

**Due to the COVID-19 concerns and social distancing recommendations, a virtual meeting is being offered. Participants wishing to speak on a topic should message the meeting moderator. All participants are asked to mute their individual computers at times when they are not speaking to minimize background noise. Join: <https://us02web.zoom.us/j/84425411499>*

NOTICE OF A REGULAR MEETING BONDURANT CITY COUNCIL JUNE 19, 2023

NOTICE IS HEREBY GIVEN that a Regular Meeting of the City Council will be held at 6:00 PM on June 19, 2023, in the Bondurant City Center, 200 Second Street, Northeast, Bondurant, Polk County, Iowa. Said meeting is open and the public is encouraged to attend.

AGENDA

1. Roll Call
2. Call to Order and Declaring a Quorum
3. Abstentions declared
4. Perfecting and Approval of the Agenda
5. Proclamations
 - a. A Day to Celebrate Juneteenth
6. Guests requesting to address the City Council
7. Consent Agenda:

All items listed below are considered routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items unless a Council Member or citizen so requests, in which event the item will be removed from the Consent Agenda and considered separately.

- a. Approval of June 5, 2023 City Council Meeting Minutes
- b. Applications for Council Approval
- c. Claims List & Treasurer's Report
- d. Receive & File - Library Board Meeting Minutes of May 3, 2023, & Director's Report
- e. O-230522-215 - (Third Reading) Ordinance amending the City Code of the City of Bondurant, Iowa by amending Chapter 15 - Mayor and 17 - City Council
- f. O-230522-216 - (Third Reading) Ordinance regarding approval of the request for rezoning from the Agricultural (A-1) District to the Light Industrial (M-1) District at Parcel ID 170/00001-001-000, Parcel ID 170/00001-003-000 and Parcel ID 170-00001-002-000
- g. O-230605-217 - (Second Reading) Ordinance amending Section 177.09 regarding off-street parking area required for restaurants, drive-thrus or night clubs
- h. - Resolution approving the Bondurant Emergency Services Member Stipend for Fiscal Year 2024

The Bondurant City Council maintains the right to waive the first and second readings of ordinances presented and may pass the third and final reading of the same ordinance within the same council meeting.

Any person with a disability who requires a modification or accommodation in order to participate in the meeting, or any person with limited English proficiency (LEP) who requires language assistance to communicate with the City Council during the meeting, should contact the City Clerk, (515) 967-2418 or shagan@cityofbondurant.com, no fewer than two business days prior to the meeting to enable the City of Bondurant to make reasonable arrangements to assure accessibility or language assistance for the meeting.

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- i. - Resolution to fix a date for a public hearing on proposal to enter into a Water Revenue Loan and Disbursement Agreement and to borrow money thereunder in a principal amount not to exceed \$8,100,000
 - j. - Resolution approving the 28E Agreement for Polk County Emergency Management Commission
 - k. - Resolution approving pay request no. 6 to Synergy Contracting for the Eagle Park Restoration and Ditch #2 Bid Pack #2 in the amount of \$8,661.62
 - l. - Resolution approving pay request No. 7 (Release of Retainage) to Synergy Contracting for the Eagle Park Restoration and Ditch #2 Bid Pack #2 in the amount of \$36,454.90
 - m. - Resolution approving pay request no. 11 to Jenco Construction Inc. for the Highway 65 Underpass Public Improvement Project TAP-T-0747(613)-8V-77
 - n. - Resolution affixing a date for a public hearing to consider a text amendment to Section 177.10 of the Zoning Code regarding outdoor storage surface requirements
8. **Public Hearing**
- a. Public Hearing regarding disposal of public Right-of-Way in the Downtown Bondurant
9. **Action Items**
- a. - Resolution considering approval of Site Plan for 601 23rd Street, SW
 - b. - Resolution considering approval of Site Plan for 1306 Prairie Drive, SW
 - c. - Resolution authorizing the disposal of Public Right-of-Way in Downtown Bondurant
10. **Discussion Items -**
- a. Future Water Treatment and Production
 - b. DEI Committee
 - c. Citizen request to address stormwater issues in Wilke Addition (Blaine Street NW)
11. **Reports / Comments and appropriate action thereon:**
- a. Mayor
 - b. Council Members
 - c. Administrator

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- d. Directors
- 12. **Closed Session**- Pursuant to Iowa Code 21.5.1(j) to discuss property acquisition and 21.5.1(c) potential or pending litigation
- 13. Adjournment

The Bondurant City Council maintains the right to waive the first and second readings of ordinances presented and may pass the third and final reading of the same ordinance within the same council meeting.

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Proclamation

A DAY TO CELEBRATE JUNETEENTH
June 19, 2023

WHEREAS, on January 1, 1863, President Abraham Lincoln issued the Emancipation Proclamation, setting in motion the end of slavery in the United States; and

WHEREAS, the Civil War ended with the surrender of General Lee at Appomattox Court House on April 9, 1865; and

WHEREAS, this news reached Texas when Union General Gordon Granger arrived in Galveston Bay with Union troops. It was on June 19, 1865, that he announced: "The people of Texas are informed that, in accordance with a proclamation from the Executive of the United States, all slaves are free."; and

WHEREAS, celebration of the end of slavery, which became known as Juneteenth, is the oldest known public celebration of the end of slavery in the United States; and

WHEREAS, Juneteenth commemorates African American freedom and celebrates the successes gained through education and greater opportunity; and

WHEREAS, on a larger scale, celebration of Juneteenth reminds each of us of the precious promises of freedom, equality, and opportunity which are at the core of the American Dream.

NOW, THEREFORE, I, Doug Elrod, Mayor of the City of Bondurant, Iowa along with the City Council, do hereby proclaim June 19, 2023, as a day to celebrate Juneteenth, and urge all citizens to join in this celebration.

Dated this 19th day of June 2023.



Bondurant
Life Connecting

Doug Elrod, Mayor

BONDURANT CITY COUNCIL

Minutes

June 5, 2023

Bondurant City Council

1. Roll Call

Present: Mayor Doug Elrod, Council Member Tara Cox,
Council Member Matt Sillanpaa, Council
Member Chad Driscoll

Absent: Council Member Angela McKenzie, Council
Member Bob Pepper

City Officials
Present: City Administrator Marketa Oliver, City Clerk
Shelby Hagan, Public Works Director John
Horton, Fire Chief Aaron Kreuder, Library
Director Jill Sanders, City Engineer Bob
Veenstra

2. Call to Order and Declaring a Quorum

Mayor Elrod called the meeting to order at 06:02 PM and declared a
quorum.

3. Abstentions declared

None.

4. Perfecting and Approval of the Agenda

Motion by Cox, seconded by Driscoll, to approve the agenda. Vote on
Motion 3-0. Motion carried.

5. Guests requesting to address the City Council

Jenny Gruenwald, Off the Rails Quilting, addressed the council
regarding downtown parking.

a. Proclamation Recognizing "Go Skateboarding Day"

Mayor Elrod presented the proclamation recognizing "Go Skateboarding
Day."

b. Girl Scouts Troop 1252 will present a gift to City Council, Bondurant
Emergency Services, and Polk County Sheriff's Office in recognition of
their civic duties in Bondurant

Nicole Van Houten, Girl Scout Troop 1252, presented cookies to the
council, BES, and the PCSO.

c. Polk County Sheriff's Report

Lieutenant Greggo presented the PCSO report.

6. Consent Agenda:

*All items listed below are considered routine by the City Council and will be enacted by one motion. There will be no
separate discussion of these items unless a Council Member or citizen so requests, in which event the item will be
removed from the Consent Agenda and considered separately.*

**Due to the COVID-19 concerns and social distancing recommendations, a virtual meeting was offered.*

- a. Approval of May 22, 2023 City Council Meeting Minutes
- b. Applications for Council Approval
- c. Claims List
- d. R-230605-109- Resolution approving the update to 28E Agreement with Polk County for Law Enforcement Services
- e. R-230605-110 - Resolution approving the amendments to Senior Living Revenue Bond (Valley View Project), Series 2014A in the principal amount of \$4,400,000
- f. R-230605-111- Resolution approving Updates to the 2022 City Administrator Employment Agreement
- g. R-230605-112- Resolution approving Amendment No. 1 in the amount of \$149,250 plus reimbursables to RDG Design Contract for City Park
- h. R-230605-113- Resolution Approving Purchase of New ROW Mower from Iowa Farm Equipment in the amount of \$8,302.75
- i. O-230522-215 - (Second Reading) Ordinance amending the City Code of the City of Bondurant, Iowa by amending Chapter 15 - Mayor and 17 - City Council
- j. O-230522-216 - (Second Reading) Ordinance regarding approval of the request for rezoning from the Agricultural (A-1) District to the Light Industrial (M-1) District at Parcel ID 170/00001-001-000, Parcel ID 170/00001-003-000 and Parcel ID 170-00001-002-000
- k. O-230306-212 - (Third Reading) Ordinance approving rezoning from the Medium Density Residential (R-2) District to the Transitional Commercial (C-1) District on 5.89 acres at 8383 NE 72nd Street
- l. R-230605-114- Resolution approving quote for Lake Petocka Trail Asphalt Repair Project from Des Moines Asphalt and Paving
- m. R-230605-115- Resolution affixing a date for a Public Hearing regarding disposal of public Right-of-Way in the Downtown Bondurant

- n. R-230605-116- Resolution approving a loan application to the State Revolving Fund for the Construction of the Water Tower and Water Mains in the amount of \$7,750,000
- o. R-230605-117- Resolution approving Park Side Trail Professional Services Agreement with Shive Hattery in the amount of \$55,400
Motion by Cox, seconded by Driscoll, to Approve the Consent Agenda.
Roll Call: Ayes: Cox, Sillanpaa, Driscoll. Nays: None. Absent: McKenzie, Peffer. Motion carried 3-0.

7. **Public Hearing**

- a. Public Hearing regarding vacation of public Right-of-Way in the Downtown Bondurant
Mayor Elrod opened the public hearing at 06:25 PM.

City Administrator Oliver explained the right-of-way vacation in downtown Bondurant.

Mayor Elrod closed the public hearing at 06:27 PM.

- b. R-230522-95Public hearing regarding approval of Zoning Code text amendments to Section 177.09 regarding off-street parking area required for restaurants, drive-thrus or night clubs
Mayor Elrod opened the public hearing at 06:27 PM.

City Planner Pezley explained the text amendments regarding off-street parking. Council Member Sillanpaa questioned some of the proposed language, and City Administrator Oliver clarified the definitions in question.

Mayor Elrod closed the public hearing at 06:32 PM.

8. **Action Items**

- a. R-230605-118- Resolution vacating Public Right-of-Way in Downtown Bondurant
Motion by Cox, seconded by Driscoll, to Approve R-230605-118 . Roll Call: Ayes: Cox, Sillanpaa, Driscoll. Nays: None. Absent: McKenzie, Peffer. Motion carried 3-0.
- b. R-230605-119- Resolution awarding the contract for Water Tower Construction to Gerard Tank & Steel, Inc. in the amount of \$4,851,000
City Engineer Veenstra presented an update on the Water Tower Construction bid. The City received an additional bid protest today. His recommendation is to reject the bids, and start the bid process over.

Motion by Cox, seconded by Driscoll, to amend RESOLUTION NO. 230522-103 to read as follows the resolution to reject all bids received on May 16, 2023 for the Water Tower Project to approve action to order construction and set date for public hearing for plans, specifications, and recommendation for award of contract for the Water Tower Project with the bids to be received at 02:00 PM on June 27, 2023 and the public hearing to be held at 06:00 PM on July 10, 2023. Roll Call: Ayes: Cox, Sillanpaa, Driscoll. Nays: None. Absent: McKenzie, Pepper. Motion carried 3-0.

Motion by Cox, seconded by Driscoll, to Amend R-230605-119. Roll Call: Ayes: Cox, Sillanpaa, Driscoll. Nays: None. Absent: McKenzie, Pepper. Motion carried 3-0.

- c. O-230605-217 - Ordinance amending Section 177.09 regarding off-street parking area required for restaurants, drive-thrus or night clubs
Motion by Cox, seconded by Driscoll, to Approve the first reading of O-230605-217. Roll Call: Ayes: Cox, Sillanpaa, Driscoll. Nays: None. Absent: McKenzie, Pepper. Motion carried 3-0.
- 9. Discussion Items -
 - a. Water Conservation Plan Discussion
Public Works Director Horton updated the council on the city's water consumption, and urged the community to conserve water as much as possible. Capacity and conservation were discussed, as well as implementing the water conservation plan.
- 10. Reports / Comments and appropriate action thereon:
 - a. Mayor
Recent community events comments, Summerfest on June 12th and 13th.
 - b. Council Members
Cox - DART, BDI, EPIC and Chamber update.
Driscoll - Celebrate Bondurant comments, Subway ribbon cutting update, Fareway opening comments, upcoming Certified Site event, upcoming BRAVO and WRA meeting.
Sillanpaa - Hillbilly Bike Ride update, Celebrate Bondurant comments, upcoming Library Board meeting.
 - c. Administrator
City Park Master Plan update, Certified Site update, Fareway comments, Chinese restaurant update, Eagle Park ribbon cutting update, underpass ribbon cutting update, the City is receiving an ICMA award for MARC.

- d. Directors
 - Horton - Staff prepping for Summerfest, project updates.
 - Kreuder - Department update.
 - Sanders - Reading program update.
- 11. **Closed Session**- Pursuant to Iowa Code 21.5.1(j) to discuss property acquisition and 21.5.1(c) potential or pending litigation
 - Deleted.
- 12. Adjournment
 - Motion by Cox, seconded by Driscoll, to adjourn at 07:36 PM. Vote on Motion 3-0. Motion carried.

Shelby Hagan, City Clerk

ATTEST:

Doug Elrod, Mayor

I, the understated Mayor of the City of Bondurant, Polk County, Iowa, hereby certify that the foregoing is a true and accurate copy of proceedings had and done by the City Council on June 5, 2023, that all the subjects included in the foregoing proceedings were contained in the agenda for the meeting kept continually current and readily available for the public inspection at the Office of the City Clerk; that such subject were contained in said agenda for at least twenty-four hours prior to said meeting and the said minutes from which the foregoing proceedings have been extracted were in written form and available for public inspection within ten business days and prior to the next convened meeting of said body.

Doug Elrod, Mayor

Special Event Application

Please complete this form and submit along with applicable fees to the City Clerk's Office, 200 2nd St NE, Bondurant, IA 50035 at least 30 days prior to proposed event. If you need additional space to describe your event, please attach additional pages to this application. Advertising your event prior to receiving a signed Special Event Application is discouraged.

(Please Print)

Event Name Ava's Birthday Bash **Date(s) of Event** 8/12/2023
Location Garfield St SW - at and in front of Federated Church
(Applicants must attach a map of the event layout that includes details like tent locations, portable restroom locations, sound stage, etc.)
Setup Time 8am **Starting Time** 11am **Ending Time** 2pm

(Please Print)

Organization Hosting Event Living Ava's Way Foundation
Contact Person Joni Hutchinson **Day Phone** 515-210-0513
Email joni.hutchinson1@gmail.com
Addl. Contact Kris Hutchinson **Day Phone** 515-210-3748
Email kris@hutch4home.com

Type of Event:

Check all that apply.

- | | | |
|--|--|---|
| ☐ Parade | ☒ Fundraiser | ☐ Walk/Run Event |
| ☐ Fair/Festival | ☐ Outdoor Concert | ☒ Block Party |
| ☐ Bicycle Event | | |
| ☒ Other (please explain) _____ | | |

Describe the Event (please attach additional pages if necessary): We will hold Ava's Annual Blood Drive

at the church from 8am to noon and then transition to a luncheon in the street/yard area of the church from 11-2. We will serve

food, sell t-shirts, play games and potentially have music.

City Properties: [Trailhead/The Depot](#) | [Lake Petocka](#) | [City Park](#) | [BRSC](#)

200 Second Street, Northeast | PO Box 37 | Bondurant, Iowa 50035
(515) 967-2418 | (515) 967-5732 Fax | info@cityofbondurant.com
www.cityofbondurant.com

Event Details:

(provide estimated counts)

Estimated Attendance	150
Trash Containers	4
Portable Toilets	0

(circle what applies)

Open to the general public?	YES / NO
Tents	YES / NO
Inflatable Houses/Toys	YES / NO
Amplified Music	YES / NO <i>maybe</i>
Alcoholic Beverages	YES / NO
Banners/Signs	YES / NO

Vendors:

(provide estimated counts)

Individual food and beverage vendors must obtain a Temporary Event License from the Iowa Department of Inspections and Appeals. The Event organizer will be responsible for this information. Failure to do so may result in fines or closing of the vendor.

- Number of Vendors 0
- List of Vendors and/or Type of Vendor

Our nonprofit will serve food at the church. This does not require

a permit. See attached.

- Permits for *Mobile Food Vendors* are required for food truck vendors per City Ordinance ([Chapter 125](#)). Current [application](#) and license must be on display in the Mobile Food Unit.
- Banners/Signs may be placed along roadways to guide people to your event, but in no way may be affixed to trees, street signs, park signs or City buildings. Signs are to be removed immediately following event. Grounds markings are allowed, however spray paint is prohibited—chalk or signage would be more appropriate. Failure to do so will result in maintenance fees and/or fines according to littering ordinances.
- Trash and debris cleanup: depending on the event attendance, a dumpster may be required. Park trash cans are for daily park users. Event attendance over 75 will require additional trash cans. Metro Waste Authority offers Event Recycling Stands that should be considered.

Special Provisions: (city provided—for example: trash containers, barricades, etc.)**Is there any special assistance that you will need the City to provide?**
☐ Yes ☒ No
Will you need to borrow barricades from the City?
☒ Yes ☐ No
Rec & Roll Trailer

(This is available for not-for-profit organizations and residents. Businesses must provide their own barricades. **If yes, indicate on your event layout map the location of the barricades.** Barricades will be dropped onsite during business hours and picked up at the same location after the event. The street shall be opened for vehicular traffic no later than the concluding time of the event. The Special Event applicant is responsible and will be billed for all damages or lost barricades. The fee for damaged or lost barricades may be up to \$300.)

Will you need to close the street for your event?
☒ Yes ☐ No

(Closure of all streets require City Council approval. **If yes**, indicate on your event layout map the location of the street closures and obtain signature from all property owner impacted by the street closure.) *Rec & Roll trailer*

Will you need portable restrooms?
☐ Yes ☒ No

(See required amount enclosed in the application guidelines on pg. 2. If yes, they are at your expense.)

Provide details about the event garbage collection plans: We have permission to use the church facilities and trash recepticals.

Will you charge admission / registration fees:

☐ Yes ☒ No

If yes, is this for profit or not for profit? _____ A special event application fee may apply.

Will there be product for sale on site?

☒ Yes ☐ No

T-Shirts

(If yes, product liability insurance may be required for sales of food and drinks. Please contact the [Polk County Health Department](#) for details.)

Will alcohol be served or sold?

☐ Yes ☒ No

A [liquor permit](#) and [Dram Shop Insurance](#) are required for the sale of alcohol to the public during any event (required whether an admission fee is charged or not). City Council approval is required for the sale or service of alcohol. If alcohol is served, additional security may be required. Off-duty [Polk County Sherriff](#) deputies may be hired to provide additional security. Contact Polk County Sherriff Office at 515-286-3333.

Will you be using outdoor tents great than 200 square feet?

☐ Yes ☒ No

Will you be using an outdoor canopy greater than 400 square feet?

☐ Yes ☒ No

Will you be using inflatable rides or devices?

☐ Yes ☒ No

(If yes, location of the inflatable must be shown on the event layout map that must be submitted with this application.)

Will your event interfere with vehicle traffic?

☒ Yes ☐ No

(If yes, provide a map of the route and how traffic control will be administered. Contact [Polk County Sherriff Office](#) for traffic/crowd safety 515-286-3333)

Will your event require a first aid booth, fire/rescue units present during the event?

☐ Yes ☒ No

Will you be shooting off fireworks?

☐ Yes ☒ No

(If yes, a fireworks permit is required. Contac the City Clerk's office at 515-630-6983)

Will you be posting temporary signage?

☒ Yes ☐ No

(If yes, a temporary sign permit and fee may be required. Contact the Planning and Development Department at 515-630-6985. Also, please indicate on your event layout map the location of the signs.)

Will you need access to a water source?

☐ Yes ☒ No

(Additional charges may apply. If yes, what is the water to be used for?) _____

Will you be using amplified sound?

☐ Yes ☒ No

(If yes, a \$20 fee for a day or less or \$40 for more than a day is required at the time this application is submitted in order to obtain a noise permit)

Provide a description of the sound equipment that will be used during the event: Nothing planned at this time.

Will you need access to electricity?

☐ Yes ☒ No

(If yes, please explain. Additional fees may apply) _____

Electricity is limited and in most cases will need to be provided by the applicant.

I hereby certify the included statements are true and correct, to the best of my knowledge, and that false statement(s) may be grounds for denial of this application. It is understood that activities at all times during the event shall comply with all applicable City ordinances. It is further understood the individual and the organization or association will be responsible for any and all damages arising as a result of this event, and, if this application is approved by the City, the applicant shall be required to execute a Special Event Permit—Hold Harmless Agreement waiving any and all claims which the applicant may have as a result of this event against the City of Bondurant, Iowa, its officials, agents, employees, or board members. It is further understood a certificate of public liability insurance will be required before conducting the proposed event.

An event for which a Permit has either not been obtained or which is in violation occurs will be subject to a municipal infraction up to \$750.

I have read the Special Event Application guidelines and requirement for issuance of the permit. I understand the conditions under which it is issued and agree to comply with these conditions for this event. I, or the organization I represent, have met or will meet all requirements established by the City. Further, I understand that if all requirements are not met, the Special Event Permit can be canceled by the City at any time including at the state of or during the event. If this event is sponsored by an organization, I hereby certify I have the legal authority to represent the applicant and/or the participants. It is further understood the City of Bondurant has the authority to grant or deny permission for this event.

Signature June Hutchinson

Date 6/6/23

Printed Name June Hutchinson

City Official Signature _____ Date _____

The Privacy Act of 1974 requires that each individual asked or required to furnish personal information be advised of the following: Authority: 5 P.L. 93-579

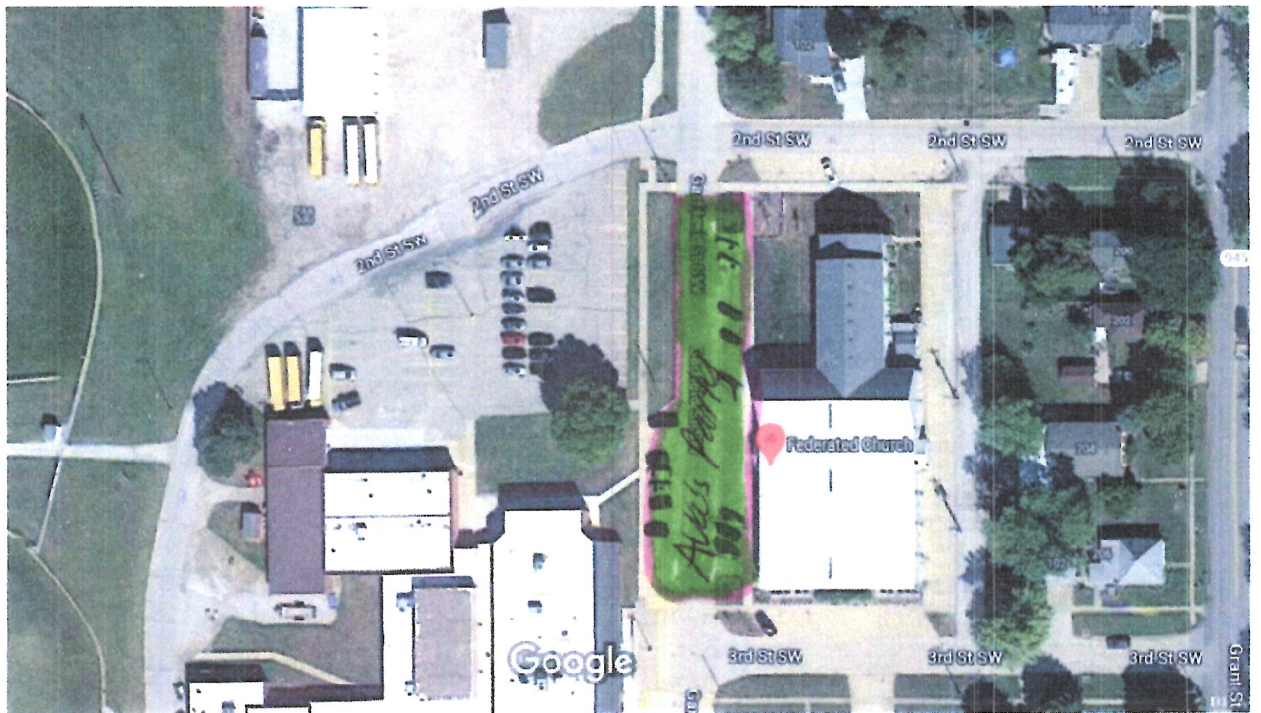
Purpose: To provide a contact in connection with permit activities.

Routine Uses: Permit is issued under the direction of the City Administrator. The names and address of those who obtain the permit are not reported, but are kept on file at the City of Bondurant to provide point of contact in case of emergency.

Check List and Fee Table to Calculate your application fee:

(no charge for not for profits, schools, and/or school organizations and city/county and/or city/county organizations)

☐ Noise Permit Fee	\$20/a day or less \$40/more than a day	nonprofit	Please make check payable to The City of Bondurant.
☐ Temporary Sign Permit Fee	\$10/ 30 days	nonprofit	
☒ Certificate of Insurance with City names as additional insured		n/c	
☒ Map of event area layout			
☒ List of signatures and addresses of the impacted households by a street closure			
TOTAL DUE WITH APPLICATION			



Imagery ©2023 Maxar Technologies, Map data ©2023 50 ft



Event General Liability Insurance
Proposal & Application

Payment Outstanding: [Click here to make payment](#)

PROPOSAL NUMBER
3225272
PREPARED ON
05/16/2023
PRICING VALID UNTIL
05/23/2023 (7 days)

PREPARED FOR Phone: Email:	LICENSED AGENT (ALL 50 STATES) East Main Street Insurance Services, Inc. Will Maddux PO Box 1298 Grass Valley, CA 95945
PROPOSAL CREATED BY www.TheEventHelper.com Inc. Direct Sale PO Box 1549, Grass Valley, CA 95945 Phone: (530) 477-6521 Email: info@eventhelper.com	INSURED BY Evanston Insurance Company NAIC: 35378 Rating: A.M. BEST A(Excellent) XV
COVERAGE LIMITS Each Occurrence (Includes Bodily Injury and Property Damage) \$1,000,000 Damage to Rented Premises \$100,000 Personal & Advertising Injury \$1,000,000 Products / Completed Operations Aggregate \$2,000,000 General Aggregate \$2,000,000 Medical Payments \$5,000 Liquor Liability Not Included Waiver of Subrogation Not Included Primary & Non-Contributory Not Included Additional Insured(s) Included Hired & Non-Owned Auto Not Included Deductible \$1,000	POLICY COVERAGE INTENT This is just a brief overview, see policy for exact coverage. Property Damage Coverage for your rented Event Locations. Bodily Injury Coverage for your Event Attendees. Protection from Property Damage & Bodily Injury Lawsuits. COST BREAKDOWN Premium \$82.65 Stamping Fees \$0.00 Tax \$0.87 Policy Fee \$38.48 Risk Purchasing Group Membership Cost \$0.00 Outstanding Policy Cost \$122.00
EVENT DETAILS Where is your event? IA Total days of coverage you need? 1 Estimated total attendance? 150 Fund Raising Lunch	UNDERWRITING QUESTIONS See Underwriting Document
COVERAGE TERM 08/12/2023	We can accept cash or check on a very limited basis and for only certain types of events. If you don't have a credit card or debit card, please contact us at least 30 days before the start date of your event at 855-493-8368 or info@theeventhelper.com. Payment must be made received and posted by us prior to the first coverage date on the policy.

ADDITIONAL INSURED(S) (SHOWING 3 OF 3)

Bondurant Farrar CSD
300 Garfield Street SW
Bondurant, IA

City of Bondurant and it's officials,
agents, employees and board members
200 2nd St NE
Bondurant, IA 50035

Bondurant Federated Church
103 2nd Street SW
Bondurant, IA 50035

Re: BFCSD Rental Information

1 message

Amy Muench <muencha@bfschools.org>

Mon, May 22, 2023 at 11:21 AM

To: Joni Hutchinson <jonihutchinson1@gmail.com>

I went ahead and blocked Garfield Street for you on 8/12. Please let me know specifics when you have them and I'll update the permit accordingly. Also, you should've received an agreement through the system -- please sign and return at your convenience.

Date/Time	Location/Activity/Detail
Sat 8/12/2023	Bondurant-Farrar Intermediate School - Garfield St
5:00am - 8:00pm	Ava's Annual Birthday Blood Drive

Let me know if there's anything else I can do for you at this time.

Best,
Amy

On Wed, May 17, 2023 at 2:50 PM Joni Hutchinson <jonihutchinson1@gmail.com> wrote:

Yes, that is the plan. We would leave 2nd open to access the school though, in case there are activities at the school.



Joni Hutchinson

LIVING AVA'S WAY FOUNDATION
PRESIDENT/FOUNDER

✉ livingavasway@gmail.com

🌐 www.livingavasway.com

📍 P.O. Box 426
Bondurant, IA 50035



On Wed, May 17, 2023 at 1:31 PM Amy Muench <muencha@bfschools.org> wrote:

Thanks for sharing. Please keep me apprised of your plans, specifically when you'd need to close Garfield Street. Is this the only section of the street you're wanting to close?



Facilities Agreement

Last Edited: 5/22/23 at 11:20am

Permit # 2305-0054

From: Bondurant-Farrar CSD
300 Garfield St SW
Bondurant, IA 50035

Contact/Billing Person: Joni Hutchinson
Mobile Phone: (515) 210-0513
Email: joni.hutchinson@gmail.com

EVENT NAME: Ava's Annual Birthday Blood Drive
To: Living Ava's Way Foundation
607 Sycamore Dr NW
Bondurant, IA 50035

Date/Time	Location/Activity/Details	Units	Rate	Percentage
Sat 5/12/2023	Bondurant-Farrar Intermediate School - Garfield St			
5:00am - 8:00pm	Ava's Annual Birthday Blood Drive	15.00	\$ 0.00	\$ 0.00
Summary	Facilities Rental:			\$ 0.00
	Other Needs:			\$ 0.00
	Extra Charges:			\$ 0.00
	Facilities Total Charges:			\$ 0.00
	Balance Due:			\$ 0.00
	Total Amount Paid:			\$ 0.00
	Remaining Balance Due:			\$ 0.00

Other Conditions:

The Four Core Values for Facility Use

1. Provide an appropriate learning environment for Bondurant-Farrar students.
2. Partner with the community to provide opportunities to use District facilities.
3. Fiscal responsibility.
4. Manage legal risks for the District.

By signing this agreement, I certify that I have read and agree to comply with the terms and conditions set forth in the Bondurant-Farrar Administrative Guidelines for Use of District Facilities, including but not limited to the Administrative Requirements and all subsequent sections, Facility Use Conditions and all subsequent sections, Indemnification and Insurance Requirements and all subsequent sections, Emergency Procedures and the Fee Schedule. Additionally, my signature certifies that I have the authority to legally bind my organization and hereby obligate the organization to provide liability insurance coverage in the amounts provided in the Bondurant-Farrar Administrative Guidelines for Use of District Facilities. My organization will be responsible for any and all damages to the school district property arising from our use. My organization accepts that activity connected to an approved school program will take precedence over any other request for use of facilities. The district reserves the right to reschedule any approved event that conflicts with a district activity. Advance notice will be provided as feasible. In such case, fees paid for facility use will be refunded.

Signature

Amy Nuenchi
Bondurant-Farrar CSD

Attachments:

Emergency Procedures
Emergency Incidents

Signature

Joni Hutchinson
Living Ava's Way Foundation

Signature of Bondurant 05/12/2023

When is a temporary food establishment license NOT needed?

For for-profit organizations:

- When a vendor is operating on the premises (i.e., the physical facility, its contents, and the contiguous land or property under the control of the license holder) of a licensed food establishment and is serving food or beverages from the establishment that are within the scope of the business (i.e., the regular menu or a menu preapproved by the regulatory authority); or
- When a vendor sells or provides commercially-prepared prepackaged food or beverages that do not require temperature control for safety. (**Examples:** Bottled sodas, packaged candy, packaged chips, packaged granola bars, etc., that are purchased from a store or food purveyor or prepared, packaged, and labeled for retail sale in your licensed food establishment or food processing plant); or
- When a vendor serves, sells, or provides whole, uncut fruits and vegetables; or
- When a vendor is operating within, and meeting all requirements of a licensed mobile food unit; or
- If a food stand is operated by a minor (i.e., a stand or other facility operated by a person or persons under the age of 18 at which food is sold directly to consumers that is not time/temperature control for safety, or an alcoholic beverage, and that operates on a temporary and occasional basis on private property with the permission of the owner of the property. (Events typically are not set up on private property.)

For nonprofit organizations*:

- When the nonprofit vendor serves, sells, or provides food or beverages on the premises (i.e., the physical facility, its contents, and the contiguous land or property under the control of the organization) regularly used by the nonprofit organization for one day per calendar week**;
- Twice per calendar year a nonprofit organization may serve food to the public up to three consecutive days from their regularly-used premises**;
- Twice per calendar year a nonprofit organization may serve food to the public from the premises of another nonprofit organization for one day (each time) to serve food**;
- When operating off the premises regularly used by the nonprofit organization serving, selling, or providing only prepackaged food or beverages that do not require temperature control for safety. (**Examples:** Bottled sodas, packaged candy, packaged chips, packaged granola bars, etc. that are purchased from a store or food purveyor; or
- When operating off the premises regularly used by the nonprofit organization serving, selling, or providing prepackaged food that does not require temperature control for safety, and that is prepared and packaged by nonprofit organization members or family members. (**Examples:** Brownies, cookies, fruit pie, etc. These foods may be prepared in any clean, sanitary location and must be served in labeled packages containing the name and address of the person making the food and the common name of the food.)
- When a vendor serves, sells, or provides whole, uncut fruits and vegetables.

**Note: Nonprofit organizations do not include municipalities or property of a municipality.*

***Any food or beverage that is prepared and served safely may be provided by a nonprofit*

Instructions on the reverse side

For period (MM/DD/YYYY) June 1 30 / 2023 through June 30, 2023

I/we apply for a retail permit to sell cigarettes, tobacco, alternative nicotine, or vapor products:

Business Information:

Trade name/Doing business as: E 2 Mark
Physical location address: 1111 Lincoln St SE City: Bondurant ZIP: 50035
Mailing address: 1111 Lincoln St SE P.O. Box 157 City: Bondurant State: IA ZIP: 50035
Business phone number: 515-967-1900

Legal Ownership Information:

Type of Ownership: Sole Proprietor ☐ Partnership ☒ Corporation ☐ LLC ☐ LLP ☐
Name of sole proprietor, partnership, corporation, LLC, or LLP _____
Mailing address: 1111 Lincoln St SE P.O. Box 157 City: Bondurant State: IA ZIP: 50035
Phone number: 515-967-1900 Fax number: _____ Email: Imu077@gmail.com

Retail Information:

Types of Sales: Over-the-counter ☒ Vending machine ☐
Do you make delivery sales of alternative nicotine or vapor products? (See Instructions) Yes ☐ No ☒
Types of Products Sold: (Check all that apply)
Cigarettes ☒ Tobacco ☒ Alternative Nicotine Products ☐ Vapor Products ☐
Type of Establishment: (Select the option that best describes the establishment)
Alternative nicotine/vapor store ☐ Bar ☐ Convenience store/gas station ☒ Drug store ☐
Grocery store ☐ Hotel/motel ☐ Liquor store ☐ Restaurant ☐ Tobacco store ☐
Has vending machine that assembles cigarettes ☒ Other ☐ NO

If application is approved and permit granted, I/we do hereby bind ourselves to a faithful observance of the laws governing the sale of cigarettes, tobacco, alternative nicotine, and vapor products.

Signature of Owner(s), Partner(s), or Corporate Official(s)

Name (please print): Guineet Kaur Name (please print): Sevneet Kaur
Signature: Guineet Kaur Signature: Sevneet Kaur
Date: 6/4/23 Date: 6/4/23

Send this completed application and the applicable fee to your local jurisdiction. If you have any questions contact your city clerk (within city limits) or your county auditor (outside city limits).

FOR CITY CLERK/COUNTY AUDITOR ONLY – MUST BE COMPLETE

- Fill in the amount paid for the permit: _____
- Fill in the date the permit was approved by the council or board: _____
- Fill in the permit number issued by the city/county: _____
- Fill in the name of the city or county issuing the permit: _____
- New ☐ Renewal ☐

Send completed/approved application to Iowa Alcoholic Beverages Division within 30 days of issuance. Make sure the information on the application is complete and accurate. A copy of the permit does not need to be sent; only the application is required. It is preferred that applications are sent via email, as this allows for a receipt confirmation to be sent to the local authority.

- Email: iapledge@iowaabd.com
- Fax: 515-281-7375

Anna Johnson

From: noreply@incode.tylerhosting.cloud
Sent: Monday, June 05, 2023 3:15 PM
To: Anna Johnson
Subject: Receipt #R00075893

DATE : 6/5/2023 3:13 PM

OPER : AJONHSON

TKBY : AJONHSON

TERM : 6

REC# : R00075893

PSREV6 CIGARETTE PERMIT

EZ MART 1111 LINCOLN ST SE TOBACCO PERMIT 75.00

CIGARETTE PERMIT FEES 75.00

001-199-1-4105 -75.00

Paid By:EZ MART 1111 LINCOLN ST SE TOBACCO PERMIT Check 75.00 REF:239195



State of Iowa

Alcoholic Beverages Division

Applicant

NAME OF LEGAL ENTITY	NAME OF BUSINESS(DBA)	BUSINESS		
Flaming Wok LLC	Flaming Wok LLC	(515) 452-8386		
ADDRESS OF PREMISES	PREMISES SUITE/APT NUMBER	CITY	COUNTY	ZIP
96 Paine Circle Southeast	Suite 6	Bondurant	Polk	50035
MAILING ADDRESS	CITY	STATE	ZIP	
96 Paine Circle Southeast	Bondurant	Iowa	50035	

Contact Person

NAME	PHONE	EMAIL
Trung Nguyen	(515) 664-1879	trung07nguyen@gmail.com

License Information

LICENSE NUMBER	LICENSE/PERMIT TYPE	TERM	STATUS
	Special Class C Retail Alcohol License	12 Month	Submitted to Local Authority

TENTATIVE EFFECTIVE DATE	TENTATIVE EXPIRATION DATE	LAST DAY OF BUSINESS
June 19, 2023	June 18, 2024	

SUB-PERMITS

Special Class C Retail Alcohol License

PRIVILEGES



State of Iowa

Alcoholic Beverages Division

Status of Business

BUSINESS TYPE

Limited Liability Company

Ownership

• Individual Owners

NAME	CITY	STATE	ZIP	POSITION	% OF OWNERSHIP	U.S. CITIZEN
Duc Trinh	Bondurant	Iowa	50035	co-owner	50.00	Yes
Trung Nguyen	Bondurant	Iowa	50035	co-owner	50.00	Yes

Insurance Company Information

INSURANCE COMPANY

Illinois Casualty Co

POLICY EFFECTIVE DATE

June 19, 2023

POLICY EXPIRATION DATE

June 18, 2024

DRAM CANCEL DATE

OUTDOOR SERVICE EFFECTIVE
DATE

OUTDOOR SERVICE EXPIRATION
DATE

BOND EFFECTIVE DATE

TEMP TRANSFER EFFECTIVE
DATE

TEMP TRANSFER EXPIRATION
DATE



State of Iowa

Alcoholic Beverages Division

Applicant

NAME OF LEGAL ENTITY	NAME OF BUSINESS(DBA)	BUSINESS		
Nicole Schneider	Nik's Topsy Trailers	(515) 291-8834		
ADDRESS OF PREMISES	PREMISES SUITE/APT NUMBER	CITY	COUNTY	ZIP
201 Main Street Southeast		Bondurant	Polk	50035
MAILING ADDRESS	CITY	STATE	ZIP	
296 T Avenue	Boone	Iowa	50036	

Contact Person

NAME	PHONE	EMAIL
Nicole Schneider	(515) 291-8834	thewhimsicalwinetrailer@gmail.com

License Information

LICENSE NUMBER	LICENSE/PERMIT TYPE	TERM	STATUS
	Special Class C Retail Alcohol License	5 Day	Submitted to Local Authority
TENTATIVE EFFECTIVE DATE	TENTATIVE EXPIRATION DATE	LAST DAY OF BUSINESS	
June 21, 2023	June 25, 2023		
SUB-PERMITS			
Special Class C Retail Alcohol License			



State of Iowa

Alcoholic Beverages Division

PRIVILEGES

Outdoor Service

Status of Business

BUSINESS TYPE

Sole Proprietor

Ownership

• Individual Owners

NAME	CITY	STATE	ZIP	POSITION	% OF OWNERSHIP	U.S. CITIZEN
Nicole Schneider	Boone	Iowa	50036	Owner	100.00	Yes

Insurance Company Information

INSURANCE COMPANY

Specialty Risk of America

POLICY EFFECTIVE DATE

June 21, 2023

POLICY EXPIRATION DATE

June 26, 2023

DRAM CANCEL DATE

OUTDOOR SERVICE EFFECTIVE
DATE

OUTDOOR SERVICE EXPIRATION
DATE

BOND EFFECTIVE DATE

TEMP TRANSFER EFFECTIVE
DATE

TEMP TRANSFER EXPIRATION
DATE

Tax Abatement Applications
June 19, 2023
City of Bondurant

Name	Address	Closing Date	Cost
Luke & Morgan Bachman	221 11 th Court, NW	5/5/2023	\$425,000
Garreth Webster	1010 McIntosh Drive, NE	6/6/2023	\$355,000

Special Event Packet



Special Event Permit—Guidelines and Requirements

As an individual or organization requesting use of City of Bondurant public property or right-of-way for a special event, you have basic responsibilities to fulfill in order to conduct your event with the approval of the City of Bondurant. The public property may include the use of the streets, trail system, or parkland. Receiving approval from the City of Bondurant does not preclude responsibility for any additional permits or approvals by the City or related to state and federal regulations. The City reserves the right to impose special guidelines and restrictions based on the nature of the proposed event and its attendant circumstances.

The City of Bondurant will determine whether an event is classified as a Special Event if outside of the description stated. The following general guidelines and responsibilities apply to activities such as parades, runs/walks, athletic events, street fairs, outdoor concerts, block parties, bicycling events, and/or fundraisers.

- A. Upon issuance of the Special Events Permit, the applicant must comply with insurance provisions requiring a certificate of Insurance naming the City of Bondurant and its officials, agents, employees, and board members as a co-insured in the following amounts: General Liability and Dram Shop Insurance (if serving alcohol) coverage in an amount not less than \$1,000,000 per occurrence. Please note that insurance requirements are waived for neighborhood-based block parties.
- B. The application must include a **map of the specific area** to be used or route to travel. The map must delineate the City property to be used (Streets/Sidewalks/Trails/Parks, etc.) start and finish points and direction of flow, if applicable, as well as location(s) of outdoor toilet, trash receptacles, street barricades, and liquor dispensing area(s), if any.
- C. The applicant must comply with all federal, state, county, and city laws; ordinances and regulations including all regulations adopted and established by the city.
- D. The applicant must assume extra costs, if applicable, associated with public safety and sanitation at the level of service required by the City of Bondurant. This includes the number and type of barricades, number of portable toilets and trash receptacles, and the number and hours of police/security officers or other city staff as required.
- E. If alcoholic beverages are to be sold or an entrance or admission is charged for an event at which alcoholic beverages will be served, a [Liquor Permit](#) and [Dram Shop Insurance](#) will be required. This permit, which is not included in the application for the Special Event Permit, requires consideration and approval by the Bondurant City Council and, in most instances, requires approval by the State of Iowa.
- F. If the event is held in a secured area, allowance must be made for access for fire emergencies including a minimum of two (2) exits. Events held on public streets must include an allowance for a continuous, through traffic lane for use by public safety personnel in an emergency. Council approval and [type III barricades](#) are always required for any street closure. The barricades must be sufficient as to completely close the street or roadway but yet be easily and quickly removable solely for emergency vehicle access.
- G. The use of a tent more than 200 square feet (enclosed) or canopy style (open on three sides) of more than 400 square feet require proof of the retardancy from the manufacturer or supplier as well as the proposed location and intended use of the tent.
- H. Signage for the event must adhere to the City's Sign Ordinance. Compliance may require a sign permit, issued by the [Planning and Development Department](#).

- 
- I. City Code section 53.03 for commercially zoned areas states the music end time is 12:00 midnight Sunday-Thursday and 2:00 AM Friday and Saturday. For residentially zoned areas the music end time is 10:00 PM Sunday-Thursday and 12:00 midnight Friday and Saturday. If the event will utilize amplified sound a [noise permit](#) will be needed. As indicated above, the cost of the permit, issued by the City Clerk must be included in the application fee for the Special Event Permit.
 - J. Any valid complaint of disturbance of the peace will result in a warning and if it continues, it shall be reason to terminate the event/block party.
 - K. The following number of portable toilets is required in accordance with estimated event attendance: For events with alcohol, one portable toilet for every 150 people and for events without alcohol, or one portable toilet for every 250 people.
 - L. The applicant must utilize police/security officers if recommended by the City or Polk County Sherriff Office. When alcohol is available at the event, the applicant must comply with the recommendations. In some instances off-duty officers may be hired; contact the Polk County Sherriff's office for details.
 - M. The applicant must propose a plan to address sanitation/garbage collection for the event.
 - N. If the event requires the closure of public streets, a separate page will need to list all property owners impacted by the street closure with their printed name, signature, and address. All property owners in the immediate affected area to be blocked off shall be notified in advance of the street closure.
 - O. Depending on the estimated event attendance consider contracting emergency medical services to be prepared in case of a medical emergency.

Special Event Application

Please complete this form and submit along with applicable fees to the City Clerk's Office, 200 2nd St NE, Bondurant, IA 50035 at least 30 days prior to proposed event. If you need additional space to describe your event, please attach additional pages to this application. Advertising your event prior to receiving a signed Special Event Application is discouraged.

(Please Print)

Event Name Bondurant Sidewalk Chalk Festival **Date(s) of Event** 7/15/2023

Location Bondurant Regional Trailhead

(Applicants must attach a map of the event layout that includes details like tent locations, portable restroom locations, sound stage, etc.)

Setup Time 7 a.m. **Starting Time** 9 a.m. **Ending Time** 3-4 p.m.

(Please Print)

Organization Hosting Event Bondurant Community Foundation

Contact Person Laura McNichols **Day Phone** 515-554-7444

Email lemcnichols@icloud.com

Addl. Contact Jen Keeler **Day Phone** 515-745-4412

Email bjak3@mac.com

Type of Event:

Check all that apply.

- | | | | | | |
|-------------------------------------|------------------------|--------------------------|-----------------|--------------------------|----------------|
| ☐ | Parade | ☐ | Fundraiser | ☐ | Walk/Run Event |
| ☒ | Fair/Festival | ☐ | Outdoor Concert | ☐ | Block Party |
| ☐ | Bicycle Event | | | | |
| ☐ | Other (please explain) | | | | |

Describe the Event (please attach additional pages if necessary): See attached.

City Properties: Trailhead/The Depot | Lake Petocka | City Park | BRSC

Event Details:

(provide estimated counts)

Estimated Attendance	200
Trash Containers	2
Portable Toilets	0

(circle what applies)

Open to the general public?	YES / NO
Tents	YES / NO
Inflatable Houses/Toys	YES / NO
Amplified Music	YES / NO
Alcoholic Beverages	YES / NO
Banners/Signs	YES / NO

Vendors:

(provide estimated counts)

Individual food and beverage vendors must obtain a Temporary Event License from the Iowa Department of Inspections and Appeals. The Event organizer will be responsible for this information. Failure to do so may result in fines or closing of the vendor.

- Number of Vendors 10
- List of Vendors and/or Type of Vendor

Vendors are still TBD - most vendors are part of
market.

- Permits for *Mobile Food Vendors* are required for food truck vendors per City Ordinance ([Chapter 125](#)). Current [application](#) and license must be on display in the Mobile Food Unit.
- Banners/Signs may be placed along roadways to guide people to your event, but in no way may be affixed to trees, street signs, park signs or City buildings. Signs are to be removed immediately following event. Grounds markings are allowed, however spray paint is prohibited—chalk or signage would be more appropriate. Failure to do so will result in maintenance fees and/or fines according to littering ordinances.
- Trash and debris cleanup: depending on the event attendance, a dumpster may be required. Park trash cans are for daily park users. Event attendance over 75 will required additional trash cans. Metro Waste Authority offers Event Recycling Stands that should be considered.

Special Provisions: (city provided—for example: trash containers, barricades, etc.)**Is there any special assistance that you will need the City to provide?**
☒ Yes ☐ No
Will you need to [borrow barricades](#) from the City?
☒ Yes ☐ No

(This is available for not-for-profit organizations and residents. Businesses must provide their own barricades. **If yes, indicate on your event layout map the location of the barricades.** Barricades will be dropped onsite during business hours and picked up at the same location after the event. The street shall be opened for vehicular traffic no later than the concluding time of the event. The Special Event applicant is responsible and will be billed for all damages or lost barricades. The fee for damaged or lost barricades may be up to \$300.)

Will you need to [close the street](#) for your event?
☐ Yes ☒ No

(Closure of all streets require City Council approval. **If yes,** indicate on your event layout map the location of the street closures and obtain signature from all property owner impacted by the street closure.)

Will you need portable restrooms?
☐ Yes ☒ No

(See required amount enclosed in the application guidelines on pg. 2. If yes, they are at your expense.)

Provide details about the event garbage collection plans: Coordinate with City staff in conjunction with Blues

Will you charge admission / registration fees:

☐ Yes ☒ No

If yes, is this for profit or not for profit? _____ A special event application fee may apply.

Will there be product for sale on site?

☒ Yes ☐ No

(If yes, product liability insurance may be required for sales of food and drinks. Please contact the [Polk County Health Department](#) for details.)

Will alcohol be served or sold?

☐ Yes ☒ No

A [liquor permit](#) and [Dram Shop Insurance](#) are required for the sale of alcohol to the public during any event (required whether an admission fee is charged or not). City Council approval is required for the sale or service of alcohol. If alcohol is served, additional security may be required. Off-duty [Polk County Sheriff](#) deputies may be hired to provide additional security. Contact Polk County Sheriff Office at 515-286-3333.

Will you be using outdoor tents great than 200 square feet?

☐ Yes ☒ No

Will you be using an outdoor canopy greater than 400 square feet?

☐ Yes ☒ No

Will you be using inflatable rides or devices?

☐ Yes ☒ No

(If yes, location of the inflatable must be shown on the event layout map that must be submitted with this application.)

Will your event interfere with vehicle traffic?

☐ Yes ☒ No

(If yes, provide a map of the route and how traffic control will be administered. Contact [Polk County Sheriff Office](#) for traffic/crowd safety 515-286-3333)

Will your event require a first aid booth, fire/rescue units present during the event?

☐ Yes ☒ No

Will you be shooting off fireworks?

☐ Yes ☒ No

(If yes, a fireworks permit is required. Contact the City Clerk's office at 515-630-6983)

Will you be posting [temporary signage](#)?

☒ Yes ☐ No

(If yes, a temporary sign permit and fee may be required. Contact the Planning and Development Department at 515-630-6985. Also, please indicate on your event layout map the location of the signs.)

Will you need access to a water source?

☐ Yes ☒ No

(Additional charges may apply. If yes, what is the water to be used for?) _____

Will you be using amplified sound?

☐ Yes ☒ No

(If yes, a \$20 fee for a day or less or \$40 for more than a day is required at the time this application is submitted in order to obtain a noise permit)

Provide a description of the sound equipment that will be used during the event: _____

Will you need access to electricity?

☐ Yes ☒ No

(If yes, please explain. Additional fees may apply) _____

Electricity is limited and in most cases will need to be provided by the applicant.

I hereby certify the included statements are true and correct, to the best of my knowledge, and that false statement(s) may be grounds for denial of this application. It is understood that activities at all times during the event shall comply with all applicable City ordinances. It is further understood the individual and the organization or association will be responsible for any and all damages arising as a result of this event, and, if this application is approved by the City, the applicant shall be required to execute a Special Event Permit—Hold Harmless Agreement waiving any and all claims which the applicant may have as a result of this event against the City of Bondurant, Iowa, its officials, agents, employees, or board members. It is further understood a certificate of public liability insurance will be required before conducting the proposed event.

An event for which a Permit has either not been obtained or which is in violation occurs will be subject to a municipal infraction up to \$750.

I have read the Special Event Application guidelines and requirement for issuance of the permit. I understand the conditions under which it is issued and agree to comply with these conditions for this event. I, or the organization I represent, have met or will meet all requirements established by the City. Further, I understand that if all requirements are not met, the Special Event Permit can be canceled by the City at any time including at the state of or during the event. If this event is sponsored by an organization, I hereby certify I have the legal authority to represent the applicant and/or the participants. It is further understood the City of Bondurant has the authority to grant or deny permission for this event.

Signature Laura McNichols

6.15.23
Date _____

Laura McNichols
Printed Name _____

City Official Signature _____ Date _____

The Privacy Act of 1974 requires that each individual asked or required to furnish personal information be advised of the following: Authority: 5 P.L. 93-579

Purpose: To provide a contact in connection with permit activities.

Routine Uses: Permit is issued under the direction of the City Administrator. The names and address of those who obtain the permit are not reported, but are kept on file at the City of Bondurant to provide point of contact in case of emergency.

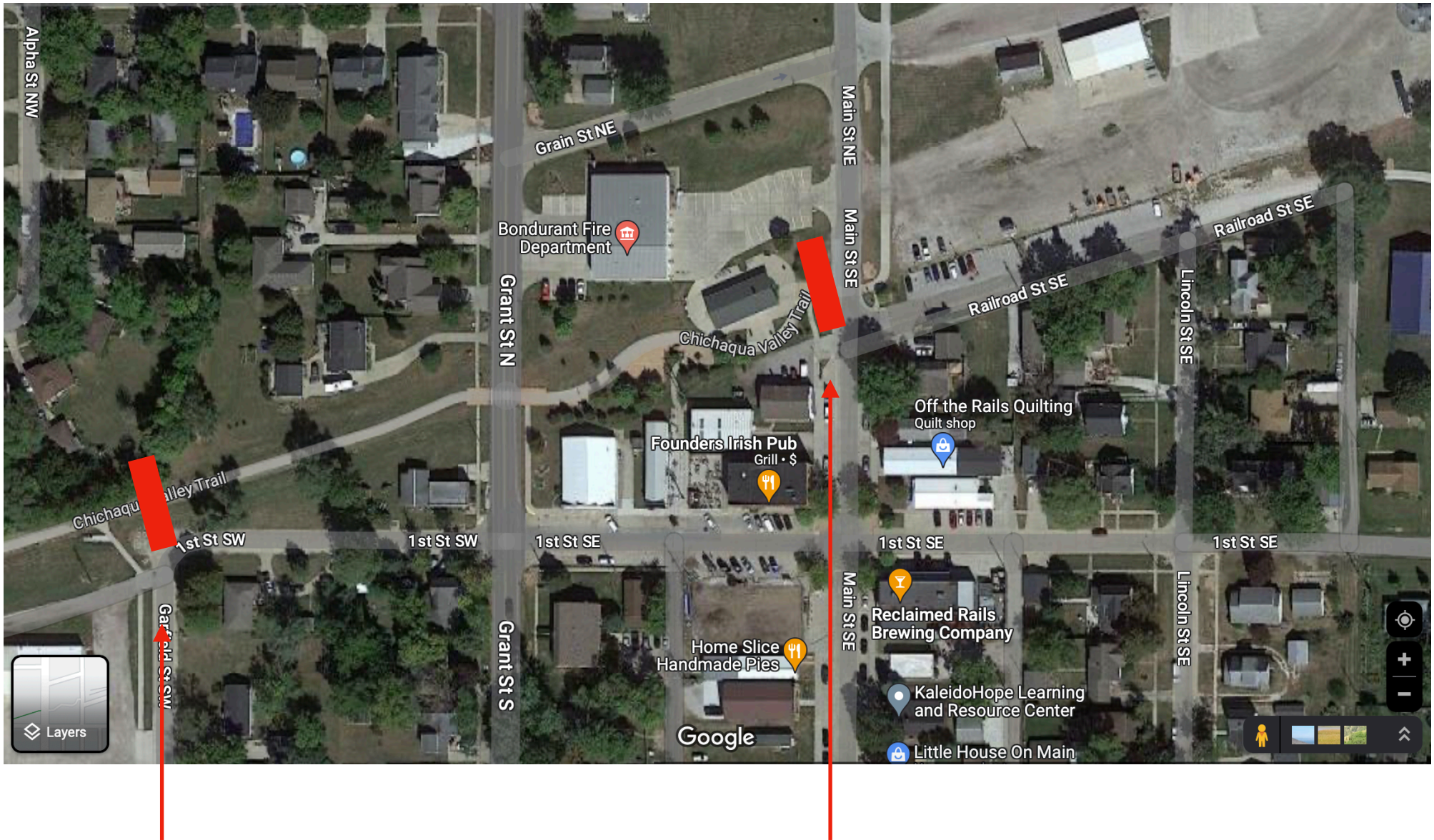
Check List and Fee Table to Calculate your application fee:

(no charge for not for profits, schools, and/or school organizations and city/county and/or city/county organizations)

☐ Noise Permit Fee	\$20/a day or less \$40/more than a day		Please make check payable to The City of Bondurant.
☐ Temporary Sign Permit Fee	\$10/ 30 days		
☒ Certificate of Insurance with City names as additional insured		n/c	
☒ Map of event area layout			
☐ List of signatures and addresses of the impacted households by a street closure			
TOTAL DUE WITH APPLICATION		\$0	

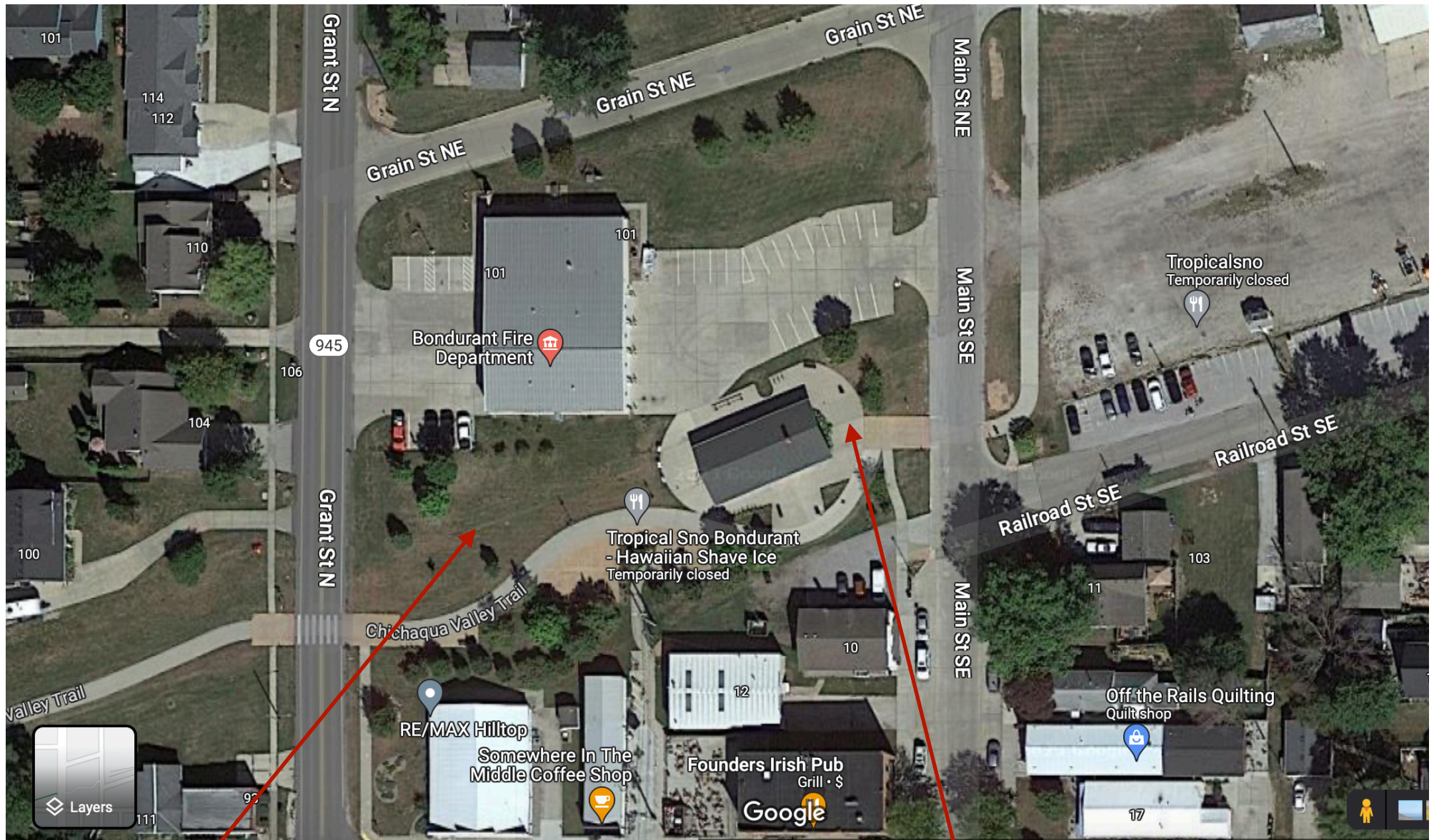
Describe the event:

Bondurant Community Foundation will host a Sidewalk Chalk Festival at Bondurant Regional Trailhead in conjunction with the City of Bondurant's Bondu Blues & Brews Festival. Throughout the day, artists of all ages and abilities are invited to create artwork on sections of the sidewalk. There are three age categories, with prizes being awarded during the Bondu Blues & Brews Festival later in the evening. Additionally this year, vendors from the Farmer's Market are invited to be a part of the Sidewalk Chalk Festival and setup vendor booths during the event.



