Clerk and Finance Departments. Citizen facing position in the Administrative Specialist series facilitates customer/resident services, particularly as it relates to preparing and mailing monthly utility bills, collecting and posting payments and maintaining account history for approximately 3,000 utility accounts.

ESSENTIAL DUTIES AND RESPONSIBILITIES

The following duties are normal for this position. They are not to be construed as exclusive or all-inclusive. Other duties may be required and assigned.

1. Fields citizen/customer inquiries and manage busy phone traffic
2. Manages citizen complaints and requests
3. Collects fees and charges and reconcile daily accounts
4. Collects and posts payments as received.
5. Maintains the databases of current customer information and filing system
6. Drafts correspondence
7. Maintains utility billing supplies inventory and purchases
8. Establishes and manages the billing process and timelines, working with the Finance and Public Works Directors
9. Receives and processes requests for final meter readings needed to facilitate property or occupancy transfers
10. Enters new utility customer information
11. Facilitates the meter reading process
12. Reviews monthly meter readings, determine high, low, and zero consumption.
13. Issues informational letter to customers with unusually high bills prior to the regular billing date
14. Issues monthly bills to allow for mailing on the last business day of the month
15. Prints and mails utility refund checks.
16. Works with other office staff to assist with payment posting during times when the Utility Billing Clerk is absent to assure that financial processing continues on a timely basis.
17. Processes penalty calculations
18. Reviews and issues Disconnect Notices as appropriate
19. Enters customer's banking information for preauthorized payment
20. Creates utility ACH file and sends to banking facility
21. Generates reports needed by public works staff in shutting off delinquent utility accounts

- 22. Coordinates work orders and customer issue resolutions
- 23. Tracks new residents and quarterly tote services
- 24. Notifies public works employees promptly of paid customers on shut off list
- 25. Manages payment plans
- 26. Performs other duties reasonable of an employee in this capacity.

Required Knowledge, Skills, and Abilities:

- ◆ Principles, practices and methods of administrative and organizational analysis; public administration policies and procedures.
- ◆ Office procedures, methods, and equipment including computers and applicable software applications such as word processing, spreadsheets, and databases.
- ◆ Effective business communications and correct English usage, including spelling, grammar and punctuation
- ◆ Pertinent federal, state, and local codes, laws, and regulations.
- ◆ Utilize good judgment in analyzing situations carefully and adopting effective courses of action; gather, organize, compile, and summarize data.
- ◆ Understand and follow oral and written directions; communicate clearly and concisely, both orally and in writing.
- ◆ Shall possess valid Drivers' license.

MINIMUM TRAINING AND EXPERIENCE REQUIRED TO PERFORM ESSENTIAL FUNCTIONS

Associates Degree in related field required, Bachelor's Degree preferred.
Direct experience in the field may be substituted for education in a two for one year ratio.

MINIMUM PHYSICAL AND MENTAL ABILITIES REQUIRED TO PERFORM ESSENTIAL FUNCTIONS

Physical Requirements

Position requires adaptability to performing a variety of duties, often changing from one task to another of a different nature without subsequent loss of efficiency or composure. Lifts and carries objects weighing up to 20 lbs. on a regular basis. On occasion may be required to lift 25 - 40 lb. bags. Pushes and pulls objects weighing up to 15 lbs. on a regular basis. Climbs ladders, step and balancing objects required on occasional basis. Use of fingers, hands, arms, body torso requiring manual dexterity is required in virtually all tasks performed.

Cognitive Demands

Position involves working directly with people, data and things in the provision of clerical support, operations, and finance. Requires ability to differentiate between numbers, figures and forms; visual, sound, odor and color perception. Capacity to use and interpret a variety of information furnished in written, oral, diagrammatic or schedule form. Ability to perform multiple tasks simultaneously. Must demonstrate strong organizational skills. Applies acquired knowledge of the principles and practices associated with modern accounting and clerical practices.

Language Ability & Interpersonal Communication

Capacity to write reports, operating regulations, news articles and related documents using proper format, punctuation, spelling and grammar. Capacity to read and understand principles of logical or rational thinking to solve practical problems in situations where standardization normally exists. Understanding of verbal and non-verbal cues and the connection to active listening.

Environmental Adaptability

Occupational hazards are those generally associated with occupations engaged in clerical work.

Acknowledgement

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Date

Employee's Signature

Date

City Administrator's Signature

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CITY OF BONDURANT JOB DESCRIPTION

Title: Public Works Director
Department: Public Works
FLSA: Exempt
Reports To: City Administrator

PURPOSE OF POSITION/SUMMARY:

Under the general direction and supervision of the City Administrator, the Director of Public Works is responsible for the directing, planning, and organizing of the daily, seasonal, and cyclical activities of the public works department, including prioritizing based on need and planning and monitoring department expenditures and capital projects. The Director assists in the assessment of needs and planning of utilities.

The Director monitors the overall effectiveness and efficiency of the department and its staff and makes recommendations for improvement and directs the activities of the department. The position is responsible for the operation and maintenance of the City's water and sanitary sewer systems. The position supervises the general maintenance and cleanliness, and efficient operation of the City's wastewater treatment distribution system including manholes, lift stations and grinding stations; all City owned and leased property including parks, public buildings, and roadways; equipment maintenance; signal lights; drinking water systems; and storm water systems. The Director of Public Works will serve as a working supervisor and direct the daily activities of all subordinates in all the divisions of public works by determining work priorities, and resources needed to carry out the activities.

ESSENTIAL DUTIES AND RESPONSIBILITIES

The following duties are normal for this position. These are not to be construed as exclusive or all-inclusive. Other duties may be required and assigned.

1. Serves as working supervisor by directing and participating in the daily activities of subordinates in all divisions of public works.
2. Prepares and submits the annual department budget in accord with the current procedures for doing such and monitor expenditures and revenues throughout the year.
3. Purchases commodities and services in accord with the current City purchasing policy.
4. Establishes daily work schedules for public works employees, and determines staffing needs, equipment, and material needs.
5. Inspects work in progress and upon completion for conformance to desired standards and objectives for all buildings, facilities and grounds work under position's authority.
6. Plans, schedules, evaluates, and oversees all public works personnel, projects and operations including sanitary sewer, facilities, buildings, and grounds, drinking water, storm water, parks.
7. Assure the City meets State EPA and DNR guidelines and provides for emergency maintenance needs outside of normal business hours.
8. Responds to citizen complaints taking remedial action when necessary and reporting the same in a timely manner to the City Administrator.
9. Ensures staff is in compliance and holding all necessary certifications for their respective positions.

10. Proposes new revenue streams regularly and in accord with the proposed budget.
11. Determines resource needs and requests funds accordingly during the budget process or in accord with the purchasing policy, based on priority needs.
12. Supervises departmental purchasing and monitors expenditures to ensure compliance with the fiscal year budget.
13. Oversees and maintains systematic, complete, and accurate departmental records and prepare reports as needed
14. Directs, assigns, plans, and reviews the work of department staff. Resolves personnel complaints and problems and maintain a productive work environment.
15. Recommends the appointment, promotion, and dismissal of personnel based on objective evaluation criteria.
16. Monitors contracts for compliance with all provisions contained therein.
17. Develops public relations and information dissemination programs to promote the department programs, goals and objectives and explain the department programs.
18. Assists private contractors in regard to problems encountered when undertaking specific public works projects previously authorized; attend pre-construction meetings and inspect work in progress and upon completion for adherence to the contract, standards, and general objectives. ("Competent person" training will be required if not already held.)
19. Inspects construction work on current/future public infrastructure.
20. Develops and recommends policies and procedures to enhance the effectiveness and efficiency of department operations.
21. Ensures proper training of Public Works employees including OSHA requirements and operations of all equipment and systems.
22. Approves purchasing and control inventory for the department.
23. Investigates infrastructure complaints.
24. Works with City and County emergency management and respond to all critical incidents and hazardous events in accord with the City and County all hazards plan / emergency operation plan.
25. Enforces the City Code and policies related to the public works department.
26. Carries out supervisory responsibilities in accord with the City's policies and applicable laws, including recruiting, interviewing, hiring with consent of the City Administrator, and training employees; plans, assigns, evaluates and directs all subordinate's work.
27. Maintains knowledge on applicable new local, state, and federal laws, mandates and regulations, policies and procedures and contemporary public works trends and initiatives.
28. Assists with daily duties as needed including: meter readings, meter installation, wastewater pond maintenance, hydrant flushing, water valve exercising, manhole repairs, water system failures, lift station maintenance and emergency repairs, lawn maintenance, tree trimming, street patching, plowing whenever called upon, street sweeping, storm sewer repair and maintenance, street sign installation and maintenance, overland flowage area and ditch maintenance, parks maintenance activities, utility locates, grave locates, equipment maintenance; meter inspections; etc.
29. Responds to emergencies as necessary.
30. Attends seminars, professional /district meetings, and workshops related to public works duties and responsibilities to keep apprised of developments/changes in municipal government.
31. Other duties as directed by the City Administrator or City Council that arise from a matter of policy or contemporary trends.

SUPERVISORY RESPONSIBILITIES

By the nature of this this position's wide range of responsibilities and cross-departmental policy governing, this position will supervise employee compliance behaviors and execution of the above functions and procedures encompassed by them, regardless of the employee's direct report. This position's direct reports include all public works employees.

Required Knowledge, Skills and Abilities:

- ◆ Exceptional verbal and written communication skills
- ◆ Extensive knowledge of employee benefits and compensation
- ◆ Disciplined time management skills with a proven ability to meet deadlines
- ◆ Excellent managerial skills and ability to evaluate the work of others
- ◆ Hyper-focused organizational skills and attention to detail
- ◆ Strong analytical and problem-solving skills
- ◆ Working knowledge of state and federal rules and regulations
- ◆ Proficient with Microsoft Office Suite or related software
- ◆ Must possess or have the ability to obtain a valid Iowa driver's license and Commercial Driver's License, Class B with Air Brake Certification and Class A with Tanker. If in possession of a valid out of state license, must be able to possess and maintain throughout employment a valid Iowa driver's license within six (6) months of employment.
- ◆ Possession of or ability to possess and maintain the requirements for Grade 2 Water Distribution and Spray Applicator Licenses.
- ◆ Possession of or ability to possess and maintain of C.P.R., AED and First Aid certifications.
- ◆ Must be available for off-hour emergencies and/or work assignments and be able to respond in fewer than thirty (30) minutes.
- ◆ Ability to pass pre-employment physical and CDL required drug screen.

Education, Training and Experience:

Graduation from accredited four-year institution and at least three years of experience in public works or construction building in a supervisory position or equivalent combination of work experience and education.

MINIMUM PHYSICAL AND MENTAL ABILITIES REQUIRED TO PERFORM ESSENTIAL FUNCTIONS

LANGUAGE ABILITY

Ability to establish and maintain effective working relationships with the public, City Council, City employees, vendors and other agencies. Ability to read, analyze and interpret general business periodicals, professional journals, technical procedures or government regulations. Ability to write reports, business correspondence and procedure manuals. Ability to effectively present information and respond to questions from groups of managers, clients, customers and the general public.

Tools and Equipment Used:

- Typewriter, personal computer, including word processing, spreadsheet and data base software, 10-key calculator, telephone, copy machine, fax machine, postage meter, first aid and safety equipment.
- Cleaning and maintenance chemicals and solutions in accord with manufacturer's specifications.
- Heavy road, excavation, and construction equipment, including but not limited to backhoe, dump truck, snowplow equipment, tractors and various attachments, front loader, etc.

- Hand and power tools commonly associated with public works tasks and maintenance of public works equipment.

PHYSICAL DEMANDS/WORK ENVIRONMENT

The physical demands described herein are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with a qualifying disability to perform the essential functions.

- The noise level in the work environment is occasional low/moderate level office noise in addition to frequent moderate / high noise exposure of public works maintenance machinery and equipment.
- Frequently sit, stand, walk, bend, grasp, push, pull, squat, twist and kneel.
- Use hands frequently to handle or feel objects, tools, or controls.
- The employee is frequently required to verbally communicate and interact with public, citizen customers, vendors, staff, and elected officials using active listening skills.
- Specific vision abilities required by this job include close vision and the ability to adjust focus with clarity of vision of 20' or more and 20" or less, as well as proficient hand / eye coordination.
- Requires clerical, forms, numerical, and verbal perception.
- Outside work involves regular and prolonged exposure at times to the varying elements of the weather, such as rain, wind snow, heat or cold.
- **Occasionally** crawling and occasional lifting, pushing, pulling, and carrying objects (50 pounds or greater) may be required. Individual will be expected to lift items in this range with the assistance of a machine or other able individual and **routinely** use physical strength requirement the moving, lifting, pushing, carrying, and pulling of objects weighing up to 30 pounds.
- Employee may be exposed to darkness, close quarters, poor lighting, dirt / dust, fumes / odors, moving machinery, visual strain, mechanical and chemical hazards, traffic hazards, microbiological hazards, and unpleasant social situations.
- Position may require a significant work pace pressure and irregular work hours in addition to performing during emergency management and critical incident situations.

ACKNOWLEDGEMENT

I have carefully read and understand the contents of this job description. I understand the responsibilities, requirements and duties expected of me. I understand that this is not necessarily an exhaustive list of responsibilities, skills, duties, requirements, efforts or working conditions associated with the job. While this list is intended to be an accurate reflection of the current job, the Employer reserves the right to revise the functions and duties of the job or to require that additional or different tasks be performed as directed by the Employer. I understand that I may be required to work

overtime, different shifts or hours outside the normally defined workday or workweek. I also understand that this job description does not constitute a contract of employment nor alter my status as an at-will employee. I have the right to terminate my employment at any time and for any reason, and the Employer has a similar right.

Date

Employee's Signature

Date

City Administrator's Signature

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CITY OF BONDURANT JOB DESCRIPTION

Title: Operations Specialist
Department: Public Works
FLSA: Non-Exempt
Reports To: Public Works Director

PURPOSE OF POSITION / SUMMARY

Under general to direct supervision of the Public Works Director, performs manual labor, semi-skilled and skilled work often involving the operation of light to heavy-duty construction and maintenance equipment. Employee must show fundamental knowledge of how to use the machinery and the general ability to follow instructions. This full-time position is compensated on an hourly basis.

ESSENTIAL DUTIES AND RESPONSIBILITIES

The following duties are normal for this position. They are not to be construed as exclusive or all-inclusive. Other duties may be required and assigned.

Example of Essential Duties and Responsibilities:

1. Performs duties relating to building and grounds maintenance.
2. Mows grass and weeds, cuts brush, trims trees, and performs site cleanup.
3. Constructs and repairs buildings, playground equipment, fences and other park facilities using manual labor and equipment as needed.
4. Safely operates maintenance and construction equipment, which may include, but is not limited to snow removal equipment, street sweeper, dump trucks, tractors, mowers, chain saws, weed-eaters, and other equipment as needed.
5. Operates painting equipment to maintain the appearance of facilities and streets.
6. Loads and unloads heavy objects, materials, and supplies as needed.
7. Performs routine maintenance and repairs on equipment.
8. Operates snowplows, sanding, and salting equipment. Clears snow and ice accumulations from streets and sidewalks, which may include operating a snow blower, and a shovel to manually remove snow as needed.
9. Prepares recreation fields and facilities for use.
10. Assists other city departments as directed.
11. Repairs, replaces, and maintains street signs and markers.
12. Attends safety meetings and seminars as required.
13. Installs water meters in consumer establishments using hand tools as needed.
14. Operates truck, tractor, loader, backhoe, mower, and street sweeper to construct, maintain, and repair city streets.
15. Performs manual labor in the repair and construction of streets and other facilities.
16. Operates painting equipment to paint hydrants, crosswalks, curbs, and other street and sidewalk markings.
17. Assists with the repair and installation of sewer and water lines.
18. Turns water service off or on for new customer/occupants.

