

**Due to the COVID-19 concerns and social distancing recommendations, a virtual meeting is being offered. Participants wishing to speak on a topic should message the meeting moderator. All participants are asked to mute their individual computers at times when they are not speaking to minimize background noise. Join: <https://us02web.zoom.us/j/89769362259>*

NOTICE OF A REGULAR MEETING BONDURANT CITY COUNCIL JUNE 21, 2021

NOTICE IS HEREBY GIVEN that a Regular Meeting of the City Council will be held at 6:00 PM on June 21, 2021, in the Bondurant City Center, 200 Second Street, Northeast, Bondurant, Polk County, Iowa. Said meeting is open and the public is encouraged to attend.

AGENDA

1. Roll Call
2. Call to Order and Declaring a Quorum
3. Abstentions declared
4. Perfecting and Approval of the Agenda
5. Consent Agenda:

All items listed below are considered routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items unless a Council Member or citizen so requests, in which event the item will be removed from the Consent Agenda and considered separately.

- a. Approval of the City Council Meeting Minutes of June 7, 2021
- b. Claims List & Treasurer Report
- c. Applications for Council Approval
- d. Licenses & Permits for Council Approval
- e. -Consideration of Resolution approving Pay Application #5 with Ryan Companies for the Project Omega Phases 2 & 3 Offsite Improvements Construction Management Fee in the amount of \$15,574.21
- f. -Resolution approving Memorandum of Understanding for the Central Iowa Code Consortium (CICC)
- g. -Resolution approving 28E Agreement between Iowa Confluence Water Trails, Inc. and the City of Bondurant for the Operation and Maintenance of the Water Trails Site 17
- h. -Resolution approving Operations Management Software Proposal from Cartegraph Systems, LLC
- i. -Resolution approving 28E Agreement with City of Altoona for the Coordination of Signal Timing Along the US Hwy 65/NE Hubbell Ave. Corridor
- j. -Resolution approving Pay Request No. 3 to Shive-Hattery for the Construction Services Agreement for Project Omega Phases 2 and 3

The Bondurant City Council maintains the right to waive the first and second readings of ordinances presented and may pass the third and final reading of the same ordinance within the same council meeting.

Any person with a disability who requires a modification or accommodation in order to participate in the meeting, or any person with limited English proficiency (LEP) who requires language assistance to communicate with the City Council during the meeting, should contact the City Clerk, (515) 967-2418 or shagan@cityofbondurant.com, no fewer than two business days prior to the meeting to enable the City of Bondurant to make reasonable arrangements to assure accessibility or language assistance for the meeting.

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Public Improvements Project

- k. -Resolution approving Pay Request No. 4 to Shive-Hattery for the Construction Services Agreement for Project Omega Phases 2 and 3 Public Improvements Project
 - l. -Resolution approving the Extreme Temperature Warming/Cooling Center Agreement with Polk County Emergency Management Commission
 - m. -Resolution approving Pay Request No. 3 to Shive-Hattery for the Professional Services Agreement for Commerce Crossings Development Public Improvements Project
 - n. -Resolution approving Pay Request No. 6 for the 23rd St. SW & Shiloh Rose Parkway SW Public Infrastructure Improvement Project
 - o. - Resolution affixing a Public Hearing for July 19th, 2021 Regarding the Rezoning of Property from Conservancy (U-1) to General Commercial (C-2) for those Portions of Property at 1201 Grant Street South and 1455 Grant Street South currently Zoned U-1
 - p. -Resolution approving Pay Request No. 14 for the Northwest Trunk Sewer Public Infrastructure Project (Rognes Corporation)
 - q. -Resolution approving Pay Request No. 15 Retainage Release for the Northwest Trunk Sewer Public Infrastructure Project (Rognes Corporation)
 - r. -Resolution approving Certificate of Completion for the Northwest Trunk Sewer Public Infrastructure Project (Rognes Corporation)
6. Guests requesting to address the City Council
7. **Presentation**
- a. Commonwealth
8. Action Items
- a. O-210607-207 -(Second Reading) Ordinance amending the Code of Ordinances of The City of Bondurant, Iowa, by amending Chapter 19, City Treasurer
9. Discussion Items -
- a. Water Connection Fees Outside City Limits
 - b. On-street Parking Nuisance

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- c. Stormwater Utility - Agriculture
- 10. Reports / Comments and appropriate action thereon:
 - a. Mayor
 - b. Council Members
 - c. Administrator
 - d. Directors
- 11. **Closed Session**- Pursuant to Iowa Code 21.5.1(j) to discuss property acquisition and 21.5.1(c) potential or pending litigation
- 12. Adjournment

The Bondurant City Council maintains the right to waive the first and second readings of ordinances presented and may pass the third and final reading of the same ordinance within the same council meeting.

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BONDURANT CITY COUNCIL

Minutes

June 7, 2021

Bondurant City Council

1. Roll Call

Present: Mayor Curt Sullivan, Council Member Bob Pepper, Council Member Tara Cox, Council Member Doug Elrod, Council Member Wes Enos

Absent: Council Member Angela McKenzie

City Officials Present: City Administrator Marketa Oliver, City Clerk Shelby Hagan, Fire Chief Aaron Kreuder, Public Works Director John Horton, Planning & Community Development Director Maggie Murray, Library Director Jill Sanders

2. Call to Order and Declaring a Quorum

Mayor Sullivan called the meeting to order at 06:03 PM and declared a quorum.

3. Abstentions declared

None.

4. Perfecting and Approval of the Agenda

Motion by Pepper, seconded by Elrod, to approve agenda. Vote on Motion 3-0. Motion carried.

Council Member Enos arrived at 6:05 p.m.

5. Consent Agenda:

All items listed below are considered routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items unless a Council Member or citizen so requests, in which event the item will be removed from the Consent Agenda and considered separately.

a. Approval of the City Council Meeting Minutes of May 17, 2021

b. Receive and File - Planning & Zoning Commission Meeting Minutes of May 13, 2021

c. Receive and File - Parks & Recreation Board Meeting Minutes of January 21, 2021

**Due to the COVID-19 concerns and social distancing recommendations, a virtual meeting was offered.*

- d. Receive and File - Library Board Meeting Minutes of May 5, 2021 & Director's Report
- e. Claims List
- f. Applications for Council Approval
- g. Licenses and Permits for Council Approval
- h. Proclamation of Appreciation for the Bondurant Farmers Market during Fresh Fruit & Vegetable Month
- i. R-210607-134-Resolution awarding the contract for Demolition of Property at 3402 Grant St. South in the amount of \$25,550 (Commerce Crossings Infrastructure Project)
- j. R-210607-135-Resolution Executing Agreement of Consent for Crossing Company's Pipelines and Easements from Northern Natural Gas for the Commerce Crossings Project
- k. R-210607-136-Resolution Approving Purchase of Roadway Patching Equipment from PatchBox, LLC in the amount of \$8,109.80
- l. R-210607-137-Resolution approving Pay Request No. 7 for the Bondurant Library Expansion Project in the amount of \$409,338.23
- m. R-210607-138-Resolution approving Pay Request No. 8 for the Bondurant Library Expansion Project in the amount of \$373,172.83
- n. R-210607-139-Resolution approving Change Orders Totaling \$-11.61 for the 2021 Bondurant Community Library Expansion Project
- o. R-210607-140-Resolution approving Story Construction Pay Request No. 8 in the amount of \$50,458.11
- p. R-210607-141-Resolution approving Story Construction Pay Request No. 9 in the amount of \$45,114.30

**Due to the COVID-19 concerns and social distancing recommendations, a virtual meeting was offered.*

- q. R-210607-142-Resolution approving Pay Request No. 5 for the Northeast Storm Sewer Public Infrastructure Project
- r. R-210607-143-Resolution approving Pay Request No. 4 with Ryan Companies for the Project Omega Phases 2 & 3 Offsite Improvements Construction Management Fee in the amount of \$16,226.48
- s. R-210607-144-Resolution approving Pay Request No. 5 for the 23rd St. SW & Shiloh Rose Parkway SW Public Infrastructure Improvement Project (Project Omega)
- t. R-210607-145-Resolution approving the Second (and Final) Reimbursement for Ryan Bondurant, LLC for Project Omega Public Improvement Project per Development Agreement
- u. R-210607-146-Resolution authorizing Notification regarding City Participation in the Central Iowa Water Trails System
- v. R-210607-147-Resolution Approving Purchase of Hydraulic Valve Turning Equipment from MacQueen Equipment in the amount of \$14,855.00
- w. R-210607-148-Resolution Adopting Cash Management & Internal Control Policy
- x. R-210607-149-Resolution approving various Job Descriptions for the City of Bondurant
- y. R-210607-150-Resolution approving the Municipal Employee Wages for the 2022 Fiscal Year, Excluding City Administrator, Emergency Services Paid Per Call and Library Staff
- z. R-210607-151-Resolution approving Fiscal Year 2022 Wage Schedule for the Bondurant Emergency Services Staff
- aa. R-210607-152-Resolution approving Extension for Temporary Outdoor Service Area Permit Program for Temporary Restaurant Occupancy Limitation Relief as a Result of the COVID-19 Pandemic Through Calendar Year 2021

Motion by Pepper, seconded by Enos, to Approve the Consent Agenda.
Roll Call: Ayes: Cox, Elrod, Enos, Pepper. Nays: None. Absent:
McKenzie. Motion carried 4-0.

6. Guests requesting to address the City Council

7. Presentations & Reports

a. Polk County Sheriff's Report

Captain Sean Van Hoozer - Reported 621 calls of service in the month of May, 158 of those were traffic stops, resulting in 33 tickets, 84 warnings, with the majority of the tickets and warnings were for speeding, and 4 people were arrested. Mayor Sullivan questioned if there has been an increase in calls due to the warm weather. Captain Van Hoozer reported that Bondurant is pretty peaceful.

b. Hubbell Top Farms (Revised Plan)

Steve Moseley, Hubbell Realty, presented a concept for Top Farms. The concept is updated from the original concept that was presented in April after taking Council's feedback into consideration and incorporating larger lots. The new concept considers transition zones and adds a commercial area on the northeast corner of the property.

They have created transition lots that shift to larger lots with higher value on the interior portion of the parcel. The plan also has a potential future park area as an amenity for the community.

The developer has found a potential commercial user for the development. They are not at liberty to disclose the user but feel it would be a viable commercial user of benefit to the community. Joe Pietruszynski, Senior Vice President of Hubbell Realty, further explained the development. He said Hubbell Realty has been looking for commercial and industrial opportunities in Bondurant.

Mayor Sullivan questioned what the percentage of purple lots to yellow lots. Moseley said it is approximately 50/50.

Council Member Cox questioned if the ponds and park would be in an HOA. Pietruszynski said they are open to handling it however the City desires.

Council Member Elrod appreciates the working and cooperative relationship that Hubbell has provided throughout this process. Hubbell has responded to the feedback and understands the vision that the Council is trying to accomplish. He believes that the plan is very well put together, enthused about the commercial as well as the transition into

larger lots. He also mentioned that there is an option of accepting payment in lieu of parkland. Council Member Elrod also voiced that he would be in favor of splitting the development by zoning districts rather than a PUD.

Mayor Sullivan commented on the mixed uses and appreciates them taking the City's feedback into consideration when developing the plan.

8. **Public Hearing**

- a. Public Hearing on Proposed Development Agreement with Bondurant Commercial, LLC

Mayor Sullivan opened the public hearing at 6:31 p.m.

Dave Hansen, Signature Development, provided an update on the project, and the projected completion date is December 1st.

Mayor Sullivan closed the public hearing at 6:33 p.m.

- b. Public Hearing on Plans, Specifications, Form of Contract, and Estimate of Cost for Bids for Commerce Crossing Development Public Improvement Phase 2 Project

Mayor Sullivan opened the public hearing at 6:33 p.m.

City Administrator Oliver explained that this is for the construction piece of the roadway project, and the lowest bid was \$300,000 under the engineer's estimate.

Mayor Sullivan closed the public hearing at 6:35 p.m.

9. **Action Items**

- a. R-210607-153-Resolution approving Development Agreement with Bondurant Commercial, LLC, Authorizing Annual Appropriation Tax Increment Payments and Pledging Certain Tax Increment Revenues to the Payment of the Agreement

Motion by Enos, seconded by Pepper, to Approve R-210607-153. Roll Call: Ayes: Cox, Elrod, Enos, Pepper. Nays: None. Absent: McKenzie. Motion carried 4-0.

- b. R-210607-154-Resolution approving Plans, Specifications, Form of Contract, and Estimate of Cost for Commerce Crossing Development Public Improvement Phase 2 Project

Motion by Enos, seconded by Pepper, to Approve R-210607-154. Roll Call: Ayes: Cox, Elrod, Enos, Pepper. Nays: None. Absent: McKenzie. Motion carried 4-0.

- c. R-210607-155-Resolution approving the Award of Construction Contract for Commerce Crossing Development Public Improvements Phase 2 Project to Concrete Technologies Inc. in the amount of \$1,963,849.83
Motion by Enos, seconded by Pepper, to Approve R-210607-155. Roll Call: Ayes: Cox, Elrod, Enos, Pepper. Nays: None. Absent: McKenzie. Motion carried 4-0.
 - d. R-210607-156-Resolution approving Professional Services Agreement with FEH for Fire Station Remodel/Addition (Conceptual Planning)
Motion by Elrod, seconded by Enos, to Approve R-210607-156. Roll Call: Ayes: Cox, Elrod, Enos, Pepper. Nays: None. Absent: McKenzie. Motion carried 4-0.
 - e. O-210607-207 -(First Reading) Ordinance amending the Code of Ordinances of The City of Bondurant, Iowa, by amending Chapter 19, City Treasurer
Motion by Enos, seconded by Pepper, to Approve the first reading of O-210607-207. Roll Call: Ayes: Cox, Elrod, Enos, Pepper. Nays: None. Absent: McKenzie. Motion carried 4-0.
10. Discussion Items -
- a. AP Automation
City Administrator Oliver explained the software. Council Member Elrod questioned the security. Council Member Pepper questioned the cost. Overall, Council is in favor but would like some more information regarding ongoing costs, experience, similar automated systems, etc.
 - b. Central Iowa Code Consortium
City Administrator Oliver announced that the 28E Agreement is about to expire. Council Member Enos voiced his opinion on renewing the Agreement, and believes it's beneficial for economical development. Council agreed.
11. Reports / Comments and appropriate action thereon:
- a. Mayor
MILAG meeting on Wednesday, City Hall will reopen to the public on July 1st, Celebrate Bondurant comments.
 - b. Council Members
Pepper - P&Z Commission meeting update, Parks & Recreation Board meeting update, Bondurant Community Foundation update, High School Soccer comments, DC Trip comments.
Enos - None.
Cox - EPIC meeting on Thursday, Chamber Board meeting tomorrow, Coffee & Conversation next week, BDI meeting update.
Elrod - Questioned the meeting place for the Summerfest Parade.

c. Administrator

The City is participating in the Outside Art through the Art Center, bow hunting inquiry, welcomed Maggie back, downtown project sign, Lucille's property update, on street parking concern in a residential area comments, upcoming DC trip comments, federal earmark list from Axne's office for the commuter loop update, Prairie Meadows sponsorship for the Chris Norton event, GFOA Award.

d. Directors

Kreuder - Fire Station Remodel/Addition comments, updating EMS rates.
Horton - Ditch II meeting update.

Murray - None.

Sanders - Summer Reading Program (90+), door and circulation counts are high, mid-July completion for inside the building, parking lot update.

12. **Closed Session**- Pursuant to Iowa Code 21.5.1(j) to discuss property acquisition and 21.5.1(c) potential or pending litigation

Motion by Enos, seconded by Pepper, to close the regular City Council meeting at 7:15 p.m. and move into Closed Session. Roll Call: Ayes: Cox, Elrod, Enos, Pepper. Nays: None. Absent: McKenzie. Motion carried 4-0.

Mayor Sullivan closed the Closed Session at 7:30 p.m.

13. Adjournment

Motion by Pepper, seconded by Enos, to adjourn the meeting at 7:30 p.m. Vote on Motion 4-0. Motion carried.

Shelby Hagan, City Clerk

ATTEST:

Curt Sullivan, Mayor

I, the understated Mayor of the City of Bondurant, Polk County, Iowa, hereby certify that the foregoing is a true and accurate copy of proceedings had and done by the City Council on June 7, 2021, that all the subjects included in the foregoing proceedings were contained in the agenda for the meeting kept continually current and readily available for the public inspection at the Office of the City Clerk; that such subject were contained in said agenda for at least twenty-four hours prior to said meeting and the said minutes from which the foregoing proceedings have been extracted were in written form and available for public inspection within ten business days and prior to the next convened meeting of said body.

