

**Due to the COVID-19 concerns and social distancing recommendations, a virtual meeting was offered.*

Bondurant Parks and Recreation Board
Minutes
June 15, 2023

1. Roll Call

Present: Rasmussen, Lyman, Simpson, Williams

Absent: Collison, Robinson, Karwoski

City Officials Present: City Administrator Marketa Oliver,
Communications & Events Coordinator Nicole Van Houten

2. Call to Order and Declaring a Quorum

Called to order and Declared a quorum at 6:03 PM

3. Abstentions declared

None.

4. Approval of Minutes

Motion by Williams, seconded by Lyman, to approve the March 16, 2023 and April 20, 2023 meeting minutes. Vote on Motion 4-0. Motion carried.

a. Parks & Rec 23-3: March 16, 2023 Meeting Minutes

b. Parks & Rec 23-4: April 20, 2023 Meeting Minutes

5. Perfecting and Approval of the Agenda

Motion by Williams, seconded by Simpson, to approve the June 15, 2023 agenda. Vote on Motion 4-0. Motion carried.

6. Guests requesting to address the Parks Board

7. Action Items

a. City Park Schematic Design

	Present:	Mike Bell
	Representing:	RDG Planning and Design
	Purpose:	Reviewed the Final City Park Schematic Design document and

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The following information is a result of a variety of questions asked by the Parks and Recreation Board. The completion of Phase One for the City Park construction is scheduled to be done prior to Summerfest in 2024. Phase Two and Phase Three of the park will maintain grass surfaces. The construction project aims to preserve the existing trees while also introducing new tree plantations. The objective is to retain as many trees as practically possible. The sidewalks bordering the park's perimeter will be widened to trail width, contrasting with the current sidewalk width. In order to accommodate food trucks, supplementary parking zones will be established exclusively along the north block, with direct utility connections. Please note that the park space will be inaccessible and unusable throughout the construction period.

b. Holidays Light Options

During the meeting, the Parks and Recreation Board reviewed several holiday light options. Board members were requested to provide ratings for all the items presented. Among the options, the snowflake pole designs garnered positive feedback, as did the suggestion for a Skyline decoration above Main Street and an updated Merry Christmas ground display. Additionally, the board discussed adding a new feature to the existing holiday collections: the Happy Holiday Marquee. The next course of action involves the city staff assessing the options and proceeding with the ordering of the selected displays.

8. Discussion Items -

a. Underpass Update

The Gay Lea Wilson Underpass is currently in the punch list phase, with the contractor making progress despite being behind schedule. Plans are underway for a grand opening ceremony, complete with a ribbon-cutting event, which will be held in the near future. At present, safety lights have not been installed, and final landscaping work is still pending. It has been observed that pedestrians have been using the underpass during the construction phase, but it is strongly advised for everyone to exercise caution and avoid the area until the project is completed. Bondurant, as an Iowa Sustainability Community, has been selected to participate in an art project. The Gay Lea Wilson Underpass has been chosen as the location to showcase a vibrant art mural.

b. BRSC Parking Lot project Update

Construction has been kicked off on the Bondurant Recreational Sports Complex (BRSC) parking lot. City staff has coordinated with Bondurant Little League and Bondurant Soccer Club to keep them included in construction updates. The project will provide approximately 142 additional parking stalls, including ADA-compliant spaces. The Mary Bump Foundation has generously agreed to be the fiscal agent for a \$75,000 grant from Polk County Community Development Grant Program. Polk County also provided in-kind assistance for the project

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inspection and bidding assistance. Additionally, the Bondurant Little League secured a \$15,000 Prairie Meadow's Grant and planned to contribute an additional \$5,000. The Bondurant Soccer Club is also contributing \$5,000. The remainder of the \$500,000+ project will be supported by Local Option Sales and Service Tax dollars, approved by Bondurant voters in August 2019.

9. Reports and Comments:

- a. Communication and Events Coordinator
Event reports were shared with the board along with a liaison report regarding the Bondurant Soccer Club, Bondurant-Farrar School SIAC Committee, and Ped-Trail Roundtable (MPO)
- b. City Administrator
Pawtucka is nearing completion and will be releasing a grand opening date with the unveiling of Colton Vance's mural. More details to come. The City secured funding from the Land & Water Conservation Fund of \$125,000 for the Parkside Connection at the Bondurant Recreational Sports Complex. BRAVO has reached out to the city regarding funding for an upcoming art project - site specifics will be released soon. Eagle Park is hosting its grand opening on Monday, June 19 at 5:00 PM. All the Eagle Park funding partners will be present including, MidAmerican Energy, Meta, and Iowa DNR.
- c. Board Members
Rasmussen - None
Lyman - None
Simpson - None
Williams - None

10. Adjournment

Motion by Williams, seconded by Rasmussen, to adjourn the meeting at 7:02 PM. Vote on Motion 4-0. Motion carried.

Nicole Van Houten
Communications and Events Coordinator

ATTEST:

Dennis Lyman
Board Chair