19. Performs weekend duties inclusive of reading of master water meter(s) and sewer flows and water and sewer testing, and parks maintenance every seventh weekend.
20. Performs routine maintenance and repairs on equipment.
21. Mows, weeds, cuts brush, trims trees, and cleans up site by raking and/or hauling to the landfill.
22. Must be available 24 hrs. Per day, 7 days per week for snow removal duties unless time off has been arranged in advance.
23. Assists the water/wastewater superintendent with lift station maintenance when requested.
24. Locates and marks graves at City cemetery.
25. Sets up City Council meeting room for meetings. This may involve moving tables and chairs into different configurations.
26. Assists water/wastewater and street superintendent with various projects when requested.
27. Responds to water/sewer emergencies when requested.
28. Performs other duties as apparent or assigned and assist other departments as directed.

PHYSICAL AND ENVIRONMENTAL CHARACTERISTICS

Required Physical Activities: Carrying, Climbing, Balancing, Stooping, Kneeling, Crouching, Crawling, Reaching, Standing, Walking, Pushing, Pulling, Lifting, Grasping, Fingering, Talking, Hearing.

Physical Characteristics of the Job: Heavy work requiring exertion of up to 100 pounds of force occasionally and exertion of up to 50 pounds of force frequently.

Environmental Conditions: The work is performed primarily outside and includes seasonal exposure to cold, heat, wind, rain, snow, sleet, and other weather conditions. The worker is also exposed to awkward or confining workspace, darkness or poor lighting, dirt/dust, fumes/odors, moving machinery, noise, vibration, visual strain, wetness/humidity, working on uneven ground, mechanical hazards, chemical hazards, and traffic hazards. In addition, the work may expose the employee to unpleasant social situations, a significant work pace pressure and irregular work hours.

EQUIPMENT AND MATERIALS USED:

Truck and attachments, tractor and attachments, loaders and backhoes, mowers and attachments, trimmers, street sweeper, air compressor, snow plows, electrical welding equipment, combustible gas welding equipment, skid loaders, snow blowers, pumps, drills, saws, grinders, ladders, generators, chains, extension cords, measuring equipment, jackhammer, sledgehammer, pick-axe, winch, hoses, oil, forklift, concrete and asphalt tools, hydraulic tools, traffic control equipment, calculator, telephone, mobile telephone, SDS information, OSHA regulations, and other equipment as required.

EMPLOYMENT STANDARDS:

This position involves a 6-month probationary period. An evaluation of the employee's performance will be conducted at the end of the probationary period.

Required Knowledge, Skills, and Abilities:

- ◆ Ability to follow one or two-step verbal or demonstrated instructions.
- ◆ Ability to perform simple addition and subtraction, copy figures, count, and record numbers.
- ◆ Ability to read and write identifying information, request supplies verbally or in writing.
- ◆ Ability to operate, or learn how to operate, light-to-heavy duty construction equipment in a safe and competent manner.

- ◆ Basic skills in equipment maintenance.
- ◆ Ability to perform water and sewer testing.
- ◆ Ability to perform manual labor for extended periods of time often in inclement weather.
- ◆ Ability to use a cellular telephone and a telephone.
- ◆ Knowledge of traffic laws and regulations involved in equipment operation.
- ◆ Knowledge of occupational hazards and safety precautions associated with the operation of tools and equipment.
- ◆ Ability to establish and maintain an effective working relationship with co-workers and the public.
- ◆ Ability to pass a post-offer employment physical and a CDL required drug screen and participate in CDL-required drug screen policy testing.

Education, Training and Experience:

Education Required: High School diploma or equivalent G.E.D.

Education Preferred: Two years of college education in a field dealing with public works tasks.

Experience Required: Three years of light and medium construction equipment operations, or two years in a mechanical position.

Required Special Qualifications:

- ◆ Shall be generally available for off-hour emergencies and/or work assignments and be able to respond in less than thirty (30) minutes.
- ◆ Shall establish residency within thirty (30) miles, which takes less than 30 minutes to drive to the department maintenance facility under normal driving conditions within the first three months of employment with the city.
- ◆ Shall possess and maintain a valid Class A or B Commercial Driver's License with Air Brakes and any required endorsements and /or restriction removals issued by the State of Iowa. This certification must be obtained within 30 days of employment and have a good driving record for the past three years.
- ◆ Shall possess and maintain Iowa Certified Pesticide Applicator Certification, valid in all categories necessary for the department. This certification must be obtained within 60 days of employment.
- ◆ Shall possess or have the ability to possess and maintain State of Iowa (DNR) Water Distribution Grade 1 or 2 certification.

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Date

Employee's Signature

Date

City Administrator's Signature

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CITY OF BONDURANT JOB DESCRIPTION

Title: Chief of Emergency Services
Department: Emergency Service
FLSA: Exempt
Reports To: City Administrator

PURPOSE OF POSITION / SUMMARY

Responsible for day-to-day administration of the Emergency Services Department under the direct supervision of the City Administrator. The Chief provides the vision, direction, leadership, and management oversight for all activities, as well as, services including but not limited to fire/rescue operations and prevention, emergency medical response, training and safety procedures, records and financial management, logistics, apparatus, equipment and personnel management. Will be expected to perform other departmental duties as required including but not limited to firefighter, EMT, in conjunction with other supervisory and support personnel. In addition to the ability to perform other related work as directed or required.

ESSENTIAL DUTIES AND RESPONSIBILITIES

The following duties are normal for this position. They are not to be construed as exclusive or all-inclusive. Other duties may be required and assigned as deemed necessary.

Example of Essential Duties and Responsibilities:

1. Develops and directs Emergency Services policies, procedures, regulations, programs, systems, operations, goals, and objectives.
2. Functions as the local Emergency Manager and serves as incident command during disasters.
3. Develops local Emergency Management plans for local hazards and conduct trainings to include all City Employees and Elected Public Officials on disaster planning, mitigation, management, and response to hazardous events.
4. Organizes and conducts training sessions for department personnel.
5. Responsible for maintenance, testing, maintenance records and appropriate certification of equipment, and apparatus.
6. Investigates cause and origin of fires and consults with the State Fire Marshal when necessary as well as local law enforcement.
7. Prepares and submits annual budget recommendation.
8. Reviews invoices and submits documentation for payment.
9. Works with City Administrator on departmental human resource administration including recruitment, hiring, retention, promotion, discipline, and staff development.
10. Serves as spokesperson for Emergency Services Operations and responds to media requests for comment on departmental activities.
11. Responds to calls of service when an adequate number of personnel are not available or as the size and scope of the call dictates.
12. Meets with school district and owners/managers of local businesses for emergency response planning, safety meetings, and emergency response drills.

13. Responsible for installation, maintenance, and proper operation of all City owned outdoor storm warning sirens as well as future needs of additional equipment as the city grows.
14. Reviews, evaluates, and submits ambulance reports as required by the State Department of Health.
15. Apply for grant programs, which could aid in funding department operations.
16. Responsible for protection of patient privacy information as required by HIPPA.
17. Cooperates with, and coordinate operations with other emergency response agencies.
18. Responsible for coordinating on scene activities with the Polk County Sheriff's Dept. as the size and scope of the scene dictates.
19. Have the knowledge and the ability to oversee the implementation of tasks required of employees in emergency operations governed by various organizations such as NFPA, OSHA, and Iowa Department of Public Health.
20. Coordinates with other agencies on the mitigation and cleanup of hazardous materials incidents.
21. Arranges for regular reviews of the department by the Insurance Services Organization (ISO) and make recommendations for implementation of ISO recommendations.
22. Reviews department policies and Standard Operation Policies annually at a minimum.
23. Maintains and review Blood Borne Pathogens Policies annually.
24. Maintains annual training records of HIPPA required trainings.
25. Maintains annual training records of Right-to-Know policies.
26. Reviews proposed plats, site plans or other documents related to new developments to assure appropriate sizing, design, and location of fire suppression facilities as well as appropriate access for emergency services equipment.
27. Establishes and maintains adequate safety zones to keep department members and the general public safe during scene and training operations.
28. Prepares and submits requested reports on Emergency Services' scope of operations to the Mayor, City Council, City Administrator, and public.
29. Thorough knowledge of the response district, roads, major structures, and hazardous locations.
30. Maintains accurate and up-to-date maps of the service area that also show key locations.
31. Attends City Council meetings as directed by the City Administrator.
32. Trains City Hall and Library staff as needed on the use of automatic defibrillator equipment.
33. Attends weekly City staff meetings.
34. City representative to; Polk County Emergency Management Agency, Polk County Emergency Management Commission, Polk County Emergency Management 911 Service Board, Polk County Fire Chiefs Association, Central Iowa EMS Service Directors, Iowa Professional Fire Chiefs Association, and Polk County Dispatch Center Advisory Board, as well as other professional organizations for the betterment of the City of Bondurant and Bondurant Emergency Services.
35. Obtains and maintains EMT certification or equivalent for the State of Iowa.
36. Maintains an adequate stock of EMS and fire supplies and in inventory to sustain normal (and expected surges) operations.
37. Maintains logs of all medications that are used, disposed of, and expired.
38. Maintains run review and documents for potential future improvement of all services as well as review operations for continued growth through policy changes and development.
39. Maintains records of service for all EMS, fire and hazardous material calls required by law.
40. Obtains and maintains driver's license required for operation of all Emergency Services Department vehicles.
41. Provides the proper amount and scope of employee training required, assuring that all departmental personnel are able to properly operate departmental equipment and provide appropriate assistance to victims of the situation.
42. Works with City Hall staff or contracted vendor on correct billing and collection of charges for ambulance transports.

PHYSICAL AND ENVIRONMENTAL CHARACTERISTICS

Environmental Characteristics – This position requires work be performed inside or outside and includes possible exposure to cold, heat, and generally inclement weather conditions. The employee may be exposed to smoke, darkness, poor lighting, fumes and odors, isolation, moving machinery, loud noises, visual strain, unprotected heights, wearing a respirator, working on uneven and slippery ground, mechanical hazards, chemical hazards, electrical hazards, possible explosion, traffic hazards, and bodily injury. The work may also expose the employee to significant work place pressure and irregular work hours.

Physical Demands - The position consists of administrative duties approximately 70% to 80% of the time, and involves varied physical activity related to these duties; i.e. office work, site command or tours, and driving in the fire service area or neighboring communities. Frequent to continuous physical activity is required when engaged in actual fire operations, EMS activities, or ambulance transports. Activities performed in this position may require a person to climb, balance, stoop, kneel, crouch, crawl, reach, stand, push, pull, lift, grasp, talk, and hear. The employee may occasionally be required to use up to fifty pounds of force in carrying out the normal duties of this position. It is essential that the employee be capable of functioning effectively during any of these activities in accordance with physical requirements.

Education, Training and Experience:

Graduation from accredited four-year institution and at least three years of experience in emergency services in a supervisory position or equivalent combination of work experience and education.

Required Knowledge, Skills, Abilities, Certifications, and Experience:

- ◆ Ability to pass a pre-employment physical.
- ◆ Must maintain a valid Iowa class B with tanker endorsement driver's license.
- ◆ Ability to solve a wide range of intellectual and practical problems with several abstract and concrete variables.
- ◆ Ability to compose original correspondence, follow technical manuals and evaluate technical data, prepare and deliver lectures, as well as to interview, counsel and/or advise people.
- ◆ Comprehensive knowledge of the principals, practices, liabilities, and methods of modern emergency services administration, organization, and operation.
- ◆ Comprehensive knowledge of modern emergency incident mitigation, including fire suppression, medical emergencies and hazardous materials incidents.
- ◆ Knowledge of laws, rules, and regulations as relating to fire control, prevention, and emergency medical service.
- ◆ Considerable knowledge of the principles and practices of supervision in addition to operating procedures of emergency services and limitations upon department authority, also including considerable knowledge regarding managerial techniques including training, motivation, and evaluation methods.
- ◆ Considerable knowledge of federal, state, and local codes related to the activities of emergency services.
- ◆ Ability to read and comprehend building plans, site plans and development plans.
- ◆ Considerable knowledge of modern Incident Command practices and procedures.
- ◆ Basic math, writing, and communication skills.

- ◆ Ability to remain calm and professional even during peak periods of activity, including fire, EMS, and emergency events.
- ◆ Ability to acquire and work with building/occupancy issues, such as pre-planning, related to schools, public buildings, nursing homes, day care centers, apartments, commercial buildings, and special uses within the service area.
- ◆ Knowledge of the operation, location, size of hydrants, water line capacities, shut off valves, hazardous materials, and building code as it relates to fire events.
- ◆ Familiarity with hazardous material programs, requirements, inspections, and compliance with applicable codes on behalf of the City.
- ◆ Nationally certified Firefighter 2 with Hazardous Materials Operation level or equivalent certification, under the current guidelines of the State of Iowa.
- ◆ Must be able to demonstrate proficiency in operating all departmental equipment.
- ◆ Knowledge of and ability to operate office related equipment such as computers, copy machines, telephones, paper shredders or other equipment deemed necessary to carry out office operations.

SPECIAL QUALIFICATIONS:

Must have or obtain within 60 days of employment, a Class B CDL with air brakes and tanker endorsement. Normal working hours are 8AM to 5PM Monday through Friday with work on evenings, weekends, and holidays as necessary for emergency response and training. Employee shall be on-call and available for off-hours emergencies. Successful completion of a post-offer physical examination and drug screen. City of Bondurant residency preferred. Must reside within a fifteen-minute response time to the city of Bondurant within six months of hire.

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Date

Employee's Signature

Date

City Administrator's Signature

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**BUSINESS OF THE CITY COUNCIL
BONDURANT, IOWA
AGENDA STATEMENT**

Item No. 5.y.
For Meeting of 6/7/2021
Resolution

TITLE: -Resolution approving the Municipal Employee Wages for the 2022 Fiscal Year, Excluding City Administrator, Emergency Services Paid Per Call and Library Staff

CONTACT PERSON:

Marketa Oliver, City Administrator

BRIEF HISTORY & ANALYSIS: Attached is an FY22 wage schedule recommended for city positions. Please note that these show “up to” an amount and currently no employees are at the top level. There are categories with multiple employees covered by that category who are at varying levels due to tenure with the City and performance. Prior to being given wage adjustments, supervisors evaluate staff performance. (Supervisors evaluate staff on an ongoing basis and provide feedback regularly.) Please note that adjustments are made based on merit. There are no across the board/COLA adjustments as may be customary in other communities. Based on market conditions (that included a review of 20+ cities around the State and a review of the U.S. Employment Cost Index) and budget considerations, the attached wage schedule for city positions is recommended for adoption. The Library wages are set by the Library Board.