Work with City Staff to do the same as last year:
 Barricade
 Trail Closed Sign
 Detour / Re-route

Work with City Staff to do the same as last year:
 Barricade
 Trail Closed Sign
 Detour / Re-route



We will locate vendors in the grass areas along the trail and around the Depot. Exact locations TBD once vendors and number of vendors are finalized.

Instructions on the reverse sideFor period (MM/DD/YYYY) 06/30/2023 through June 30, 2024

I/we apply for a retail permit to sell cigarettes, tobacco, alternative nicotine, or vapor products:

Business Information:

Trade name/Doing business as: World Class Liquor and Tobacco
Physical location address: 96 Paine Circle SE, City: Bondurant ZIP: 50035
Mailing address: Suite 1 and 2
1200 Joshua Dr SE City: Bondurant State: IA ZIP: 50035
Business phone number: 515-357-2737

Legal Ownership Information:

Type of Ownership: Sole Proprietor ☐ Partnership ☐ Corporation ☐ LLC ☒ LLP ☐
Name of sole proprietor, partnership, corporation, LLC, or LLP Roya LLC
Mailing address: 309 Kirkwood Ave City: Des Moines State: IA ZIP: 50315
Phone number: 515-657-0338 Fax number: _____ Email: _____

Retail Information:

Types of Sales: Over-the-counter ☒ Vending machine ☐
Do you make delivery sales of alternative nicotine or vapor products? (See Instructions) Yes ☐ No ☒
Types of Products Sold: (Check all that apply)
Cigarettes ☒ Tobacco ☒ Alternative Nicotine Products ☒ Vapor Products ☒

Type of Establishment: (Select the option that best describes the establishment)

Alternative nicotine/vapor store ☒ Bar ☐ Convenience store/gas station ☐ Drug store ☐
Grocery store ☐ Hotel/motel ☐ Liquor store ☒ Restaurant ☐ Tobacco store ☒
Has vending machine that assembles cigarettes ☐ Other ☐ _____

If application is approved and permit granted, I/we do hereby bind ourselves to a faithful observance of the laws governing the sale of cigarettes, tobacco, alternative nicotine, and vapor products.

Signature of Owner(s), Partner(s), or Corporate Official(s)

Name (please print): Sagar Bhandari Name (please print): Roshan Dahal
Signature: Sagar Signature: JD
Date: 06/15/2023 Date: 06/15/2023

Send this completed application and the applicable fee to your local jurisdiction. If you have any questions contact your city clerk (within city limits) or your county auditor (outside city limits).

FOR CITY CLERK/COUNTY AUDITOR ONLY – MUST BE COMPLETE

- Fill in the amount paid for the permit: _____
- Fill in the date the permit was approved by the council or board: _____
- Fill in the permit number issued by the city/county: _____
- Fill in the name of the city or county issuing the permit: _____
- New ☐ Renewal ☐

Send completed/approved application to Iowa Alcoholic Beverages Division within 30 days of issuance. Make sure the information on the application is complete and accurate. A copy of the permit does not need to be sent; only the application is required. It is preferred that applications are sent via email, as this allows for a receipt confirmation to be sent to the local authority.

- Email: iapledge@iowaabd.com
- Fax: 515-281-7375

DATE : 6/15/2023 1:24 PM
OPER : Front Desk
TKBY : AJ
TERM : 1
REC# : R00077046

PSREV6 CIGARETTE PERMIT 75.00
WORLD CLASS LIQUOR AND TOBACCO PERMIT
CIGARETTE PERMIT FEES 75.00
001-199-1-4105 -75.00

SF Perm Service Fee Permits 1.13
Service Fee 1.13

Paid By:WORLD CLASS LIQUOR AND TOBACCO
P
CC 76.13

APPLIED 76.13
TENDERED 76.13

CHANGE 0.00

Cardmember acknowledges receipt of goods
and/or services in the amount of the
total shown hereon and agrees to perform
the obligations set forth by the
cardmember's agreement with the user.

X

XXXXXXXXXXXX1280
Entry Mode: CHIP READ
CVM:

EMV Details:
AC: 840FDA854E7D1AB1
ATC: 0014
AID: A00000000031010
TVR: 8080008000
TSI: 6800



Payable Register

Payable Detail by Vendor Name

Packet: APPKT00768 - PYPKT00431 - 12/01-05/31/2023 PAID
06/09/2023

Payable #	Payable Type	Post Date	Payable Date	Due Date	Discount Date	Amount	Tax	Shipping	Discount	Total
Payable Description	Bank Code				On Hold					

Vendor: [0239 - IPERS](#)

Vendor Total: 2,103.15

INV0003049	Invoice	6/23/2023	6/23/2023	6/23/2023	6/23/2023	1,608.40	0.00	0.00	0.00	1,608.40
Payroll Contribution	AP Bank Code - AP Bank				No	Payment Date: 6/23/2023		Bank Draft:	DFT0002371	

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
Payroll Contribution	NA	0.00	0.00	1,608.40	0.00	0.00	0.00	1,608.40

Distributions

Account Number	Account Name	Project Account Key	Amount	Percent
110-050-2123	IPERS WITHHOLDING		1,608.40	100.00%

INV0003050	Invoice	6/23/2023	6/23/2023	6/23/2023	6/23/2023	494.75	0.00	0.00	0.00	494.75
Payroll Contribution	AP Bank Code - AP Bank				No	Payment Date: 6/23/2023		Bank Draft:	DFT0002372	

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
Payroll Contribution	NA	0.00	0.00	494.75	0.00	0.00	0.00	494.75

Distributions

Account Number	Account Name	Project Account Key	Amount	Percent
112-050-2123	IPERS WITHHOLDING		494.75	100.00%

Vendor: [1512 - IRS USATAXPYMT](#)

Vendor Total: 2,341.79

INV0003052	Invoice	6/9/2023	6/9/2023	6/9/2023	6/9/2023	2,341.79	0.00	0.00	0.00	2,341.79
Federal Tax Withheld	AP Bank Code - AP Bank				No	Payment Date: 6/9/2023		Bank Draft:	DFT0002374	

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
Social Security Withholding	NA	0.00	0.00	1,322.90	0.00	0.00	0.00	1,322.90

Distributions

Account Number	Account Name	Project Account Key	Amount	Percent
112-050-2121	FICA/MEDICARE WITHHOLDING		1,322.90	100.00%

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
Medicare Withholding	NA	0.00	0.00	605.92	0.00	0.00	0.00	605.92

Distributions

Account Number	Account Name	Project Account Key	Amount	Percent
112-050-2121	FICA/MEDICARE WITHHOLDING		605.92	100.00%

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
Federal Tax Withheld	NA	0.00	0.00	412.97	0.00	0.00	0.00	412.97

Distributions

Account Number	Account Name	Project Account Key	Amount	Percent
001-050-2120	FEDERAL WITHHOLDING		412.97	100.00%

Vendor: [1832 - TREASURER - STATE OF IOWA](#)

Vendor Total: 118.02

INV0003051	Invoice	6/23/2023	6/23/2023	6/23/2023	6/23/2023	118.02	0.00	0.00	0.00	118.02
State Tax Withholding	AP Bank Code - AP Bank				No	Payment Date: 6/23/2023		Bank Draft:	DFT0002373	

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
State Tax Withholding	NA	0.00	0.00	118.02	0.00	0.00	0.00	118.02

Distributions

Account Number	Account Name	Project Account Key	Amount	Percent
001-050-2122	STATE WITHHOLDING		118.02	100.00%

Payable Summary

Type	Count	Gross	Tax	Shipping	Discount	Total	Manual Payment	Balance
Invoice	4	4,562.96	0.00	0.00	0.00	4,562.96	4,562.96	0.00
Grand Total:		4,562.96	0.00	0.00	0.00	4,562.96	4,562.96	0.00

Account Summary

Account	Name	Amount
001-050-2120	FEDERAL WITHHOLDING	412.97
001-050-2122	STATE WITHHOLDING	118.02
Total:		530.99

Account	Name	Amount
110-050-2123	IPERS WITHHOLDING	1,608.40
Total:		1,608.40

Account	Name	Amount
112-050-2121	FICA/MEDICARE WITHHOLDING	1,928.82
112-050-2123	IPERS WITHHOLDING	494.75
Total:		2,423.57



Payable Register

Payable Detail by Vendor Name

Packet: APPKT00767 - PYPKT00430 - 05/22-06/04/2023 PAID
06/09/2023

Payable #	Payable Type	Post Date	Payable Date	Due Date	Discount Date	Amount	Tax	Shipping	Discount	Total										
Payable Description	Bank Code				On Hold															
Vendor: 0106 - COLLECTION SERVICES CENTER									Vendor Total:	91.38										
INV0003045	Invoice	6/9/2023	6/9/2023	6/9/2023	6/9/2023	91.38	0.00	0.00	0.00	91.38										
CASE # 652464	AP Bank Code - AP Bank				No	Payment Date: 6/9/2023		Bank Draft:	DFT0002367											
Items																				
Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total												
CASE # 652464	NA	0.00	0.00	91.38	0.00	0.00	0.00	91.38												
Distributions																				
Account Number	Account Name	Project Account Key			Amount	Percent														
741-050-2127	CHILD SUPPORT WITHHOLDING				9.15	0%														
610-050-2127	CHILD SUPPORT WITHHOLDING				18.27	0%														
110-050-2127	CHILD SUPPORT WITHHOLDING				41.12	0%														
600-050-2127	CHILD SUPPORT WITHHOLDING				18.27	0%														
001-050-2127	CHILD SUPPORT WITHHOLDING				4.57	0%														
Vendor: 2304 - EBS											Vendor Total:	23,976.21								
INV0003033	Invoice	6/9/2023	6/9/2023	7/1/2023	6/9/2023	1,591.44	0.00	0.00	0.00	1,591.44										
DELTA DENTAL PAYMENT	AP Bank Code - AP Bank				No	Payment Date: 7/1/2023		Bank Draft:	DFT0002355											
Items																				
Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total												
DELTA DENTAL PAYMENT	Service	0.00	0.00	1,591.44	0.00	0.00	0.00	1,591.44												
Distributions																				
Account Number	Account Name	Project Account Key			Amount	Percent														
112-050-2125	DENTAL INSURANCE				1,591.44	0%														
INV0003038											Invoice	6/9/2023	6/9/2023	7/1/2023	6/9/2023	17,634.60	0.00	0.00	0.00	17,634.60
HEALTH INSURANCE WELLMARK											AP Bank Code - AP Bank				No	Payment Date: 7/1/2023		Bank Draft:	DFT0002360	
Items																				
Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total												
HEALTH INSURANCE WELLMARK	Service	0.00	0.00	17,634.60	0.00	0.00	0.00	17,634.60												
Distributions																				
Account Number	Account Name	Project Account Key			Amount	Percent														
112-050-2124	HEALTH INSURANCE WITHHOLDIN				17,634.60	0%														
INV0003039											Invoice	6/9/2023	6/9/2023	7/1/2023	6/9/2023	942.96	0.00	0.00	0.00	942.96
EBS ADMIN COST											AP Bank Code - AP Bank				No	Payment Date: 7/1/2023		Bank Draft:	DFT0002361	
Items																				
Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total												
EBS ADMIN COST	Service	0.00	0.00	942.96	0.00	0.00	0.00	942.96												
Distributions																				
Account Number	Account Name	Project Account Key			Amount	Percent														
112-050-2124	HEALTH INSURANCE WITHHOLDIN				942.96	0%														
INV0003041											Invoice	6/9/2023	6/9/2023	7/1/2023	6/9/2023	1,053.47	0.00	0.00	0.00	1,053.47
LIFE & DIS PRINCIPAL											AP Bank Code - AP Bank				No	Payment Date: 7/1/2023		Bank Draft:	DFT0002363	
Items																				
Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total												
LIFE & DIS PRINCIPAL	Service	0.00	0.00	1,053.47	0.00	0.00	0.00	1,053.47												
Distributions																				
Account Number	Account Name	Project Account Key			Amount	Percent														
112-050-2124	HEALTH INSURANCE WITHHOLDIN				1,053.47	0%														
INV0003042											Invoice	6/9/2023	6/9/2023	7/1/2023	6/9/2023	2,552.00	0.00	0.00	0.00	2,552.00
SELF FUNDED DEDUCTABLE INSURANCE											AP Bank Code - AP Bank				No	Payment Date: 7/1/2023		Bank Draft:	DFT0002364	

Payable Register

Packet: APPKT00767 - PYPKT00430 - 05/22-06/04/2023 PAID 06/09/2023

Payable #	Payable Type	Post Date	Payable Date	Due Date	Discount Date	Amount	Tax	Shipping	Discount	Total
Payable Description		Bank Code			On Hold					
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
SELF FUNDED DEDUCTABLE INSURANCE	Service		0.00	0.00	2,552.00	0.00	0.00	0.00	2,552.00	
Distributions										
Account Number	Account Name		Project Account Key		Amount	Percent				
112-050-2124	HEALTH INSURANCE WITHHOLDIN				2,552.00	0%				
INV0003043	Invoice	6/9/2023	6/9/2023	7/1/2023	6/9/2023	201.74	0.00	0.00	0.00	201.74
VISION AVISES	AP Bank Code - AP Bank				No	Payment Date: 7/1/2023		Bank Draft:	DFT0002365	
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
VISION AVISES	Service		0.00	0.00	201.74	0.00	0.00	0.00	201.74	
Distributions										
Account Number	Account Name		Project Account Key		Amount	Percent				
112-050-2132	VISION WITHHOLDING				201.74	0%				
Vendor: 0238 - IOWA WORKFORCE DEVELOPMENT										Vendor Total: 63.07
INV0003048	Invoice	6/23/2023	6/23/2023	6/23/2023	6/23/2023	63.07	0.00	0.00	0.00	63.07
Unemployment Insurance	AP Bank Code - AP Bank				No	Payment Date: 6/23/2023		Bank Draft:	DFT0002370	
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
Unemployment Insurance	NA		0.00	0.00	63.07	0.00	0.00	0.00	63.07	
Distributions										
Account Number	Account Name		Project Account Key		Amount	Percent				
112-050-2122	STATE WITHHOLDING				63.07	100.00%				
Vendor: 0239 - IPERS										Vendor Total: 16,013.95
INV0003040	Invoice	6/23/2023	6/23/2023	6/23/2023	6/23/2023	580.01	0.00	0.00	0.00	580.01
Payroll Contribution	AP Bank Code - AP Bank				No	Payment Date: 6/23/2023		Bank Draft:	DFT0002362	
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
Payroll Contribution	NA		0.00	0.00	580.01	0.00	0.00	0.00	580.01	
Distributions										
Account Number	Account Name		Project Account Key		Amount	Percent				
112-050-2123	IPERS WITHHOLDING				580.01	100.00%				
INV0003044	Invoice	6/23/2023	6/23/2023	6/23/2023	6/23/2023	15,433.94	0.00	0.00	0.00	15,433.94
Payroll Contribution	AP Bank Code - AP Bank				No	Payment Date: 6/23/2023		Bank Draft:	DFT0002366	
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
Payroll Contribution	NA		0.00	0.00	4,451.24	0.00	0.00	0.00	4,451.24	
Distributions										
Account Number	Account Name		Project Account Key		Amount	Percent				
112-050-2123	IPERS WITHHOLDING				4,451.24	100.00%				
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
Payroll Contribution	NA		0.00	0.00	10,982.70	0.00	0.00	0.00	10,982.70	
Distributions										
Account Number	Account Name		Project Account Key		Amount	Percent				
112-050-2123	IPERS WITHHOLDING				10,982.70	100.00%				
Vendor: 1512 - IRS USATAXPYMT										Vendor Total: 23,214.87
INV0003047	Invoice	6/9/2023	6/9/2023	6/9/2023	6/9/2023	23,214.87	0.00	0.00	0.00	23,214.87
Federal Tax Withheld	AP Bank Code - AP Bank				No	Payment Date: 6/9/2023		Bank Draft:	DFT0002369	

Payable Register

Packet: APPKT00767 - PYPKT00430 - 05/22-06/04/2023 PAID 06/09/2023

Payable #	Payable Type	Post Date	Payable Date	Due Date	Discount Date	Amount	Tax	Shipping	Discount	Total
Payable Description	Bank Code				On Hold					
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
Social Security Withholding	NA		0.00	0.00	12,380.84	0.00	0.00	0.00	12,380.84	
Distributions										
Account Number	Account Name	Project Account Key			Amount	Percent				
112-050-2121	FICA/MEDICARE WITHHOLDING				12,380.84	0%				
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
Medicare Withholding	NA		0.00	0.00	2,895.52	0.00	0.00	0.00	2,895.52	
Distributions										
Account Number	Account Name	Project Account Key			Amount	Percent				
112-050-2121	FICA/MEDICARE WITHHOLDING				2,895.52	0%				
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
Federal Tax Withheld	NA		0.00	0.00	7,938.51	0.00	0.00	0.00	7,938.51	
Distributions										
Account Number	Account Name	Project Account Key			Amount	Percent				
670-050-2120	FEDERAL WITHHOLDING				13.37	0%				
741-050-2120	FEDERAL WITHHOLDING				256.47	0%				
610-050-2120	FEDERAL WITHHOLDING				649.49	0%				
600-050-2120	FEDERAL WITHHOLDING				709.75	0%				
110-050-2120	FEDERAL WITHHOLDING				705.12	0%				
001-050-2120	FEDERAL WITHHOLDING				5,604.31	0%				

Vendor: [2249 - ISOLVED BENEFIT SERVICES](#)

Vendor Total: 2,433.27

INV0003034	Invoice	6/9/2023	6/9/2023	6/9/2023	6/9/2023	2,383.30	0.00	0.00	0.00	2,383.30
Payroll Deduction	AP Bank Code - AP Bank				No	Payment Date: 6/9/2023		Bank Draft:	DFT0002356	

Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
Payroll Deduction	NA		0.00	0.00	2,383.30	0.00	0.00	0.00	2,383.30	
Distributions										
Account Number	Account Name	Project Account Key			Amount	Percent				
820-050-2131	SELF-FUNDED WITHHOLDING				2,383.30	0%				

INV0003035	Invoice	6/9/2023	6/9/2023	7/6/2023	6/9/2023	49.97	0.00	0.00	0.00	49.97
FSA ADMIN FEE	AP Bank Code - AP Bank				No	Payment Date: 7/6/2023		Bank Draft:	DFT0002357	

Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
FLEX SPENDING ADMINISTRATION FEE	Service		0.00	0.00	49.97	0.00	0.00	0.00	49.97	
Distributions										
Account Number	Account Name	Project Account Key			Amount	Percent				
820-050-2131	SELF-FUNDED WITHHOLDING				49.97	0%				

Vendor: [1274 - MISSION SQUARE](#)

Vendor Total: 2,183.41

INV0003036	Invoice	6/23/2023	6/23/2023	6/23/2023	6/23/2023	1,795.00	0.00	0.00	0.00	1,795.00
Payroll Deduction	AP Bank Code - AP Bank				No	Payment Date: 6/23/2023		Bank Draft:	DFT0002358	

Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
Payroll Deduction	NA		0.00	0.00	1,795.00	0.00	0.00	0.00	1,795.00	
Distributions										
Account Number	Account Name	Project Account Key			Amount	Percent				
001-050-2130	ICMA-RC				1,795.00	100.00%				

INV0003037	Invoice	6/23/2023	6/23/2023	6/23/2023	6/23/2023	388.41	0.00	0.00	0.00	388.41
DEFERRED COMPENSATION	AP Bank Code - AP Bank				No	Payment Date: 6/23/2023		Bank Draft:	DFT0002359	

Payable Register

Packet: APPKT00767 - PYPKT00430 - 05/22-06/04/2023 PAID 06/09/2023

Payable #	Payable Type	Post Date	Payable Date	Due Date	Discount Date	Amount	Tax	Shipping	Discount	Total
Payable Description	Bank Code				On Hold					
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
DEFERRED COMPENSATION	Service		0.00	0.00	388.41	0.00	0.00	0.00	388.41	
Distributions										
Account Number	Account Name		Project Account Key		Amount	Percent				
001-050-2130	ICMA-RC				388.41	100.00%				

Vendor: [1832 - TREASURER - STATE OF IOWA](#)

Vendor Total: 3,586.29

INV0003046	Invoice	6/23/2023	6/23/2023	6/23/2023	6/23/2023	3,586.29	0.00	0.00	0.00	3,586.29
State Tax Withholding	AP Bank Code - AP Bank				No	Payment Date: 6/23/2023		Bank Draft:		DFT0002368

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
State Tax Withholding	NA	0.00	0.00	3,586.29	0.00	0.00	0.00	3,586.29
Distributions								
Account Number	Account Name	Project Account Key		Amount	Percent			
741-050-2122	STATE WITHHOLDING			124.16	3.46%			
670-050-2122	STATE WITHHOLDING			12.73	0.35%			
600-050-2122	STATE WITHHOLDING			314.32	8.76%			
001-050-2122	STATE WITHHOLDING			2,529.46	70.53%			
610-050-2122	STATE WITHHOLDING			286.42	7.99%			
110-050-2122	STATE WITHHOLDING			319.20	8.90%			

Payable Summary

Type	Count	Gross	Tax	Shipping	Discount	Total	Manual Payment	Balance
Invoice	16	71,562.45	0.00	0.00	0.00	71,562.45	71,562.45	0.00
Grand Total:		71,562.45	0.00	0.00	0.00	71,562.45	71,562.45	0.00

Account Summary

Account	Name	Amount
001-050-2120	FEDERAL WITHHOLDING	5,604.31
001-050-2122	STATE WITHHOLDING	2,529.46
001-050-2127	CHILD SUPPORT WITHHOLDING	4.57
001-050-2130	ICMA-RC	2,183.41
Total:		10,321.75

Account	Name	Amount
110-050-2120	FEDERAL WITHHOLDING	705.12
110-050-2122	STATE WITHHOLDING	319.20
110-050-2127	CHILD SUPPORT WITHHOLDING	41.12
Total:		1,065.44

Account	Name	Amount
112-050-2121	FICA/MEDICARE WITHHOLDING	15,276.36
112-050-2122	STATE WITHHOLDING	63.07
112-050-2123	IPERS WITHHOLDING	16,013.95
112-050-2124	HEALTH INSURANCE WITHHOLDING	22,183.03
112-050-2125	DENTAL INSURANCE	1,591.44
112-050-2132	VISION WITHHOLDING	201.74
Total:		55,329.59

Account	Name	Amount
600-050-2120	FEDERAL WITHHOLDING	709.75
600-050-2122	STATE WITHHOLDING	314.32
600-050-2127	CHILD SUPPORT WITHHOLDING	18.27
Total:		1,042.34

Account	Name	Amount
610-050-2120	FEDERAL WITHHOLDING	649.49
610-050-2122	STATE WITHHOLDING	286.42
610-050-2127	CHILD SUPPORT WITHHOLDING	18.27
Total:		954.18

Account	Name	Amount
670-050-2120	FEDERAL WITHHOLDING	13.37
670-050-2122	STATE WITHHOLDING	12.73
Total:		26.10

Account	Name	Amount
741-050-2120	FEDERAL WITHHOLDING	256.47
741-050-2122	STATE WITHHOLDING	124.16
741-050-2127	CHILD SUPPORT WITHHOLDING	9.15
Total:		389.78

Account	Name	Amount
820-050-2131	SELF-FUNDED WITHHOLDING	2,433.27
Total:		2,433.27



Check Register

Packet: APPKT00765 - 6/5/23 FOR MEETING ON 6/19/23

By Check Number

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: AP Bank Code-AP Bank						
2705	AMAZON CAPITAL SERVICES	06/05/2023	Regular	0.00	515.19	62123
1537	BOUND TREE MEDICAL LLC	06/05/2023	Regular	0.00	531.50	62124
2362	GOVERNMENT FINANCE OFFICERS A	06/05/2023	Regular	0.00	170.00	62125
1588	SHELBY HAGAN	06/05/2023	Regular	0.00	189.16	62126
1340	KONICA MINOLTA	06/05/2023	Regular	0.00	780.66	62127
0842	MENARDS	06/05/2023	Regular	0.00	231.05	62128
2031	MARKETA OLIVER	06/05/2023	Regular	0.00	72.00	62129
0325	P & P SMALL ENGINES	06/05/2023	Regular	0.00	206.92	62130
0619	RACOM CORPORATION	06/05/2023	Regular	0.00	119.85	62131
1267	REES TREE SERVICE	06/05/2023	Regular	0.00	2,500.00	62132
0564	STOREY KENWORTHY/MATT PARRO	06/05/2023	Regular	0.00	135.72	62133
1534	STRATUS BUILDNG SOLUTIONS IOW	06/05/2023	Regular	0.00	475.00	62134
1346	STRYKER SALES CORPORATION	06/05/2023	Regular	0.00	207.53	62135
2661	THE REINALT - THOMAS CORPORATI	06/05/2023	Regular	0.00	131.38	62136
1161	VEENSTRA & KIMM, INC.	06/05/2023	Regular	0.00	42,702.62	62137
0433	WILLIAMSONS REPAIR	06/05/2023	Regular	0.00	152.09	62138
2654	JENCO CONSTRUCTION INC.	06/01/2023	Bank Draft	0.00	431,129.33	DFT0002347
0144	DES MOINES WATER WORKS	06/19/2023	Bank Draft	0.00	38,092.35	DFT0002348
0144	DES MOINES WATER WORKS	06/19/2023	Bank Draft	0.00	22.00	DFT0002349
0144	DES MOINES WATER WORKS	06/19/2023	Bank Draft	0.00	21,873.69	DFT0002350
0416	POSTMASTER	06/02/2023	Bank Draft	0.00	580.36	DFT0002351
2433	WEX BANK	06/05/2023	Bank Draft	0.00	3,234.98	DFT0002353
2433	WEX BANK	06/05/2023	Bank Draft	0.00	-13.04	DFT0002354

Bank Code AP Bank Code Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	21	16	0.00	49,120.67
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	7	7	0.00	494,919.67
EFT's	0	0	0.00	0.00
	28	23	0.00	544,040.34

Fund Summary

Fund	Name	Period	Amount
999	POOLED CASH	6/2023	544,066.42
			<u>544,066.42</u>



Check Register

Packet: APPKT00760 - 6/9/23 PHONE STIPENDS

By Check Number

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: AP Bank Code-AP Bank						
2274	CRAIG MARSHMAN	06/09/2023	Regular	0.00	300.00	62165
1588	SHELBY HAGAN	06/09/2023	Regular	0.00	300.00	62166
2161	JOHN HORTON	06/09/2023	Regular	0.00	300.00	62167
2233	JENE JESS	06/09/2023	Regular	0.00	300.00	62168
2729	JOHN BERGESON	06/09/2023	Regular	0.00	300.00	62169
2276	MURRAY, MAGGIE	06/09/2023	Regular	0.00	300.00	62170
2031	MARKETA OLIVER	06/09/2023	Regular	0.00	450.00	62171
2676	TIFFANY LUING	06/09/2023	Regular	0.00	300.00	62172
1989	NICOLE VAN HOUTEN	06/09/2023	Regular	0.00	300.00	62173

Bank Code AP Bank Code Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	9	9	0.00	2,850.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	9	9	0.00	2,850.00

Fund Summary

Fund	Name	Period	Amount
999	POOLED CASH	6/2023	2,850.00
			<u>2,850.00</u>



Check Register

Packet: APPKT00766 - 6/8/23 FOR MEETING ON 6/19/23

By Check Number

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: AP Bank Code-AP Bank						
2535	AMERICAN AWARDS, INC.	06/08/2023	Regular	0.00	900.00	62174
2580	BLUE VALLEY PUBLIC SAFETY, INC.	06/08/2023	Regular	0.00	2,415.00	62175
0910	BONDURANT-FARRAR COMM SCHO	06/08/2023	Regular	0.00	769.34	62176
2380	CITY-COUNTY COMMUNICATIONS &	06/08/2023	Regular	0.00	190.00	62177
2689	GROUP CREATIVE SERVICES, LLC	06/08/2023	Regular	0.00	5,000.00	62178
2733	JESSICA JOHNSEN	06/08/2023	Regular	0.00	25.00	62179
2734	JOHNSTON STUMP GRINDING LLC	06/08/2023	Regular	0.00	21,308.67	62180
2628	LEXIPOL	06/08/2023	Regular	0.00	3,718.30	62181
0288	MID-IOWA ASSOC OF LOCAL GOVTS	06/08/2023	Regular	0.00	835.16	62182
2192	OMNI EMS	06/08/2023	Regular	0.00	1,160.62	62183
2495	SOMEWHERE IN THE MIDDLE COFFE	06/08/2023	Regular	0.00	31.90	62184
2725	TOURNESOL SITEWORKS, LLC	06/08/2023	Regular	0.00	11,222.50	62185
0805	U.S. POSTAL SERVICE	06/08/2023	Regular	0.00	114.00	62186
2595	VENDNOVATION, LLC	06/08/2023	Regular	0.00	50.00	62187
1069	FIRST NATIONAL BANK OMAHA	06/06/2023	Bank Draft	0.00	695.56	DFT0002352

Bank Code AP Bank Code Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	15	14	0.00	47,740.49
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	1	1	0.00	695.56
EFT's	0	0	0.00	0.00
	16	15	0.00	48,436.05

Fund Summary

Fund	Name	Period	Amount
999	POOLED CASH	6/2023	48,436.05
			<u>48,436.05</u>



Check Register

Packet: APPKT00769 - 6/13/23 LIBRARY FOR MEETING ON
6/19/23

By Check Number

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: AP Bank Code-AP Bank						
0048	BAKER & TAYLOR	06/13/2023	Regular	0.00	897.90	62188
2510	CENTRAL IOWA MECHANICAL	06/13/2023	Regular	0.00	2,232.00	62189
2735	CULTUREALL	06/13/2023	Regular	0.00	1,500.00	62190
0134	DEMCO	06/13/2023	Regular	0.00	212.00	62191
1311	ENVISIONWARE INC.	06/13/2023	Regular	0.00	1,505.00	62192
0985	IOWA STATE UNIVERSITY-TREA OFC	06/13/2023	Regular	0.00	288.61	62193
2100	MIDWEST TAPE	06/13/2023	Regular	0.00	1,226.71	62194
2078	KADETH INC	06/13/2023	Regular	0.00	1,511.25	62195
2642	KONICA MINOLTA BUSINESS SOLUTI	06/13/2023	Regular	0.00	293.81	62196
2619	KONICA MINOLTA PREMIER FINANC	06/13/2023	Regular	0.00	232.61	62197
0599	MICROMARKETING LLC	06/13/2023	Regular	0.00	39.99	62198
1134	PETTY CASH	06/13/2023	Regular	0.00	176.93	62199
2712	PLAYAWAY PRODUCTS LLC	06/13/2023	Regular	0.00	327.69	62200
1701	JILL SANDERS	06/13/2023	Regular	0.00	249.68	62201
2574	STERICYCLE, INC.	06/13/2023	Regular	0.00	771.28	62202
1534	STRATUS BUILDNG SOLUTIONS IOW	06/13/2023	Regular	0.00	851.56	62203
2406	UNIQUE	06/13/2023	Regular	0.00	23.30	62204
0525	US CELLULAR	06/13/2023	Regular	0.00	434.90	62205
2563	WALSH DOOR & SECURITY	06/13/2023	Regular	0.00	195.00	62206

Bank Code AP Bank Code Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	27	19	0.00	12,970.22
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	27	19	0.00	12,970.22

Fund Summary

Fund	Name	Period	Amount
999	POOLED CASH	6/2023	12,970.22
			<u>12,970.22</u>



Payroll Check Register

Checks

Pay Period: 5/22/2023-6/4/2023

Packet: PYPKT00430 - 05/22-06/04/2023 PAID 06/09/2023

Payroll Set: CITY OF BONDURANT, IA - 01

Employee	Employee #	Check Type	Date	Amount	Number
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*** No Checks Created In This Packet ***



Payroll Check Register

Direct Deposits

Packet: PYPKT00430 - 05/22-06/04/2023 PAID 06/09/2023
Payroll Set: CITY OF BONDURANT, IA - 01

Employee	Employee #	Date	Amount	Number
BAAS, JAMIE	4147	06/09/2023	135.68	103797
BAILEY, BOYCE E	7104	06/09/2023	1,349.62	103798
BERGESON, JOHN W	7121	06/09/2023	1,831.35	103799
BRIGGS, ASHTON S	1511	06/09/2023	834.27	103800
BRUCE, EMMA	3141	06/09/2023	637.37	103801
CARPENTER, JOHN C	5129	06/09/2023	1,526.49	103802
CHAPA, DAISY Y	1584	06/09/2023	792.76	103803
COLLISON, PATRICK F	5103	06/09/2023	2,089.35	103804
CORY, JOHN P	7120	06/09/2023	1,458.57	103805
CRITTENDEN, MATTHEW	1567	06/09/2023	866.99	103806
DOMINGUEZ, MATTHEW P	1513	06/09/2023	971.80	103807
EHLE, AANNA N	1575	06/09/2023	1,938.27	103808
GILSON, DUSTY ALAN	7124	06/09/2023	1,346.97	103809
HAGAN, SHELBY L	5118	06/09/2023	2,440.02	103810
HARMISON, TROY G	1503	06/09/2023	1,698.23	103811
HIGGINS, DAVID P.	7105	06/09/2023	1,394.69	103812
HORTON, JOHN C	7112	06/09/2023	3,227.64	103813
HORTON, JOHN C	7112	06/09/2023	100.00	103813
HUFF, TIMOTHY J	1559	06/09/2023	1,926.63	103814
JESS, JENE' N	5123	06/09/2023	3,281.35	103815
JOHNSON, ANNASTASHA	5130	06/09/2023	1,333.10	103816
KENT, RONALD D	7115	06/09/2023	964.81	103817
KING, CHRISTINA M	3143	06/09/2023	487.17	103818
KLINKER-FELD, MICHELL M	3135	06/09/2023	2,428.88	103819
KREUDER, AARON M	1441	06/09/2023	3,471.47	103820
KRUSE, OSCAR	1586	06/09/2023	857.26	103821
LUING, TIFFANY A	5133	06/09/2023	1,825.83	103822
LUNDQUIST, BRADLEY D	1555	06/09/2023	781.67	103823
MANGUM, MEGAN SUSANNA	3142	06/09/2023	1,613.97	103824
MARSHMAN, CRAIG A	5125	06/09/2023	1,536.89	103825
MERRILL, SARAH J	1590	06/09/2023	1,945.71	103826
MILLER, BRODY E	1582	06/09/2023	577.89	103827
MORRIS, REBECCA L	1504	06/09/2023	2,184.32	103828
MURRAY, MARGARET	5126	06/09/2023	2,734.68	103829
OLIVER, MARKETA S	8403	06/09/2023	300.00	103830
OLIVER, MARKETA S	8403	06/09/2023	3,569.35	103830
PEZLEY, ISAAC J	5132	06/09/2023	2,185.67	103831
PHIPPS-BUCKLIN, CHANTEL E	4145	06/09/2023	1,235.93	103832
REYNOLDS, RAY A	1537	06/09/2023	1,076.62	103833
SANDERS, JILL C	3128	06/09/2023	3,018.50	103834
SCHINCKE, MEGAN	3137	06/09/2023	1,116.80	103835
SCHINCKE, MEGAN	3137	06/09/2023	478.63	103835
SEXTON, WILLIAM M	7125	06/09/2023	952.46	103836
SEXTON, WILLIAM M	7125	06/09/2023	400.00	103836
SPOERRY, DANIELLE M	1527	06/09/2023	1,440.36	103837
SUMMERS, ALAN C	1534	06/09/2023	1,613.98	103838
VAN HOUTEN, NICOLE M	5121	06/09/2023	1,654.61	103839



Payroll Check Register

Report Summary

Packet: PYPKT00430 - 05/22-06/04/2023 PAID 06/09/2023
Payroll Set: CITY OF BONDURANT, IA - 01

Type	Count	Amount
Regular Checks	0	0.00
Manual Checks	0	0.00
Reversals	0	0.00
Voided Checks	0	0.00
Direct Deposits	47	71,634.61
Total	47	71,634.61



Payroll Check Register

Checks

Pay Period: 12/1/2022-5/31/2023

Packet: PYPKT00431 - 12/01-05/31/2023 PAID 06/09/2023

Payroll Set: CITY OF BONDURANT, IA - 01

Employee	Employee #	Check Type	Date	Amount	Number
HENDRICKSON, JOSEPH E	1483	Regular	06/09/2023	145.91	1089
SILLANPAA, MATTHEW D	8121	Regular	06/09/2023	1,383.90	1090



Payroll Check Register

Direct Deposits

Pay Period: 12/1/2022-5/31/2023

Packet: PYPKT00431 - 12/01-05/31/2023 PAID 06/09/2023

Payroll Set: CITY OF BONDURANT, IA - 01

Employee	Employee #	Date	Amount	Number
ALSHOUSE, JOHN J	1402	06/09/2023	264.81	103840
BRUCE, EMILEY K	1588	06/09/2023	269.67	103841
BUCKLIN, JEFFERY D	1562	06/09/2023	196.39	103842
COX, TARA K	8118	06/09/2023	1,383.90	103843
DE YOUNG, AUSTIN	1591	06/09/2023	33.25	103844
DENNY, KOLE	1585	06/09/2023	240.11	103845
DRISCOLL, CHAD P	8120	06/09/2023	1,383.90	103846
ELROD, DOUG L	8117	06/09/2023	2,860.06	103847
HAHN, NATHAN D	1521	06/09/2023	120.60	103848
HIGGINS, DAVID P	1407	06/09/2023	392.17	103849
HOFFMAN, JOSHUA MATTHEW	1578	06/09/2023	115.44	103850
HOWIESON, DANIEL	1572	06/09/2023	421.75	103851
HUDECEK, JAYSON JOSEPH	1579	06/09/2023	958.59	103852
KOBER, ANDREW M	1557	06/09/2023	1,079.00	103853
KOBER, MICHAEL J	1540	06/09/2023	347.24	103854
KRUSE, OSCAR	1586	06/09/2023	1,002.31	103855
MCKEEVER, NATHAN A	1589	06/09/2023	362.02	103856
MCKENZIE, ANGELA LEA	8119	06/09/2023	1,160.98	103857
MORRIS, ERIC D	1487	06/09/2023	370.63	103858
PEFFER, BOB L	8115	06/09/2023	1,153.24	103859
RICCIO, ANTHONY F	1583	06/09/2023	1,117.43	103860
SCHROER, DAVID J	1528	06/09/2023	502.67	103861
SHARP, COLE P	1581	06/09/2023	620.60	103862
SICKELS, CHRIS A	1410	06/09/2023	264.81	103863
SIDWELL, RICHARD A	1560	06/09/2023	277.05	103864
SUND, ROBIN	1569	06/09/2023	128.36	103865



Payroll Check Register

Report Summary

Pay Period: 12/1/2022-5/31/2023

Packet: PYPKT00431 - 12/01-05/31/2023 PAID 06/09/2023

Payroll Set: CITY OF BONDURANT, IA - 01

Type	Count	Amount
Regular Checks	2	1,529.81
Manual Checks	0	0.00
Reversals	0	0.00
Voided Checks	0	0.00
Direct Deposits	26	17,026.98
Total	28	18,556.79



Refund Check Register

Refund Check Detail

UBPKT03954 - Refunds 01 UBPKT03952 Regular

Account	Name	Date	Check #	Amount	Code	Receipt	Amount	Type
01-01751-04	WIENEKE, PAMELA K	6/6/2023	62139	122.85			122.85	Generated From Billing
01-01823-03	CASEY OBERENDER	6/6/2023	62140	88.06			88.06	Generated From Billing
01-01861-02	TRACY DARBYSHIRE	6/6/2023	62141	156.40			156.40	Generated From Billing
01-01938-02	COLLINS, BENJAMIN L	6/6/2023	62142	123.72			123.72	Generated From Billing
01-02192-03	TEENA PAXTON	6/6/2023	62143	71.99			71.99	Generated From Billing
01-02275-02	RITA WEAVER	6/6/2023	62144	36.04			36.04	Generated From Billing
01-02392-10	MOORHEAD, ABIGAIL L	6/6/2023	62145	58.37			58.37	Generated From Billing
01-02923-02	LARRY RUSTAN	6/6/2023	62146	123.72			123.72	Generated From Billing
01-03150-00	KADING PROPERTIES	6/6/2023	62147	73.72			73.72	Generated From Billing
01-03150-08	MYERS, LOGAN	6/6/2023	62148	122.85			122.85	Generated From Billing
01-03178-12	ISHMAN, STEVEN A	6/6/2023	62149	123.72			123.72	Generated From Billing
01-03185-04	EMUNAH, CHANTELL M	6/6/2023	62150	121.12			121.12	Generated From Billing
01-03206-09	PELAEZ, CARLOS	6/6/2023	62151	55.53			55.53	Generated From Billing
01-03220-04	GUERRERO, KELIA L	6/6/2023	62152	120.25			120.25	Generated From Billing
02-02048-07	FULLER, CASEY A	6/6/2023	62153	114.19			114.19	Generated From Billing
04-03455-04	STOUWE, OLIVER C VANDE	6/6/2023	62154	122.85			122.85	Generated From Billing
05-02605-02	CATHLEEN MCLAUGHLIN	6/6/2023	62155	73.72			73.72	Generated From Billing
08-03372-02	MARK & MINDA DEARDEN	6/6/2023	62156	36.33			36.33	Generated From Billing
09-03227-03	JACE KLEIN	6/6/2023	62157	29.94			29.94	Generated From Billing
10-02753-03	TIMOTHY HUFF	6/6/2023	62158	65.93			65.93	Generated From Billing
15-01458-03	WUNSCH, BETHANY M	6/6/2023	62159	42.38			42.38	Generated From Billing
16-01550-01	HUBER, DERRICK	6/6/2023	62160	123.72			123.72	Generated From Billing
16-01701-00	D.R. HORTON, IOWA LLC	6/6/2023	62161	94.17			94.17	Generated From Billing
16-01716-02	MORTENSON, CHRISTINA M	6/6/2023	62162	112.46			112.46	Generated From Billing
16-01720-00	HOMES, TMB CUSTOM	6/6/2023	62163	81.96			81.96	Generated From Billing
16-01745-00	GREENLAND HOMES	6/6/2023	62164	106.37			106.37	Generated From Billing
Total Refunds: 26			Total Refunded Amount:	2,402.36				

Revenue Code Summary

Revenue Code	Amount
996 - UNAPPLIED CREDITS	2402.36
Revenue Total:	2402.36

General Ledger Distribution

Posting Date: 06/01/2023

	Account Number	Account Name	Posting Amount	IFT
Fund:	600 - WATER			
	600-000-1101	CLAIM ON POOLED CASH	-2,402.36	Yes
	600-050-2141	APPLIED CREDITS	2,402.36	
		600 Total:	0.00	
Fund:	999 - POOLED CASH			
	999-000-1100	POOLED CASH	-2,402.36	
	999-050-2300	DUE TO OTHER FUNDS	2,402.36	Yes
		999 Total:	0.00	
		Distribution Total:	0.00	

Honorable Mayor, Members of the Council, and Citizens of the City of Bondurant, Iowa

Submitted for your review is the Treasurer's Report for May of the Fiscal Year Ending 2023. Following this letter, find the year-to-date Fund Balance Report, Balance Sheet, Bank Reconciliation Spreadsheet, and Detail Report.

The City's checking account had a beginning balance on May 1, 2023, of \$3,203,443.10. The ending balance as of May 31, 2023, was \$2,222,405.42. This account is in ideal financial condition.

The City's IPAIT accounts had a beginning balance on May 1, 2023, of \$20,994,148.06. The ending balance as of May 31, 2023, was \$18,729,435.77. These accounts earned a total of \$83,197.19 of interest. There were no contributions in May. There were many withdrawals in May. These withdrawals funded annual debt payments and the City's new sewer vacuum truck. The City's IPAIT accounts are in ideal financial condition.

This month's significant expenditures include payments for debt (\$2,547,116.25), sewer vacuum truck (\$492,573.08), payroll (\$140,227.15), WRA (\$67,070.60), law enforcement (\$60,267.83), and Des Moines Water Works (\$81,044.16).

The utility bill autopay collected \$150,814.91 from 1451 accounts. Last year at this time, the City collected \$137,911.44 from 1341 accounts.

The City received 37 payments for Emergency Medical Services rescue charges totaling \$16,610.85.

Please do not hesitate to contact the City's Finance & Employee Services Department if you have any questions.

Respectfully,



Jené Jess, MPA, SHRM-CP
Finance & Employee Services Director
jinjess@cityofbondurant.com



Fund Balance Report

As Of 05/31/2023

Fund	Beginning Balance	Total Revenues	Total Expenses	Ending Balance
001 - GENERAL FUND	3,523,747.96	4,864,357.71	4,012,588.73	4,375,516.94
110 - ROAD USE TAX	684,518.10	915,055.07	1,123,402.39	476,170.78
112 - EMPLOYEE BENEFIT	113,811.76	1,012,407.03	985,682.28	140,536.51
121 - Local Option Sales Tax	443,670.33	1,364,493.08	1,272,496.00	535,667.41
125 - TIF	3,463.06	1,629,029.85	1,661,320.00	-28,827.09
167 - LIBRARY GRANT	13,183.90	32,850.52	29,598.50	16,435.92
168 - EMS GRANT	0.00	0.00	0.00	0.00
169 - PARK & REC	13,149.78	17,280.00	0.00	30,429.78
170 - FEMA DISASTER AID	31,735.80	0.00	188.37	31,547.43
171 - STORMWATER GRANT	0.00	0.00	0.00	0.00
172 - TREE FUND	13,574.83	78,643.00	70,695.48	21,522.35
200 - DEBT SERVICE	451,311.30	2,558,978.91	2,976,427.17	33,863.04
306 - CIVIC CAMPUS	8,928,480.26	186,503.03	3,362,470.59	5,752,512.70
308 - SIDEWALK CONST-15TH;PAINE	-1,543.81	1,543.81	0.00	0.00
316 - PAINE HTS DRAINAGE	-15,144.69	4,781.00	0.00	-10,363.69
320 - WASHINGTON STREET	-342,803.99	293,725.48	0.00	-49,078.51
322 - SIDEWALK CONST-OLD TOWN	-4,450.35	4,450.35	0.00	0.00
324 - BRSC IMPROVEMENTS	0.00	84,000.00	6,562.29	77,437.71
325 - STREETS MASTER PLAN	-17,610.30	200,000.00	10,480.20	171,909.50
327 - GRANT ST S/COMMUTER LOOP	159,914.45	7,320.36	1,805.75	165,429.06
333 - DITCH 2 IMPROV	472,327.75	306,112.55	763,980.89	14,459.41
335 - PARK IMPROVEMENTS	180,084.09	503,580.83	703,955.12	-20,290.20
336 - PAINE ST CONNECTION	0.00	0.00	0.00	0.00
337 - THE CROSSING	0.00	300,000.00	0.00	300,000.00
338 - MAIN STREET STORMWATER	-8,725.06	0.00	6,033.79	-14,758.85
340 - UNDERPASS-HWY 65/330	699,860.48	1,955,587.68	3,081,622.65	-426,174.49
341 - TIF-PARK LAND PURCHASE	-1,692.07	35.00	0.00	-1,657.07
342 - TIF-1ST&MAIN ECONOMIC DVL	-792.33	23,662.00	0.00	22,869.67
343 - TIF-DOWNTOWN PARKING	-14,392.47	20,000.00	15,075.00	-9,467.47
344 - 16TH ST NE - GRANT TO HUBBELL	-30,283.75	0.00	7,566.00	-37,849.75
345 - TIF-HWY65 NATURAL GAS EXT	0.00	0.00	0.00	0.00
346 - CITY HALL RECONSTRUCTION	65,573.40	0.00	20,192.16	45,381.24
347 - BRIDGE/INTERSECTION	257,848.74	7,943.79	695.00	265,097.53
348 - NE STORMWATER EXPANSION/DOWNSTREAM SW CAPACITY	324,800.81	8,611.74	343,963.19	-10,550.64
349 - PLEASANT GROVE	-158,869.18	9,392.89	36,063.13	-185,539.42
350 - PROJECT BLUEJAY	4.77	0.00	4.77	0.00
351 - LIBRARY CAPITAL	59,348.15	21,882.33	8,214.70	73,015.78
352 - WATER FACILITIES	463,807.74	0.00	401,524.99	62,282.75
353 - OMEGA	14.75	108,134.10	108,133.85	15.00
354 - COMMERCE CROSSING	467,859.69	115,794.03	583,652.87	0.85
355 - CENTRAL DISTRICT STORMWATER IMPROVEMENTS	-68,894.79	260,000.00	62,458.47	128,646.74
356 - CERTIFIED SITE IMPROVEMENTS	4,965,946.70	152,833.05	89,596.73	5,029,183.02
500 - CEMETERY PERPETUAL CARE	26,753.83	1,913.77	0.00	28,667.60
600 - WATER	1,215,294.37	1,877,779.21	2,005,898.21	1,087,175.37
610 - SEWER	1,950,481.89	2,253,256.67	2,194,983.04	2,008,755.52
670 - GARBAGE	111,726.09	489,179.22	446,087.11	154,818.20
741 - STORM WATER	335,392.79	393,848.33	376,793.17	352,447.95
820 - SELF-FUNDED INSURANCE	168.41	2,727.80	1,736.01	1,160.20
999 - POOLED CASH	0.00	0.00	0.00	0.00
Report Total:	25,312,653.19	22,067,694.19	26,771,948.60	20,608,398.78



Balance Sheet

Account Summary

As Of 05/31/2023

Account	Name	Balance	
Fund: 001 - GENERAL FUND			
Assets			
001-000-1101	CLAIM ON POOLED CASH	667,024.63	
001-000-1115	PETTY CASH - GENERAL	100.00	
001-000-1116	PETTY CASH - LIBRARY	200.00	
001-000-1117	CHANGE FUND - LIBRARY	20.00	
001-000-1150	IPAIT - GENERAL FUND 11763 MM	3,708,172.31	
	Total Assets:	4,375,516.94	<u>4,375,516.94</u>
Liability			
	Total Liability:	0.00	
Equity			
001-050-3950	FUND BALANCE	3,523,747.96	
	Total Beginning Equity:	3,523,747.96	
Total Revenue		4,864,357.71	
Total Expense		4,012,588.73	
Revenues Over/Under Expenses		851,768.98	
	Total Equity and Current Surplus (Deficit):	4,375,516.94	
	Total Liabilities, Equity and Current Surplus (Deficit):		<u>4,375,516.94</u>

Balance Sheet

As Of 05/31/2023

Account	Name	Balance	
Fund: 110 - ROAD USE TAX			
Assets			
110-000-1101	CLAIM ON POOLED CASH	44,326.44	
110-000-1159	IPAIT - ROAD FUND 125	431,844.34	
	Total Assets:	476,170.78	476,170.78
Liability			
	Total Liability:	0.00	
Equity			
110-050-3950	FUND BALANCE	684,518.10	
	Total Beginning Equity:	684,518.10	
Total Revenue		915,055.07	
Total Expense		1,123,402.39	
Revenues Over/Under Expenses		-208,347.32	
	Total Equity and Current Surplus (Deficit):	476,170.78	
	Total Liabilities, Equity and Current Surplus (Deficit):		476,170.78

Balance Sheet

As Of 05/31/2023

Account	Name	Balance	
Fund: 112 - EMPLOYEE BENEFIT			
Assets			
112-000-1101	CLAIM ON POOLED CASH	188,041.33	
	Total Assets:	188,041.33	188,041.33
Liability			
112-050-2011	PENDING POOLED PAYABLES	46,507.23	
112-050-2122	STATE WITHHOLDING	279.15	
112-050-2123	IPERS WITHHOLDING	0.05	
112-050-2124	HEALTH INSURANCE WITHHOLDING	718.39	
	Total Liability:	47,504.82	
Equity			
112-050-3950	FUND BALANCE	113,811.76	
	Total Beginning Equity:	113,811.76	
Total Revenue		1,012,407.03	
Total Expense		985,682.28	
Revenues Over/Under Expenses		26,724.75	
	Total Equity and Current Surplus (Deficit):	140,536.51	
	Total Liabilities, Equity and Current Surplus (Deficit):		188,041.33

Balance Sheet

As Of 05/31/2023

Account	Name	Balance	
Fund: 121 - Local Option Sales Tax			
Assets			
121-000-1101	CLAIM ON POOLED CASH	130,555.20	
121-000-1150	IPAIT - LOSST 128	405,112.21	
	Total Assets:	535,667.41	535,667.41
Liability			
	Total Liability:	0.00	
Equity			
121-050-3950	FUND BALANCE	443,670.33	
	Total Beginning Equity:	443,670.33	
Total Revenue		1,364,493.08	
Total Expense		1,272,496.00	
Revenues Over/Under Expenses		91,997.08	
	Total Equity and Current Surplus (Deficit):	535,667.41	
	Total Liabilities, Equity and Current Surplus (Deficit):		535,667.41

Balance Sheet

As Of 05/31/2023

Account
Fund: 125 - TIF
Assets
[125-000-1101](#)

Name	Balance	
CLAIM ON POOLED CASH	-28,827.09	
Total Assets:	-28,827.09	-28,827.09

Liability

Total Liability: 0.00

Equity

125-050-3950	FUND BALANCE	3,463.06	
	Total Beginning Equity:	3,463.06	
Total Revenue		1,629,029.85	
Total Expense		1,661,320.00	
Revenues Over/Under Expenses		-32,290.15	
	Total Equity and Current Surplus (Deficit):	-28,827.09	
	Total Liabilities, Equity and Current Surplus (Deficit):	-28,827.09	

Balance Sheet

As Of 05/31/2023

Account	Name	Balance	
Fund: 167 - LIBRARY GRANT			
Assets			
167-000-1101	CLAIM ON POOLED CASH	9,207.76	
167-000-1150	IPAIT - LIBRARY T&A MM 110	7,228.16	
	Total Assets:	16,435.92	16,435.92
Liability			
	Total Liability:	0.00	
Equity			
167-050-3950	BEGINNING BALANCE	13,183.90	
	Total Beginning Equity:	13,183.90	
Total Revenue		32,850.52	
Total Expense		29,598.50	
Revenues Over/Under Expenses		3,252.02	
	Total Equity and Current Surplus (Deficit):	16,435.92	
	Total Liabilities, Equity and Current Surplus (Deficit):		16,435.92

Balance Sheet**As Of 05/31/2023**

Account	Name	Balance	
Fund: 168 - EMS GRANT			
Assets			
	Total Assets:	0.00	<u>0.00</u>
Liability			
	Total Liability:	0.00	
Total Revenue		0.00	
Total Expense		0.00	
Revenues Over/Under Expenses		0.00	
	Total Equity and Current Surplus (Deficit):	0.00	
	Total Liabilities, Equity and Current Surplus (Deficit):		<u>0.00</u>

Balance Sheet

As Of 05/31/2023

Account
Fund: 169 - PARK & REC
Assets
[169-000-1101](#)

Name	Balance	
CLAIM ON POOLED CASH	30,429.78	
Total Assets:	30,429.78	30,429.78
Liability		
Total Liability:	0.00	
Equity		
169-050-3950	BEGINNING BALANCE	13,149.78
	Total Beginning Equity:	13,149.78
Total Revenue		17,280.00
Total Expense		0.00
Revenues Over/Under Expenses		17,280.00
Total Equity and Current Surplus (Deficit):	30,429.78	
Total Liabilities, Equity and Current Surplus (Deficit):		30,429.78

Balance Sheet

As Of 05/31/2023

Account	Name	Balance	
Fund: 170 - FEMA DISASTER AID			
Assets			
170-000-1101	CLAIM ON POOLED CASH	31,547.43	
	Total Assets:	31,547.43	31,547.43
Liability			
	Total Liability:	0.00	
Equity			
170-050-3950	FUND BALANCE	31,735.80	
	Total Beginning Equity:	31,735.80	
Total Revenue		0.00	
Total Expense		188.37	
Revenues Over/Under Expenses		-188.37	
	Total Equity and Current Surplus (Deficit):	31,547.43	
	Total Liabilities, Equity and Current Surplus (Deficit):		31,547.43

Balance Sheet**As Of 05/31/2023**

Account	Name	Balance	
Fund: 171 - STORMWATER GRANT			
Assets			
	Total Assets:	<u>0.00</u>	<u><u>0.00</u></u>
Liability			
	Total Liability:	<u>0.00</u>	
Total Revenue		0.00	
Total Expense		<u>0.00</u>	
Revenues Over/Under Expenses		<u>0.00</u>	
	Total Equity and Current Surplus (Deficit):	<u>0.00</u>	
	Total Liabilities, Equity and Current Surplus (Deficit):		<u><u>0.00</u></u>

Balance Sheet

As Of 05/31/2023

Account	Name	Balance	
Fund: 172 - TREE FUND			
Assets			
172-000-1101	CLAIM ON POOLED CASH	21,522.35	
	Total Assets:	21,522.35	21,522.35
Liability			
	Total Liability:	0.00	
Equity			
172-050-3950	BEGINNING BALANCE	13,574.83	
	Total Beginning Equity:	13,574.83	
Total Revenue		78,643.00	
Total Expense		70,695.48	
Revenues Over/Under Expenses		7,947.52	
	Total Equity and Current Surplus (Deficit):	21,522.35	
	Total Liabilities, Equity and Current Surplus (Deficit):		21,522.35

Balance Sheet

As Of 05/31/2023

Account	Name	Balance	
Fund: 200 - DEBT SERVICE			
Assets			
200-000-1162	IPAIT - DEBT SERVICE 124	33,863.04	
	Total Assets:	33,863.04	33,863.04
Liability			
	Total Liability:	0.00	
Equity			
200-050-3950	FUND BALANCE	451,311.30	
	Total Beginning Equity:	451,311.30	
Total Revenue		2,558,978.91	
Total Expense		2,976,427.17	
Revenues Over/Under Expenses		-417,448.26	
	Total Equity and Current Surplus (Deficit):	33,863.04	
	Total Liabilities, Equity and Current Surplus (Deficit):		33,863.04

Balance Sheet

As Of 05/31/2023

Account	Name	Balance	
Fund: 306 - CIVIC CAMPUS			
Assets			
306-000-1101	CLAIM ON POOLED CASH	-3,276.04	
306-000-1150	IPAIT CITY CAMPUS 131	5,755,788.74	
	Total Assets:	5,752,512.70	5,752,512.70
Liability			
	Total Liability:	0.00	
Equity			
306-050-3950	FUND BALANCE	8,928,480.26	
	Total Beginning Equity:	8,928,480.26	
Total Revenue		186,503.03	
Total Expense		3,362,470.59	
Revenues Over/Under Expenses		-3,175,967.56	
	Total Equity and Current Surplus (Deficit):	5,752,512.70	
	Total Liabilities, Equity and Current Surplus (Deficit):		5,752,512.70