**Due to the COVID-19 concerns and social distancing recommendations, a virtual meeting was offered.*

Curt Sullivan, Mayor

Honorable Mayor, Members of the Council, and Citizens of the City of Bondurant, Iowa

Submitted for your review is the Treasurer's Report. The period is May 1, 2021 to May 31, 2021. The content will cover the previous month's financial reports and operational update.

May Highlights

The budget amendment for FY21 was file and accepted, debt and principal payments were issued, and semi - annual payroll for pay per call Emergency Services and Council has been processed. The employee benefits for health, dental, and vision open enrollment period has closed for a July 2021 renewal. The new deductions went live the first pay period in June. The employee appraisal process has completed. The first draft and platform of the new employee handbook is under review.

End of Year Highlights

In FY21 the City of Bondurant issued 3 bond series, went live with cloud based employee time management software, introduced a new budget book and annual finance report digital format, produced comprehensive financial and employment policies, launched pages of content for the website (<https://www.cityofbondurant.com/finance-department>), and engaged in a recalculation of the City's ERU's in conjunction with the Planning and Community Development department.

FY22 Planning

Management in looking to convert to an asset management software that will better disclose the City's capital assets, integrate new capital planning software, and launch the new employee handbook platform.

Respectfully,

Jené Jess, Finance and Employee Services Director



Balance Sheet

Account Summary

As Of 05/31/2021

Account	Name	Balance
Fund: 001 - GENERAL FUND		
Assets		
001-000-1101	CLAIM ON POOLED CASH	590,020.13
001-000-1115	PETTY CASH - GENERAL	100.00
001-000-1116	PETTY CASH - LIBRARY	200.00
001-000-1117	CHANGE FUND - LIBRARY	20.00
001-000-1150	IPAIT - GENERAL FUND 11763 MM	1,951,255.63
	Total Assets:	2,541,595.76
		<u>2,541,595.76</u>
Liability		
001-050-2011	PENDING POOLED PAYABLES	43,243.00
001-050-2120	FEDERAL WITHHOLDING	-18.94
001-050-2122	STATE WITHHOLDING	17.03
001-050-2130	ICMA-RC	220.00
001-050-2350	PY CORRECTION	0.13
	Total Liability:	43,461.22
Equity		
001-050-3950	FUND BALANCE	2,228,244.98
	Total Beginning Equity:	2,228,244.98
Total Revenue		3,850,600.30
Total Expense		3,580,710.74
Revenues Over/Under Expenses		269,889.56
	Total Equity and Current Surplus (Deficit):	2,498,134.54
	Total Liabilities, Equity and Current Surplus (Deficit):	<u>2,541,595.76</u>

Balance Sheet**As Of 05/31/2021**

Account	Name	Balance	
Fund: 110 - ROAD USE TAX			
Assets			
110-000-1101	CLAIM ON POOLED CASH	196,041.51	
110-000-1159	IPAIT - ROAD FUND 125	304,167.48	
	Total Assets:	500,208.99	500,208.99
Liability			
110-050-2011	PENDING POOLED PAYABLES	6,972.04	
110-050-2122	STATE WITHHOLDING	4.53	
110-050-2130	ICMA-RC	-104.00	
	Total Liability:	6,872.57	
Equity			
110-050-3950	FUND BALANCE	487,863.71	
	Total Beginning Equity:	487,863.71	
Total Revenue		809,085.50	
Total Expense		803,612.79	
Revenues Over/Under Expenses		5,472.71	
	Total Equity and Current Surplus (Deficit):	493,336.42	
	Total Liabilities, Equity and Current Surplus (Deficit):		500,208.99

Balance Sheet

As Of 05/31/2021

Account	Name	Balance	
Fund: 112 - EMPLOYEE BENEFIT			
Assets			
112-000-1101	CLAIM ON POOLED CASH	249,020.21	
	Total Assets:	249,020.21	249,020.21
Liability			
112-050-2011	PENDING POOLED PAYABLES	56,832.28	
112-050-2122	STATE WITHHOLDING	3,616.97	
112-050-2123	IPERS WITHHOLDING	14.41	
112-050-2124	HEALTH INSURANCE WITHHOLDING	-1,903.42	
112-050-2125	DENTAL INSURANCE	920.08	
112-050-2132	VISION WITHHOLDING	-102.03	
	Total Liability:	59,378.29	
Equity			
112-050-3950	FUND BALANCE	212,975.27	
	Total Beginning Equity:	212,975.27	
Total Revenue		652,972.57	
Total Expense		676,305.92	
Revenues Over/Under Expenses		-23,333.35	
	Total Equity and Current Surplus (Deficit):	189,641.92	
	Total Liabilities, Equity and Current Surplus (Deficit):		249,020.21

Balance Sheet

As Of 05/31/2021

Account	Name	Balance	
Fund: 121 - Local Option Sales Tax			
Assets			
121-000-1101	CLAIM ON POOLED CASH	-111,092.24	
121-000-1150	IPAIT - LOSST 128	220,330.85	
	Total Assets:	109,238.61	109,238.61
Liability			
	Total Liability:	0.00	
Equity			
121-050-3950	FUND BALANCE	249,248.50	
	Total Beginning Equity:	249,248.50	
Total Revenue		602,056.11	
Total Expense		742,066.00	
Revenues Over/Under Expenses		-140,009.89	
	Total Equity and Current Surplus (Deficit):	109,238.61	
	Total Liabilities, Equity and Current Surplus (Deficit):		109,238.61

Balance Sheet

As Of 05/31/2021

Account	Name	Balance	
Fund: 125 - TIF			
Assets			
125-000-1101	CLAIM ON POOLED CASH	-3,196.14	
	Total Assets:	-3,196.14	-3,196.14
Liability			
	Total Liability:	0.00	
Equity			
125-050-3950	FUND BALANCE	-24,943.73	
	Total Beginning Equity:	-24,943.73	
Total Revenue		528,393.59	
Total Expense		506,646.00	
Revenues Over/Under Expenses		21,747.59	
	Total Equity and Current Surplus (Deficit):	-3,196.14	
	Total Liabilities, Equity and Current Surplus (Deficit):		-3,196.14

Balance Sheet

As Of 05/31/2021

Account	Name	Balance	
Fund: 167 - LIBRARY GRANT			
Assets			
167-000-1101	CLAIM ON POOLED CASH	3,163.78	
167-000-1111	SAVINGS - LIBRARY XXX6441	1,456.58	
167-000-1150	IPAIT - LIBRARY T&A MM 110	7,004.39	
	Total Assets:	11,624.75	11,624.75
Liability			
167-050-2011	PENDING POOLED PAYABLES	949.31	
	Total Liability:	949.31	
Total Revenue		29,737.25	
Total Expense		19,061.81	
Revenues Over/Under Expenses		10,675.44	
Total Equity and Current Surplus (Deficit):		10,675.44	
Total Liabilities, Equity and Current Surplus (Deficit):			11,624.75

Balance Sheet

As Of 05/31/2021

Account	Name	Balance	
Fund: 168 - EMS GRANT			
Assets			
	Total Assets:	0.00	0.00
Liability			
	Total Liability:	0.00	
Equity			
168-050-3950	BEGINNING BALANCE	982.06	
	Total Beginning Equity:	982.06	
Total Revenue		0.00	
Total Expense		982.06	
Revenues Over/Under Expenses		-982.06	
	Total Equity and Current Surplus (Deficit):	0.00	
	Total Liabilities, Equity and Current Surplus (Deficit):		0.00

Balance Sheet

As Of 05/31/2021

Account	Name	Balance	
Fund: 169 - PARK & REC			
Assets			
169-000-1101	CLAIM ON POOLED CASH	3,429.78	
	Total Assets:	3,429.78	3,429.78
Liability			
	Total Liability:	0.00	
Equity			
169-050-3950	BEGINNING BALANCE	303.78	
	Total Beginning Equity:	303.78	
Total Revenue		3,126.00	
Total Expense		0.00	
Revenues Over/Under Expenses		3,126.00	
	Total Equity and Current Surplus (Deficit):	3,429.78	
	Total Liabilities, Equity and Current Surplus (Deficit):		3,429.78

Balance Sheet

As Of 05/31/2021

Account	Name	Balance	
Fund: 170 - FEMA DISASTER AID			
Assets			
170-000-1101	CLAIM ON POOLED CASH	27,697.17	
	Total Assets:	27,697.17	27,697.17
Liability			
170-050-2011	PENDING POOLED PAYABLES	16.04	
	Total Liability:	16.04	
Equity			
170-050-3950	FUND BALANCE	-7,464.07	
	Total Beginning Equity:	-7,464.07	
Total Revenue		197,346.09	
Total Expense		162,200.89	
Revenues Over/Under Expenses		35,145.20	
	Total Equity and Current Surplus (Deficit):	27,681.13	
	Total Liabilities, Equity and Current Surplus (Deficit):		27,697.17

Balance Sheet

As Of 05/31/2021

Account	Name	Balance	
Fund: 171 - STORMWATER GRANT			
Assets			
171-000-1101	CLAIM ON POOLED CASH	0.01	
	Total Assets:	0.01	0.01
Liability			
	Total Liability:	0.00	
Equity			
171-050-3950	FUND BALANCE	0.01	
	Total Beginning Equity:	0.01	
Total Revenue		0.00	
Total Expense		0.00	
Revenues Over/Under Expenses		0.00	
	Total Equity and Current Surplus (Deficit):	0.01	
	Total Liabilities, Equity and Current Surplus (Deficit):		0.01

Balance Sheet

As Of 05/31/2021

Account
Fund: 172 - TREE FUND
Assets

Name

Balance

[172-000-1101](#)

CLAIM ON POOLED CASH

29,689.33

Total Assets:

29,689.33

29,689.33

Liability

Total Liability:

0.00

Equity

[172-050-3950](#)

BEGINNING BALANCE

15,773.23

Total Beginning Equity:

15,773.23

Total Revenue

26,925.00

Total Expense

13,008.90

Revenues Over/Under Expenses

13,916.10

Total Equity and Current Surplus (Deficit):

29,689.33

Total Liabilities, Equity and Current Surplus (Deficit):

29,689.33

Balance Sheet

As Of 05/31/2021

Account	Name	Balance	
Fund: 200 - DEBT SERVICE			
Assets			
200-000-1101	CLAIM ON POOLED CASH	-32,926.82	
200-000-1162	IPAIT - DEBT SERVICE 124	295,850.20	
	Total Assets:	262,923.38	262,923.38
Liability			
	Total Liability:	0.00	
Equity			
200-050-3950	FUND BALANCE	485,235.13	
	Total Beginning Equity:	485,235.13	
Total Revenue		1,549,855.10	
Total Expense		1,772,166.85	
Revenues Over/Under Expenses		-222,311.75	
	Total Equity and Current Surplus (Deficit):	262,923.38	
	Total Liabilities, Equity and Current Surplus (Deficit):		262,923.38

Balance Sheet**As Of 05/31/2021**

Account	Name	Balance	
Fund: 306 - CITY CAMPUS			
Assets			
306-000-1101	CLAIM ON POOLED CASH	-472.50	
	Total Assets:	-472.50	-472.50
Liability			
	Total Liability:	0.00	
Total Revenue		0.00	
Total Expense		472.50	
Revenues Over/Under Expenses		-472.50	
	Total Equity and Current Surplus (Deficit):	-472.50	
	Total Liabilities, Equity and Current Surplus (Deficit):		-472.50

Balance Sheet

As Of 05/31/2021

Account	Name	Balance	
Fund: 308 - SIDEWALK CONST-15TH;PAINE			
Assets			
308-000-1101	CLAIM ON POOLED CASH	-1,543.81	
	Total Assets:	-1,543.81	-1,543.81
Liability			
	Total Liability:	0.00	
Equity			
308-050-3950	FUND BALANCE	-1,543.81	
	Total Beginning Equity:	-1,543.81	
Total Revenue		0.00	
Total Expense		0.00	
Revenues Over/Under Expenses		0.00	
	Total Equity and Current Surplus (Deficit):	-1,543.81	
	Total Liabilities, Equity and Current Surplus (Deficit):		-1,543.81

Balance Sheet

As Of 05/31/2021

Account	Name	Balance	
Fund: 316 - PAINE HTS DRAINAGE			
Assets			
316-000-1101	CLAIM ON POOLED CASH	-21,466.69	
	Total Assets:	-21,466.69	-21,466.69
Liability			
	Total Liability:	0.00	
Equity			
316-050-3950	FUND BALANCE	-27,962.69	
	Total Beginning Equity:	-27,962.69	
Total Revenue		6,496.00	
Total Expense		0.00	
Revenues Over/Under Expenses		6,496.00	
	Total Equity and Current Surplus (Deficit):	-21,466.69	
	Total Liabilities, Equity and Current Surplus (Deficit):		-21,466.69

Balance Sheet

As Of 05/31/2021

Account	Name	Balance	
Fund: 320 - WASHINGTON STREET			
Assets			
320-000-1101	CLAIM ON POOLED CASH	-153,958.19	
	Total Assets:	-153,958.19	-153,958.19
Liability			
	Total Liability:	0.00	
Total Revenue		170,000.00	
Total Expense		323,958.19	
Revenues Over/Under Expenses		-153,958.19	
	Total Equity and Current Surplus (Deficit):	-153,958.19	
	Total Liabilities, Equity and Current Surplus (Deficit):		-153,958.19

Balance Sheet

As Of 05/31/2021

Account	Name	Balance	
Fund: 322 - SIDEWALK CONST-OLD TOWN			
Assets			
322-000-1101	CLAIM ON POOLED CASH	-5,054.80	
	Total Assets:	-5,054.80	-5,054.80
Liability			
	Total Liability:	0.00	
Equity			
322-050-3950	FUND BALANCE	-5,431.80	
	Total Beginning Equity:	-5,431.80	
Total Revenue		377.00	
Total Expense		0.00	
Revenues Over/Under Expenses		377.00	
	Total Equity and Current Surplus (Deficit):	-5,054.80	
	Total Liabilities, Equity and Current Surplus (Deficit):		-5,054.80

Balance Sheet

As Of 05/31/2021

Account	Name	Balance	
Fund: 324 - BRSC IMPROVEMENTS			
Assets			
324-000-1101	CLAIM ON POOLED CASH	-8,695.52	
	Total Assets:	-8,695.52	-8,695.52
Liability			
	Total Liability:	0.00	
Equity			
324-050-3950	BEGINNING BALANCE	-123,804.08	
	Total Beginning Equity:	-123,804.08	
Total Revenue		115,108.56	
Total Expense		0.00	
Revenues Over/Under Expenses		115,108.56	
	Total Equity and Current Surplus (Deficit):	-8,695.52	
	Total Liabilities, Equity and Current Surplus (Deficit):		-8,695.52

Balance Sheet

As Of 05/31/2021

Account	Name	Balance	
Fund: 327 - GRANT ST S/COMMUTER LOOP			
Assets			
327-000-1101	CLAIM ON POOLED CASH	69,536.28	
327-000-1150	IPAIT GRANT ST S/COMMUTER LOOP 126	139,391.35	
	Total Assets:	208,927.63	208,927.63
Liability			
	Total Liability:	0.00	
Equity			
327-050-3950	BEGINNING BALANCE	218,637.47	
	Total Beginning Equity:	218,637.47	
Total Revenue		34.66	
Total Expense		9,744.50	
Revenues Over/Under Expenses		-9,709.84	
	Total Equity and Current Surplus (Deficit):	208,927.63	
	Total Liabilities, Equity and Current Surplus (Deficit):		208,927.63

Balance Sheet

As Of 05/31/2021

Account	Name	Balance	
Fund: 333 - DITCH 2 IMPROV			
Assets			
333-000-1101	CLAIM ON POOLED CASH	-300,000.00	
333-000-1150	IPAIT - DITCH 2 CREEK IMPROVEMENT 11	600,026.69	
	Total Assets:	300,026.69	<u>300,026.69</u>
Liability			
	Total Liability:	0.00	
Total Revenue		600,026.69	
Total Expense		300,000.00	
Revenues Over/Under Expenses		300,026.69	
	Total Equity and Current Surplus (Deficit):	300,026.69	
	Total Liabilities, Equity and Current Surplus (Deficit):		<u>300,026.69</u>

Balance Sheet

As Of 05/31/2021

Account	Name	Balance	
Fund: 335 - PARK IMPROVEMENTS			
Assets			
335-000-1101	CLAIM ON POOLED CASH	22,214.75	
335-000-1150	IPAIT - PARKS 109	0.52	
	Total Assets:	22,215.27	<u>22,215.27</u>
Liability			
335-050-2011	PENDING POOLED PAYABLES	113,988.00	
	Total Liability:	113,988.00	
Equity			
335-050-3950	BEGINNING BALANCE	115,104.36	
	Total Beginning Equity:	115,104.36	
Total Revenue		22,504.72	
Total Expense		229,381.81	
Revenues Over/Under Expenses		-206,877.09	
	Total Equity and Current Surplus (Deficit):	-91,772.73	
	Total Liabilities, Equity and Current Surplus (Deficit):		<u>22,215.27</u>