FUNDING SOURCE: General, Road Use, Employee Trust, Enterprise Funds

STAFF RECOMMENDATION: Approve resolution on a roll call vote.

APPROVED FOR SUBMITTAL:

ATTACHMENTS:

1. RESOLUTION NO. 210607-150

CITY OF BONDURANT
RESOLUTION NO. 210607-150

RESOLUTION APPROVING THE MUNICIPAL EMPLOYEE WAGES FOR THE 2022
FISCAL YEAR, EXCLUDING CITY ADMINISTRATOR, EMERGENCY SERVICES PAID
PER CALL AND LIBRARY STAFF

WHEREAS, the City Administrator recommends the wage schedule for the Municipal Employees; AND

WHEREAS, the Municipal Employee wage schedule for the 2020 Fiscal Year, effective June 21, 2021, excluding the City Administrator, Emergency Services and Library Staff, is recommended as follows:

Position		2022 Wages
Chief of Emergency Services	Salary (up to):	\$99,000
Asst. Fire Chief/EMS Coordinator	Salary (up to):	\$71,000
Asst. Fire Chief/Rental Inspector	Salary (up to):	\$66,000
Administrative Assistant (Fire)	Hourly (up to):	\$21.70
Administrative Assistant/Paramedic Fire Fighter	Hourly (up to):	\$27.13
Paramedic Fire Fighter (Full-time)	Hourly (up to):	\$25.65
Paramedic Fire Fighter (Part-time)	Hourly (up to):	\$20.52
EMS Fire Fighter (Full-time)	Hourly (up to):	\$17.96
EMS Fire Fighter (Part-time)	Hourly (up to):	\$16.25
Public Works Director	Salary (up to):	\$99,000
Water & Wastewater Superintendent	Hourly (up to):	\$35.52
PW Operations Specialist	Hourly (up to):	\$27.13
Seasonal Laborer	Hourly (up to):	\$15.75
Crossing Guard	Hourly (up to):	\$18.00
*Finance and Employee Services Director	Salary (up to):	\$99,000
*Planning and Community Development Director	Salary (up to):	\$87,000
*City Clerk	Salary (up to):	\$75,000
*Communications and Events Coordinator	Hourly (up to):	\$30.98
Administrative Specialist-Operations and Trainer	Hourly (up to):	\$25.09
Administrative Specialist-Utility Billing	Hourly (up to):	\$23.04
Administrative Specialist-General	Hourly (up to):	\$23.04
*Position also receives monthly mobile phone stipend of \$20		

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Bondurant, Iowa, that the wage schedule, effective June 21, 2021, for City of Bondurant Municipal Employees for the 2022 Fiscal Year, is hereby approved as presented.

Passed this 7th day of June 2021,

By: _____
Curt Sullivan, Mayor

ATTEST: I, Shelby Hagan, City Clerk of Bondurant, hereby certify that at a meeting of the City Council held on the above date, among other proceedings the above was adopted.

IN WITNESS WHEREOF, I have hereunto set my hand the day and year above written.

Shelby Hagan, City Clerk

Council Action	Ayes	Nays	Abstain	Absent
Cox				
Elrod				
Enos				
Mackenzie				
Peffer				



**BUSINESS OF THE CITY COUNCIL
BONDURANT, IOWA
AGENDA STATEMENT**

Item No. 5.z.
For Meeting of 6/7/2021
Resolution

TITLE: -Resolution approving Fiscal Year 2022 Wage Schedule for the Bondurant Emergency Services Staff

CONTACT PERSON:

Marketa Oliver, City Administrator

BRIEF HISTORY & ANALYSIS:

The attached wage schedule adjustments are recommended based on market conditions and budget considerations and are recommended for adoption.

FUNDING SOURCE: General Fund/Employee Benefits

STAFF RECOMMENDATION: Approve resolution on a roll call vote.

APPROVED FOR SUBMITTAL:

ATTACHMENTS:

1. RESOLUTION NO. 210607-151

CITY OF BONDURANT
RESOLUTION NO. 210607-151

RESOLUTION APPROVING THE BONDURANT EMERGENCY SERVICES
EMPLOYEE WAGES FOR FISCAL YEAR 2022

WHEREAS, the City Council sets the wages for the Bondurant Emergency Services employees; AND

WHEREAS, the City Administrator recommends the wages for these positions with the approval from the Fire Chief; AND

WHEREAS, the Bondurant Emergency Services Employee wages, effective June 1, 2021, for the FY2022 Fiscal Year are set as follows:

Position		2022 Salary
Paramedic/EMT/Firefighter (graduated scale)	Up to:	\$17.50 per call
Captain (3)		\$ 447.85 semi-annual
Training Officer		\$ 218.64 semi-annual
Incentive Pay for exceeding Monthly Training and Minimum Call volume standards		\$400 semi-annual

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Bondurant, Iowa, that the wages, effective June 1, 2020, for the Bondurant Emergency Services Employees for the 2022 Fiscal Year, are hereby approved as presented.

Passed this 7th day of June 2021,

By: _____
Curt Sullivan, Mayor

ATTEST: I, Shelby Hagan, City Clerk of Bondurant, hereby certify that at a meeting of the City Council held on the above date, among other proceedings the above was adopted.

IN WITNESS WHEREOF, I have hereunto set my hand the day and year above written.

Shelby Hagan, City Clerk

Council Action	Ayes	Nays	Abstain	Absent
Cox				
Enos				
Elrod				
McKenzie				
Peffer				



**BUSINESS OF THE CITY COUNCIL
BONDURANT, IOWA
AGENDA STATEMENT**

Item No. 5.aa.
For Meeting of 6/7/2021
Resolution

TITLE: -Resolution approving Extension for Temporary Outdoor Service Area Permit Program for Temporary Restaurant Occupancy Limitation Relief as a Result of the COVID-19 Pandemic Through Calendar Year 2021

CONTACT PERSON:

Marketa Oliver, City Administrator

BRIEF HISTORY & ANALYSIS: In June 2020 City Council approved a resolution allowing for a temporary outdoor service area permit program where restaurants can utilize their outdoor space back on private property to establish outdoor seating in required parking space areas. The temporary program originally was set to expire October 31st, 2020, but was extended until 30 days after the state requirements relative to the six-foot socially distancing between groups was lifted. The Council has discussed the possibility of extending this program further due to the lingering effects on restaurants that the global health pandemic has had.

The attached resolution proposes to extend this same program until the end of calendar year 2021.

FUNDING SOURCE: NA

STAFF RECOMMENDATION: Approve resolution on a roll call vote.

APPROVED FOR SUBMITTAL:

ATTACHMENTS:

1. RESOLUTION NO. 210607-152

CITY OF BONDURANT
RESOLUTION NO. 210607-152

RESOLUTION APPROVING EXTENSION OF THE TEMPORARY OUTDOOR
SERVICE AREA PERMIT PROGRAM FOR TEMPORARY RESTAURANT
OCCUPANCY LIMITATION RELIEF AS A RESULT OF THE COVID-19 PANDEMIC

WHEREAS, in reaction to the ongoing COVID-19 pandemic, the City of Bondurant established a Temporary Outdoor Service Permit Program to allow for temporary use of parking stalls back on private property for use of outdoor food and beverage service; AND

WHEREAS, the purpose of this Temporary Outdoor Service Permit Program is to help reduce the risk of transmission of the COVID-19 virus by allowing providing an alternative option for locating patrons of a service establishment; AND

WHEREAS, another goal of the Temporary Outdoor Service Permit Program is to assist restaurants who suffer lingering financial effects from the global health pandemic; AND

WHEREAS, food service establishments desiring to serve alcoholic beverages in the expanded Temporary Outdoor Service Program will need relief from the City Code sections that regulate normal outdoor service areas where alcoholic beverages are sold; AND

WHEREAS, a Temporary Outdoor Service Permit must be obtained prior to establishing such a temporary service area back on private property within a required parking stall area as regulated by Section 177.09 of the Zoning Code; AND

WHEREAS, the parameters of this Temporary Outdoor Service Permit Program are as follows:

1. Temporary outside service area cannot comprise more than 30% of the parking spaces on site or more than 50% of the allowed interior seating, whichever is less.
2. Temporary outside service area must be within a reasonable distance to the building.
3. A 6'-wide unobstructed ADA-compliant sidewalk must be maintained from the remaining parking area to the entrance of the building.
4. Tables and chairs placed within the temporary outside service area must be placed with 6' separation.
5. No more than 6 people may be seated at a table within the temporary outside service area.
6. Seating associated with a temporary outside service area is limited to a 1.5-hour time limit per table.
7. Service to the temporary outside service area must end at 9:00 p.m. if adjacent to a Residential Use/District and must end at 11:00 p.m. if not adjacent to a Residential Use/District.

8. If any exterior lighting is proposed to illuminate the temporary outside service area, it cannot be directed toward adjacent residential properties.
9. If alcohol is being served, the service area must be fenced off with a partition or fence and non-patrons must not be allowed into the area. Documentation of the State's Outdoor Service Area Permit must be submitted to the City prior to City approval of the Temporary Outdoor Service Area Permit.
10. No advertising signs may be placed within the permitted area or on any fixtures used for enclosure, with the exception of advertising on individual umbrellas or equipment that customarily includes advertising; unless granted the required temporary sign permit.
11. The City reserves the right to revoke a Temporary Outdoor Service Area Permit prior to expiration of the permit term if the site is found to not be in conformance with all requirements of this program.
12. All Temporary Outdoor Service Area Permits shall expire **December 31, 2021**.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Bondurant, Iowa, that this resolution is hereby approved as presented.

Passed and adopted this 7th day of June 2021,

Curt Sullivan, Mayor

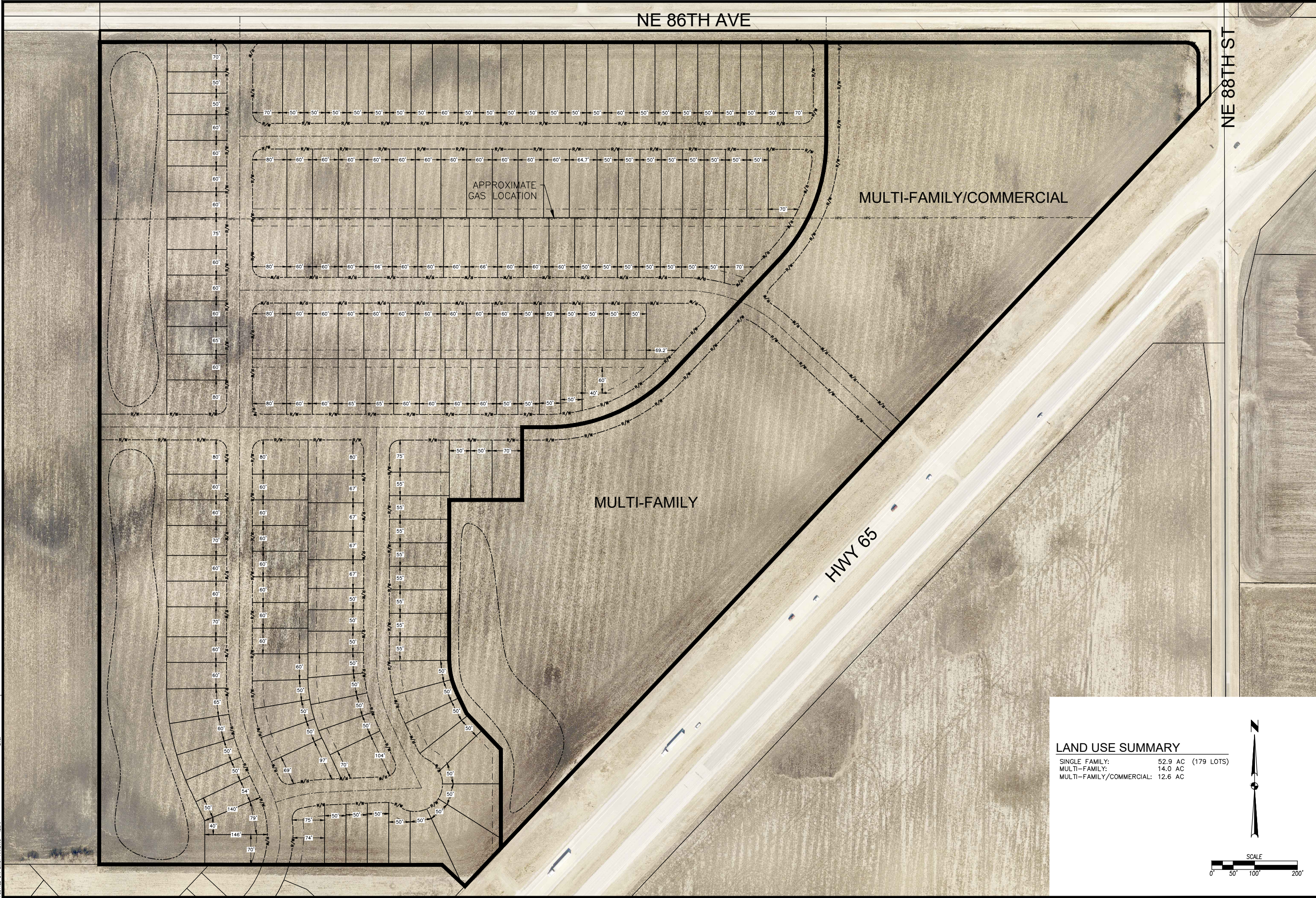
ATTEST: I, Shelby Hagan, City Clerk of Bondurant, hereby certify that at a meeting of the City Council held on the above date, among other proceedings the above was adopted.

IN WITNESS WHEREOF, I have hereunto set my hand the day and year above written.

Shelby Hagan, City Clerk

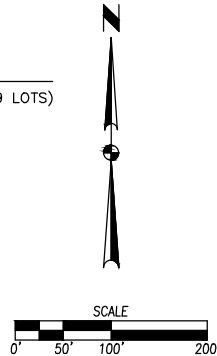
Council Action	Ayes	Nays	Abstain	Absent
Cox				
Elrod				
Enos				
McKenzie				
Peffer				

FILE: H:\2020\012716\012716-CONCEPT 2021-05-10.DWG
DRAWN BY: JCH
CHECKED BY: JCH
DATE PLOTTED: 5/19/2021 1:46 PM
PLOT TITLE: CONCEPT
PLOT SCALE: 1"=100'



LAND USE SUMMARY

SINGLE FAMILY: 52.9 AC (179 LOTS)
MULTI-FAMILY: 14.0 AC
MULTI-FAMILY/COMMERCIAL: 12.6 AC



TOP FARMS CONCEPT

1/1
2012.716
EA

3405 S.E. CROSSROADS DRIVE, SUITE G
GRIMES, IOWA 50111
PHONE: (515) 369-4400 FAX: (515) 369-4410



BONDURANT, IOWA

TECH:

ENGINEER:

REVISIONS

DATE

PREPARED

5/11/2021



**BUSINESS OF THE CITY COUNCIL
BONDURANT, IOWA
AGENDA STATEMENT**

Item No. 8.a.
For Meeting of 6/7/2021
Public Hearing

TITLE: Public Hearing on Proposed Development Agreement with Bondurant Commercial, LLC

CONTACT PERSON:

Marketa Oliver, City Administrator

BRIEF HISTORY & ANALYSIS: This is a public hearing, duly published as required by law.