Balance Sheet

As Of 05/31/2023

Account	Name	Balance	
Fund: 308 - SIDEWALK CONST-15TH;PAINE			
Assets			
	Total Assets:	0.00	<u>0.00</u>
Liability			
	Total Liability:	0.00	
Equity			
308-050-3950	FUND BALANCE	-1,543.81	
	Total Beginning Equity:	-1,543.81	
Total Revenue		1,543.81	
Total Expense		0.00	
Revenues Over/Under Expenses		<u>1,543.81</u>	
	Total Equity and Current Surplus (Deficit):	0.00	
	Total Liabilities, Equity and Current Surplus (Deficit):		<u>0.00</u>

Balance Sheet

As Of 05/31/2023

Account	Name	Balance	
Fund: 316 - PAINE HTS DRAINAGE			
Assets			
316-000-1101	CLAIM ON POOLED CASH	-10,363.69	
	Total Assets:	-10,363.69	-10,363.69
Liability			
	Total Liability:	0.00	
Equity			
316-050-3950	FUND BALANCE	-15,144.69	
	Total Beginning Equity:	-15,144.69	
Total Revenue		4,781.00	
Total Expense		0.00	
Revenues Over/Under Expenses		4,781.00	
	Total Equity and Current Surplus (Deficit):	-10,363.69	
	Total Liabilities, Equity and Current Surplus (Deficit):		-10,363.69

Balance Sheet

As Of 05/31/2023

Account	Name	Balance	
Fund: 320 - WASHINGTON STREET			
Assets			
320-000-1101	CLAIM ON POOLED CASH	-49,078.51	
	Total Assets:	-49,078.51	-49,078.51
Liability			
	Total Liability:	0.00	
Equity			
320-050-3950	FUND BALANCE	-342,803.99	
	Total Beginning Equity:	-342,803.99	
Total Revenue		293,725.48	
Total Expense		0.00	
Revenues Over/Under Expenses		293,725.48	
	Total Equity and Current Surplus (Deficit):	-49,078.51	
	Total Liabilities, Equity and Current Surplus (Deficit):		-49,078.51

Balance Sheet

As Of 05/31/2023

Account	Name	Balance	
Fund: 322 - SIDEWALK CONST-OLD TOWN			
Assets			
	Total Assets:	0.00	<u>0.00</u>
Liability			
	Total Liability:	0.00	
Equity			
322-050-3950	FUND BALANCE	-4,450.35	
	Total Beginning Equity:	-4,450.35	
Total Revenue		4,450.35	
Total Expense		0.00	
Revenues Over/Under Expenses		4,450.35	
	Total Equity and Current Surplus (Deficit):	0.00	
	Total Liabilities, Equity and Current Surplus (Deficit):		<u>0.00</u>

Balance Sheet

As Of 05/31/2023

Account	Name	Balance	
Fund: 324 - BRSC IMPROVEMENTS			
Assets			
324-000-1101	CLAIM ON POOLED CASH	77,437.71	
	Total Assets:	77,437.71	<u>77,437.71</u>
Liability			
	Total Liability:	0.00	
Total Revenue		84,000.00	
Total Expense		6,562.29	
Revenues Over/Under Expenses		77,437.71	
	Total Equity and Current Surplus (Deficit):	77,437.71	
	Total Liabilities, Equity and Current Surplus (Deficit):		<u>77,437.71</u>

Balance Sheet

As Of 05/31/2023

Account	Name	Balance	
Fund: 325 - STREETS MASTER PLAN			
Assets			
325-000-1101	CLAIM ON POOLED CASH	171,909.50	
	Total Assets:	171,909.50	171,909.50
Liability			
	Total Liability:	0.00	
Equity			
325-050-3950	BEGINNING BALANCE	-17,610.30	
	Total Beginning Equity:	-17,610.30	
Total Revenue		200,000.00	
Total Expense		10,480.20	
Revenues Over/Under Expenses		189,519.80	
	Total Equity and Current Surplus (Deficit):	171,909.50	
	Total Liabilities, Equity and Current Surplus (Deficit):		171,909.50

Balance Sheet

As Of 05/31/2023

Account	Name	Balance	
Fund: 327 - GRANT ST S/COMMUTER LOOP			
Assets			
327-000-1101	CLAIM ON POOLED CASH	21,570.40	
327-000-1150	IPAIT GRANT ST S/COMMUTER LOOP 126	143,858.66	
	Total Assets:	165,429.06	165,429.06
Liability			
	Total Liability:	0.00	
Equity			
327-050-3950	BEGINNING BALANCE	159,914.45	
	Total Beginning Equity:	159,914.45	
Total Revenue		7,320.36	
Total Expense		1,805.75	
Revenues Over/Under Expenses		5,514.61	
	Total Equity and Current Surplus (Deficit):	165,429.06	
	Total Liabilities, Equity and Current Surplus (Deficit):		165,429.06

Balance Sheet

As Of 05/31/2023

Account	Name	Balance	
Fund: 333 - DITCH 2 IMPROV			
Assets			
333-000-1150	IPAIT - DITCH 2 CREEK IMPROVEMENT 11	14,459.41	
	Total Assets:	14,459.41	14,459.41
Liability			
	Total Liability:	0.00	
Equity			
333-050-3950	BEGINNING BALANCE	472,327.75	
	Total Beginning Equity:	472,327.75	
Total Revenue		306,112.55	
Total Expense		763,980.89	
Revenues Over/Under Expenses		-457,868.34	
	Total Equity and Current Surplus (Deficit):	14,459.41	
	Total Liabilities, Equity and Current Surplus (Deficit):		14,459.41

Balance Sheet

As Of 05/31/2023

Account	Name	Balance	
Fund: 335 - PARK IMPROVEMENTS			
Assets			
335-000-1101	CLAIM ON POOLED CASH	-20,290.20	
	Total Assets:	-20,290.20	-20,290.20
Liability			
	Total Liability:	0.00	
Equity			
335-050-3950	BEGINNING BALANCE	180,084.09	
	Total Beginning Equity:	180,084.09	
Total Revenue		503,580.83	
Total Expense		703,955.12	
Revenues Over/Under Expenses		-200,374.29	
	Total Equity and Current Surplus (Deficit):	-20,290.20	
	Total Liabilities, Equity and Current Surplus (Deficit):	-20,290.20	

Balance Sheet

As Of 05/31/2023

Account	Name	Balance	
Fund: 336 - PAINE ST CONNECTION			
Assets			
	Total Assets:	0.00	<u>0.00</u>
Liability			
	Total Liability:	0.00	
Total Revenue		0.00	
Total Expense		0.00	
Revenues Over/Under Expenses		0.00	
	Total Equity and Current Surplus (Deficit):	0.00	
	Total Liabilities, Equity and Current Surplus (Deficit):		<u>0.00</u>

Balance Sheet

As Of 05/31/2023

Account	Name	Balance	
Fund: 337 - THE CROSSING			
Assets			
337-000-1101	CLAIM ON POOLED CASH	300,000.00	
	Total Assets:	300,000.00	300,000.00
Liability			
	Total Liability:	0.00	
Total Revenue		300,000.00	
Total Expense		0.00	
Revenues Over/Under Expenses		300,000.00	
	Total Equity and Current Surplus (Deficit):	300,000.00	
	Total Liabilities, Equity and Current Surplus (Deficit):		300,000.00

Balance Sheet

As Of 05/31/2023

Account	Name	Balance	
Fund: 338 - MAIN STREET STORMWATER			
Assets			
338-000-1101	CLAIM ON POOLED CASH	-14,758.85	
	Total Assets:	-14,758.85	-14,758.85
Liability			
	Total Liability:	0.00	
Equity			
338-050-3950	BEGINNING BALANCE	-8,725.06	
	Total Beginning Equity:	-8,725.06	
Total Revenue		0.00	
Total Expense		6,033.79	
Revenues Over/Under Expenses		-6,033.79	
	Total Equity and Current Surplus (Deficit):	-14,758.85	
	Total Liabilities, Equity and Current Surplus (Deficit):		-14,758.85

Balance Sheet

As Of 05/31/2023

Account	Name	Balance	
Fund: 340 - UNDERPASS-HWY 65/330			
Assets			
340-000-1101	CLAIM ON POOLED CASH	-426,174.49	
	Total Assets:	-426,174.49	-426,174.49
Liability			
	Total Liability:	0.00	
Equity			
340-050-3950	BEGINNING BALANCE	699,860.48	
	Total Beginning Equity:	699,860.48	
Total Revenue		1,955,587.68	
Total Expense		3,081,622.65	
Revenues Over/Under Expenses		-1,126,034.97	
	Total Equity and Current Surplus (Deficit):	-426,174.49	
	Total Liabilities, Equity and Current Surplus (Deficit):		-426,174.49

Balance Sheet

As Of 05/31/2023

Account	Name	Balance	
Fund: 341 - TIF-PARK LAND PURCHASE			
Assets			
341-000-1101	CLAIM ON POOLED CASH	-1,657.07	
	Total Assets:	-1,657.07	-1,657.07
Liability			
	Total Liability:	0.00	
Equity			
341-050-3950	BEGINNING BALANCE	-1,692.07	
	Total Beginning Equity:	-1,692.07	
Total Revenue		35.00	
Total Expense		0.00	
Revenues Over/Under Expenses		35.00	
	Total Equity and Current Surplus (Deficit):	-1,657.07	
	Total Liabilities, Equity and Current Surplus (Deficit):		-1,657.07

Balance Sheet

As Of 05/31/2023

Account	Name	Balance	
Fund: 342 - TIF-1ST&MAIN ECONOMIC DVL			
Assets			
342-000-1101	CLAIM ON POOLED CASH	22,869.67	
	Total Assets:	22,869.67	22,869.67
Liability			
	Total Liability:	0.00	
Equity			
342-050-3950	BEGINNING BALANCE	-792.33	
	Total Beginning Equity:	-792.33	
Total Revenue		23,662.00	
Total Expense		0.00	
Revenues Over/Under Expenses		23,662.00	
	Total Equity and Current Surplus (Deficit):	22,869.67	
	Total Liabilities, Equity and Current Surplus (Deficit):		22,869.67

Balance Sheet

As Of 05/31/2023

Account	Name	Balance	
Fund: 343 - TIF-DOWNTOWN PARKING			
Assets			
343-000-1101	CLAIM ON POOLED CASH	-9,467.47	
	Total Assets:	-9,467.47	-9,467.47
Liability			
	Total Liability:	0.00	
Equity			
343-050-3950	BEGINNING BALANCE	-14,392.47	
	Total Beginning Equity:	-14,392.47	
Total Revenue		20,000.00	
Total Expense		15,075.00	
Revenues Over/Under Expenses		4,925.00	
	Total Equity and Current Surplus (Deficit):	-9,467.47	
	Total Liabilities, Equity and Current Surplus (Deficit):		-9,467.47

Balance Sheet

As Of 05/31/2023

Account	Name	Balance	
Fund: 344 - 16TH ST NE - GRANT TO HUBBELL			
Assets			
344-000-1101	CLAIM ON POOLED CASH	-37,849.75	
	Total Assets:	-37,849.75	-37,849.75
Liability			
	Total Liability:	0.00	
Equity			
344-050-3950	BEGINNING BALANCE	-30,283.75	
	Total Beginning Equity:	-30,283.75	
Total Revenue		0.00	
Total Expense		7,566.00	
Revenues Over/Under Expenses		-7,566.00	
	Total Equity and Current Surplus (Deficit):	-37,849.75	
	Total Liabilities, Equity and Current Surplus (Deficit):		-37,849.75

Balance Sheet

As Of 05/31/2023

Account	Name	Balance
Fund: 345 - TIF-HWY65 NATURAL GAS EXT		
Assets		
	Total Assets:	0.00
		<u>0.00</u>
Liability		
	Total Liability:	0.00
Total Revenue		0.00
Total Expense		0.00
Revenues Over/Under Expenses		<u>0.00</u>
	Total Equity and Current Surplus (Deficit):	0.00
	Total Liabilities, Equity and Current Surplus (Deficit):	<u>0.00</u>

Balance Sheet

As Of 05/31/2023

Account	Name	Balance	
Fund: 346 - CITY HALL RECONSTRUCTION			
Assets			
346-000-1101	CLAIM ON POOLED CASH	45,381.24	
	Total Assets:	45,381.24	45,381.24
Liability			
	Total Liability:	0.00	
Equity			
346-050-3950	BEGINNING BALANCE	65,573.40	
	Total Beginning Equity:	65,573.40	
Total Revenue		0.00	
Total Expense		20,192.16	
Revenues Over/Under Expenses		-20,192.16	
	Total Equity and Current Surplus (Deficit):	45,381.24	
	Total Liabilities, Equity and Current Surplus (Deficit):		45,381.24

Balance Sheet

As Of 05/31/2023

Account	Name	Balance	
Fund: 347 - BRIDGE/INTERSECTION			
Assets			
347-000-1101	CLAIM ON POOLED CASH	1,782.00	
347-000-1150	IPAIT BRIDGE INTERSECTION 121	263,315.53	
	Total Assets:	265,097.53	265,097.53
Liability			
	Total Liability:	0.00	
Equity			
347-050-3950	BEGINNING BALANCE	257,848.74	
	Total Beginning Equity:	257,848.74	
Total Revenue		7,943.79	
Total Expense		695.00	
Revenues Over/Under Expenses		7,248.79	
	Total Equity and Current Surplus (Deficit):	265,097.53	
	Total Liabilities, Equity and Current Surplus (Deficit):		265,097.53

Balance Sheet

As Of 05/31/2023

Account	Name	Balance	
Fund: 348 - NE STORMWATER EXPANSION/DOWNSTREAM SW CAPACITY			
Assets			
348-000-1101	CLAIM ON POOLED CASH	-11,457.08	
348-000-1150	IPAIT-NE STWATER EXPAN/DOWNSTRM C	906.44	
	Total Assets:	-10,550.64	-10,550.64
Liability			
	Total Liability:	0.00	
Equity			
348-050-3950	BEGINNING BALANCE	324,800.81	
	Total Beginning Equity:	324,800.81	
Total Revenue		8,611.74	
Total Expense		343,963.19	
Revenues Over/Under Expenses		-335,351.45	
	Total Equity and Current Surplus (Deficit):	-10,550.64	
	Total Liabilities, Equity and Current Surplus (Deficit):		-10,550.64

Balance Sheet

As Of 05/31/2023

Account	Name	Balance	
Fund: 349 - PLEASANT GROVE			
Assets			
349-000-1101	CLAIM ON POOLED CASH	-185,539.42	
	Total Assets:	-185,539.42	-185,539.42
Liability			
	Total Liability:	0.00	
Equity			
349-050-3950	BEGINNING BALANCE	-158,869.18	
	Total Beginning Equity:	-158,869.18	
Total Revenue		9,392.89	
Total Expense		36,063.13	
Revenues Over/Under Expenses		-26,670.24	
	Total Equity and Current Surplus (Deficit):	-185,539.42	
	Total Liabilities, Equity and Current Surplus (Deficit):		-185,539.42

Balance Sheet

As Of 05/31/2023

Account	Name	Balance	
Fund: 350 - PROJECT BLUEJAY			
Assets			
	Total Assets:	0.00	0.00
Liability			
	Total Liability:	0.00	
Equity			
350-050-3950	FUND BALANCE	4.77	
	Total Beginning Equity:	4.77	
Total Revenue		0.00	
Total Expense		4.77	
Revenues Over/Under Expenses		-4.77	
	Total Equity and Current Surplus (Deficit):	0.00	
	Total Liabilities, Equity and Current Surplus (Deficit):		0.00

Balance Sheet

As Of 05/31/2023

Account	Name	Balance	
Fund: 351 - LIBRARY CAPITAL			
Assets			
351-000-1101	CLAIM ON POOLED CASH	73,015.78	
	Total Assets:	73,015.78	73,015.78
Liability			
	Total Liability:	0.00	
Equity			
351-050-3950	BEGINNING BALANCE	59,348.15	
	Total Beginning Equity:	59,348.15	
Total Revenue		21,882.33	
Total Expense		8,214.70	
Revenues Over/Under Expenses		13,667.63	
	Total Equity and Current Surplus (Deficit):	73,015.78	
	Total Liabilities, Equity and Current Surplus (Deficit):		73,015.78

Balance Sheet

As Of 05/31/2023

Account	Name	Balance	
Fund: 352 - WATER FACILITIES			
Assets			
352-000-1101	CLAIM ON POOLED CASH	62,282.75	
	Total Assets:	62,282.75	62,282.75
Liability			
	Total Liability:	0.00	
Equity			
352-050-3950	FUND BALANCE	463,807.74	
	Total Beginning Equity:	463,807.74	
Total Revenue		0.00	
Total Expense		401,524.99	
Revenues Over/Under Expenses		-401,524.99	
	Total Equity and Current Surplus (Deficit):	62,282.75	
	Total Liabilities, Equity and Current Surplus (Deficit):		62,282.75

Balance Sheet

As Of 05/31/2023

Account
Fund: 353 - OMEGA
Assets
[353-000-1101](#)

Name	Balance	
CLAIM ON POOLED CASH	15.00	
Total Assets:	15.00	15.00

Liability

Total Liability: 0.00

Equity

[353-050-3950](#)

FUND BALANCE	14.75
Total Beginning Equity:	14.75

Total Revenue 108,134.10

Total Expense 108,133.85

Revenues Over/Under Expenses 0.25

Total Equity and Current Surplus (Deficit): 15.00

Total Liabilities, Equity and Current Surplus (Deficit): 15.00

Balance Sheet

As Of 05/31/2023

Account	Name	Balance	
Fund: 354 - COMMERCE CROSSING			
Assets			
354-000-1101	CLAIM ON POOLED CASH	0.85	
	Total Assets:	0.85	0.85
Liability			
	Total Liability:	0.00	
Equity			
354-050-3950	FUND BALANCE	467,859.69	
	Total Beginning Equity:	467,859.69	
Total Revenue		115,794.03	
Total Expense		583,652.87	
Revenues Over/Under Expenses		-467,858.84	
	Total Equity and Current Surplus (Deficit):	0.85	
	Total Liabilities, Equity and Current Surplus (Deficit):		0.85

Balance Sheet

As Of 05/31/2023

Account	Name	Balance	
Fund: 355 - CENTRAL DISTRICT STORMWATER IMPROVEMENTS			
Assets			
355-000-1101	CLAIM ON POOLED CASH	128,646.74	
	Total Assets:	128,646.74	128,646.74
Liability			
	Total Liability:	0.00	
Equity			
355-050-3950	BEGINNING BALANCE	-68,894.79	
	Total Beginning Equity:	-68,894.79	
Total Revenue		260,000.00	
Total Expense		62,458.47	
Revenues Over/Under Expenses		197,541.53	
	Total Equity and Current Surplus (Deficit):	128,646.74	
	Total Liabilities, Equity and Current Surplus (Deficit):		128,646.74

Balance Sheet

As Of 05/31/2023

Account	Name	Balance	
Fund: 356 - CERTIFIED SITE IMPROVEMENTS			
Assets			
356-000-1150	IPAIT - CERTIFIED SITE IMPROVEMENTS 1.	5,029,183.02	
	Total Assets:	5,029,183.02	<u>5,029,183.02</u>
Liability			
	Total Liability:	0.00	
Equity			
356-050-3950	FUND BALANCE	4,965,946.70	
	Total Beginning Equity:	4,965,946.70	
Total Revenue		152,833.05	
Total Expense		89,596.73	
Revenues Over/Under Expenses		63,236.32	
	Total Equity and Current Surplus (Deficit):	5,029,183.02	
	Total Liabilities, Equity and Current Surplus (Deficit):		<u>5,029,183.02</u>

Balance Sheet

As Of 05/31/2023

Account	Name	Balance	
Fund: 500 - CEMETERY PERPETUAL CARE			
Assets			
500-000-1101	CLAIM ON POOLED CASH	280.00	
500-000-1111	SAVINGS - CEMETERY XXX1037	1,813.69	
500-000-1150	IPAIT - CEMETERY T/A 108	26,573.91	
	Total Assets:	28,667.60	28,667.60
Liability			
	Total Liability:	0.00	
Equity			
500-050-3950	FUND BALANCE	26,753.83	
	Total Beginning Equity:	26,753.83	
Total Revenue		1,913.77	
Total Expense		0.00	
Revenues Over/Under Expenses		1,913.77	
	Total Equity and Current Surplus (Deficit):	28,667.60	
	Total Liabilities, Equity and Current Surplus (Deficit):		28,667.60

Balance Sheet

As Of 05/31/2023

Account	Name	Balance	
Fund: 600 - WATER			
Assets			
600-000-1101	CLAIM ON POOLED CASH	298,433.70	
600-000-1114	CHANGE FUND - WATER	200.00	
600-000-1151	IPAIT - WATER OPERAT 104	385,683.82	
600-000-1159	IPAIT UTILITY DEPOSITS-111	350,897.51	
600-000-1170	CHECKING - WATER DEPOSITS	61,668.55	
	Total Assets:	1,096,883.58	<u>1,096,883.58</u>
Liability			
600-050-2141	APPLIED CREDITS	9,708.21	
	Total Liability:	9,708.21	
Equity			
600-050-3950	FUND BALANCE	1,215,294.37	
	Total Beginning Equity:	1,215,294.37	
Total Revenue		1,877,779.21	
Total Expense		2,005,898.21	
Revenues Over/Under Expenses		-128,119.00	
	Total Equity and Current Surplus (Deficit):	1,087,175.37	
	Total Liabilities, Equity and Current Surplus (Deficit):		<u>1,096,883.58</u>

Balance Sheet

As Of 05/31/2023

Account	Name	Balance	
Fund: 610 - SEWER			
Assets			
610-000-1101	CLAIM ON POOLED CASH	-201,780.96	
610-000-1113	CHECKING - SEWER SINKING	186,402.54	
610-000-1151	IPAIT - SEWER OPERAT 103	1,872,658.24	
610-000-1153	IPAIT - NW TRK SEWR EXT 117	37,574.66	
610-000-1154	IPAIT - SEWER RESERVE 201	113,901.04	
	Total Assets:	2,008,755.52	<u>2,008,755.52</u>
Liability			
	Total Liability:	0.00	
Equity			
610-050-3950	FUND BALANCE	1,950,481.89	
	Total Beginning Equity:	1,950,481.89	
Total Revenue		2,253,256.67	
Total Expense		2,194,983.04	
Revenues Over/Under Expenses		58,273.63	
	Total Equity and Current Surplus (Deficit):	2,008,755.52	
	Total Liabilities, Equity and Current Surplus (Deficit):		<u>2,008,755.52</u>

Balance Sheet

As Of 05/31/2023

Account	Name	Balance	
Fund: 670 - GARBAGE			
Assets			
670-000-1101	CLAIM ON POOLED CASH	154,748.20	
670-000-1114	CHANGE FUND - GARBAGE	70.00	
	Total Assets:	154,818.20	154,818.20
Liability			
	Total Liability:	0.00	
Equity			
670-050-3950	FUND BALANCE	111,726.09	
	Total Beginning Equity:	111,726.09	
Total Revenue		489,179.22	
Total Expense		446,087.11	
Revenues Over/Under Expenses		43,092.11	
	Total Equity and Current Surplus (Deficit):	154,818.20	
	Total Liabilities, Equity and Current Surplus (Deficit):		154,818.20

Balance Sheet

As Of 05/31/2023

Account	Name	Balance	
Fund: 741 - STORM WATER			
Assets			
741-000-1101	CLAIM ON POOLED CASH	83,133.17	
741-000-1111	CHECKING-STORMWATER SINKING	120,900.05	
741-000-1150	IPAIT - STORM WATER RESERVE 2020E 13	148,414.73	
	Total Assets:	352,447.95	352,447.95
Liability			
	Total Liability:	0.00	
Equity			
741-050-3950	FUND BALANCE	335,392.79	
	Total Beginning Equity:	335,392.79	
Total Revenue		393,848.33	
Total Expense		376,793.17	
Revenues Over/Under Expenses		17,055.16	
	Total Equity and Current Surplus (Deficit):	352,447.95	
	Total Liabilities, Equity and Current Surplus (Deficit):		352,447.95

Balance Sheet

As Of 05/31/2023

Account	Name	Balance	
Fund: 820 - SELF-FUNDED INSURANCE			
Assets			
820-000-1101	CLAIM ON POOLED CASH	1,257.33	
	Total Assets:	1,257.33	1,257.33
Liability			
820-050-2011	PENDING POOLED PAYABLES	97.13	
	Total Liability:	97.13	
Equity			
820-050-3950	BEGINNING BALANCE	168.41	
	Total Beginning Equity:	168.41	
Total Revenue		2,727.80	
Total Expense		1,736.01	
Revenues Over/Under Expenses		991.79	
	Total Equity and Current Surplus (Deficit):	1,160.20	
	Total Liabilities, Equity and Current Surplus (Deficit):		1,257.33

Balance Sheet**As Of 05/31/2023**

Account	Name	Balance	
Fund: 999 - POOLED CASH			
Assets			
999-000-1100	POOLED CASH	1,564,898.34	
999-000-1315	DUE FROM SIDEWALK ESCROW	46,507.23	
999-000-1482	DUE FROM SELF-FUNDED INSURANCE	97.13	
	Total Assets:	1,611,502.70	<u>1,611,502.70</u>
Liability			
999-050-2010	POOLED PAYABLES	46,604.36	
999-050-2300	DUE TO OTHER FUNDS	1,564,898.34	
	Total Liability:	1,611,502.70	
	Total Equity and Current Surplus (Deficit):	0.00	
	Total Liabilities, Equity and Current Surplus (Deficit):		<u>1,611,502.70</u>

BANK RECONCILIATION

May 2023

NOTES:

Bank Statement Balance:	\$ 2,222,405.42
IPAIT balance	\$ 18,729,435.77
Cemetery Vision	\$ 1,813.69
Library Vision	\$ -
Petty Cash	\$ 590.00

Less:	
Outstanding Checks:	\$ 288,475.94
(See listing next page)	

Calculated Book Balance:	\$ 20,665,768.94
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Actual Incode10 Balance:	\$ 20,665,708.94
Fund Balances	\$ 20,608,398.78

Liabilities	57310.16
DIFFERENCE:	\$ 0.00

DIFFERENCE:	\$ 60.00
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\$60 adjustment due to adjusting for timing



Account Summary

Date Range: 05/01/2023 - 05/31/2023

Account	Name	Beginning Balance	Total Activity	Ending Balance
Function: 10 - PUBLIC SAFETY				
001-110-6050	POLK CO SHERIFF PAYMENT	599,843.47	60,267.83	660111.30
001-110-6507	OPERATING SUPPLIES	0.00	423.75	423.75
001-150-6010	SALARIES	330,180.23	29,212.02	359392.25
001-150-6210	ASSOCIATION DUES	367.50	26.54	394.04
001-150-6230	TRAINING	2,290.79	111.86	2402.65
001-150-6310	BUILDING MAINTENANCE & REPAIR	1,458.96	415.00	1873.96
001-150-6331	VEHICLE OPERATIONS	7,778.32	757.52	8535.84
001-150-6332	VEHICLE REPAIRS	20,442.50	1,651.20	22093.70
001-150-6371	ELECTRIC / GAS	4,329.69	374.88	4704.57
001-150-6373	TELECOMMUNICATION EXPENSE	9,767.66	100.03	9867.69
001-150-6419	COMPUTER SUPPORT	2,949.44	601.46	3550.90
001-150-6506	OFFICE SUPPLIES	1,291.48	55.96	1347.44
001-150-6507	OPERATING SUPPLIES	11,447.21	112.18	11559.39
001-150-6710	VEHICLE REPLACEMENT	134.48	22,610.50	22744.98
001-150-6727	CAPITAL EQUIPMENT	36,866.98	3,550.00	40416.98
001-160-6010	SALARIES	330,177.67	29,211.83	359389.50
001-160-6210	ASSOCIATION DUES	87.50	26.54	114.04
001-160-6230	TRAINING	1,839.75	111.86	1951.61
001-160-6240	MEETINGS & CONFERENCES	890.02	54.98	945.00
001-160-6310	BUILDING MAINTENANCE & REPAIR	1,299.32	340.00	1639.32
001-160-6331	VEHICLE OPERATIONS	9,212.71	887.46	10100.17
001-160-6332	VEHICLE REPAIRS	8,052.31	944.67	8996.98
001-160-6371	ELECTRIC / GAS	4,329.62	374.88	4704.50
001-160-6373	TELECOMMUNICATION EXPENSE	8,024.50	100.03	8124.53
001-160-6413	PAYMENT TO OTHER AGENCIES	12,101.42	954.03	13055.45
001-160-6419	COMPUTER SUPPORT	4,570.62	601.46	5172.08
001-160-6499	CONTRACT SERVICES	36,798.54	50.00	36848.54
001-160-6506	OFFICE SUPPLIES	1,271.11	55.96	1327.07
001-160-6507	OPERATING SUPPLIES	25,394.14	1,571.05	26965.19
001-160-6710	VEHICLE REPLACEMENT	134.47	22,610.50	22744.97
001-170-6010	SALARIES	16,401.82	1,551.73	17953.55
001-170-6210	ASSOCIATION DUES	2.00	26.54	28.54
001-170-6230	TRAINING	19.60	12.67	32.27
001-170-6373	TELECOMMUNICATION EXPENSE	253.26	10.79	264.05
001-170-6419	TECHNOLOGY SERVICES SUPPORT	2,878.83	170.39	3049.22
001-170-6450	REFUNDS-REIMBURSEMENTS	217.00	52.00	269.00

Detail Report

Date Range: 05/01/2023 - 05/31/2023

Account	Name	Beginning Balance	Total Activity	Ending Balance
001-170-6490	PROFESSIONAL SERVICES	160,662.03	3,084.00	163746.03
001-180-6010	CROSSING GUARD WAGES	5,004.00	684.00	5688.00
112-150-6110	FICA	20,472.71	1,754.69	22227.40
112-150-6120	MEDICARE	4,789.94	410.42	5200.36
112-150-6130	IPERS - FIRE	32,403.97	2,887.53	35291.50
112-150-6150	GROUP INSURANCE	39,003.60	4,142.14	43145.74
112-150-6160	WORKER'S COMP	30,793.36	11,174.56	41967.92
112-150-6170	UNEMPLOYMENT - FIRE	579.52	21.63	601.15
112-150-6488	PHYSICALS & TESTING	1,623.76	296.00	1919.76
112-160-6110	FICA	20,450.38	1,754.47	22204.85
112-160-6120	MEDICARE	4,780.68	410.26	5190.94
112-160-6130	IPERS - EMS	32,399.26	2,887.16	35286.42
112-160-6150	GROUP INSURANCE	38,998.04	4,141.80	43139.84
112-160-6160	WORKER'S COMP	30,794.26	11,174.56	41968.82
112-160-6170	UNEMPLOYMENT - EMS	578.43	21.46	599.89
112-160-6488	PHYSICALS & TESTING	1,623.74	296.00	1919.74
112-170-6110	FICA	982.46	92.50	1074.96
112-170-6120	MEDICARE	229.89	21.63	251.52
112-170-6130	IPERS	1,686.53	162.67	1849.20
112-170-6150	GROUP INSURANCE	3,498.85	364.56	3863.41
112-170-6160	WORKER'S COMP	41.30	74.77	116.07
112-170-6170	UNEMPLOYMENT - BLDG INSPECTOR	25.16	0.85	26.01
112-180-6110	FICA	310.25	42.41	352.66
112-180-6120	MEDICARE	72.58	9.92	82.50
112-180-6130	IPERS	472.40	64.57	536.97
112-180-6160	WORKERS COMP	137.11	15.25	152.36
112-180-6170	UNEMPLOYMENT	12.15	0.68	12.83
Total Function: 10 - PUBLIC SAFETY:		1,925,531.28	225,980.59	2,151,511.87
Function: 20 - PUBLIC WORKS				
110-210-6010	SALARIES	201,999.50	18,709.63	220709.13
110-210-6030	SALARIES-SEASONAL	4,032.44	366.59	4399.03
110-210-6142	DEFERRED COMPENSATION	878.80	146.80	1025.60
110-210-6181	UNIFORMS	1,995.31	-13.98	1981.33
110-210-6182	VEHICLE ALLOWANCE	715.00	65.00	780.00
110-210-6210	ASSOCIATION DUES	735.15	37.04	772.19
110-210-6230	TRAINING	2,131.97	23.25	2155.22
110-210-6240	MEETINGS & CONFERENCES	2,066.73	1,516.10	3582.83
110-210-6310	BUILDING & GROUND MAINTENANCE	9,290.88	145.00	9435.88
110-210-6331	VEHICLE OPERATIONS	24,244.08	1,335.18	25579.26
110-210-6350	OPERATIONAL EQUIPMENT REPAIR	16,777.58	2,430.63	19208.21
110-210-6373	TELECOMMUNICATION EXPENSE	2,642.56	36.85	2679.41
110-210-6417	STREET MAINTENANCE	200,799.75	22,161.19	222960.94
110-210-6419	COMPUTER SUPPORT & SOFTWARE	6,775.67	286.43	7062.10

Detail Report

Date Range: 05/01/2023 - 05/31/2023

Account	Name	Beginning Balance	Total Activity	Ending Balance
110-210-6504	MINOR EQUIPMENT	3,518.25	231.00	3749.25
110-210-6509	POSTS & STREET SIGNS	6,933.87	4,652.60	11586.47
110-210-6762	SIGNALS	45,000.00	11,570.00	56570.00
110-230-6372	STREET LIGHTS ELECTRICITY	48,474.05	5,016.02	53490.07
110-240-6371	ELECTRIC / GAS	7,778.90	694.67	8473.57
112-210-6110	FICA	12,329.08	1,138.08	13467.16
112-210-6120	MEDICARE	2,887.11	266.14	3153.25
112-210-6130	IPERS	19,274.76	1,753.93	21028.69
112-210-6150	GROUP INSURANCE	48,194.54	5,022.56	53217.10
112-210-6160	WORKER'S COMP	1,357.27	779.68	2136.95
112-210-6170	UNEMPLOYMENT	278.45	11.74	290.19
112-210-6488	PHYSICALS & TESTING	131.50	351.50	483.00
112-840-6110	FICA	465.18	41.55	506.73
112-840-6120	MEDICARE	108.71	9.70	118.41
112-840-6130	IPERS	763.33	69.39	832.72
112-840-6150	GROUP INSURANCE	2,718.65	268.48	2987.13
112-840-6160	WORKERS COMP	7.65	74.77	82.42
670-840-6010	SALARIES	8,088.05	735.40	8823.45
670-840-6170	UNEMPLOYMENT	36.57	0.68	37.25
670-840-6210	ASSOCIATION DUES	7.61	26.52	34.13
670-840-6230	TRAINING	152.84	21.63	174.47
670-840-6240	MEETINGS & CONFERENCES	18.05	2.47	20.52
670-840-6373	TELECOMMUNICATION EXPENSE	237.44	8.29	245.73
670-840-6402	ADVERTISING-PUBLICATIONS	0.00	17.54	17.54
670-840-6419	COMPUTER SUPPORT & SOFTWARE	5,313.86	157.22	5471.08
670-840-6435	RECYCLING/CURB IT	107,590.43	11,361.60	118952.03
670-840-6450	REFUNDS-REIMBURSEMENTS	46.03	0.58	46.61
670-840-6499	CONTRACT SERVICES	275,786.60	28,965.73	304752.33
670-840-6506	SUPPLIES/OFFICE	11.34	96.39	107.73
670-840-6508	POSTAGE	417.08	147.13	564.21
670-840-6580	STICKER INVENTORY FOR PICK UPS	3,830.00	2,654.50	6484.50
Total Function: 20 - PUBLIC WORKS:		1,076,842.62	123,393.20	1,200,235.82
Function: 40 - CULTURE & RECREATION				
001-410-6010	SALARIES	255,418.08	24,368.58	279786.66
001-410-6020	SALARIES-PART-TIME	50,046.55	6,050.02	56096.57
001-410-6230	TRAINING	150.00	93.87	243.87
001-410-6240	MEETINGS & CONFERENCES	3,395.05	170.56	3565.61
001-410-6310	BUILDING & GROUND MAINTENANCE	3,516.35	3,068.00	6584.35
001-410-6371	ELECTRIC / GAS	20,080.00	2,623.00	22703.00
001-410-6373	TELECOMMUNICATION EXPENSE	34,471.43	3,220.05	37691.48
001-410-6411	LEGAL EXPENSE	262.50	1,551.18	1813.68
001-410-6419	COMPUTER SUPPORT	5,168.12	223.55	5391.67
001-410-6499	CONTRACT SERVICES	23,917.65	2,210.06	26127.71

Detail Report**Date Range: 05/01/2023 - 05/31/2023**

Account	Name	Beginning Balance	Total Activity	Ending Balance
001-410-6502	PRINTED MATERIALS	33,586.27	6,998.38	40584.65
001-410-6503	DIGITAL MATERIALS	17,863.92	672.76	18536.68
001-410-6506	OFFICE SUPPLIES	2,979.29	1,153.02	4132.31
001-410-6507	OPERATING SUPPLIES	1,732.33	258.30	1990.63
001-410-6508	POSTAGE-SHIPPING	1,236.10	82.77	1318.87
001-410-6580	MISCELLANEOUS	388.69	39.00	427.69
001-410-6599	LIBRARY PROGRAMS	6,590.66	633.84	7224.50
001-430-6010	SALARIES - FT	33,396.45	2,920.63	36317.08
001-430-6030	SALARIES - SEASONAL	7,685.34	1,225.61	8910.95
001-430-6210	DUES-MEMBERSHIPS-SUBSCRIP	115.64	26.54	142.18
001-430-6230	TRAINING	310.00	9.87	319.87
001-430-6310	BUILDING MAINTENANCE & REPAIR	1,904.36	299.26	2203.62
001-430-6331	VEHICLE OPERATIONS	9,114.28	577.74	9692.02
001-430-6371	ELECTRIC / GAS	5,309.96	598.78	5908.74
001-430-6373	TELECOMMUNICATION EXPENSE	2,578.88	28.38	2607.26
001-430-6419	COMPUTER SUPORT & SOFTWARE	3,832.55	236.96	4069.51
001-430-6727	CAPITAL EQUIPMENT	78,346.20	22.82	78369.02
001-430-6796	DOG PARK EXPENSE	86,967.95	1,451.27	88419.22
001-440-6010	SALARIES	25,434.71	2,231.19	27665.90
001-440-6210	ASSOCIATION DUES	95.64	26.54	122.18
001-440-6230	TRAINING	0.00	9.87	9.87
001-440-6240	MEETINGS & CONFERENCES	2,959.90	31.72	2991.62
001-440-6371	ELECTRIC / GAS	1,313.50	48.68	1362.18
001-440-6373	TELECOMMUNICATION EXPENSE	302.66	18.61	321.27
001-440-6419	COMPUTER SUPPORT & SOFTWARE	5,261.36	195.36	5456.72
001-440-6451	REFUNDS/REIMBURSEMENTS	781.00	25.00	806.00
001-440-6499	CONTRACT SERVICES	338.13	1,760.00	2098.13
001-440-6507	OPERATING SUPPLIES	1,764.70	748.94	2513.64
001-450-6030	SALARIES-SEASONAL	20,920.37	1,865.96	22786.33
001-450-6230	TRAINING	0.00	9.85	9.85
001-450-6373	TELECOMMUNICATION EXPENSE	205.64	3.26	208.90
001-450-6419	COMP-WEBSITE	2,150.91	77.62	2228.53
001-450-6580	MISCELLANEOUS	117.60	17.54	135.14
112-410-6110	FICA	18,712.32	1,864.05	20576.37
112-410-6120	MEDICARE	4,376.29	435.94	4812.23
112-410-6130	IPERS	30,805.52	3,100.00	33905.52
112-410-6150	GROUP INSURANCE	49,967.49	5,058.38	55025.87
112-410-6160	WORKER'S COMP	479.28	74.76	554.04
112-410-6170	UNEMPLOYMENT	469.38	20.06	489.44
112-430-6110	FICA	2,404.66	245.52	2650.18
112-430-6120	MEDICARE	562.54	57.43	619.97
112-430-6130	IPERS	3,461.68	306.57	3768.25
112-430-6150	GROUP INSURANCE	9,455.28	935.34	10390.62

Detail Report

Date Range: 05/01/2023 - 05/31/2023

Account	Name	Beginning Balance	Total Activity	Ending Balance
112-430-6160	WORKER'S COMP	757.28	67.97	825.25
112-430-6170	UNEMPLOYMENT	62.62	3.16	65.78
112-440-6110	FICA	1,400.23	127.62	1527.85
112-440-6120	MEDICARE	327.77	29.87	357.64
112-440-6130	IPERS	2,648.08	235.07	2883.15
112-440-6150	GROUP INSURANCE	8,420.93	833.00	9253.93
112-440-6160	WORKER'S COMP	48.33	74.77	123.10
112-440-6170	UNEMPLOYMENT-REC	36.77	2.27	39.04
112-450-6110	FICA	1,222.51	109.23	1331.74
112-450-6120	MEDICARE	286.04	25.56	311.60
112-450-6130	IPERS	2,169.45	192.50	2361.95
112-450-6150	GROUP INSURANCE	6,058.56	626.80	6685.36
112-450-6160	WORKER'S COMP	1,228.35	90.18	1318.53
112-450-6170	UNEMPLOYMENT-CEM	33.73	1.86	35.59
167-410-6506	TRUST & AGENCY LIBRARY EXPENSE	7,008.05	14,517.45	21525.50
Total Function: 40 - CULTURE & RECREATION:		904,413.86	96,920.30	1,001,334.16
Function: 50 - COMMUNITY & ECONOMIC DEVELOPMENT				
001-520-6010	SALARIES	48,794.19	5,363.44	54157.63
001-520-6210	ASSOCIATION DUES	1,583.14	26.54	1609.68
001-520-6230	TRAINING	3,494.53	9.85	3504.38
001-520-6240	MEETINGS & CONFERENCES	16,825.09	790.48	17615.57
001-520-6373	TELECOMMUNICATION EXPENSE	405.60	34.90	440.50
001-520-6402	ADVERTISING-PUBLICATIONS	1,594.55	127.63	1722.18
001-520-6419	COMPUTER SUPPORT & SOFTWARE	3,417.01	255.52	3672.53
001-520-6490	PROFESSIONAL SERVICES	222,100.74	2,033.50	224134.24
001-520-6799	CAPITAL OUTLAY	409.86	8,222.50	8632.36
001-540-6010	SALARIES	160,933.25	14,686.15	175619.40
001-540-6142	DEFERRED COMPENSATION	878.80	146.80	1025.60
001-540-6181	UNIFORMS	255.13	-13.98	241.15
001-540-6182	VEHICLE ALLOWANCE	715.00	65.00	780.00
001-540-6210	ASSOCIATION DUES	1,035.29	47.54	1082.83
001-540-6230	TRAINING	1,059.23	126.28	1185.51
001-540-6240	MEETINGS & CONFERENCES	4,558.12	492.28	5050.40
001-540-6373	TELECOMMUNICATION EXPENSE	582.59	62.90	645.49
001-540-6402	ADVERTISING-PUBLICATIONS	1,929.60	45.53	1975.13
001-540-6419	COMPUTER SUPPORT & SOFTWARE	11,255.70	408.86	11664.56
001-540-6450	REFUNDS - REIMBURSEMENTS	498.28	3.54	501.82
001-540-6490	PROFFESIONAL SERVICES	47,847.57	228.00	48075.57
001-540-6506	OFFICE SUPPLIES	481.99	12.71	494.70
001-540-6508	POSTAGE	855.81	0.90	856.71
112-520-6110	FICA	2,897.80	304.06	3201.86
112-520-6120	MEDICARE	677.73	71.12	748.85
112-520-6130	IPERS	5,140.48	568.03	5708.51

Detail Report

Date Range: 05/01/2023 - 05/31/2023

Account	Name	Beginning Balance	Total Activity	Ending Balance
112-520-6150	GROUP INSURANCE	6,672.90	776.28	7449.18
112-520-6160	WORKERS COMP	79.69	74.77	154.46
112-520-6170	UNEMPLOYMENT	118.51	5.36	123.87
112-540-6110	FICA	9,763.37	885.54	10648.91
112-540-6120	MEDICARE	2,287.41	207.09	2494.50
112-540-6130	IPERS	16,492.34	1,527.44	18019.78
112-540-6150	GROUP INSURANCE	26,189.07	2,764.57	28953.64
112-540-6160	WORKER'S COMP	524.42	74.77	599.19
112-540-6170	UNEMPLOYMENT	210.05	5.88	215.93
Total Function: 50 - COMMUNITY & ECONOMIC DEVELOPMENT:		602,564.84	40,441.78	643,006.62
Function: 60 - GENERAL GOVERNMENT				
001-620-6010	SALARIES	82,749.83	6,534.76	89284.59
001-620-6210	ASSOCIATION DUES	690.00	194.54	884.54
001-620-6230	TRAINING	14.00	179.45	193.45
001-620-6240	MEETINGS & CONFERENCES	3,774.32	179.20	3953.52
001-620-6373	TELECOMMUNICATION EXPENSE	716.08	33.27	749.35
001-620-6402	ADVERTISING-PUBLICATIONS	4,975.18	662.94	5638.12
001-620-6419	COMPUTER SUPPORT & SOFTWARE	10,726.11	318.51	11044.62
001-621-6010	SALARIES	171,812.92	15,614.76	187427.68
001-621-6142	DEFFERED COMPENSATION	878.80	146.80	1025.60
001-621-6181	UNIFORMS	318.57	-13.98	304.59
001-621-6182	VEHICLE ALLOWANCE	715.00	65.00	780.00
001-621-6210	ASSOCIATION DUES	1,542.39	37.04	1579.43
001-621-6220	SUBSCRIPTIONS & ED MATERIALS	485.68	75.00	560.68
001-621-6230	TRAINING	3,001.73	697.95	3699.68
001-621-6240	MEETINGS & CONFERENCES	14,146.94	2,200.19	16347.13
001-621-6373	TELECOMMUNICATION EXPENSE	3,946.91	78.86	4025.77
001-621-6402	ADVERTISING-PUBLICATIONS	3,742.54	377.48	4120.02
001-621-6419	COMPUTER SUPPORT	12,723.48	494.45	13217.93
001-621-6450	REFUNDS-REIMBURSEMENTS	1,036.23	23.94	1060.17
001-621-6490	PROFESSIONAL SERVICES	4,750.00	367.50	5117.50
001-621-6506	OFFICE SUPPLIES	215.94	46.72	262.66
001-621-6507	OPERATING SUPPLIES	1,990.79	32.00	2022.79
001-621-6508	POSTAGE-SHIPPING	3,044.62	5.13	3049.75
001-630-6411	LEGAL EXPENSE	0.00	1,680.00	1680.00
001-640-6411	LEGAL EXPENSE	12,388.25	1,347.50	13735.75
001-650-6310	BUILDING MAINTENANCE & REPAIR	5,995.86	475.00	6470.86
001-650-6371	ELECTRIC / GAS	5,730.74	480.59	6211.33
001-650-6506	OFFICE SUPPLIES	1,115.70	-5.49	1110.21
112-620-6110	FICA	4,051.70	363.49	4415.19
112-620-6120	MEDICARE	1,101.40	85.00	1186.40
112-620-6130	IPERS	8,420.81	677.73	9098.54
112-620-6150	GROUP INSURANCE	15,951.06	1,577.79	17528.85

Detail Report

Date Range: 05/01/2023 - 05/31/2023

Account	Name	Beginning Balance	Total Activity	Ending Balance
112-620-6160	WORKER'S COMP	111.15	74.77	185.92
112-620-6170	UNEMPLOYMENT	68.12	3.86	71.98
112-621-6110	FICA	10,027.40	900.70	10928.10
112-621-6120	MEDICARE	2,349.20	210.67	2559.87
112-621-6130	IPERS	17,711.17	1,621.32	19332.49
112-621-6150	GROUP INSURANCE	38,456.52	3,804.49	42261.01
112-621-6160	WORKER'S COMP	187.66	74.77	262.43
112-621-6170	UNEMPLOYMENT	200.45	5.92	206.37
820-931-6580	MISCELLANEOUS	1,638.88	97.13	1736.01
Total Function: 60 - GENERAL GOVERNMENT:		453,504.13	41,826.75	495,330.88
Function: 70 - DEBT SERVICE				
200-125-6801	PRINCIPAL - 2020B GO TIF	0.00	510,000.00	510000.00
200-125-6802	PRINCIPAL - 2021A GO TIF ANNUAL APPR	0.00	50,000.00	50000.00
200-125-6806	PRINCIPAL-PARKS 2017 GO TIF	0.00	135,000.00	135000.00
200-125-6807	PRINCIPAL - 2018 GO TIF PORTION	0.00	90,000.00	90000.00
200-125-6851	INTEREST - 2020B GO TIF	101,650.00	101,650.00	203300.00
200-125-6852	INTEREST - 2021A GO TIF ANNUAL APPR	72,350.00	72,350.00	144700.00
200-125-6853	INTEREST- 2022A TIF	258,152.51	166,549.49	424702.00
200-125-6856	INTEREST - PARKS 2017 GO TIF	5,892.50	5,892.50	11785.00
200-125-6857	INTEREST-2018 GO TIF PORTION	12,377.00	12,377.00	24754.00
200-210-6801	PRINCIPAL - 2011 GO STREETS PORTION	0.00	55,000.00	55000.00
200-210-6805	PRINCIPAL - 2013A GO STREETS PORTION	0.00	20,000.00	20000.00
200-210-6807	PRINCIPAL 2018 - GO STREETS PORTION	0.00	54,250.00	54250.00
200-210-6851	INTEREST -2011 GO STREETS PORTION	3,892.24	3,892.24	7784.48
200-210-6855	INTEREST - 2013A GO STREETS PORTION	573.00	573.00	1146.00
200-210-6857	INTEREST 2018 - GO STREETS PORTION	7,321.50	7,321.50	14643.00
200-410-6803	PRINCIPAL-2020D LIBRARY	0.00	155,000.00	155000.00
200-410-6853	INTEREST-2020D LIBRARY	41,612.50	41,612.50	83225.00
200-811-6802	PRINCIPAL - 2014A GO WATER	0.00	60,000.00	60000.00
200-811-6852	INTEREST - 2014A GO WATER	10,607.50	10,607.50	21215.00
200-951-6801	PRINCIPAL 2011 - GO DSL PORTION	0.00	70,000.00	70000.00
200-951-6805	PRINCIPAL - 2013A GO DSL PORTION	0.00	130,000.00	130000.00
200-951-6806	PRINCIPAL 2020A GO DSL	0.00	165,000.00	165000.00
200-951-6809	PRINCIPAL 2018 GO DSL PORTION	0.00	100,750.00	100750.00
200-951-6810	PRINCIPAL- 2022A GO DSL PORTION	0.00	100,000.00	100000.00
200-951-6851	INTEREST 2011 GO DSL PORTION	4,954.01	4,954.01	9908.02
200-951-6855	INTEREST - 2013A GO DSL PORTION	3,724.50	3,724.50	7449.00
200-951-6856	INTEREST -2020A GO DSL	33,375.00	33,375.00	66750.00
200-951-6857	INTEREST- 2018 GO DSL PORTION	13,596.50	13,596.50	27193.00
200-951-6858	INTEREST - 2022A GO GSL PORTION	102,823.12	66,338.01	169161.13
Total Function: 70 - DEBT SERVICE:		672,901.88	2,239,813.75	2,912,715.63
Function: 75 - CAPITAL PROJECTS				
306-150-6402	ADVERTISING-PUBLICATIONS	0.00	17.54	17.54

Detail Report

Date Range: 05/01/2023 - 05/31/2023

Account	Name	Beginning Balance	Total Activity	Ending Balance
306-150-6407	ENGINEERING EXPENSE	55,374.97	15,233.60	70608.57
306-150-6411	LEGAL EXPENSE	4,331.25	927.50	5258.75
306-210-6413	PAYMENT TO OTHER AGENCIES	0.00	2,331.00	2331.00
324-440-6499	CONTRACT SERVICES	6,420.00	142.29	6562.29
325-210-6407	ENGINEERING EXPENSE	3,238.00	7,242.20	10480.20
344-210-6407	ENGINEERING EXPENSE	7,518.50	47.50	7566.00
349-865-6407	ENGINEERING EXPENSE	2,765.00	157.50	2922.50
349-865-6411	LEGAL	27,400.63	5,740.00	33140.63
352-810-6407	ENGINEERING EXPENSE	190,447.71	33,434.72	223882.43
356-520-6407	ENGINEERING EXPENSE	76,795.41	12,503.82	89299.23
Total Function: 75 - CAPITAL PROJECTS:		374,291.47	77,777.67	452,069.14
Function: 80 - BUSINESS TYPE ACTIVITIES				
600-810-6580	MISCELLANEOUS	362.38	409.50	771.88
600-811-6010	SALARIES	109,730.43	10,163.17	119893.60
600-811-6110	FICA	6,542.93	603.57	7146.50
600-811-6120	MEDICARE	1,530.43	141.18	1671.61
600-811-6130	IPERS	10,336.59	938.62	11275.21
600-811-6150	GROUP INSURANCE	28,482.58	2,952.79	31435.37
600-811-6160	WORKERS COMP	1,394.79	172.93	1567.72
600-811-6170	UNEMPLOYMENT	364.88	8.13	373.01
600-811-6230	TRAINING	1,390.00	9.85	1399.85
600-811-6331	VEHICLE OPERATIONS	5,174.52	526.73	5701.25
600-811-6373	TELECOMMUNICATION EXPENSE	2,042.86	19.54	2062.40
600-811-6375	WATER MAIN MAINTENANCE	25,291.86	24,393.37	49685.23
600-811-6389	TESTING & ANALYSIS	3,796.18	391.50	4187.68
600-811-6419	COMPUTER SUPPORT & SOFTWARE	3,002.60	143.28	3145.88
600-811-6450	REFUNDS/REIMBURSEMENT	20.00	0.60	20.60
600-811-6504	MINOR EQUIPMENT	1,551.64	-21.50	1530.14
600-811-6727	CAPITAL OUTLAY	123,289.12	8,932.17	132221.29
600-811-6781	UTILITY SYSTEMS & STRUCTURES	418,185.15	36,845.64	455030.79
600-812-6010	SALARIES	77,773.31	7,124.05	84897.36
600-812-6110	FICA	4,716.61	432.15	5148.76
600-812-6120	MEDICARE	1,107.23	101.07	1208.30
600-812-6130	IPERS	7,256.01	672.50	7928.51
600-812-6142	DEFERRED COMPENSATION	1,605.04	146.80	1751.84
600-812-6150	GROUP INSURANCE	13,390.75	1,358.06	14748.81
600-812-6160	WORKERS COMP	175.08	172.93	348.01
600-812-6170	UNEMPLOYMENT	230.39	2.53	232.92
600-812-6181	UNIFORMS	170.04	-13.98	156.06
600-812-6182	VEHICLE ALLOWANCE	715.00	65.00	780.00
600-812-6210	ASSOCIATION DUES	3,459.82	26.54	3486.36
600-812-6230	TRAINING	169.10	116.41	285.51
600-812-6240	MEETINGS & CONFERENCES	5,391.80	817.78	6209.58

Detail Report
Date Range: 05/01/2023 - 05/31/2023

Account	Name	Beginning Balance	Total Activity	Ending Balance
600-812-6373	TELECOMMUNICATION EXPENSE	589.79	35.51	625.30
600-812-6413	DSM WATER WORKS	685,545.86	81,044.16	766590.02
600-812-6419	COMPUTER SUPPORT & SOFTWARE	8,743.03	286.89	9029.92
600-812-6420	WATER EXCISE TAX	81,655.06	8,904.12	90559.18
600-812-6499	CONTRACT SERVICES	6,855.36	205.90	7061.26
600-812-6506	OFFICE SUPPLIES	96.13	129.92	226.05
600-812-6508	POSTAGE-SHIPPING	2,341.33	149.17	2490.50
600-812-6803	PURCHASE CAPACITY-PLEASANT HIL	0.00	53,500.00	53500.00
600-812-6853	PURCH CAP INTEREST-PLEASANT HI	1,081.00	1,081.00	2162.00
610-815-6160	WORKER'S COMP	606.66	172.93	779.59
610-815-6230	TRAINING	0.00	9.85	9.85
610-815-6373	TELECOMMUNICATION EXPENSE	319.64	19.54	339.18
610-815-6419	COMPUTER SUPPORT	2,940.76	143.28	3084.04
610-816-6010	SALARIES	91,371.03	8,543.93	99914.96
610-816-6110	FICA	5,455.12	508.32	5963.44
610-816-6120	MEDICARE	1,275.71	118.87	1394.58
610-816-6130	IPERS	8,517.36	785.73	9303.09
610-816-6150	GROUP INSURANCE	23,995.44	2,503.87	26499.31
610-816-6160	WORKERS COMP	938.13	172.93	1111.06
610-816-6170	UNEMPLOYMENT	312.52	7.48	320.00
610-816-6210	ASSOCIATION DUES	503.08	26.54	529.62
610-816-6230	TRAINING	8.01	110.69	118.70
610-816-6240	MEETINGS & CONFERENCES	35.14	332.11	367.25
610-816-6320	GROUPS MAINTENANCE & REPAIR	1,966.15	1,153.05	3119.20
610-816-6371	ELECTRIC / GAS	4,535.62	446.34	4981.96
610-816-6373	TELECOMMUNICATION EXPENSE	2,034.86	37.11	2071.97
610-816-6419	COMPUTER SUPPORT	6,679.43	292.77	6972.20
610-816-6507	OPERATING SUPPLIES	776.65	78.45	855.10
610-816-6727	CAPITAL EQUIPMENT	10,770.00	503,556.32	514326.32
610-816-6767	SANITARY SEWER	3,952.56	3,937.88	7890.44
610-817-6010	SALARIES	79,969.50	7,323.70	87293.20
610-817-6110	FICA	4,853.81	444.63	5298.44
610-817-6120	MEDICARE	1,138.19	104.01	1242.20
610-817-6130	IPERS	7,549.41	691.40	8240.81
610-817-6142	DEFERRED COMPENSATION	1,605.12	146.76	1751.88
610-817-6150	GROUP INSURANCE	13,785.57	1,397.64	15183.21
610-817-6170	UNEMPLOYMENT	239.54	2.71	242.25
610-817-6181	UNIFORMS	178.97	-13.99	164.98
610-817-6182	VEHICLE ALLOWANCE	715.00	65.00	780.00
610-817-6230	TRAINING	157.05	15.20	172.25
610-817-6240	MEETINGS & CONFERENCES	3,701.12	485.58	4186.70
610-817-6413	PAYMENT TO OTHER AGENCIES	737,776.40	67,070.60	804847.00
610-817-6418	SALES TAX EXPENSE	11,747.73	1,097.30	12845.03

Detail Report

Date Range: 05/01/2023 - 05/31/2023

Account	Name	Beginning Balance	Total Activity	Ending Balance
610-817-6450	REFUNDS-REIMBURSEMENTS	205.99	0.58	206.57
610-817-6506	OFFICE SUPPLIES	39.85	145.22	185.07
610-817-6508	POSTAGE-SHIPPING	3,319.92	150.20	3470.12
610-817-6801	2020C REVENUE BOND PRINCIPAL	0.00	155,000.00	155000.00
610-817-6802	POLK CO USA DEBT	0.00	91,135.00	91135.00
610-817-6851	2020C REVENUE BOND-INTEREST	31,402.50	31,402.50	62805.00
741-865-6010	SALARIES	81,784.17	6,918.17	88702.34
741-865-6110	FICA	4,889.61	408.34	5297.95
741-865-6120	MEDICARE	1,142.94	95.48	1238.42
741-865-6130	IPERS	7,564.92	642.59	8207.51
741-865-6150	GROUP INSURANCE	20,487.77	2,114.43	22602.20
741-865-6160	WORKERS COMP	811.96	172.93	984.89
741-865-6170	UNEMPLOYMENT	294.63	4.86	299.49
741-865-6230	TRAINING	0.00	9.93	9.93
741-865-6350	STORM SEWER REPAIR	36.50	3,995.50	4032.00
741-865-6373	TELECOMMUNICATIONS EXPENSE	1,959.03	23.51	1982.54
741-865-6418	SALES TAX EXPENSE	8,830.32	911.38	9741.70
741-865-6419	COMPUTER SUPPORT & SOFTWARE	6,356.09	218.92	6575.01
741-865-6499	CONTRACT SERVICES	48,173.10	7,500.00	55673.10
741-865-6506	OFFICE SUPPLIES	4.06	107.55	111.61
741-865-6508	POSTAGE	1,168.01	147.92	1315.93
741-865-6800	PRINCIPAL-2020E	0.00	100,000.00	100000.00
741-865-6850	INTEREST-2020E	20,900.00	20,900.00	41800.00
Total Function: 80 - BUSINESS TYPE ACTIVITIES:		2,915,339.33	1,266,783.12	4,182,122.45
Grand Totals:		8,925,389.41	4,112,937.16	13,038,326.57

Fund Summary

Fund	Beginning Balance	Total Activity	Ending Balance
001 - GENERAL FUND	3,295,521.35	317,149.02	3,612,670.37
110 - ROAD USE TAX	586,790.49	69,410.00	656,200.49
112 - EMPLOYEE BENEFIT	670,362.06	83,193.34	753,555.40
167 - LIBRARY GRANT	7,008.05	14,517.45	21,525.50
200 - DEBT SERVICE	672,901.88	2,239,813.75	2,912,715.63
306 - CIVIC CAMPUS	59,706.22	18,509.64	78,215.86
324 - BRSC IMPROVEMENTS	6,420.00	142.29	6,562.29
325 - STREETS MASTER PLAN	3,238.00	7,242.20	10,480.20
344 - 16TH ST NE - GRANT TO HUBBELL	7,518.50	47.50	7,566.00
349 - PLEASANT GROVE	30,165.63	5,897.50	36,063.13
352 - WATER FACILITIES	190,447.71	33,434.72	223,882.43
356 - CERTIFIED SITE IMPROVEMENTS	76,795.41	12,503.82	89,299.23
600 - WATER	1,645,556.68	242,989.58	1,888,546.26
610 - SEWER	1,065,379.54	879,622.03	1,945,001.57
670 - GARBAGE	401,535.90	44,195.68	445,731.58
741 - STORM WATER	204,403.11	144,171.51	348,574.62
820 - SELF-FUNDED INSURANCE	1,638.88	97.13	1,736.01
Grand Total:	8,925,389.41	4,112,937.16	13,038,326.57

Meeting Minutes
Bondurant Community Library | Library Board of Trustees
Wednesday, May 3, 2023

1. **Roll Call:** Members Present: Josh Bryant, Jen Keeler, Sue Ugulini, Julie Bergeson, Mike Kramer, Amber Flinn and Craig Campbell. Library Director Sanders and assistant Director Klinker-Feld were also present.