Balance Sheet

As Of 05/31/2021

Account	Name	Balance	
Fund: 336 - PAINE ST CONNECTION			
Assets			
	Total Assets:	0.00	0.00
Liability			
	Total Liability:	0.00	
Equity			
336-050-3950	BEGINNING BALANCE	15,000.00	
	Total Beginning Equity:	15,000.00	
Total Revenue		21,768.74	
Total Expense		36,768.74	
Revenues Over/Under Expenses		-15,000.00	
	Total Equity and Current Surplus (Deficit):	0.00	
	Total Liabilities, Equity and Current Surplus (Deficit):		0.00

Balance Sheet

As Of 05/31/2021

Account	Name	Balance	
Fund: 337 - GLWTE TO ALTOONA			
Assets			
337-000-1150	IPAIT - GLWT 2 ALTOONA 113	2.11	
	Total Assets:	2.11	2.11
Liability			
	Total Liability:	0.00	
Equity			
337-050-3950	BEGINNING BALANCE	2.11	
	Total Beginning Equity:	2.11	
Total Revenue		0.00	
Total Expense		0.00	
Revenues Over/Under Expenses		0.00	
	Total Equity and Current Surplus (Deficit):	2.11	
	Total Liabilities, Equity and Current Surplus (Deficit):		2.11

Balance Sheet

As Of 05/31/2021

Account	Name	Balance	
Fund: 338 - MAIN STREET STORMWATER			
Assets			
338-000-1101	CLAIM ON POOLED CASH	-2,942.42	
338-000-1150	IPAIT MAINSTREET STORMWATER 118	0.53	
	Total Assets:	-2,941.89	-2,941.89
Liability			
	Total Liability:	0.00	
Equity			
338-050-3950	BEGINNING BALANCE	21,767.17	
	Total Beginning Equity:	21,767.17	
Total Revenue		135,007.18	
Total Expense		159,716.24	
Revenues Over/Under Expenses		-24,709.06	
	Total Equity and Current Surplus (Deficit):	-2,941.89	
	Total Liabilities, Equity and Current Surplus (Deficit):		-2,941.89

Balance Sheet

As Of 05/31/2021

Account	Name	Balance	
Fund: 340 - UNDERPASS-HWY 65/330			
Assets			
340-000-1101	CLAIM ON POOLED CASH	13,910.43	
340-000-1150	IPAIT - UNDRPASS HWY65 114	761,003.89	
	Total Assets:	774,914.32	<u>774,914.32</u>
Liability			
340-050-2011	PENDING POOLED PAYABLES	4,500.77	
	Total Liability:	4,500.77	
Equity			
340-050-3950	BEGINNING BALANCE	800,905.11	
	Total Beginning Equity:	800,905.11	
Total Revenue		98.78	
Total Expense		30,590.34	
Revenues Over/Under Expenses		-30,491.56	
	Total Equity and Current Surplus (Deficit):	770,413.55	
	Total Liabilities, Equity and Current Surplus (Deficit):		<u>774,914.32</u>

Balance Sheet

As Of 05/31/2021

Account	Name	Balance	
Fund: 341 - TIF-PARK LAND PURCHASE			
Assets			
341-000-1101	CLAIM ON POOLED CASH	-38,739.92	
341-000-1150	IPAIT - TIF PARKLAND 115	246.84	
	Total Assets:	-38,493.08	-38,493.08
Liability			
	Total Liability:	0.00	
Equity			
341-050-3950	BEGINNING BALANCE	1.82	
	Total Beginning Equity:	1.82	
Total Revenue		74,601.02	
Total Expense		113,095.92	
Revenues Over/Under Expenses		-38,494.90	
	Total Equity and Current Surplus (Deficit):	-38,493.08	
	Total Liabilities, Equity and Current Surplus (Deficit):		-38,493.08

Balance Sheet

As Of 05/31/2021

Account	Name	Balance	
Fund: 342 - TIF-1ST&MAIN ECONOMIC DVL			
Assets			
342-000-1101	CLAIM ON POOLED CASH	-22,869.11	
342-000-1150	IPAIT - IST & MAIN ECON 119	1.73	
	Total Assets:	-22,867.38	-22,867.38
Liability			
	Total Liability:	0.00	
Equity			
342-050-3950	BEGINNING BALANCE	-22,869.11	
	Total Beginning Equity:	-22,869.11	
Total Revenue		1.73	
Total Expense		0.00	
Revenues Over/Under Expenses		1.73	
	Total Equity and Current Surplus (Deficit):	-22,867.38	
	Total Liabilities, Equity and Current Surplus (Deficit):		-22,867.38

Balance Sheet

As Of 05/31/2021

Account	Name	Balance	
Fund: 343 - TIF-DOWNTOWN PARKING			
Assets			
343-000-1101	CLAIM ON POOLED CASH	-83,032.68	
	Total Assets:	-83,032.68	-83,032.68
Liability			
343-050-2011	PENDING POOLED PAYABLES	725.15	
	Total Liability:	725.15	
Equity			
343-050-3950	BEGINNING BALANCE	22,222.47	
	Total Beginning Equity:	22,222.47	
Total Revenue		0.00	
Total Expense		105,980.30	
Revenues Over/Under Expenses		-105,980.30	
	Total Equity and Current Surplus (Deficit):	-83,757.83	
	Total Liabilities, Equity and Current Surplus (Deficit):		-83,032.68

Balance Sheet

As Of 05/31/2021

Account	Name	Balance	
Fund: 344 - 16TH ST NE - GRANT TO PLEASANT			
Assets			
	Total Assets:	<u>0.00</u>	<u>0.00</u>
Liability			
344-050-2011	PENDING POOLED PAYABLES	5,354.96	
	Total Liability:	<u>5,354.96</u>	
Equity			
344-050-3950	BEGINNING BALANCE	0.11	
	Total Beginning Equity:	<u>0.11</u>	
Total Revenue		0.00	
Total Expense		5,355.07	
Revenues Over/Under Expenses		<u>-5,355.07</u>	
	Total Equity and Current Surplus (Deficit):	-5,354.96	
	Total Liabilities, Equity and Current Surplus (Deficit):		<u>0.00</u>

Balance Sheet

As Of 05/31/2021

Account	Name	Balance	
Fund: 345 - TIF-HWY65 NATURAL GAS EXT			
Assets			
345-000-1101	CLAIM ON POOLED CASH	0.85	
	Total Assets:	0.85	0.85
Liability			
	Total Liability:	0.00	
Equity			
345-050-3950	BEGINNING BALANCE	140,049.89	
	Total Beginning Equity:	140,049.89	
Total Revenue		0.00	
Total Expense		140,049.04	
Revenues Over/Under Expenses		-140,049.04	
	Total Equity and Current Surplus (Deficit):	0.85	
	Total Liabilities, Equity and Current Surplus (Deficit):		0.85

Balance Sheet

As Of 05/31/2021

Account	Name	Balance	
Fund: 346 - CITY HALL RECONSTRUCTION			
Assets			
346-000-1101	CLAIM ON POOLED CASH	4,560.14	
346-000-1150	IPAIT CITY HALL 123	30,594.74	
	Total Assets:	35,154.88	35,154.88
Liability			
346-050-2011	PENDING POOLED PAYABLES	22,662.75	
	Total Liability:	22,662.75	
Equity			
346-050-3950	BEGINNING BALANCE	283,822.95	
	Total Beginning Equity:	283,822.95	
Total Revenue		21.77	
Total Expense		271,352.59	
Revenues Over/Under Expenses		-271,330.82	
	Total Equity and Current Surplus (Deficit):	12,492.13	
	Total Liabilities, Equity and Current Surplus (Deficit):		35,154.88

Balance Sheet

As Of 05/31/2021

Account	Name	Balance	
Fund: 347 - BRIDGE/INTERSECTION			
Assets			
347-000-1101	CLAIM ON POOLED CASH	2,474.84	
347-000-1150	IPAIT BRIDGE INTERSECTION 121	180,001.45	
	Total Assets:	182,476.29	182,476.29
Liability			
347-050-2011	PENDING POOLED PAYABLES	7,523.00	
	Total Liability:	7,523.00	
Equity			
347-050-3950	BEGINNING BALANCE	233,334.29	
	Total Beginning Equity:	233,334.29	
Total Revenue		1.45	
Total Expense		58,382.45	
Revenues Over/Under Expenses		-58,381.00	
	Total Equity and Current Surplus (Deficit):	174,953.29	
	Total Liabilities, Equity and Current Surplus (Deficit):		182,476.29

Balance Sheet

As Of 05/31/2021

Account	Name	Balance	
Fund: 348 - NE STORMWATER EXPANSION/DOWNSTREAM SW CAPACITY			
Assets			
348-000-1101	CLAIM ON POOLED CASH	3,637.82	
348-000-1150	IPAIT-NE STWATER EXPAN/DOWNSTRM C	670,805.65	
	Total Assets:	674,443.47	<u>674,443.47</u>
Liability			
348-050-2011	PENDING POOLED PAYABLES	1,456.84	
	Total Liability:	1,456.84	
Equity			
348-050-3950	BEGINNING BALANCE	-57,099.77	
	Total Beginning Equity:	-57,099.77	
Total Revenue		1,261,248.76	
Total Expense		531,162.36	
Revenues Over/Under Expenses		730,086.40	
	Total Equity and Current Surplus (Deficit):	672,986.63	
	Total Liabilities, Equity and Current Surplus (Deficit):		<u>674,443.47</u>

Balance Sheet

As Of 05/31/2021

Account	Name	Balance	
Fund: 349 - PLEASANT GROVE			
Assets			
349-000-1101	CLAIM ON POOLED CASH	-133,973.96	
	Total Assets:	-133,973.96	-133,973.96
Liability			
	Total Liability:	0.00	
Equity			
349-050-3950	BEGINNING BALANCE	-132,626.46	
	Total Beginning Equity:	-132,626.46	
Total Revenue		0.00	
Total Expense		1,347.50	
Revenues Over/Under Expenses		-1,347.50	
	Total Equity and Current Surplus (Deficit):	-133,973.96	
	Total Liabilities, Equity and Current Surplus (Deficit):		-133,973.96

Balance Sheet

As Of 05/31/2021

Account	Name	Balance	
Fund: 350 - PROJECT BLUEJAY			
Assets			
350-000-1101	CLAIM ON POOLED CASH	32,787.38	
350-000-1150	IPAIT - PROJECT BLUEJAY 202	357,283.52	
	Total Assets:	390,070.90	390,070.90
Liability			
	Total Liability:	0.00	
Equity			
350-050-3950	FUND BALANCE	203,539.03	
	Total Beginning Equity:	203,539.03	
Total Revenue		7,549,111.06	
Total Expense		7,362,579.19	
Revenues Over/Under Expenses		186,531.87	
	Total Equity and Current Surplus (Deficit):	390,070.90	
	Total Liabilities, Equity and Current Surplus (Deficit):		390,070.90

Balance Sheet

As Of 05/31/2021

Account	Name	Balance	
Fund: 351 - LIBRARY CAPITAL			
Assets			
351-000-1101	CLAIM ON POOLED CASH	6,601.49	
351-000-1150	IPAIT - LIBRARY EXPANSION 129	1,762,662.97	
	Total Assets:	1,769,264.46	<u>1,769,264.46</u>
Liability			
351-050-2011	PENDING POOLED PAYABLES	7,063.35	
	Total Liability:	7,063.35	
Equity			
351-050-3950	BEGINNING BALANCE	-24,122.70	
	Total Beginning Equity:	-24,122.70	
Total Revenue		3,749,012.97	
Total Expense		1,962,689.16	
Revenues Over/Under Expenses		1,786,323.81	
	Total Equity and Current Surplus (Deficit):	1,762,201.11	
	Total Liabilities, Equity and Current Surplus (Deficit):		<u>1,769,264.46</u>

Balance Sheet

As Of 05/31/2021

Account	Name	Balance	
Fund: 352 - WATER TOWER			
Assets			
352-000-1101	CLAIM ON POOLED CASH	-9,014.50	
	Total Assets:	-9,014.50	-9,014.50
Liability			
	Total Liability:	0.00	
Equity			
352-050-3950	FUND BALANCE	-3,665.50	
	Total Beginning Equity:	-3,665.50	
Total Revenue		0.00	
Total Expense		5,349.00	
Revenues Over/Under Expenses		-5,349.00	
	Total Equity and Current Surplus (Deficit):	-9,014.50	
	Total Liabilities, Equity and Current Surplus (Deficit):		-9,014.50

Balance Sheet

As Of 05/31/2021

Account	Name	Balance	
Fund: 353 - OMEGA			
Assets			
353-000-1101	CLAIM ON POOLED CASH	270,682.22	
353-000-1150	IPAIT - OMEGA 120	1,964,596.87	
	Total Assets:	2,235,279.09	<u>2,235,279.09</u>
Liability			
	Total Liability:	0.00	
Total Revenue		6,801,302.31	
Total Expense		4,566,023.22	
Revenues Over/Under Expenses		2,235,279.09	
	Total Equity and Current Surplus (Deficit):	2,235,279.09	
	Total Liabilities, Equity and Current Surplus (Deficit):		<u>2,235,279.09</u>

Balance Sheet

As Of 05/31/2021

Account	Name	Balance	
Fund: 354 - COMMERCE CROSSING			
Assets			
354-000-1101	CLAIM ON POOLED CASH	645,640.10	
	Total Assets:	645,640.10	645,640.10
Liability			
	Total Liability:	0.00	
Total Revenue		831,954.74	
Total Expense		186,314.64	
Revenues Over/Under Expenses		645,640.10	
	Total Equity and Current Surplus (Deficit):	645,640.10	
	Total Liabilities, Equity and Current Surplus (Deficit):		645,640.10

Balance Sheet

As Of 05/31/2021

Account	Name	Balance	
Fund: 500 - CEMETERY PERPETUAL CARE			
Assets			
500-000-1101	CLAIM ON POOLED CASH	560.00	
500-000-1111	SAVINGS - CEMETERY XXX1037	1,548.72	
500-000-1150	IPAIT - CEMETERY T/A 108	24,335.71	
	Total Assets:	26,444.43	26,444.43
Liability			
	Total Liability:	0.00	
Equity			
500-050-3950	FUND BALANCE	23,356.44	
	Total Beginning Equity:	23,356.44	
Total Revenue		3,087.99	
Total Expense		0.00	
Revenues Over/Under Expenses		3,087.99	
	Total Equity and Current Surplus (Deficit):	26,444.43	
	Total Liabilities, Equity and Current Surplus (Deficit):		26,444.43

Balance Sheet

As Of 05/31/2021

Account	Name	Balance	
Fund: 600 - WATER			
Assets			
600-000-1101	CLAIM ON POOLED CASH	-214,600.37	
600-000-1114	CHANGE FUND - WATER	200.00	
600-000-1151	IPAIT - WATER OPERAT 104	648,629.16	
600-000-1159	IPAIT UTILITY DEPOSITS-111	340,003.51	
600-000-1170	CHECKING - WATER DEPOSITS	15,200.00	
	Total Assets:	789,432.30	789,432.30
Liability			
600-050-2011	PENDING POOLED PAYABLES	14,827.88	
600-050-2122	STATE WITHHOLDING	4.05	
600-050-2130	ICMA-RC	-56.00	
600-050-2141	APPLIED CREDITS	1,967.49	
	Total Liability:	16,743.42	
Equity			
600-050-3950	FUND BALANCE	819,083.64	
	Total Beginning Equity:	819,083.64	
Total Revenue		1,530,122.71	
Total Expense		1,576,517.47	
Revenues Over/Under Expenses		-46,394.76	
	Total Equity and Current Surplus (Deficit):	772,688.88	
	Total Liabilities, Equity and Current Surplus (Deficit):		789,432.30

Balance Sheet

As Of 05/31/2021

Account	Name	Balance	
Fund: 610 - SEWER			
Assets			
610-000-1101	CLAIM ON POOLED CASH	67,771.93	
610-000-1151	IPAIT - SEWER OPERAT 103	1,282,348.44	
610-000-1153	IPAIT - NW TRK SEWR EXT 117	81,428.07	
610-000-1154	IPAIT - SEWER RESERVE 201	110,364.69	
	Total Assets:	1,541,913.13	<u>1,541,913.13</u>
Liability			
610-050-2011	PENDING POOLED PAYABLES	49,879.46	
610-050-2122	STATE WITHHOLDING	3.58	
610-050-2130	ICMA-RC	-40.00	
	Total Liability:	49,843.04	
Equity			
610-050-3950	FUND BALANCE	3,355,410.48	
	Total Beginning Equity:	3,355,410.48	
Total Revenue		1,588,789.76	
Total Expense		3,452,130.15	
Revenues Over/Under Expenses		-1,863,340.39	
	Total Equity and Current Surplus (Deficit):	1,492,070.09	
	Total Liabilities, Equity and Current Surplus (Deficit):		<u>1,541,913.13</u>