FUNDING SOURCE: The project is funded by TIF.

STAFF RECOMMENDATION: Hold public hearing.

APPROVED FOR SUBMITTAL:

ATTACHMENTS:

1. Public Hearing Notice

NOTICE OF MEETING FOR APPROVAL OF DEVELOPMENT AGREEMENT
WITH BONDURANT COMMERCIAL, LLC AND AUTHORIZATION OF
ANNUAL APPROPRIATION TAX INCREMENT PAYMENTS

The City Council of the City of Bondurant, Iowa, will meet at the Bondurant City Center, on June 7, 2021, at six o'clock p.m., at which time and place proceedings will be instituted and action taken to approve a Development Agreement between the City and Bondurant Commercial, LLC (the "Company") in connection with the development by the Company of commercial lots on certain property (the "Property") in the Bondurant Urban Renewal Area for the purpose of selling and/or providing build-to-suits on such lots; the construction of certain commercial and/or industrial warehouse/flex buildings on the Property; and the construction of certain public infrastructure improvements on the Property, which Agreement provides for certain financial incentives in the form of annual appropriation incremental property tax payments to the Company in a total amount not exceeding \$5,300,000, as authorized by Section 403.9 of the Code of Iowa.

The Agreement to make annual appropriation incremental property tax payments to the Company will not be a general obligation of the City, but will be payable solely and only from incremental property tax revenues generated within the Bondurant Urban Renewal Area. Payments under the Development Agreement will be subject to annual appropriation by the City Council.

Due to federal and state government recommendations in response to COVID-19 pandemic conditions, the meeting can alternatively be accessed via Zoom, which will be accessible at the following:

<https://us02web.zoom.us/j/81934931915>

In addition to electronic access, written comments may be filed or made prior to the meeting and will be recorded in the minutes.

At the meeting, the City Council will receive oral or written objections from any resident or property owner of the City. Thereafter, the City Council may, at the meeting or at an adjournment thereof, take additional action to approve the Development Agreement or may abandon the proposal.

This notice is given by order of the City Council of Bondurant, Iowa, in accordance with Section 403.9 of the Code of Iowa.

Shelby Hagan
City Clerk



**BUSINESS OF THE CITY COUNCIL
BONDURANT, IOWA
AGENDA STATEMENT**

Item No. 8.b.
For Meeting of 6/7/2021
Public Hearing

TITLE: Public Hearing on Plans, Specifications, Form of Contract, and Estimate of Cost for Bids for Commerce Crossing Development Public Improvement Phase 2 Project

CONTACT PERSON:

Marketa Oliver, City Administrator

BRIEF HISTORY & ANALYSIS: This is a public hearing, duly published as required by law.

FUNDING SOURCE: The project is funded by TIF.

STAFF RECOMMENDATION: Hold public hearing.

APPROVED FOR SUBMITTAL:

ATTACHMENTS:

1. Public Hearing Notice

NOTICE OF HEARING AND LETTING

Sealed bids will be received by the City of Bondurant City Clerk's Office at 200 2nd Street NE, Bondurant, Iowa 50035, until **2:00p.m.** on Wednesday, **June 2, 2021** for the following described public improvement:

COMMERCE CROSSINGS DEVELOPMENT PUBLIC IMPROVEMENTS PROJECT BONDURANT, IOWA S-H PROJECT NO. 4194871

At the above time all bids received by the City will be opened and publicly read at the Bondurant City Hall (200 2nd St NE, Bondurant, IA 50035) after receiving bids at **2:00 p.m.** on **June 2, 2021** with the results being reported to the Bondurant City Council at their meeting on **June 7, 2021** at **6:05 p.m.** at which time the Council may take action on the proposals submitted or at such time as may then be fixed.

The extent of work on this project is the furnishing of all labor, equipment, and materials for the construction of improvements generally described as follows:

The project will construct Commerce Parkway SW and 35th Street SW roadways in Bondurant. Commerce Pkwy will extend from Phase 1 at the west end, then northeast roughly 1,385 feet connecting to 32nd St SW at its north terminus point. 35th St SW will connect Commerce Parkway to Grant St SW, roughly 460 feet in length. The project generally includes 11,000 SY of PCC paving, 1,880 LF of storm Sewer, 8,700 CY of earthwork, 450 LF of 10" sanitary and 2,150 LF of 8"-12" water main. Erosion control, traffic signalization, construction survey, and site restoration are also included.

Materials, estimated quantities, and work to be done for the project on which bids will be received are as shown on the bid proposal for said project.

All work is to be done in strict compliance with the Plans and Specifications prepared by Shive-Hattery, Inc.

All bids shall be made on a form furnished by the City and shall be filed on or before the time specified above, in a sealed envelope addressed to the City Clerk of Bondurant, Iowa, clearly stating that the envelope contains a bid on this project. Each proposal shall be accompanied by a bid bond, a cashier's or certified check drawn on an Iowa bank or a bank chartered under the laws of the United States in an amount equal to ten percent (10%) of the total amount of the bid. If a bid bond is submitted, it must be on the form provided with the contract documents.

The bid security submitted should be made payable to the City of Bondurant, Iowa, and not contain any conditions either in the body or as an endorsement thereon. This bid security is provided to the City of Bondurant as security that if the bidder is awarded the contract by the City, the bidder will enter into a contract on the form provided by the City at prices bid and shall furnish the required performance and payment bond to the City. If the bidder fails to execute the contract and to furnish an acceptable performance and payment bond or provide a Certificate of Insurance within ten (10) days after acceptance of the bid by the City, the bid security may be forfeited or cashed by the City as liquidated damages.

NOTICE OF HEARING AND LETTING

The successful bidder will be required to furnish a performance and payment bond in the amount of one hundred percent (100%) of the contract price guaranteeing faithful performance of the contract and guaranteeing payment to all persons supplying labor and/or materials in the execution of the work provided for in the contract. Additionally, the contractor must provide the City with a guarantee of maintenance of said improvement in the form of surety for a period of four (4) years from the time of acceptance by the City.

By virtue of statutory authority preference will be given to products and provisions grown and coal produced within the State of Iowa and to Iowa domestic labor.

In accordance with Iowa statutes, a resident bidder shall be allowed a preference as against a nonresident bidder from a state or foreign country if that state or foreign country gives or requires any preference to bidders from that state or foreign country, including but not limited to any preference to bidders, the imposition of any type of labor force preference, or any other form of preferential treatment to bidders or laborers from that state or foreign country. The preference allowed shall be equal to the preference given or required by the state or foreign country in which the nonresident bidder is a resident. In the instance of a resident labor force preference, a nonresident bidder shall apply the same resident labor force preference to a public improvement in this state as would be required in the construction of a public improvement by the state or foreign country in which the nonresident bidder is a resident.

Failure to submit a fully completed Bidder Status Form with the bid may result in the bid being deemed nonresponsive and rejected.

If it is determined that adherence to these Iowa statutory requirements may cause denial of federal funds which would otherwise be available for a public improvement, or would otherwise be inconsistent with requirements of any federal law or regulation, the application of Iowa Code Chapters 73 and 73A shall be suspended to the extent necessary to prevent denial of the funds or to eliminate the inconsistency with federal requirements.

Work on said project shall commence within ten (10) days of the written notice to proceed and shall be fully completed by **June 10, 2022**. An interim completion date for the completion of all water main associated work has been set for **September 6, 2021**. An additional interim completion date for the grading and paving of Commerce Pkwy SW from the south limits through the intersection of 35th Street SW has been set for **November 1, 2021**. The remaining section of Commerce Pkwy SW from 35th Street SW to 32nd Street SW shall be substantially complete by **May 20, 2022**.

NOTICE OF HEARING AND LETTING

Payment for the work will be made by the City in cash from such funds as may be legally available including cash on hand, proceeds from the sale and issuance of General Obligation Bonds and such other funds including the proceeds from the sale and issuance of such other bonds as may lawfully be issued as the City Council may at its sole discretion determine and provide.

Payment will be made to the contractor based on monthly estimates in amounts equal to ninety-five (95%) percent of the contract value of the work completed during the preceding calendar month, and will be based upon an estimate prepared by the Contractor on the first day of the month, subject to the approval of the Engineer. Any such payment by the City shall in no way be construed as an act of acceptance for any part of the work partially or totally completed. Final payment by the City will be made in accordance with Iowa statutes and the contract documents.

Bidding forms may be obtained from Action Reprographics, 5037 NE 14th Street, Des Moines, IA 50313, Phone: 515.288.2146, info@actionrepro.com. Copies of Plans and Specifications and contract documents can be obtained at the same address.

The City reserves the right to reject any and/or all bids and to waive any and/or all technicalities and/or all irregularities.

Shelby Hagan
City Clerk

Publish: May 21st, 2021



**BUSINESS OF THE CITY COUNCIL
BONDURANT, IOWA
AGENDA STATEMENT**

Item No. 9.a.
For Meeting of 6/7/2021
Resolution

TITLE: -Resolution approving Development Agreement with Bondurant Commercial, LLC, Authorizing Annual Appropriation Tax Increment Payments and Pledging Certain Tax Increment Revenues to the Payment of the Agreement

CONTACT PERSON:

Marketa Oliver, City Administrator

BRIEF HISTORY & ANALYSIS: The City has been working with the developer on the Commerce Crossings Project to identify and document developer and city responsibilities for an infrastructure expansion and construction project to facilitate economic development.

Developer responsibilities include:

1. Construct an infrastructure and economic development project in phases;
2. Maintain the use of the completed Project as part of its business operations of selling, long-term leasing, and managing commercial real estate;
3. Invest not less than \$10,000,000 into capital improvement for the first phase of the Project;
4. Submit a detailed site plan;
5. Construct public infrastructure in two phases (the construction of their portion of Commerce Crossings Parkway);
6. Document the costs of the public infrastructure improvements;
7. Pay any property taxes that are due in a timely manner.

The City agrees to:

1. Establish/expand an Urban Renewal Area;
2. Adopt a Tax Increment Ordinance;
3. Design and construction the City Infrastructure portion of the overall project (estimated to be \$2,750,000);
4. Review Company Public Infrastructure Cost documentation; and
5. Provide Tax Increment payments to reimburse company for company-funded public infrastructure projects in an amount not to exceed \$5,130,000 (payments come from up to six phases of improvements, for which each phase can be no longer than 12 years all phases combined can be no longer than 20 years from

the beginning of the first payment on the first phase until the final payment on the final phase).

All payments are subject to annual appropriation.

The agreement represents prior discussions and direction from Council. The total amount the developer can receive in reimbursement has been increased over the initial estimate to reflect the unknown timeline for the second phase of the public infrastructure improvements. The construction of the second phase of improvements is dependent upon progress the neighboring community makes with its connecting infrastructure improvements.

The Council approved a Memorandum of Understanding to lay out the terms of the development agreement to facilitate the advancement of the project on April 19, 2021. Design/Construction on both the developer improvements and the City's infrastructure improvements is underway. The adoption of the Development agreement finalizes the process and will be recorded with the County.

Below is an image showing developer infrastructure improvements and City infrastructure improvements.



FUNDING SOURCE: TIF

STAFF RECOMMENDATION: Approve resolution on a roll call vote.

APPROVED FOR SUBMITTAL:

ATTACHMENTS:

1. RESOLUTION NO. 210607-153

CITY OF BONDURANT
RESOLUTION NO. 210607-153

Resolution Approving Development Agreement with Bondurant Commercial, LLC, Authorizing Annual Appropriation Tax Increment Payments and Pledging Certain Tax Increment Revenues to the Payment of the Agreement

WHEREAS, the City of Bondurant, Iowa (the "City"), pursuant to and in strict compliance with all laws applicable to the City, and in particular the provisions of Chapter 403 of the Code of Iowa, has adopted an Urban Renewal Plan for the Bondurant Urban Renewal Area (the "Urban Renewal Area"); and

WHEREAS, this City Council has adopted an ordinance providing for the division of taxes levied on taxable property in the Urban Renewal Area pursuant to Section 403.19 of the Code of Iowa and establishing the fund referred to in Subsection 2 of Section 403.19 of the Code of Iowa (the "Urban Renewal Tax Revenue Fund"), which fund and the portion of taxes referred to in that subsection may be irrevocably pledged by the City for the payment of the principal of and interest on indebtedness incurred under the authority of Section 403.9 of the Code of Iowa to finance or refinance in whole or in part projects in the Urban Renewal Area; and

WHEREAS, a certain development agreement (the "Agreement") between the City and Bondurant Commercial, LLC (the "Company") has been prepared in connection with the development of commercial lots (the "Project") on certain property (the "Property") in the Urban Renewal Area for the purpose of selling and/or providing build-to-suits on such lots; the construction of certain commercial and/or industrial warehouse/flex buildings on the Property; and the construction of certain public infrastructure improvements on the Property; and

WHEREAS, under the Agreement, the City would provide annual appropriation tax increment payments to the Company in a total amount not exceeding \$5,300,000; and

WHEREAS, this City Council, pursuant to Section 403.9 of the Code of Iowa, has published notice, has held a public hearing on the Agreement on June 7, 2021, and has otherwise complied with statutory requirements for the approval of the Agreement; and

WHEREAS, Chapter 15A of the Code of Iowa ("Chapter 15A") declares that economic development is a public purpose for which a City may provide grants, loans, tax incentives, guarantees and other financial assistance to or for the benefit of private persons; and

WHEREAS, Chapter 15A requires that before public funds are used for grants, loans, tax incentives or other financial assistance, a City Council must determine that a public purpose will reasonably be accomplished by the spending or use of those funds; and

WHEREAS, Chapter 15A requires that in determining whether funds should be spent, a City Council must consider any or all of a series of factors;

NOW, THEREFORE, It Is Resolved by the City Council of the City of Bondurant, Iowa, as follows:

Section 1. Pursuant to the factors listed in Chapter 15A, the City Council hereby finds that:

(a) The Project will add diversity and generate new opportunities for the Bondurant and Iowa economies;

(b) The Project will generate public gains and benefits, particularly in the creation of new jobs, which are warranted in comparison to the amount of the proposed property tax incentives.

Section 2. The City Council further finds that a public purpose will reasonably be accomplished by entering into the Agreement and providing the incremental property tax payments to the Company thereunder.

Section 3. The Agreement is hereby approved and the Mayor and City Clerk are hereby authorized and directed to execute and deliver the Agreement on behalf of the City, in substantially the form and content in which the Agreement has been presented to this City Council, and such officers are also authorized to make such changes, modifications, additions or deletions as they, with the advice of bond counsel, may believe to be necessary, and to take such actions as may be necessary to carry out the provisions of the Agreement.

