

**Due to the COVID-19 concerns and social distancing recommendations, a virtual meeting was offered.*

BONDURANT CITY COUNCIL

Minutes

July 10, 2023

Bondurant City Council

1. Roll Call

Present: Mayor Doug Elrod, Council Member Tara Cox, Council Member Angela McKenzie, Council Member Matt Sillanpaa, Council Member Chad Driscoll

Absent: Council Member Bob Pepper

City Officials Present: City Administrator Marketa Oliver, City Clerk Shelby Hagan, Public Works Director John Horton, Library Director Jill Sanders, Planning & Community Development Director Maggie Murray, City Engineer Bob Veenstra

2. Call to Order and Declaring a Quorum

Mayor Elrod called the meeting to order at 06:03 PM and declared a quorum.

3. Abstentions declared

None.

4. Perfecting and Approval of the Agenda

Motion by Driscoll, seconded by McKenzie, to approve the agenda. Vote on Motion 4-0. Motion carried.

5. Guests requesting to address the City Council

Polk County Sheriff's Department reported 634 calls of service for the month of June, reported on fireworks complaints, field fires and accidents on Highway 65.

6. Consent Agenda:

All items listed below are considered routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items unless a Council Member or citizen so requests, in which event the item will be removed from the Consent Agenda and considered separately.

a. Approval of June 19, 2023 City Council Meeting Minutes

b. Claims List

c. Applications for Council Approval

d. Receive & File - Parks and Recreation Board Meeting Minutes of March and April

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- e. Receive & File - Library Board Meeting Minutes of June 7, 2023 & Director's Report
- f. R-230710-130- Resolution approving agreement with HR Green Inc. for the Professional Services Agreement for the 2023 Pavement Management Study Project
- g. R-230710-131- Resolution approving Agreement with Faller, Kinchloe & Co., PLC for Annual Audit Services for Fiscal Years 23, 24, and 25
- h. R-230710-132- Resolution approving Pay Request No. 1 to Sandstone Management LTD for the BRSC Parking Lot Project in the amount of \$11,674.98
- i. R-230710-133- Resolution correcting Resolution 221205-276 Approving Job Grades and Wage Scales for FY24 Pursuant to Compensation Philosophy and Policy
- j. R-230710-134- Resolution approving invoice for new HVAC systems for the Trailhead Depot and Lake Petocka restrooms
- k. R-230710-135- Resolution approving position description and pay range for part-time Utility Operations Specialist
- l. O-230710-218 - (First Reading) Ordinance amending the Code of Ordinances of the City of Bondurant, Iowa, by amending Chapter 41, Public Health & Safety
- m. O-230605-217 - (Third and Final Reading) Ordinance amending Section 177.09 regarding off-street parking area required for restaurants, drive-thrus or night clubs
Motion by Cox, seconded by Sillanpaa, to Approve to approve the Consent Agenda. Roll Call: Ayes: Cox, McKenzie, Sillanpaa, Driscoll. Nays: None. Absent: Pepper. Motion carried 4-0.

7. **Public Hearing**

- a. Public hearing on text amendment to section 177.10 of the Zoning Code regarding Outdoor Storage
Mayor Elrod opened the public hearing at 06:07 PM.

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City Administrator Oliver explained the text amendment regarding outdoor storage.

Mayor Elrod closed the public hearing at 06:09 PM.

- b. Public hearing on Loan and Disbursement Agreement and providing for the issuance and securing the payment of \$7,750,000 Water Revenue Bonds, Series 2023

Mayor Elrod opened the public hearing at 06:09 PM.

City Administrator Oliver explained that this is a SRF Loan for the water tower and water mains project.

Mayor Elrod closed the public hearing at 06:10 PM.

- c. Public Hearing on Plans and Specification, Proposed Form of Contract and Estimate of Cost for Construction of the Water Tower

Mayor Elrod opened the public hearing at 06:10 PM.

Public Works Director Horton updated the council and the public on the water tower bids and the project.

Mayor Elrod closed the public hearing at 06:13 PM.

8. Action Items

- a. R-230710-136- Resolution authorizing and approving a Loan and Disbursement Agreement and providing for the issuance and securing the payment of \$7,750,000 Water Revenue Bonds, Series 2023
Motion by Cox, seconded by Driscoll, to Approve R-230710-136. Roll Call: Ayes: Cox, McKenzie, Sillanpaa, Driscoll. Nays: None. Absent: Pepper. Motion carried 4-0.
- b. R-230710-137- Resolution awarding contract to Gerard Tank and Steel for Construction of the Bondurant Water Tower Project in the amount of \$4,438,273.10
Motion by Cox, seconded by Driscoll, to Approve R-230710-137. Roll Call: Ayes: Cox, McKenzie, Sillanpaa, Driscoll. Nays: None. Absent: Pepper. Motion carried 4-0.
- c. O-230710-219 - (First Reading) Ordinance amending section 177.10 of the Zoning Code regarding Outdoor Storage
Motion by Cox, seconded by McKenzie, to waive the first and second reading, and approve the third and final reading of O-230710-219. Roll Call: Ayes: Cox, McKenzie, Sillanpaa, Driscoll. Nays: None. Absent: Pepper. Motion carried 4-0.

9. Discussion Items -

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- a. Coalition Against Bigger Trucks Request
City Administrator Oliver presented a request from the Coalition Against Bigger Trucks to the council. After discussion, the council is in support the coalition.
10. Reports / Comments and appropriate action thereon:
 - a. Mayor
Fireworks comments, Senator Ernst photo from DC.
 - b. Council Members
Driscoll - WRA update.
McKenzie - CVB update, dead tree inquiry.
Sillanpaa - P&Z update, arts, culture and wayfinding comments,
Chamber update, post office property comments.
Cox - Chamber & DART update.
 - c. Administrator
Grant updates, Polk County Conservation meeting, dog barking update,
Parks & Recreation update, CMaR consultant update, Bondu Blues &
Brews this weekend.
 - d. Directors
Horton - Project updates.
Sanders - Summer Reading Program update.
Murray - None.
11. **Closed Session**- Pursuant to Iowa Code 21.5.1(j) to discuss property acquisition and 21.5.1(c) potential or pending litigation
Motion by Driscoll, seconded by Sillanpaa, to Move into closed session at 07:07 PM. Roll Call: Ayes: Cox, McKenzie, Sillanpaa, Driscoll. Nays: None. Absent: Pepper. Motion carried 4-0.

Mayor Elrod closed the Closed Session at 08:01 PM.
12. Adjournment
Motion by Driscoll, seconded by McKenzie, to adjourn at 08:01 PM. Vote on Motion 4-0. Motion carried.

Shelby Hagan, City Clerk

ATTEST:

Doug Elrod, Mayor

I, the understated Mayor of the City of Bondurant, Polk County, Iowa, hereby certify that the foregoing is a true and accurate copy of proceedings had and done by the City Council

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on July 10, 2023, that all the subjects included in the foregoing proceedings were contained in the agenda for the meeting kept continually current and readily available for the public inspection at the Office of the City Clerk; that such subject were contained in said agenda for at least twenty-four hours prior to said meeting and the said minutes from which the foregoing proceedings have been extracted were in written form and available for public inspection within ten business days and prior to the next convened meeting of said body.

Doug Elrod, Mayor