2. **Call to order:** Meeting called to order at 6:01 PM by President Bryant.

3. **Guests present:** Marketa Oliver, Bondurant City Administrator

4. **Perfecting and Approving the Agenda:** Motion to approve the agenda by Ugulini, seconded by Kramer. Motion carried.

5. **Approval of Consent Agenda:**

- a. Minutes of past meeting – April 2023
- b. Financial Report
- c. Approve Warrant list / authorize expenditures
- d. Staff Report - April
- e. Director's Report - April
- f. Statistics Review

Director Sanders told that several trees have been replaced in the landscaping. Assistant Director Klinker-Feld demonstrated the new virtual tour of the Library available on the website.

Motion to approve the above consent agenda with corrections by Kramer, seconded by Campbell. Motion carried.

6. **Public Comments:** None.

7. **Library Foundation Update:** Book Sale will be held in conjunction with city-wide garage sales in Bondurant, May 12-13, 2023.

8. **Friends of the Library Update:** None

9. **City Council Liaison Report:** City Administrator Oliver will be attending the policy and advocacy meetings in Washington DC with the Great Des Moines Partnership. She also provided a wrap-up to the 2023 Legislative session. Fareway is set to open on June 7, 2023.

10. **Old Business:** None

10. **New Business:**

- a. **Trustee Training.** Reviewed Chapter 3 of the Trustee Handbook.

- b. **Discussion: Summer Fest Wristbands.** Director Sanders told that the Library was approached by the Bondurant Men's Club to be a "site" to see wrist bands for SummerFest. This will be a cash only transaction and shouldn't disrupt Library employees significantly.
- c. **Discussion/Decision - Salary Adoption FY24.** Motion to approve by Ugulini, seconded by Campbell. Motion carried.
- d. **Discussion/Decision - Budget Amendment FY23.** Motion to approve by Keeler, seconded by Bergeson. Motion carried.

11. **Board President Items:** None.

12. **Adjournment:** Motion to adjourn by Campbell, seconded by Kramer. Motion carried.

Next Meeting: Wednesday, May 3, 2023 at 6PM



Librarian items May2023

- No Library staff meeting was held in May. In its stead, Assistant Fire Chief Rebecca Morris instructed staff on CPR and Defibrillator use.
- Director Sanders attended Foundation and Friends meetings on May 17.
- May 9 Director Sanders attended the final Portrait of a Graduate meeting at the High School.
- Director Sanders attended a regional Library Directors meeting (MAR) in Des Moines on May 10. Budgets, current legislation, staffing issues and programming were among the topics discussed.
- School visits to promote the Summer Reading Program were held in May. Staff visited Morris, Anderson, and the Jr. High and High School buildings.
- The Library's Summer Reading Program registration has begun. This eight-week program will begin on June 5 and run through July 29. The program highlights literacy activities,



reading incentives, outreach to local daycare providers and many activities to engage children and adults all summer long. The program is open to all ages. The program is funded by local businesses, local organizations, Library budget and grants from Amazon and Meta Altoona Data Center.

- The Library's new Tablet Station has been set up and installation is complete. This Tablet Station will dispense six tablets to patrons to be used within the Library by simply scanning their Library card. Once returned the tablet will be reset and all activity on the tablet removed. The tablets will cease to work if taken outside of the Library Building. This project has been made possible with a Polk County Grant, Enrich

Iowa funding, The Friends of the Bondurant Community Library and the Bondurant Community Library Foundation.

Staff Report

Michell:

- Adult Librarian Meeting in Indianola
- CPR Training
- Webinar “Get that Grant! Best Practices to Wow Funders and Bring Money to Your Library”
- Attended Bondurant Historical Society meeting on May 15

Megan S.:

- SEAL Training - Citizen Science & Eclipse Programming
- POP YS - Decoding Dyslexia
- Astronomy Programming in Public Libraries (ALA)
- CPR Training
- Check-it-out

Megan M.:

- CPR Training

Chantel:

- Adult Librarian Meeting in Indianola
- Get that Grant Webinar
- Astronomy for Library Programming
- We are all Tech Librarians (endorsement course)
- Friday Tech Focus “AI in the Library”

Emma:

- CPR Training

Christina:

- CPR Training

Events in May:

- 18 Story Times at the Library
- 4 Sessions of Baby Story & Play
- 8 Sessions of Fit for Life!
- Become a Dementia Friend session
- Adult Craft Night
- Book discussion for Adults
- Third Thursday at Hoover’s
- Books on Tap book discussion at Reclaimed Rails
- School visits to Morris and Anderson for Summer Reading program
- School visits to Junior High and High School for Summer Reading program
- Book Club for grades 3-5
- Book Club for grades 6-8
- 2 - After-School STEAM
- After-School Craft
- After School Movie
- Family BINGO

- Teen Advisory Group
- Pokémon Club
- Finals Week Rest and Relaxation for Seniors only
- Finals Week Rest and Relaxation for 9-11 grade
- Model Train Exhibit
- Train themed family escape room
- LIBRARY CLOSED for Memorial Day May 28 and May 29

Stats for May 2023

- Total Circulation for the month 7341, 6876 last year at this time.
- On-line usage (e-Books, Downloadable music, Tumblebooks, Hoopla (music, ebooks, streaming video), Transparent Language, Brainfuse, Adventure Pass 1540, 1124 last year.
- Door Count 2675, last year 1895.
- Assisting patrons by phone, with the catalog, computers, etc. 307 and 445 last year.
- Story times- 23 were held with 305 attending.
- Total programming attendance 2485 for adults, youth and children.
- Internet usage in house was 605, last year 275, 1744 Wi-Fi users 1194 last year, 125 hotspot were used this past month last year 128.
- Meeting room –May had 84 reservations by the community.
- Issued 91 new library cards. Last year we issued 81 cards during the month of May.
- The library did 48 requests for materials from other libraries and provided 91 to other libraries.
- 221 items were added to the collection and 517 were removed.
- 7 Mobile Printing



**BUSINESS OF THE CITY COUNCIL
BONDURANT, IOWA
AGENDA STATEMENT**

Item No. 7.e.
For Meeting of 6/19/2023
Ordinance

TITLE: - (Third Reading) Ordinance amending the City Code of the City of Bondurant, Iowa by amending Chapter 15 - Mayor and 17 - City Council

CONTACT PERSON:

Jene Jess, Finance Director

BRIEF HISTORY & ANALYSIS: The City of Bondurant in 2022 adopted a compensation philosophy and policy for all of its staff. It requires a survey to be completed of the labor market where the City competes for talent. Once the averages have been identified for each position, a matrix is used to right size the compensation based on the City's growth rate, property valuations, and population. That factor is -10% the average. Updating and aging will be done annually using the Midwest Consumer Price Index.

The amendment to Chapter 15 and 17 will apply the compensation philosophy and policy to the Mayor and Council pay. Staff have completed market research for average pay and applied the matrix. The Mayor pay should go from \$6,200 annually to \$8,240 annually. The Council pay should go from \$125 per meeting attended to \$182 per meeting attended. This should become effective January 1, 2026.

The Council approved the first reading of the ordinance at its May 22 meeting and the second reading on June 5.

FUNDING SOURCE: General Fund 001-620-6010

STAFF RECOMMENDATION: Staff recommends passing the third and final reading of the ordinance.

APPROVED FOR SUBMITTAL:

ATTACHMENTS:

1. ORDINANCE NO. 230522-215

CITY OF BONDURANT
ORDINANCE NO. 230522-215

ORDINANCE AMENDING THE CITY CODE OF THE CITY OF BONDURANT, IOWA,
BY AMENDING CHAPTER 15 - MAYOR AND 17 – CITY COUNCIL

BE IT ENACTED by the City Council of the City of Bondurant, Polk County, Iowa:

Section 1. SECTION MODIFIED. Chapter 15, Section(s) 15.04 of the Code of Ordinances of the City of Bondurant, Iowa, 2002, is hereby amended to reflect the increase in compensation for the City Council: 15.04 COMPENSATION. Effective January 1, 2026, the salary of the Mayor is eight thousand two hundred forty dollars (\$8,240.00) per year, payable semi-annually. Updating and Aging, to do this, the City of Bondurant will use the Midwest CPI to annually adjust.

Section 2. REPEALER. All ordinances or parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

Section 3. SEVERABILITY. If any section, provisions, sentence, clause, phrase or part of this ordinance shall be adjudicated, invalid or unconstitutional, such adjudication shall not affect the validity of the ordinance as a whole or any provision, section, subsection, sentence clause, phrase or part thereof not adjudged invalid or unconstitutional.

Section 4. EFFECTIVE DATE. This ordinance shall be in full force and effect January 1, 2026.

PASSED AND APPROVED by the City Council this 3rd day of April 2023.

BE IT ENACTED by the City Council of the City of Bondurant, Polk County, Iowa:

Section 1. SECTION MODIFIED. Chapter 17, Section(s) 17.06 of the Code of Ordinances of the City of Bondurant, Iowa, 2002, is hereby amended to reflect the increase in compensation for the City Council: 17.06 COMPENSATION. Effective

January 1, 2026, the salary of each Council member is one hundred and eighty-two dollars (\$182) for each regular or special meetings of the Council attended, payable semi-annually. Updating and Aging, to do this, the City of Bondurant will use the Midwest CPI to annually adjust.

Section 2. REPEALER. All ordinances or parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

Section 3. SEVERABILITY. If any section, provisions, sentence, clause, phrase or part of this ordinance shall be adjudicated, invalid or unconstitutional, such adjudication shall not affect the validity of the ordinance as a whole or any provision, section, subsection, sentence clause, phrase or part thereof not adjudged invalid or unconstitutional.

Section 4. EFFECTIVE DATE. This ordinance shall be in full force and effect January 1, 2026. PASSED AND APPROVED by the City Council this 3rd day of April 2023.

CITY OF BONDURANT, POLK COUNTY, IOWA

DOUG ELROD, MAYOR

ATTEST:

SHELBY HAGAN, CITY CLERK

(SEAL)

FIRST CONSIDERATION: May 22, 2023

SECOND CONSIDERATION:

THIRD CONSIDERATION:

CLERK'S CERTIFICATE

I, Shelby Hagan, hereby certify that the foregoing Ordinance No. xx, was published as required by law on the xxth day of xx, 2023.

Shelby Hagan City Clerk



Compensation Philosophy and Policy

Recommended expansion of the current Financial Policy to include a Compensation Philosophy and Policy

A compensation philosophy is simply a formal statement documenting the City's position about employee compensation. It explains the "why" behind employee pay and creates a framework for consistency. Employers use their compensation philosophy to attract, retain and motivate employees.

Compensation philosophies are typically developed by the human resources department in collaboration with the executive team. The philosophy is based on many factors, including the City's financial position, the size of the organization, the industry, service objectives, market salary information, the level of difficulty in finding qualified talent, and the unique circumstances of the organization. The compensation philosophy should be reviewed periodically and updated based on current factors affecting the organization. For example, market conditions may make it difficult to find qualified talent in a particular specialization, and an employer may need to pay a premium for these candidates. If the City's current compensation philosophy does not support this value, then the organization may need to change its philosophy to meet its current needs.

A well-designed compensation philosophy supports the organization's strategic plan and initiatives, service goals, competitive outlook, operating objectives, and compensation and total reward strategies.

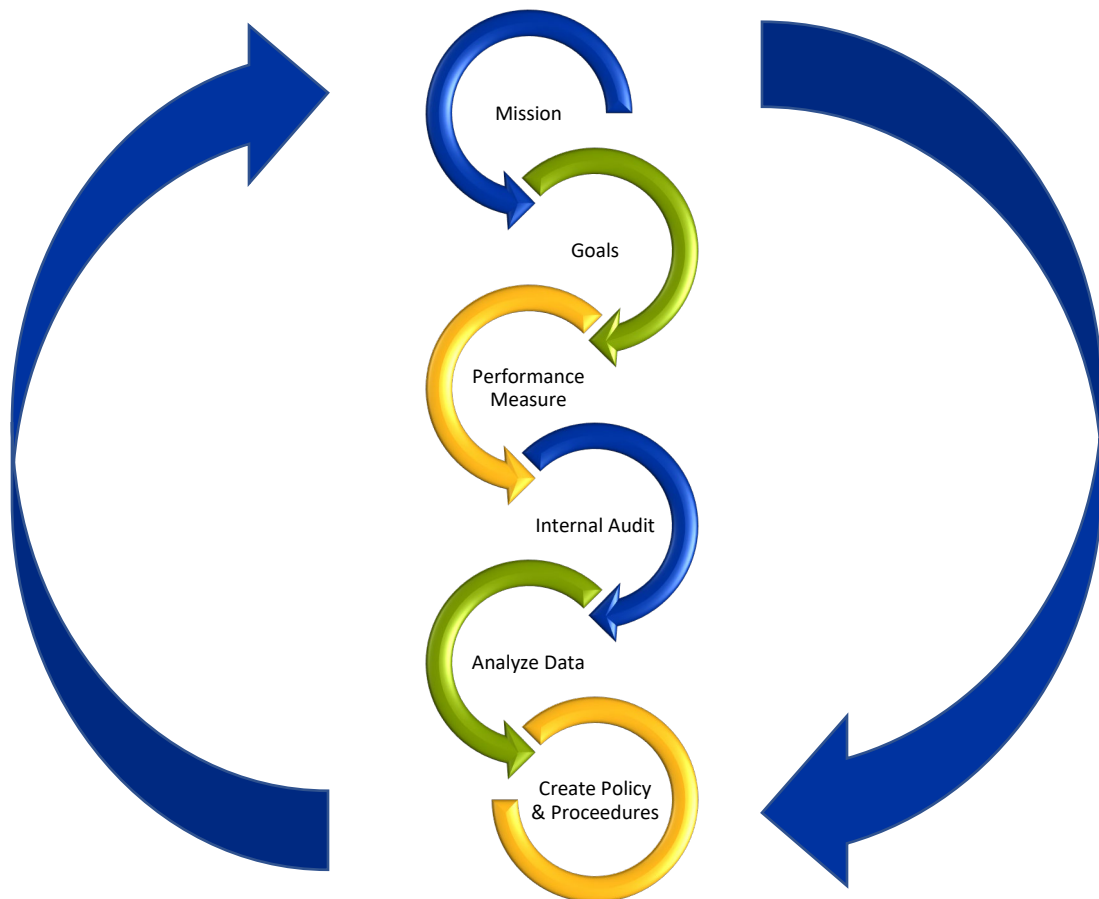
Most compensation philosophies seek to:

- Identify the City's pay programs and total reward strategies.
- Identify how the pay programs and strategies support the City's service strategy, competitive outlook, operating objectives, and human capital needs.
- Attract people to join the City's team.
- Motivate employees to perform at the best of their competencies, abilities, and skill sets.
- Retain key talent and reward high-performing employees.
- Define the competitive market position of the City in relation to base pay, variable compensation, and benefits opportunities.
- Define how the City plans to pay and reward competitively, based on market and organizational conditions, competition, and ability to pay.

- Ensure equal pay for equal work, with allowable pay differences based on factors not prohibited by law.

An effective compensation philosophy should pass the following quality test:

- Is the overall program equitable?
- Is the overall program defensible and perceived by employees as fair?
- Is the overall program fiscally sensitive?
- Are the programs included in the compensation philosophy and policy legally compliant?
- Can the organization effectively communicate the philosophy, policy, and overall programs to employees?
- Are the programs the organization offers fair, competitive, and in line with the compensation philosophy and policies?



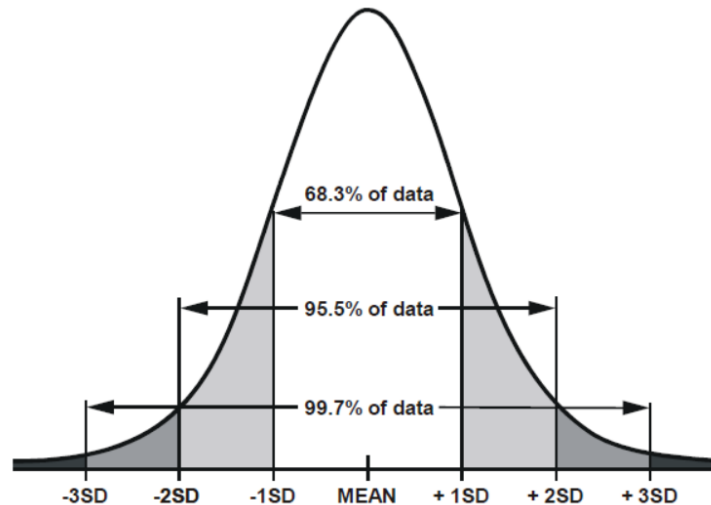
Step 1: Determine the Organization's Compensation Philosophy

Before creating salary ranges, the organization must first determine what its approach or philosophy is to compensation. What is the mindset that drives pay decisions? Determining the compensation philosophy requires an in-depth look at the company's beliefs regarding compensation. The key is to create a philosophy and be consistent in its application regarding pay practices.

Match the Market

An employer can choose to lead, lag, or match the market when compensating employees. Being a market leader means that the organization pays more for jobs than its competitors. Typically, an organization does this to gain an advantage or attract talent away from its competitors. If an employer decides to match the market, it pays roughly the same as its competitors, and if an employer lags the market, it is paying less than market rates. Generally, an employer rarely chooses to lag the market as a conscious pay strategy. It is often either discovered after market research reveals the practice, or it may be the result of a limited compensation budget. In rare circumstances an employer's brand may be so attractive (e.g., Disney, Google) that the employer can pay lower-than-market wages without a negative impact on recruitment and retention. When turnover is high, there are increased costs associated with recruiting, selecting and training replacements. Other, more-difficult-to-quantify effects also arise, such as declines in productivity, morale, customer satisfaction and innovation.

The City of Bondurant has a philosophy of matching the market using a weighted average of the Des Moines Metropolitan communities, excluding the population outliers (the highest and smallest). The market is defined as where the talent pool is and where the City's competitors are located. The weighted average is used with the understanding that Bondurant's population, taxable valuation, and growth rate are variables to consider when comparing to the other communities. The matrix is based on the deviation from the average of each category.



Salary Ranges

Salary ranges help employers control their pay expenses and ensure pay equity among employees. It is critical that the City have rational explanations for why it pays employees a certain rate. Defined salary ranges help accomplish that. Additionally, defined salary ranges communicate a path for future compensation potential and set the expectations for entry level.

Step 2: Conduct a Job Analysis

A job analysis is a process for gathering, documenting, and analyzing information about a job to determine the activities and responsibilities it includes, its relative importance to other jobs, the qualifications necessary for performing the job and the conditions under which the work is performed. The City of Bondurant conducts job analysis at least every three years and anytime the organizational structure requires.

Step 3: Conduct Market Research

Conducting market research ensures that wages paid to employees are comparable to similar positions in the marketplace.

When conducting salary market research, staff should consider the following:

- Job titles vary between Cities. Staff should read the descriptions of the jobs surveyed to make sure that the related tasks, functions, and levels of responsibility match the positions at Bondurant.
- To obtain current, accurate salary information, Bondurant will typically need to purchase or solicit salary data.
- Whenever possible, employers should try to obtain information from more than one market survey resource, at least for benchmark positions.
- It should be realized from the outset that each City has jobs that are unique and that it will be impossible to find exact matches for all jobs. Staff may need to

consider jobs that closely fit the principal aspects of a particular job and consider salary data for more than one type of job.

Step 4: Create Job Grades

Job grades are groupings of positions with similar worth. Bondurant uses their job evaluation data to group positions into job grades by department and function, as is standard Statewide.

Job Family	Job Category	Job Title
Central Administration	Director	Finance & Employee Services City Clerk Planning & Community Development
	Coordinator	Economic Development
	Specialist	Operations & Training Utility Bill Front Desk Communications & Events

Step 6: Create a Salary Range Based on Research

Bondurant should note the range of pay in the salary surveys and other information that may be relevant when establishing a weighted average salary. As conditions change, the index used to calculate the weighted average will change. Three factors determine the weighted average: population, taxable valuation, and growth rate. For each position, the City of Bondurant will establish minimum (up to 3 years in their role), midpoint (3 to 6 years in their roles), and maximum (beyond 6 years in their role), pay ranges. The maximum is the weighted average salary using data from a salary survey with a sample of cities in the Des Moines Metropolitan area (not considering the outliers based on

population) for that position plus a cost-of-living increase over the previous year. The midpoint is 90% of the maximum and the minimum is 75% the maximum.

Maximum = Weighted Average, Midpoint = Maximum x .90, Minimum = Maximum x 0.75

After the salaries for current employees have been placed into the range, several employees may not be in line with the guidelines and ranges the City has established.

"Red circle rates" are salaries/wages that are above the maximum rate the City has established for the position's salary range.

"Green circle rates" are salaries below the minimum rate the City has established for the position's salary range.

Staff will develop strategies to rectify anomalies by considering factors such as budget, employee performance, and years in the role.

Step 7: Updating and Aging

Compensation rarely remains static. The rate of pay is constantly changing with external market and economic activity.

Aging is the activity of increasing salary grades with the market without the cost of purchasing or soliciting new salary survey data each year. To do this, the City of Bondurant will use the Midwest CPI as published in the Iowa League of Cities Annual Special Budget Report. It measures changes in the cost of total compensation, which includes wages, salaries, and the employer's cost of employee benefits.

Salary survey data should be gathered and reviewed every three years so that appropriate adjustments can be made to the organization's salary ranges.

Job Family	Job Category	Job Title
Central Administration	Director	Finance & Employee Services City Clerk Planning & Community Development
	Coordinator	Economic Development Planning Administrative Services Coordinator
	Specialist	Operations & Training Utility Bill Front Desk Communications & Events

Job Family	Job Category	Job Title
Public Works	Director	Public Works
	Coordinator	Water/Wastewater
	Specialist	Operations
	Technician	Crossing Guard

Job Family	Job Category	Job Title
Emergency Services	Director	Emergency Services
	Coordinator	Assistant Fire Chief - EMS Assistant Fire Chief - Inspections
	Specialist	Fire/Paramedic
	Technician	Emergency Medical

Salary Ranges**Fiscal Year****2024**

Ranges effective 6/19/2023; Phone Stipends effective July 1, 2022

	Min	Mid	Max
Position	A	B	C
Emergency Medical Technician	\$16.28	\$18.09	\$20.10
Crossing Guard Technician	\$16.28	\$18.09	\$20.10
Public Works Operations Technician - Seasonal	\$16.28	\$18.09	\$20.10
Administrative Specialist - Front Desk	\$44,758	\$53,709	\$59,678
Administrative Specialist - Utility Billing	\$47,840	\$57,408	\$63,787
Public Works Operations Specialist**	\$50,648	\$60,777	\$67,531
Parks & Recreation Operations Specialist	\$50,648	\$60,777	\$67,531
Administrative Specialist - Operations & Training	\$50,007	\$60,007	\$66,675
Events & Communication Specialist	\$52,244	\$62,693	\$69,657
Fire/Advanced EMT Specialist	\$58,073	\$69,688	\$77,755
Administrative Specialist - EMT	\$58,073	\$69,688	\$77,431
Administrative Services Coordinator*	\$52,416	\$62,870	\$69,887
Events & Communication Coordinator *	\$56,612	\$67,934	\$75,483
Water/Wastewater Coordinator	\$58,876	\$70,651	\$78,500
Associate Planner	\$62,097	\$74,515	\$82,796
Assistant Fire Chief – Inspection Coordinator	\$66,745	\$80,095	\$88,994
Assistant Fire Chief – EMS Coordinator	\$85,800	\$102,960	\$114,400
Public Works Operations Coordinator*	\$66,849	\$80,219	\$89,132
Economic Development Coordinator*	\$66,849	\$80,219	\$89,132
City Clerk*	\$75,337	\$90,404	\$100,449
Parks & Recreation Director*	\$104,815	\$125,778	\$138,673
Community Development Director*	\$114,137	\$136,965	\$152,183
Finance & Employee Services Director*	\$116,565	\$139,878	\$155,421
Public Works Director*	\$116,565	\$139,878	\$155,421
Emergency Services Director	\$117,753	\$141,304	\$157,004
Council Member	NA	NA	\$ 4,732.00
Mayor	NA	NA	\$ 8,240.00

*Position also receives monthly a \$50 mobile phone stipend.

**Public Works Operations Specialist who is handles Code Enforcement receives a stipend.

Library wage ranges are determined by the Library Board of Trustees.

Bondurant Emergency Services Paid-Per-Call personnel are set in separate resolution.

City Administrator salary is determined in a contract by City Council.

Annual Salaries:	Mayor	Council Members	2020 Census Population
Altoona	\$ 4,600.00	\$ 3,600.00	19,565
Ankeny	\$ 10,000.00	\$ 7,000.00	67,887
Clive	\$ 9,528.00	\$ 4,764.00	17,686
Grimes	\$ 7,200.00	\$ 4,200.00	17,348
Johnston	\$ 3,600.00	\$ 1,200.00	24,064
Norwalk	\$ 8,500.00	\$ 3,000.00	12,790
Pleasant Hill	\$ 4,800.00	\$ 3,000.00	10,147
Waukee	\$ 14,000.00	\$ 8,000.00	23,940
West Des Moines	\$ 14,000.00	\$ 9,000.00	70,487
Average:	\$ 8,470.00	\$ 4,862.00	
Bondurant Weighted Average is average less 10%	\$ 8,240.00	\$ 4,732.00	(MWCPI FY24 8.1%)



**BUSINESS OF THE CITY COUNCIL
BONDURANT, IOWA
AGENDA STATEMENT**

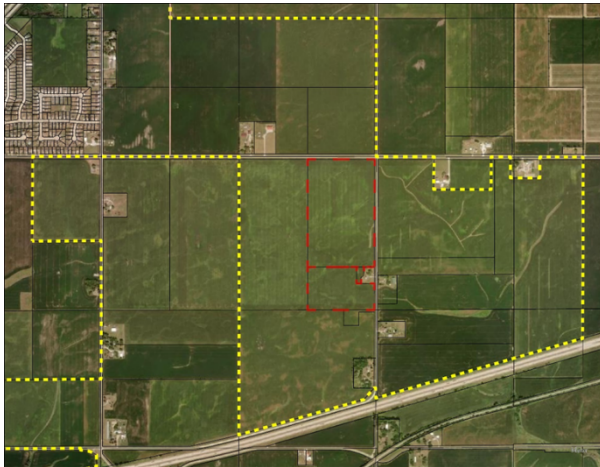
Item No. 7.f.
For Meeting of 6/19/2023
Ordinance

TITLE: - (Third Reading) Ordinance regarding approval of the request for rezoning from the Agricultural (A-1) District to the Light Industrial (M-1) District at Parcel ID 170/00001-001-000, Parcel ID 170/00001-003-000 and Parcel ID 170-00001-002-000

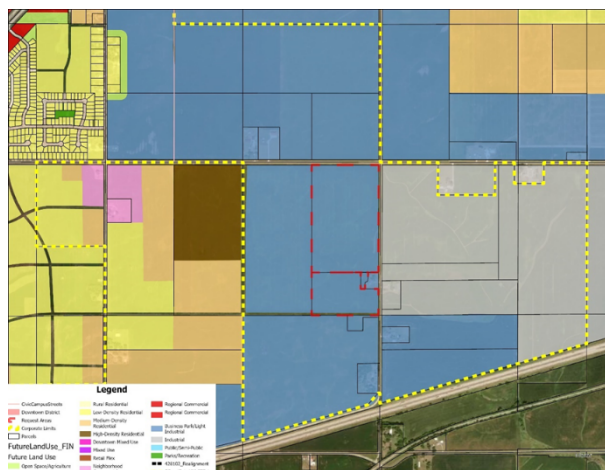
CONTACT PERSON:

Marketa Oliver, City Administrator
Isaac Pezley, City Planner

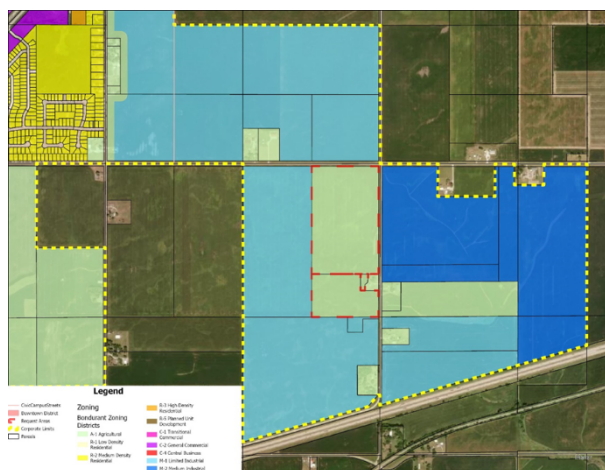
BRIEF HISTORY & ANALYSIS: The City has received a rezoning request for the parcel of lands described as Parcel ID 170/00001-001-000, Parcel ID 170/00001-003-000 and Parcel ID 170/00001-002-000 and shown outline in red below.



The City's Future Land Use Map, which guides potential rezoning requests but is not the regulatory tool like the Zoning Ordinance/Map, currently guides these parcels as Business Park/Light Industrial. The properties are outlined in black below. There is Business Park/Light Industrial located to the north, west and south of the properties in question. To the east of the properties the Future Land Use map has identified Industrial use.



Per Section 177.07.7 of the Zoning Code, when land is considered for annexation, it is automatically zoned as being within the City's Agricultural (A-1) District unless a rezoning request is also being considered at the same time. The rezoning being considered is that the land be zoned Light Industrial (M-1). There is existing M-1 Light Industrial Districts to the north, south and west of the properties. There is a M-2 Medium Industrial District to the east of the subject properties. The properties in question are outlined in red below.



Analysis:

When considering rezoning requests, the City Council should take into account the following: Comprehensive Plan, Consistency with the Zoning Code, Spot Zoning, and Public Input.

Comprehensive Plan

When a City considers a rezoning ordinance, it must find the rezoning is consistent with its Future Land Use Map. The Future Land Use Map shows the property to be zoned as Business Park/Light Industrial. The properties located to the north, east, west and south have also been designated as Business Park/Light Industrial or Industrial. The current zoning of properties abutting the subject properties are currently zoned either M-1 Light

Industrial or M-2 Medium Industrial.

Consistency with the Zoning Code

This item will be reviewed in detail if/when a site plan application is received for the portion requested for M-1 zoning.

Spot Zoning

To determine whether illegal spot zoning has occurred, the courts consider the rezoning takes into account the following:

- The characteristics of surrounding property.
- The community's comprehensive plan.
- The protection and preservation of public health, justice, morals, order, safety and security, and welfare (police power)

Objectives of the Comprehensive Plan support industrial development along the Interstate 80 corridor, and the Future Land Use Map currently guides for industrial development along the interstate corridor and Business Park/Light Industrial for surrounding properties. The rezoning request for these properties are consistent with the Future Land Use Map.

Public Input

As is required by the City's Zoning Code, letters were sent to property owners withing 200' of the requested rezoning. No comment has been received by staff at the time of writing this agenda statement.

The Council approved the first reading of the ordinance at its May 22 meeting and the second reading on June 5.

FUNDING SOURCE: N/A

STAFF RECOMMENDATION: Approve the third and final reading of the ordinance on a roll call vote.

APPROVED FOR SUBMITTAL:

ATTACHMENTS:

1. ORDINANCE NO. 230522-216

CITY OF BONDURANT
ORDINANCE NO. 230522-216

ORDINANCE REGARDING APPROVAL OF THE REQUEST FOR REZONING FROM
THE AGRICULTURAL (A-1) DISTRICT TO THE LIGHT INDUSTRIAL (M-1) DISTRICT
AT PARCEL ID 170/00001-001-000, PARCEL ID 170/00001-003-000 AND PARCEL ID
170/00001-002-000

BE IT ENACTED by the City Council of the City of Bondurant, Polk County, Iowa:

Section 1. **PURPOSE.** The purpose of this ordinance is to change the zoning from Agricultural (A-1) to Industrial (M-1) on the following property located in Bondurant, Polk County, Iowa as described as follows:

EAST FRACTIONAL HALF OF THE NORTHEAST QUARTER (EXCEPT THE SOUTH 820 FEET THEREOF) OF SECTION 5, TOWNSHIP 79 NORTH, RANGE 22 WEST OF THE 5TH P.M., IOWA.

AND

THE SOUTH 820 FEET OF THE EAST FRACTIONAL HALF OF THE NORTHEAST QUARTER OF SECTION 5, TOWNSHIP 79 NORTH, RANGE 22, WEST OF THE 5TH P.M., POLK COUNTY, IOWA; EXCEPT THE NORTH 315 FEET OF THE EAST 374 FEET THEREOF.

AND

COMMENCING AT THE EAST QUARTER CORNER OF SECTION 5, IN TOWNSHIP 79 NORTH, RANGE 22 WEST OF THE 5TH P.M., POLK COUNTY, IOWA; THENCE N 0°00' E 505.00 FEET ALONG THE SECTION LINE; THENCE S 89°51'15" W 290.00 FEET; ALONG A LINE PARALLEL WITH THE SOUTH LINE OF THE NORTHEAST QUARTER OF SAID SECTION 5, TO THE POINT OF BEGINNING; THENCE S 89°51'15" W 84.00 FEET; THENCE N 0°00' W 315.00 FEET; THENCE N 89°51'15" E 147.00 FEET; THENCE S 4°21'15" W 164.00 FEET; THENCE S 53°59' W 62.43 FEET; THENCE S 0°00' E 115.00 FEET TO THE POINT OF BEGINNING CONTAINING 0.84 ACRES, MORE OR LESS.

Section 2. **FINDINGS.** The City Council of the City of Bondurant, hereby makes the following findings:

1. That the Planning & Zoning Commission held a public hearing on May 11, 2023, and voted on recommended approval.
2. That the zoning change will create consistency between the City's Future Land Use Map and Official Zoning Map
3. That the zoning change will maintain a consistency with adjacent land uses and provide a transition for adjacent zoning.
4. That the public notice of this intended change has been published as required by law.

Section 3. **HEREBY REZONED.** The properties, described above, is hereby rezoned to the Light Industrial (M-1) District.

Section 4. **REPEALER.** All ordinances or parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

Section 4. **SEVERABILITY.** If any section, provisions, sentence, clause, phrase, or part of this ordinance shall be adjudicated, invalid or unconstitutional, such adjudication shall not affect the validity of the ordinance as a whole or any provision, section subsection, sentence clause, phrase or part thereof not adjudged invalid or unconstitutional.

Section 5. **EFFECTIVE DATE.** This ordinance shall be in full force and effect following its passage, adoption and publication as required by law.

Passed and approved by the City Council of the City of Bondurant, Iowa this ____ day of _____, 2023.

CITY OF BONDURANT, POLK COUNTY, IOWA

DOUG ELROD, MAYOR

ATTEST:

SHELBY HAGAN, CITY CLERK

(SEAL)

FIRST CONSIDERATION: May 22, 2023

SECOND CONSIDERATION:

THIRD CONSIDERATION:

CLERK'S CERTIFICATE

I, Shelby Hagan, hereby certify that the foregoing Ordinance No., was published as required by law on the .

Shelby Hagan
City Clerk



**BUSINESS OF THE CITY COUNCIL
BONDURANT, IOWA
AGENDA STATEMENT**

Item No. 7.g.
For Meeting of 6/19/2023
Ordinance

TITLE: - (Second Reading) Ordinance amending Section 177.09 regarding off-street parking area required for restaurants, drive-thrus or night clubs

CONTACT PERSON:

Isaac Pezley, City Planner

BRIEF HISTORY & ANALYSIS: Earlier on the agenda, the City Council held a hearing on a proposed text amendment to Section 177.09 regarding off-street parking area requirements for restaurants, bars, or night clubs. More specifically, the proposed text amendments would affect the off-street parking requirements for restaurants and drive-thrus. The proposed text amendment's goal is to clean up our off-street parking requirements for restaurants and food service businesses.

Currently, Section 177.09.11.A and B. read as follows:

- A. No substantial carry-out or delivery service, no drive-in service, no service or consumption outside fully enclosed structure allowed - one (1) space per 100 square feet of gross floor area;
- B. Carry-out and delivery service, drive-in service, service or consumption outside fully enclosed structure allowed - one (1) space per 100 square feet of gross floor area plus one (1) space for every four (4) outside seats plus reservoir lane capacity equal to five (5) spaces per drive-in window.

The proposed Section 177.09.A and B. would read as follows:

Restaurants, bars, or night clubs:

- A. one (1) space per fifty (50) square feet of gross floor area devoted to patron use within the property. In addition, one (1) parking space must be provided for each person regularly employed or intended to be regularly employed on the premises during the maximum working shift.
- B. All food and beverage service drive-thrus shall provide a minimum of eleven (11) vehicle queuing spaces per drive-thru, 5 of which must be located ahead of the ordering station if separate from the pick-up window. All other drive-thru and pick-up windows shall have a minimum of 4 vehicle queuing spaces. Queuing

spaces shall be a minimum of 12 feet wide and 20 feet long and must be located within any driveway or parking lot drive aisle and cannot block any designated parking spaces.

The code can be confusing but is suppose to delineate between restaurants that do have carry-out services and those that do not. The proposed text amendments treats all restaurants and food service businesses the same requiring parking spaces based off of gross customer space, plus parking spaces for employees, and queuing spaces for drive-thrus. The proposed text amendment would also relieve parking requirements for drive-thru and carry-out predominant businesses.

The Planning and Zoning Commission voted 6-0 to recommend approval of the text amendment at their May 11, 2023 meeting with one member absent. Council approved the first reading of this ordinance at its June 5, 2023 meeting.

FUNDING SOURCE: NA

STAFF RECOMMENDATION: Approve the second reading of the ordinance on a roll call vote.

APPROVED FOR SUBMITTAL:

ATTACHMENTS:

1. ORDINANCE NO. 230605-217

CITY OF BONDURANT
ORDINANCE NO. 230605-217

AN ORDINANCE AMENDING THE CITY CODE OF BONDURANT, IOWA, BY AMENDING THE FOLLOWING SECTION 177.09 OF THE ZONING CODE REGARDING OFF-STREET PARKING AREA REQUIREMENTS FOR RESTAURANTS, BARS, OR NIGHT CLUBS.

BE IT ENACTED by the City Council of the City of Bondurant, Polk County, Iowa:

Section 1. **SECTIONS AMENDED.** Section 177.09.11 of the Code of Ordinances of the City of Bondurant, Iowa, 2002, is amended to read as follows:

11. Restaurants, bars, or night clubs:

- ~~A. No substantial carry-out or delivery service, no drive-in service, no service or consumption outside fully enclosed structure allowed - one (1) space per 100 square feet of gross floor area;~~
- BA.** ~~Carry-out and delivery service, drive-in service, service or consumption outside fully enclosed structure allowed -~~ one (1) space per ~~400~~ fifty (50) square feet of gross floor area ~~devoted to patron use within the property. plus one (1) space for every four (4) outside seats plus reservoir lane capacity equal to five (5) spaces per drive-in window.~~ In addition, one (1) parking space must be provided for each person regularly employed or intended to be regularly employed on the premises during the maximum working shift.
- B.** All food and beverage service drive-thrus shall provide a minimum of eleven (11) vehicle queuing spaces per drive-thru, 5 of which must be located ahead of the ordering station if separate from the pick-up window. All other drive-thru and pick-up windows shall have a minimum of 4 vehicle queuing spaces. Queuing spaces shall be a minimum of 12 feet wide and 20 feet long and must be located within any driveway or parking lot drive aisle and cannot block any designated parking spaces.

Section 2. **REPEALER.** All ordinances or parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

Section 3. **SEVERABILITY.** If any section, provisions, sentence, clause, phrase or part of this ordinance shall be adjudicated, invalid or unconstitutional, such adjudication shall not affect the validity of the ordinance as a whole or any provision, section, subsection, sentence clause, phrase or part thereof not adjudged invalid or unconstitutional.

Section 4. **EFFECTIVE DATE.** This ordinance shall be in full force and effect following its passage, adoption and publication as required by law.

PASSED AND APPROVED by the City Council this _____ day of _____, 2023.

CITY OF BONDURANT, POLK COUNTY, IOWA

DOUG ELROD, MAYOR

ATTEST:

SHELBY HAGAN, CITY CLERK

(SEAL)

FIRST CONSIDERATION:

SECOND CONSIDERATION:

THIRD CONSIDERATION:

CLERK'S CERTIFICATE

I, Shelby Hagan, hereby certify that the foregoing Ordinance No. _____, was published as required by law on the ____ day of _____, 2022.

Shelby Hagan
City Clerk



**BUSINESS OF THE CITY COUNCIL
BONDURANT, IOWA
AGENDA STATEMENT**

Item No. 7.h.
For Meeting of 6/19/2023
Resolution

TITLE: - Resolution approving the Bondurant Emergency Services Member Stipend for Fiscal Year 2024

CONTACT PERSON:

Aaron Kreuder
Marketa Oliver, City Administrator
Jene Jess, Finance Director

BRIEF HISTORY & ANALYSIS:

The council approved an incentive program for paid-per-call members previously. That program, however, did not yield the desired results as it had a \$400.00 cap per member and has created significant challenges in tracking for not only the Emergency Services department but also the Finance department. The intention of this adjustment is to not only be fair but to also aid in how compensation is tracked with our current software. Because of our continued growth and staffing changes to manage that growth, we needed to make adjustments to how our paid-per-call members receive training and are compensated. The Department needs to evolve its procedures and organizational model to grow and meet the demands of the city and remain competitive for paid-per-call members. Our desire is to keep the paid-per-call model incorporated with our full-time and part-time staff. We now require paid-per-call staff to sign up for a minimum of 18 hours of availability in six-hour increments, to be within five minutes of the station at any time during those hours as a convenience. Most of those members stay at the station but are not required to stay at the station. At the start of each six hours, each paid-per-call member is required to train as a crew to continually build efficiency and knowledge. The Department continues to hold our mandatory whole department training courses twice a month with two different offerings each month, one in the evening and one in the morning, to better accommodate schedules. The intent of this program is to offer an incentive of one unit per training event and one unit per call when they are actually responding to calls. This is a stipend to cover their expenses while serving the citizens of Bondurant without the limitation of a \$400.00 incentive cap and to encourage continuous training. This new model is designed to improve rating areas pointed out during our last ISO audit, which determines area insurance rates. Included in this is also an adjustment to the base rates from a starting rate of \$8.00 per call or unit to \$16.28 per call or unit. Our paid-per-call staff is still the backbone of our department and is needed to provide the service the community not only deserves but also expects. At the

current stipend of \$8.00 per call or unit, it is very difficult to attract anyone willing to make that commitment.

FUNDING SOURCE: General Fund/Employee Benefits Fund

STAFF RECOMMENDATION: Approve resolution on a roll call vote.

APPROVED FOR SUBMITTAL:

ATTACHMENTS:

1. RESOLUTION NO. 230619-120

CITY OF BONDURANT
RESOLUTION NO. 230619-120

RESOLUTION APPROVING THE BONDURANT EMERGENCY SERVICES MEMBER
STIPEND FOR FISCAL YEAR 2024

WHEREAS the City Council sets the stipends for the Bondurant Emergency Services Paid-Per-Call members; AND

WHEREAS the City Administrator recommends the stipends for these positions; AND

WHEREAS, the Bondurant Emergency Services Paid-Per-Call Member stipends, effective June 1, 2023, for the FY2024 Fiscal Year are set as follows:

Rank		FY 2024 Stipend
Paramedic/EMT/Firefighter/Captain/Training Officer (graduated scale)	Up to:	\$27.92 per call; per training event; or per 6-hour in-station commitment
Captain (3)		\$ 447.85 semi-annual (in addition to per call, per training event, and per 6-hour in-station commitment stipend)
Training Officer		\$ 218.64 semi-annual (in addition to per call, per training event, and per 6-hour in-station commitment stipend)

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Bondurant, Iowa, that the stipends, effective June 1, 2023, for the Bondurant Emergency Services Paid-Per-Call Members for the 2024 Fiscal Year, are hereby approved as presented.

Passed this 19th day of June 2023,

By: _____
Doug Elrod, Mayor

ATTEST: I, Shelby Hagan, City Clerk of Bondurant, hereby certify that at a meeting of the City Council held on the above date, among other proceedings the above was adopted.

IN WITNESS WHEREOF, I have hereunto set my hand the day and year above written.

Shelby Hagan, City Clerk

Council Action	Ayes	Nays	Abstain	Absent
Cox				
Driscoll				
McKenzie				
Peffer				
Sillanpaa				



**BUSINESS OF THE CITY COUNCIL
BONDURANT, IOWA
AGENDA STATEMENT**

Item No. 7.i.
For Meeting of 6/19/2023
Resolution

TITLE: - Resolution to fix a date for a public hearing on proposal to enter into a Water Revenue Loan and Disbursement Agreement and to borrow money thereunder in a principal amount not to exceed \$8,100,000

CONTACT PERSON:

Marketa Oliver, City Administrator

BRIEF HISTORY & ANALYSIS: As Bondurant has grown, the need for water storage has become more pressing.

The City's water distribution system was originally constructed in the older portion of the City of Bondurant near the existing downtown area. The original water supply, water treatment, and storage facilities were all located in this area. Since 2001, the City has purchased all water for its system from the Des Moines Water Works (DMWW). The City of Bondurant no longer owns and operates its own water supply system or water treatment facility. The City purchases water through two connections.

The City's water distribution system does not currently have water storage. The City's water system is limited to the capacity that can be supplied by the connections to the DMWW. The maximum capacity that can be achieved from the connections is in the range of 900 to 1000 gpm when the non-City demands on their mains are considered. However, that capacity will vary from time to time depending on the water level in the DMWW's tower located northwest of the City. The Bondurant water distribution system operates on the system pressure of the DWMM system. This pressure is established by a booster station on one of the connections between the Bondurant and DMWW systems. When the City first connected to DMWW system in 2001, the peak demand in the City was significantly less than the maximum capacity available from the two connections. The City's average daily demand has since quadrupled. While this can still be met by the DMWW system, the peak day demand is now reaching the maximum capacity that can be supplied from the two connections. Peak hour demands are at or slightly above the capacity of the connections and are met by backfill from the DMWW water tower located northwest of the City.

The City must manage any planned peak usages as those could easily exceed the

available capacity of the DWMM system and result in widespread reductions in pressure in the Bondurant water distribution system. While those pressure decreases to date have always been minor and adequate pressure has been maintained, the impact of the increasing growth and demand has become more apparent.

The purpose of this project is to make improvements to the drinking water infrastructure to enhance its reliability and increase capacity to safely and reliably operate the City of Bondurant's water system for the next 20 years. The proposed project includes the construction of a 1,000,000-gallon elevated storage tank. The foundation of the storage tank will be approximately 50 ft in diameter. The site will require minor grading and construction of an access road. The project will also include construction of approximately 26,500 LF of water main to connect to the City's existing water infrastructure at two points. The construction of the water main will require a trench approximately 5ft wide by 6 ft deep located between the existing roadways and edge of right-of-way.

The storage component is one piece of the municipal water system conversation. As discussions proceed related to a regional water utility or regional water governance, the City of Bondurant is also simultaneously exploring the possibility of producing and treating water independently again. The City has conducted wellfield exploration and created financial models. Currently, it is critical to have final information on the rate impact and a regional entity's production and distribution capability before making a final determination as to whether or not to join the regional effort or reestablish Bondurant Municipal Water. Regardless of where the regional versus municipal water operations decision lands, the City will need to build a water tower to create storage.

The attached resolution sets the date of a public hearing on a proposal to enter into a Water Revenue Loan and Disbursement Agreement through the State Revolving Fund in an amount not to exceed \$8,100,000. The public hearing will be held July 10, 2023 in City Council Chambers at 200 Second Street NE, Bondurant at 6:00 p.m.

FUNDING SOURCE:

STAFF RECOMMENDATION: Approve resolution on a roll call vote.

APPROVED FOR SUBMITTAL:

ATTACHMENTS:

1. RESOLUTION NO. 230619-121

CITY OF BONDURANT
RESOLUTION NO. 230619-121

Resolution to fix a date for a public hearing on proposal to enter into a Water Revenue Loan and Disbursement Agreement and to borrow money thereunder in a principal amount not to exceed \$8,100,000

WHEREAS, the City of Bondurant (the "City"), in Polk County, State of Iowa, did heretofore establish a Municipal Waterworks Utility System (the "Utility") in and for the City which has continuously supplied water service in and to the City and its inhabitants since its establishment; and

WHEREAS, the management and control of the Utility are vested in the City Council (the "Council") and no board of trustees exists for this purpose; and

WHEREAS, pursuant to a prior resolution of the Council (the "Outstanding Note Resolution"), the City has heretofore issued its \$500,000 Taxable Water Revenue Note, dated March 27, 2014 (the "Outstanding Note"), a portion of which remains outstanding; and

WHEREAS, pursuant to the Outstanding Note Resolution, the City reserved the right to issue additional obligations payable from the net revenues of the Utility and ranking on a parity with the Outstanding Note under the terms and conditions set forth in the Outstanding Note Resolution; and

WHEREAS, the City now proposes to enter into a Water Revenue Loan and Disbursement Agreement (the "Agreement") and to borrow money thereunder in a principal amount not to exceed \$8,100,000, pursuant to the provisions of Section 384.24A of the Code of Iowa, for the purpose of paying the cost, to that extent, of planning, designing and constructing improvements and extensions to the Utility (the "Project"), and it is necessary to fix a date of meeting of the City Council at which it is proposed to take action to enter into the Agreement and to give notice thereof as required by such law;

NOW, THEREFORE, Be It Resolved by the City Council of the City of Bondurant, Iowa, as follows:

Section 1. This City Council shall meet on July 10, 2023, at the City Council Chambers, 200 Second Street NE in the City, at 6 o'clock p.m., at which time and place a hearing will be held and proceedings will be instituted, and action taken to enter into the Agreement.

Section 2. The City Clerk is hereby directed to give notice of the proposed action on the Agreement setting forth the amount and purpose thereof, the time when and place where the said meeting will be held, by publication at least once, not less than four (4) and not more than twenty (20) days before the meeting, in a legal newspaper which has a general circulation in the City. The notice shall be in substantially the following form:

NOTICE OF PROPOSED ACTION TO INSTITUTE
PROCEEDINGS TO ENTER INTO A LOAN AND DISBURSEMENT AGREEMENT
IN A PRINCIPAL AMOUNT NOT TO EXCEED \$8,100,000
(WATER REVENUE)

The City Council shall meet on July 10, 2023, at the City Council Chambers, 200 Second Street NE in the City, at 6 o'clock p.m., for the purpose of instituting proceedings and taking action to enter into a loan and disbursement agreement (the "Agreement") and to borrow money thereunder in a principal amount not to exceed \$8,100,000, for the purpose of paying the cost, to that extent, of planning, designing and constructing improvements and extensions to the Municipal Waterworks Utility System (the "Utility") of the City.

The Agreement will not constitute a general obligation of the City, nor will it be payable in any manner by taxation but, together with the City's outstanding Taxable Water Revenue Note, dated March 27, 2014 and any additional obligations of the City as may be hereafter issued and outstanding from time to time ranking on a parity therewith, will be payable solely and only from the Net Revenues of the Utility.

At the aforementioned time and place, oral or written objections may be filed or made to the proposal to enter into the Agreement. After receiving objections, the City may determine to enter into the Agreement, in which case, the decision will be final unless appealed to the District Court within fifteen (15) days thereafter.

By order of the City Council of the City of Bondurant, Iowa.

Shelby Hagan
City Clerk

Section 3. Pursuant to Section 1.150-2 of the Income Tax Regulations (the “Regulations”) of the Internal Revenue Service, the City declares (a) that it intends to undertake the Project which is reasonably estimated to cost approximately \$8,100,000, (b) that other than (i) expenditures to be paid or reimbursed from sources other than the issuance of bonds, notes or other obligations (the “Bonds”), or (ii) expenditures made not earlier than 60 days prior to the date of this Resolution or a previous intent resolution of the City, or (iii) expenditures amounting to the lesser of \$100,000 or 5% of the proceeds of the Bonds, or (iv) expenditures constituting preliminary expenditures as defined in Section 1.150-2(f)(2) of the Regulations, no expenditures for the Project have heretofore been made by the City and no expenditures will be made by the City until after the date of this Resolution or a prior intent resolution of the City, and (c) that the City reasonably expects to reimburse the expenditures made for costs of the City out of the proceeds of the Bonds. This declaration is a declaration of official intent adopted pursuant to Section 1.150-2 of the Regulations.

Section 4. All resolutions or parts of resolutions in conflict herewith are hereby repealed to the extent of such conflict.

Section 5. This resolution shall be in full force and effect immediately upon its adoption and approval, as provided by law.

Passed and approved this June 19, 2023.

Doug Elrod, Mayor

Attest:

Shelby Hagan, City Clerk

• • • •

On motion and vote, the meeting adjourned.

Doug Elrod, Mayor

Attest:

Shelby Hagan, City Clerk

Action	Yay	Nay	Abstain	Absent
Cox				
Driscoll				
McKenzie				
Peffer				
Sillanpaa				



**BUSINESS OF THE CITY COUNCIL
BONDURANT, IOWA
AGENDA STATEMENT**

Item No. 7.j.
For Meeting of 6/19/2023
Resolution

TITLE: - Resolution approving the 28E Agreement for Polk County Emergency Management Commission

CONTACT PERSON:
Shelby Hagan, City Clerk

BRIEF HISTORY & ANALYSIS: The attached 28E agreement outlines how the Polk County Emergency Management Commission is funded and provides direction for the delivery of the emergency management services of planning, administration, coordination, training and support for local governments and their departments. The agreement charges each member a \$0.50 per capita annual charge for operations. The agreement covers FY24, FY25, and FY26. Funding for the Emergency Management Commission is included in the FY24 budget that was approved by Council in March.

The City has representation on the Commission (the Mayor or the Mayor's representative from each city within the county), which meets monthly. The Commission has been a tremendous support in planning for and responding to emergencies.

FUNDING SOURCE: General Fund

STAFF RECOMMENDATION: Approve resolution on a roll call vote.

APPROVED FOR SUBMITTAL:

ATTACHMENTS:

1. RESOLUTION NO. 230619-122
2. 28E Renewal Polk County Emergency Management Commission

CITY OF BONDURANT
RESOLUTION NO. 230619-122

RESOLUTION APPROVING 28E AGREEMENT FOR FUNDING THE
ADMINISTRATION OF THE EMERGENCY MANAGEMENT COMMISSION FOR
FISCAL YEARS 2023/2024; 2024/2025; and 2025/2026

WHEREAS, pursuant to Iowa Code §29C.9 there is established in each county an emergency management commission to provide direction for delivery of the emergency management services of planning, administration, coordination, training and support for local governments and their departments; AND

WHEREAS, pursuant to Iowa Code §29C.9 the Polk County Emergency Management Commission ("Commission") does exist and operate, being composed of duly-appointed representatives of the following governmental entities: the City of Alleman, the City of Altoona, the City of Ankeny, the City of Bondurant, the City of Clive, the City of Des Moines, the City of Elkhart, the City of Grimes, the City of Johnston, the City of Mitchellville, the City of Pleasant Hill, the City of Polk City, the City of Runnells, the City of Urbandale, the City of West Des Moines, the City of Windsor Heights, the County of Polk; AND

WHEREAS, pursuant to Iowa Code §29C.17 the budget of the Commission may be funded all or in part by a per capita allocation funded from city and county general funds; AND

WHEREAS it is the intent and desire of the Polk County Emergency Management Commission and its Members to fund administration of the Commission through an annual per capita allocation funded from city and county general funds; AND

WHEREAS the annual per capita investment is \$0.50.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Bondurant, Polk County, Iowa, that the attached agreement entitled "28E Agreement Member of the Polk County Emergency Management Commission for Funding of Emergency Management Administration" is hereby approved as presented.

Passed this 19th day of June 2023,

By: _____
Doug Elrod, Mayor

ATTEST: I, Shelby Hagan, City Clerk of Bondurant, hereby certify that at a meeting of the City Council held on the above date, among other proceedings the above was adopted.

IN WITNESS WHEREOF, I have hereunto set my hand the day and year above written.

Shelby Hagan, City Clerk

Council Action	Ayes	Nays	Abstain	Absent
Cox				
Driscoll				
McKenzie				
Peffer				
Sillanpaa				

**28E AGREEMENT
MEMBERS OF THE POLK COUNTY EMERGENCY
MANAGEMENT COMMISSION
FOR FUNDING OF EMERGENCY MANAGEMENT ADMINISTRATION**

This Agreement by and among Members of the Polk County Emergency Management Commission for Funding of Emergency Management Administration (“Agreement”) is entered into on the date last executed by the parties.

Whereas, pursuant to Iowa Code §29C.9 there is established in each county an emergency management commission to provide direction for delivery of the emergency management services of planning, administration, coordination, training and support for local governments and their departments; and

Whereas, pursuant to Iowa Code §29C.9 the Polk County Emergency Management Commission (“Commission”) does exist and operate, being composed of duly-appointed representatives of the following governmental entities: the City of Alleman, the City of Altoona, the City of Ankeny, the City of Bondurant, the City of Clive, the City of Des Moines, the City of Elkhart, the City of Grimes, the City of Johnston, the City of Mitchellville, the City of Pleasant Hill, the City of Polk City, the City of Runnells, the City of Urbandale, the City of West Des Moines, the City of Windsor Heights, the County of Polk; and

Whereas, pursuant to Iowa Code §29C.17 the budget of the Commission may be funded all or in part by a per capita allocation funded from city and county general funds; and

Whereas, it is the intent and desire of the Commission and its Members to fund administration of the Commission through an annual per capita allocation funded from city and county general funds.

It is hereby agreed by and among the members of the Commission as follows:

1. **28E Agreement.** This agreement is entered into pursuant to the provisions of Chapter 28E of the Code of Iowa.
2. **No Entity.** No separate, legal or administrative entity is created by this Agreement. No real property will be acquired in the performance of this Agreement.
3. **Administration.** The Chairperson of the Commission, or the Chairperson’s designee, shall administer performance of this Agreement.