Section 4. All payments by the City under the Agreement shall be subject to annual appropriation by the City Council, in the manner set out in the Agreement. As provided and required by Chapter 403 of the Code of Iowa, the City's obligations under the Agreement shall be payable solely from a subfund (the "Bondurant Commercial, LLC Subfund") which is hereby established, into which shall be paid that portion of the income and proceeds of the Urban Renewal Tax Revenue Fund attributable to property taxes derived from the property as described as follows:

Legal Description of the Parcel I Property

A PARCEL OF LAND LYING ENTIRELY WITHIN AND FORMING A PART OF SECTION 12, TOWNSHIP 79 NORTH, RANGE 23 WEST OF THE 5TH P.M. NOW IN AND FORMING A PART OF THE CITY OF BONDURANT, POLK COUNTY, IOWA, MORE PARTICULARLY DESCRIBED AS FOLLOWS:

COMMENCING AT THE NORTHEAST CORNER OF SAID SECTION 12;
THENCE ALONG THE EAST LINE OF THE NORTHEAST 1/4 OF SAID SECTION 12, SOUTH 02°02'43" EAST, FOR A DISTANCE OF 1289.11 FEET;

THENCE SOUTH 89°57'17" WEST, FOR A DISTANCE OF 540.95 FEET TO THE POINT OF BEGINNING;

THE ALONG A CURVE CONCAVE NORTHWESTERLY WITH A RADIUS OF 550.00 FEET, WHOSE CHORD BEARS SOUTH 42°31'50" WEST, WITH A CHORD LENGTH OF 200.68 FEET, FOR A DISTANCE OF 201.81 FEET;

THENCE SOUTH 16°50'20" EAST, FOR A DISTANCE OF 40.00 FEET;

THENCE SOUTH 73°12'28" WEST, FOR A DISTANCE OF 204.01 FEET;

THENCE SOUTH 55°02'13" WEST, FOR A DISTANCE OF 224.67 FEET TO A CURVE CONCAVE SOUTHEASTERLY WITH A RADIUS OF 655.00 FEET;

THENCE ALONG SAID CURVE WHOSE CHORD BEARS SOUTH 40°37'37" WEST, A CHORD LENGTH OF 251.73 FEET, AND A DELTA OF 22°09'28", FOR A DISTANCE OF 253.30 FEET;

THENCE SOUTH 29°32'53" WEST FOR A DISTANCE OF 686.50 FEET TO A CURVE CONCAVE NORTHWESTERLY WITH A RADIUS OF 703.90 FEET;

THENCE ALONG SAID CURVE WHOSE CHORD BEARS SOUTH 36°46'25" WEST, WITH A CHORD LENGTH OF 177.07 FEET, FOR A DISTANCE OF 177.54 FEET;

THENCE SOUTH 66°32'13" WEST, FOR A DISTANCE OF 1026.95 FEET;

THENCE SOUTH 63°52'11" WEST, FOR A DISTANCE OF 567.22 FEET;

THENCE SOUTH 69°38'08" WEST, FOR A DISTANCE OF 530.85 FEET;

THENCE SOUTH 61°37'56" WEST, FOR A DISTANCE OF 60.21 FEET;

THENCE SOUTH 59°24'11" WEST, FOR A DISTANCE OF 278.78 FEET;

THENCE NORTH 00°00'36" EAST, FOR A DISTANCE OF 935.67 FEET;

THENCE NORTH 00°00'29" EAST, FOR A DISTANCE OF 886.26 FEET;

THENCE NORTH 89°22'50" EAST, FOR A DISTANCE OF 1302.96 FEET;

THENCE NORTH 89°26'25" EAST, FOR A DISTANCE OF 1247.54 FEET;

THENCE NORTH 00°00'32" EAST, FOR A DISTANCE OF 424.73 FEET;

THENCE NORTH 89°23'56" EAST, FOR A DISTANCE OF 696.89 FEET;

THENCE NORTH 70°29'40" EAST, FOR A DISTANCE OF 112.78 FEET TO THE POINT-OF-BEGINNING.

CONTAINING 3,378,551 SQ. FT. (77.561 ACRES) MORE OR LESS.

Legal Description of the Parcel II Property

A PARCEL OF LAND LYING ENTIRELY WITHIN AND FORMING A PART OF THE NORTHEAST 1/4 OF SECTION 12, TOWNSHIP 79 NORTH, RANGE 23 WEST OF THE 5TH P.M. NOW IN AND FORMING A PART OF

THE CITY OF BONDURANT, POLK COUNTY, IOWA, MORE PARTICULARLY DESCRIBED AS FOLLOWS:

BEGINNING AT THE NORTHEAST CORNER OF SAID SECTION 12;
THENCE SOUTH 00°02'43" EAST, ALONG THE EAST LINE OF SAID SECTION 12, A DISTANCE OF 711.60 FEET;
THENCE NORTH 89°53'57" WEST, A DISTANCE OF 496.32 FEET;
THENCE SOUTH 00°16'37" WEST, FOR A DISTANCE OF 497.78 FEET TO A NON-TANGENT CURVE CONCAVE NORTHWESTERLY WITH A RADIUS OF 550.00 FEET;
THENCE ALONG SAID CURVE, WHOSE CHORD BEARS SOUTH 27°15'52" WEST, WITH A CHORD LENGTH OF 91.17 FEET, FOR A DISTANCE OF 91.27 FEET;
THENCE SOUTH 70°29'40" WEST, FOR A DISTANCE OF 112.78 FEET;
THENCE SOUTH 89°23'56" WEST, FOR A DISTANCE OF 24.90 FEET TO A NON-TANGENT CURVE CONCAVE NORTHWESTERLY WITH A RADIUS OF 470.00 FEET;
THENCE ALONG SAID CURVE, WHOSE CHORD BEARS NORTH 22°18'30" EAST, WITH A CHORD LENGTH OF 355.30 FEET, FOR A DISTANCE OF 364.35 FEET;
THENCE NORTH 00°06'00" EAST, FOR A DISTANCE OF 387.55 FEET TO A CURVE CONCAVE WESTERLY WITH A RADIUS OF 722.00 FEET;
THENCE ALONG SAID CURVE, WHOSE CHORD BEARS NORTH 08°39'00" WEST, WITH A CHORD LENGTH OF 219.67 FEET, FOR A DISTANCE OF 220.52 FEET;
THENCE NORTH 17°24'00" WEST, FOR A DISTANCE OF 64.65 FEET TO A CURVE CONCAVE EASTERLY WITH A RADIUS OF 802.00 FEET;
THENCE ALONG SAID CURVE, WHOSE CHORD BEARS NORTH 09°04'28" WEST, WITH A CHORD LENGTH OF 232.26 FEET, FOR A DISTANCE OF 233.08 FEET;
THENCE NORTH 00°44'55" WEST, FOR A DISTANCE OF 36.82 FEET TO A CURVE CONCAVE SOUTHWESTERLY WITH A RADIUS OF 25.00 FEET;
THENCE ALONG SAID CURVE, WHOSE CHORD BEARS NORTH 45°44'56" WEST, WITH A CHORD LENGTH OF 35.36 FEET, FOR A DISTANCE OF 39.27 FEET;
THENCE SOUTH 89°15'05" WEST, FOR A DISTANCE OF 112.92 FEET;
THENCE NORTH 01°57'54" EAST, FOR A DISTANCE 33.04 FEET TO THE NORTH LINE OF SAID NE 1/4 OF SECTION 12;
THENCE ALONG SAID NORTH LINE NORTH 89°15'05" EAST, FOR A DISTANCE OF 421.99 FEET;
THENCE SOUTH 00°44'55" EAST, FOR A DISTANCE OF 33.00 FEET;

THENCE SOUTH 85°02'17" EAST, FOR A DISTANCE OF 120.60 FEET;
THENCE NORTH 89°15'05" EAST, FOR A DISTANCE OF 134.69 FEET;
THENCE NORTH 00°02'43" WEST, FOR A DISTANCE OF 45.00 FEET TO
THE NORTH LINE OF SAID NE 1/4 OF SECTION 12;
THENCE ALONG SAID NORTH LINE NORTH 89°15'05" EAST, FOR A
DISTANCE OF 85.01 FEET TO THE POINT-OF-BEGINNING.

CONTAINING 436,844 SQ. FT. (10.029 ACRES) MORE OR LESS,
SUBJECT TO ALL EASEMENTS OF RECORD.

Section 5. The City hereby pledges to the payment of the Agreement the Bondurant Commercial, LLC Subfund and the taxes referred to in Subsection 2 of Section 403.19 of the Code of Iowa to be paid into such Subfund, provided, however, that no payment will be made under the Agreement unless and until monies from the Bondurant Commercial, LLC Subfund are appropriated for such purpose by the City Council.

Section 6. After the certification of indebtedness to the County Auditor of Polk County, Iowa and the continuing pledging of the Bondurant Commercial, LLC Subfund and the portion of taxes to be paid into such Subfund and, pursuant to the direction of Section 403.19 of the Code of Iowa, the County Auditor shall allocate the taxes in accordance therewith and in accordance with the tax allocation ordinance referred to in the preamble hereof.

Section 7. All resolutions or parts thereof in conflict herewith are hereby repealed.

Passed and approved June 7, 2021.

Mayor

Attest:

City Clerk

• • • • •

On motion and vote the meeting adjourned.

Mayor

Attest:

City Clerk

STATE OF IOWA
COUNTY OF POLK
CITY OF BONDURANT

SS:

I, the undersigned, Clerk of the City of Bondurant, hereby certify that the foregoing is a true and correct copy of the minutes of the Council of the City relating to holding a public hearing and adopting a resolution to approve a Development Agreement.

WITNESS MY HAND this _____ day of _____, 2021.

City Clerk



**BUSINESS OF THE CITY COUNCIL
BONDURANT, IOWA
AGENDA STATEMENT**

Item No. 9.b.
For Meeting of 6/7/2021
Resolution

TITLE: -Resolution approving Plans, Specifications, Form of Contract, and Estimate of Cost for Commerce Crossing Development Public Improvement Phase 2 Project

CONTACT PERSON:

Marketa Oliver, City Administrator

BRIEF HISTORY & ANALYSIS: The City of Bondurant received bids until 2:00 9.m. on June 2, 2021 for the Commerce Crossing Development Public Improvement Phase 2 Project. The location of the work to be done and the kinds and sizes of materials proposed to be used were advertised as required by law. Plans and specifications were developed by Shive-Hattery Engineering.

FUNDING SOURCE: TIF

STAFF RECOMMENDATION: Approve resolution on a roll call vote.

APPROVED FOR SUBMITTAL:

ATTACHMENTS:

1. RESOLUTION NO. 210607-154
2. Commerce Crossings Estimate

CITY OF BONDURANT
RESOLUTION NO. 210607-154

RESOLUTION ADOPTING THE PLANS, SPECIFICATIONS, FORM OF
CONTRACT, AND ESTIMATE OF COST FOR THE COMMERCE CROSSING
DEVELOPMENT PUBLIC IMPROVEMENT PHASE 2 PROJECT

WHEREAS, the City of Bondurant received bids until 2:00 9.m. on June 2, 2021 for the Commerce Crossing Development Public Improvement Phase 2 Project; AND

WHEREAS, the location of the work to be done and the kinds and sizes of materials proposed to be used were advertised as required by law; AND

WHEREAS, plans and specifications were developed by Shive-Hattery Engineering.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Bondurant, Iowa, that the Commerce Crossing Development Public Improvement Phase 2 Project Plans, Specifications, Form of Contract, and Estimate of Cost, are hereby approved.

Passed this 7th day of June 2021,

By: _____
Curt Sullivan, Mayor

ATTEST: I, Shelby Hagan, City Clerk of Bondurant, hereby certify that at a meeting of the City Council held on the above date, among other proceedings the above was adopted.

IN WITNESS WHEREOF, I have hereunto set my hand the day and year above written.

Shelby Hagan, City Clerk

Name	Yay	Nay	Abstain	Absent
Cox				
Elrod				
Enos				
McKenzie				
Peffer				

CITY OF BONDURANT
Commerce Crossings - Public Improvements, Phase 2
Engineer's Opinion of Probable Construction Costs
May 17, 2021