Balance Sheet

As Of 05/31/2021

Account	Name	Balance	
Fund: 670 - GARBAGE			
Assets			
670-000-1101	CLAIM ON POOLED CASH	85,209.47	
670-000-1114	CHANGE FUND - GARBAGE	70.00	
	Total Assets:	85,279.47	85,279.47
Liability			
670-050-2011	PENDING POOLED PAYABLES	151.78	
670-050-2122	STATE WITHHOLDING	0.04	
	Total Liability:	151.82	
Equity			
670-050-3950	FUND BALANCE	71,372.98	
	Total Beginning Equity:	71,372.98	
Total Revenue		332,133.86	
Total Expense		318,379.19	
Revenues Over/Under Expenses		13,754.67	
	Total Equity and Current Surplus (Deficit):	85,127.65	
	Total Liabilities, Equity and Current Surplus (Deficit):		85,279.47

Balance Sheet

As Of 05/31/2021

Account	Name	Balance	
Fund: 741 - STORM WATER			
Assets			
741-000-1101	CLAIM ON POOLED CASH	118,230.63	
741-000-1150	IPAIT - STORM WATER RESERVE 2020E 13	143,806.49	
	Total Assets:	262,037.12	<u>262,037.12</u>
Liability			
741-050-2011	PENDING POOLED PAYABLES	525.81	
741-050-2122	STATE WITHHOLDING	1.05	
741-050-2130	ICMA-RC	-20.00	
	Total Liability:	506.86	
Equity			
741-050-3950	FUND BALANCE	75,351.18	
	Total Beginning Equity:	75,351.18	
Total Revenue		590,652.62	
Total Expense		404,473.54	
Revenues Over/Under Expenses		186,179.08	
	Total Equity and Current Surplus (Deficit):	261,530.26	
	Total Liabilities, Equity and Current Surplus (Deficit):		<u>262,037.12</u>

Balance Sheet

As Of 05/31/2021

Account	Name	Balance	
Fund: 820 - SELF-FUNDED INSURANCE			
Assets			
820-000-1101	CLAIM ON POOLED CASH	239.45	
	Total Assets:	239.45	239.45
Liability			
820-050-2131	SELF-FUNDED WITHHOLDING	-50.55	
	Total Liability:	-50.55	
Total Revenue		1,300.00	
Total Expense		1,010.00	
Revenues Over/Under Expenses		290.00	
	Total Equity and Current Surplus (Deficit):	290.00	
	Total Liabilities, Equity and Current Surplus (Deficit):		239.45

Balance Sheet**As Of 05/31/2021**

Account	Name	Balance
Fund: 999 - POOLED CASH		
Assets		
999-000-1100	POOLED CASH	1,299,540.03
999-000-1300	DUE FROM GENERAL FUND	43,243.00
999-000-1310	DUE FROM ROAD USE TAX	6,972.04
999-000-1315	DUE FROM SIDEWALK ESCROW	56,832.28
999-000-1367	DUE FROM LIBRARY GRANT	949.31
999-000-1370	DUE FROM FEMA DISASTER AID	16.04
999-000-1435	DUE FROM PARK IMPROVEMENTS	113,988.00
999-000-1440	DUE FROM UNDERPASS-HWY 65/330	4,500.77
999-000-1443	DUE FROM TIF-DOWNTOWN PARKING	725.15
999-000-1444	DUE FROM LINCOLN SE RECONSTRUCTION	5,354.96
999-000-1446	DUE FROM CITY HALL RECONSTRUCTION	22,662.75
999-000-1447	DUE FROM BRIDGE/INTERSECTION	7,523.00
999-000-1448	DUE FROM DOWNSTREAM SW CAPACITY	1,456.84
999-000-1452	DUE FROM LIBRARY REMODLE	7,063.35
999-000-1460	DUE FROM WATER	14,827.88
999-000-1461	DUE FROM SEWER	49,879.46
999-000-1467	DUE FROM GARBAGE	151.78
999-000-1471	DUE FROM STORM WATER	525.81
	Total Assets:	1,636,212.45
		<u>1,636,212.45</u>
Liability		
999-050-2010	POOLED PAYABLES	336,672.42
999-050-2300	DUE TO OTHER FUNDS	1,299,540.03
	Total Liability:	1,636,212.45
	Total Equity and Current Surplus (Deficit):	0.00
	Total Liabilities, Equity and Current Surplus (Deficit):	<u>1,636,212.45</u>



Detail vs Budget Report Account Summary

Date Range: 07/01/2020 - 05/31/2021

Account	Name	Encumbrances	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining
Function: 10 - PUBLIC SAFETY								
Department: 110 - POLICE								
001-110-4-4765	VIOLATION FINES	0.00	-10,000.00	0.00	-16,666.13	-16,666.13	6,666.13	66.66 %
001-110-6050	POLK CO SHERIFF PAYMENT	0.00	656,651.00	0.00	521,983.00	521,983.00	134,668.00	20.51 %
001-110-6405	COURT EXPENSE	0.00	0.00	0.00	25.66	25.66	-25.66	0.00 %
001-110-6507	OPERATING SUPPLIES	0.00	300.00	0.00	0.00	0.00	300.00	100.00 %
110 - POLICE Totals:		0.00	646,951.00	0.00	505,342.53	505,342.53	141,608.47	
Department: 130 - EMERGENCY MANAGEMENT 4483DR-IA								
170-130-2-4400	FEDERAL AID-COVID	0.00	-165,368.00	0.00	-165,367.76	-165,367.76	-0.24	0.00 %
170-130-6331	VEHICLE OPERATIONS-COVID	0.00	0.00	0.00	899.00	899.00	-899.00	0.00 %
170-130-6350	OPERATIONAL EQUIPMENT-COVID	0.00	1,784.00	0.00	479.60	479.60	1,304.40	73.12 %
170-130-6411	LEGAL-COVID	0.00	953.00	0.00	516.25	516.25	436.75	45.83 %
170-130-6499	CONTRACT SERVICES	0.00	13,676.00	0.00	7,408.35	7,408.35	6,267.65	45.83 %
170-130-6507	OPERATING SUPPLIES-COVID	0.00	6,107.00	0.00	4,975.95	4,975.95	1,131.05	18.52 %
130 - EMERGENCY MANAGEMENT 4483DR-IA Totals:		0.00	-142,848.00	0.00	-151,088.61	-151,088.61	8,240.61	
Department: 131 - FEMA DISASTER 4483DR-IA								
170-131-6499	CONTRACT SERVICES -CDBG LIB	0.00	12,600.00	0.00	1,000.00	1,000.00	11,600.00	92.06 %
131 - FEMA DISASTER 4483DR-IA Totals:		0.00	12,600.00	0.00	1,000.00	1,000.00	11,600.00	92.06 %
Department: 132 - FEMA DISASTER 4557DR-IA								
170-132-2-4400	FEDERAL AID-DERECHO	0.00	0.00	0.00	-5,700.53	-5,700.53	5,700.53	0.00 %
170-132-4-4720	INSURANCE PROCEEDS	0.00	-26,278.00	0.00	-26,277.80	-26,277.80	-0.20	0.00 %
170-132-6331	VEHICLE OPERATIONS-DERECHO	0.00	689.00	0.00	688.17	688.17	0.83	0.12 %
170-132-6350	OPERATIONAL EQUIPMENT-DERECHO	0.00	9,639.00	0.00	9,638.57	9,638.57	0.43	0.00 %
170-132-6499	CONTRACT SERVICES-DERECHO	0.00	124,115.00	0.00	124,115.00	124,115.00	0.00	0.00 %
170-132-6507	OPERATING SUPPLIES-DERECHO	0.00	0.00	0.00	12,480.00	12,480.00	-12,480.00	0.00 %
132 - FEMA DISASTER 4557DR-IA Totals:		0.00	108,165.00	0.00	114,943.41	114,943.41	-6,778.41	
Department: 150 - FIRE DEPARTMENT								
001-150-1-4476	DOUGLAS/FRANKLIN TOWNSHIP-FIRE	0.00	-42,684.00	0.00	-24,333.29	-24,333.29	-18,350.71	-42.99 %
001-150-2-4710	REIMBURS-GRANTS INTERGOVERNMENTAL	0.00	-258,424.00	0.00	-129,242.11	-129,242.11	-129,181.89	-49.99 %
001-150-4-4705	ES PRIVATE DONATIONS	0.00	-4,384.00	0.00	-4,384.02	-4,384.02	0.02	0.00 %
001-150-6010	SALARIES	0.00	244,033.00	0.00	214,904.04	214,904.04	29,128.96	11.94 %
001-150-6030	SALARIES - VOL FIREFIGHTERS	0.00	15,204.00	0.00	7,602.58	7,602.58	7,601.42	50.00 %
001-150-6181	UNIFORMS	0.00	5,860.00	0.00	3,859.52	3,859.52	2,000.48	34.14 %
001-150-6210	ASSOCIATION DUES	0.00	150.00	0.00	150.00	150.00	0.00	0.00 %
001-150-6220	SUBSCRIPTIONS & ED MATERIALS	0.00	250.00	0.00	65.99	65.99	184.01	73.60 %
001-150-6230	TRAINING	0.00	3,000.00	0.00	2,369.74	2,369.74	630.26	21.01 %

Detail vs Budget Report
Date Range: 07/01/2020 - 05/31/2021

Account	Name	Encumbrances	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining
001-150-6240	MEETINGS & CONFERENCES	0.00	500.00	0.00	103.17	103.17	396.83	79.37 %
001-150-6310	BUILDING MAINTENANCE & REPAIR	0.00	2,000.00	0.00	1,104.61	1,104.61	895.39	44.77 %
001-150-6320	GROUNDS MAINTENANCE & REPAIR	0.00	100.00	0.00	147.33	147.33	-47.33	-47.33 %
001-150-6331	VEHICLE OPERATIONS	0.00	7,000.00	0.00	5,510.20	5,510.20	1,489.80	21.28 %
001-150-6332	VEHICLE REPAIRS	0.00	17,000.00	0.00	13,947.21	13,947.21	3,052.79	17.96 %
001-150-6371	ELECTRIC / GAS	0.00	4,500.00	0.00	3,612.87	3,612.87	887.13	19.71 %
001-150-6373	TELECOMMUNICATION EXPENSE	0.00	14,000.00	0.00	12,448.52	12,448.52	1,551.48	11.08 %
001-150-6411	LEGAL EXPENSE	0.00	300.00	0.00	297.50	297.50	2.50	0.83 %
001-150-6413	PAYMENT TO OTHER AGENCIES	0.00	3,479.00	0.00	3,479.00	3,479.00	0.00	0.00 %
001-150-6419	COMPUTER SUPPORT	0.00	2,000.00	0.00	874.56	874.56	1,125.44	56.27 %
001-150-6430	ANNUAL TESTING	0.00	7,500.00	0.00	6,717.50	6,717.50	782.50	10.43 %
001-150-6499	CONTRACT SERVICES	0.00	7,000.00	0.00	5,250.00	5,250.00	1,750.00	25.00 %
001-150-6504	MINOR EQUIPMENT	0.00	1,000.00	0.00	848.46	848.46	151.54	15.15 %
001-150-6506	OFFICE SUPPLIES	0.00	900.00	0.00	1,020.54	1,020.54	-120.54	-13.39 %
001-150-6507	OPERATING SUPPLIES	0.00	11,500.00	0.00	9,102.59	9,102.59	2,397.41	20.85 %
001-150-6508	POSTAGE-SHIPPIING	0.00	25.00	0.00	13.17	13.17	11.83	47.32 %
001-150-6510	PUBLIC EDUCATION	0.00	50.00	0.00	0.00	0.00	50.00	100.00 %
001-150-6580	MISCELLANEOUS	0.00	100.00	0.00	82.50	82.50	17.50	17.50 %
001-150-6727	CAPITAL EQUIPMENT	0.00	30,000.00	0.00	36,805.78	36,805.78	-6,805.78	-22.69 %
001-150-6799	OTHER CAPITAL OUTLAY	0.00	3,700.00	0.00	6,170.01	6,170.01	-2,470.01	-66.76 %
112-150-6110	FICA	0.00	15,000.00	0.00	13,198.77	13,198.77	1,801.23	12.01 %
112-150-6120	MEDICARE	0.00	3,401.00	0.00	3,087.67	3,087.67	313.33	9.21 %
112-150-6130	IPERS - FIRE	0.00	24,787.00	0.00	22,486.71	22,486.71	2,300.29	9.28 %
112-150-6150	GROUP INSURANCE	0.00	42,000.00	0.00	37,241.67	37,241.67	4,758.33	11.33 %
112-150-6170	UNEMPLOYMENT - FIRE	0.00	885.00	0.00	761.87	761.87	123.13	13.91 %
112-150-6488	PHYSICALS & TESTING	0.00	1,200.00	0.00	1,436.25	1,436.25	-236.25	-19.69 %
150 - FIRE DEPARTMENT Totals:		0.00	162,932.00	0.00	256,740.91	256,740.91	-93,808.91	
Department: 160 - AMBULANCE								
001-160-1-4476	FRANKLIN TOWNSHIP-AMBULANCE	0.00	-42,684.00	0.00	-24,333.28	-24,333.28	-18,350.72	-42.99 %
001-160-1-4500	REVENUE - RESCUE CHARGES	0.00	-120,000.00	0.00	-136,552.17	-136,552.17	16,552.17	13.79 %
001-160-2-4705	DONATIONS	0.00	-4,644.92	0.00	-9,644.92	-9,644.92	5,000.00	107.64 %
001-160-6010	SALARIES	0.00	244,033.00	0.00	214,902.41	214,902.41	29,130.59	11.94 %
001-160-6030	SALARIES - VOL FIREFIGHTERS	0.00	15,200.00	0.00	7,302.54	7,302.54	7,897.46	51.96 %
001-160-6181	UNIFORMS	0.00	4,100.00	0.00	2,561.58	2,561.58	1,538.42	37.52 %
001-160-6210	ASSOCIATION DUES	0.00	250.00	0.00	230.00	230.00	20.00	8.00 %
001-160-6220	SUBSCRIPTIONS & ED MATERIALS	0.00	250.00	0.00	75.00	75.00	175.00	70.00 %
001-160-6230	TRAINING	0.00	1,250.00	0.00	1,175.19	1,175.19	74.81	5.98 %
001-160-6240	MEETINGS & CONFERENCES	0.00	500.00	0.00	80.19	80.19	419.81	83.96 %
001-160-6250	EDUCATION REIMBURSEMENT	0.00	4,200.00	0.00	0.00	0.00	4,200.00	100.00 %
001-160-6310	BUILDING MAINTENANCE & REPAIR	0.00	2,000.00	0.00	974.01	974.01	1,025.99	51.30 %
001-160-6331	VEHICLE OPERATIONS	0.00	5,000.00	0.00	4,456.83	4,456.83	543.17	10.86 %
001-160-6332	VEHICLE REPAIRS	0.00	5,000.00	0.00	5,008.62	5,008.62	-8.62	-0.17 %
001-160-6371	ELECTRIC / GAS	0.00	4,500.00	0.00	3,612.85	3,612.85	887.15	19.71 %