4. **Term.** The term of this Agreement shall be three years from the effective date, and will specifically include assessments in budget years FY2023/24, FY2024/25, and FY2025/26.
5. **Termination.** This Agreement may be terminated at a regular meeting or at a special meeting called for such purpose, by an affirmative vote of representatives from Member governmental entities whose combined population is not less than two-thirds (2/3) of the total population within Polk County as presented on Attachment 1, which vote must be ratified by resolution of the governing bodies of Member governmental entities whose combined population is not less than two-thirds (2/3) of the total population within Polk County as presented on Attachment 1.
6. **Assessment.** Each Member shall fund Commission administration on the basis of a \$0.50 per capita annual allocation, according to the most recent population estimates provided by the Des Moines Area Metropolitan Planning Organization (MPO). These populations and the corresponding annual allocations are presented on Attachment 1, which is incorporated herein. Annual assessments are due and payable in the office of the Commission by December 31 of each year during the term of the Agreement.
7. **Execution of Agreement.** Member governmental entities shall approve this Agreement by resolution or motion of their respective council or board, which shall authorize execution of the Agreement. The executed Agreement will then be filed in the offices of the Iowa Secretary of State and the Recorder of Polk County by Polk County, in accordance with Chapter 28E of the Code of Iowa. The Agreement shall become effective when recorded in the Polk County Recorder's Office and shall remain in effect unless terminated as provided herein. This is the entire Agreement among the parties and may be amended only upon an affirmative vote of representatives from Member governmental entities whose combined population is not less than two-thirds (2/3) of the total population within Polk County as presented on Attachment 1, which vote must be ratified by resolution of the governing bodies of Member governmental entities whose combined population is not less than two-thirds (2/3) of the total population within Polk County as presented on Attachment 1. The laws of the State of Iowa apply to this Agreement.

ATTACHMENT 1

Polk County Emergency Management Commission Most Recent Population Estimates Provided by the Des Moines Area MPO

Jurisdiction	Estimated Population in Polk County ¹	Assessment Amount
Alleman	423	\$211.50
Altoona	19,565	\$9,782.50
Ankeny	67,887	\$33,943.50
Bondurant	7,365	\$3,682.50
Clive	11,034	\$5,517.00
Des Moines	213,921	\$106,960.50
Elkhart	882	\$441.00
Grimes	15,360	\$7,680.00
Johnston	24,064	\$12,032.00
Mitchellville	2,458	\$1,229.00
Pleasant Hill	10,147	\$5,073.50
Polk City	5,543	\$2,771.50
Polk County (unincorp)	28,002	\$14,001.00
Runnells	457	\$228.50
Urbandale	33,804	\$16,902.00
West Des Moines	45,582	\$22,791.00
Windsor Heights	5,252	\$2,626.00
Balance ²	655	\$0
Total	492,401	\$245,873.00

¹ ACS-5 Year 2018 Population Estimate (2014-2018) - U.S. Census Bureau (provided by Des Moines Area MPO)

²Balance of population within incorporated areas of Polk County (Carlisle, Granger, Norwalk and Sheldahl) but not members of the Polk County Emergency Management Commission

**28E AGREEMENT
FOR FUNDING OF EMERGENCY MANAGEMENT ADMINISTRATION**

Whereas, pursuant to Iowa Code §29C.9 there is established in each county an emergency management commission to provide direction for delivery of the emergency management services of planning, administration, coordination, training and support for local governments and their departments; and

Whereas, pursuant to Iowa Code §29C.9 the Polk County Emergency Management Commission (“Commission”) does exist and operate, being composed of duly-appointed representatives of the following governmental entities: the City of Alleman, the City of Altoona, the City of Ankeny, the City of Bondurant, the City of Clive, the City of Des Moines, the City of Elkhart, the City of Grimes, the City of Johnston, the City of Mitchellville, the City of Pleasant Hill, the City of Polk City, the City of Runnells, the City of Urbandale, the City of West Des Moines, the City of Windsor Heights, the County of Polk; and

Whereas, pursuant to Iowa Code §29C.17 the budget of the Commission may be funded all or in part by a per capita allocation funded from city and county general funds; and

Whereas, it is the intent and desire of the Polk County Emergency Management Commission and its Members to fund administration of the Commission through an annual per capita allocation funded from city and county general funds.

NOW, THEREFORE,

BE IT RESOLVED that the City of Bondurant has caused this Agreement to be executed on the day, month and year indicated below.

ADOPTED this _____ day of _____, 2023.

CITY OF BONDURANT

IN WITNESS WHEREOF, the City of Bondurant has caused this Agreement to be executed by its duly authorized officers on the day and year indicated below.

By:

Attest:

Mayor

City Clerk

Date:_____

Date:_____



**BUSINESS OF THE CITY COUNCIL
BONDURANT, IOWA
AGENDA STATEMENT**

Item No. 7.k.
For Meeting of 6/19/2023
Resolution

TITLE: - Resolution approving pay request no. 6 to Synergy Contracting for the Eagle Park Restoration and Ditch #2 Bid Pack #2 in the amount of \$8,661.62

CONTACT PERSON:

John Horton, Public Works Director

BRIEF HISTORY & ANALYSIS: Staff recommends the attached resolution to approve pay app #6 in the amount of \$8,661.62 related to the Eagle Park Restoration and Ditch #2 Seeding Project.

This pay application has been reviewed by engineering staff at EOR of Iowa and by City Staff for accuracy and is for work completed from December 9th, 2022, through May 31st, 2023.

FUNDING SOURCE: Grant Funding/LOSST/Private Contributions/Stormwater

STAFF RECOMMENDATION: Approve resolution on a roll call vote.

APPROVED FOR SUBMITTAL:

ATTACHMENTS:

1. RESOLUTION NO. 230619-123
2. Pay Request No. 6

CITY OF BONDURANT
RESOLUTION NO. 230619-123

RESOLUTION APPROVING PAY REQUEST NO. 6 TO SYNERGY CONTRACTING
FOR THE EAGLE PARK RESTORATION AND DITCH #2 BID PACK 2 PROJECT IN
THE AMOUNT OF \$8,661.62

WHEREAS the Eagle Park Restoration and Ditch #2 Seeding Project Pay Request No. 6 has been submitted by the contractor; AND

WHEREAS the pay request No. 6 is for work completed on Eagle Park Restoration and Ditch #2 Improvement Project from December 9th, 2022, through May 31st, 2023; AND

WHEREAS Engineers from EOR of Iowa and City Staff have reviewed the pay request for accuracy.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Bondurant, Iowa, that the pay request No. 6 to Synergy Contracting in the above-referenced amount is hereby approved.

Passed this 19th day of June 2023,

By: _____
Doug Elrod, Mayor

ATTEST: I, Shelby Hagan, City Clerk of Bondurant, hereby certify that at a meeting of the City Council held on the above date, among other proceedings the above was adopted.

IN WITNESS WHEREOF, I have hereunto set my hand the day and year above written.

Shelby Hagan, City Clerk

Name	Yay	Nay	Abstain	Absent
Cox				
Driscoll				
McKenzie				
Peffer				
Sillanpaa				

AIA Type Document
Application and Certification for Payment

Pg 1 of 4

TO (OWNER): General

PROJECT: Bondurant Ditch and Eagle Park

APPLICATION NO: 6

PERIOD TO: 1/9/2023

DISTRIBUTION
TO:
_ **OWNER**
_ **ARCHITECT**
_ **CONTRACTOR**

FROM (CONTRACTOR): Synergy Contracting
7481 US Highway 69
Des Moines, IA 50320

VIA (ARCHITECT):

ARCHITECT'S
PROJECT NO:

CONTRACT FOR:

CONTRACT DATE:

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for Payment, as shown below, in connection with the Contract.
Continuation Sheet, AIA Type Document is attached.

1. ORIGINAL CONTRACT SUM	\$	778,940.50
2. Net Change by Change Orders	\$	-70,526.00
3. CONTRACT SUM TO DATE (Line 1 + 2)	\$	708,414.50
4. TOTAL COMPLETED AND STORED TO DATE	\$	729,097.50
5. RETAINAGE:		
a. <u>5.00</u> % of Completed Work	\$	36,454.90
b. <u>0.00</u> % of Stored Material	\$	0.00
Total retainage (Line 5a + 5b)	\$	36,454.90
6. TOTAL EARNED LESS RETAINAGE	\$	692,642.60
(Line 4 less Line 5 Total)		
7. LESS PREVIOUS CERTIFICATES FOR PAYMENT (Line 6 from prior Certificate)	\$	683,980.98
8. CURRENT PAYMENT DUE	\$	8,661.62
9. BALANCE TO FINISH, INCLUDING RETAINAGE (Line 3 less Line 6)	\$	15,771.90

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner	5,599.00	-76,125.00
Total approved this Month	0.00	0.00
TOTALS	5,599.00	-76,125.00
NET CHANGES by Change Order		-70,526.00

The Undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the work covered by this application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the owner, and that current payment shown herein is now due.

CONTRACTOR: Synergy Contracting
7481 US Highway 69 Des Moines, IA 50320

By: _____ Date: _____
/

State of:

County of:

Subscribed and Sworn to before me this _____ Day of _____ 20 ____

Notary Public:

My Commission Expires : _____

ARCHITECT'S CERTIFICATE FOR PAYMENT

In Accordance with the Contract Documents, based on on-site observations and the data comprising the above application, the Architect certifies to owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED \$ _____

(Attach explanation if amount certified differs from the amount applied. Initial all figures on this Application and on the Continuation Sheet that are changed to conform to the amount certified.)

ARCHITECT: Robert Stein Date: 6/15/2023
By: _____

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, Payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

AIA Type Document
Application and Certification for Payment

Pg 2 of 4

TO (OWNER): General

PROJECT: Bondurant Ditch and Eagle Park

APPLICATION NO: 6
PERIOD TO: 1/9/2023

DISTRIBUTION
TO:
☐ **OWNER**
☐ **ARCHITECT**
☐ **CONTRACTOR**

FROM (CONTRACTOR): Synergy Contracting
7481 US Highway 69
Des Moines, IA 50320

VIA (ARCHITECT):

ARCHITECT'S
PROJECT NO:

CONTRACT FOR:

CONTRACT DATE:

ITEM	DESCRIPTION	PLAN QTY	UNIT PRICE	SCHEDULED VALUE	PREVIOUSLY COMP QTY/%	PREVIOUS APPL	COMP QTY/% THIS PERIOD	COMP AMT THIS PERIOD	STORED MATERIAL	COMPLETED AND STORED	%	BALANCE
1	General Clearing and Grubbing		.0000	17,500.00	100.000%	17,500.00	.000%	0.00	0.00	17,500.00	100.00	.00
2	On-site Topsoil	850.000	21.0000	17,850.00	850.000	17,850.00	.000	0.00	0.00	17,850.00	100.00	.00
3	Excavation Class 10	625.000	21.0000	13,125.00	1,077.000	22,617.00	.000	0.00	0.00	22,617.00	172.32	-9,492.00
4	"Modified Subbase - 6""	256.000	17.5000	4,480.00	256.000	4,480.00	.000	0.00	0.00	4,480.00	100.00	.00
5	Subgrade Preparation	256.000	7.0000	1,792.00	256.000	1,792.00	.000	0.00	0.00	1,792.00	100.00	.00
6	Subgrade Stabilization - Geogr	3,496.000	5.0000	17,480.00	3,496.000	17,480.00	.000	0.00	0.00	17,480.00	100.00	.00
7	"CMP Culvert - 30""	30.000	224.0000	6,720.00	30.000	6,720.00	.000	0.00	0.00	6,720.00	100.00	.00
8	"CMP Apron 30""	2.000	2,730.0000	5,460.00	1.000	2,730.00	1.000	2,730.00	0.00	5,460.00	100.00	.00
9	"6"" PCC Pavement"	201.000	84.0000	16,884.00	201.000	16,884.00	.000	0.00	0.00	16,884.00	100.00	.00
10	"5"" Sidewalk PCC"	124.000	72.0000	8,928.00	144.000	10,368.00	.000	0.00	0.00	10,368.00	116.13	-1,440.00
11	Special Subgrade Prep Trail	4,365.000	7.0000	30,555.00	4,365.000	30,555.00	.000	0.00	0.00	30,555.00	100.00	.00
12	Detectable Warning	3.000	700.0000	2,100.00	3.000	2,100.00	.000	0.00	0.00	2,100.00	100.00	.00
13	Painted Pavement Markings	.800	7,000.0000	5,600.00	.000	0.00	.000	0.00	0.00	0.00	.00	5,600.00
14	Con seeding (Wetland Mixture)	2.000	1,631.0000	3,262.00	2.000	3,262.00	.000	0.00	0.00	3,262.00	100.00	.00
15	Con seeding (Wetland Mixture)	.600	1,680.0000	1,008.00	.600	1,008.00	.000	0.00	0.00	1,008.00	100.00	.00
16	Con seeding (Upland Native)	3.300	1,680.0000	5,544.00	3.300	5,544.00	.000	0.00	0.00	5,544.00	100.00	.00
17	Con seeding (Upland Native) (E	4.200	1,680.0000	7,056.00	4.200	7,056.00	.000	0.00	0.00	7,056.00	100.00	.00
18	Con seeding (Pollinator) (Eag	.110	2,100.0000	231.00	.110	231.00	.000	0.00	0.00	231.00	100.00	.00
19	Con seeding: H Native (Sedge M	6.400	1,645.0000	10,528.00	6.400	10,528.00	.000	0.00	0.00	10,528.00	100.00	.00
20	Hyd seed Fert and mulch Type 1	5.000	2,975.0000	14,875.00	5.000	14,875.00	.500	1,487.50	0.00	16,362.50	110.00	-1,487.50
21	Hyd seed mulch type 4	9.000	2,975.0000	26,775.00	9.000	26,775.00	.000	0.00	0.00	26,775.00	100.00	.00

AIA Type Document
Application and Certification for Payment

Pg 3 of 4

TO (OWNER): General

PROJECT: Bondurant Ditch and Eagle Park

APPLICATION NO: 6

PERIOD TO: 1/9/2023

DISTRIBUTION TO:
☐ OWNER
☐ ARCHITECT
☐ CONTRACTOR

FROM (CONTRACTOR): Synergy Contracting
7481 US Highway 69
Des Moines, IA 50320

VIA (ARCHITECT):

ARCHITECT'S PROJECT NO:

CONTRACT FOR:

CONTRACT DATE:

ITEM	DESCRIPTION	PLAN QTY	UNIT PRICE	SCHEDULED VALUE	PREVIOUSLY COMP QTY/%	PREVIOUS APPL	COMP QTY/% THIS PERIOD	COMP AMT THIS PERIOD	STORED MATERIAL	COMPLETED AND STORED	%	BALANCE
22	Three Year Vegetation Bond		.0000	60,000.00	100.000%	60,000.00	.000%	0.00	0.00	60,000.00	100.00	.00
23	Coniferous Tree (Including war	13.000	672.0000	8,736.00	13.000	8,736.00	.000	0.00	0.00	8,736.00	100.00	.00
24	Deciduous Tree (Including warr	66.000	679.0000	44,814.00	66.000	44,814.00	.000	0.00	0.00	44,814.00	100.00	.00
25	Shrub (Including warranty)	143.000	91.0000	13,013.00	143.000	13,013.00	.000	0.00	0.00	13,013.00	100.00	.00
26	SWPPP Management		.0000	0.00		4,375.00	.000%	0.00	0.00	4,375.00		-4,375.00
27	"Filter Sock 9"" Install"	350.000	4.9000	1,715.00	875.000	4,287.50	1,000.000	4,900.00	0.00	9,187.50	535.71	-7,472.50
28	"Filter Sock 9"" Removal"	350.000	1.7500	612.50	350.000	612.50	.000	0.00	0.00	612.50	100.00	.00
29	Silt Fence	350.000	6.6500	2,327.50	.000	0.00	.000	0.00	0.00	0.00	.00	2,327.50
30	Rock Check Dam	110.000	70.0000	7,700.00	165.570	11,589.90	.000	0.00	0.00	11,589.90	150.52	-3,889.90
31	"Aggregate 3/8"" Clean Limestone"	35.000	70.0000	2,450.00	35.980	2,518.60	.000	0.00	0.00	2,518.60	102.80	-68.60
32	Stabilized Construction Entra	1.000	8,400.0000	8,400.00	1.000	8,400.00	.000	0.00	0.00	8,400.00	100.00	.00
33	Construction Survey		.0000	14,000.00	100.000%	14,000.00	.000%	0.00	0.00	14,000.00	100.00	.00
34	Mobilization		.0000	79,500.00	100.000%	79,500.00	.000%	0.00	0.00	79,500.00	100.00	.00
35	Concrete Washout	1.000	4,900.0000	4,900.00	1.000	4,900.00	.000	0.00	0.00	4,900.00	100.00	.00
36	Aggregate Trail 10' wide	3,496.000	42.0000	146,832.00	3,496.000	146,832.00	.000	0.00	0.00	146,832.00	100.00	.00
37	Limestone Outcrop Slabs	13.000	3,010.0000	39,130.00	13.000	39,130.00	.000	0.00	0.00	39,130.00	100.00	.00
38	Herbicide Treatment	12.000	350.0000	4,200.00	12.000	4,200.00	.000	0.00	0.00	4,200.00	100.00	.00
39	Bollards	14.000	560.0000	7,840.00	.000	0.00	.000	0.00	0.00	0.00	.00	7,840.00
40	Dog Waste Station	1.000	840.0000	840.00	.000	0.00	.000	0.00	0.00	0.00	.00	840.00
41	Solar Charging Bench with Cano	3.000	14,735.0000	44,205.00	.000	0.00	.000	0.00	0.00	0.00	.00	44,205.00
42	Limestone Outcrop Blocks	11.000	1,680.0000	18,480.00	.000	0.00	.000	0.00	0.00	0.00	.00	18,480.00
43	Bike Rack	1.000	700.0000	700.00	1.000	700.00	.000	0.00	0.00	700.00	100.00	.00

AIA Type Document
Application and Certification for Payment

Pg 4 of 4

TO (OWNER): General

PROJECT: Bondurant Ditch and Eagle Park

APPLICATION NO: 6
PERIOD TO: 1/9/2023

DISTRIBUTION
TO:
_ **OWNER**
_ **ARCHITECT**
_ **CONTRACTOR**

FROM (CONTRACTOR): Synergy Contracting
7481 US Highway 69
Des Moines, IA 50320

VIA (ARCHITECT):

ARCHITECT'S
PROJECT NO:

CONTRACT FOR:

CONTRACT DATE:

ITEM	DESCRIPTION	PLAN QTY	UNIT PRICE	SCHEDULED VALUE	PREVIOUSLY COMP QTY/%	PREVIOUS APPL	COMP QTY/% THIS PERIOD	COMP AMT THIS PERIOD	STORED MATERIAL	COMPLETED AND STORED	%	BALANCE
44	"6"" Modified Subbase"	855.000	17.5000	14,962.50	855.000	14,962.50	.000	0.00	0.00	14,962.50	100.00	.00
45	"5"" Shared Use Path PCC"	611.000	72.0000	43,992.00	611.000	43,992.00	.000	0.00	0.00	43,992.00	100.00	.00
46	DEDUCT Aggregate Trail 10' wid	-611.000	42.0000	-25,662.00	-611.000	-25,662.00	.000	0.00	0.00	-25,662.00	100.00	.00
26	SWPPP Management		.0000	17,500.00	75.000%	13,125.00	.000%	0.00	0.00	13,125.00	75.00	4,375.00
47	Items deleted from contract		.0000	-76,125.00		0.00	.000%	0.00	0.00	0.00	.00	-76,125.00
48	Debris removals		.0000	3,850.00	100.000%	3,850.00	.000%	0.00	0.00	3,850.00	100.00	.00
49	Staking Pave and Side		.0000	1,749.00	100.000%	1,749.00	.000%	0.00	0.00	1,749.00	100.00	.00
REPORT TOTALS				<u>\$708,414.50</u>		<u>\$719,980.00</u>		<u>\$9,117.50</u>		<u>\$729,097.50</u>		
									<u>\$0.00</u>			<u>\$-20,683.00</u>



**BUSINESS OF THE CITY COUNCIL
BONDURANT, IOWA
AGENDA STATEMENT**

Item No. 7.I.
For Meeting of 6/19/2023
Resolution

TITLE: - Resolution approving pay request No. 7 (Release of Retainage) to Synergy Contracting for the Eagle Park Restoration and Ditch #2 Bid Pack #2 in the amount of \$36,454.90

CONTACT PERSON:

John Horton, Public Works Director

BRIEF HISTORY & ANALYSIS: Staff would recommend to Council the approval of the attached resolution to approve pay app #7 (Release of Retainage) in the amount of \$36,454.90 related to the Eagle Park Restoration and Ditch #2 Seeding Project.

This pay application has been reviewed by engineering staff at EOR of Iowa and by City Staff for accuracy and is for Release of Retainage on the Contract with Synergy Contracting.

FUNDING SOURCE: Grant Funding

STAFF RECOMMENDATION: Approve resolution on a roll call vote.

APPROVED FOR SUBMITTAL:

ATTACHMENTS:

1. RESOLUTION NO. 230619-124
2. Pay Request No. 7

CITY OF BONDURANT
RESOLUTION NO. 230619-124

RESOLUTION APPROVING PAY REQUEST NO. 7 (RELEASE OF RETAINAGE) TO
SYNERGY CONTRACTING FOR THE EAGLE PARK RESTORATION AND DITCH #2
BID PACK 2 PROJECT IN THE AMOUNT OF \$36,454.90

WHEREAS, the Eagle Park Restoration and Ditch #2 Seeding Project Pay Request No. 6 has been submitted by the contractor; AND

WHEREAS, the pay request No. 7 (Release of Retainage) is for work completed on Eagle Park Restoration and Ditch #2 Improvement Project through May 31st, 2023; AND

WHEREAS, Engineers from EOR of Iowa and City Staff have reviewed the pay request for accuracy; AND

WHEREAS, this pay request represents the release of retainage for the project, signifying completion of the contract.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Bondurant, Iowa, that the pay request No. 7, the release of retainage, to Synergy Contracting in the above-referenced amount is hereby approved.

Passed this 19th day of June 2023,

By: _____
Doug Elrod, Mayor

ATTEST: I, Shelby Hagan, City Clerk of Bondurant, hereby certify that at a meeting of the City Council held on the above date, among other proceedings the above was adopted.

IN WITNESS WHEREOF, I have hereunto set my hand the day and year above written.

Shelby Hagan, City Clerk

Name	Yay	Nay	Abstain	Absent
Cox				
Driscoll				
McKenzie				
Peffer				
Sillanpaa				

AIA Type Document
Application and Certification for Payment

Pg 1 of 4

TO (OWNER): General

PROJECT: Bondurant Ditch and Eagle Park

APPLICATION NO: Ret
PERIOD TO: 5/26/2023

DISTRIBUTION
TO:
_ **OWNER**
_ **ARCHITECT**
_ **CONTRACTOR**

FROM (CONTRACTOR): Synergy Contracting
7481 US Highway 69
Des Moines, IA 50320

VIA (ARCHITECT):

ARCHITECT'S
PROJECT NO:

CONTRACT FOR:

CONTRACT DATE:

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for Payment, as shown below, in connection with the Contract.
Continuation Sheet, AIA Type Document is attached.

1. ORIGINAL CONTRACT SUM	\$	778,940.50
2. Net Change by Change Orders	\$	-70,526.00
3. CONTRACT SUM TO DATE (Line 1 + 2)	\$	708,414.50
4. TOTAL COMPLETED AND STORED TO DATE	\$	729,097.50
5. RETAINAGE:		
a. .00 % of Completed Work	\$	0.00
b. 0.00 % of Stored Material	\$	0.00
Total retainage (Line 5a + 5b)	\$	0.00
6. TOTAL EARNED LESS RETAINAGE	\$	729,097.50
(Line 4 less Line 5 Total)		
7. LESS PREVIOUS CERTIFICATES FOR PAYMENT (Line 6 from prior Certificate)	\$	692,642.60
8. CURRENT PAYMENT DUE	\$	36,454.90
9. BALANCE TO FINISH, INCLUDING RETAINAGE (Line 3 less Line 6)	\$	-20,683.00

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner	5,599.00	-76,125.00
Total approved this Month	0.00	0.00
TOTALS	5,599.00	-76,125.00
NET CHANGES by Change Order		-70,526.00

The Undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the work covered by this application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the owner, and that current payment shown herein is now due.

CONTRACTOR: Synergy Contracting
7481 US Highway 69 Des Moines, IA 50320

By: _____ Date: _____
/

State of:

County of:

Subscribed and Sworn to before me this _____ Day of _____ 20 ____

Notary Public:

My Commission Expires : _____

ARCHITECT'S CERTIFICATE FOR PAYMENT

In Accordance with the Contract Documents, based on on-site observations and the data comprising the above application, the Architect certifies to owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED

(Attach explanation if amount certified differs from the amount applied. Initial all figures on this Application and on the Continuation Sheet that are changed to conform to the amount certified.)

ARCHITECT: *Robert Stein* Date: **6/15/2023**
By: _____

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, Payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

AIA Type Document
Application and Certification for Payment

Pg 2 of 4

TO (OWNER): General

PROJECT: Bondurant Ditch and Eagle Park

APPLICATION NO: Ret
PERIOD TO: 5/26/2023

DISTRIBUTION
TO:
☐ **OWNER**
☐ **ARCHITECT**
☐ **CONTRACTOR**

FROM (CONTRACTOR): Synergy Contracting
7481 US Highway 69
Des Moines, IA 50320

VIA (ARCHITECT):

ARCHITECT'S
PROJECT NO:

CONTRACT FOR:

CONTRACT DATE:

ITEM	DESCRIPTION	PLAN QTY	UNIT PRICE	SCHEDULED VALUE	PREVIOUSLY COMP QTY/%	PREVIOUS APPL	COMP QTY/% THIS PERIOD	COMP AMT THIS PERIOD	STORED MATERIAL	COMPLETED AND STORED	%	BALANCE
1	General Clearing and Grubbing		.0000	17,500.00	100.000%	17,500.00	.000%	0.00	0.00	17,500.00	100.00	.00
2	On-site Topsoil	850.000	21.0000	17,850.00	850.000	17,850.00	.000	0.00	0.00	17,850.00	100.00	.00
3	Excavation Class 10	625.000	21.0000	13,125.00	1,077.000	22,617.00	.000	0.00	0.00	22,617.00	172.32	-9,492.00
4	"Modified Subbase - 6""	256.000	17.5000	4,480.00	256.000	4,480.00	.000	0.00	0.00	4,480.00	100.00	.00
5	Subgrade Preparation	256.000	7.0000	1,792.00	256.000	1,792.00	.000	0.00	0.00	1,792.00	100.00	.00
6	Subgrade Stabilization - Geogr	3,496.000	5.0000	17,480.00	3,496.000	17,480.00	.000	0.00	0.00	17,480.00	100.00	.00
7	"CMP Culvert - 30""	30.000	224.0000	6,720.00	30.000	6,720.00	.000	0.00	0.00	6,720.00	100.00	.00
8	"CMP Apron 30""	2.000	2,730.0000	5,460.00	2.000	5,460.00	.000	0.00	0.00	5,460.00	100.00	.00
9	"6"" PCC Pavement"	201.000	84.0000	16,884.00	201.000	16,884.00	.000	0.00	0.00	16,884.00	100.00	.00
10	"5"" Sidewalk PCC"	124.000	72.0000	8,928.00	144.000	10,368.00	.000	0.00	0.00	10,368.00	116.13	-1,440.00
11	Special Subgrade Prep Trail	4,365.000	7.0000	30,555.00	4,365.000	30,555.00	.000	0.00	0.00	30,555.00	100.00	.00
12	Detectable Warning	3.000	700.0000	2,100.00	3.000	2,100.00	.000	0.00	0.00	2,100.00	100.00	.00
13	Painted Pavement Markings	.800	7,000.0000	5,600.00	.000	0.00	.000	0.00	0.00	0.00	.00	5,600.00
14	Con seeding (Wetland Mixture)	2.000	1,631.0000	3,262.00	2.000	3,262.00	.000	0.00	0.00	3,262.00	100.00	.00
15	Con seeding (Wetland Mixture)	.600	1,680.0000	1,008.00	.600	1,008.00	.000	0.00	0.00	1,008.00	100.00	.00
16	Con seeding (Upland Native)	3.300	1,680.0000	5,544.00	3.300	5,544.00	.000	0.00	0.00	5,544.00	100.00	.00
17	Con seeding (Upland Native) (E	4.200	1,680.0000	7,056.00	4.200	7,056.00	.000	0.00	0.00	7,056.00	100.00	.00
18	Con seeding (Pollinator) (Eag	.110	2,100.0000	231.00	.110	231.00	.000	0.00	0.00	231.00	100.00	.00
19	Con seeding: H Native (Sedge M	6.400	1,645.0000	10,528.00	6.400	10,528.00	.000	0.00	0.00	10,528.00	100.00	.00
20	Hyd seed Fert and mulch Type 1	5.000	2,975.0000	14,875.00	5.500	16,362.50	.000	0.00	0.00	16,362.50	110.00	-1,487.50
21	Hyd seed mulch type 4	9.000	2,975.0000	26,775.00	9.000	26,775.00	.000	0.00	0.00	26,775.00	100.00	.00

AIA Type Document
Application and Certification for Payment

Pg 3 of 4

TO (OWNER): General

PROJECT: Bondurant Ditch and Eagle Park

APPLICATION NO: Ret
PERIOD TO: 5/26/2023

DISTRIBUTION TO:
☐ OWNER
☐ ARCHITECT
☐ CONTRACTOR

FROM (CONTRACTOR): Synergy Contracting
7481 US Highway 69
Des Moines, IA 50320

VIA (ARCHITECT):

ARCHITECT'S PROJECT NO:

CONTRACT FOR:

CONTRACT DATE:

ITEM	DESCRIPTION	PLAN QTY	UNIT PRICE	SCHEDULED VALUE	PREVIOUSLY COMP QTY/%	PREVIOUS APPL	COMP QTY/% THIS PERIOD	COMP AMT THIS PERIOD	STORED MATERIAL	COMPLETED AND STORED	%	BALANCE
22	Three Year Vegetation Bond		.0000	60,000.00	100.000%	60,000.00	.000%	0.00	0.00	60,000.00	100.00	.00
23	Coniferous Tree (Including war	13.000	672.0000	8,736.00	13.000	8,736.00	.000	0.00	0.00	8,736.00	100.00	.00
24	Deciduous Tree (Including warr	66.000	679.0000	44,814.00	66.000	44,814.00	.000	0.00	0.00	44,814.00	100.00	.00
25	Shrub (Including warranty)	143.000	91.0000	13,013.00	143.000	13,013.00	.000	0.00	0.00	13,013.00	100.00	.00
26	SWPPP Management		.0000	0.00		4,375.00	.000%	0.00	0.00	4,375.00		-4,375.00
27	"Filter Sock 9"" Install"	350.000	4.9000	1,715.00	1,875.000	9,187.50	.000	0.00	0.00	9,187.50	535.71	-7,472.50
28	"Filter Sock 9"" Removal"	350.000	1.7500	612.50	350.000	612.50	.000	0.00	0.00	612.50	100.00	.00
29	Silt Fence	350.000	6.6500	2,327.50	.000	0.00	.000	0.00	0.00	0.00	.00	2,327.50
30	Rock Check Dam	110.000	70.0000	7,700.00	165.570	11,589.90	.000	0.00	0.00	11,589.90	150.52	-3,889.90
31	"Aggregate 3/8"" Clean Limestone"	35.000	70.0000	2,450.00	35.980	2,518.60	.000	0.00	0.00	2,518.60	102.80	-68.60
32	Stabilized Construction Entra	1.000	8,400.0000	8,400.00	1.000	8,400.00	.000	0.00	0.00	8,400.00	100.00	.00
33	Construction Survey		.0000	14,000.00	100.000%	14,000.00	.000%	0.00	0.00	14,000.00	100.00	.00
34	Mobilization		.0000	79,500.00	100.000%	79,500.00	.000%	0.00	0.00	79,500.00	100.00	.00
35	Concrete Washout	1.000	4,900.0000	4,900.00	1.000	4,900.00	.000	0.00	0.00	4,900.00	100.00	.00
36	Aggregate Trail 10' wide	3,496.000	42.0000	146,832.00	3,496.000	146,832.00	.000	0.00	0.00	146,832.00	100.00	.00
37	Limestone Outcrop Slabs	13.000	3,010.0000	39,130.00	13.000	39,130.00	.000	0.00	0.00	39,130.00	100.00	.00
38	Herbicide Treatment	12.000	350.0000	4,200.00	12.000	4,200.00	.000	0.00	0.00	4,200.00	100.00	.00
39	Bollards	14.000	560.0000	7,840.00	.000	0.00	.000	0.00	0.00	0.00	.00	7,840.00
40	Dog Waste Station	1.000	840.0000	840.00	.000	0.00	.000	0.00	0.00	0.00	.00	840.00
41	Solar Charging Bench with Cano	3.000	14,735.0000	44,205.00	.000	0.00	.000	0.00	0.00	0.00	.00	44,205.00
42	Limestone Outcrop Blocks	11.000	1,680.0000	18,480.00	.000	0.00	.000	0.00	0.00	0.00	.00	18,480.00
43	Bike Rack	1.000	700.0000	700.00	1.000	700.00	.000	0.00	0.00	700.00	100.00	.00

AIA Type Document
Application and Certification for Payment

Pg 4 of 4

TO (OWNER): General

PROJECT: Bondurant Ditch and Eagle Park

APPLICATION NO: Ret
PERIOD TO: 5/26/2023

DISTRIBUTION
TO:
_ **OWNER**
_ **ARCHITECT**
_ **CONTRACTOR**

FROM (CONTRACTOR): Synergy Contracting
7481 US Highway 69
Des Moines, IA 50320

VIA (ARCHITECT):

ARCHITECT'S
PROJECT NO:

CONTRACT FOR:

CONTRACT DATE:

ITEM	DESCRIPTION	PLAN QTY	UNIT PRICE	SCHEDULED VALUE	PREVIOUSLY COMP QTY/%	PREVIOUS APPL	COMP QTY/% THIS PERIOD	COMP AMT THIS PERIOD	STORED MATERIAL	COMPLETED AND STORED	%	BALANCE
44	"6"" Modified Subbase"	855.000	17.5000	14,962.50	855.000	14,962.50	.000	0.00	0.00	14,962.50	100.00	.00
45	"5"" Shared Use Path PCC"	611.000	72.0000	43,992.00	611.000	43,992.00	.000	0.00	0.00	43,992.00	100.00	.00
46	DEDUCT Aggregate Trail 10' wid	-611.000	42.0000	-25,662.00	-611.000	-25,662.00	.000	0.00	0.00	-25,662.00	100.00	.00
26	SWPPP Management		.0000	17,500.00	75.000%	13,125.00	.000%	0.00	0.00	13,125.00	75.00	4,375.00
47	Items deleted from contract		.0000	-76,125.00		0.00	.000%	0.00	0.00	0.00	.00	-76,125.00
48	Debris removals		.0000	3,850.00	100.000%	3,850.00	.000%	0.00	0.00	3,850.00	100.00	.00
49	Staking Pave and Side		.0000	1,749.00	100.000%	1,749.00	.000%	0.00	0.00	1,749.00	100.00	.00
REPORT TOTALS				<u>\$708,414.50</u>		<u>\$729,097.50</u>		<u>\$0.00</u>		<u>\$729,097.50</u>		
									<u>\$0.00</u>			<u>\$-20,683.00</u>



**BUSINESS OF THE CITY COUNCIL
BONDURANT, IOWA
AGENDA STATEMENT**

Item No. 7.m.
For Meeting of 6/19/2023
Resolution

TITLE: - Resolution approving pay request no. 11 to Jenco Construction Inc. for the Highway 65 Underpass Public Improvement Project TAP-T-0747(613)-8V-77

CONTACT PERSON:

John Horton, Public Works Director

BRIEF HISTORY & ANALYSIS: Staff recommends the attached resolution to approve pay app #11 in the amount of \$199,890.61 related to the Highway 65 Pedestrian Underpass Public Infrastructure Improvement Project.

This pay application has been reviewed by engineering staff at Veenstra & Kim and by City Staff for accuracy and is for work completed from May 11th through June 15th, 2023. The project is approximately 96.8% completed.

Engineers are recalculating ticket items, and an updated amount will be available at the City Council meeting. The resolution will need to be approved with the appropriate dollar amount.

FUNDING SOURCE: Grants/Bonds/LOSST/TIF

STAFF RECOMMENDATION: Approve resolution on a roll call vote.

APPROVED FOR SUBMITTAL:

ATTACHMENTS:

1. RESOLUTION NO. 230619-125
2. Pay Request No. 11

CITY OF BONDURANT
RESOLUTION NO. 230619-125

RESOLUTION APPROVING PAY REQUEST NO. 11 TO JENCO CONSTRUCTION
INC. FOR THE HIGHWAY 65 UNDERPASS PUBLIC IMPROVEMENT PROJECT TAP-
T-0747(613)-8V-77

WHEREAS the Highway 65 Underpass Public Improvements Project Pay Request No. 11 was submitted on June 15th, 2023; AND

WHEREAS the pay request No. 11 is for work completed from May 11th thru June 15th for the Highway 65 Underpass Public Improvement Project; AND

WHEREAS Engineers from Veenstra & Kimm and City Staff have reviewed the pay application for accuracy.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Bondurant, Iowa, that the pay request No. 11 to Jenco Construction Inc. in the amount of \$(*insert amount here*) hereby approved.

Passed this 19th day of June 2023,

By: _____
Doug Elrod, Mayor

ATTEST: I, Shelby Hagan, City Clerk of Bondurant, hereby certify that at a meeting of the City Council held on the above date, among other proceedings the above was adopted.

IN WITNESS WHEREOF, I have hereunto set my hand the day and year above written.

Shelby Hagan, City Clerk

Name	Yay	Nay	Abstain	Absent
Cox				
Driscoll				
McKenzie				
Peffer				
Sillanpaa				

**VEENSTRA & KIMM INC.**3000 Westown Parkway
West Des Moines, Iowa 50266515.225.8000 // 800.241.8000
www.v-k.net**ESTIMATE OF CONSTRUCTION COMPLETED****PARTIAL PAYMENT NO. 11****PROJECT TITLE: RCB Culvert New- Single Box, Pedestrian/Bicycle Underpass at US 65 by Oleson Dr North of Grant St****Contractor: JENCO CONSTRUCTION, INC.****Date: June 15, 2023****Original Contract Amount: \$3,563,486.21****Project Number: TAP-T-0747(613)-8V-77****Pay Period: May 11, 2023 to June 15, 2023****Contract ID: 77-0747-613****Accounting ID: 38554****BID ITEMS**

ITEM NO.	DESCRIPTION	UNIT	QUANTITY			UNIT PRICE	VALUE COMPLETED TO DATE
			ESTIMATED (ORIG. CONT.)	AUTHORIZED (INCL. C.O.'S)	COMPLETED TO DATE		
0010	CLEARING AND GRUBBING	UNIT	58.20	58.20	64.10	\$100.00	\$6,410.00
0020	EXCAVATION, CLASS 10, ROADWAY AND BORROW	CY	7562.00	7562.00	7,562.00	\$18.00	\$136,116.00
0030	TOPSOIL, STRIP, SALVAGE AND SPREAD	CY	2985.00	2985.00	2,985.00	\$18.00	\$53,730.00
0040	COMPACTING BACKFILL ADJACENT TO BRIDGES, CULVERTS OR STRUCTURES	CY	145.00	145.00	145.00	\$35.00	\$5,075.00
0050	COMPACTION WITH MOISTURE AND DENSITY CONTROL	CY	1,570.00	1,570.00	1,570.00	\$54.00	\$84,780.00
0060	GRANULAR SHOULDERS, TYPE A	TON	175.00	175.00	171.25	\$45.00	\$7,706.25
0070	SHOULDER FINISHING, EARTH	STA	16.70	16.70	16.70	\$300.00	\$5,010.00
0080	DETOUR PAVEMENT, (CO6)	SY	575.00	488.08	488.08	\$170.00	\$82,973.60
0090	FLOODED BACKFILL	CY	340.00	340.00	340.00	\$100.00	\$34,000.00
0100	COMPACTION WITH MOISTURE CONTROL (STRUCTURES)	CY	1,070.00	1,070.00	1,070.00	\$4.00	\$4,280.00
0110	EXCAVATION, CLASS 20, (CO2)	CY	5,300.00	5,478.00	5,478.00	\$15.00	\$82,170.00
0120	STRUCTURAL CONCRETE (MISCELLANEOUS)	CY	354.50	354.50	354.50	\$1,200.00	\$425,400.00
0130	STRUCTURAL CONCRETE (RCB CULVERT)	CY	337.90	337.90	337.90	\$1,100.00	\$371,690.00
0140	REINFORCING STEEL	LB	106,474.00	106,474.00	106,474.00	\$2.00	\$212,948.00
0150	APRONS, CONCRETE, 12 IN. DIA.	EACH	3.00	3.00	3.00	\$5,000.00	\$15,000.00
0160	APRONS, CONCRETE, 18 IN. DIA.	EACH	1.00	1.00	1.00	\$7,500.00	\$7,500.00
0170	APRONS, CONCRETE, 24 IN. DIA.	EACH	2.00	2.00	2.00	\$9,000.00	\$18,000.00
0180	APRONS, CONCRETE, 30 IN. DIA.	EACH	1.00	1.00	1.00	\$10,000.00	\$10,000.00
0190	APRONS, CONCRETE, 36 IN. DIA.	EACH	3.00	3.00	3.00	\$12,500.00	\$37,500.00
0200	APRONS, CONCRETE, 48 IN. DIA.	EACH	2.00	2.00	2.00	\$15,000.00	\$30,000.00
0210	BEVELED PIPE AND GUARD, 18INCH	EACH	1.00	1.00	1.00	\$10,000.00	\$10,000.00
0220	MANHOLE, STORM SEWER, SW-401, 48 IN.	EACH	2.00	2.00	1.00	\$8,500.00	\$8,500.00
0230	MANHOLE, STORM SEWER, SW-401, 60 IN.	EACH	3.00	3.00	4.00	\$11,500.00	\$46,000.00
0240	MANHOLE, STORM SEWER, SW-401, 72 IN.	EACH	2.00	2.00	2.00	\$13,500.00	\$27,000.00
0250	MANHOLE, STORM SEWER, SW-403 MODIFIED	EACH	1.00	1.00	1.00	\$10,000.00	\$10,000.00
0260	MANHOLE ADJUSTMENT, MINOR	EACH	1.00	1.00	1.00	\$2,500.00	\$2,500.00
0270	MANHOLE ADJUSTMENT, MAJOR	EACH	2.00	2.00	2.00	\$7,500.00	\$15,000.00
0280	TEMPORARY SHORING	LS	1.00	1.00	1.00	\$50,000.00	\$50,000.00
0290	STORM SEWER GRAVITY MAIN, TRENCHED, REINFORCED CONCRETE PIPE (RCP), 2000D (CLASS III), 12 IN.	LF	22.90	22.90	22.90	\$110.00	\$2,519.00
0300	STORM SEWER GRAVITY MAIN, TRENCHED, REINFORCED CONCRETE PIPE (RCP), 2000D (CLASS III), 18 IN.	LF	96.50	96.50	102.60	\$130.00	\$13,338.00
0310	STORM SEWER GRAVITY MAIN, TRENCHED, REINFORCED CONCRETE PIPE (RCP), 2000D (CLASS III), 24 IN.	LF	213.60	213.60	191.00	\$165.00	\$31,515.00
0320	STORM SEWER GRAVITY MAIN, TRENCHED, REINFORCED CONCRETE PIPE (RCP), 2000D (CLASS III), 30 IN.	LF	54.00	54.00	54.00	\$200.00	\$10,800.00
0330	STORM SEWER GRAVITY MAIN, TRENCHED, REINFORCED CONCRETE PIPE (RCP), 2000D (CLASS III), 36 IN.	LF	272.10	272.10	272.10	\$250.00	\$68,025.00
0340	STORM SEWER GRAVITY MAIN, TRENCHED, REINFORCED CONCRETE PIPE (RCP), 2000D (CLASS III), 48 IN.	LF	1,021.80	1,021.80	1,021.80	\$350.00	\$357,630.00
0350	STORM SEWER GRAVITY MAIN, TRENCHED, REINFORCED CONCRETE PIPE (RCP), 3000D (CLASS IV), 30 IN.	LF	197.20	197.20	197.20	\$250.00	\$49,300.00
0360	STORM SEWER GRAVITY MAIN, TRENCHED, REINFORCED CONCRETE PIPE (RCP), 3750D (CLASS V), 12 IN.	LF	60.30	60.30	60.30	\$150.00	\$9,045.00
0370	REMOVE STORM SEWER PIPE LESS THAN OR EQUAL TO 36 IN.	LF	346.00	346.00	308.00	\$55.00	\$16,940.00
0380	ENGINEERING FABRIC	SY	405.00	405.00	405.00	\$7.00	\$2,835.00
0390	REVTMENT, CLASS C	TON	120.00	120.00	0.00	\$73.50	\$0.00
0400	REVTMENT, CLASS E	TON	360.00	360.00	438.24	\$73.25	\$32,101.08
0410	REMOVAL OF RECREATIONAL TRAIL	SY	32.00	32.00	0.00	\$20.00	\$0.00
0420	RECREATIONAL TRAIL, PORTLAND CEMENT CONCRETE, 4 IN.	SY	312.00	312.00	286.00	\$93.00	\$26,598.00
0430	RECREATIONAL TRAIL, PORTLAND CEMENT CONCRETE, 6 IN.	SY	1,150.00	1,150.00	1,124.56	\$97.00	\$109,081.89

BID ITEMS							
ITEM NO.	DESCRIPTION	UNIT	QUANTITY			UNIT PRICE	VALUE COMPLETED TO DATE
			ESTIMATED (ORIG. CONT.)	AUTHORIZED (INCL. C.O.'S)	COMPLETED TO DATE		
0440	SPECIAL COMPACTION OF SUBGRADE FOR RECREATIONAL TRAIL	STA	10.00	10.00	8.10	\$550.00	\$4,455.00
0450	DETECTABLE WARNINGS	SF	20.00	20.00	20.00	\$72.00	\$1,440.00
0460	FENCE, SAFETY	LF	600.00	600.00	0.00	\$8.50	\$0.00
0470	CONSTRUCTION SURVEY	LS	1.00	1.00	1.00	\$14,000.00	\$14,000.00
0480	PAINTED PAVEMENT MARKING, WATERBORNE OR SOLVENT-BASED	STA	102.00	102.00	56.54	\$27.00	\$1,526.58
0490	PAINTED PAVEMENT MARKINGS, HIGH-BUILD WATERBORNE	STA	92.00	92.00	0.00	\$50.00	\$0.00
0500	WET RETROREFLECTIVE REMOVABLE TAPE MARKINGS	STA	3.00	3.00	0.00	\$350.00	\$0.00
0510	PAINTED SYMBOLS AND LEGENDS, WATERBORNE OR SOLVENT-BASED	EACH	16.00	16.00	8.00	\$200.00	\$1,600.00
0520	PAVEMENT MARKINGS REMOVED	STA	94.00	94.00	75.89	\$95.00	\$7,209.55
0530	SYMBOLS AND LEGENDS REMOVED	EACH	16.00	16.00	0.00	\$200.00	\$0.00
0540	SAFETY CLOSURE	EACH	24.00	24.00	11.00	\$125.00	\$1,375.00
0550	TEMPORARY BARRIER RAIL, CONCRETE	LF	200.00	200.00	200.00	\$25.00	\$5,000.00
0560	TEMPORARY FLOODLIGHTING LUMINAIRE	EACH	4.00	4.00	2.00	\$7,000.00	\$14,000.00
0570	TRAFFIC CONTROL	LS	1.00	1.00	1.00	\$25,000.00	\$25,000.00
0580	TEMPORARY LANE SEPARATOR SYSTEM	LF	6,770.00	6,770.00	5,209.00	\$6.00	\$31,254.00
0590	CD JOINT ASSEMBLY	EACH	4.00	4.00	4.00	\$3,200.00	\$12,800.00
0600	PATCHES, FULL-DEPTH FINISH, BY AREA	SY	313.00	313.00	347.00	\$145.00	\$50,315.00
0610	PATCHES, FULL-DEPTH FINISH, BY AREA (50 FEET OR GREATER IN LENGTH)	SY	833.00	833.00	841.30	\$190.00	\$159,847.00
0620	PATCHES, FULL-DEPTH FINISH, BY COUNT	EACH	6.00	6.00	6.00	\$3,250.00	\$19,500.00
0630	SUBBASE (PATCHES)	SY	1,146.00	1,146.00	1,185.60	\$16.00	\$18,969.60
0640	PATCH SUBDRAIN	EACH	6.00	6.00	4.00	\$2,000.00	\$8,000.00
0650	MOBILIZATION	LS	1.00	1.00	1.00	\$256,000.00	\$256,000.00
0660	TRAIL SIGNAGE	EACH	3.00	3.00	0.00	\$350.00	\$0.00
0670	ORNAMENTAL RAILING	LF	430.00	430.00	300.00	\$230.00	\$69,000.00
0680	FORM LINER MOCKUP	LS	1.00	1.00	1.00	\$5,000.00	\$5,000.00
0690	TRAFFIC SIGNAL HANDHOLE REPLACEMENT	LS	1.00	1.00	0.00	\$2,150.00	\$0.00
0700	UNDERPASS LIGHTING	LS	1.00	1.00	0.70	\$45,900.00	\$32,130.00
0710	ANTI-GRAFFITI COATING	SY	1,185.00	1,185.00	1,150.00	\$46.00	\$52,900.00
0720	FORM LINER	SY	465.00	465.00	465.00	\$200.00	\$93,000.00
0730	MULCHING, BONDED FIBER MATRIX	ACRE	3.70	3.70	4.35	\$3,385.16	\$14,725.45
0740	SEEDING AND FERTILIZING (RURAL)	ACRE	3.70	3.70	4.35	\$1,622.33	\$7,057.14
0750	STABILIZING CROP - SEEDING AND FERTILIZING	ACRE	3.70	3.70	0.00	\$625.00	\$0.00
0760	SILT FENCE	LF	2,200.00	2,200.00	250.00	\$2.75	\$687.50
0770	SILT FENCE FOR DITCH CHECKS	LF	300.00	300.00	300.00	\$5.11	\$1,533.00
0780	REMOVAL OF SILT FENCE OR SILT FENCE FOR DITCH CHECKS	LF	2,500.00	2,500.00	550.00	\$1.00	\$550.00
0790	MAINTENANCE OF SILT FENCE OR SILT FENCE FOR DITCH CHECK	LF	2,500.00	2,500.00	0.00	\$0.35	\$0.00
0800	PERIMETER AND SLOPE SEDIMENT CONTROL DEVICE, 9 IN. DIA.	LF	1,000.00	1,000.00	1,675.00	\$3.50	\$5,862.50
0810	REMOVAL OF PERIMETER AND SLOPE OR DITCH CHECK SEDIMENT CONTROL DEVICE	LF	1,000.00	1,000.00	835.00	\$1.15	\$960.25
0820	MOBILIZATIONS, EROSION CONTROL	EACH	1.00	1.00	5.00	\$500.00	\$2,500.00
0830	MOBILIZATIONS, EMERGENCY EROSION CONTROL	EACH	1.00	1.00	0.00	\$1,000.00	\$0.00
8001	COVER TRAFFIC SIGNAL HEADS (C01)	LS	1.00	1.00	1.00	\$2,600.97	\$2,600.97
8002	SPECIAL BACKFILL (C02)	TON	335.00	335.00	167.50	\$80.00	\$13,400.00
8003	EAST DETOUR ROUTE SIGNING (C03)	LS	1.00	1.00	1.00	\$2,500.00	\$2,500.00
8004	EMERGENCY DETOUR ROUTE TRAFFIC CONTROL (C04)	LS	1.00	1.00	1.00	\$4,257.00	\$4,257.00
8005	INCREASE ELECTRICAL CONDUIT AND WIRE SIZE (C05)	LS	1.00	1.00	1.00	\$1,619.19	\$1,619.19
8006	DETOUR PAVEMENT, EXTRA WORK (C06)	LS	1.00	1.00	1.00	\$43,430.66	\$43,430.66
8007	TRIPLE CULVERT OUTLET REPLACEMENT (C07)	LS	1.00	1.00	1.00	\$12,960.00	\$12,960.00
8008	TRAIL STABILIZATION (C08)	LS	1.00	1.00	1.00	\$27,465.19	\$27,465.19
	Value Completed						\$3,555,447.39

SUMMARY		
	Original Contract	Value Completed
Bid Item Subtotal	\$3,563,486.21	\$3,555,447.39
APPROVED CHANGE ORDERS		
Change Order No.	Description/Notes	Total Approved
1	Temporary Covering of Signals	\$2,600.97
2	RCBC Special Backfill	\$29,470.00
3	East Detour Route Signing	\$2,500.00
4	Emergency detour route traffic control	\$4,257.00
5	Increase electrical conduit and wire size	\$1,619.19
6	Detour Pavement, Extra Work	\$28,654.26
7	Triple Culvert Outlet Replacement	\$12,960.00
8	Trail Stabilization	\$27,465.19
9		\$0.00
10		\$0.00
Total Change Orders		\$109,526.61
		Total Approved
Revised Contract Price		\$3,673,012.82
		Value Completed
Total Materials Stored		\$0.00
Value Completed Plus Total Materials Stored		\$3,555,447.39
Less Retainage Percentage (3%); \$30,000 Max		\$30,000.00
Total Earned Less Retainage		\$3,525,447.39
PREVIOUSLY APPROVED PARTIAL PAYMENTS		
Partial Payment No.	Period	Total Approved
1-6	July 18, 2022 to November 12, 2022	\$2,741,923.88
7	November 13, 2022 to November 28, 2022	\$94,953.66
8	November 29, 2022 to February 28, 2023	\$53,880.36
9	March 1, 2023 to March 10, 2023	\$3,669.55
10	March 11, 2023 to June 15, 2023	\$431,129.33
11		
12		
13		
14		
15		
Less Total Previously Approved Partial Payments		\$3,325,556.78
Amount Due This Request		\$199,890.61
Note: The amount \$199,890.61 is recommended for approval for payment in accordance with the terms of the Contract.		
CONTRACT SUMMARY		
ORIGINAL CONTRACT AMOUNT		\$3,563,486.21
REVISED CONTRACT PRICE		\$3,673,012.82
AMOUNT DUE THIS REQUEST		\$199,890.61
VALUE COMPLETED		\$3,525,447.39
BALANCE		\$147,565.43
PERCENT COMPLETE		96.8%
Signatures applied through DocExpress		



**BUSINESS OF THE CITY COUNCIL
BONDURANT, IOWA
AGENDA STATEMENT**

Item No. 7.n.
For Meeting of 6/19/2023
Resolution

TITLE: - Resolution affixing a date for a public hearing to consider a text amendment to Section 177.10 of the Zoning Code regarding outdoor storage surface requirements

CONTACT PERSON:

Isaac Pezley, City Planner

BRIEF HISTORY & ANALYSIS: The City Council has discussed outdoor storage requirements on multiple occasions over the past few years. The topic of outdoor storage has also arisen due to the influx of industrial projects and the identification of industrial properties in the future land use in the Building Bondurant Comprehensive Plan. The condition of existing outdoor storage areas has also been the topic of conversation at multiple Planning and Zoning Commission and City Council meetings over the past few years.

Pursuant to the P&Z and City Council conversations and direction, staff conducted research on requirements other communities have for outdoor storage areas. Below is a summary of that research.

Altoona: Outdoor parking areas must be concrete or asphalt. The property owner can pursue a Conditional Use Permit from the Board of Adjustment for a variance for non-paved surfaces.

Ankeny: Outdoor parking, display and storage areas must be concrete, asphalt or another material approved by the Public Works Director. Must be dust free. Chapter 194.01

Clive: Parking areas for storage or display of vehicles must be on a permanent impervious surface. (11-13-5:L1)

Norwalk: Outdoor parking must be concrete or asphalt (175E:04.6.B). The Code also allows for outdoor storage as long as it does not use more than 30% of the lot.

Indianola: Must be located on a surface paved with PCC or HMA in accordance with City Code. The City Council may, at their full discretion, approve a gravel surface for a storage yard in the M-2 zoning district provided the storage yard is wholly located within

the rear yard of the site and mitigation measures are established to prevent dust and gravel from leaving the site.

Urbandale: Parking or storage of vehicles of any kind must be on concrete or asphalt having minimum depth of five inches (160.29.D)

Waukee: Parking and storage of vehicles, construction equipment or anything equipped for street/highway travel shall occur on permanent impervious surface. (168.06.4)

Previously, the City Code had requirements for parking and drives and that they were hard surfaced. Outdoor storage is currently allowed as an accessory use and the surface materials for outdoor storage were addressed at the site plan level. The Planning and Zoning Commission requested Code language that would provide better guidance for commercial and industrial developers, as well as staff.

Based on the research from other communities, staff drafted the attached text amendment to the Code. This amendment guides for hard-surfaced outdoor storage areas, unless there are specialized types of storage, for which hard surfaces are not conducive. The amendment was originally drafted to provide that up to 30% of the outdoor storage area may be gravel and/or loose rock surface, based on review and recommendation of the Planning and Zoning Commission and approval of the City Council. The members of the development community that the City Administrator met with suggested that the percentage should be 40%. At the Planning and Zoning Commission meeting, the Commission changed the percentage to 20%.

The Planning and Zoning Commission voted 6-0, with one member absent, to recommend approval of the text amendment to Section 177.10 of the Zoning Code regarding outdoor storage surface requirement at their June 8, 2023 meeting.

FUNDING SOURCE: NA

STAFF RECOMMENDATION: Approve resolution on a roll call vote.

APPROVED FOR SUBMITTAL:

ATTACHMENTS:

1. RESOLUTION NO. 230619-126

CITY OF BONDURANT
RESOLUTION NO. 230619-126

RESOLUTION AFFIXING A DATE FOR A PUBLIC HEARING TO CONSIDER TEXT
AMENDMENTS TO SECTION 177.10 OF THE ZONING CODE REGARDING
OUTDOOR STORAGE

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF BONDURANT, IOWA:

That the City Council of the City of Bondurant, Iowa hereby proposes to consider the following Ordinance:

AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF
BONDURANT, IOWA, 2002, BY AMENDING SECTION 177.10 OF THE ZONING CODE
REGARDING OUTDOOR STORAGE

A public hearing will be held on July 10, 2023, at 6:00 p.m. at the Bondurant City Center at 200 2nd Street NE, Bondurant, Polk County, Iowa, at which the Council will hear objections or support to said proposed Ordinance.

The Clerk is hereby directed to publish Notice of said Hearing, as by law required.

Passed this 19th day of June 2023,

By: _____
Doug Elrod, Mayor

ATTEST: I, Shelby Hagan, City Clerk of Bondurant, hereby certify that at a meeting of the City Council held on the above date, among other proceedings the above was adopted.

IN WITNESS WHEREOF, I have hereunto set my hand the day and year above written.

Shelby Hagan, City Clerk

Name	Yay	Nay	Abstain	Absent
Cox				
Driscoll				
McKenzie				
Peffer				
Sillanpaa				

NOTICE OF PUBLIC HEARING

The City Council of the City of Bondurant will meet at 6:00 p.m. on June 19, 2023 in the Bondurant Community Center at 200 2nd Street NE, Bondurant, Polk County, Iowa, to consider a text amendment to Sections 177.10 of the Zoning Code regarding outdoor storage. All interested parties are encouraged to attend.



**BUSINESS OF THE CITY COUNCIL
BONDURANT, IOWA
AGENDA STATEMENT**

Item No. 8.a.
For Meeting of 6/19/2023
Public Hearing

TITLE: Public Hearing regarding disposal of public Right-of-Way in the Downtown Bondurant

CONTACT PERSON:

Marketa Oliver, City Administrator
Isaac Pezley, City Planner

BRIEF HISTORY & ANALYSIS: Attached is a plat of survey for the vacation of right-of-way in downtown Bondurant. The City Council held a public hearing and passed a resolution approving the *vacation* of public right-of-way at its June 5, 2023 meeting. At the same meeting, the Council set a date of public hearing for the *disposal* of the property for June 19, 2023. The adjacent property owner is interested in the property in order to expand patio seating.