#	ITEM CODE	ITEM DESCRIPTION	UNITS	QUANTITY		UNIT COST	TOTAL COST
1	2010-D-1000	TOPSOIL, STRIP, SALVAGE AND SPREAD	CY	6890.0	*	\$10.00	\$ 68,900.00
2	2010-E-1010	EXCAVATION, CLASS 10, RDWY & BORROW	CY	8778.0	*	\$7.00	\$ 61,446.00
3	2010-G-1012	SUBGRADE PREPARATION, 12 IN.	SY	10624.0	*	\$4.00	\$ 42,496.00
4	2010-H-1012	SUBGRADE TREATMENT, CEMENT STABILIZATION	TON	406.0	*	\$275.00	\$ 111,650.00
5	2010-I-1006	MODIFIED SUBBASE, 6 IN.	SY	10624.0	*	\$10.00	\$ 106,240.00
6	4010-A-1010	SANITARY SEWER GRAVITY MAIN, TRENCHED, PVC, 10 IN	LF	447.0	*	\$90.00	\$ 40,230.00
7	4020-A-1015	STORM SWR G-MAIN, TRENCHED, RCP CLASS III, 15 IN	LF	278.0	*	\$65.00	\$ 18,070.00
8	4020-A-1018	STORM SWR G-MAIN, TRENCHED, RCP CLASS III, 18 IN	LF	556.0	*	\$70.00	\$ 38,920.00
9	4020-A-1024	STORM SWR G-MAIN, TRENCHED, RCP CLASS III, 24 IN	LF	466.0	*	\$80.00	\$ 37,280.00
10	4020-A-1030	STORM SWR G-MAIN, TRENCHED, RCP CLASS III, 30 IN	LF	221.0	*	\$100.00	\$ 22,100.00
11	4020-A-1036	STORM SWR G-MAIN, TRENCHED, RCP CLASS III, 36 IN	LF	124.0	*	\$120.00	\$ 14,880.00
12	4020-A-1018	STORM SWR G-MAIN, TRENCHED, RCAP CLASS III, 18 IN EQ.	LF	233.0	*	\$140.00	\$ 32,620.00
13	4030-B-1036	CONCRETE APRONS, 36 IN	EACH	2.0	*	\$4,000.00	\$ 8,000.00
14	4040-A-1004	SUBDRAIN, LONGITUDINAL, 4 IN. PVC	LF	3669.0	*	\$15.00	\$ 55,035.00
15	4040-D-1303	SUBDRAIN, OUTLETS AND CONNECTIONS	EACH	42.0	*	\$400.00	\$ 16,800.00
16	SPECIAL	LOCATING TILE LINES	STA	18.5	*	\$300.00	\$ 5,550.00
17	SPECIAL	REPAIR TILE LINES, UNSPECIFIED SIZE AND TYPE	LF	370.0	*	\$35.00	\$ 12,950.00
18	5010-A-1008	WATER MAIN, TRENCHED, PVC, 8 IN.	LF	214.0	*	\$60.00	\$ 12,840.00
19	5010-A-1012	WATER MAIN, TRENCHED, PVC, 12 IN.	LF	1930.0	*	\$75.00	\$ 144,750.00
20	5010-A-2012	WATER MAIN, TRENCHLESS, PVC, 12 IN.	LF	80.0	*	\$320.00	\$ 25,600.00
21	5010-C-2000	FITTINGS, DUCTILE IRON	LB	3910.0	*	\$6.00	\$ 23,460.00
22	5020-A-1008	GATE VALVE ASSEMBLY, DIP, 8 IN.	EACH	5.0	*	\$2,500.00	\$ 12,500.00
23	5020-A-1012	GATE VALVE ASSEMBLY, DIP, 12 IN.	EACH	6.0	*	\$3,500.00	\$ 21,000.00
24	5020-C-1000	FIRE HYDRANT ASSEMBLY, WM-201	EACH	5.0	*	\$6,000.00	\$ 30,000.00
25	5020-D-1000	TEMPORARY FLUSHING AND BLOWOFF DEVICE	EACH	3.0	*	\$2,000.00	\$ 6,000.00
26	5020-F-1000	VALVE BOX EXTENSION	EACH	1.0	*	\$500.00	\$ 500.00
27	SPECIAL	CONNECTION TO EXISTING WATER SYSTEM	EACH	2.0	*	\$4,000.00	\$ 8,000.00
28	SPECIAL	REMOVAL AND ABATEMENT OF TRANSITE PIPE	LS	1.0	*	\$10,000.00	\$ 10,000.00
29	6010-A-2301	SANITARY SEWER MANHOLE , SW-301, 48 IN	EACH	2.0	*	\$5,500.00	\$ 11,000.00
30	6010-A-1401	STORM SEWER MANHOLE , SW-401, 48 IN	EACH	1.0	*	\$3,800.00	\$ 3,800.00
31	6010-A-1401	STORM SEWER MANHOLE , SW-401, 60 IN	EACH	1.0	*	\$4,500.00	\$ 4,500.00
32	6010-A-1401	STORM SEWER MANHOLE , SW-401, 96 IN	EACH	1.0	*	\$7,000.00	\$ 7,000.00
33	6010-B-1505	INTAKE, DOUBLE GRATE, SW-505	EACH	9.0	*	\$5,200.00	\$ 46,800.00
34	6010-B-1506	INTAKE, DOUBLE GRATE WITH MANHOLE, SW-506	EACH	12.0	*	\$7,500.00	\$ 90,000.00
35	7010-A-1009	STD / S-F PCC PAVEMENT, CLASS C-SUD, 9 IN.	SY	9048.0	*	\$68.00	\$ 615,264.00
36	7030-D-1000	SPECIAL SUBGRADE PREPARATION FOR SHARED USE PATH	STA	16.9	*	\$300.00	\$ 5,079.00
37	7030-E-1006	RECREATIONAL TRAIL, PCC, 6 IN.	SY	1920.0	*	\$55.00	\$ 105,600.00
38	7030-G-1000	DETECTABLE WARNINGS	SF	140.0	*	\$50.00	\$ 7,000.00
39	7030-H-2000	DRIVEWAY, GRANULAR, CLASS A CRUSHED STONE	TON	234.7	*	\$25.00	\$ 5,866.58
40	7040-H-1000	PAVEMENT REMOVAL	SY	1157.0	*	\$16.00	\$ 18,512.00
41	8010-A-1000	TRAFFIC SIGNALIZATION	LS	1.0	*	\$90,000.00	\$ 90,000.00
42	8020-B-2000	PAINTED PAVEMENT MARKINGS, DURABLE	STA	52.4	*	\$110.00	\$ 5,760.70
43	8020-G-2000	PAINTED PAVEMENT SYMBOLS AND LEGENDS, DURABLE	EACH	11.0	*	\$300.00	\$ 3,300.00
44	8020-K-1000	PAVEMENT MARKINGS REMOVED	STA	6.4	*	\$90.00	\$ 576.90
45	8030-A-1000	TRAFFIC CONTROL	LS	1.0	*	\$12,000.00	\$ 12,000.00
46	9010-B-1010	HYDRAULIC SEEDING, FERTILIZING, TYPE 1	ACRE	3.2	*	\$3,000.00	\$ 9,600.00
47	9010-B-1050	HYDRAULIC SEEDING, FERTILIZING, TYPE 5	ACRE	3.2	*	\$2,800.00	\$ 8,960.00
48	9040-A-1000	SWPPP PREPARATION	LS	1.0	*	\$1,500.00	\$ 1,500.00
49	9040-A-2000	SWPPP MANAGEMENT	LS	1.0	*	\$3,500.00	\$ 3,500.00
50	9040-D-1008	FILTER SOCK, 8 IN.	LF	500.0	*	\$2.00	\$ 1,000.00
51	9040-D-2000	REMOVAL OF FILTER SOCK	LF	500.0	*	\$0.50	\$ 250.00
52	9040-E-1020	TEMPORARY RECP, WOOD EXCELSIOR MAT	SQ	627.0	*	\$12.00	\$ 7,524.00
53	9040-J-1000	RIP-RAP, CLASS E	TON	23.0	*	\$65.00	\$ 1,495.00
54	9040-N-1000	SILT FENCE OR DITCH CHECK	LF	2850.0	*	\$1.50	\$ 4,275.00
55	9040-N-2000	SILT FENCE OR DITCH CHECK, REMOVAL OF SEDIMENT	LF	2850.0	*	\$0.20	\$ 570.00
56	9040-N-3000	SILT FENCE OR DITCH CHECK, REMOVAL OF DEVICE	LF	2850.0	*	\$0.20	\$ 570.00
57	9040-O-1000	STABILIZED CONSTRUCTION ENTRANCE	SY	139.0	*	\$30.00	\$ 4,170.00
58	9040-Q-2000	EROSION CONTROL MULCHING, HYDROMULCH	ACRE	6.4	*	\$2,000.00	\$ 12,800.00
59	9040-T-1000	INTAKE PROTECTION DEVICE	EACH	21.0	*	\$165.00	\$ 3,465.00
60	9040-T-2000	INLET PROTECTION DEVICE, REMOVAL OF SEDIMENT	EACH	21.0	*	\$20.00	\$ 420.00
61	9040-T-3000	INLET PROTECTION DEVICE, REMOVAL OF DEVICE	EACH	21.0	*	\$20.00	\$ 420.00
62	SPECIAL	MOWING	ACRE	6.4	*	\$200.00	\$ 1,280.00
63	11020-A-1000	MOBILIZATION	LS	1.0	*	\$120,000.00	\$ 120,000.00
64	11060-A-1000	CONCRETE WASHOUT	LS	1.0	*	\$5,000.00	\$ 5,000.00

Subtotal \$ 2,206,675.18

10% Construction Contingency \$ 220,670.00

Project Total \$ 2,427,345.18

**TOTAL PROJECT COSTS AND CONSTRUCTION COSTS PROVIDED HEREIN ARE MADE ON THE BASIS OF ENGINEER'S EXPERIENCE AND QUALIFICATIONS AND REPRESENT THE ENGINEER'S BEST JUDGMENT. HOWEVER, THE ENGINEER CANNOT AND DOES NOT GUARANTEE THAT BIDS OR ACTUAL TOTAL PROJECT OR CONSTRUCTION COSTS WILL NOT VARY FROM THE ESTIMATE OF PROBABLE CONSTRUCTION COST. THIS ESTIMATE IS INTENDED TO ASSIST IN BUDGETARY ASSESSMENT AND DOES NOT GUARANTEE THAT ACTUAL PROJECT COSTS WILL NOT EXCEED OR BE LOWER THAN THE AMOUNTS STATED IN THIS ESTIMATE.



**BUSINESS OF THE CITY COUNCIL
BONDURANT, IOWA
AGENDA STATEMENT**

Item No. 9.c.
For Meeting of 6/7/2021
Resolution

TITLE: -Resolution approving the Award of Construction Contract for Commerce Crossing Development Public Improvements Phase 2 Project to Concrete Technologies Inc. in the amount of \$1,963,849.83

CONTACT PERSON:

Marketa Oliver, City Administrator

BRIEF HISTORY & ANALYSIS: City Council previously directed the advertisement for bids for the Commerce Crossing Development Public Improvements Phase 2 project. Bids have been received and opened by the Project Engineer and City Clerk on June 2 in a public bid opening. There were four bids ranging from \$1,963,849.83 to \$1,998,707.78. The engineer's estimate was \$2,275,343.50. The bid from Concrete Technologies Inc. in the amount of \$1,963,849.83 was the lowest responsive bid received for said public improvement.

FUNDING SOURCE: TIF

STAFF RECOMMENDATION: Approve resolution on a roll call vote.

APPROVED FOR SUBMITTAL:

ATTACHMENTS:

1. RESOLUTION NO. 210607-155
2. Commerce Crossings Public Improvement Phase 2 Project Bid Summary

CITY OF BONDURANT
RESOLUTION NO. 210607-155

RESOLUTION APPROVING THE AWARD OF CONSTRUCTION CONTRACT FOR
COMMERCE CROSSING DEVELOPMENT PUBLIC IMPROVEMENTS PROJECT TO
CONCRETE TECHNOLOGIES INC.

WHEREAS, the City Council of the City of Bondurant has heretofore directed advertisement for bids for the Commerce Crossing Development Public Improvements Phase 2 project; AND

WHEREAS, Bids have been received and opened by the Project Engineer and City Clerk; AND

WHEREAS, bids were published as required and were opened in a public bid opening on Wednesday, June 2; AND

WHEREAS, the bid from Concrete Technologies Inc. in the amount of \$1,963,849.83 was the lowest responsible bid received for said public improvement.

BE IT FURTHER RESOLVED BY THE CITY COUNCIL OF THE CITY OF BONDURANT, that a contract for the Commerce Crossing Development Public Improvements, is hereby awarded to Concrete Technologies Inc. in the amount of \$1,963,849.83 and the bond of said bidder for the project is hereby fixed in the same amount.

BE IT FURTHER RESOLVED that the City Clerk is authorized and directed to return bid bonds and/or checks to any unsuccessful bidder.

BE IT FURTHER RESOLVED that work on said project may commence as soon as the final contract and bond have been approved and signed by the Mayor of the City of Bondurant and after the contractor is given a written notice to proceed by the project engineer.

Passed this 7th day of June 2021,

By: _____
Curt Sullivan, Mayor

ATTEST: I, Shelby Hagan, City Clerk of Bondurant, hereby certify that at a meeting of the City Council held on the above date, among other proceedings the above was adopted.

IN WITNESS WHEREOF, I have hereunto set my hand the day and year above written.

Shelby Hagan, City Clerk

Council Action	Ayes	Nays	Abstain	Absent
Cox				
Elrod				
Enos				
McKenzie				
Peffer				