Detail vs Budget Report
Date Range: 07/01/2020 - 05/31/2021

Account	Name	Encumbrances	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining
001-160-6373	TELECOMMUNICATION EXPENSE	0.00	14,500.00	0.00	14,716.41	14,716.41	-216.41	-1.49 %
001-160-6413	PAYMENT TO OTHER AGENCIES	0.00	17,000.00	0.00	9,010.74	9,010.74	7,989.26	47.00 %
001-160-6419	COMPUTER SUPPORT	0.00	2,000.00	0.00	1,530.93	1,530.93	469.07	23.45 %
001-160-6430	ANNUAL TESTING	0.00	12,000.00	0.00	384.67	384.67	11,615.33	96.79 %
001-160-6450	REFUNDS-REIMBURSEMENTS	0.00	1,085.00	0.00	1,265.00	1,265.00	-180.00	-16.59 %
001-160-6499	CONTRACT SERVICES	0.00	10,750.00	0.00	10,179.46	10,179.46	570.54	5.31 %
001-160-6504	MINOR EQUIPMENT	0.00	5,663.00	0.00	4,764.47	4,764.47	898.53	15.87 %
001-160-6506	OFFICE SUPPLIES	0.00	1,100.00	0.00	1,072.88	1,072.88	27.12	2.47 %
001-160-6507	OPERATING SUPPLIES	0.00	20,000.00	0.00	15,876.45	15,876.45	4,123.55	20.62 %
001-160-6508	POSTAGE-SHIPING	0.00	25.00	0.00	13.18	13.18	11.82	47.28 %
001-160-6727	CAPITAL EQUIPMENT	0.00	14,875.00	0.00	5,927.70	5,927.70	8,947.30	60.15 %
112-160-6110	FICA	0.00	16,000.00	0.00	13,177.70	13,177.70	2,822.30	17.64 %
112-160-6120	MEDICARE	0.00	3,401.00	0.00	3,081.12	3,081.12	319.88	9.41 %
112-160-6130	IPERS - EMS	0.00	24,787.00	0.00	22,483.67	22,483.67	2,303.33	9.29 %
112-160-6150	GROUP INSURANCE	0.00	42,000.00	0.00	37,238.47	37,238.47	4,761.53	11.34 %
112-160-6170	UNEMPLOYMENT - EMS	0.00	884.00	0.00	759.54	759.54	124.46	14.08 %
112-160-6488	PHYSICALS & TESTING	0.00	1,200.00	0.00	1,729.75	1,729.75	-529.75	-44.15 %
168-160-2-4400	HOMELAND SECURITY/FEMA GRANT	0.00	-60,000.00	0.00	0.00	0.00	-60,000.00	-100.00 %
168-160-6727	CAPITAL EQUIPMENT	0.00	60,000.00	0.00	0.00	0.00	60,000.00	100.00 %
160 - AMBULANCE Totals:		0.00	306,224.08	0.00	213,060.99	213,060.99	93,163.09	
Department: 170 - BUILDING INSPECTIONS								
001-170-1-4120	BUILDING PERMITS	0.00	-322,201.00	0.00	-519,377.58	-519,377.58	197,176.58	61.20 %
001-170-1-4121	PLAT REVIEW FEES	0.00	-57,254.00	0.00	-63,882.49	-63,882.49	6,628.49	11.58 %
001-170-1-4122	SITE PLAN REVIEW FEES	0.00	-527.00	0.00	-1,296.30	-1,296.30	769.30	145.98 %
001-170-1-4123	SIDEWALK INSPECTION	0.00	-6,363.00	0.00	-6,622.26	-6,622.26	259.26	4.07 %
001-170-6010	SALARIES	0.00	10,772.00	0.00	9,794.03	9,794.03	977.97	9.08 %
001-170-6450	REFUNDS-REIMBURSEMENTS	0.00	0.00	0.00	223.00	223.00	-223.00	0.00 %
001-170-6490	PROFESSIONAL SERVICES	0.00	501,000.00	0.00	607,929.46	607,929.46	-106,929.46	-21.34 %
112-170-6110	FICA	0.00	730.00	0.00	607.26	607.26	122.74	16.81 %
112-170-6120	MEDICARE	0.00	175.00	0.00	142.08	142.08	32.92	18.81 %
112-170-6130	IPERS	0.00	1,175.00	0.00	1,057.99	1,057.99	117.01	9.96 %
112-170-6150	GROUP INSURANCE	0.00	1,500.00	0.00	1,283.43	1,283.43	216.57	14.44 %
112-170-6170	UNEMPLOYMENT - BLDG INSPECTOR	0.00	50.00	0.00	22.07	22.07	27.93	55.86 %
170 - BUILDING INSPECTIONS Totals:		0.00	129,057.00	0.00	29,880.69	29,880.69	99,176.31	
Department: 180 - PROTECTIVE SERVICES								
001-180-6010	CROSSING GUARD WAGES	0.00	5,400.00	0.00	3,900.00	3,900.00	1,500.00	27.78 %
001-180-6507	SUPPLIES	0.00	0.00	0.00	353.38	353.38	-353.38	0.00 %
112-180-6110	FICA	0.00	303.00	0.00	241.80	241.80	61.20	20.20 %
112-180-6120	MEDICARE	0.00	80.00	0.00	56.57	56.57	23.43	29.29 %
112-180-6130	IPERS	0.00	509.00	0.00	368.16	368.16	140.84	27.67 %
112-180-6170	INSURANCE-UNEMPLOYMENT	0.00	50.00	0.00	18.54	18.54	31.46	62.92 %
180 - PROTECTIVE SERVICES Totals:		0.00	6,342.00	0.00	4,938.45	4,938.45	1,403.55	22.13 %
Department: 190 - ANIMAL CONTROL								

Detail vs Budget Report
Date Range: 07/01/2020 - 05/31/2021

Account	Name	Encumbrances	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining
001-190-1-4710	ANIMAL CONTROL REIMBURSEMENTS	0.00	-162.00	0.00	-161.89	-161.89	-0.11	-0.07 %
001-190-6413	PAYMENT TO OTHER AGENCIES	0.00	546.00	0.00	545.25	545.25	0.75	0.14 %
190 - ANIMAL CONTROL Totals:		0.00	384.00	0.00	383.36	383.36	0.64	
Department: 199 - OTHER PUBLIC SAFTEY								
001-199-1-4100	LIQUOR LICENSE FEES	0.00	-2,500.00	0.00	-1,168.07	-1,168.07	-1,331.93	-53.28 %
001-199-1-4101	NOISE PERMIT	0.00	-20.00	0.00	-20.00	-20.00	0.00	0.00 %
001-199-1-4105	CIGARETTE PERMIT FEES	0.00	-375.00	0.00	-281.25	-281.25	-93.75	-25.00 %
199 - OTHER PUBLIC SAFTEY Totals:		0.00	-2,895.00	0.00	-1,469.32	-1,469.32	-1,425.68	-49.25 %
10 - PUBLIC SAFETY Totals:		0.00	1,226,912.08	0.00	973,732.41	973,732.41	253,179.67	
Function: 20 - PUBLIC WORKS								
Department: 210 - ROADS, BRIDGES, SIDEWALKS								
001-210-1-4134	UTILITY PERMITS	0.00	-2,400.00	0.00	-1,000.00	-1,000.00	-1,400.00	-58.33 %
001-210-1-4550	STREET REVENUE(CURBS,SIGNS,ETC	0.00	-10,342.00	0.00	-7,163.17	-7,163.17	-3,178.83	-30.74 %
001-210-1-4745	SALE OF PROPERTY	0.00	-75.00	0.00	-75.00	-75.00	0.00	0.00 %
001-210-6499	STREET REIMBURSABLE EXPENSES	0.00	15,000.00	0.00	10,490.20	10,490.20	4,509.80	30.07 %
001-210-6710	VEHICLE REPLACEMENT(STREETS)	0.00	49,869.00	0.00	49,868.20	49,868.20	0.80	0.00 %
001-210-6761	STREET CONSTRUCTION	0.00	498,812.00	0.00	460,099.97	460,099.97	38,712.03	7.76 %
110-210-2-4430	ROAD USE TAXES	0.00	-769,282.00	0.00	-808,423.89	-808,423.89	39,141.89	5.09 %
110-210-4-4300	INTEREST-GENERAL	0.00	-500.00	0.00	-661.61	-661.61	161.61	32.32 %
110-210-6010	SALARIES	0.00	177,017.00	0.00	163,494.04	163,494.04	13,522.96	7.64 %
110-210-6030	SALARIES-SEASONAL	0.00	3,136.00	0.00	2,895.05	2,895.05	240.95	7.68 %
110-210-6181	UNIFORMS	0.00	1,750.00	0.00	1,689.97	1,689.97	60.03	3.43 %
110-210-6210	ASSOCIATION DUES	0.00	380.00	0.00	360.00	360.00	20.00	5.26 %
110-210-6230	TRAINING	0.00	200.00	0.00	410.00	410.00	-210.00	-105.00 %
110-210-6240	MEETINGS & CONFERENCES	0.00	1,000.00	0.00	0.00	0.00	1,000.00	100.00 %
110-210-6310	BUILDING & GROUND MAINTENANCE	0.00	13,000.00	0.00	13,488.68	13,488.68	-488.68	-3.76 %
110-210-6331	VEHICLE OPERATIONS	0.00	12,500.00	0.00	15,240.69	15,240.69	-2,740.69	-21.93 %
110-210-6332	VEHICLE REPAIRS	0.00	3,500.00	0.00	726.24	726.24	2,773.76	79.25 %
110-210-6350	OPERATIONAL EQUIPMENT REPAIR	0.00	5,500.00	0.00	10,656.86	10,656.86	-5,156.86	-93.76 %
110-210-6372	STREET LIGHTS	0.00	4.00	0.00	4.00	4.00	0.00	0.00 %
110-210-6373	TELECOMMUNICATION EXPENSE	0.00	2,000.00	0.00	1,537.45	1,537.45	462.55	23.13 %
110-210-6402	ADVERTISING-PUBLICATIONS	0.00	3,100.00	0.00	2,152.40	2,152.40	947.60	30.57 %
110-210-6407	ENGINEERING EXPENSE	0.00	5,000.00	0.00	4,079.46	4,079.46	920.54	18.41 %
110-210-6415	EQUIPMENT & VEHICLE RENTAL	0.00	20,000.00	0.00	16,318.50	16,318.50	3,681.50	18.41 %
110-210-6417	STREET MAINTENANCE	0.00	60,000.00	0.00	102,359.21	102,359.21	-42,359.21	-70.60 %
110-210-6419	COMPUTER SUPPORT & SOFTWARE	0.00	445.00	0.00	3,593.81	3,593.81	-3,148.81	-707.60 %
110-210-6490	PROFESSIONAL SERVICES	0.00	4,895.00	0.00	4,895.00	4,895.00	0.00	0.00 %
110-210-6499	CONTRACT SERVICES	0.00	7,900.00	0.00	6,092.30	6,092.30	1,807.70	22.88 %
110-210-6504	MINOR EQUIPMENT	0.00	4,700.00	0.00	3,200.39	3,200.39	1,499.61	31.91 %
110-210-6506	OFFICE SUPPLIES	0.00	250.00	0.00	154.46	154.46	95.54	38.22 %
110-210-6507	OPERATING SUPPLIES	0.00	2,000.00	0.00	1,681.58	1,681.58	318.42	15.92 %
110-210-6509	POSTS & STREET SIGNS	0.00	15,000.00	0.00	4,551.40	4,551.40	10,448.60	69.66 %
110-210-6710	VEHICLE REPLACEMENT	0.00	241,833.00	0.00	241,832.34	241,832.34	0.66	0.00 %

Detail vs Budget Report

Date Range: 07/01/2020 - 05/31/2021

Account	Name	Encumbrances	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining
110-210-6762	SIGNALS	0.00	2,500.00	0.00	2,100.50	2,100.50	399.50	15.98 %
110-210-6799	CAPITAL OUTLAY	0.00	20,000.00	0.00	26,207.37	26,207.37	-6,207.37	-31.04 %
112-210-6110	FICA	0.00	11,248.00	0.00	9,833.01	9,833.01	1,414.99	12.58 %
112-210-6120	MEDICARE	0.00	2,700.00	0.00	2,299.77	2,299.77	400.23	14.82 %
112-210-6130	IPERS	0.00	17,000.00	0.00	15,509.93	15,509.93	1,490.07	8.77 %
112-210-6150	GROUP INSURANCE	0.00	46,750.00	0.00	40,663.80	40,663.80	6,086.20	13.02 %
112-210-6170	UNEMPLOYMENT	0.00	900.00	0.00	434.24	434.24	465.76	51.75 %
112-210-6488	PHYSICALS & TESTING	0.00	300.00	0.00	569.00	569.00	-269.00	-89.67 %
210 - ROADS, BRIDGES, SIDEWALKS Totals:		0.00	467,590.00	0.00	402,166.15	402,166.15	65,423.85	
Department: 230 - STREET LIGHTS								
110-230-6372	STREET LIGHTS ELECTRICITY	0.00	50,700.00	0.00	46,289.93	46,289.93	4,410.07	8.70 %
230 - STREET LIGHTS Totals:		0.00	50,700.00	0.00	46,289.93	46,289.93	4,410.07	8.70 %
Department: 240 - STREET SIGNS & TRAFFIC SIGNALS								
001-240-4-4720	INSURANCE PROCEEDS	0.00	-36,808.00	0.00	-40,179.60	-40,179.60	3,371.60	9.16 %
001-240-6762	SIGNALS	0.00	39,407.00	0.00	39,406.77	39,406.77	0.23	0.00 %
110-240-6371	ELECTRIC / GAS	0.00	7,002.00	0.00	6,746.16	6,746.16	255.84	3.65 %
240 - STREET SIGNS & TRAFFIC SIGNALS Totals:		0.00	9,601.00	0.00	5,973.33	5,973.33	3,627.67	
Department: 280 - AIRPORT								
001-280-6413	PAYMENT TO REGIONAL AIRPORT	0.00	38,345.00	0.00	38,898.00	38,898.00	-553.00	-1.44 %
280 - AIRPORT Totals:		0.00	38,345.00	0.00	38,898.00	38,898.00	-553.00	-1.44 %
Department: 840 - GARBAGE								
112-840-6110	FICA	0.00	125.00	0.00	136.97	136.97	-11.97	-9.58 %
112-840-6120	MEDICARE	0.00	40.00	0.00	32.06	32.06	7.94	19.85 %
112-840-6130	IPERS	0.00	350.00	0.00	216.41	216.41	133.59	38.17 %
112-840-6150	GROUP INSURANCE	0.00	650.00	0.00	643.32	643.32	6.68	1.03 %
112-840-6170	INSURANCE-UNEMPLOYMENT	0.00	15.00	0.00	0.00	0.00	15.00	100.00 %
670-840-1-4500	REVENUE-GARBAGE	0.00	-249,189.00	0.00	-229,307.01	-229,307.01	-19,881.99	-7.98 %
670-840-1-4530	PENALTY RECEIPTS-GARBAGE	0.00	-2,499.00	0.00	-2,234.97	-2,234.97	-264.03	-10.57 %
670-840-1-4550	MISCELLANEOUS RECEIPTS-GARBAGE	0.00	-12,000.00	0.00	-9,766.00	-9,766.00	-2,234.00	-18.62 %
670-840-1-4551	REVENUE - CURB IT	0.00	-100,998.00	0.00	-90,813.24	-90,813.24	-10,184.76	-10.08 %
670-840-4-4300	INTEREST - GARBAGE	0.00	-16.00	0.00	-12.64	-12.64	-3.36	-21.00 %
670-840-6010	SALARIES	0.00	2,715.00	0.00	2,292.82	2,292.82	422.18	15.55 %
670-840-6170	UNEMPLOYMENT	0.00	16.00	0.00	10.30	10.30	5.70	35.63 %
670-840-6402	ADVERTISING-PUBLICATIONS	0.00	250.00	0.00	26.69	26.69	223.31	89.32 %
670-840-6413	PAYMENT TO OTHER AGENCIES	0.00	650.00	0.00	350.00	350.00	300.00	46.15 %
670-840-6419	COMPUTER SUPPORT & SOFTWARE	0.00	0.00	0.00	444.01	444.01	-444.01	0.00 %
670-840-6435	RECYCLING/CURB IT	0.00	92,000.00	0.00	69,567.26	69,567.26	22,432.74	24.38 %
670-840-6440	CITY CLEAN UP	0.00	1,100.00	0.00	540.80	540.80	559.20	50.84 %
670-840-6450	REFUNDS-REIMBURSEMENTS	0.00	0.00	0.00	211.00	211.00	-211.00	0.00 %
670-840-6499	CONTRACT SERVICES	0.00	252,000.00	0.00	234,986.36	234,986.36	17,013.64	6.75 %
670-840-6508	POSTAGE	0.00	2,458.00	0.00	1,386.79	1,386.79	1,071.21	43.58 %
670-840-6580	MISCELLANEOUS	0.00	12,000.00	0.00	8,558.00	8,558.00	3,442.00	28.68 %