The City has approved the right-of-way vacation request for the right-of-way located along 100 Main Street SE. SALACL LLC is the property owner of Parcel 231/00096-005-000, currently addressed as 100 and 104 Main Street SE. The property owner requested the City vacate a portion of the existing right-of-way parallel to Main Street SE to be consistent with the right-of-way south of this parcel. The vacation did not include the right-of-way parallel to 1st Street SE. The vacation included approximately 12 feet of existing sidewalk. Due to the vacation, diagonal parking was replaced with parallel parking, meaning a loss of one parking spot. The City is currently actively pursuing additional parking opportunities in the downtown area.



Below is the portion of Parcel ID 231/00096-003-000 that was vacated and is proposed to be disposed:



The City plans to dispose of the property by selling it to an adjacent property owner for fair market value at no less than 50% of the average of the square foot price of other properties sold in the area within the last two years.

FUNDING SOURCE: NA

STAFF RECOMMENDATION: Hold the public hearing.

APPROVED FOR SUBMITTAL:

ATTACHMENTS: None



**BUSINESS OF THE CITY COUNCIL
BONDURANT, IOWA
AGENDA STATEMENT**

Item No. 9.a.
For Meeting of 6/19/2023
Resolution

TITLE: - Resolution considering approval of Site Plan for 601 23rd Street, SW

CONTACT PERSON:

Isaac Pezley, City Planner

BRIEF HISTORY & ANALYSIS: The City is in receipt of a site plan for review by the Planning & Zoning Commission and City Council for the existing 3.25-acre parcel of land accessed from 23rd Street SW and Shiloh Rose Parkway SW. The site plan applicant is AA & E Hauling. The site plan was prepared by Civil Engineering Consultants, Inc. The applicants are proposing a 70' x 120' building, 30 parking spaces, and 30 parking spaces for semi-tractor trailers. This property is zoned as being within the City's Light Industrial (M-1) District. The use of the property will be primarily warehousing.



When the Planning & Zoning Commission and City Council review site plans, they review for consistency with the following documents: Comprehensive Plan; Zoning Code; and Comments from City Officials.

Consistency with the City's Comprehensive Plan: A M-1 development at this location is consistent with the (draft) 2022 Comprehensive Plan which guides for Regional Commercial at this location.

Consistency with the City's Zoning Code: Below are notes detailing how the Zoning Code is met for this request or what additional information is needed to ensure the Code will be met for this development.

General Commercial Use & Bulk

- Outdoor storage area is proposed in the northeast corner of the site.
- The site plan labels the required setbacks at this location - a 50' front yard setback along 23rd Street SW, a 50' front yard setback along Shiloh Rose Parkway SW, a 50' rear yard setback along the southern property line and 20' side yard setbacks along the western property line.
- The site plan shows a 10,000-gallon diesel storage tank and pump located in the southwest portion of the site. Fire Marshal Troy Harmison has reviewed the site plan and will review the placement and containment plans prior to the storage tanks being filled.

Parking/Drive Areas

- Access to the site is available from 23rd Street SW on the east and west sides of the proposed parking lot area. Semi-tractor trailer traffic will access the site from Shiloh Rose Parkway.
- The western proposed driveway off of 23rd Street SW is located in a proposed 30' wide access easement. The easement will be located on the western 15' of the property and northern 15' feet of the property directly west.
- The site plan shows that no part of any parking/drive area (excluding driveways) will be located closer than 3' away from the front property lines, as is required by Section 177.10.1.
- The site plan shows that all parking/drive areas will be paved as required by Section 177.10.2 of the Zoning Code.
- Section 177.09.21 of the Zoning Code will be applied when determining minimum parking stall count requirements at this location. This section reads: Warehousing: one (1) space per employee.
- Section 177.08 regulates minimum loading space count requirements. This section reads: at least one (1) off-street loading space plus one (1) additional loading space for each twenty thousand (20,000) square feet or major fraction thereof of gross floor area so used in excess of ten thousand (10,000) square feet.
- The site plan shows 30 parking spaces, including 2 handicap stall, 4 loading spaces, and 30 parking spaces for semi-tractor trailers.

- The site plan shows parking spaces will be provided with raised curbing or equivalent, as is required by Section 177.10.8.

Stormwater, Utilities & Natural Features

- A stormwater management report has been submitted for review by the City Engineer. All preliminary comments submitted by V&K have been addressed.
- Page 7 contains the required utility plan. Sanitary sewer, water, electric and gas are all being extended to the north side of the proposed building from existing utility lines.
- This property is located within the Highway 65 Utility Extension Sanitary Sewer Connection Fee District and the Highway 65 Utility Extension Water Connection Fee District.
- This site is not situated within FEMA's 100-year floodplain.
- This site is not situated within the City's Stream Buffer Ordinance area.
- Staff commented that any lighting used to illuminate the parking area will be arranged so as to reflect lighting away from any adjacent residential use. This can be accomplished by installing full cut-off lighting. Page 7, addresses Staff's comments.

Landscaping Plan

- Page 11 of the site plan shows the required landscaping plan. Notes on this:
 1. 24 parking spaces/18 = at least 2 interior trees are required. The site plan shows 2 interior trees proposed.
 2. The site plan shows that the required general trees will be located at least 4' away from the front property line as required by Section 182.05.E of the Zoning Code.
 3. Section 182.04 of the Zoning Code requires deciduous trees conform to the minimum of 1 ¾ inch caliper in size at time of planting. The applicant has not provided the City with the size of tree(s) that will be installed.
 4. The site plan notes that 23.7% of this site will be open space.
 5. The properties immediately adjacent to this site are Light Industrial (M-1) and no additional screening is required.

ARCHITECTURAL STANDARDS

- Site plan submittal does not include the required building elevations. Preliminary discussion between City staff and the applicant and developer have taken place regarding architectural design standards. The developer of the site has indicated

the proposed building will look similar to the structures at 2251 and 2301 Shiloh Rose Parkway.

Other Site Plan Features

- Staff commented if any exterior dumpster is proposed as a result of this project, site plan should show its location and note its screening technique.

Comments from City Officials:

The following City departments were notified of the submitted site plan:

1. Public Works - reviewed and all comments/concerns have been addressed.
2. Engineering – reviewed and all comments/concerns have been addressed.
3. Fire Department - reviewed and all comments/concerns have been addressed.
Further discussion and inspection will be required when the fuel tank is installed on the property.

The Planning & Zoning Commission voted 6-0, with one member absent, to recommend approval of the site plan for 601 23rd Street SW at their June 8, 2023 meeting.

FUNDING SOURCE: NA

STAFF RECOMMENDATION: Approve resolution on a roll call vote.

APPROVED FOR SUBMITTAL:

ATTACHMENTS:

1. RESOLUTION NO. 230619-127
2. Site Plan
3. Architectural Design Elevation

CITY OF BONDURANT
RESOLUTION NO. 230619-127

RESOLUTION REGARDING APPROVAL OF THE SITE PLAN FOR 601 23RD STREET
SW, BONDURANT, IOWA

WHEREAS Civil Engineering Consultants, Inc. submitted the site plan for 601 23rd Street SW described as follows; AND

LOT 2, SHILOH ROSE BUSINESS PARK PLAT 2.

WHEREAS the zoning for the property is Light Industrial (M-1) and a warehouse storage facility use is a permitted use per Sections 178.13.1 of the Zoning Code; AND

WHEREAS the Planning and Zoning Commission voted 6-0, with one member absent, to recommend approval of the submitted site plan at their June 8, 2023, meeting.

NOW, THEREFORE, BE IT RESOLVED, that the City Council of the City of Bondurant, Iowa, the submitted 601 23rd Street SW site plan is hereby approved.

Passed this 19th day of June 2023,

By: _____
Doug Elrod, Mayor

ATTEST: I, Shelby Hagan, City Clerk of Bondurant, hereby certify that at a meeting of the City Council held on the above date, among other proceedings the above was adopted.

IN WITNESS WHEREOF, I have hereunto set my hand the day and year above written.

Shelby Hagan, City Clerk

Action	Yay	Nay	Abstain	Absent
Cox				
Driscoll				
McKenzie				
Peffer				
Sillanpaa				

SITE PLAN
A A & E HAULING
LOT 2, SHILOH ROSE BUSINESS PARK PLAT 2

AA&E HAULING
601 23RD STREET SW BONDURANT, IOWA 50035

OWNER / APPLICANT

ALVEDIN BULJBASIC
AA & E HAULING
1916 NE BROADWAY
DES MOINES, IA 50313
PHONE: 515-444-0131
EMAIL: AL2013@AAEHAULING.COM

PROJECT MANAGER

PAUL CLAUSEN, P.E.
CIVIL ENGINEERING CONSULTANTS, INC.
(SURVEY, CIVIL ENGINEERING, LANDSCAPE ARCHITECTURE)
2400 86th STREET, UNIT 12,
DES MOINES, IOWA 50322
CONTACT PH: 515-216-4884, EXT. 217
EMAIL: CLAUSEN@CECLAC.COM

ARCHITECTURE

JEFF RAINS
RAINS ARCHITECTURE
317 6th AVENUE STE 300
DES MOINES, IA 50304
515-214-2646
JEFF@RAINSARCH.COM

LEGAL DESCRIPTION

LOT 2, SHILOH ROSE BUSINESS PARK PLAT 2.

ZONING

M-1 - LIMITED INDUSTRIAL DISTRICT - EXISTING & PROPOSED

SETBACKS

FRONT YARD - 50'
SIDE YARD - 20'
REAR YARD - 50'
MAX. HEIGHT - 50'

TOTAL LAND AREA

TOTAL SITE
141,556 SQ. FT. = 3.25 ACRES

GENERAL USE

EXISTING - VACANT
PROPOSED - LIGHT INDUSTRIAL

DEVELOPMENT SCHEDULE

CLEARING & GRUBBING AUGUST, 2023
SITE GRADING AUGUST, 2023
BUILDING FOUNDATION SEPTEMBER, 2023
SITE UTILITIES SEPTEMBER, 2023
SITE PAVING NOVEMBER, 2023
LANDSCAPING JUNE, 2024
BUILDINGS COMPLETE JULY, 2024

UTILITIES

WATER & SANITARY SEWER: CITY OF BONDURANT-PATRICK COLLISON, 515-471-6856
pcollison@cityofbondurant.com.

GAS & ELECTRIC: MIDAMERICAN ENERGY-CRAIG RAINFIELD, 515-252-6632
MEC@SMDesignLocates@midamerican.com.

FIBER & COMMUNICATIONS: CENTURYLINK-SADIE HULL, 918-547-0147
sadie.hull@lumen.com.

BUILDINGS

BUILDINGS = 36' IN HEIGHT WITH PRECAST CONCRETE WALLS.
TOTAL SQUARE FEET OF BUILDINGS (MULTIPLE PHASES): 14,000 G.S.F.

FLOOR AREA RATIO

14,000 g.s.f. / 141,556 s.f. = .0103

NUMBER OF EMPLOYEES

VEHICLE SERVICE: 3360 S.F. / 200 = 16.8 EMPLOYEES
OFFICE: 1200 S.F. / 200 = 6 EMPLOYEES
WAREHOUSING: 1 SPACE PER EMPLOYEE, 1 EMPLOYEE
TOTAL REQUIRED: 24 STALLS

PARKING

REQUIRED PARKING: 24
TOTAL PARKING PROVIDED: 30 STALLS INCLUDING 2 ADA STALLS.
TOTAL TRAILER STALLS: 30 SPACES.

MONUMENT SIGNS

ONE ILLUMINATED PRECAST MONUMENT SIGN, 12' WIDE, PER SITE ENTRANCE.
EACH SIGN TO BE MAXIMUM HEIGHT TO ACHIEVE MAXIMUM AREA ALLOWED PER ORDINANCE.

OPEN SPACE

15% MINIMUM OPEN SPACE REQUIRED:
141,556 * 15% = 21,234 S.F. OPEN SPACE.
PHASE 1, OPEN SPACE PROVIDED: 33,550 S.F. (23.7%)
PHASE 2, OPEN SPACE PROVIDED: 21,325 S.F. (19.3%)

BENCHMARK

BM#1: N=1521414.57 E=18565766.11
BURY BOLT ON HYDRANT ON 1ST HYDRANT WEST SIDE SHILOH ROSE
PARKWAY SW, SOUTH OF NE CORNER OF PROPERTY.
NAVD88 ELEVATION = 471.0

BM#2: N=1521759.11 E=18565661.62
BURY BOLT ON 1ST HYDRANT WEST SIDE SHILOH ROSE PARKWAY SW
NORTH OF 23rd STREET SW.
NAVD88 ELEVATION = 473.05

GENERAL NOTES

- ONE WEEK PRIOR TO CONSTRUCTION THE CONTRACTOR SHALL NOTIFY:
 - CITY OF BONDURANT BUILDING DEPARTMENT
 - AA & E HAULING
 - CIVIL ENGINEERING CONSULTANTS, INC.
 - "ONE CALL" UTILITY LOCATE SERVICE.
 - BONDURANT PUBLIC WORKS DEPARTMENT.
- ALL DIMENSIONS ARE TO BACK OF CURB, OUTSIDE OF BUILDING WALL, AND TO PROPERTY LINES.
- LOCATIONS AND DIMENSIONS SHOWN ON PLANS FOR EXISTING FACILITIES ARE IN ACCORDANCE WITH AVAILABLE INFORMATION WITHOUT UNCOVERING AND MEASURING. ENGINEER DOES NOT GUARANTEE ACCURACY OF INFORMATION OR THAT ALL EXISTING UNDERGROUND FACILITIES ARE SHOWN. IT IS RESPONSIBILITY OF CONTRACTOR TO CONTACT ALL PUBLIC AND/OR PRIVATE UTILITIES SERVING AREA TO DETERMINE PRESENT EXTENT AND EXACT LOCATION OF FACILITIES BEFORE BEGINNING WORK.
- CONTRACTOR IS REQUIRED TO TAKE DUE PRECAUTIONARY MEASURES TO PROTECT UTILITIES OR STRUCTURES AT SITE. IT SHALL BE CONTRACTOR'S RESPONSIBILITY TO NOTIFY OWNERS OF UTILITIES OR STRUCTURES CONCERNED BEFORE STARTING WORK. CONTRACTOR SHALL NOTIFY PROPER UTILITY IMMEDIATELY UPON BREAKING OR DAMAGE TO ANY UTILITY LINE OR APPURTENANCE, OR INTERRUPTION OF SERVICE. IF EXISTING UTILITY LINES ARE ENCOUNTERED THAT CONFLICT IN LOCATION WITH NEW CONSTRUCTION, CONTRACTOR SHALL NOTIFY ENGINEER FOR RESOLUTION.
- ALL CONSTRUCTION SHALL BE IN ACCORDANCE WITH 2023 URBAN STANDARD SPECIFICATIONS, AND CITY OF BONDURANT CODE & SUPPLEMENTAL SPECIFICATIONS.
- DRIVE APPROACH INSTALLATIONS TO BE INSPECTED BY BONDURANT PUBLIC WORKS, MINIMUM 24 HOUR NOTICE.
- ALL DEBRIS SPILLED ON COUNTY R.O.W. AND ADJOINING PROPERTY SHALL BE REMOVED BY OWNER/CONTRACTOR IN TIMELY FASHION.
- ALL SITEWORK, SODDING AND LANDSCAPING SHALL BE IN ACCORDANCE WITH BONDURANT STANDARD SPECIFICATIONS UNLESS SPECIFIED OTHERWISE.
- SIGN PERMIT IS REQUIRED BEFORE SIGNS ARE INSTALLED.
- CONTRACTOR IS SOLELY RESPONSIBLE FOR ALL MEANS AND METHODS PLUS SEQUENCE OF WORK.
- CONTRACTOR IS OBLIGATED TO COMPLY WITH ALL LAWS & REGULATIONS, INCLUDING THOSE OF O.S.H.A.
- ALL MANUFACTURING, COMPOUNDING, PROCESSING, PACKAGING, OR OTHER COMFRABLE TREATMENT SHALL TAKE PLACE WITHIN COMPLETELY ENCLOSED BUILDING.

GRADING NOTES

- ALL GRADING SHALL BE IN ACCORDANCE WITH RECOMMENDATIONS CONTAINED IN S.U.D.A.S. STRIP MINIMUM OF 6" OF TOPSOIL FROM ALL AREAS WHICH ARE TO BE FILLED OR CUT INCLUDING WASTE AND/OR BORROW AREAS. ADDITIONAL STRIPPING MAY BE REQUIRED TO ADEQUATELY REMOVE ORGANICS AND SOFT SEDIMENTS.
- ALL AREAS WHICH ARE TO RECEIVE EMBANKMENT SHALL HAVE TOP 12-INCHES DISCED AND COMPACTED TO 95% STANDARD PROCTOR DENSITY.
- ALL AREAS TO RECEIVE STRUCTURAL FILL SHALL BE BENCHED.
- ANY LOCALIZED AREAS WHICH CANNOT BE SATISFACTORILY COMPACTED OR WHICH SHOW EVIDENCE OF PUMPING ACTION SHALL BE UNDERCUT AND RE-COMPACTED WITH ON-SITE FILL MATERIAL.
- ALL PAVING & FLOOR SUBGRADE SHALL BE COMPACTED TO DENSITY NOT LESS THAN 95.0% OF STANDARD PROCTOR DENSITY WITH MOISTURE LIMITS SET FORTH IN S.U.D.A.S. IN AREAS TO BE LANDSCAPED, 80%-85% COMPACTION REQUIRED.
- MAINTAIN ALL CUT AND FILL AREAS TO ACCOMMODATE SURFACE DRAINAGE.
- GRADING CONTRACTOR SHALL STOCKPILE TOPSOIL FOR SHOULDERING & SEEDBEDS.
- FINISHED GRADE ON ALL NON-PAVED AREAS SHALL BE WITHIN 0.20 FOOT OF PLAN GRADE. PAVED AREAS SHALL BE WITHIN 0.10 FOOT.
- CONTRACTOR SHALL VERIFY LOCATION AND PROTECT ALL EXISTING UTILITIES AND STRUCTURES. DAMAGE TO UTILITIES AND STRUCTURES SHALL BE REPAIRED BY CONTRACTOR AT CONTRACTOR'S EXPENSE, TO SATISFACTION OF UTILITY OWNER.
- TOPSOIL SHALL BE SPREAD TO MINIMUM THICKNESS OF 8-INCHES ON ALL LANDSCAPED AREAS.
- BACKFILL TO TOP OF ALL CURBS.
- ALL ELEVATIONS ARE TO GUTTER GRADE UNLESS NOTED OTHERWISE.
- ALL EXISTING TILE LINES ENCOUNTERED SHALL BE RESTORED OR ROUTED TO STORM SEWER WHETHER ACTIVE OR NOT.
- ALL DEBRIS SPILLED ON PUBLIC R.O.W. AND ADJOINING PROPERTY SHALL BE REMOVED BY OWNER/CONTRACTOR IN TIMELY FASHION.

UTILITY NOTES

- ALL CONSTRUCTION SHALL BE IN ACCORDANCE WITH THE 2021 EDITION OF THE STATEWIDE URBAN DESIGN STANDARDS AND SPECIFICATIONS (S.U.D.A.S.).
- ONE WEEK PRIOR TO CONSTRUCTION, CONTRACTOR SHALL NOTIFY:
 - CITY OF BONDURANT UTILITIES SUPERINTENDENT.
 - AA & E HAULING.
 - CIVIL ENGINEERING CONSULTANTS, INC.
 - "ONE CALL" UTILITY LOCATE SERVICE.
- CONTRACTOR SHALL VERIFY LOCATION OF ALL EXISTING UTILITIES PRIOR TO CONSTRUCTION. DAMAGE TO UTILITIES OR STRUCTURES SHALL BE REPAIRED BY CONTRACTOR TO SATISFACTION OF UTILITY OWNER.
- RECONNECT ANY FIELD TILE THAT ARE INTERCEPTED DURING UTILITY CONSTRUCTION.
- CONTRACTOR SHALL PROTECT AND BACK FILL AROUND UNDERGROUND UTILITIES. BACKFILL SHALL BE IN 6-INCH LIFTS, COMPACTED TO 95% STANDARD PROCTOR DENSITY.
- ALL WATER MAIN SERVICE WORK SHALL BE CONSTRUCTED ACCORDING TO CURRENT S.U.D.A.S. SPECIFICATIONS.
- ALL BUILDING DOWNSPOUTS SHALL BE CONNECTED TO NEW STORM SEWERS.
- ALL WORK DONE AT PUBLIC MANHOLES SHALL BE INSPECTED BY CITY OF BONDURANT PUBLIC WORKS DIRECTOR, JOHN HORTON (PH. 515-485-5101).
- WHERE SEWERS CROSS OVER OR LESS THAN 18-INCHES BELOW A WATER MAIN:
 - FOR STORM SEWERS FLEXIBLE O-RING-GASKET JOINTS RATED AT 15 PSI OR GREATER SHALL BE UTILIZED UNTIL NORMAL DISTANCE FROM SEWER TO WATER MAIN IS AT LEAST 10'.
 - ONE FULL LENGTH OF WATER MAIN SHALL BE LOCATED SO THAT BOTH JOINTS AREA AS FAR AS POSSIBLE FROM SEWER.
 - SEWER MUST BE ADEQUATELY SUPPORTED.
 - LOW PERMEABLE SOIL SHALL BE USED FOR BACKFILL WITHIN 10' OF POINT OF CROSSING.
- ALL STORM SEWER CROSSINGS ABOVE WATER MAIN WILL NEED TO INSTALL O-RING JOINT PIPE FOR 20' CENTERED OVER WATER MAIN.
- FIRE HYDRANT ASSEMBLIES TO BE CLOW MODEL 2500, MUELLER MODEL CENTURIAN, WATEROUS MODEL MB-6T-250. ALL HYDRANTS TO BE EQUIPPED WITH STORZ QUICK-CONNECT COUPLINGS.
- SAND / OIL SEPARATOR IS POSSIBLE FOR PROJECT AS REQUIRED BY CITY OF BONDURANT.
- CONTRACTOR IS CONFIRM REQUIREMENT WITH UNDERFLOOR PIPING PLANS AND ARCHITECTURAL DRAWINGS.

SEEDING NOTES

- SEED ALL AREAS OF SITE, INCLUDING R.O.W. WITH S.U.D.A.S. TYPE I SEED MIX FOR FINAL STABILIZATION.
- FERTILIZER (16-16-16) SHALL BE APPLIED TO AREA TO BE SEEDDED AT RATE OF 650 LBS/ACRE.
- AREA TO BE SEEDDED SHALL BE SMOOTH, AND ALL WASHES AND GULLIES FILLED TO MEET DESIRED CROSS SECTION. AREAS ACCESSIBLE TO MACHINERY SHALL BE CULTIVATED TO DEPTH OF 3". AREAS INACCESSIBLE TO MACHINE SHALL BE CULTIVATED TO DEPTH OF 1 1/2 INCHES.
- FERTILIZER SHALL BE INCORPORATED INTO SOIL TO DEPTH OF 3" WITH MECHANICAL ROCK PICKER OR SPRING TOOTH CULTIVATOR.
- ON ALL AREAS ACCESSIBLE TO MACHINERY, DROP-TYPE SEEDER ATTACHED TO LANDSCAPE ROLLER SHALL BE USED TO SOY GRASS SEED. ON AREAS INACCESSIBLE TO MACHINERY, CYCLONE SEEDER WILL BE PERMITTED. NO OTHER HAND SEEDING METHOD IS ACCEPTABLE.
- ALL SEEDDED AREAS SHALL BE MULCHED AND TUCKED IMMEDIATELY AFTER SEEDING BY APPLYING 2 TONS OF DRY MULCH PER ACRE.
- MULCH MAY CONSIST OF STRAW (OAT, WHEAT, BARLEY OR RYE), HAY, BROMEGRASS, TIMOTHY, ORCHARD GRASS, ALFALFA OR CLOVER SHALL NOT BE USED. ALL MATERIAL MUST BE FREE FROM ALL NOXIOUS WEEDS.
- ALL SEEDDED AREAS SHALL BE WATERED MANUALLY, OR BY IRRIGATION SYSTEM, MINIMUM OF TWICE PER DAY FOR FIRST WEEK AFTER INSTALLATION, AND ONCE PER DAY DURING SECOND AND THIRD WEEK AFTER INSTALLATION.

PLANTING NOTES

- ALL SITE WORK, SODDING AND LANDSCAPING SHALL MEET REQUIREMENTS OF STATEWIDE URBAN DESIGN AND SPECIFICATIONS (S.U.D.A.S.).
- ALL PLANT MATERIAL SHALL AT LEAST MEET MINIMUM REQUIREMENTS SHOWN IN "AMERICAN STANDARD FOR NURSERY STOCK" (ANSI Z60.1).
- CONTRACTOR SHALL GUARANTEE ALL PLANT MATERIALS FOR PERIOD OF ONE YEAR FROM DATE OF INITIAL ACCEPTANCE.
- CONTRACTOR SHALL REMOVE TREE STAKES ONE YEAR AFTER INSTALLATION.
- NO PLANT MATERIAL SHALL BE SUBSTITUTED WITHOUT AUTHORIZATION OF LANDSCAPE ARCHITECT.
- ALL TREES, SHRUBS, BEDS & GROUND COVERS SHALL BE MULCHED WITH AT LEAST 3" SHREDDED HARDWOOD MULCH, NATURAL COLOR.
- CONTRACTOR SHALL VERIFY LOCATION AND PROTECT ALL UTILITIES AND STRUCTURES. DAMAGE TO UTILITIES AND STRUCTURES SHALL BE REPAIRED BY CONTRACTOR AT CONTRACTOR'S EXPENSE TO SATISFACTION OF OWNER OF UTILITY.
- ONE WEEK PRIOR TO INSTALLATION, CONTRACTOR SHALL NOTIFY LANDSCAPE ARCHITECT.
- CONTRACTOR SHALL STAKE LOCATION OF PLANTS FOR LANDSCAPE ARCHITECT'S APPROVAL BEFORE DIGGING HOLES.
- REQUIRED LANDSCAPING, MUST BE MAINTAINED FOR LIFE OF CERTIFICATE OF OCCUPANCY.
- REMOVE ALL WIRE, TWINE AND BURLAP FROM ROOTBALLS OF TREES.
- TOPSOIL SHALL BE LOAM, SANDY LOAM, CLAY LOAM, SILT LOAM, SANDY CLAY LOAM, LOAMY SAND, OTHER SOILS MAY BE USED IF RECOMMENDED BY AN AGRONOMIST OR SOIL SCIENTIST AND APPROVED BY DPR.
- TOPSOIL SHALL NOT BE MIXTURE OF CONTRASTING TEXTURED SUBSOILS, AND SHALL CONTAIN LESS THAN 5 % BY VOLUME OF CINDERS, STONES, GLASS, COARSE FRAGMENTS, GRAVEL, STICKS, ROOTS, TRASH, OR OTHER MATERIALS LARGER THAN 1 1/2 " IN DIAMETER.
- ALL DISTURBED AREAS SHALL BE SEEDDED OR SODDED.
- ALL CONTAINER GROWN PLANT MATERIAL: POTS OR GROW BAGS ACCEPTED. ALL CONTAINERS ARE TO BE REMOVED.
- PLANT TREES WITH ROOT FLARE EXPOSED. DO NOT ALLOW MULCH TO REST AGAINST PLANT STEMS.

SUBMITTAL TABLE	
SUBMITTAL DATE	SUBMITTAL NOTES
APRIL 27, 2023	INITIAL SUBMITTAL
MAY 04, 2023	

LEGEND

---	PROPERTY BOUNDARY	---	EXISTING / PROPOSED
---	SECTION LINES	---	STORM SEWER & SIZE
---	LOT LINES	---	SANITARY SEWER & SIZE
---	CENTERLINE	---	WATER MAIN & SIZE
▲	FOUND SECTION CORNER	○	MANHOLE
●	SET SECTION CORNER (¾" I.R. WYELLOW CAP #1844 UNLESS OTHERWISE NOTED)	△	STORM INTAKE
○	FOUND PROPERTY CORNER	▽	VALVE
○	SET PROPERTY CORNER (¾" I.R. WYELLOW CAP #1844 UNLESS OTHERWISE NOTED)	△	F.E.S.
D.	DEEDED DISTANCE	---	EXISTING CONTOURS
M.	MEASURED DISTANCE	---	PROPOSED CONTOURS
P.	PREVIOUSLY RECORDED DISTANCE	---	
I.R.	IRON ROD	---	
P.O.B.	POINT OF BEGINNING	---	
123	ADDRESS	---	
B.S.L.	BUILDING SETBACK LINE	---	
		---	SILT FENCE
		---	SOIL BORING LOCATION
		---	TRANSFORMER PAD
		---	STREET LIGHT POLE



VICINITY MAP
NO SCALE



Sheet List Table

Sheet Number	Sheet Title
01	COVER
02	DETAILS
03	SW 401 HYDRODYNAMIC SEPARATOR DETAILS
04	GEOMETRIC PLAN
05	DIMENSION PLAN
06	GRADING PLAN
07	UTILITY PLAN
08	PAVING PLAN
09	PAVING DETAIL - NORTH ENTRANCE & ADA PARKING
10	PAVING DETAIL -EAST ENTRANCE
11	LANDSCAPING PLAN

FLOOD ZONE CLASSIFICATION

ZONING & ACCORDING TO FEMA FLOOD INSURANCE RATE MAP.
COMMUNITY-PANEL NUMBER 140401 0120 C.
MAP REVISED: NOVEMBER 18, 1992.

CERTIFICATIONS

PRELIMINARY - NOT FOR CONSTRUCTION	I HEREBY CERTIFY THAT THIS LAND SURVEYING DOCUMENT WAS PREPARED AND THE RELATED SURVEY WORK WAS PERFORMED BY ME OR UNDER MY DIRECT PERSONAL SUPERVISION AND THAT I AM A DULY LICENSED PROFESSIONAL LAND SURVEYOR UNDER THE LAWS OF THE STATE OF IOWA. JEFFREY A. GARDIS, IOWA LICENSE NO. 18361 MY LICENSE RENEWAL DATE IS DECEMBER 31, 2024 SHEETS 1 - 01
	I HEREBY CERTIFY THAT THIS ENGINEERING DOCUMENT WAS PREPARED BY ME OR UNDER MY DIRECT PERSONAL SUPERVISION AND THAT I AM A DULY LICENSED PROFESSIONAL ENGINEER UNDER THE LAWS OF THE STATE OF IOWA. PAUL J.D. CLAUSEN, IOWA LICENSE NO. 28312 DATE MY LICENSE RENEWAL DATE IS DECEMBER 31, 2023. PAGES OR SHEETS COVERED BY THIS SEAL: this sheet only
	I HEREBY CERTIFY THAT THE PORTION OF THIS TECHNICAL SUBMISSION DESCRIBED BELOW WAS PREPARED BY ME OR UNDER MY DIRECT PERSONAL SUPERVISION AND THAT I AM A DULY LICENSED PROFESSIONAL LANDSCAPE ARCHITECT UNDER THE LAWS OF THE STATE OF IOWA. BY: KENT R. ZARLEY, DATE: MAY 4, 2023 MY LICENSE RENEWAL DATE IS JUNE 30, 2023 PAGES OR SHEETS COVERED BY THIS SEAL: THIS SHEET ONLY

Call Before You Dig!
1.800.292.8989
Call the toll-free number at least 48 HOURS prior to ALL excavations in Iowa.

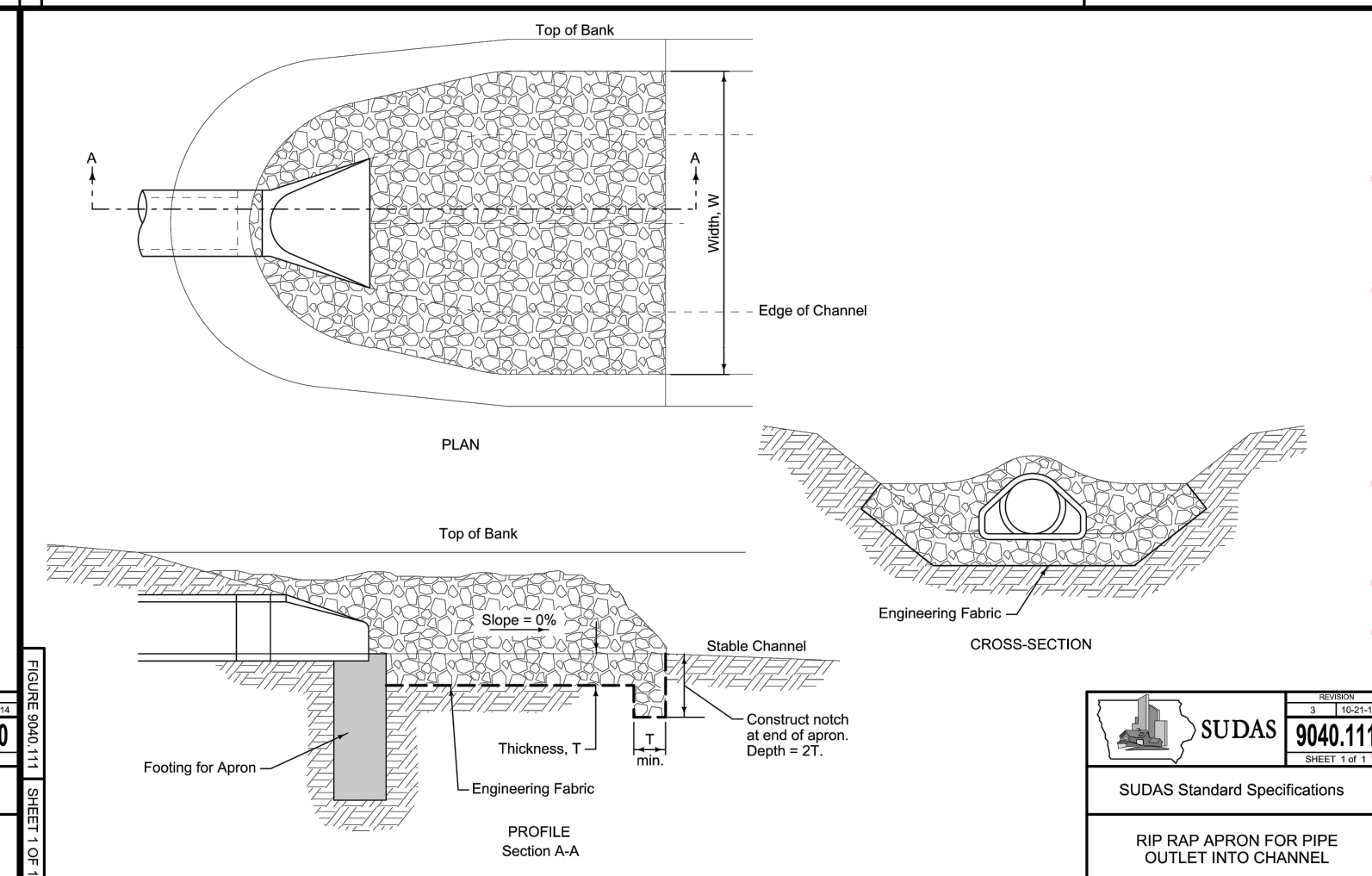
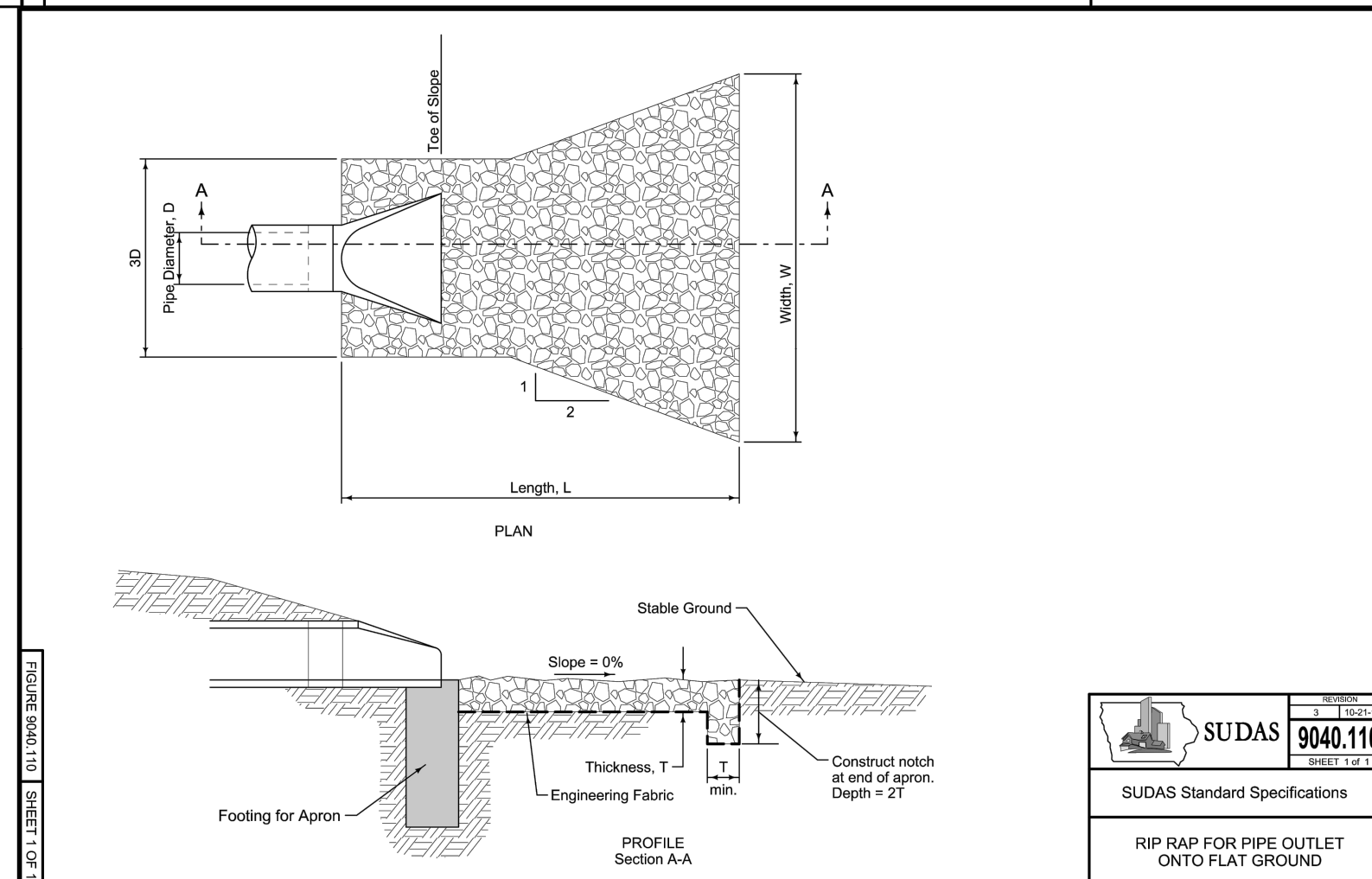
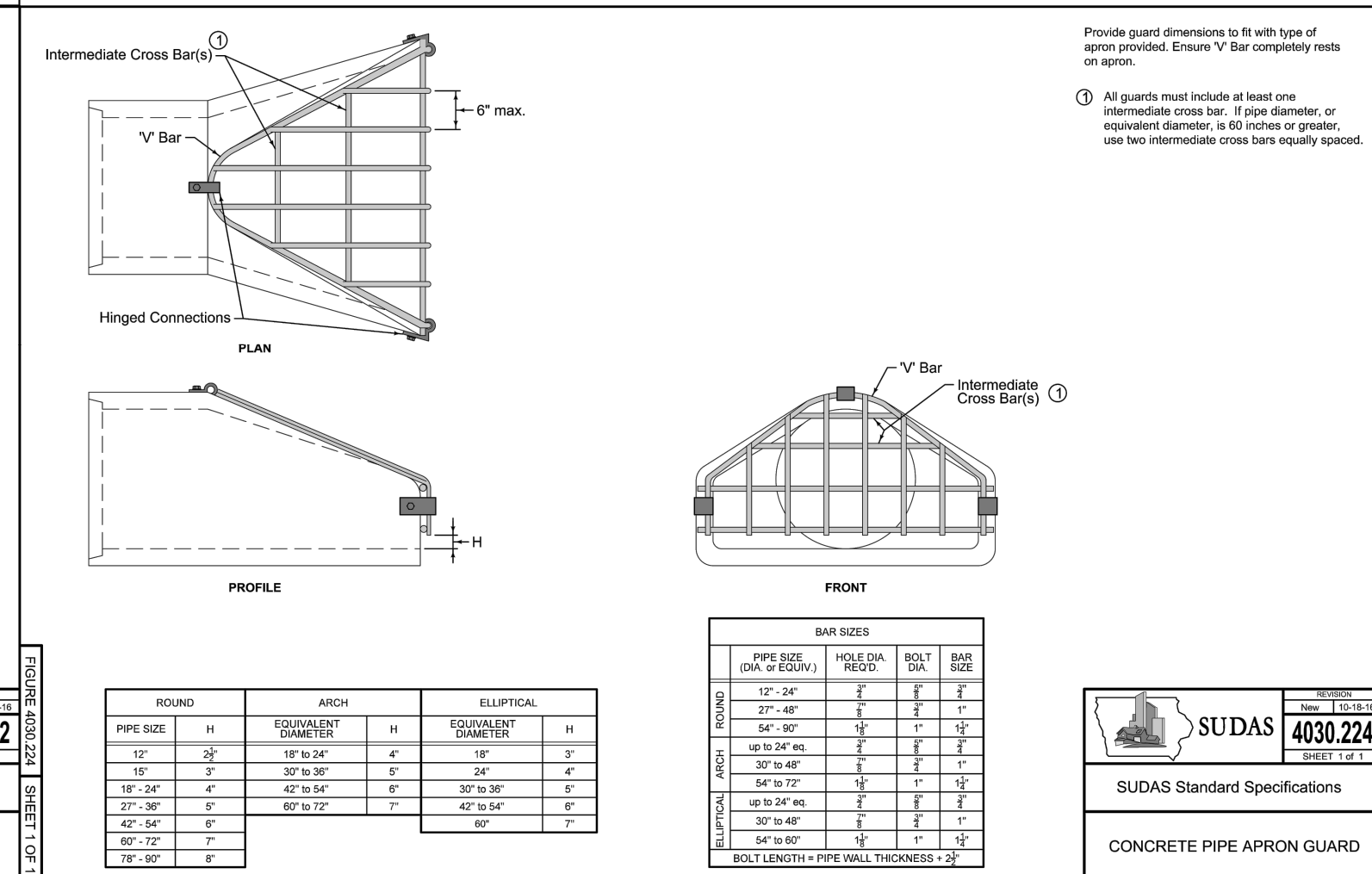
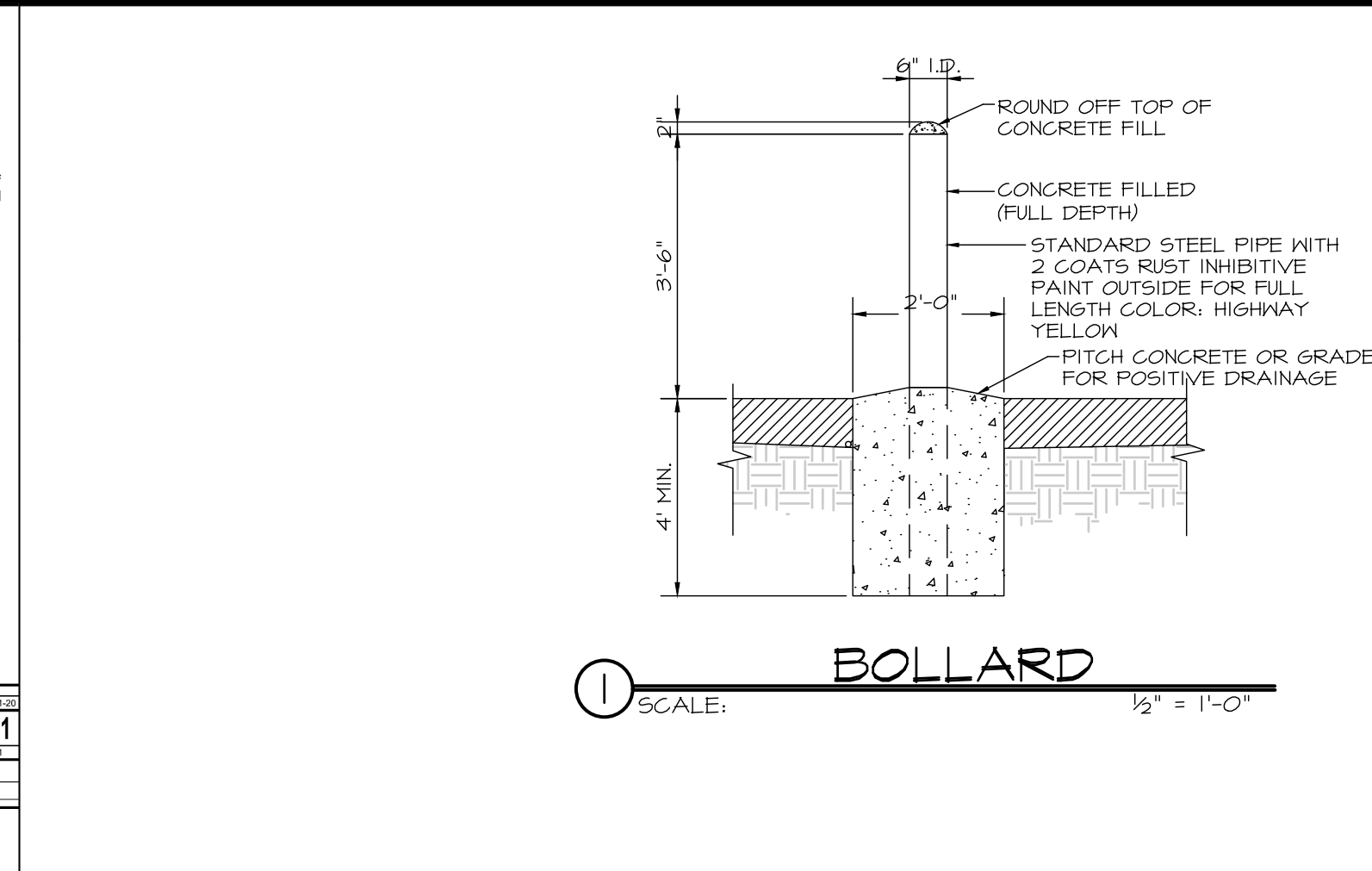
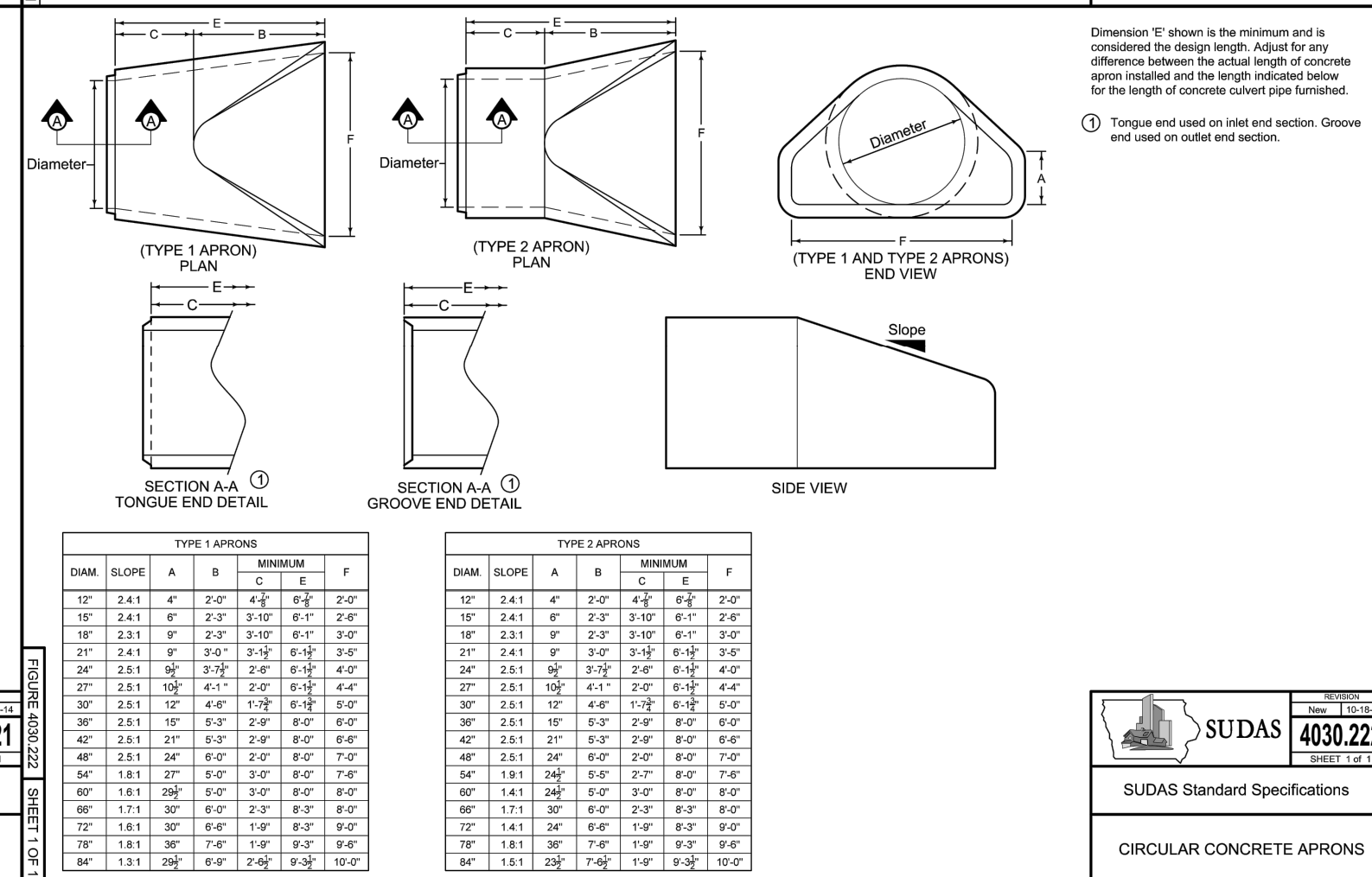
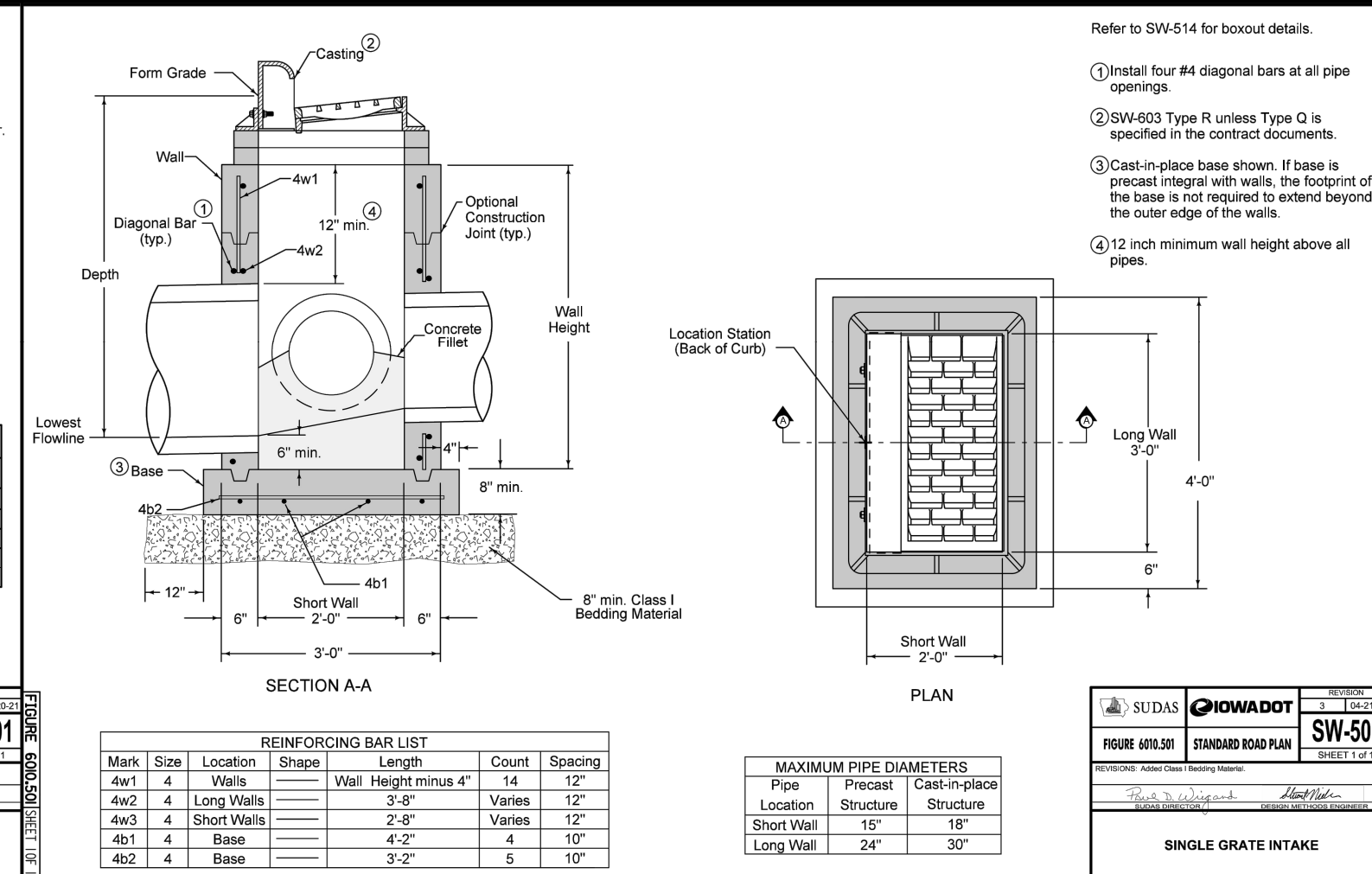
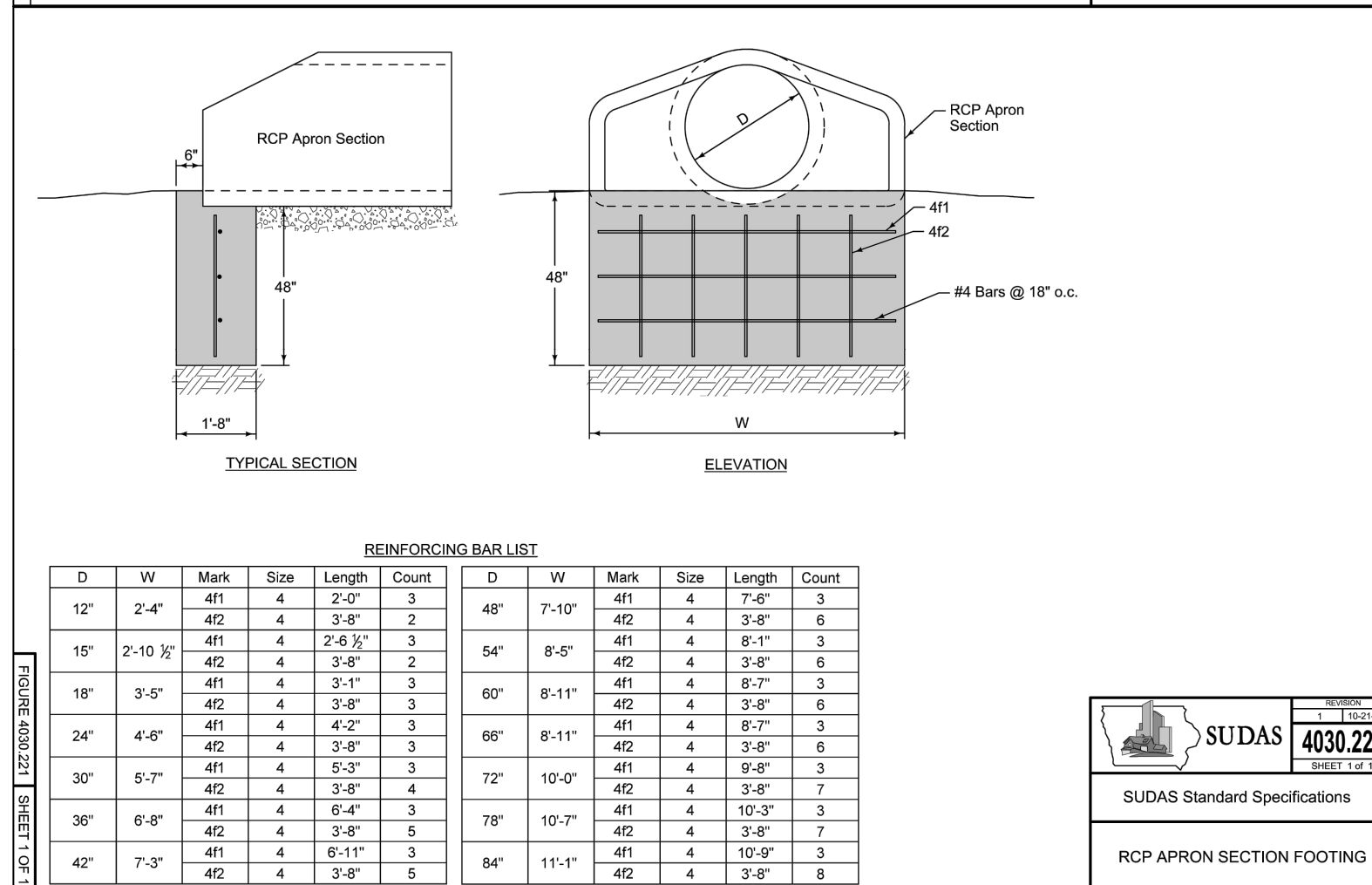
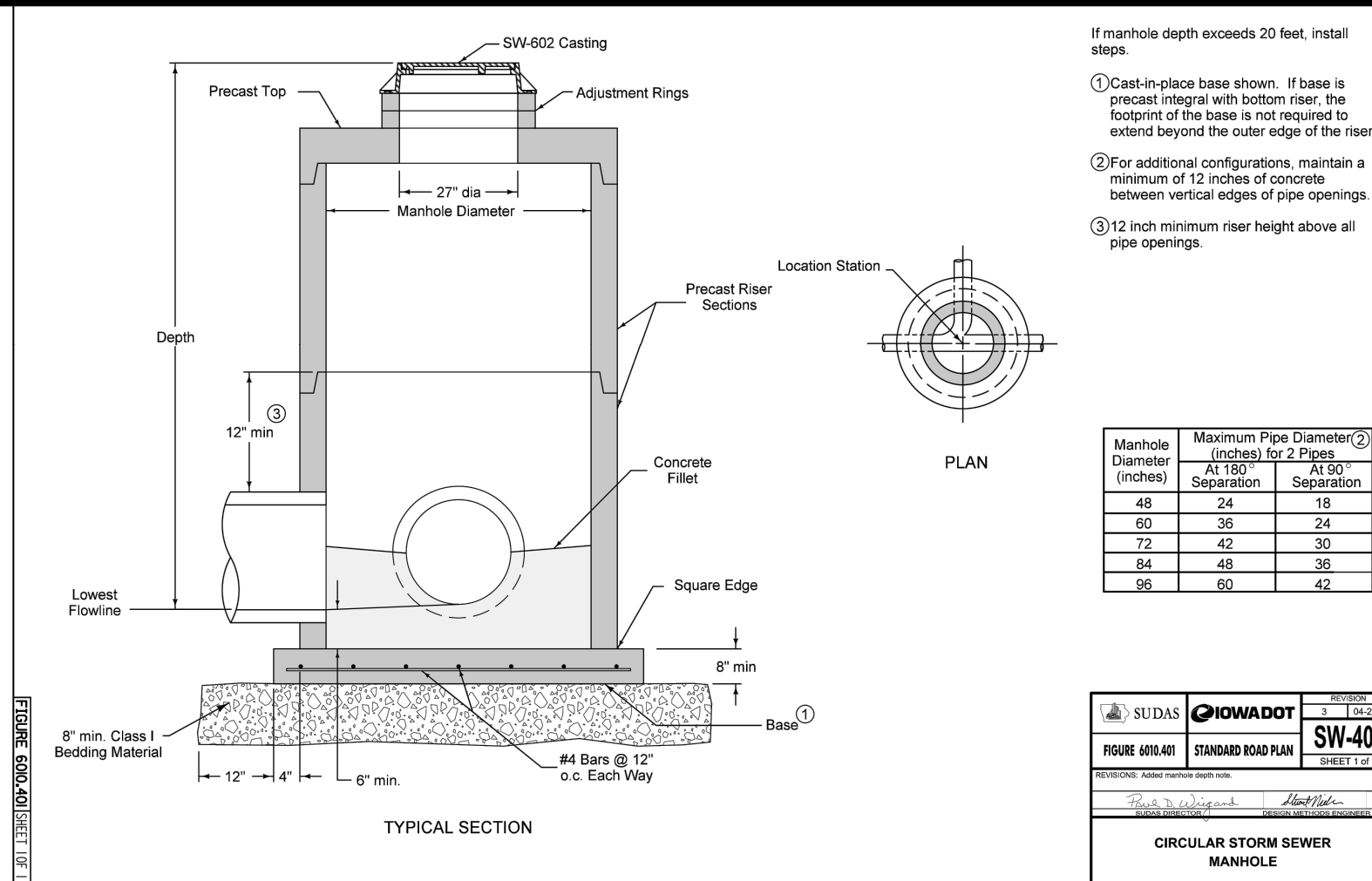
Civil Engineering Consultants, Inc.
2400 86th Street • Unit 12 • Des Moines, Iowa 50322
515.276.4884 • mail@cecinc.com



DATE:	May 4, 2023
DESIGNED BY:	XXXXXXXXXX
DRAWN BY:	PC
CHECKED BY:	KRZ

PRELIMINARY - NOT FOR CONSTRUCTION
A A & E HAULING
601 23RD STREET SW BONDURANT, IOWA
COVER

SHEET
OF 11
E8998

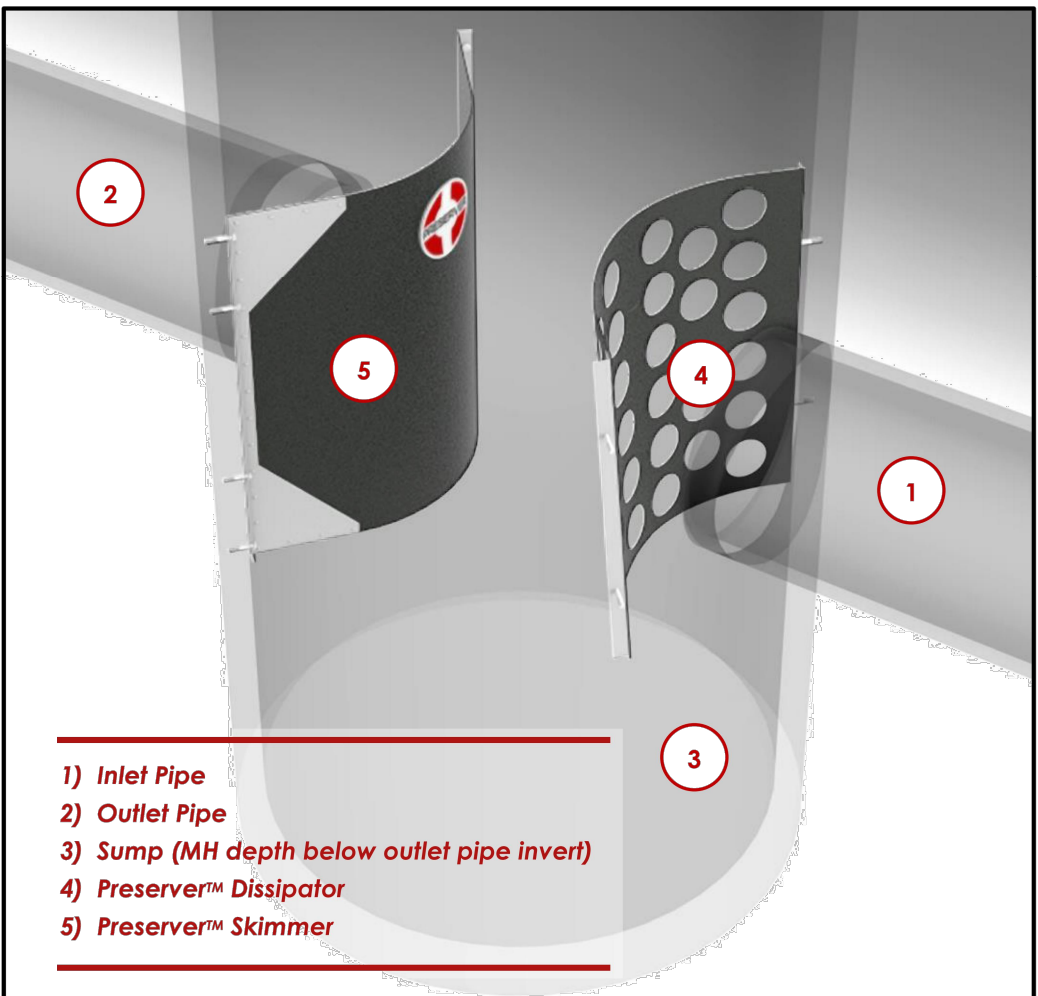


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Preserver™ Inspection & Maintenance Manual



Page 1/4

www.MomentumEnv.com
(612) 710-7053

1. Inspection & Maintenance Introduction

Proper inspection and maintenance of any stormwater treatment device is critical to its performance and longevity. Keeping that unavoidable fact in mind, ease of maintenance was a key element in the design of The Preserver™. The Preserver™ components have been designed to provide ease of access, and maximize accessibility to the structure without the need for confined space entry. Inspection and maintenance can be performed quickly, easily, and inexpensively. In addition, cleanout of the structure requires little or no more than vacuuming.