Item Number	Description	Estimated Quantity	Units	Engineer's Estimate		Absolute Concrete Slater, Iowa		Concrete Technologies Grimes, Iowa		Alliance Construction Urbandale, Iowa		McAninch Corporation Des Moines, Iowa	
	Bid Security					X		X		X		X	
	Signature					X		X		X		X	
	Bidder Status Form					X		X		X		X	
	Addendum #1					X		X		X		X	
	Bid Irregularity (denoted by highlighted cell)												X
				Unit Price	Amount	Unit Price	Amount	Unit Price	Amount	Unit Price	Amount	Unit Price	Amount
1	TOPSOIL, STRIP, SALVAGE AND SPREAD	6890.00	CY	\$10.00	\$68,900.00	\$5.00	\$34,450.00	\$3.15	\$21,703.50	\$3.50	\$24,115.00	\$10.04	\$69,175.60
2	EXCAVATION, CLASS 10, RDWY & BORROW	9160.00	CY	\$7.00	\$64,120.00	\$4.00	\$36,640.00	\$3.50	\$32,060.00	\$3.75	\$34,350.00	\$4.64	\$42,502.40
3	SUBGRADE PREPARATION, 12 IN.	10624.00	SY	\$4.00	\$42,496.00	\$3.00	\$31,872.00	\$2.65	\$28,153.60	\$3.00	\$31,872.00	\$0.56	\$5,949.44
4	SUBGRADE TREATMENT, CEMENT STABILIZATION	406.00	TON	\$275.00	\$111,650.00	\$300.00	\$121,800.00	\$325.00	\$131,950.00	\$270.00	\$109,620.00	\$239.85	\$97,379.10
5	MODIFIED SUBBASE, 6 IN.	10624.00	SY	\$10.00	\$106,240.00	\$10.00	\$106,240.00	\$11.25	\$119,520.00	\$13.00	\$138,112.00	\$9.05	\$96,147.20
6	SANITARY SEWER GRAVITY MAIN, TRENCHED, PVC, 10 IN	447.00	LF	\$90.00	\$40,230.00	\$58.00	\$25,926.00	\$75.50	\$33,748.50	\$75.00	\$33,525.00	\$60.00	\$27,222.30
7	STORM SWR G-MAIN, TRENCHED, RCP CLASS III, 15 IN	278.00	LF	\$65.00	\$18,070.00	\$64.00	\$17,792.00	\$56.75	\$15,776.50	\$57.00	\$15,846.00	\$67.20	\$18,681.60
8	STORM SWR G-MAIN, TRENCHED, RCP CLASS III, 18 IN	556.00	LF	\$70.00	\$38,920.00	\$63.00	\$35,028.00	\$56.75	\$31,553.00	\$57.00	\$31,692.00	\$66.15	\$36,779.40
9	STORM SWR G-MAIN, TRENCHED, RCP CLASS III, 24 IN	466.00	LF	\$80.00	\$37,280.00	\$71.00	\$33,086.00	\$70.50	\$32,853.00	\$70.00	\$32,620.00	\$74.55	\$34,740.30
10	STORM SWR G-MAIN, TRENCHED, RCP CLASS III, 30 IN	221.00	LF	\$100.00	\$22,100.00	\$90.00	\$19,890.00	\$92.50	\$20,442.50	\$92.00	\$20,332.00	\$94.50	\$20,884.50
11	STORM SWR G-MAIN, TRENCHED, RCP CLASS III, 36 IN	124.00	LF	\$120.00	\$14,880.00	\$120.00	\$14,880.00	\$112.50	\$13,950.00	\$110.00	\$13,640.00	\$126.00	\$15,624.00
12	STORM SWR G-MAIN, TRENCHED, RCP CLASS III, 18 IN EQ.	233.00	LF	\$140.00	\$32,620.00	\$81.00	\$18,873.00	\$105.00	\$24,465.00	\$105.00	\$24,465.00	\$85.05	\$19,816.65
13	CONCRETE APRONS, 36 IN	2.00	EACH	\$4,000.00	\$8,000.00	\$4,100.00	\$8,200.00	\$3,410.00	\$6,820.00	\$3,500.00	\$7,000.00	\$4,305.00	\$8,610.00
14	SUBDRAIN, LONGITUDINAL, 4 IN. PVC	3669.00	LF	\$15.00	\$55,035.00	\$14.00	\$51,366.00	\$19.00	\$69,711.00	\$20.00	\$73,380.00	\$14.70	\$53,934.30
15	SUBDRAIN, OUTLETS AND CONNECTIONS	42.00	EACH	\$400.00	\$16,800.00	\$178.00	\$7,476.00	\$305.00	\$12,810.00	\$275.00	\$11,550.00	\$186.90	\$7,849.80
16	LOCATING TILE LINES	18.50	STA	\$300.00	\$5,550.00	\$545.00	\$10,082.50	\$575.00	\$10,637.50	\$600.00	\$11,100.00	\$572.25	\$10,586.63
17	REPAIR TILE LINES, UNSPECIFIED SIZE AND TYPE	370.00	LF	\$35.00	\$12,950.00	\$40.00	\$14,800.00	\$8.50	\$3,145.00	\$10.00	\$3,700.00	\$42.00	\$15,540.00
18	WATER MAIN, TRENCHED, PVC, 8 IN.	214.00	LF	\$60.00	\$12,840.00	\$50.00	\$10,700.00	\$44.25	\$9,469.50	\$45.00	\$9,630.00	\$52.50	\$11,235.00
19	WATER MAIN, TRENCHED, PVC, 12 IN.	1930.00	LF	\$75.00	\$144,750.00	\$49.00	\$94,570.00	\$60.00	\$115,800.00	\$58.00	\$111,940.00	\$51.45	\$99,298.50
20	WATER MAIN, TRENCHLESS, PVC, 12 IN.	80.00	LF	\$320.00	\$25,600.00	\$157.00	\$12,560.00	\$151.00	\$12,080.00	\$150.00	\$12,000.00	\$164.85	\$13,188.00
21	FITTINGS, DUCTILE IRON	3910.00	LB	\$6.00	\$23,460.00	\$5.00	\$19,550.00	\$6.50	\$25,415.00	\$6.50	\$25,415.00	\$5.25	\$20,527.50
22	GATE VALVE ASSEMBLY, DIP, 8 IN.	5.00	EACH	\$2,500.00	\$12,500.00	\$2,088.00	\$10,440.00	\$2,205.00	\$11,025.00	\$2,300.00	\$11,500.00	\$2,192.40	\$10,962.00
23	GATE VALVE ASSEMBLY, DIP, 12 IN.	6.00	EACH	\$3,500.00	\$21,000.00	\$3,300.00	\$19,800.00	\$3,570.00	\$21,420.00	\$3,500.00	\$21,000.00	\$3,465.00	\$20,790.00
24	FIRE HYDRANT ASSEMBLY, WM-201	5.00	EACH	\$6,000.00	\$30,000.00	\$6,500.00	\$32,500.00	\$5,250.00	\$26,250.00	\$5,200.00	\$26,000.00	\$6,825.00	\$34,125.00
25	TEMPORARY FLUSHING AND BLOWOFF DEVICE	3.00	EACH	\$2,000.00	\$6,000.00	\$800.00	\$2,400.00	\$4,305.00	\$12,915.00	\$4,200.00	\$12,600.00	\$840.00	\$2,520.00
26	VALVE BOX EXTENSION	1.00	EACH	\$500.00	\$500.00	\$250.00	\$250.00	\$1,050.00	\$1,050.00	\$1,100.00	\$1,100.00	\$262.50	\$262.50
27	CONNECTION TO EXISTING WATER SYSTEM	2.00	EACH	\$4,000.00	\$8,000.00	\$12,700.00	\$25,400.00	\$2,835.00	\$5,670.00	\$2,800.00	\$5,600.00	\$13,335.00	\$26,670.00
28	REMOVAL AND ABATEMENT OF TRANSITE PIPE	1.00	LS	\$10,000.00	\$10,000.00	\$4,400.00	\$4,400.00	\$5,250.00	\$5,250.00	\$5,200.00	\$5,200.00	\$4,620.00	\$4,620.00
29	SANITARY SEWER MANHOLE - SW-301, 48 IN	2.00	EACH	\$5,500.00	\$11,000.00	\$6,500.00	\$13,000.00	\$4,300.00	\$8,600.00	\$4,200.00	\$8,400.00	\$6,825.00	\$13,650.00
30	STORM SEWER MANHOLE - SW-401, 48 IN	1.00	EACH	\$3,800.00	\$3,800.00	\$4,500.00	\$4,500.00	\$2,835.00	\$2,835.00	\$2,800.00	\$2,800.00	\$4,725.00	\$4,725.00
31	STORM SEWER MANHOLE - SW-401, 60 IN	1.00	EACH	\$4,500.00	\$4,500.00	\$6,300.00	\$6,300.00	\$3,885.00	\$3,885.00	\$3,800.00	\$3,800.00	\$6,615.00	\$6,615.00
32	STORM SEWER MANHOLE - SW-401, 96 IN	1.00	EACH	\$7,000.00	\$7,000.00	\$11,500.00	\$11,500.00	\$9,240.00	\$9,240.00	\$8,900.00	\$8,900.00	\$12,075.00	\$12,075.00
33	INTAKE, DOUBLE GRATE, SW-505	9.00	EACH	\$5,200.00	\$46,800.00	\$4,500.00	\$40,500.00	\$3,570.00	\$32,130.00	\$3,500.00	\$31,500.00	\$4,725.00	\$42,525.00
34	INTAKE, DOUBLE GRATE WITH MANHOLE, SW-506	12.00	EACH	\$7,500.00	\$90,000.00	\$7,500.00	\$90,000.00	\$6,040.00	\$72,480.00	\$5,800.00	\$69,600.00	\$7,875.00	\$94,500.00
35	REMOVE STORM SEWER INTAKE	1.00	EACH	\$1,000.00	\$1,000.00	\$2,300.00	\$2,300.00	\$1,575.00	\$1,575.00	\$1,600.00	\$1,600.00	\$2,415.00	\$2,415.00
36	STD / S-F PCC PAVEMENT, CLASS C-SUD, 9 IN.	9048.00	SY	\$68.00	\$615,264.00	\$64.50	\$583,596.00	\$73.00	\$660,504.00	\$62.25	\$563,238.00	\$66.15	\$598,525.20
37	SPECIAL SUBGRADE PREPARATION FOR SHARED USE PATH	16.90	STA	\$300.00	\$5,070.00	\$450.00	\$7,605.00	\$380.00	\$6,422.00	\$370.00	\$6,253.00	\$527.02	\$8,906.64
38	RECREATIONAL TRAIL, PCC, 6 IN.	1920.00	SY	\$55.00	\$105,600.00	\$43.00	\$82,560.00	\$52.00	\$99,840.00	\$48.00	\$92,160.00	\$35.70	\$68,544.00
39	DETECTABLE WARNINGS	140.00	SF	\$50.00	\$7,000.00	\$45.00	\$6,300.00	\$39.00	\$5,460.00	\$50.00	\$7,000.00	\$52.50	\$7,350.00
40	DRIVEWAY, GRANULAR, CLASS A CRUSHED STONE	234.70	TON	\$25.00	\$5,867.50	\$33.25	\$7,803.78	\$35.75	\$8,390.53	\$35.00	\$8,214.50	\$29.40	\$6,900.18
41	PAVEMENT REMOVAL	1157.00	SY	\$16.00	\$18,512.00	\$10.00	\$11,570.00	\$9.25	\$10,702.25	\$15.00	\$17,355.00	\$9.17	\$10,609.69
42	TRAFFIC SIGNALIZATION	1.00	LS	\$155,000.00	\$155,000.00	\$69,900.00	\$69,900.00	\$72,715.00	\$72,715.00	\$75,000.00	\$75,000.00	\$72,717.81	\$72,717.81
43	PAINTED PAVEMENT MARKINGS, DURABLE	52.40	STA	\$110.00	\$5,764.00	\$170.00	\$8,908.00	\$180.00	\$9,432.00	\$200.00	\$10,480.00	\$178.50	\$9,353.40
44	PAINTED PAVEMENT SYMBOLS AND LEGENDS, DURABLE	11.00	EACH	\$300.00	\$3,300.00	\$220.00	\$2,420.00	\$230.00	\$2,530.00	\$250.00	\$2,750.00	\$231.00	\$2,541.00
45	PAVEMENT MARKINGS REMOVED	6.40	STA	\$90.00	\$576.00	\$300.00	\$1,920.00	\$315.00	\$2,016.00	\$350.00	\$2,240.00	\$315.00	\$2,016.00
46	TRAFFIC CONTROL	1.00	LS	\$12,000.00	\$12,000.00	\$15,000.00	\$15,000.00	\$9,135.00	\$9,135.00	\$11,000.00	\$11,000.00	\$9,135.00	\$9,135.00
47	HYDRAULIC SEEDING, FERTILIZING, TYPE 1	3.20	ACRE	\$3,000.00	\$9,600.00	\$3,500.00	\$11,200.00	\$1,415.00	\$4,528.00	\$1,400.00	\$4,480.00	\$1,417.50	\$4,536.00
48	HYDRAULIC SEEDING, FERTILIZING, TYPE 5	3.20	ACRE	\$2,800.00	\$8,960.00	\$2,000.00	\$6,400.00	\$340.00	\$1,088.00	\$325.00	\$1,040.00	\$1,092.00	\$3,494.40
49	SWPPP PREPARATION	1.00	LS	\$1,500.00	\$1,500.00	\$1,250.00	\$1,250.00	\$1,050.00	\$1,050.00	\$1,000.00	\$1,000.00	\$1,050.00	\$1,050.00
50	SWPPP MANAGEMENT	1.00	LS	\$3,500.00	\$3,500.00	\$4,000.00	\$4,000.00	\$3,675.00	\$3,675.00	\$3,500.00	\$3,500.00	\$3,679.20	\$3,679.20
51	FILTER SOCK, 8 IN.	500.00	LF	\$2.00	\$1,000.00	\$2.00	\$1,000.00	\$1.60	\$800.00	\$1.75	\$875.00	\$1.58	\$790.00
52	REMOVAL OF FILTER SOCK	500.00	LF	\$0.50	\$250.00	\$0.50	\$250.00	\$0.55	\$275.00	\$1.00	\$500.00	\$0.53	\$265.00
53	TEMPORARY RCP, WOOD EXCELSIOR MAT	627.00	SQ	\$12.00	\$7,524.00	\$2.50	\$1,567.50	\$1.85	\$1,159.95	\$2.00	\$1,254.00	\$1.84	\$1,153.68
54	RIP-RAP, CLASS E	23.00	TON	\$65.00	\$1,495.00	\$83.00	\$1,909.00	\$77.75	\$1,788.25	\$80.00	\$1,840.00	\$87.15	\$2,004.45
55	SILT FENCE OR DITCH CHECK	2850.00	LF	\$1.50	\$4,275.00	\$1.50	\$4,275.00	\$1.60	\$4,560.00	\$1.75	\$4,987.50	\$1.58	\$4,503.00
56	SILT FENCE OR DITCH CHECK, REMOVAL OF SEDIMENT	2850.00	LF	\$0.20	\$570.00	\$0.05	\$142.50	\$0.05	\$142.50	\$0.25	\$712.50	\$0.05	\$142.50
57	SILT FENCE OR DITCH CHECK, REMOVAL OF DEVICE	2850.00	LF	\$0.20	\$570.00	\$0.05	\$142.50	\$0.05	\$142.50	\$0.25	\$712.50	\$0.05	\$142.50
58	STABILIZED CONSTRUCTION ENTRANCE	139.00	SY	\$30.00	\$4,170.00	\$18.00	\$2,502.00	\$11.50	\$1,598.50	\$12.00	\$1,680.00	\$22.00	\$3,050.00
59	EROSION CONTROL MULCHING, HYDROMULCH	6.40	ACRE	\$2,000.00	\$12,800.00	\$2,500.00	\$16,000.00	\$2,470.00	\$15,808.00	\$2,500.00	\$16,000.00	\$2,467.50	\$15,792.00
60	INTAKE PROTECTION DEVICE	21.00	EACH	\$165.00	\$3,465.00	\$175.00	\$3,675.00	\$158.00	\$3,318.00	\$175.00	\$3,075.00	\$137.50	\$2,857.50
61	INLET PROTECTION DEVICE, REMOVAL OF SEDIMENT	21.00	EACH	\$20.00	\$420.00	\$50.00	\$1,050.00	\$52.50	\$1,102.50	\$50.00	\$1,050.00	\$52.50	\$1,102.50
62	INLET PROTECTION DEVICE, REMOVAL OF DEVICE	21.00	EACH	\$20.00	\$420.00	\$50.00	\$1,050.00	\$26.25	\$551.25	\$25.00	\$525.00	\$26.25	\$551.25
63	MOWING	6.40	ACRE	\$200.00	\$1,280.00	\$100.00	\$640.00	\$105.00	\$672.00	\$100.00	\$640.00	\$105.00	\$672.00
64	MOBILIZATION	1.00	LS	\$120,000.00	\$120,000.00	\$150,000.00	\$150,000.00	\$43,500.00	\$43,500.00	\$145,000.00	\$145,000.00	\$119,634.50	\$119,634.50
65	CONCRETE WASHOUT	1.00	LS	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00	\$4,555.00	\$4,555.00	\$4,500.00	\$4,500.00	\$7,875.00	\$7,875.00
TOTAL BID				\$2,275,343.50		\$1,998,707.78		\$1,963,849.83		\$1,975,154.00		\$1,972,479.11	

I hereby certify that this document was prepared by me or under my direct personal supervision
and that I am a duly licensed Professional Engineer under the laws of the State of Iowa.

APPARENT LOW BID

 06/02/2021Name: David R. Fiebler, PE
23509



**BUSINESS OF THE CITY COUNCIL
BONDURANT, IOWA
AGENDA STATEMENT**

Item No. 9.d.
For Meeting of 6/7/2021
Resolution

TITLE: -Resolution approving Professional Services Agreement with FEH for Fire Station Remodel/Addition (Conceptual Planning)

CONTACT PERSON:

Marketa Oliver, City Administrator

BRIEF HISTORY & ANALYSIS: As discussed at the most recent City Council meeting, staff has been meeting with architects to discuss conceptual planning to address conditions in the Fire Department. The long-term goal is to locate and construct a new facility, however, the new facility will not become a reality for another 5-7 years and there are pressing needs in the interim.

Staff solicited proposals to:

1. Add sleeping rooms to accommodate 4 people;
2. Add office space;
3. Accommodate storage; and
4. Add showers.

Additionally, there are issues with the building's existing doors.(During hot/humid weather, some doors stick and will not open.)

For a lump sum fee of \$5,000, the architect will:

1. Inventory: Pull background information about the existing building including drawings, site survey information and available site infrastructure information; review any previously completed needs assessments and programming. The Design Team will also review the soils report for the current building.
2. Computer Model: A three-dimensional computer model of the existing building will be developed as a tool to be used in the design process.
3. Needs Identification: The design team will meet with and listen to stakeholders to identify the goals and objectives for the project and to identify and prioritize the needs of the Fire Station.

4. Conceptual Design: The design team will generate several conceptual design ideas on how the Fire Station could be remodeled and expanded to meet the needs identified above. Review sessions will be held with the stakeholders to gather input on the conceptual site plan and building floor plans. The best idea(s) will be updated and reviewed again for an approved concept to move forward with.
5. Design Refinement: Conceptual drawings will be updated for code requirements, program needs, and furnishings/equipment considerations and reviewed with the stakeholders.
6. Budget Development: The design team will develop a total project cost projection for the Fire Station that includes both the hard construction costs for the building and site, and the soft costs associated with the project.

The attached resolution approves the proposal from FEH to conduct this planning.

FUNDING SOURCE: General Fund

STAFF RECOMMENDATION: Approve resolution on a roll call vote.