Detail vs Budget Report

Date Range: 07/01/2020 - 05/31/2021

Account	Name	Encumbrances	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining
670-840-6799	CAPITAL OUTLAY	0.00	5.00	0.00	5.16	5.16	-0.16	-3.20 %
840 - GARBAGE Totals:		0.00	-328.00	0.00	-12,725.91	-12,725.91	12,397.91	
20 - PUBLIC WORKS Totals:		0.00	565,908.00	0.00	480,601.50	480,601.50	85,306.50	
Function: 30 - HEALTH & SOCIAL SERVICES								
Department: 350 - MOSQUITO CONTROL								
001-350-6230	MOSQUITO SPRAY TRAINING	0.00	250.00	0.00	105.00	105.00	145.00	58.00 %
001-350-6507	OPERATING SUPPLIES	0.00	14,500.00	0.00	0.00	0.00	14,500.00	100.00 %
350 - MOSQUITO CONTROL Totals:		0.00	14,750.00	0.00	105.00	105.00	14,645.00	99.29 %
30 - HEALTH & SOCIAL SERVICES Totals:		0.00	14,750.00	0.00	105.00	105.00	14,645.00	99.29 %
Function: 40 - CULTURE & RECREATION								
Department: 410 - LIBRARY								
001-410-1-4500	FINES & FEES	0.00	-3,343.00	0.00	-3,166.77	-3,166.77	-176.23	-5.27 %
001-410-2-4465	CO CONTRIB LIBRARY-POLK CO AUD	0.00	-35,292.00	0.00	-35,292.00	-35,292.00	0.00	0.00 %
001-410-2-4710	REIMBURSEMENT-LIBRARY GRANTS	0.00	-500.00	0.00	-500.00	-500.00	0.00	0.00 %
001-410-6010	SALARIES	0.00	175,480.00	0.00	150,651.57	150,651.57	24,828.43	14.15 %
001-410-6020	SALARIES-PART-TIME	0.00	62,660.00	0.00	42,976.51	42,976.51	19,683.49	31.41 %
001-410-6210	ASSOCIATION DUES	0.00	700.00	0.00	689.00	689.00	11.00	1.57 %
001-410-6230	TRAINING	0.00	600.00	0.00	274.95	274.95	325.05	54.18 %
001-410-6240	MEETINGS & CONFERENCES	0.00	1,500.00	0.00	126.67	126.67	1,373.33	91.56 %
001-410-6310	BUILDING & GROUND MAINTENANCE	0.00	15,000.00	0.00	2,672.45	2,672.45	12,327.55	82.18 %
001-410-6340	OFFICE EQUIPMENT REPAIR	0.00	200.00	0.00	0.00	0.00	200.00	100.00 %
001-410-6350	OPERATIONAL EQUIPMENT REPAIR	0.00	1,000.00	0.00	457.51	457.51	542.49	54.25 %
001-410-6371	ELECTRIC / GAS	0.00	7,500.00	0.00	5,180.00	5,180.00	2,320.00	30.93 %
001-410-6373	TELECOMMUNICATION EXPENSE	0.00	20,000.00	0.00	22,109.32	22,109.32	-2,109.32	-10.55 %
001-410-6402	ADVERTISING-PUBLICATIONS	0.00	0.00	0.00	60.07	60.07	-60.07	0.00 %
001-410-6411	LEGAL EXPENSE	0.00	1,500.00	0.00	0.00	0.00	1,500.00	100.00 %
001-410-6419	COMPUTER SUPPORT	0.00	8,000.00	0.00	4,424.04	4,424.04	3,575.96	44.70 %
001-410-6499	CONTRACT SERVICES	0.00	16,000.00	0.00	17,861.10	17,861.10	-1,861.10	-11.63 %
001-410-6502	PRINTED MATERIALS	0.00	33,000.00	0.00	51,716.76	51,716.76	-18,716.76	-56.72 %
001-410-6503	DIGITAL MATERIALS	0.00	10,000.00	0.00	15,497.35	15,497.35	-5,497.35	-54.97 %
001-410-6504	MINOR EQUIPMENT	0.00	2,000.00	0.00	19.98	19.98	1,980.02	99.00 %
001-410-6506	OFFICE SUPPLIES	0.00	6,000.00	0.00	4,956.74	4,956.74	1,043.26	17.39 %
001-410-6507	OPERATING SUPPLIES	0.00	1,000.00	0.00	131.10	131.10	868.90	86.89 %
001-410-6508	POSTAGE-SHIPPING	0.00	1,900.00	0.00	1,493.29	1,493.29	406.71	21.41 %
001-410-6580	MISCELLANEOUS	0.00	1,000.00	0.00	255.52	255.52	744.48	74.45 %
001-410-6599	LIBRARY PROGRAMS	0.00	5,000.00	0.00	4,310.08	4,310.08	689.92	13.80 %
001-410-6725	TECHNOLOGY REPLACEMENT	0.00	9,000.00	0.00	7,463.58	7,463.58	1,536.42	17.07 %
001-410-6770	LIBRARY CAPITAL	0.00	2,000.00	0.00	13,146.00	13,146.00	-11,146.00	-557.30 %
112-410-6110	FICA	0.00	13,000.00	0.00	11,808.70	11,808.70	1,191.30	9.16 %
112-410-6120	MEDICARE	0.00	3,000.00	0.00	2,761.58	2,761.58	238.42	7.95 %
112-410-6130	IPERS	0.00	22,750.00	0.00	20,293.45	20,293.45	2,456.55	10.80 %
112-410-6150	GROUP INSURANCE	0.00	35,814.00	0.00	31,525.44	31,525.44	4,288.56	11.97 %

Detail vs Budget Report
Date Range: 07/01/2020 - 05/31/2021

Account	Name	Encumbrances	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining
112-410-6170	UNEMPLOYMENT	0.00	750.00	0.00	652.18	652.18	97.82	13.04 %
167-410-2-4440	LIBRARY STATE AID	0.00	-4,220.00	0.00	-4,219.65	-4,219.65	-0.35	-0.01 %
167-410-4-4300	INTEREST - LIBRARY T&A	0.00	0.00	0.00	-5.08	-5.08	5.08	0.00 %
167-410-4-4705	T/A-LIBRARY DONATIONS	0.00	-22,426.00	0.00	-25,512.52	-25,512.52	3,086.52	13.76 %
167-410-6506	TRUST & AGENCY LIBRARY EXPENSE	0.00	11,343.00	0.00	19,061.81	19,061.81	-7,718.81	-68.05 %
410 - LIBRARY Totals:		0.00	401,916.00	0.00	363,880.73	363,880.73	38,035.27	
Department: 430 - PARKS								
001-430-1-4755	PARK & REC FEES	0.00	-4,214.00	0.00	-3,848.00	-3,848.00	-366.00	-8.69 %
001-430-4-4705	PARK DONATIONS	0.00	-825.00	0.00	-1,443.44	-1,443.44	618.44	74.96 %
001-430-4-4706	DOG PARK DONATIONS	0.00	-247.00	0.00	-2,159.41	-2,159.41	1,912.41	774.26 %
001-430-4-4710	REFUNDS/REIMBURSEMENTS	0.00	0.00	0.00	-605.00	-605.00	605.00	0.00 %
001-430-6010	SALARIES - FT	0.00	18,387.00	0.00	16,997.87	16,997.87	1,389.13	7.55 %
001-430-6030	SALARIES - SEASONAL	0.00	24,960.00	0.00	11,034.01	11,034.01	13,925.99	55.79 %
001-430-6181	UNIFORMS	0.00	1,050.00	0.00	946.15	946.15	103.85	9.89 %
001-430-6210	DUES-MEMBERSHIPS-SUBSCRIP	0.00	750.00	0.00	550.00	550.00	200.00	26.67 %
001-430-6230	TRAINING	0.00	600.00	0.00	0.00	0.00	600.00	100.00 %
001-430-6240	MEETINGS & CONFERENCES	0.00	0.00	0.00	25.00	25.00	-25.00	0.00 %
001-430-6298	LICENSES	0.00	35.00	0.00	35.00	35.00	0.00	0.00 %
001-430-6310	BUILDING MAINTENANCE & REPAIR	0.00	5,100.00	0.00	5,657.59	5,657.59	-557.59	-10.93 %
001-430-6320	GROUPS MAINTENANCE & REPAIR	0.00	19,500.00	0.00	16,756.84	16,756.84	2,743.16	14.07 %
001-430-6331	VEHICLE OPERATIONS	0.00	4,500.00	0.00	2,711.73	2,711.73	1,788.27	39.74 %
001-430-6332	VEHICLE REPAIRS	0.00	1,800.00	0.00	1,704.44	1,704.44	95.56	5.31 %
001-430-6350	EQUIPMENT REPAIR	0.00	3,500.00	0.00	677.25	677.25	2,822.75	80.65 %
001-430-6371	ELECTRIC / GAS	0.00	5,800.00	0.00	4,587.98	4,587.98	1,212.02	20.90 %
001-430-6373	TELECOMMUNICATION EXPENSE	0.00	3,800.00	0.00	1,707.32	1,707.32	2,092.68	55.07 %
001-430-6413	PAYMENT TO OTHER AGENCIES	0.00	0.00	0.00	22.00	22.00	-22.00	0.00 %
001-430-6414	PRINTING SERVICES	0.00	600.00	0.00	0.00	0.00	600.00	100.00 %
001-430-6415	RENTAL EQUIPMENT-KYBOS	0.00	2,000.00	0.00	385.00	385.00	1,615.00	80.75 %
001-430-6419	COMPUTER SUPORT & SOFTWARE	0.00	0.00	0.00	298.73	298.73	-298.73	0.00 %
001-430-6451	REFUNDS/REIMBURSEMENTS	0.00	500.00	0.00	1,100.00	1,100.00	-600.00	-120.00 %
001-430-6490	OTHER PROFESSIONAL SERVICES	0.00	2,500.00	0.00	3,082.50	3,082.50	-582.50	-23.30 %
001-430-6499	CONTRACT SERVICES	0.00	554.00	0.00	553.49	553.49	0.51	0.09 %
001-430-6504	MINOR EQUIPMENT	0.00	400.00	0.00	0.00	0.00	400.00	100.00 %
001-430-6506	OFFICE SUPPLIES	0.00	100.00	0.00	74.46	74.46	25.54	25.54 %
001-430-6507	OPERATING SUPPLIES	0.00	1,800.00	0.00	1,858.45	1,858.45	-58.45	-3.25 %
001-430-6580	MISCELLANEOUS	0.00	400.00	0.00	100.00	100.00	300.00	75.00 %
001-430-6598	YOUTH LEAGUE EXPENSES	0.00	7,000.00	0.00	4,910.66	4,910.66	2,089.34	29.85 %
001-430-6599	PARK PROGRAMS	0.00	6,000.00	0.00	3,604.72	3,604.72	2,395.28	39.92 %
001-430-6727	CAPITAL EQUIPMENT	0.00	82,548.00	0.00	61,783.96	61,783.96	20,764.04	25.15 %
001-430-6799	OTHER CAPITAL OUTLAY	0.00	11,902.00	0.00	11,902.00	11,902.00	0.00	0.00 %
112-430-6110	FICA	0.00	1,700.00	0.00	1,645.32	1,645.32	54.68	3.22 %
112-430-6120	MEDICARE	0.00	650.00	0.00	384.87	384.87	265.13	40.79 %
112-430-6130	IPERS	0.00	2,150.00	0.00	1,839.47	1,839.47	310.53	14.44 %

Detail vs Budget Report
Date Range: 07/01/2020 - 05/31/2021

Account	Name	Encumbrances	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining
112-430-6150	GROUP INSURANCE	0.00	4,500.00	0.00	3,517.32	3,517.32	982.68	21.84 %
112-430-6170	UNEMPLOYMENT	0.00	300.00	0.00	109.77	109.77	190.23	63.41 %
169-430-4-4700	T&A PARK & REC DONATIONS	0.00	-3,126.00	0.00	-3,126.00	-3,126.00	0.00	0.00 %
172-430-4-4550	TREE SALE REVENUES	0.00	-18,000.00	0.00	-11,925.00	-11,925.00	-6,075.00	-33.75 %
172-430-6504	TREE EXPENSES	0.00	30,000.00	0.00	13,008.90	13,008.90	16,991.10	56.64 %
430 - PARKS Totals:		0.00	218,974.00	0.00	150,465.95	150,465.95	68,508.05	
Department: 440 - RECREATION								
001-440-1-4552	YOUTH BASKETBALL	0.00	-15,037.00	0.00	-15,037.00	-15,037.00	0.00	0.00 %
001-440-1-4559	BE SAFE KIDS	0.00	-75.00	0.00	-75.00	-75.00	0.00	0.00 %
001-440-1-4756	MISC ACTIVITIES	0.00	-358.00	0.00	-530.00	-530.00	172.00	48.04 %
001-440-1-4757	T SHIRT SALES	0.00	-10.00	0.00	-10.00	-10.00	0.00	0.00 %
001-440-1-4758	COOKIE KIT	0.00	-1,000.00	0.00	-1,056.00	-1,056.00	56.00	5.60 %
001-440-6010	SALARIES	0.00	23,894.00	0.00	21,853.12	21,853.12	2,040.88	8.54 %
001-440-6181	UNIFORMS	0.00	350.00	0.00	49.65	49.65	300.35	85.81 %
001-440-6371	ELECTRIC / GAS	0.00	600.00	0.00	471.68	471.68	128.32	21.39 %
001-440-6373	TELECOMMUNICATION EXPENSE	0.00	1,000.00	0.00	755.87	755.87	244.13	24.41 %
001-440-6402	ADVERTISING-PUBLICATIONS	0.00	0.00	0.00	350.25	350.25	-350.25	0.00 %
001-440-6419	COMPUTER SUPPORT & SOFTWARE	0.00	0.00	0.00	280.83	280.83	-280.83	0.00 %
001-440-6499	CONTRACT SERVICES	0.00	0.00	0.00	-105.32	-105.32	105.32	0.00 %
001-440-6503	COOKIE KIT	0.00	1,150.00	0.00	903.60	903.60	246.40	21.43 %
001-440-6504	MINOR EQUIPMENT	0.00	950.00	0.00	0.00	0.00	950.00	100.00 %
001-440-6506	OFFICE SUPPLIES	0.00	250.00	0.00	104.88	104.88	145.12	58.05 %
001-440-6507	OPERATING SUPPLIES	0.00	7,000.00	0.00	4,903.81	4,903.81	2,096.19	29.95 %
001-440-6598	YOUTH LEAGUE EXPENSES	0.00	0.00	0.00	6,817.48	6,817.48	-6,817.48	0.00 %
112-440-6110	FICA	0.00	1,550.00	0.00	1,212.57	1,212.57	337.43	21.77 %
112-440-6120	MEDICARE	0.00	350.00	0.00	283.78	283.78	66.22	18.92 %
112-440-6130	IPERS	0.00	2,500.00	0.00	2,377.89	2,377.89	122.11	4.88 %
112-440-6150	GROUP INSURANCE	0.00	4,092.00	0.00	3,588.82	3,588.82	503.18	12.30 %
112-440-6170	UNEMPLOYMENT-REC	0.00	125.00	0.00	68.53	68.53	56.47	45.18 %
440 - RECREATION Totals:		0.00	27,331.00	0.00	27,209.44	27,209.44	121.56	
Department: 450 - CEMETERY								
001-450-1-4740	CEMETERY LOTS	0.00	-13,000.00	0.00	-12,320.00	-12,320.00	-680.00	-5.23 %
001-450-6030	SALARIES-SEASONAL	0.00	4,779.00	0.00	4,370.60	4,370.60	408.40	8.55 %
001-450-6310	GROUPS MAINTENANCE	0.00	1,500.00	0.00	1,250.65	1,250.65	249.35	16.62 %
001-450-6332	VEHICLE REPAIRS	0.00	0.00	0.00	50.94	50.94	-50.94	0.00 %
001-450-6413	PAYMENT TO OTHER AGENCIES	0.00	0.00	0.00	96.00	96.00	-96.00	0.00 %
001-450-6419	COMP-WEBSITE	0.00	1,250.00	0.00	99.96	99.96	1,150.04	92.00 %
001-450-6507	OPERATING SUPPLIES	0.00	25.00	0.00	5.20	5.20	19.80	79.20 %
001-450-6580	MISCELLANEOUS	0.00	2,342.00	0.00	1,872.20	1,872.20	469.80	20.06 %
001-450-6599	OTHER SUPPLIES	0.00	100.00	0.00	0.00	0.00	100.00	100.00 %
112-450-6110	FICA	0.00	300.00	0.00	242.48	242.48	57.52	19.17 %
112-450-6120	MEDICARE	0.00	75.00	0.00	56.70	56.70	18.30	24.40 %
112-450-6130	IPERS	0.00	475.00	0.00	475.64	475.64	-0.64	-0.13 %