Following the guidance provided in this document will help to ensure proper function and maximize the benefits provided by The Preserver™.

2. Inspection¹

Frequency

Following installation of Preserver™ components, structures should be inspected often until a maintenance frequency can be determined. At a minimum, inspections are recommended twice annually, in the Spring and Fall. Depending on your local climate, the Spring inspection should follow snowmelt, blossom/seed fall, Spring street cleaning, and will ideally occur prior to heavy rainfall. Fall inspection should follow leaf fall, Fall street cleaning, and will ideally occur prior to snow/rainfall.

¹ An "Inspection and Maintenance Log" sheet is available for download at www.MomentumEnv.com.



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Inspection Items

Noteworthy items during inspection include (but are not limited to):

- Pollutant depths²
 - Oil/floatables
 - Sediment/
settleable solids
- Site conditions³
 - Stabilized
 - Construction activity
 - Equipment wash-down
 - Erosion
 - Winter sanding
- Whether maintenance/
cleaning was performed
 - Pollutant composition
 - Hydrocarbons
 - Oil
 - Gas
 - Grease
 - Trash
 - Organics
 - Water level (below outlet invert indicates leaking)
- Structural condition
 - Casting condition
 - Chimney condition
 - Adjusting ring deterioration
 - Leaking/proper seal
 - Preserver™ components
 - Condition
 - Connections
 - Debris accumulation

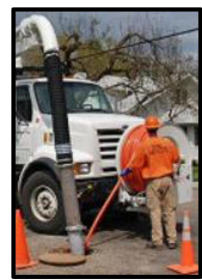
3. Maintenance

Frequency

Annual maintenance of treatment structures is common, and is typically performed in the Fall following leaf fall and street cleaning, and ideally occurs prior to snow/rainfall. However, each site is unique, and structure-specific maintenance may be more or less frequent. The maintenance frequency should be determined as described in Section 2. At a minimum, pollutant storage volumes must not be exceeded (Section 4).

Execution^{4,5}

Structure cleanout will typically require no more than vacuuming out the water and debris contained in the structure. Water can be sprayed to dislodge and/or move debris for vacuum collection. Following cleanout, the structural condition should be determined. Any repairs determined necessary should be done as soon as possible. Contact Momentum should Preserver™ replacement parts be needed.



² When measuring sediment depth, the tape/rod should be lowered slowly until minimal resistance is detected.
³ When noting site conditions, the entire treatment structure's drainage area should be included.
⁴ Collected pollutants must be disposed of properly.
⁵ Should physical access be determined necessary, confined space entry procedures must be followed.



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4. Storage Volumes

Use the table and methodology below to determine allowable pollutant storage volumes for The Preserver™. The methodology below assumes that circular pipe and stock Preserver™ components are used – please contact Momentum if customized components or calculations are needed for your project.

Structure Diameter (ft)	Structure Footprint ¹ (sf)	Storage Volume Per Foot of Depth ¹ (cf)	Storage Volume Per Foot of Depth ¹ (gal.)
4'	12.6	12.6	94.0
5'	19.6	19.6	146.9
6'	28.3	28.3	211.5
7'	38.5	38.5	287.9
8'	50.3	50.3	376.0
9'	63.6	63.6	475.9
10'	78.5	78.5	587.5
12'	113.1	113.1	846.0

¹Adjust footprint and storage volume values accordingly for square and rectangular structures.

Cleanout depths vary according to outlet pipe diameter:

- Maximum Oil/Floatables Depth = ½ x outlet pipe diameter
- Maximum Sediment Depth = sump depth – outlet pipe diameter

Example:

- 5' diameter structure
- 4' sump depth
- 18" outlet pipe diameter

Oil/Floatables Storage:

Maximum Oil/Floatables Depth = ½ x 18" = 9" or 0.75'

Maximum Oil/Floatables Volume = 0.75' (max. depth) x 146.9 gal. (5' structure diameter volume/ft) = 110.2 gallons

Sediment/Settleable Solids Storage:

Maximum Sediment Depth = 4' (sump depth) – 18" (outlet pipe dia.) = 2.5'

Maximum Sediment Volume = 2.5' (max. depth) x 19.6 cf (5' structure diameter volume/ft) = 49.0 cubic feet



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Preserver™ Inspection & Maintenance Log

Site ID: _____ Structure ID: _____

Structure Diameter: _____ Sump Depth: _____ Outlet Pipe Diameter: _____

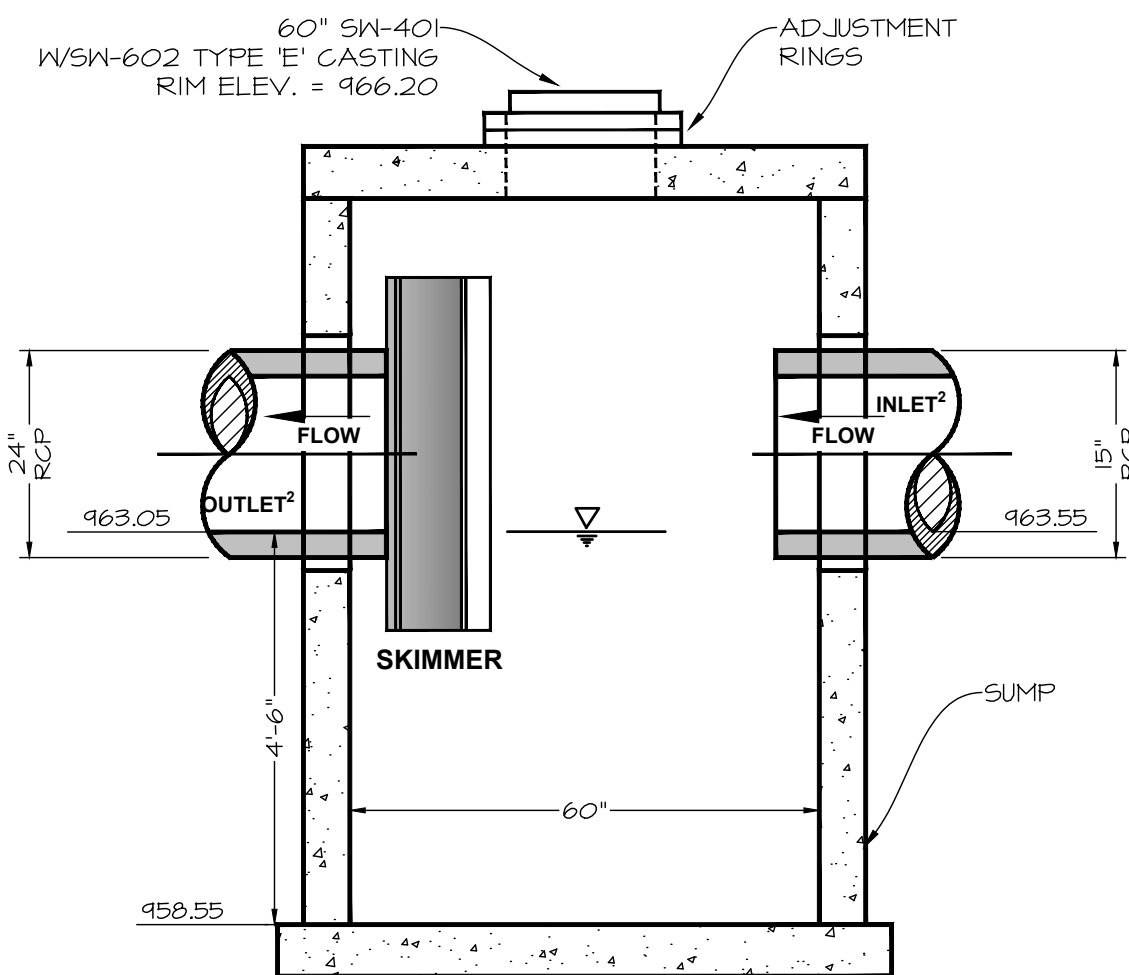
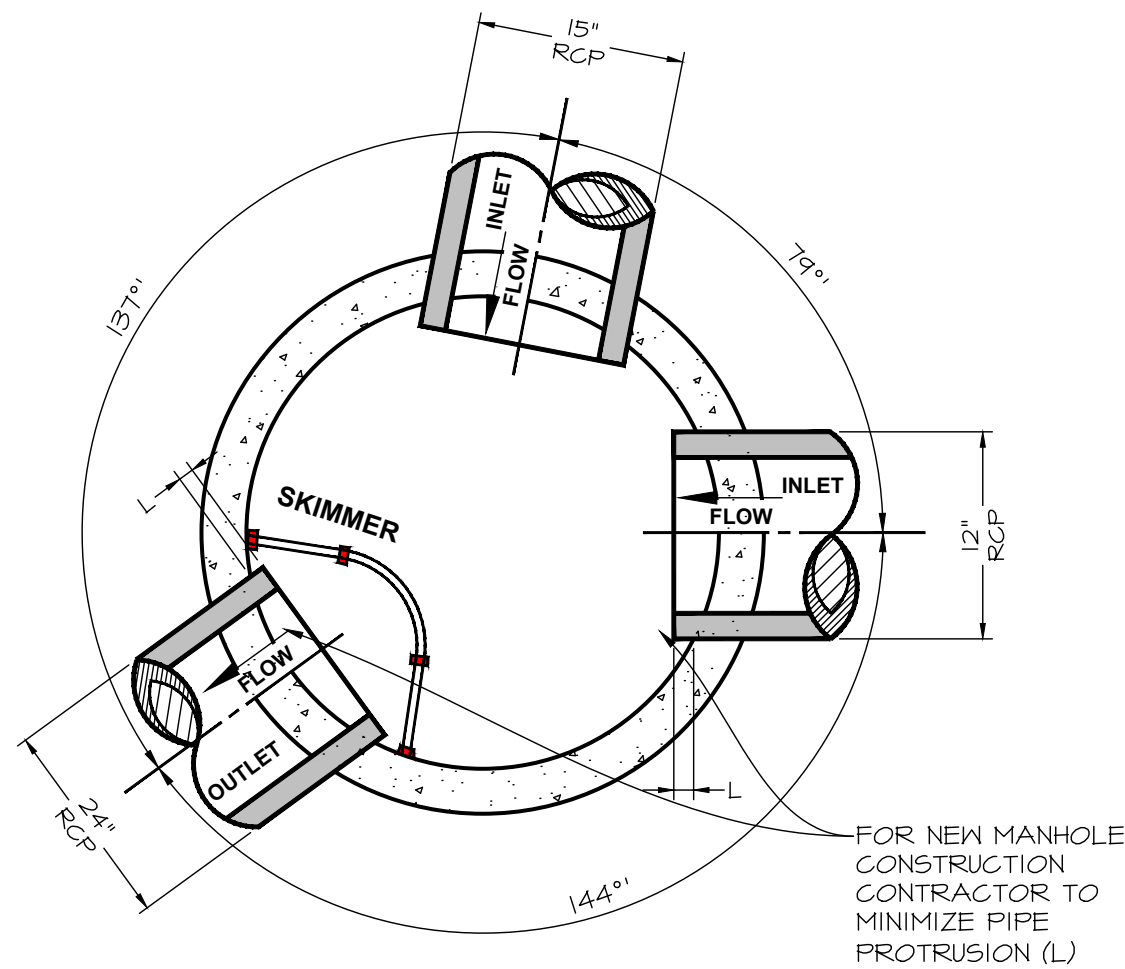
Date	Initials	Oil/ Floatables Depth	Sediment Depth	Cleaned?	Notes ¹
				Y N	
				Y N	
				Y N	
				Y N	
				Y N	
				Y N	
				Y N	
				Y N	
				Y N	
				Y N	
				Y N	

NOTES:

- Following installation, structures should be inspected a minimum of twice annually, in the Spring and Fall. Depending on your local climate, the Spring inspection should follow snowmelt, blossom/seed fall, Spring street cleaning, and will ideally occur prior to heavy rainfall. Fall inspection should follow leaf fall, Fall street cleaning, and will ideally occur prior to snow/rainfall.
- Owners should plan for annual Fall maintenance. Once sufficient inspections have been logged to determine a trend, maintenance can be adjusted accordingly.
- Noteworthy items during inspection/maintenance may include: site conditions (stabilized, construction, erosion, etc.), pollutant composition (oils, trash, organics, etc.), low water-level (leaking structure), structural condition (casting, spalling concrete, Preserver™ components, etc.), etc.
- Refer to "Preserver™ Inspection and Maintenance Manual" for additional guidance and requirements.



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NOTE 2: MINIMIZE ELEVATION DIFFERENCE BETWEEN INLET AND OUTLET INVERTS FOR THE HYDRODYNAMIC SEPARATOR TO FUNCTION AS DESIGNED.

ST 007
PROPOSED 60" SW-401
WITH HYDRODYNAMIC SEPARATOR
WITHOUT ENERGY DISSIPATOR
NO SCALE

PRELIMINARY - NOT FOR CONSTRUCTION

A & E HAULING
601 23RD STREET SW BONDURANT, IOWA

SW 401 HYDRODYNAMIC SEPARATOR DETAILS

Civil Engineering Consultants, Inc.

2400 86th Street • Unit 12 • Des Moines, Iowa 50322
515.276.4884 • mail@ceclac.com



DATE: May 9, 2023

#####

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XX-XX-XX

PC

DRN BY: KRZ

SHEET
OF = 03

E8998

LOT 1
OWNER:
EMPIRE SQUARE GROUP LLC
2300 SHILOH ROSE PKWY
PROPERTY LLC
54 W 21ST ST RM 507
NEW YORK, NY 10010-7357

OUTLOT 'Y'
OWNER:
SHILOH BP LLC
2400 86TH ST STE 24
DES MOINES, IA
50322-4306

LOT 2
141,556 S.F.
3.25 AC.

LOT 1
OWNER:
GHOLDS LLC
2210 14TH AVE NE
ALTOONA, IA
50009-9645

LOT 3
OWNER:
JLF PROPERTIES LLC
POB 471
ALTOONA, IA
50009-0471

NORTH

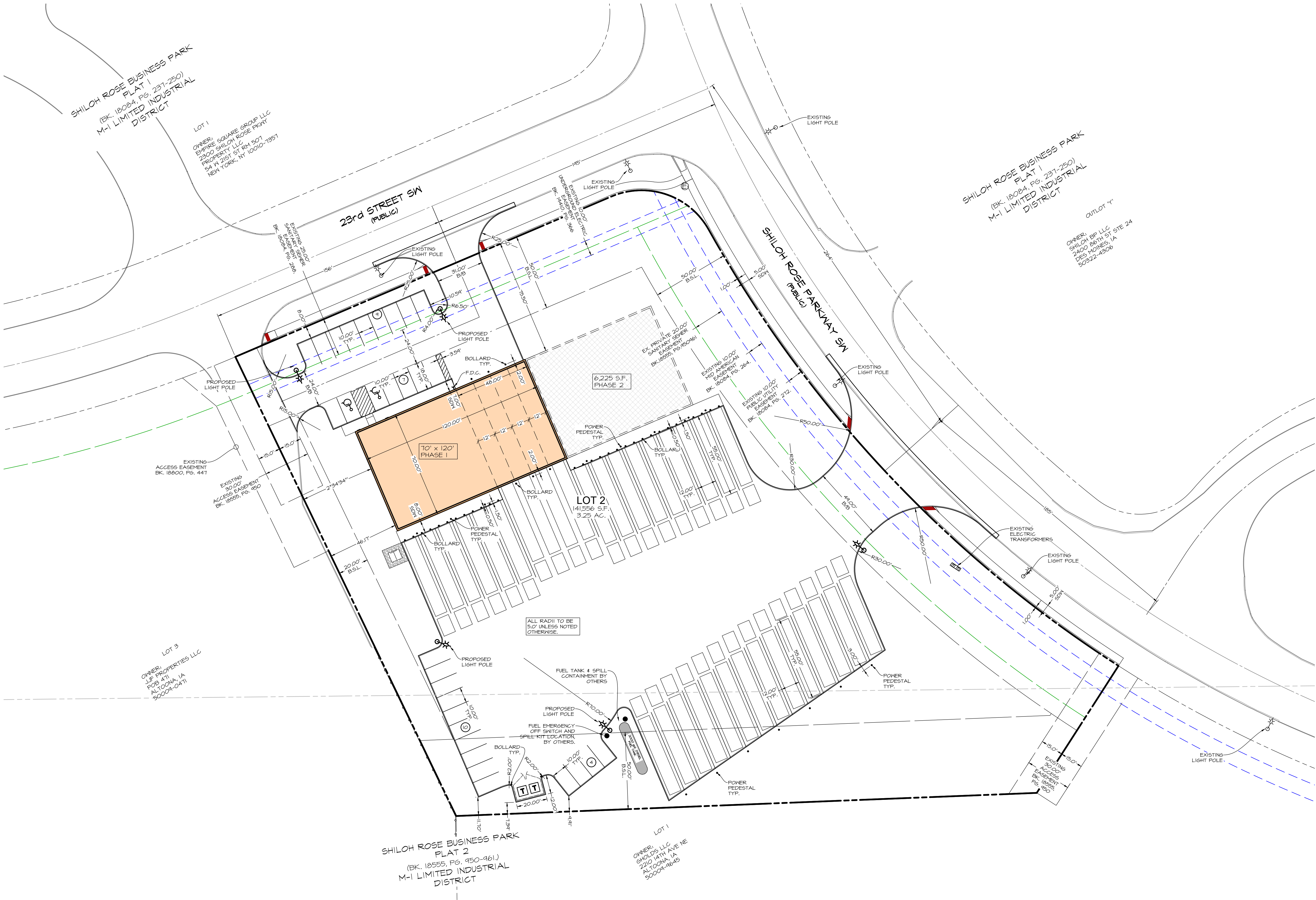
A black circle with a white arrow pointing upwards, indicating North.

GEOMETRIC PLAN

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DIMENSION PLAN

SHEET
OF
= 5

E8998

DATE:

May 9, 2023

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DATE OF SURVEY:

XX-XX-XX

DESIGNED BY:

PC

DRAWN BY:

KRZ

Civil Engineering Consultants, Inc.

CEC

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SCALE: 1"=30'
0' 10' 20' 30' 60'
1"=30' ON 22"x34"
1"=60' ON 11"x17"



SCALE: 1"=30'
0' 10' 20' 30' 60'
1"=30' ON 22"x34" SHEET
1"=60' ON 11"x17" SHEET



PRELIMINARY - NOT FOR CONSTRUCTION

A & E HAULING
601 23RD STREET SW BONDURANT, IOWA

GRADING PLAN

SHEET
06
OF
=

E8998

DATE:

May 9, 2023

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XX-XX-XX

PC

KRZ

DESIGNED BY:

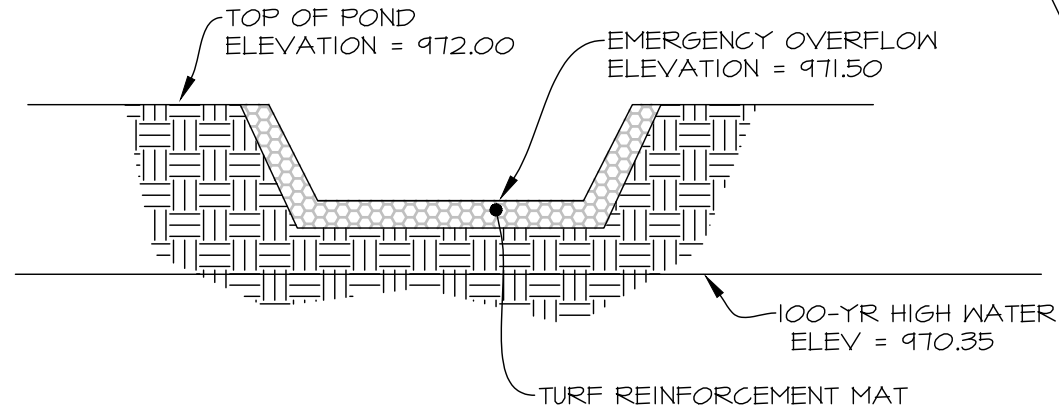
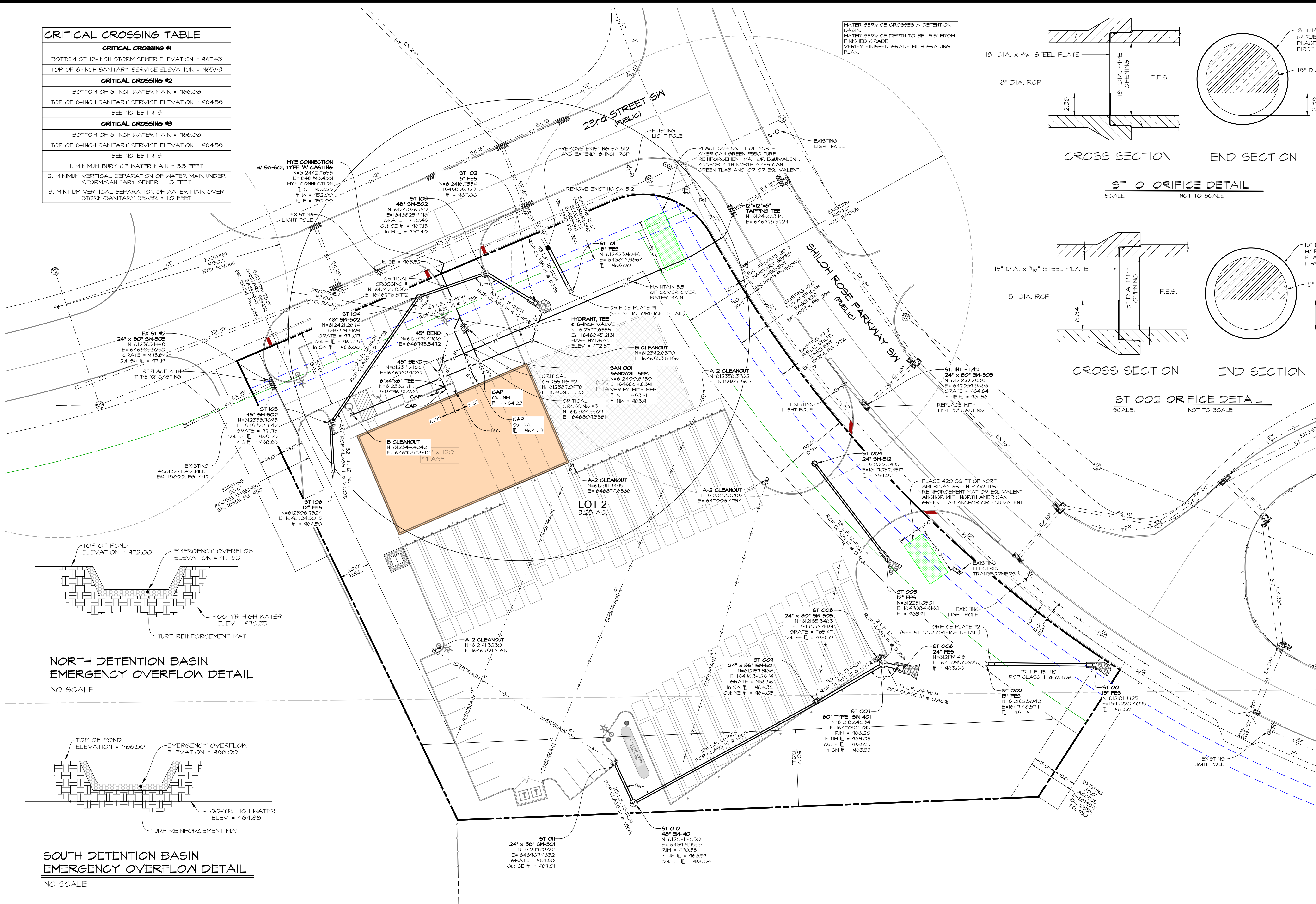
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Civil Engineering Consultants, Inc.

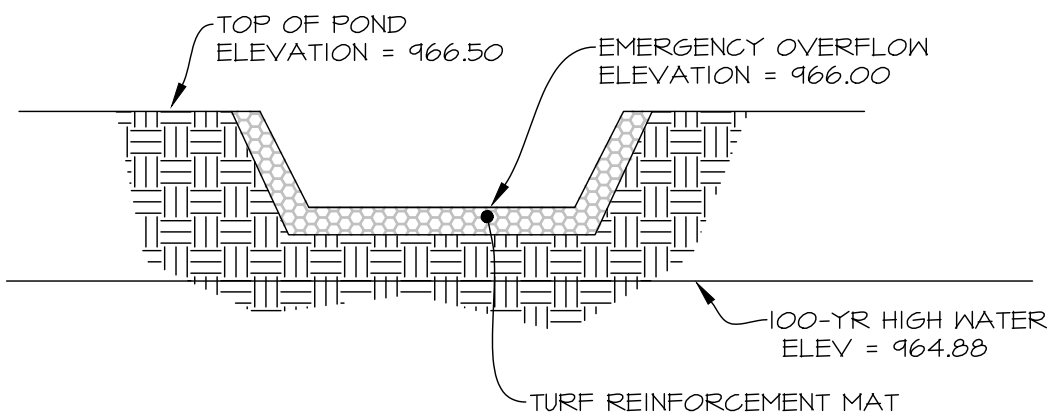


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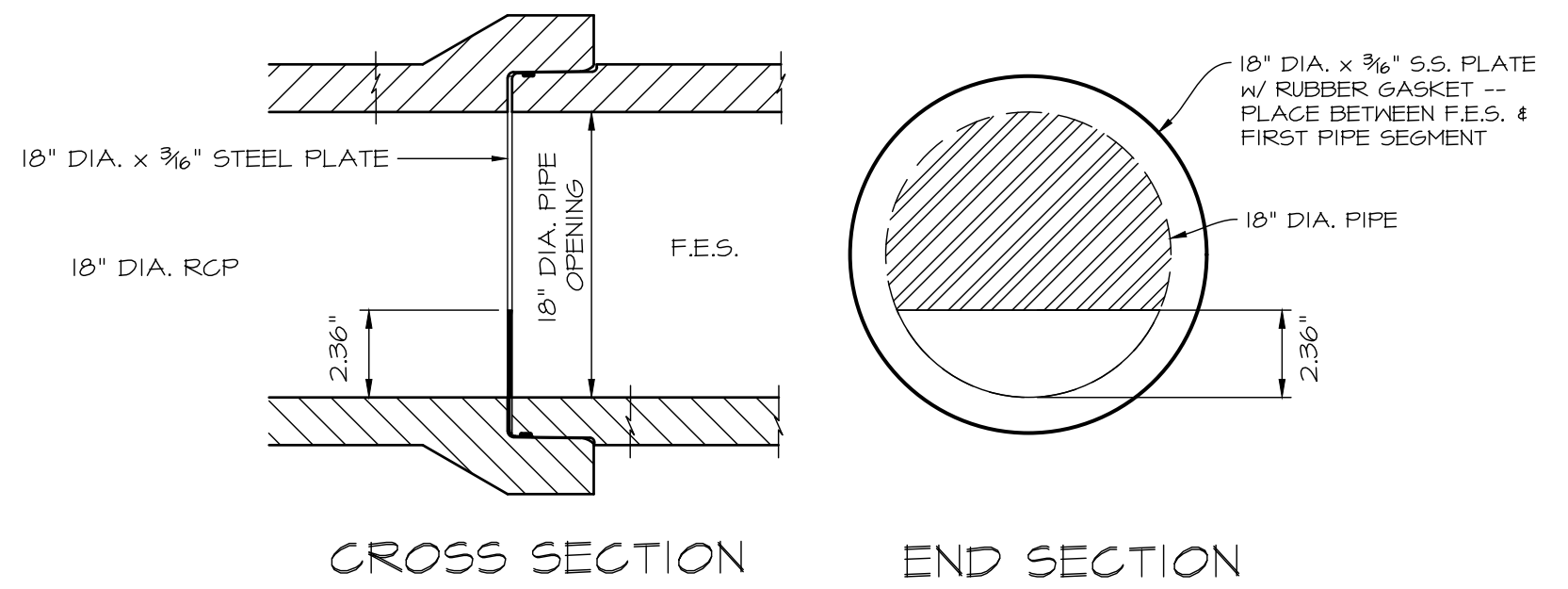
CRITICAL CROSSING TABLE	
CRITICAL CROSSING #1	
BOTTOM OF 12-INCH STORM SEWER ELEVATION = 967.43	
TOP OF 6-INCH SANITARY SERVICE ELEVATION = 965.93	
CRITICAL CROSSING #2	
BOTTOM OF 6-INCH WATER MAIN = 966.08	
TOP OF 6-INCH SANITARY SERVICE ELEVATION = 964.58	
SEE NOTES 1 & 3	
CRITICAL CROSSING #3	
BOTTOM OF 6-INCH WATER MAIN = 966.08	
TOP OF 6-INCH SANITARY SERVICE ELEVATION = 964.58	
SEE NOTES 1 & 3	
1. MINIMUM BURY OF WATER MAIN = 5.5 FEET	
2. MINIMUM VERTICAL SEPARATION OF WATER MAIN UNDER STORM/SANITARY SEWER = 1.5 FEET	
3. MINIMUM VERTICAL SEPARATION OF WATER MAIN OVER STORM/SANITARY SEWER = 1.0 FEET	



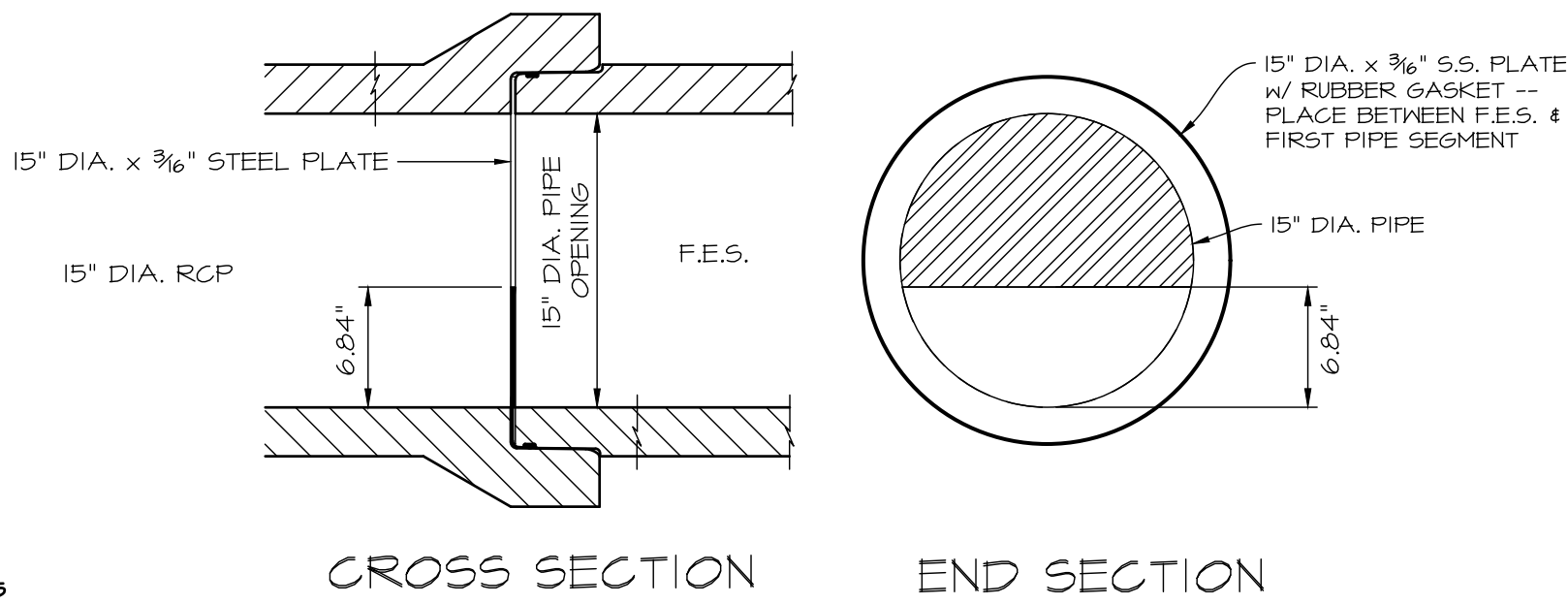
NORTH DETENTION BASIN
EMERGENCY OVERFLOW DETAIL
NO SCALE



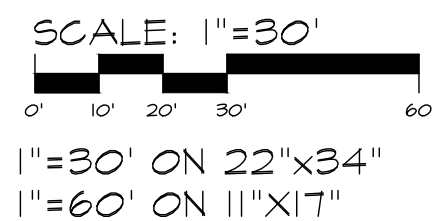
SOUTH DETENTION BASIN
EMERGENCY OVERFLOW DETAIL
NO SCALE



ST 101 ORIFICE DETAIL
SCALE: NOT TO SCALE



ST 002 ORIFICE DETAIL
SCALE: NOT TO SCALE



PRELIMINARY - NOT FOR CONSTRUCTION

Civil Engineering Consultants, Inc.
2400 86th Street Unit 12 Des Moines, Iowa 50322
515.276.4884 mail@cecinc.com



DATE:	May 9, 2023
DESIGNED BY:	#####
DRAWN BY:	#####
DATE OF SURVEY:	#####
PC	XX-XX-XX
KRZ	

A & E HAULING
601 23RD STREET SW BONDURANT, IOWA
UTILITY PLAN

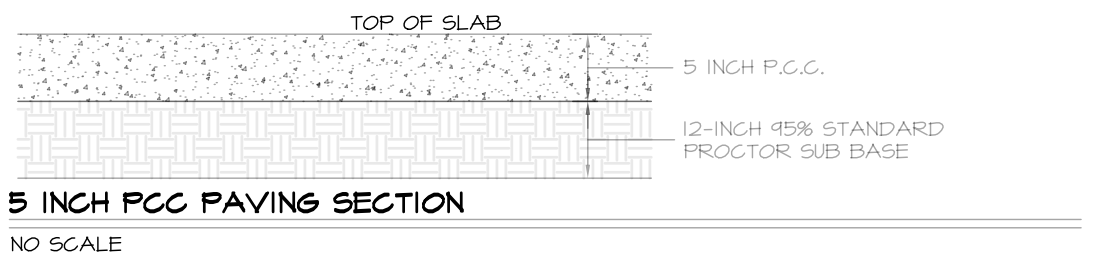
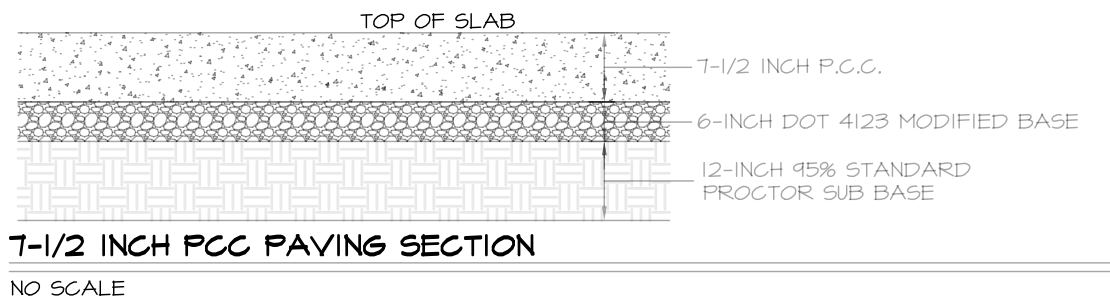
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OF 11
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Q:\E-FILES\800\EB998_CTD Drawings\Construction Documents\Site Plan\EB998 SP PAVING.dwg, 5/9/2023 3:23:00 PM, mchill, 1:1

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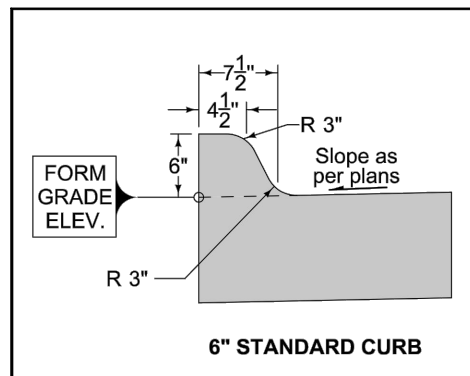
PAVING THICKNESS LEGEND

7-1/2 INCH NON REINFORCED P.C.C. 6,734 SQ. YD.	
5 INCH NON REINFORCED P.C.C. 642 SQ. YD.	
4 INCH NON REINFORCED P.C.C. 528 SQ. YD.	



PCC PAVEMENT NOTES

- ALL PAVING SHALL BE IN ACCORDANCE WITH S.D.A.S. STANDARD SPECIFICATIONS, 2020 VERSION.
- CURBS SHALL BE CAST INTEGRAL WITH CONCRETE PAVEMENT UNLESS NOTED OTHERWISE. EDGES SHALL BE ROUNDED BUT NOT ROLLED.
- PCC SIDEWALKS SHALL BE 4 INCHES THICK. SIDEWALKS WITHIN SITE SHALL HAVE TRANSVERSE CONSTRUCTION JOINTS SPACING SHALL BE AT 5 FEET. EXPANSION JOINTS WHERE WALK MEETS OTHER WALKS, BACK OF CURBS, FIXTURES, OR OTHER STRUCTURES, AND AT INTERVALS NOT EXCEEDING 50 FEET.

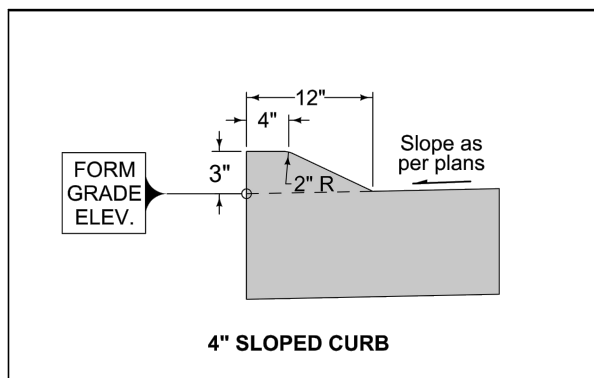


SUDAS	IOWADOT	REVISED
FIGURE 700.102	STANDARD ROAD PLAN	PV-102
REVISIONS: SEE PREVIOUS EDITIONS FOR CHANGES TO THIS PLAN. REVISIONS: SEE PREVIOUS EDITIONS FOR CHANGES TO THIS PLAN.		
PCC CURB DETAILS		

FULL 6" CURB TYPICAL UNLESS NOTED OTHERWISE.

1 P.C.C. CURB DETAILS

NO SCALE

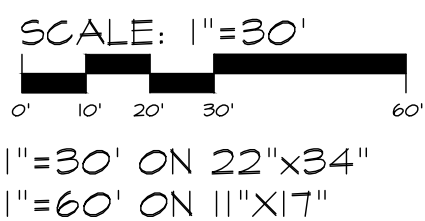
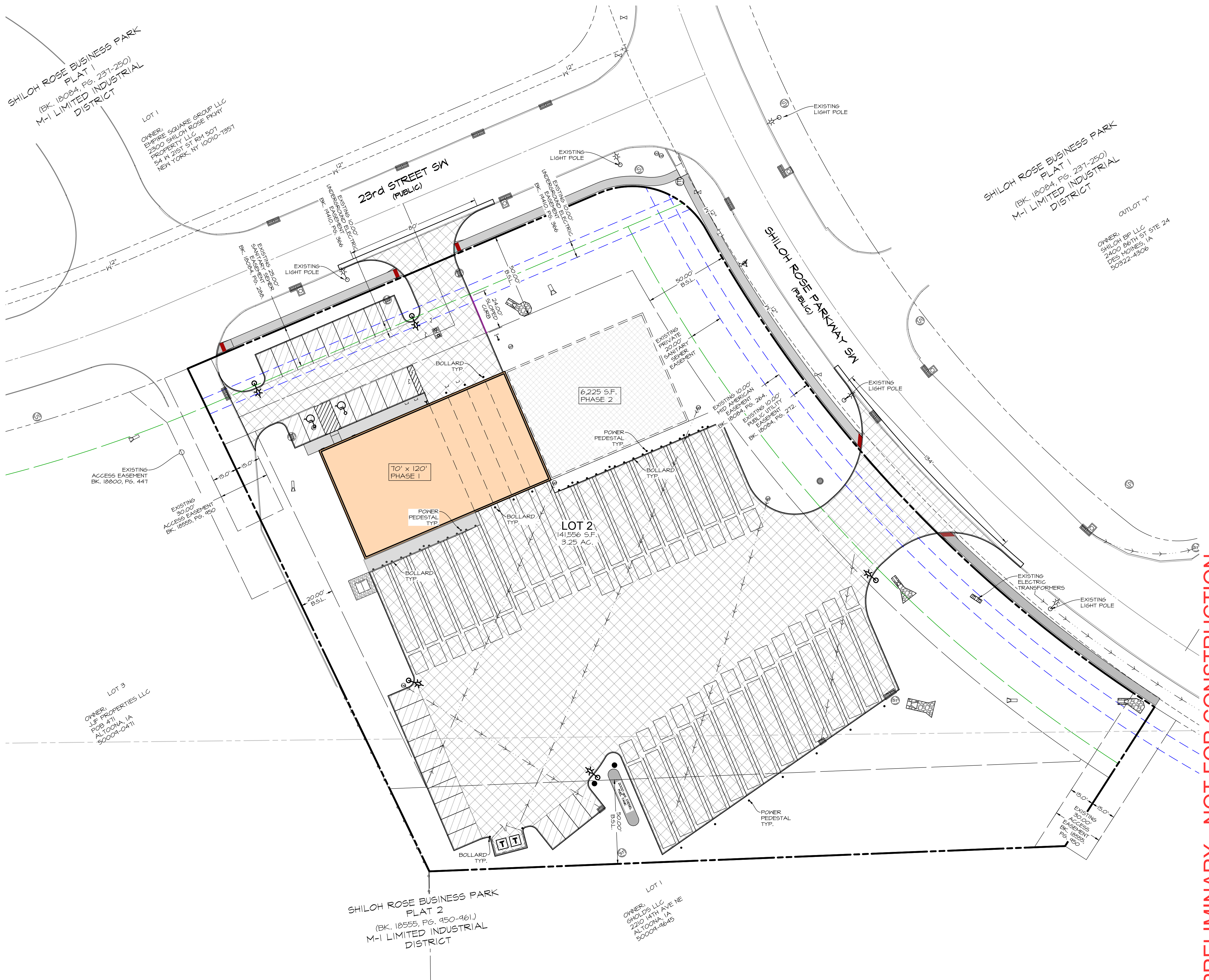


SUDAS	IOWADOT	REVISED
FIGURE 700.102	STANDARD ROAD PLAN	PV-102
REVISIONS: SEE PREVIOUS EDITIONS FOR CHANGES TO THIS PLAN. REVISIONS: SEE PREVIOUS EDITIONS FOR CHANGES TO THIS PLAN.		
PCC CURB DETAILS		

5' LONG CURB TYPE TRANSITION BETWEEN 6" CURB AND 3" CURB.

2 SLOPED P.C.C. CURB DETAIL

NO SCALE



PRELIMINARY - NOT FOR CONSTRUCTION

DATE:	May 9, 2023
DATE OF SURVEY:	XX-XX-XX
DESIGNED BY:	PC
DRAWN BY:	KRZ

A & E HAULING
601 23RD STREET SW BONDURANT, IOWA
PAVING PLAN

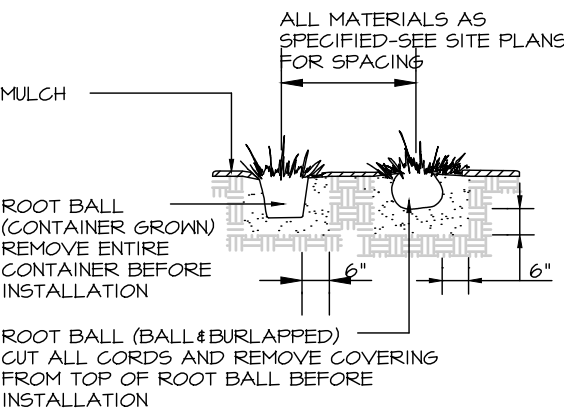
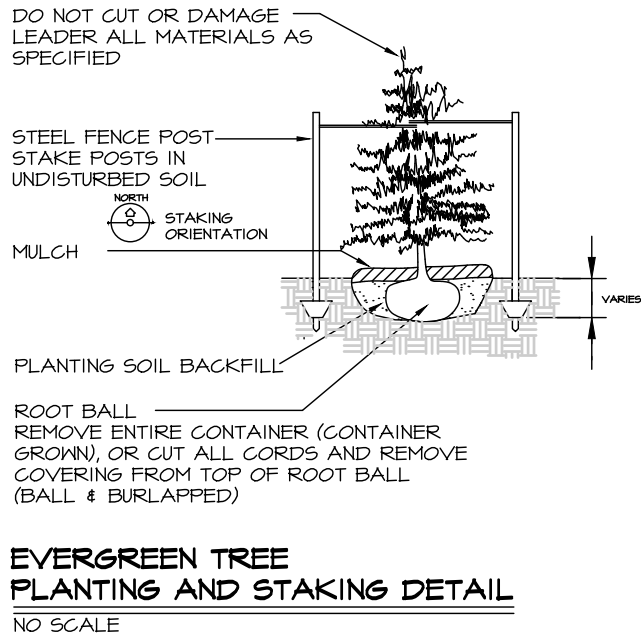
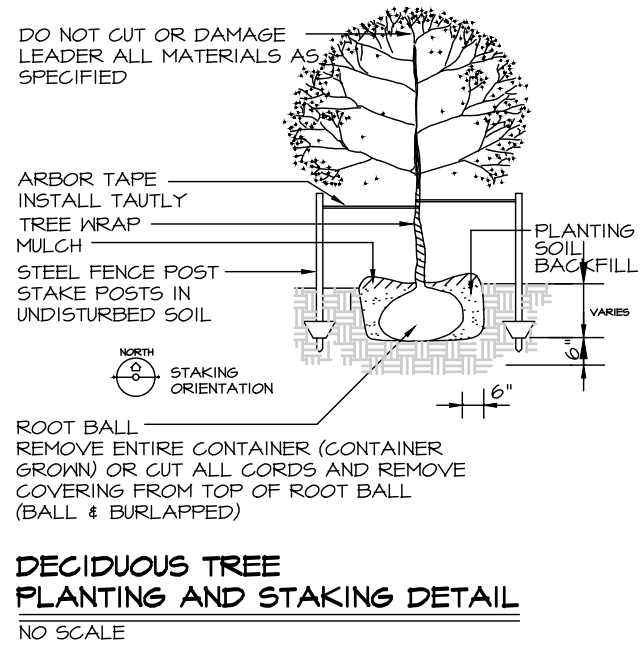
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2400 86th Street Unit 12 Des Moines, Iowa 50322
515.276.4884 mail@cecinc.com



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SIZES NOTED IN PLANT SCHEDULE ARE STRICT MINIMUM SIZES AND WILL BE VERIFIED DURING INITIAL ACCEPTANCE INSPECTION.

MINIMUM OF 10% OF EACH SPECIES SPECIFIED ARE TO HAVE PLANT IDENTIFICATION TAGS ATTACHED DURING INITIAL ACCEPTANCE. TAGS SHALL BE REMOVED AFTER PLANT MATERIAL HAS BEEN ACCEPTED.

ALL DECIDUOUS TREES ARE TO BE WRAPPED WITH TREE WRAP AND SHALL BE ATTACHED WITH COTTON STRING. TAPES AND PLASTIC FASTENERS ARE NOT ACCEPTABLE.

LANDSCAPE REQUIREMENTS

SITE:
OPEN SPACE REQUIRED: 141,556 S.F. (10%)
OPEN SPACE PROVIDED: 68,780 S.F. PHASE I (48.54%)
61,686 S.F. FUTURE PHASES (43.58%)

100% OF PROPOSED OPEN SPACE SHOWN TO BE LANDSCAPED AND MAINTAINED WITH LIVING GROUND COVER AND MULCH.

UNPAVED PORTION OF R.O.W. TO BE SEEDED.

REQUIRED TREES: 1 TREE REQUIRED PER 50 L.F. LOT FRONTAGE.
FRONTAGE: 132.38 L.F. / 50' = 15 TREES REQUIRED.
1 TREE PER 18 PARKING STALLS.
1 LOT OF 16 STALLS & 1 LOT OF 14 STALLS: 2 TREES REQUIRED.
2 PARKING LOT TREES SHOWN.

EVERGREEN TREES MAY OCCUPY 25% OF THE REQUIRED TREES.
17 TREES REQUIRED * 25% = 4 EVERGREEN TREES ALLOWED OF THE REQUIRED NUMBER OF TREES. 4 EVERGREEN TREES PROVIDED AS A PART OF THE REQUIRED TREES.

TREE LOCATIONS: REQUIRED-15 REQUIRED TREES FOR LOT FRONTAGE TO BE WITHIN 50' FRONT YARD SETBACK.
PROVIDED-15 OVERSTORY DECIDUOUS TREES + 2 EVERGREEN TREES.

TOTAL LANDSCAPING: 17 OVERSTORY DECIDUOUS TREES + 14 EVERGREEN TREES + 24 SHRUBS.

PLANTING NOTES

1. ALL SITEWORK, SEEDING AND LANDSCAPING SHALL BE IN ACCORDANCE WITH CITY OF BONDURANT STANDARD SPECIFICATIONS AND S.U.D.A.S. 2023, UNLESS SPECIFIED OTHERWISE.

2. ALL PLANT MATERIAL SHALL MEET OR EXCEED MINIMUM REQUIREMENTS SHOWN IN "AMERICAN STANDARD FOR NURSERY STOCK" (ANSI Z60.1).

3. CONTRACTOR SHALL GUARANTEE ALL PLANT MATERIALS FOR PERIOD OF ONE YEAR FROM DATE OF INSTALLATION.

4. NO PLANT MATERIAL SHALL BE SUBSTITUTED WITHOUT AUTHORIZATION OF LANDSCAPE ARCHITECT AND CITY.

5. ALL TREES SHALL BE STAKED (2 STAKES) AND WRAPPED IMMEDIATELY AFTER PLANTING.

6. ALL TREES, SHRUBS SHALL BE MULCHED WITH 3" SHREDDED HARDWOOD MULCH, NATURAL COLOR.

7. PLANT QUANTITIES ARE FOR CONTRACTOR'S CONVENIENCE. DRAWING SHALL PREVAIL WHERE CONFLICT OCCURS.

8. ONE WEEK PRIOR TO INSTALLATION, CONTRACTOR SHALL NOTIFY LANDSCAPE ARCHITECT AT CIVIL ENGINEERING CONSULTANTS, INC. (TELEPHONE 515/216-4884).

9. CONTRACTOR SHALL STAKE LOCATION OF PLANTS FOR LANDSCAPE ARCHITECT'S APPROVAL BEFORE DIGGING HOLES.

10. ALL DECIDUOUS TREES SHALL BE PLANTED AT LEAST 5' FROM R.O.W. AND CONIFEROUS TREES AT LEAST 10' FROM R.O.W.

11. ALL DISTURBED AREAS SHALL BE SEEDED INCLUDING ALL OF RIGHT-OF-WAY.

12. CONTRACTOR SHALL BE RESPONSIBLE FOR REMOVAL OF IDENTIFICATION TAGS, CONTAINERS, AND BURLAP CORDS ON ALL PLANT MATERIAL PRIOR TO COMPLETION OF CONTRACT. IDENTIFICATION TAGS TO BE REMOVED AFTER INITIAL ACCEPTANCE.