APPROVED FOR SUBMITTAL:

ATTACHMENTS:

1. RESOLUTION NO. 210607-156
2. FEH Proposal

CITY OF BONDURANT
RESOLUTION NO. 210607-156

RESOLUTION APPROVING PROFESSIONAL SERVICES AGREEMENT WITH FEH FOR
FIRE STATION REMODEL/ADDITION (CONCEPTUAL PLANNING)

WHEREAS, the City of Bondurant has in its long-term vision the construction of a new fire department facility to meet the needs of the growing community; AND

WHEREAS, it is anticipated to take between five to seven years before a new facility can be located, designed, funded, and constructed; AND

WHEREAS, in the interim, the current Fire Department has pressing needs; AND

WHEREAS, City staff solicited proposals for conceptual design services to help identify cost-effective ways in which to address the need for sleeping rooms; storage; office space; showers; and functioning doors; AND

WHEREAS, the City received two proposals ranging from \$5,000 to \$18,500; AND

WHEREAS, staff recommends consideration of the attached proposal from FEH for \$5,000.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Bondurant, Iowa, that the Professional Services Agreement with FEH for Fire Station Remodel/Addition in the lump sum amount of \$5,000 is hereby approved.

Passed this 7th day of June, 2021,

By: _____
Curt Sullivan, Mayor

ATTEST: I, Shelby Hagan, City Clerk of Bondurant, hereby certify that at a meeting of the City Council held on the above date, among other proceedings the above was adopted.

IN WITNESS WHEREOF, I have hereunto set my hand the day and year above written.

Shelby Hagan, City Clerk

Name	Yay	Nay	Abstain	Absent
Enos				
Cox				
McKenzie				
Elrod				
Peffer				

May 27, 2021

Marketa Oliver
City of Bondurant
200 Second Street NE
Bondurant, IA 50035

RE: PROFESSIONAL SERVICES FOR A FIRE STATION REMODEL AND ADDITION

Dear Marketa:

We are pleased to submit this proposal for professional services. We are very excited about the opportunity to continue working with the City of Bondurant in the development of this important Community project. Based on our preliminary meetings with you and our previous experience with similar projects, we have developed an outline Scope of Work and assembled a team of professionals to address the many facets of this project.

Following in this proposal is information about our approach to the project, the anticipated Scope of Work, and the corresponding professional fees.

PROJECT OBJECTIVES

It is our understanding the Bondurant Fire Department needs more space at its current facility for more efficient and safe operation. Needs are many including:

- Additional office space
- Sleeping rooms
- Storage space
- Additional showers.

To gain this additional space will require studying the existing space and the exploration on where square footage can be added to the building. Several alternatives will need to be developed and reviewed with the stakeholders to determine the best alternative for the Department.

This expansion is meant to serve the department for 5 to 7 years until a new fire station is built. Therefore, cost effective solutions will be required.

At this point only conceptual design is required along with the development of a total project budget.

PROJECT TEAM

We propose to utilize our in-house architects and structural engineering professionals to complete the pre-funding portion of this project:

SCOPE OF SERVICES

To meet the objectives identified above, we propose the following scope of services for the Pre-Funding portion of the project:

1. Inventory: Pull background information about the existing building including drawings, site survey information and available site infrastructure information; review any previously completed needs assessments and programming. The Design Team will also review the soils report for the current building.
2. Computer Model: A three-dimensional computer model of the existing building will be developed as a tool to be used in the design process.
3. Needs Identification: The design team will meet with and listen to stakeholders to identify the goals and objectives for the project and to identify and prioritize the needs of the Fire Station.
4. Conceptual Design: The design team will generate several conceptual design ideas on how the Fire Station could be remodeled and expanded to meet the needs identified above. Review sessions will be held with the stakeholders to gather input on the conceptual site plan and building floor plans. The best idea(s) will be updated and reviewed again for an approved concept to move forward with.

5. Design Refinement: Conceptual drawings will be updated for code requirements, program needs, and furnishings/equipment considerations and reviewed with the stakeholders.
6. Budget Development: The design team will develop a total project cost projection for the Fire Station that includes both the hard construction costs for the building and site, and the soft costs associated with the project.

It is the intention of the City of Bondurant and the Architect to continue working together through the completion of the project. A second agreement will be developed between the Owner and the Architect to cover the final design and construction phases for the project once the funding for the project is in place.

APPROVALS

Design work completed during the pre-funding phase of the project will be reviewed and approved by the City Administrator and Fire Department Leadership. It is anticipated that an informational presentation will also be made to the Bondurant City Council.

COMPENSATION

FEH DESIGN proposes to furnish the above outlined Scope of Services on a lump sum fee basis for \$5,00.00.

Miscellaneous reimbursable expenses will be charged at cost in addition to the professional fees identified above.

AUTHORIZATION

Thank you for giving us the opportunity to submit this Proposal for Professional Services. Should you find our proposal acceptable, please sign both copies and return one to our office to serve as our authorization to proceed.

Sincerely,

Denny Sharp, AIA, President

APPROVED BY THE CITY OF BONDURANT:

Signature

Title

Date



**BUSINESS OF THE CITY COUNCIL
BONDURANT, IOWA
AGENDA STATEMENT**

Item No. 9.e.
For Meeting of 6/7/2021
Ordinance

TITLE: -(First Reading) Ordinance amending the Code of Ordinances of The City of Bondurant, Iowa, by amending Chapter 19, City Treasurer

CONTACT PERSON:

Marketa Oliver, City Administrator

BRIEF HISTORY & ANALYSIS:

The City Code has the role of Treasurer assigned to the City Administrator. The proposed change is to enhance the City's segregation of duties and have the Code reflect the current operational structure and practice that has the Finance Director assigned the functions and responsibilities of the Treasurer role.

FUNDING SOURCE: N/A

STAFF RECOMMENDATION: Discuss, modify, and approve readings as appropriate.

APPROVED FOR SUBMITTAL:

ATTACHMENTS:

1. ORDINANCE NO. 210607-207 Chapter 19 Treasurer-MO

CITY OF BONDURANT
ORDINANCE NO. 210607-207

AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF
BONDURANT, IOWA, BY AMENDING CHAPTER 19, CITY TREASURER

BE IT ENACTED by the City Council of the City of Bondurant, Polk County, Iowa:

Section 1. SECTION AMENDED. Chapter 19, Section 01, of the City's code is hereby amended to read as follows:

19.01 APPOINTMENT. The ~~City Administrator~~ Finance Director is the Treasurer and performs all functions required of the position of Treasurer.

Section 2. SECTION AMENDED. Chapter 19, Section 02, of the City's code is hereby amended to read as follows:

19.02 COMPENSATION. The ~~City Administrator~~ Finance Director receives no additional compensation for performing the duties of the Treasurer.

Section 3. REPEALER. All ordinances or parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

Section 4. SEVERABILITY. If any section, provisions, sentence, clause, phrase, or part of this ordinance shall be adjudicated, invalid or unconstitutional, such adjudication shall not affect the validity of the ordinance as a whole or any provision, section, subsection, sentence clause, phrase or part thereof not adjudged invalid or unconstitutional.

Section 5. EFFECTIVE DATE. This ordinance shall be in full force and effect following its passage, adoption and publication as required by law.

PASSED AND APPROVED by the City Council this 7th day of June 2021.

CITY OF BONDURANT, POLK COUNTY, IOWA

CURT SULLIVAN, MAYOR

ATTEST:

SHELBY HAGAN, CITY CLERK

FIRST CONSIDERATION:

SECOND CONSIDERATION:
THIRD CONSIDERATION:



**BUSINESS OF THE CITY COUNCIL
BONDURANT, IOWA
AGENDA STATEMENT**

Item No. 10.a.
For Meeting of 6/7/2021
Discussion Item

TITLE: AP Automation

CONTACT PERSON:

Craig Marshman, Administrative Specialist

BRIEF HISTORY & ANALYSIS: Staff attended a webinar hosted by our software provider. It was a presentation on a module called AP Automation. This is a solution that replaces the accounts payable check printing process. Instead of printing checks the module would create a single ACH payment and send it to the payment processor. The payment processor would then pay our vendors based on the individual vendor's preferred payment method. They can do electronic payments, mail checks, or send virtual one-time use credit cards. This module would be completely free to onboard. It is free to us because they make money off of the virtual credit card processing fees if the vendor chooses that method.

Staff reached out to the Town of Leland, NC who currently use AP Automation. They have a population of around 20,000. Their Finance department spoke very highly of it. They said there have been no problems after six months of using it. They process every payable through this module. They recommended that we pursue it.

Staff is excited about this module because it has the potential to save significant time and money. One check costs approximately three to four dollars to process, including envelope, postage, letterhead, check stock, and staff time. Processing, mailing, and filing checks takes between three and four hours a week. Our monthly bank reconciliation currently has a line item for every check we process. That process will change from clearing around 80 checks a month to one single ACH payable.

Tyler Technologies quotes the onboarding would take six to ten weeks. This onboarding consists of the payment processor reaching out to all of our vendors to determine which payment method will work best for them. Onboarding will not impact staff's daily business.

Upon initial review of this program, staff concerns included:

- Potentially difficulty in communicating with large scale vendors;

- The lack of inclusion of the vendor's original remittance slips; and
- Late fees if there are delays from the payment processor. (The payment processor will send a remittance slip with our logo on it, but not the ones that come attached with invoices from the vendors themselves.)

These concerns were addressed as additional research was done on the program and as staff visited with the Town of Leland. It is important to note that AP Automation does not replace the accounts payable check process; it is just an alternative recommended to save staff time. If staff finds that a the new system is not working for a particular vendor, we can still use the regular payment methods. The Town of Leland says that they have not incurred late fees or issues with payables in the six months that they have been using AP automation for 100% of their payables.

FUNDING SOURCE: This module is free of charge due to the possibility of the processor making money from card fees from our vendors.

STAFF RECOMMENDATION: Staff recommends proceeding with the onboarding of AP Automation.

APPROVED FOR SUBMITTAL:

ATTACHMENTS: None



**BUSINESS OF THE CITY COUNCIL
BONDURANT, IOWA
AGENDA STATEMENT**

Item No. 10.b.
For Meeting of 6/7/2021
Discussion Item

TITLE: Central Iowa Code Consortium

CONTACT PERSON:

Marketa Oliver, City Administrator

BRIEF HISTORY & ANALYSIS: The Central Iowa Code Consortium (CICC) was established in 2015 for the purpose of completing a review of the international building and fire codes with the goal of creating more consistent codes in Central Iowa. Builders and developers often work in multiple jurisdictions and more consistent codes helps reduce confusion caused by differing codes in Central Iowa communities.

CICC has previously completed reviews of the 2015 and 2018 codes. We are beginning the process of reviewing the 2021 building and fire codes.

Following the 2018 code review, the CICC Executive Committee decided to review what we have accomplished in the first two code reviews and improve the process to make the code 2021 review more meaningful and efficient. The attached memo reviews some of the changes that are being made for the 2021 code review.

Before beginning the 2021 code review process, the Executive Committee decided to confirm the commitment of the 15 communities and two counties in Central Iowa that have participated in the code review initiative. Attached is a cover letter that explains what CICC is about and an updated Memorandum of Understanding (MOU). We are asking Central Iowa communities to consider adopting the MOU and continue involvement in the CICC initiative.

There is no cost for local governments to participate in CICC. Our only request is that communities encourage their code officials to participate in the code review and approval process. The success of the CICC is contingent on the dedicated code professionals that serve Central Iowa communities and the business and industry leaders that commit their time to the effort.

The CICC is interested in gaging which local communities wish to continue with the effort.

FUNDING SOURCE: NA

STAFF RECOMMENDATION: This is a discussion item.

APPROVED FOR SUBMITTAL:

ATTACHMENTS:

1. CICC Memo to Metro Governments

Memo

To: City Council & City Manager's Office

From: Central Iowa Code Consortium (CICC) Executive Committee

Re: Updated Memorandum of Understanding (MOU) for the Central Iowa Code Consortium

Date: May 28, 2021

Establishing the Central Iowa Code Consortium (CICC) was an initiative created in response to the Capital Crossroads visioning plan, Governance Capital, creating regional governance opportunities and operational coordination among Central Iowa communities. The purpose of the CICC is to review, discuss and make recommendations regarding building and fire codes. Effective building and fire codes promotes building safety, structural integrity and assures structures will maintain their value over time. CICC is also working to achieve more consistency in building and fire codes in communities across Central Iowa. Increasing consistency in these codes benefits community growth and economic development by reducing confusion caused by differing code requirements in Central Iowa communities.

In 2015, 15 metro communities and two Central Iowa counties signed a Memorandum of Understanding (MOU) to participate in the Central Iowa Code Consortium pledging their support to participate in the building and fire code review process. Through CICC code officials work with industry representatives to review and make recommendations regarding building and fire codes. This collaborative process promotes cooperation between government and industry and creates more uniform and consistent code requirements among Central Iowa communities.

The principal benefits of participating in the CICC are sharing resources and expertise when completing the code review process which results in efficient use of staff time, more consistent codes between communities, and creating a cooperative working relationship with the building industry.

CICC has successfully completed two code review cycles (2015 & 2018). Samples of success include:

- More Central Iowa communities have adopted and are currently utilizing the most recent building and fire codes (2018).
- Many participating Central Iowa communities have collaborated and adopted codes that are nearly alike which reduces confusion and conflicts for private industry.
- Contractors and design professionals are more engaged with the code development and adoption process.
- The 2018 process yielded local amendments (recommended by the CICC) that are now incorporated into the International Code Documents for the 2021 cycle

Collaborating the Code Adoptions Efforts of:

City of Altoona, City of Ankeny, City of Bondurant, City of Carlisle, City of Clive, City of Des Moines, City of Grimes, City of Indianola, City of Johnston, City of Norwalk, City of Pleasant Hill, City of Polk City, City of Urbandale, City of Waukee, City of West Des Moines, City of Windsor Heights, Dallas County, Polk County

As CICC begins the 2021 code review, the Executive Committee has reviewed what we have learned through the first two code review cycles, what can we do better and how best to measure the success of our effort. We also conducted a survey of design professionals and contractors to obtain their feedback and ideas on how the CICC process is working and what we can do better. Additionally, we received helpful feedback from the Mid-Iowa Construction Code Committee (MICCC), a group of local building code officials. Using what we have learned, we are improving our process for the 2021 code review by:

- Creating a better balance of building and fire officials on the Executive Committee.
- Removing from the CICC review process codes that are adopted by the State of Iowa; Electrical Code, Energy Code, Mechanical Code, Plumbing code. Although CICC is not completing an in-depth review of these state-mandated codes, we plan to provide feedback to the state governing boards as appropriate.
- Working to streamline the code approval process.
- Working to improve transparency of the CICC code review process and providing more helpful information on our website.

Attached is an updated Memorandum of Understanding (MOU) for communities to consider participation in CICC. **We are asking Central Iowa Communities to consider approving the MOU to enable us to continue the work of the CICC.** Although we have accomplished a lot over the past six years there is much more we can accomplish with the support and commitment of Central Iowa communities.

There is no financial commitment for Central Iowa communities to participate in CICC. In considering the updated MOU, we request community support by allowing building and fire code officials to participate in the code review process. The more communities represented on CICC committees, the better we can do to create more consistent codes across Central Iowa.

The CICC process would not be successful without the talented and dedicated building and fire code professionals that work in communities throughout Central Iowa. These officials have spent many hours reviewing codes, participating in committee meetings and recommending code proposals for consideration by Participating Communities. Without their knowledge and commitment, the CICC would not be able to perform such a quality code review.

We would also like to recognize the design professionals and contractors that have given their time to participate in the CICC code review process. Their involvement has created a true public/private partnership that has a positive economic impact on Central Iowa.

Thank you for your consideration.