

**Due to the COVID-19 concerns and social distancing recommendations, a virtual meeting was offered.*

BONDURANT CITY COUNCIL

Minutes

July 17, 2023

Bondurant City Council

1. Roll Call

Present: Mayor Doug Elrod, Council Member Tara Cox, Council Member Angela McKenzie, Council Member Matt Sillanpaa, Council Member Chad Driscoll

Absent: Council Member Bob Pepper

City Officials Present: City Administrator Marketa Oliver, City Clerk Shelby Hagan, Finance Director Jene Jess, Public Works Director John Horton, Fire Chief Aaron Kreuder, Library Director Jill Sanders, Planning & Community Development Director Maggie Murray

2. Call to Order and Declaring a Quorum

Mayor Elrod called the meeting to order at 06:01 PM and declared a quorum.

3. Abstentions declared

None.

4. Perfecting and Approval of the Agenda

Motion by Cox, seconded by Sillanpaa, to approve the agenda. Vote on Motion 4-0. Motion carried.

5. Guests requesting to address the City Council

None.

6. Consent Agenda:

All items listed below are considered routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items unless a Council Member or citizen so requests, in which event the item will be removed from the Consent Agenda and considered separately.

a. Approval of July 10, 2023 City Council Meeting Minutes

b. Claims List & Treasurer's Report

c. Applications for Council Approval

d. Receive & File - FY 2023 Outstanding Obligations Report

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- e. R-230717-138- Resolution approving Professional Services Agreement for Engineering Services for the design of Eisenhower Drive, SE Sanitary Sewer
- f. O-230710-218 - (Second Reading) Ordinance amending the Code of Ordinances of the City of Bondurant, Iowa, by amending Chapter 41, Public Health & Safety
- g. R-230717-139- Resolution considering approval of the Webb Family Estates Preliminary Plat, a subdivision in unincorporated Polk County within two miles of Bondurant's city limits
- h. R-230717-140- Resolution authorizing the Mayor to execute an agreement with Ryan Companies for its Construction Management at Risk proposal for the Bondurant Emergency Services facility
- i. R-230717-141- Resolution approving release of Request for Proposals (RFP) for design services for the Bondurant Emergency Services
- j. R-230717-142- Resolution considering approval of the Fox Ridge Estates Plat 2 Final Plat, a subdivision in unincorporated Polk County within two miles of Bondurant's city limits
- k. R-230717-143- Resolution approving Contract Service Agreement for NeoGov's HR solution platform
- l. R-230717-144- Resolution rescinding resolution number 230619-125 for Pay Request No. 11 to Jenco Construction Inc. for the Highway 65 Underpass Public Improvement Project TAP-T-0747(613)-8V-77 in the amount of \$199,890.61
- m. R-230717-145- Resolution approving Pay Request No. 2 to Sandstone Management LTD for the BRSC Parking Lot Project in the amount of \$149,027.11
- n. R-230717-146- Resolution approving Change Order No. 1 for additional work completed to locate the existing 3-phase power line in conflict with BRSC Parking Lot project area
- o. R-230717-147- Resolution approving Purchase of Traffic Signal Central Software and Computer along with Radio Interconnect Equipment

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- p. R-230717-148- Resolution approving Pay Request No. 11 to Jenco Construction Inc. for the Highway 65 Underpass Public Improvement Project TAP-T-0747(613)-8V-77 in the amount of \$199,890.61 to withhold a total of \$142,000 dollars from pay estimate
Mayor Elrod questioned item #6n. Council Member Cox questioned the Highway 65 Underpass project resolutions. Council Member Driscoll questioned item #6c and item #6j.

Motion by Cox, seconded by Driscoll, to Approve the Consent Agenda.
Roll Call: Ayes: Cox, McKenzie, Sillanpaa, Driscoll. Nays: None. Absent: Peffer. Motion carried 4-0.

7. Action Items

- a. R-230717-149- Discussion and consideration of Resolution approving Schematic Design for City Park
City Administrator Oliver presented the Schematic Design for City Park to the council and public. The council discussed the amenities, locations of the amenities, parking, etc. After discussion, staff was directed to gather more information to provide clarity to the council prior to approval.

8. Discussion Items -

- a. DEI Committee
Finance Director Jess explained and updated the council and public on the DEI Committee.

9. Reports / Comments and appropriate action thereon:

- a. Mayor
Bondu Blues & Brews comments, WRA meeting tomorrow.
- b. Council Members
Cox - Chamber update, DART update.
McKenzie - None.
Driscoll - Bondu Blues & Brews comments.
Sillanpaa - P&Z comments, social media comments.
- c. Administrator
Stormwater update for Blaine Street, SE resident, Pawtocka Grand Opening this Friday.
- d. Directors
Jess - None.
Horton - Department update.
Kreuder - Department update, RAGBRAI preparation.

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Sanders - None.

Murray - None.

10. **Closed Session**- Pursuant to Iowa Code 21.5.1(j) to discuss property acquisition and 21.5.1(c) potential or pending litigation

Deleted.

11. Adjournment

Motion by Cox, seconded by Driscoll, to adjourn at 07:17 PM. Vote on Motion 4-0. Motion carried.

Shelby Hagan, City Clerk

ATTEST:

Doug Elrod, Mayor

I, the understated Mayor of the City of Bondurant, Polk County, Iowa, hereby certify that the foregoing is a true and accurate copy of proceedings had and done by the City Council on July 17, 2023, that all the subjects included in the foregoing proceedings were contained in the agenda for the meeting kept continually current and readily available for the public inspection at the Office of the City Clerk; that such subject were contained in said agenda for at least twenty-four hours prior to said meeting and the said minutes from which the foregoing proceedings have been extracted were in written form and available for public inspection within ten business days and prior to the next convened meeting of said body.

Doug Elrod, Mayor