13. ALL GROUND-MOUNTED MECHANICAL UNITS TO BE SCREENED BY PLANTINGS.

14. MULCH BEDS TO HAVE SPADE CUT EDGE.

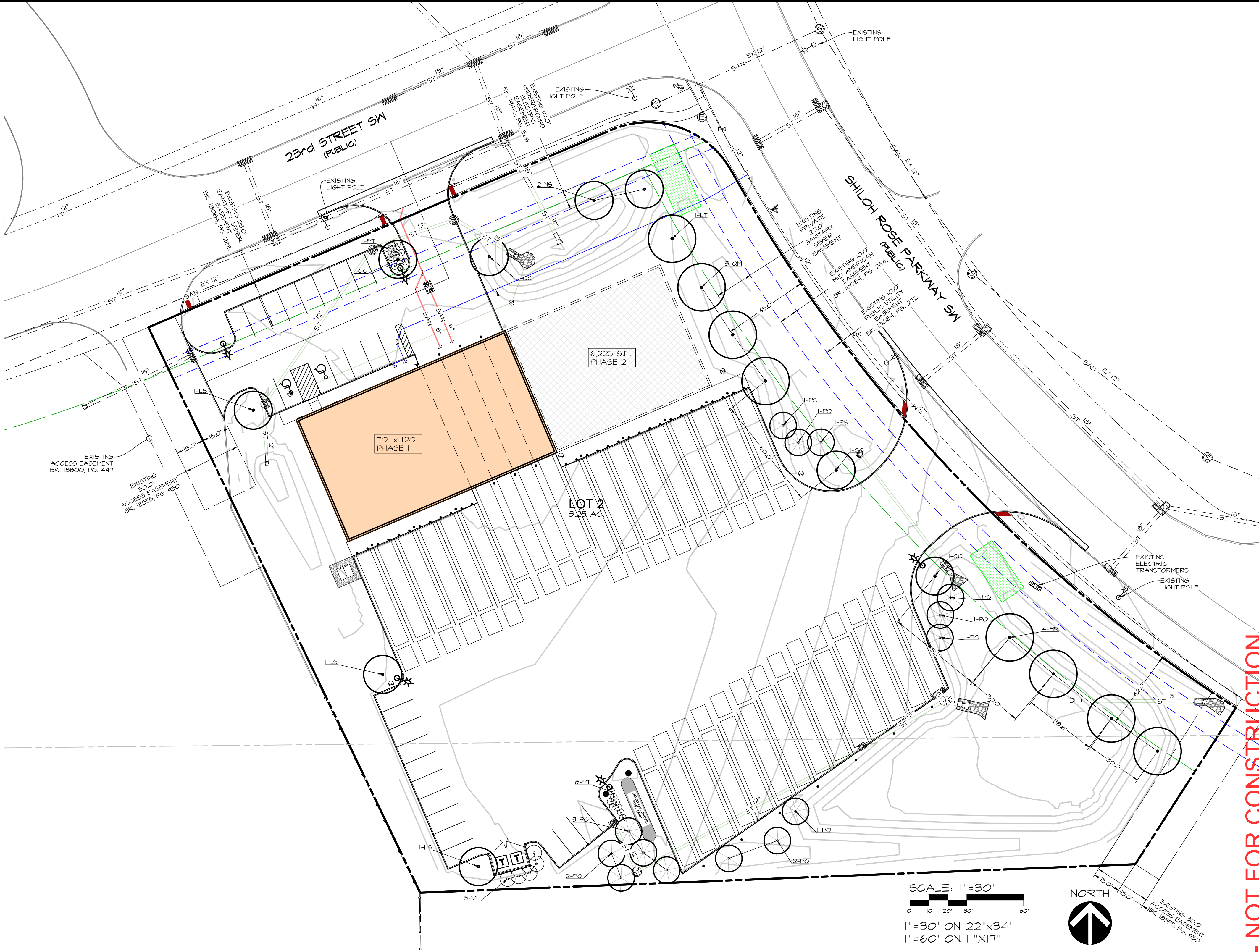
SCALE: 1"=30'

1"=30' ON 22"x34"

1"=60' ON 11"x17"



PLANT SCHEDULE						
MARK	Botanical name		QUAN.	SIZE	ROOT TYPE	COMMENTS
	COMMON NAME					
BR	Betula 'Royal Frost'		4	1.75" CAL.	CONT.	MATCHED, SPECIMEN
	ROYAL FROST BIRCH					
CC	Carpinus caroliniana 'JFS-KW6'		4	1.75" CAL.	CONT.	MATCHED, SPECIMEN TREE FORM, 12' FROM DRIVE
	NATIVE FLAME AMERICAN HORNBEAM					
LS	Liriodendron styraciflua 'Rotundiloba'		3	1.75" CAL.	CONT.	MATCHED, SPECIMEN
	ROUND LOBED SWEET GUM					
LT	Liriodendron tulipifera 'JFS-Oz'		1	1.75" CAL.	B&B	MATCHED, SPECIMEN, 30' OC
	EMERALD CITY TULIPTREE					
NS	Nyssa sylvatica 'David Adam'		2	1.75" CAL.	CONT.	MATCHED, SPECIMEN, 18' OC
	AFTERBURNER BLACK GUM					
PG	Picea glauca 'Densata'		8	7' HT.	B&B	MATCHED, SPECIMEN 12' OC
	BLACK HILLS SPRUCE					
PO	Picea omorika		6	7' HT.	B&B	MATCHED, SPECIMEN 12' OC
	SERBIAN SPRUCE					
PT	Patentilla fruticosa 'Fargo'		19	18" HT.	CONT.	MATCHED, SPECIMEN, 2.3' FROM CURB 3.0' OC, MULCH BED
	DAKOTA SUNSPOT					
QM	Quercus macrocarpa 'JFS-KW3'		3	1.75" CAL.	CONT.	MATCHED, SPECIMEN 30' OC
	URBAN PINNACLE OAK					
VL	Viburnum lantana 'Mohican'		5	30" HT.	CONT.	MATCHED, SPECIMEN, MULCH BED 4' OC, 3.75' FROM WALL
	MOHICAN VIBURNUM					



PRELIMINARY - NOT FOR CONSTRUCTION

Civil Engineering Consultants, Inc.
2400 86th Street • Unit 12 • Des Moines, Iowa 50322
515.276.4884 • mail@cecinc.com

DATE: May 9, 2023

XX-XX-XX
PC
KRZ

DATE OF SURVEY:#####
DESIGNED BY:#####
DRAWN BY:#####

A & E HAULING
601 23RD STREET SW BONDURANT, IOWA

LANDSCAPING PLAN

SHEET
OF 11

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EXTERIOR MATERIALS	NORTH (STREET)		WEST		SOUTH		EAST	
	AREA	%	AREA	%	AREA	%	AREA	%
TOTAL WALL AREA	2403		1506		2403		1506	
OPAQUE DOORS	696		0		696		0	
TOTAL AREA, LESS DOORS	1707		1506		1707		1506	
GLAZING (PRIMARY)	77	5%	144	10%	59	3%	0	0%
MASONRY (PRIMARY)	918	54%	278	18%	188	11%	84	6%
METAL SIDING (SECONDARY)	712	42%	1084	72%	1460	86%	1422	94%
TOTAL PRIMARY		58%		28%		14%		6%
TOTAL SECONDARY		42%		72%		86%		94%

THESE PLANS AND SPECIFICATIONS ARE PROTECTED UNDER FEDERAL COPYRIGHT LAWS. © ARCHITECT MAINTAINS OWNERSHIP OF SUCH AND ALL RIGHTS AND PRIVILEGES

RAINS ARCHITECTURE

3820 79TH ST, URBANDALE, IOWA 50322
515-314-8696 jeff@rainsarch.com

STRUCTURAL ENGINEERING
CLIFTON STRUCTURAL
515-468-1480 rob@cliftonstructural.com

CIVIL ENGINEERING
CIVIL ENGINEERING CONSULTANTS, INC.
2400 86th St., Suite 12, Des Moines, IA 50322
515-276-4884 clausen@ceclac.com

- EXTERIOR MATERIALS NOTES:
1. MASONRY - SPLIT-FACE BLOCK W/ INTEGRAL COLOR
 2. METAL SIDING - CORRUGATED METAL SIDING W/ MATCHING COLOR EXPOSED FASTENERS
 3. STOREFRONT - ALUMINUM, BLACK ANODIZED
 4. STEEL DOORS - PAINT TO MATCH SIDING
 5. OVERHEAD DOORS - FACTORY FINISHED, INSULATED METAL

NEW SHOP - OFFICE
601 23rd Street SW
Bondurant, IA

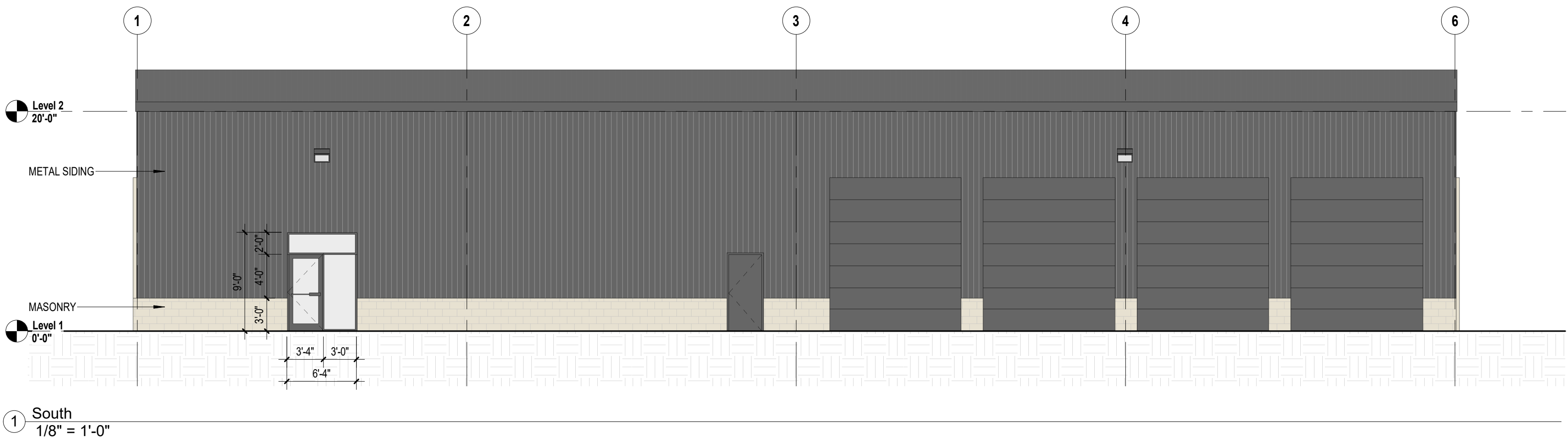
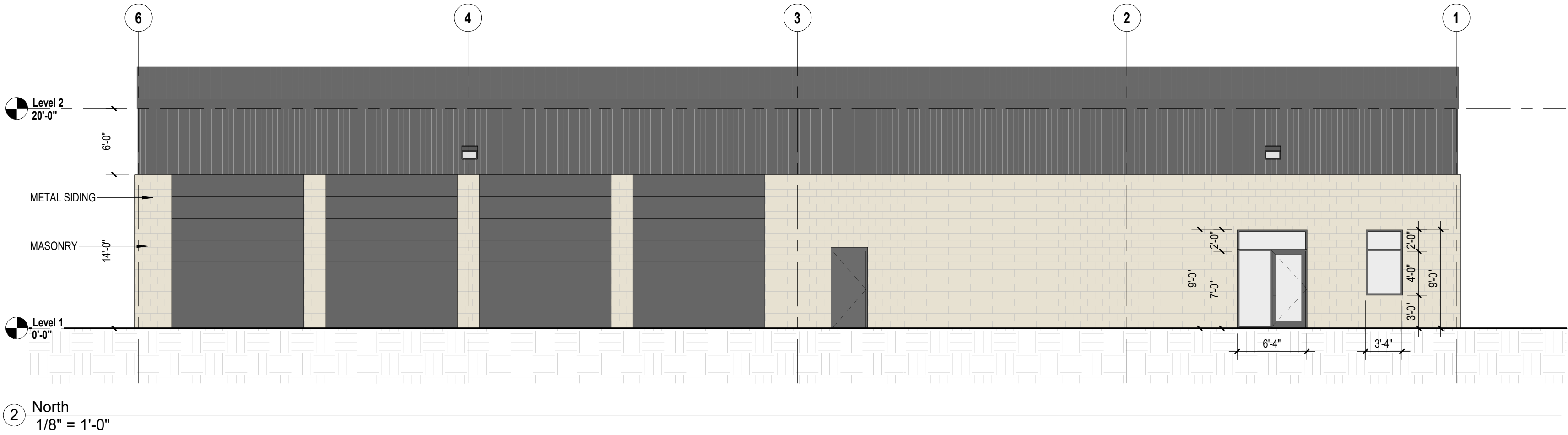
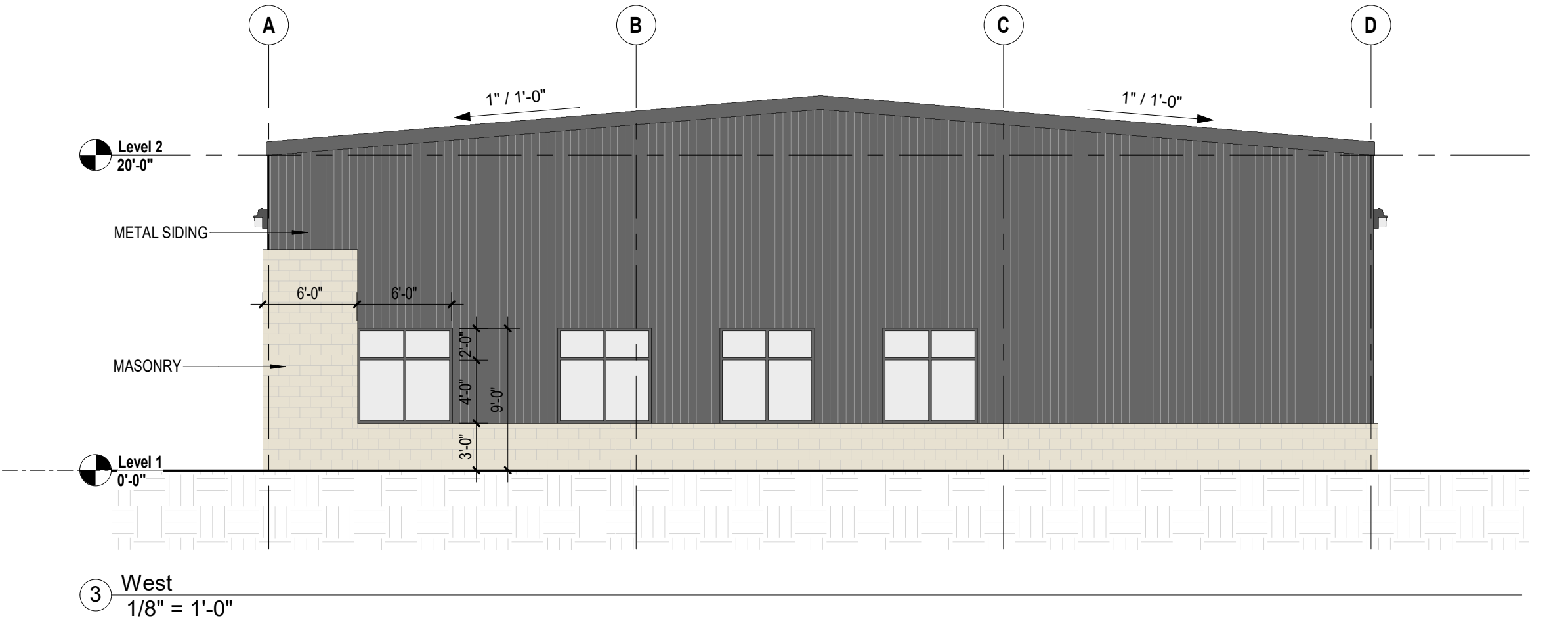
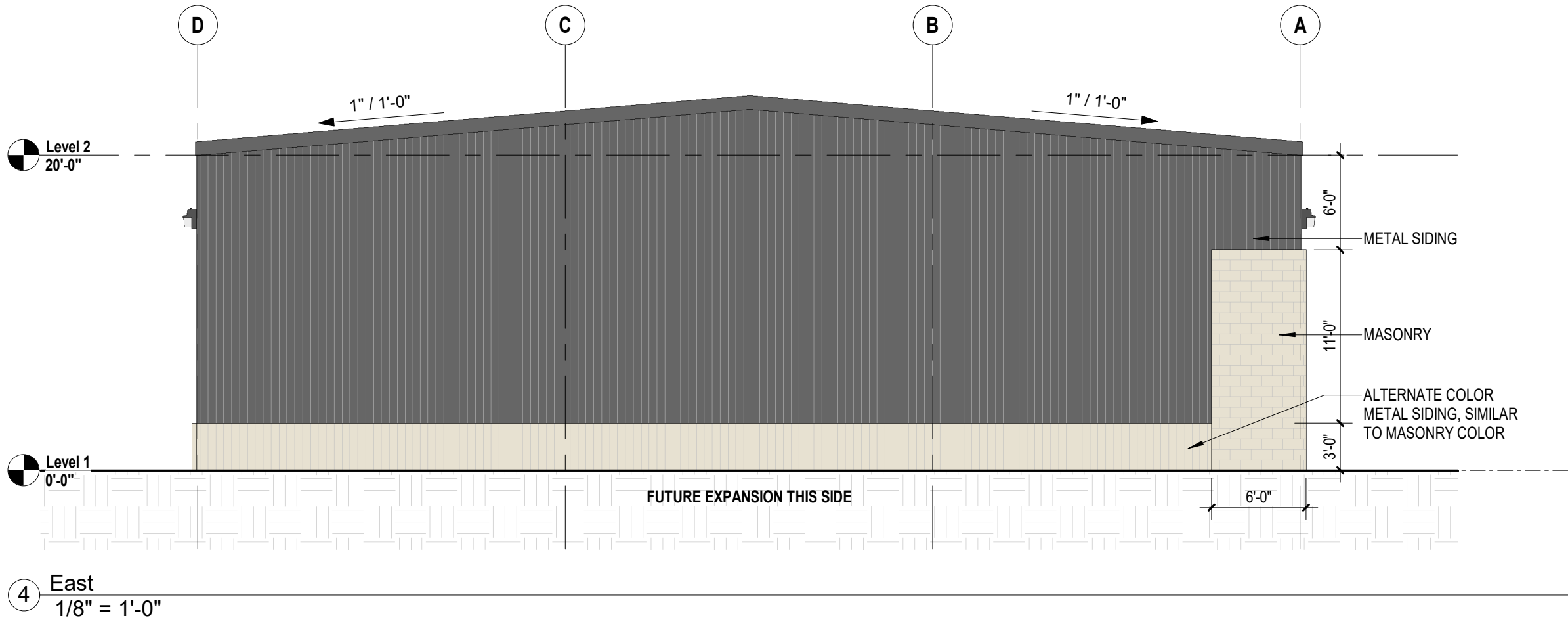
AA&E HAULING

Revisions	

ISSUE DATE: 05/26/23 PROJ. #: RA-23017
ELEVATIONS

A2

2023-06-06 -- ELEVATIONS FOR REVIEW





**BUSINESS OF THE CITY COUNCIL
BONDURANT, IOWA
AGENDA STATEMENT**

Item No. 9.b.
For Meeting of 6/19/2023
Resolution

TITLE: - Resolution considering approval of Site Plan for 1306 Prairie Drive, SW

CONTACT PERSON:

Isaac Pezley, City Planner

BRIEF HISTORY & ANALYSIS: The City is in receipt of a site plan for review by the Planning & Zoning Commission and City Council for the existing 7.051-acre parcel of land accessed from Prairie Drive SW. The site plan applicant is Ryan Steele with Series 14-8128. The site plan was prepared by Snyder & Associates, Inc. The applicants are proposing two new 22,500 square foot storage buildings, as well as a 10,192 square foot building attached to the existing office building. This property is zoned as being within the City's Medium Industrial (M-2) District. The use of the property will be storage.



When the City Council review site plans, they review for consistency with the following documents: Comprehensive Plan; Zoning Code; and Comments from City Officials.

Consistency with the City's Comprehensive Plan: A M-2 development at this location is consistent with the 2022 Comprehensive Plan which guides for Regional Commercial at this location.

Consistency with the City's Zoning Code: Below are notes detailing how the Zoning Code is met for this request or what additional information is needed to ensure the

Code will be met for this development.

General Commercial Use & Bulk

- Outdoor storage area is proposed in the western portion of the site. This portion is not required to be paved as it is an existing non-conforming use.
- The site plan labels the required setbacks at this location - a 30' front yard setback along Prairie Drive SW, a 40' rear yard setback along the northern property line and 20' side yard setbacks along the western and eastern property lines.

Parking/Drive Areas

- Access to the site is available from Prairie Drive SW on the southeast side of the property.
- The access and parking lot are existing and will not change.
- The site plan shows that no part of any parking/drive area (excluding driveways) will be located closer than 3' away from the front property lines, as is required by Section 177.10.1.
- The site plan shows that all parking/drive areas will be paved as required by Section 177.10.2 of the Zoning Code.
- Section 177.09.21 of the Zoning Code will be applied when determining minimum parking stall count requirements at this location. This section reads: Warehousing: one (1) space per employee.
- The site plan shows 17 existing parking spaces, including 2 handicap stalls
- The site plan shows parking spaces will be provided with raised curbing or equivalent, as is required by Section 177.10.8.

Stormwater, Utilities & Natural Features

- A stormwater management report has been submitted for review by the City Engineer. All preliminary comments submitted by V&K have been addressed.
- Page 4 contains the required utility plan. Water, electric and gas are all available to the proposed buildings from existing utility lines.
- This property is located within the Wolf Creek Sanitary Sewer Connection Fee District. This property is not currently served by sanitary sewer and no connection fee will be required at this time.
- This site is not situated within FEMA's 100-year floodplain.
- This site is not situated within the City's Stream Buffer Ordinance area.

Landscaping Plan

- Page 8 of the site plan shows the required landscaping plan. Notes on this:
 1. The parking lot is existing and no landscaping is required in this area.
 2. Section 182.04 of the Zoning Code requires deciduous trees conform to the minimum of 1 ¾ inch caliper in size at time of planting. The applicant has not provided the City with the size of tree(s) that will be installed.
 3. The site plan notes that 22% of this site will be open space.
 4. The properties immediately adjacent to this site are Light Industrial (M-1) to the north, Medium Industrial (M-2) to the south and east, and Agricultural (A-1) to the west. Page 8 shows green screening along the western property line

ARCHITECTURAL STANDARDS

- Required architectural design elevations have been submitted and reviewed by City Staff. The required elevations appear to meet the regulations as defined in Section 179.01 of the Zoning Code.

Other Site Plan Features

- Staff commented if any exterior dumpster is proposed as a result of this project, site plan should show its location and note its screening technique.

Comments from City Officials:

The following City departments were notified of the submitted site plan:

1. Public Works - reviewed and all comments/concerns have been addressed.
2. Engineering – reviewed and all comments/concerns have been addressed.
3. Fire Department - reviewed and all comments/concerns have been addressed.

The Planning and Zoning Commission voted 6-0, with one member absent, to recommend approval of the site plan for 1306 Prairie Drive SW at their June 8, 2023 meeting.

FUNDING SOURCE:

STAFF RECOMMENDATION: Approve resolution on a roll call vote.

APPROVED FOR SUBMITTAL:

ATTACHMENTS:

1. RESOLUTION NO. 230619-128
2. Site Plan
3. Architectural Design Elevation

CITY OF BONDURANT
RESOLUTION NO. 230619-128

RESOLUTION REGARDING APPROVAL OF THE SITE PLAN FOR 1306 PRAIRIE
DRIVE SW, BONDURANT, IOWA

WHEREAS, Snyder & Associates, Inc. submitted the site plan for 1306 Prairie Drive SW described as follows; AND

LOT 3 MCCLEARY MEADOWS INDUSTRIAL PARK.

WHEREAS, the zoning for the property is Medium Industrial (M-2) and a storage facility use is a permitted use per Sections 178.14 of the Zoning Code; AND

WHEREAS, the Planning and Zoning Commission voted 6-0, with one member absent, to recommend approval of the submitted site plan at their June 8, 2023 meeting.

NOW, THEREFORE, BE IT RESOLVED, that the City Council of the City of Bondurant, Iowa, the submitted 1306 Prairie Drive SW site plan is hereby approved.

Passed this 19th day of June 2023,

By: _____
Doug Elrod, Mayor

ATTEST: I, Shelby Hagan, City Clerk of Bondurant, hereby certify that at a meeting of the City Council held on the above date, among other proceedings the above was adopted.

IN WITNESS WHEREOF, I have hereunto set my hand the day and year above written.

Shelby Hagan, City Clerk

Action	Yay	Nay	Abstain	Absent
Cox				
Driscoll				
McKenzie				
Peffer				
Sillanpaa				

PROJECT LOCATION

FRANKLIN ST SW

PRAIRIE DR

US HWY 65

C100	TITLE SHEET
C101	PROJECT INFORMATION
C200	DEMOLITION PLAN
C300	DIMENSION & UTILITY PLAN
C400	GRADING & EROSION CONTROL PLAN
C401	DETAILED GRADING PLAN
C402	DETAILED GRADING PLAN
C500	PLANTING PLAN

SNYDER & ASSOCIATES, INC.
2727 SW SNYDER BOULEVARD
ANKENY, IOWA 50023
CONTACT: KOREY MARSH, PE
PHONE: (515) 964-2020



Sheet C100

SNYDER & ASSOCIATES, INC.

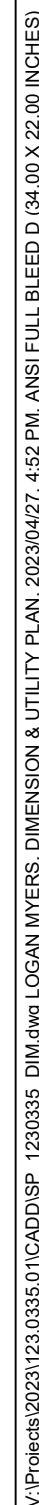
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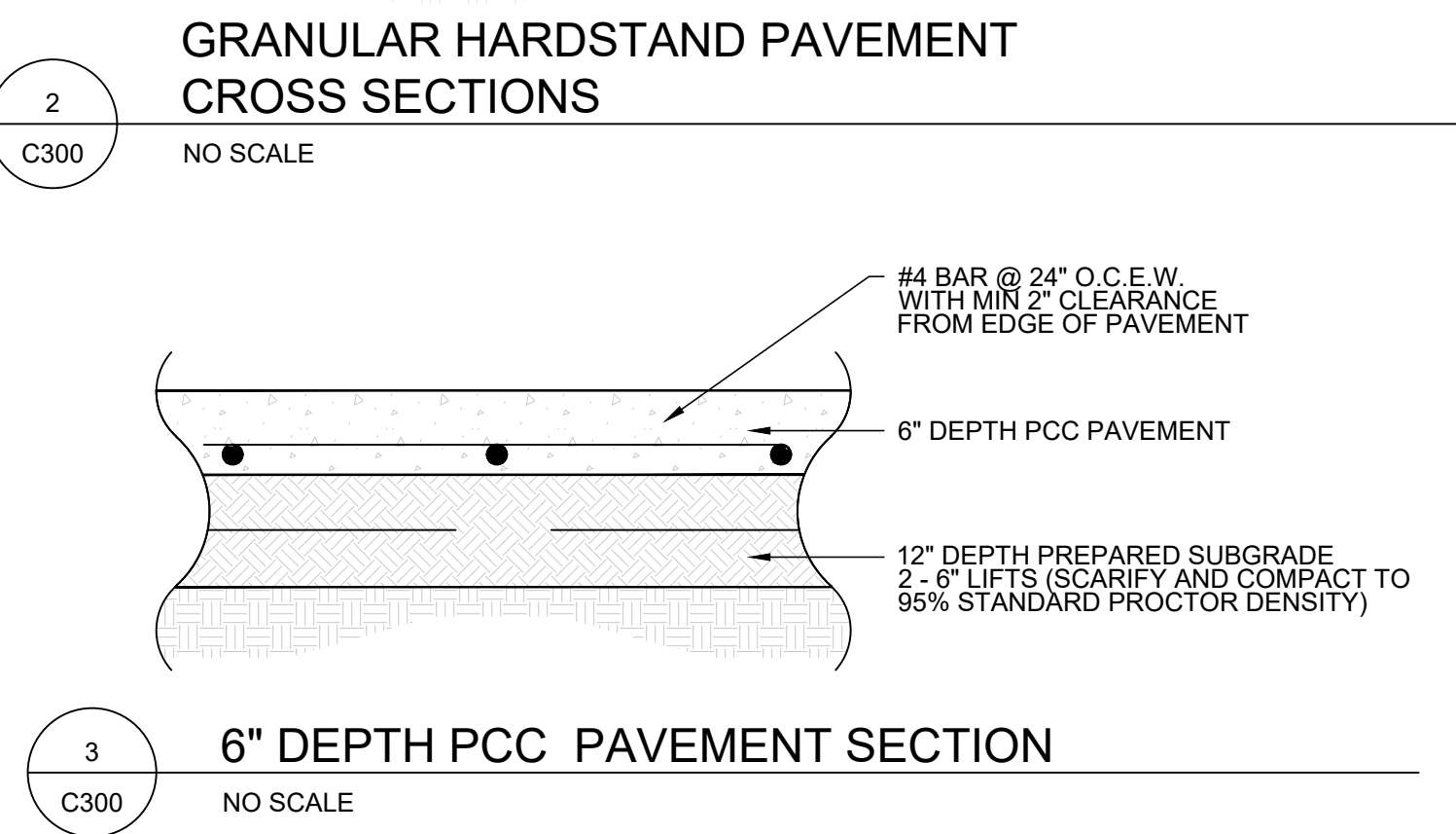
- DIMENSION AND UTILITY PLAN CONSTRUCTION NOTES**
1. PROTECT ALL SITE FEATURES NOT SCHEDULED FOR DEMOLITION OR MODIFICATION. ANY DAMAGE TO ITEMS NOT SHOWN FOR REMOVAL SHALL BE REPAIRED BY THE CONTRACTOR TO THE OWNERS SPECIFICATIONS WITHOUT ADDITIONAL COMPENSATION.
 - A. PAVEMENTS TO REMAIN.
 - B. PROTECT EXISTING UTILITIES. COORDINATE ANY NECESSARY RELOCATIONS OR ADJUSTMENTS WITH OWNER AND UTILITY PROVIDER PRIOR TO CONSTRUCTION. ADJUSTMENTS OF UTILITY APPURTENANCE TO FINISH GRADES IS CONSIDERED INCIDENTAL TO THE PROJECT.
 - C. PROTECT EXISTING BUILDINGS.
 - D. PROTECT EXISTING TREES.
 - E. PROTECT EXISTING PROPANE TANK.
 - F. PROTECT EXISTING SEPTIC TANK.
 2. DEMOLITION, REMOVE THE FOLLOWING:
 - A. REMOVE EXISTING PAVEMENT.
 - B. REMOVE EXISTING GRAVEL TO LIMITS SHOWN.

KWIKLOCK STORAGE		BONDURANT, IOWA		Sheet C200	
DEMOLITION PLAN					
SNYDER & ASSOCIATES, INC.		2727 S.W. SNYDER BLVD ANKENY, IOWA 50023 515-964-2020 www.snyder-associates.com		Project No: 123.0335.01	
Project No: 123.0335.01		Sheet C200			





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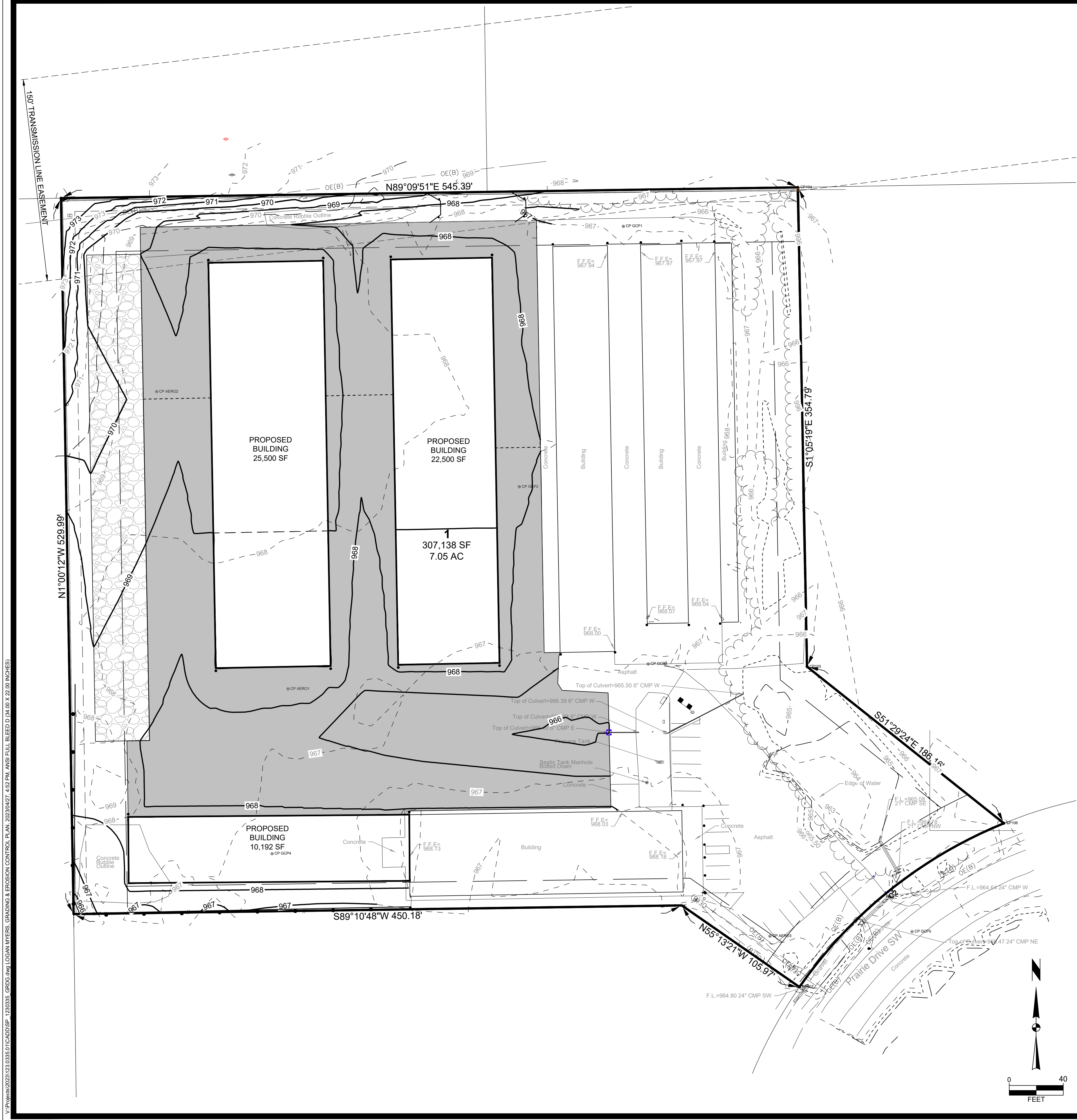


**SNYDER
& ASSOCIATES**

Project No: 123.0335.01

Sheet C300

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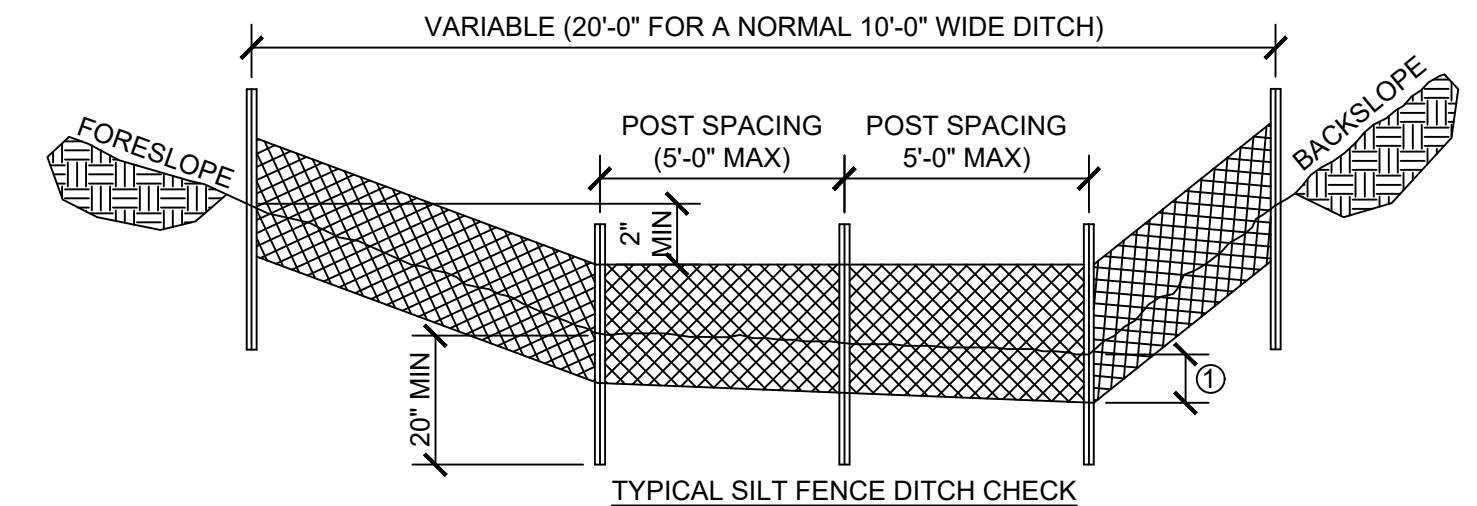
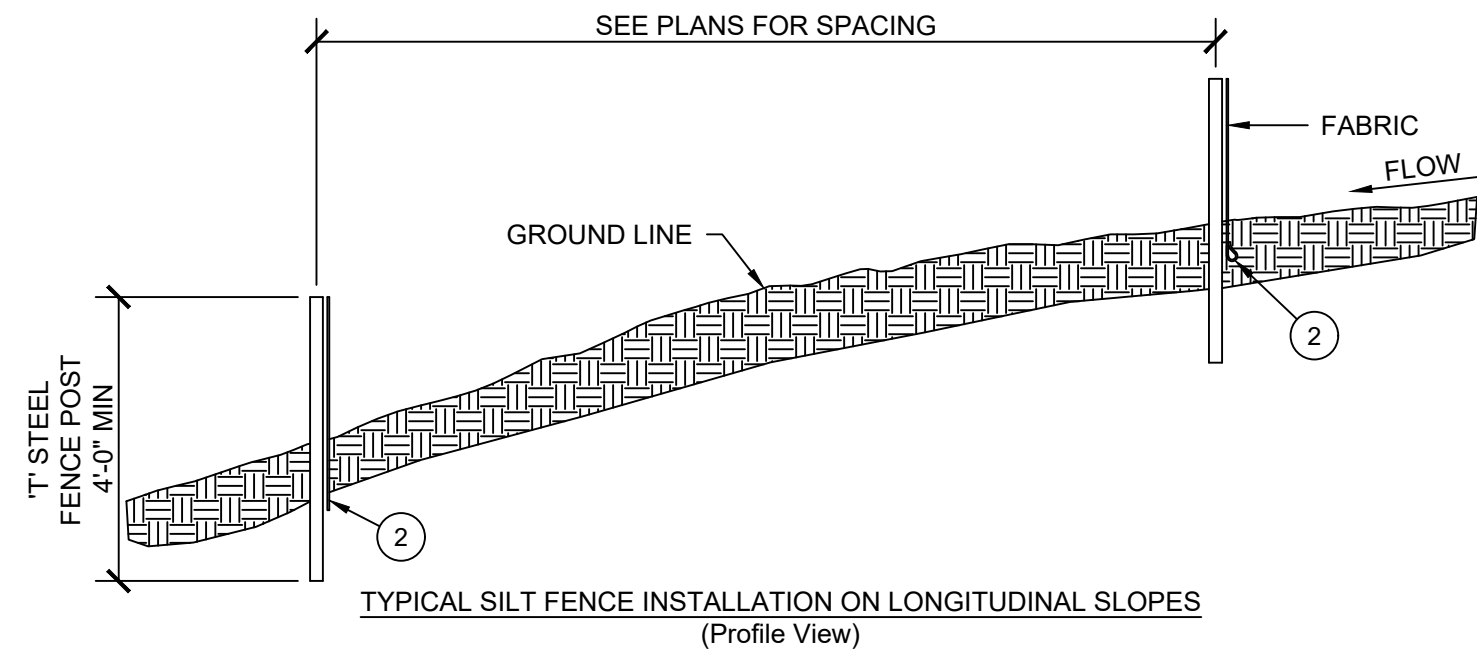
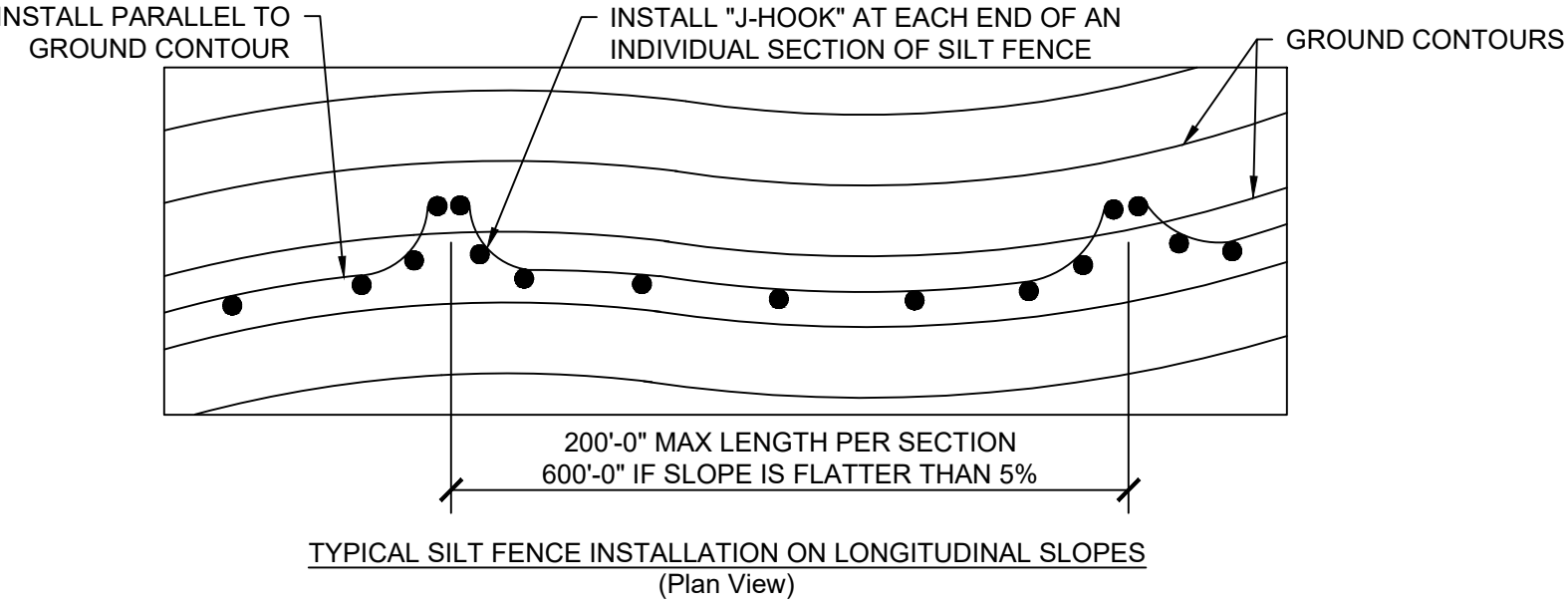
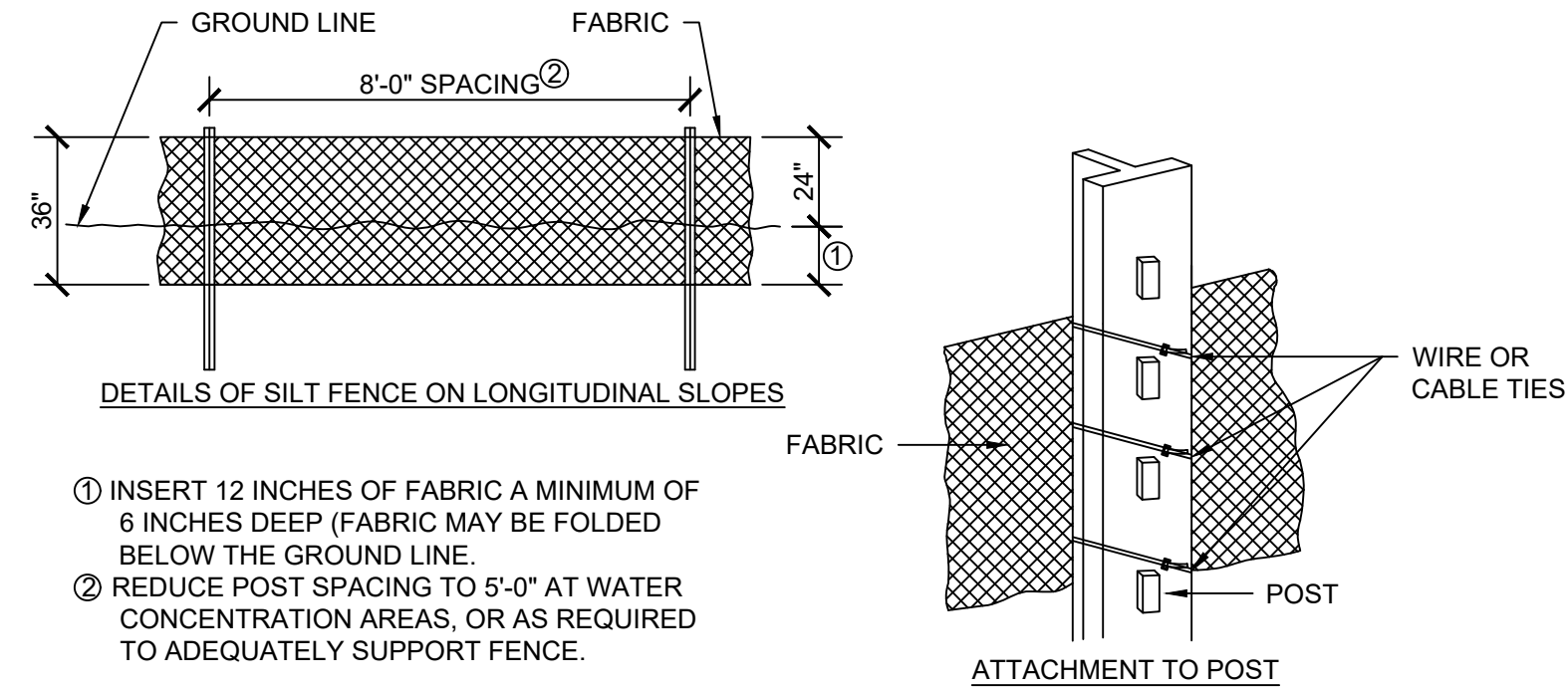


GRADING NOTES

1. CONTRACTOR TO STRIP AND STOCKPILE TOPSOIL ON ALL AREAS TO BE CUT OR FILLED. RESPREAD TO MINIMUM 6" DEPTH TO FINISH GRADES.
2. ANY EXCESS CUT TO BE SPREAD ON SITE AS DIRECTED BY ENGINEER DURING CONSTRUCTION. PLACE TOPSOIL OVER ALL AREAS DISTURBED.
3. ALL DRAINAGE SWALES AND SLOPES 5 TO 1 OR GREATER TO BE SEEDED USING COMMERCIALY AVAILABLE EROSION CONTROL SEED. MIXTURE APPLIED AT RATE RECOMMENDED BY SUPPLIER.
4. EROSION CONTROL: SEED THE SITE AFTER ROUGH GRADING HAS BEEN COMPLETED. PLACE SILT FENCE AND MAINTAIN IN PROBLEM AREAS AFTER GROUND COVER HAS BEEN ESTABLISHED. COMPLY WITH EROSION CONTROL LAW.
5. PROVIDE BELOW GRADE INLET PROTECTION IN PAVED AREAS FOLLOWING PAVING OPERATIONS.
6. POST CONSTRUCTION VOLUME OF THE DETENTION BASINS WILL NEED TO BE VERIFIED AND PROVIDED TO THE CITY BEFORE FINAL CERTIFICATE OF OCCUPANCY (CO) CAN BE ISSUED.
7. PROVIDE RECP TYPE 2.A ROLLED EROSION CONTROL PRODUCT AROUND BASIN FROM ELEVATION 943 TO 947.

QUANTITIES

DISTURBED AREA	4.21 AC
SILT FENCE	480 LF
INLET PROTECTION	1 EA



1 SILT FENCE DETAIL
NO SCALE

MARK	REVISION	DATE	BY
Engineer: JRC	Checked By: KMM	Scale: 1" = 40'	
Technician: LJM	Date: 04-27-2023	T-R-S: TTN-RRW-SS	
Project No: 123.0335.01			Sheet C400

KWIKLOCK STORAGE

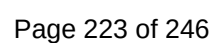
GRADING & EROSION CONTROL PLAN

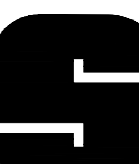
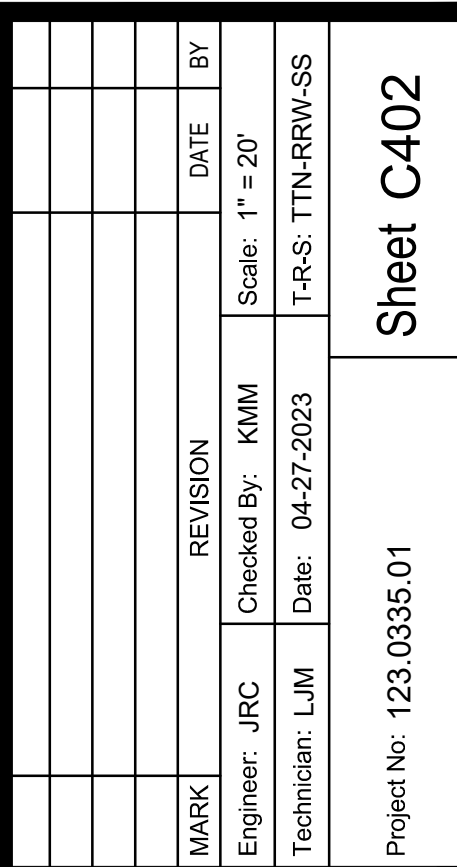
SNYDER & ASSOCIATES, INC. |

BONDURANT, IOWA

2727 S.W. SNYDER BLVD
ANKENY, IOWA 50023
515-964-2020 | www.snyder-associates.com







**SNYDER
& ASSOCIATES**

Project No: 123.0335.01

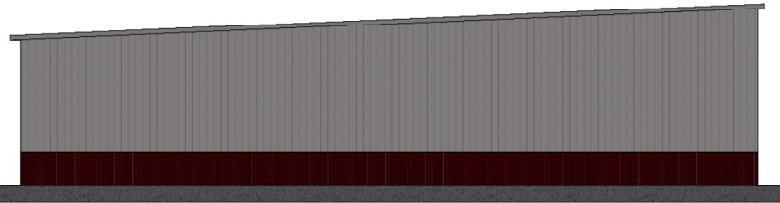
Sheet C402

300' x 85' BUILDING

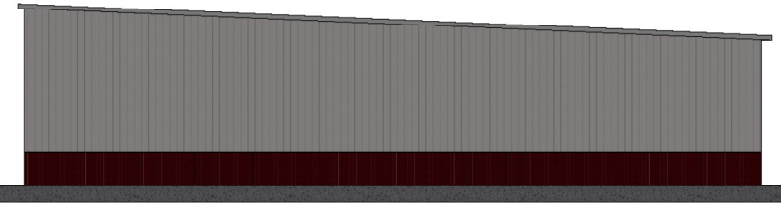
EAST



NORTH



SOUTH



WEST



General Notes

No.	Revision/Issue	Date

Orientation:	Stamp:
--------------	--------

Project Name and Address:

1306 Prairie Drive, Bondurant IA 50035

Client:

Drawing: Elevations

Scale: N/A	Date:
------------	-------

Drawn By: H.E.C	Sheet: A1
Checked By:	
Approved By:	

300' x 75' BUILDING

EAST



WHITE PBR METAL
SIDING PANEL

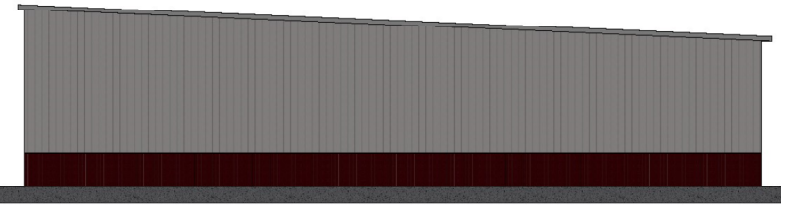
RED PBR METAL
SIDING PANEL

WHITE GARAGE AND
WALK DOORS

SOUTH



NORTH



WEST



General Notes

No.	Revision/Issue	Date

Orientation:

Stamp:

Project Name and Address:

1306 Prairie Drive, Bondurant IA 50035

Client:

Drawing:

Elevations

Scale:
N/A

Date:

Drawn By:

H.E.C

Checked By:

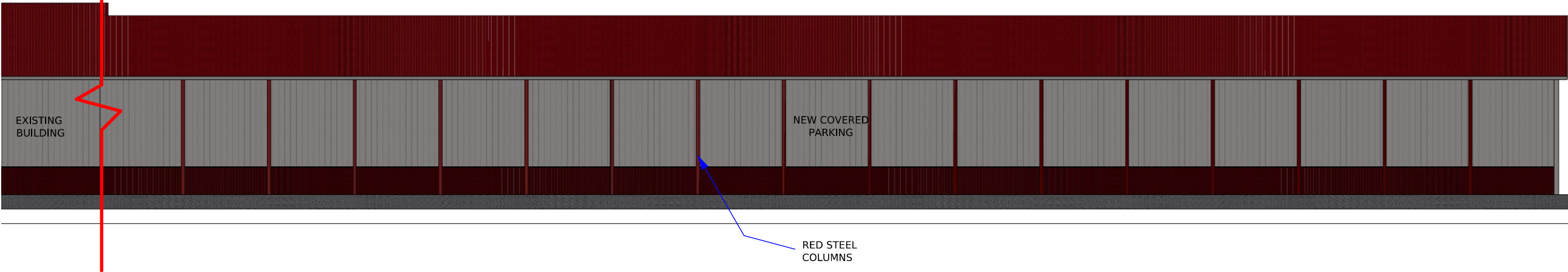
Approved By:

Sheet:

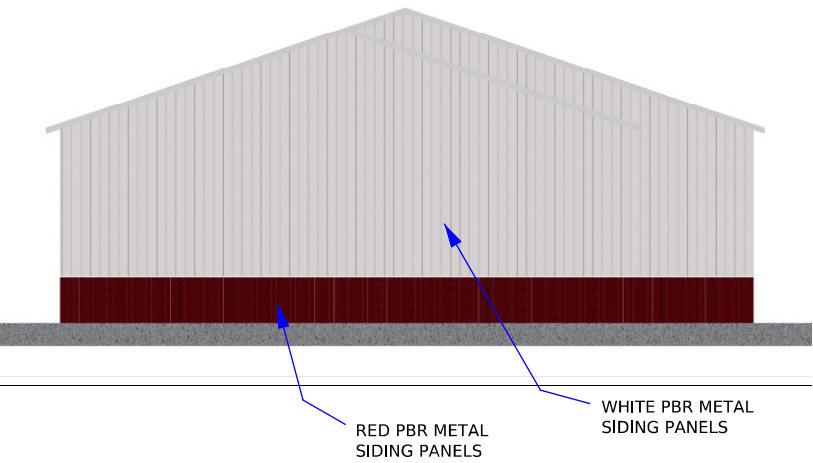
A2

208' x 49' COVERED PARKING

NORTH



WEST



SOUTH



General Notes

No.	Revision/Issue	Date

Orientation:

Stamp:

Project Name and Address:

1306 Prairie Drive, Bondurant IA 50035

Client:

Drawing:

Elevations

Scale:
N/A

Date:

Drawn By:

H.E.C

Checked By:

Approved By:

Sheet:

A3



**BUSINESS OF THE CITY COUNCIL
BONDURANT, IOWA
AGENDA STATEMENT**

Item No. 9.c.
For Meeting of 6/19/2023
Resolution

TITLE: - Resolution authorizing the disposal of Public Right-of-Way in Downtown Bondurant

CONTACT PERSON:

Marketa Oliver, City Administrator
Isaac Pezley, City Planner

BRIEF HISTORY & ANALYSIS: Attached is a plat of survey for the vacation of right-of-way in downtown Bondurant. The City Council held a public hearing and passed a resolution approving the *vacation* of public right-of-way at its June 5, 2023 meeting. At the same meeting, the Council set a date of public hearing for the *disposal* of the property for June 19, 2023. The adjacent property owner is interested in the property in order to expand patio seating.

The City has approved the right-of-way vacation request for the right-of-way located along 100 Main Street SE. SALACL LLC is the property owner of Parcel 231/00096-005-000, currently addressed as 100 and 104 Main Street SE. The property owner requested the City vacate a portion of the existing right-of-way parallel to Main Street SE to be consistent with the right-of-way south of this parcel. The vacation did not include the right-of-way parallel to 1st Street SE. The vacation included approximately 12 feet of existing sidewalk. Due to the vacation, diagonal parking was replaced with parallel parking, meaning a loss of one parking spot. The City is currently actively pursuing additional parking opportunities in the downtown area.



Below is the portion of Parcel ID 231/00096-003-000 that was vacated and is proposed to be disposed:



The City plans to dispose of the property by selling it to an adjacent property owner for fair market value of no less than 50% of the average of the square foot price of other properties sold in the area within the last two years. downtown area.

FUNDING SOURCE: NA

STAFF RECOMMENDATION: Hold the public hearing.

APPROVED FOR SUBMITTAL:

ATTACHMENTS:

1. RESOLUTION NO. 230619-129

CITY OF BONDURANT
RESOLUTION NO. 230619-129

RESOLUTION AUTHORIZING THE DISPOSAL OF PUBLIC RIGHT-OF-WAY IN
DOWNTOWN BONDURANT

WHEREAS the City owns certain real property more particularly described as:

A PART OF PARCEL "A" IN PART OF LOTS 5, 6, 7 AND 8, BLOCK 4 OF THE TOWN OF BONDURANT, AN OFFICIAL PLAT, NOW INCLUDED IN AND FORMING A PART OF THE CITY OF BONDURANT, POLK COUNTY, IOWA, AS SHOWN ON THE PLAT OF SURVEY RECORDED IN BOOK 13338, PAGE 164 IN THE POLK COUNTY RECORDER'S OFFICE, AND MORE PARTICULARLY DESCRIBED AS FOLLOWS:

BEGINNING AT THE SOUTHEAST CORNER OF SAID PARCEL "A"; THENCE NORTH 89°47'16" WEST ALONG THE SOUTH LINE OF SAID PARCEL "A", 12.00 FEET TO THE SOUTHWEST CORNER OF SAID PARCEL "A"; THENCE NORTH 00°06'08" EAST ALONG THE WEST LINE OF SAID PARCEL "A", 68.73 FEET TO THE NORTHEAST CORNER OF PARCEL "B" IN SAID PART OF LOTS 5, 6, 7 AND 8, BLOCK 4 OF THE TOWN OF BONDURANT, AN OFFICIAL PLAT, NOW INCLUDED IN AND FORMING A PART OF THE CITY OF BONDURANT, POLK COUNTY, IOWA, AS SHOWN ON THE PLAT OF SURVEY RECORDED IN BOOK 13338, PAGE 164 IN THE POLK COUNTY RECORDER'S OFFICE; THENCE SOUTH 89°47'15" EAST, 12.15 FEET TO THE EAST LINE OF SAID PARCEL "A"; THENCE SOUTH 00°13'39" WEST ALONG SAID EAST LINE, 68.73 FEET TO THE POINT OF BEGINNING AND CONTAINING 830 SQUARE FEET, SUBJECT TO ANY AND ALL EASEMENT OF RECORD.

WHEREAS the City Council held a hearing on June 19, 2023; AND

WHEREAS the City Council would like to dispose of the public right-of-way in pursuit of one of the goals in the Building Bondurant Comprehensive Plan which is to "Encourage retail, restaurant, and entertainment uses on the first floor of downtown buildings to promote all-day activity and a vibrant street frontage, including outdoor dining opportunities along the sidewalk area."; AND

WHEREAS, the City Council plans to dispose of the property by selling it to an adjacent property owner for fair market value of no less than 50% of the average of the square foot price of other properties sold in the area within the last two years.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Bondurant, Iowa, that the disposal of the above-referenced public right-of-way in the manner heretofore described is hereby approved.

Passed this 19th day of June 2023,

By: _____
Doug Elrod, Mayor

ATTEST: I, Shelby Hagan, City Clerk of Bondurant, hereby certify that at a meeting of the City Council held on the above date, among other proceedings the above was adopted.

IN WITNESS WHEREOF, I have hereunto set my hand the day and year above written.

Shelby Hagan, City Clerk

Council Action	Ayes	Nays	Abstain	Absent
Cox				
Driscoll				
McKenzie				
Peffer				
Sillanpaa				



**BUSINESS OF THE CITY COUNCIL
BONDURANT, IOWA
AGENDA STATEMENT**

Item No. 10.a.
For Meeting of 6/19/2023
Discussion Item

TITLE: Future Water Treatment and Production

CONTACT PERSON:

Marketa Oliver, City Administrator
Jene Jess, Finance Director
John Horton, Public Works Director

BRIEF HISTORY & ANALYSIS:

The City of Bondurant has contracted with Des Moines Water Works for nearly two decades for wholesale water production. Des Moines Water Works has increased rates consistently over the past several years, which affects customers in Des Moines, Pleasant Hill, Windsor Heights, and a handful of other small communities that purchase water directly from the utility.

Due to the cost of infrastructure improvements and treatment and increasing demand for water supply, over the past few years there have been discussions amongst several cities (including Bondurant) Des Moines Water Works, and West Des Moines Water Works related to a regional water utility or regional water governance. Parallel to those discussions, the City has been exploring the possibility of producing and treating water independently again. The reason the City is pursuing a water facilities study is to determine the feasibility of producing its own water, which could give the City as much direct control over costs as possible. Preliminary results are proving to be very encouraging. The City is approaching a fork in the road where a determination will need to be made. There are major capital investments on the horizon, regardless of which path is pursued.

At Monday's Council meeting, information will be presented for an update to the Central Iowa Water Works (CIWW) - regional water governance - discussions and projected numbers. The City's Finance and Employee Services Director and Financial Advisor will also be in attendance to present financial comparative models.

FUNDING SOURCE: Water Utility

STAFF RECOMMENDATION: This is a discussion item during which staff will seek guidance from Council as to the future direction for water planning efforts.

APPROVED FOR SUBMITTAL:

ATTACHMENTS: None



**BUSINESS OF THE CITY COUNCIL
BONDURANT, IOWA
AGENDA STATEMENT**

Item No. 10.c.
For Meeting of 6/19/2023
Discussion Item

TITLE: Citizen request to address stormwater issues in Wilke Addition (Blaine Street NW)

CONTACT PERSON:

Isaac Pezley, City Planner

BRIEF HISTORY & ANALYSIS: Debbie Bensley, 114 Blaine St NW, has requested the City hire an engineer to complete a stormwater management study of Wilke Addition. During heavy rain events, Bensley's property experiences high levels of overland stormwater that drains to the rear of her property. There does appear to be a small depression along Bensley's northern property line where stormwater would naturally drain along to the rear of Bensley's property. This stormwater would then naturally drain to the west/southwest. There is also a stormwater drain and easement located along the northern property line of Bensley's property with a stormwater inlet to the north of Bensley's driveway. The City has completed work repairing this stormwater main in recent years.

This is the only complaint from this area that the City has received.

FUNDING SOURCE: NA

STAFF RECOMMENDATION: Staff does not recommend hiring an engineer to review this matter, as this is a localized, private-property issue.

APPROVED FOR SUBMITTAL:

ATTACHMENTS:

1. IMG-3319
2. IMG-3290
3. IMG-3291
4. IMG-3310
5. IMG-3311
6. IMG-3312
7. IMG-3313
8. IMG-3314
9. IMG-3317

10. IMG-3318



