Detail vs Budget Report
Date Range: 07/01/2020 - 05/31/2021

Account	Name	Encumbrances	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining
112-450-6150	GROUP INSURANCE	0.00	824.00	0.00	717.65	717.65	106.35	12.91 %
112-450-6170	UNEMPLOYMENT-CEM	0.00	35.00	0.00	13.63	13.63	21.37	61.06 %
500-450-1-4740	SALE OF CEMETERY LOTS	0.00	-3,080.00	0.00	-3,080.00	-3,080.00	0.00	0.00 %
500-450-4-4300	INTEREST	0.00	-6.00	0.00	-7.99	-7.99	1.99	33.17 %
450 - CEMETERY Totals:		0.00	-4,381.00	0.00	-6,156.34	-6,156.34	1,775.34	
Department: 499 - OTHER CULTURE & RECREATION								
001-499-6413	PAYMENT TO OTHER AGENCIES	0.00	1,500.00	0.00	0.00	0.00	1,500.00	100.00 %
001-499-6499	CONTRACT SERVICES	0.00	1,500.00	0.00	0.00	0.00	1,500.00	100.00 %
499 - OTHER CULTURE & RECREATION Totals:		0.00	3,000.00	0.00	0.00	0.00	3,000.00	100.00 %
Department: 950 - NON-PROGRAM REVENUE								
001-950-4-4085	HOTEL/MOTEL	0.00	-1,000.00	0.00	-506.52	-506.52	-493.48	-49.35 %
950 - NON-PROGRAM REVENUE Totals:		0.00	-1,000.00	0.00	-506.52	-506.52	-493.48	-49.35 %
40 - CULTURE & RECREATION Totals:		0.00	645,840.00	0.00	534,893.26	534,893.26	110,946.74	
Function: 50 - COMMUNITY & ECONOMIC DEVELOPMENT								
Department: 520 - ECONOMIC DEVELOPMENT								
001-520-6210	ASSOCIATION DUES	0.00	45,000.00	0.00	32,254.00	32,254.00	12,746.00	28.32 %
001-520-6240	MEETINGS & CONFERENCES	0.00	4,500.00	0.00	1,380.00	1,380.00	3,120.00	69.33 %
001-520-6402	ADVERTISING-PUBLICATIONS	0.00	1,000.00	0.00	185.94	185.94	814.06	81.41 %
001-520-6413	PAYMENT TO OTHER AGENCIES	0.00	500.00	0.00	251.00	251.00	249.00	49.80 %
001-520-6490	PROFESSIONAL SERVICES	0.00	12,500.00	0.00	5,702.50	5,702.50	6,797.50	54.38 %
001-520-6499	CONTRACT SERVICES	0.00	13,510.00	0.00	13,510.00	13,510.00	0.00	0.00 %
001-520-6580	MISCELLANEOUS	0.00	300.00	0.00	864.03	864.03	-564.03	-188.01 %
001-520-6799	CAPITAL OUTLAY	0.00	17,000.00	0.00	14,700.00	14,700.00	2,300.00	13.53 %
125-520-6782	UTILITY SYS-SC STONER	0.00	35,760.02	0.00	35,760.00	35,760.00	0.02	0.00 %
347-520-4-4300	INTEREST	0.00	0.00	0.00	-1.45	-1.45	1.45	0.00 %
353-520-4-4820	PROCEEDS FROM DEBT	0.00	-6,204,759.00	0.00	-6,204,759.31	-6,204,759.31	0.31	0.00 %
520 - ECONOMIC DEVELOPMENT Totals:		0.00	-6,074,688.98	0.00	-6,100,153.29	-6,100,153.29	25,464.31	
Department: 540 - PLANNING & ZONING								
001-540-1-4710	REIMBURSEMENTS-CONTRACTORS	0.00	-25,000.00	0.00	-15,440.00	-15,440.00	-9,560.00	-38.24 %
001-540-6010	SALARIES	0.00	95,476.00	0.00	87,327.58	87,327.58	8,148.42	8.53 %
001-540-6181	UNIFORMS	0.00	150.00	0.00	98.60	98.60	51.40	34.27 %
001-540-6210	ASSOCIATION DUES	0.00	2,525.00	0.00	2,525.00	2,525.00	0.00	0.00 %
001-540-6230	TRAINING	0.00	500.00	0.00	0.00	0.00	500.00	100.00 %
001-540-6240	MEETINGS & CONFERENCES	0.00	500.00	0.00	100.00	100.00	400.00	80.00 %
001-540-6402	ADVERTISING-PUBLICATIONS	0.00	500.00	0.00	496.09	496.09	3.91	0.78 %
001-540-6407	ENGINEERING EXPENSE	0.00	36,000.00	0.00	39,554.48	39,554.48	-3,554.48	-9.87 %
001-540-6411	LEGAL EXPENSE	0.00	24,000.00	0.00	15,816.75	15,816.75	8,183.25	34.10 %
001-540-6413	PAYMENT TO OTHER AGENCIES	0.00	1,500.00	0.00	838.00	838.00	662.00	44.13 %
001-540-6419	COMPUTER SUPPORT & SOFTWARE	0.00	0.00	0.00	1,157.54	1,157.54	-1,157.54	0.00 %
001-540-6490	PROFFESIONAL SERVICES	0.00	75,000.00	0.00	31,586.53	31,586.53	43,413.47	57.88 %
001-540-6499	CONTRACT SERVICES	0.00	500.00	0.00	18,831.34	18,831.34	-18,331.34	-3,666.27 %
001-540-6506	OFFICE SUPPLIES	0.00	200.00	0.00	83.41	83.41	116.59	58.30 %

Detail vs Budget Report

Date Range: 07/01/2020 - 05/31/2021

Account	Name	Encumbrances	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining
001-540-6508	POSTAGE	0.00	0.00	0.00	207.58	207.58	-207.58	0.00 %
001-540-6580	MISCELLANEOUS	0.00	500.00	0.00	0.00	0.00	500.00	100.00 %
112-540-6110	FICA	0.00	6,000.00	0.00	5,325.45	5,325.45	674.55	11.24 %
112-540-6120	MEDICARE	0.00	1,800.00	0.00	1,241.90	1,241.90	558.10	31.01 %
112-540-6130	IPERS	0.00	10,002.00	0.00	9,052.74	9,052.74	949.26	9.49 %
112-540-6150	GROUP INSURANCE	0.00	22,656.00	0.00	11,197.47	11,197.47	11,458.53	50.58 %
112-540-6170	UNEMPLOYMENT	0.00	225.00	0.00	138.46	138.46	86.54	38.46 %
540 - PLANNING & ZONING Totals:		0.00	253,034.00	0.00	210,138.92	210,138.92	42,895.08	
Department: 950 - NON-PROGRAM REVENUE								
125-950-4-4301	INTEREST	0.00	-300.00	0.00	-388.79	-388.79	88.79	29.60 %
950 - NON-PROGRAM REVENUE Totals:		0.00	-300.00	0.00	-388.79	-388.79	88.79	29.60 %
50 - COMMUNITY & ECONOMIC DEVELOPMENT Totals:		0.00	-5,821,954.98	0.00	-5,890,403.16	-5,890,403.16	68,448.18	
Function: 60 - GENERAL GOVERNMENT								
Department: 620 - EXECUTIVE ADMINISTRATION								
001-620-6010	SALARIES	0.00	82,129.00	0.00	65,101.53	65,101.53	17,027.47	20.73 %
001-620-6181	UNIFORMS	0.00	453.00	0.00	452.32	452.32	0.68	0.15 %
001-620-6210	ASSOCIATION DUES	0.00	2,539.00	0.00	0.00	0.00	2,539.00	100.00 %
001-620-6220	SUBSCRIPTIONS & ED MATERIALS	0.00	0.00	0.00	92.26	92.26	-92.26	0.00 %
001-620-6240	MEETINGS & CONFERENCES	0.00	400.00	0.00	394.00	394.00	6.00	1.50 %
001-620-6373	TELECOMMUNICATION EXPENSE	0.00	0.00	0.00	50.00	50.00	-50.00	0.00 %
001-620-6507	OPERATING SUPPLIES	0.00	0.00	0.00	83.49	83.49	-83.49	0.00 %
001-620-6580	MISC	0.00	1,000.00	0.00	1,877.72	1,877.72	-877.72	-87.77 %
112-620-6110	FICA	0.00	3,300.00	0.00	3,073.67	3,073.67	226.33	6.86 %
112-620-6120	MEDICARE	0.00	900.00	0.00	851.11	851.11	48.89	5.43 %
112-620-6130	IPERS	0.00	5,400.00	0.00	6,507.63	6,507.63	-1,107.63	-20.51 %
112-620-6150	GROUP INSURANCE	0.00	16,045.00	0.00	14,199.22	14,199.22	1,845.78	11.50 %
112-620-6170	UNEMPLOYMENT	0.00	175.00	0.00	154.49	154.49	20.51	11.72 %
620 - EXECUTIVE ADMINISTRATION Totals:		0.00	112,341.00	0.00	92,837.44	92,837.44	19,503.56	17.36 %
Department: 621 - FINANCIAL ADMINISTRATION								
001-621-1-4171	MOBILE FOOD VENDOR	0.00	-100.00	0.00	-350.00	-350.00	250.00	250.00 %
001-621-1-4550	MISCELLANEOUS REV	0.00	-284.00	0.00	-19,911.71	-19,911.71	19,627.71	6,911.17 %
001-621-2-4401	FEDERAL AID-ADMIN ALL	0.00	0.00	0.00	-4,696.45	-4,696.45	4,696.45	0.00 %
001-621-4-4014	HOST FEE	0.00	-19,730.00	0.00	0.00	0.00	-19,730.00	-100.00 %
001-621-4-4552	RECORDS REQUEST FEE	0.00	-450.00	0.00	-640.00	-640.00	190.00	42.22 %
001-621-4-4553	ADMINISTRATIVE FEE	0.00	-4,044.00	0.00	-6,269.80	-6,269.80	2,225.80	55.04 %
001-621-4-4710	REIMBURSEMENTS	0.00	-30.00	0.00	-61.29	-61.29	31.29	104.30 %
001-621-4-4735	STATE-FED FUEL REFUND	0.00	-600.00	0.00	-4,640.60	-4,640.60	4,040.60	673.43 %
001-621-6010	SALARIES	0.00	163,750.00	0.00	152,263.34	152,263.34	11,486.66	7.01 %
001-621-6181	UNIFORMS	0.00	759.00	0.00	685.12	685.12	73.88	9.73 %
001-621-6210	ASSOCIATION DUES	0.00	2,100.00	0.00	1,217.74	1,217.74	882.26	42.01 %
001-621-6220	SUBSCRIPTIONS & ED MATERIALS	0.00	1,099.00	0.00	945.71	945.71	153.29	13.95 %
001-621-6230	TRAINING	0.00	2,400.00	0.00	1,083.15	1,083.15	1,316.85	54.87 %

Detail vs Budget Report
Date Range: 07/01/2020 - 05/31/2021

Account	Name	Encumbrances	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining
001-621-6240	MEETINGS & CONFERENCES	0.00	3,000.00	0.00	1,229.00	1,229.00	1,771.00	59.03 %
001-621-6340	OFFICE EQUIPMENT REPAIR	0.00	200.00	0.00	79.99	79.99	120.01	60.01 %
001-621-6373	TELECOMMUNICATION EXPENSE	0.00	7,267.00	0.00	5,984.01	5,984.01	1,282.99	17.66 %
001-621-6402	ADVERTISING-PUBLICATIONS	0.00	9,000.00	0.00	6,871.96	6,871.96	2,128.04	23.64 %
001-621-6413	PAYMENT TO OTHER AGENCIES	0.00	500.00	0.00	1,622.00	1,622.00	-1,122.00	-224.40 %
001-621-6419	COMPUTER SUPPORT	0.00	6,000.00	0.00	1,971.79	1,971.79	4,028.21	67.14 %
001-621-6450	REFUNDS-REIMBURSEMENTS	0.00	450.00	0.00	35.00	35.00	415.00	92.22 %
001-621-6490	PROFESSIONAL SERVICES	0.00	9,000.00	0.00	6,650.00	6,650.00	2,350.00	26.11 %
001-621-6499	CONTRACT SERVICES	0.00	15,000.00	0.00	12,768.99	12,768.99	2,231.01	14.87 %
001-621-6506	OFFICE SUPPLIES	0.00	5,122.00	0.00	2,960.02	2,960.02	2,161.98	42.21 %
001-621-6507	OPERATING SUPPLIES	0.00	2,752.00	0.00	2,449.79	2,449.79	302.21	10.98 %
001-621-6508	POSTAGE-SHIPPING	0.00	1,817.00	0.00	1,747.13	1,747.13	69.87	3.85 %
001-621-6580	MISCELLANEOUS	0.00	1,105.00	0.00	652.75	652.75	452.25	40.93 %
001-621-6725	OFFICE EQUIPMENT	0.00	500.00	0.00	269.79	269.79	230.21	46.04 %
112-621-6110	FICA	0.00	9,900.00	0.00	9,099.04	9,099.04	800.96	8.09 %
112-621-6120	MEDICARE	0.00	2,500.00	0.00	2,127.85	2,127.85	372.15	14.89 %
112-621-6130	IPERS	0.00	17,478.00	0.00	15,908.99	15,908.99	1,569.01	8.98 %
112-621-6150	GROUP INSURANCE	0.00	33,500.00	0.00	29,096.41	29,096.41	4,403.59	13.15 %
112-621-6160	WORKER'S COMP	0.00	180,062.00	0.00	185,020.00	185,020.00	-4,958.00	-2.75 %
112-621-6170	UNEMPLOYMENT	0.00	900.00	0.00	414.10	414.10	485.90	53.99 %
621 - FINANCIAL ADMINISTRATION Totals:		0.00	450,923.00	0.00	406,583.82	406,583.82	44,339.18	
Department: 640 - LEGAL								
001-640-4-4600	SPECIAL ASSESSMENTS	0.00	-1,393.00	0.00	-1,392.74	-1,392.74	-0.26	-0.02 %
001-640-6411	LEGAL EXPENSE	0.00	12,500.00	0.00	10,118.40	10,118.40	2,381.60	19.05 %
640 - LEGAL Totals:		0.00	11,107.00	0.00	8,725.66	8,725.66	2,381.34	
Department: 650 - CITY HALL								
001-650-1-4310	RENTAL PROPERTY RENT	0.00	-12,153.00	0.00	-12,742.50	-12,742.50	589.50	4.85 %
001-650-1-4745	SALE OF SALVAGE	0.00	-200.00	0.00	-200.00	-200.00	0.00	0.00 %
001-650-6310	BUILDING MAINTENANCE & REPAIR	0.00	7,000.00	0.00	3,578.30	3,578.30	3,421.70	48.88 %
001-650-6320	GROUNDS MAINTENANCE & REPAIR	0.00	2,800.00	0.00	392.91	392.91	2,407.09	85.97 %
001-650-6350	OFFICE EQUIPMENT REPAIR	0.00	500.00	0.00	0.00	0.00	500.00	100.00 %
001-650-6371	ELECTRIC / GAS	0.00	5,235.00	0.00	4,955.97	4,955.97	279.03	5.33 %
001-650-6419	COMPUTER SUPPORT & SOFTWARE	0.00	0.00	0.00	10,078.76	10,078.76	-10,078.76	0.00 %
001-650-6490	PROFESSIONAL SERVICES	0.00	500.00	0.00	430.55	430.55	69.45	13.89 %
001-650-6499	CONTRACT SERVICES	0.00	16,582.00	0.00	10,521.11	10,521.11	6,060.89	36.55 %
001-650-6504	MINOR EQUIPMENT	0.00	3,830.00	0.00	3,867.18	3,867.18	-37.18	-0.97 %
001-650-6506	OFFICE SUPPLIES	0.00	3,660.00	0.00	698.65	698.65	2,961.35	80.91 %
001-650-6507	OPERATING SUPPLIES	0.00	250.00	0.00	110.54	110.54	139.46	55.78 %
001-650-6508	POSTAGE-SHIPPING	0.00	800.00	0.00	348.00	348.00	452.00	56.50 %
001-650-6580	MISCELLANEOUS	0.00	0.00	0.00	58.84	58.84	-58.84	0.00 %
650 - CITY HALL Totals:		0.00	28,804.00	0.00	22,098.31	22,098.31	6,705.69	
Department: 660 - INSURANCE								
001-660-4-4710	REFUND/REIMBURSEMENTS DIVIDEND	0.00	-3,109.00	0.00	-3,292.65	-3,292.65	183.65	5.91 %

Detail vs Budget Report

Date Range: 07/01/2020 - 05/31/2021

Account	Name	Encumbrances	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining
001-660-6408	INSURANCE-CITY	0.00	69,000.00	0.00	69,640.00	69,640.00	-640.00	-0.93 %
660 - INSURANCE Totals:		0.00	65,891.00	0.00	66,347.35	66,347.35	-456.35	
Department: 931 - SELF-FUNDED INSURANCE								
820-931-6580	MISCELLANEOUS	0.00	900.00	0.00	1,010.00	1,010.00	-110.00	-12.22 %
931 - SELF-FUNDED INSURANCE Totals:		0.00	900.00	0.00	1,010.00	1,010.00	-110.00	-12.22 %
Department: 950 - NON-PROGRAM REVENUE								
001-950-4-4300	INTEREST-GENERAL	0.00	-945.00	0.00	-682.25	-682.25	-262.75	-27.80 %
950 - NON-PROGRAM REVENUE Totals:		0.00	-945.00	0.00	-682.25	-682.25	-262.75	-27.80 %
60 - GENERAL GOVERNMENT Totals:		0.00	669,021.00	0.00	596,920.33	596,920.33	72,100.67	
Function: 70 - DEBT SERVICE								
Department: 125 - TIF								
200-125-4-4300	INTEREST - TIF	0.00	-75.00	0.00	-290.19	-290.19	215.19	286.92 %
200-125-4-4820	PROCEEDS FROM DEBT TIF	0.00	-253,031.00	0.00	-253,031.39	-253,031.39	0.39	0.00 %
200-125-6806	PRINCIPAL-PARKS 2017 GO TIF	0.00	100,000.00	0.00	100,000.00	100,000.00	0.00	0.00 %
200-125-6807	PRINCIPAL - 2018 GO TIF PORTION	0.00	80,000.00	0.00	80,000.00	80,000.00	0.00	0.00 %
200-125-6851	INTEREST - 2020B GO TIF	0.00	274,097.00	0.00	274,096.66	274,096.66	0.34	0.00 %
200-125-6856	INTEREST - PARKS 2017 GO TIF	0.00	15,630.00	0.00	15,630.00	15,630.00	0.00	0.00 %
200-125-6857	INTEREST-2018 GO TIF PORTION	0.00	31,355.00	0.00	31,355.00	31,355.00	0.00	0.00 %
200-125-6891	ISSUANCE COSTS-2021A GO TIF ANNUAL APPR	0.00	60,500.00	0.00	36,000.00	36,000.00	24,500.00	40.50 %
200-125-6892	ADM FEE- 2018 GO TIF PORTION	0.00	600.00	0.00	300.00	300.00	300.00	50.00 %
200-125-6894	ADM FEE-PARKS 2017 -GO TIF	0.00	500.00	0.00	250.00	250.00	250.00	50.00 %
200-125-6898	ADM FEE - 2020B - GO TIF	0.00	600.00	0.00	600.00	600.00	0.00	0.00 %
200-125-6899	ADM FEE - 2021A GO TIF ANNUAL APPR	0.00	600.00	0.00	300.00	300.00	300.00	50.00 %
125 - TIF Totals:		0.00	310,776.00	0.00	285,210.08	285,210.08	25,565.92	
Department: 210 - ROADS, BRIDGES, SIDEWALKS								
200-210-6801	PRINCIPAL - 2011 GO STREETS PORTION	0.00	50,600.00	0.00	50,600.00	50,600.00	0.00	0.00 %
200-210-6805	PRINCIPAL - 2013A GO STREETS PORTION	0.00	20,000.00	0.00	20,000.00	20,000.00	0.00	0.00 %
200-210-6807	PRINCIPAL 2018 - GO STREETS PORTION	0.00	110,000.00	0.00	38,500.00	38,500.00	71,500.00	65.00 %
200-210-6851	INTEREST -2011 GO STREETS PORTION	0.00	10,579.00	0.00	17,310.60	17,310.60	-6,731.60	-63.63 %
200-210-6855	INTEREST - 2013A GO STREETS PORTION	0.00	1,123.00	0.00	7,441.63	7,441.63	-6,318.63	-562.66 %
200-210-6857	INTEREST 2018 - GO STREETS PORTION	0.00	52,235.00	0.00	35,258.63	35,258.63	16,976.37	32.50 %
200-210-6896	ADM FEE - 2013A GO STREETS PORTION	0.00	500.00	0.00	250.00	250.00	250.00	50.00 %
200-210-6899	ADM FEE - 2011 - GO STREETS PORTION	0.00	500.00	0.00	250.00	250.00	250.00	50.00 %
210 - ROADS, BRIDGES, SIDEWALKS Totals:		0.00	245,537.00	0.00	169,610.86	169,610.86	75,926.14	30.92 %
Department: 410 - LIBRARY								
200-410-4-4300	INTEREST - GEN	0.00	0.00	0.00	-3.40	-3.40	3.40	0.00 %
200-410-6802	PRINCIPAL - LIBRARY - 07/13B GO DSL	0.00	255,000.00	0.00	255,000.00	255,000.00	0.00	0.00 %
200-410-6803	PRINCIPAL-2020D LIBRARY	0.00	185,000.00	0.00	185,000.00	185,000.00	0.00	0.00 %
200-410-6852	INTEREST - LIBRARY - 07/13B GO DSL	0.00	6,958.00	0.00	6,957.50	6,957.50	0.50	0.01 %
200-410-6853	INTEREST-2020D LIBRARY	0.00	53,719.00	0.00	53,719.38	53,719.38	-0.38	0.00 %
200-410-6898	ADM FEE-LIBRARY 07/13B - GO DSL	0.00	500.00	0.00	250.00	250.00	250.00	50.00 %
200-410-6901	ADM FEE- LIBRARY 2020D	0.00	761.00	0.00	460.81	460.81	300.19	39.45 %

Detail vs Budget Report
Date Range: 07/01/2020 - 05/31/2021

Account	Name	Encumbrances	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining
410 - LIBRARY Totals:		0.00	501,938.00	0.00	501,384.29	501,384.29	553.71	
Department: 710 - DEBT SERVICE								
200-710-4-4060	UTILITY EXCISE TAX-DEBT SRVC	0.00	-1,636.00	0.00	-1,662.76	-1,662.76	26.76	1.64 %
200-710-4-4464	COMM/IND PROP TAX REPLACE	0.00	-3,537.00	0.00	-3,619.77	-3,619.77	82.77	2.34 %
710 - DEBT SERVICE Totals:		0.00	-5,173.00	0.00	-5,282.53	-5,282.53	109.53	2.12 %
Department: 811 - WATER DISTRIBUTION								
200-811-6802	PRINCIPAL - 2014A GO WATER	0.00	55,000.00	0.00	55,000.00	55,000.00	0.00	0.00 %
200-811-6852	INTEREST - 2014A GO WATER	0.00	23,635.00	0.00	23,635.00	23,635.00	0.00	0.00 %
200-811-6898	ADM FEE - 2014A GO WATER	0.00	500.00	0.00	250.00	250.00	250.00	50.00 %
811 - WATER DISTRIBUTION Totals:		0.00	79,135.00	0.00	78,885.00	78,885.00	250.00	0.32 %
Department: 951 - NON-PROGRAM EXPENSES								
200-951-6801	PRINCIPAL 2011 - GO DSL PORTION	0.00	64,400.00	0.00	64,400.00	64,400.00	0.00	0.00 %
200-951-6805	PRINCIPAL - 2013A GO DSL PORTION	0.00	225,000.00	0.00	225,000.00	225,000.00	0.00	0.00 %
200-951-6809	PRINCIPAL 2018 GO DSL PORTION	0.00	0.00	0.00	71,500.00	71,500.00	-71,500.00	0.00 %
200-951-6851	INTEREST 2011 GO DSL PORTION	0.00	13,464.00	0.00	6,731.90	6,731.90	6,732.10	50.00 %
200-951-6855	INTEREST - 2013A GO DSL PORTION	0.00	12,637.00	0.00	6,318.37	6,318.37	6,318.63	50.00 %
200-951-6856	INTEREST -2020A GO DSL	0.00	92,225.00	0.00	92,225.00	92,225.00	0.00	0.00 %
200-951-6857	INTEREST- 2018 GO DSL PORTION	0.00	0.00	0.00	16,976.37	16,976.37	-16,976.37	0.00 %
200-951-6897	ADM FEE-2020A - GO DSL	0.00	600.00	0.00	600.00	600.00	0.00	0.00 %
951 - NON-PROGRAM EXPENSES Totals:		0.00	408,326.00	0.00	483,751.64	483,751.64	-75,425.64	-18.47 %
70 - DEBT SERVICE Totals:		0.00	1,540,539.00	0.00	1,513,559.34	1,513,559.34	26,979.66	
Function: 75 - CAPITAL PROJECTS								
Department: 150 - FIRE DEPARTMENT								
306-150-6411	LEGAL EXPENSE	0.00	750.00	0.00	0.00	0.00	750.00	100.00 %
306-150-6750	BUILDING	0.00	2,500.00	0.00	0.00	0.00	2,500.00	100.00 %
150 - FIRE DEPARTMENT Totals:		0.00	3,250.00	0.00	0.00	0.00	3,250.00	100.00 %
Department: 210 - ROADS, BRIDGES, SIDEWALKS								
306-210-6780	LAND & BUILDINGS	0.00	2,500.00	0.00	0.00	0.00	2,500.00	100.00 %
320-210-6407	ENGINEERING EXPENSE	0.00	60,000.00	0.00	14,239.22	14,239.22	45,760.78	76.27 %
320-210-6413	PAYMENT TO OTHER AGENCIES	0.00	0.00	0.00	8.00	8.00	-8.00	0.00 %
320-210-6799	CAPITAL OUTLAY	0.00	336,000.00	0.00	309,710.97	309,710.97	26,289.03	7.82 %
322-210-4-4600	SPECIAL ASSESSMENTS	0.00	-754.00	0.00	-377.00	-377.00	-377.00	-50.00 %
327-210-4-4300	INTEREST-GENERAL	0.00	-30.00	0.00	-34.66	-34.66	4.66	15.53 %
327-210-6407	ENGINEERING EXPENSE	0.00	81,000.00	0.00	9,744.50	9,744.50	71,255.50	87.97 %
340-210-4-4300	INTEREST	0.00	-60.00	0.00	-98.78	-98.78	38.78	64.63 %
340-210-6407	ENGINEERING EXPENSE	0.00	100,000.00	0.00	30,590.34	30,590.34	69,409.66	69.41 %
344-210-6407	ENGINEERING EXPENSE	0.00	0.00	0.00	5,354.96	5,354.96	-5,354.96	0.00 %
210 - ROADS, BRIDGES, SIDEWALKS Totals:		0.00	578,656.00	0.00	369,137.55	369,137.55	209,518.45	
Department: 220 - PARKING-METER & OFFSTREET								
343-220-6799	OTHER CAPITAL OUTLAY	0.00	120,255.00	0.00	105,980.30	105,980.30	14,274.70	11.87 %
220 - PARKING-METER & OFFSTREET Totals:		0.00	120,255.00	0.00	105,980.30	105,980.30	14,274.70	11.87 %

Detail vs Budget Report
Date Range: 07/01/2020 - 05/31/2021

Account	Name	Encumbrances	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining
Department: 410 - LIBRARY								
351-410-3-4705	PRIVATE CONTRIBUTIONS (FOUNDATION)	0.00	-60,000.00	0.00	-60,000.00	-60,000.00	0.00	0.00 %
351-410-4-4300	INTEREST-GENERAL	0.00	-51.00	0.00	-221.12	-221.12	170.12	333.57 %
351-410-4-4820	PROCEEDS FROM DEBT	0.00	-3,688,792.00	0.00	-3,688,791.85	-3,688,791.85	-0.15	0.00 %
351-410-6402	ADVERTISING-PUBLICATIONS	0.00	0.00	0.00	52.21	52.21	-52.21	0.00 %
351-410-6407	ENGINEERING EXPENSE	0.00	662,697.00	0.00	484,580.68	484,580.68	178,116.32	26.88 %
351-410-6411	LEGAL	0.00	18,366.00	0.00	31,365.68	31,365.68	-12,999.68	-70.78 %
351-410-6507	OPERATING SUPPLIES	0.00	0.00	0.00	830.34	830.34	-830.34	0.00 %
351-410-6799	OTHER CAPITAL OUTLAY	0.00	2,340,000.00	0.00	1,445,860.25	1,445,860.25	894,139.75	38.21 %
410 - LIBRARY Totals:		0.00	-727,780.00	0.00	-1,786,323.81	-1,786,323.81	1,058,543.81	
Department: 430 - PARKS								
335-430-4-4300	INTEREST	0.00	0.00	0.00	-4.72	-4.72	4.72	0.00 %
335-430-6411	LEGAL EXPENSE	0.00	0.00	0.00	96.25	96.25	-96.25	0.00 %
335-430-6791	SANKEY SUMMIT TRAIL	0.00	0.00	0.00	113,988.00	113,988.00	-113,988.00	0.00 %
335-430-6793	JR HIGH TRAIL AND RETENTION POND	0.00	22,500.00	0.00	189.00	189.00	22,311.00	99.16 %
341-430-2-4710	GRANT REIMBURSEMENT	0.00	-74,601.00	0.00	-74,601.00	-74,601.00	0.00	0.00 %
341-430-4-4300	INTEREST	0.00	0.00	0.00	-0.02	-0.02	0.02	0.00 %
341-430-6411	LEGAL EXPENSE	0.00	88.00	0.00	157.50	157.50	-69.50	-78.98 %
341-430-6730	LAND - CENTRAL PARK	0.00	112,926.00	0.00	112,938.42	112,938.42	-12.42	-0.01 %
430 - PARKS Totals:		0.00	60,913.00	0.00	152,763.43	152,763.43	-91,850.43	
Department: 520 - ECONONMIC DEVELOPMENT								
342-520-4-4300	INTEREST	0.00	0.00	0.00	-1.73	-1.73	1.73	0.00 %
347-520-6407	ENGINEERING EXPENSE	0.00	95,000.00	0.00	58,382.45	58,382.45	36,617.55	38.54 %
350-520-2-4710	REMIBURSEMENT - GRANT	0.00	-5,584,896.00	0.00	-4,950,830.64	-4,950,830.64	-634,065.36	-11.35 %
350-520-4-4300	INTEREST-GENERAL	0.00	0.00	0.00	-35.65	-35.65	35.65	0.00 %
350-520-4-4710	REFUNDS/REIMBURSEMENTS	0.00	-1,964,180.00	0.00	-2,598,244.77	-2,598,244.77	634,064.77	32.28 %
350-520-6407	ENGINEERING EXPENSE	0.00	225,000.00	0.00	224,338.30	224,338.30	661.70	0.29 %
350-520-6411	LEGAL	0.00	30,185.00	0.00	30,185.00	30,185.00	0.00	0.00 %
350-520-6413	PAYMENT TO OTHER AGENCIES	0.00	12.00	0.00	6.00	6.00	6.00	50.00 %
350-520-6765	CAP OUTLAY	0.00	6,790,510.00	0.00	6,779,412.89	6,779,412.89	11,097.11	0.16 %
353-520-2-4710	REMIBURSEMENT - GRANT	0.00	-852,000.00	0.00	-83,613.60	-83,613.60	-768,386.40	-90.19 %
353-520-4-4300	INTEREST-GENERAL	0.00	0.00	0.00	-89.57	-89.57	89.57	0.00 %
353-520-4-4710	REFUNDS/REIMBURSEMENTS	0.00	-291,200.00	0.00	-291,200.00	-291,200.00	0.00	0.00 %
353-520-6407	ENGINEERING EXPENSE	0.00	403,200.00	0.00	645,672.36	645,672.36	-242,472.36	-60.14 %
353-520-6411	LEGAL	0.00	0.00	0.00	781.98	781.98	-781.98	0.00 %
353-520-6765	CAP OUTLAY	0.00	6,022,590.00	0.00	3,919,568.88	3,919,568.88	2,103,021.12	34.92 %
354-520-6407	ENGINEERING EXPENSE	0.00	175,000.00	0.00	184,801.16	184,801.16	-9,801.16	-5.60 %
354-520-6765	CAP OUTLAY	0.00	1,200,000.00	0.00	1,513.48	1,513.48	1,198,486.52	99.87 %
520 - ECONONMIC DEVELOPMENT Totals:		0.00	6,249,221.00	0.00	3,920,646.54	3,920,646.54	2,328,574.46	
Department: 640 - LEGAL								
306-640-6411	LEGAL	0.00	750.00	0.00	472.50	472.50	277.50	37.00 %
640 - LEGAL Totals:		0.00	750.00	0.00	472.50	472.50	277.50	37.00 %

Detail vs Budget Report

Date Range: 07/01/2020 - 05/31/2021

Account	Name	Encumbrances	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining
Department: 650 - CITY HALL								
346-650-4-4300	INTEREST-GENERAL	0.00	-19.00	0.00	-21.77	-21.77	2.77	14.58 %
346-650-6407	ENGINEERING EXPENSE	0.00	0.00	0.00	19,500.00	19,500.00	-19,500.00	0.00 %
346-650-6799	OTHER CAPITAL OUTLAY	0.00	255,000.00	0.00	251,852.59	251,852.59	3,147.41	1.23 %
650 - CITY HALL Totals:		0.00	254,981.00	0.00	271,330.82	271,330.82	-16,349.82	
Department: 810 - WATER PLANT								
352-810-6407	ENGINEERING EXPENSE	0.00	25,000.00	0.00	5,349.00	5,349.00	19,651.00	78.60 %
810 - WATER PLANT Totals:		0.00	25,000.00	0.00	5,349.00	5,349.00	19,651.00	78.60 %
Department: 811 - WATER DISTRIBUTION								
353-811-1-4540	WATER-CONNECT/RE-CONNECT FEES	0.00	-109,349.00	0.00	-109,348.75	-109,348.75	-0.25	0.00 %
811 - WATER DISTRIBUTION Totals:		0.00	-109,349.00	0.00	-109,348.75	-109,348.75	-0.25	0.00 %
Department: 816 - SEWER COLLECTION								
353-816-1-4540	SEWER-CONNECT/RE-CONNECT FEES	0.00	-112,291.00	0.00	-112,291.08	-112,291.08	0.08	0.00 %
816 - SEWER COLLECTION Totals:		0.00	-112,291.00	0.00	-112,291.08	-112,291.08	0.08	0.00 %
Department: 825 - DVLPMT CONSTR-NW SEWER EX								
345-825-6780	UTILITY SYSTEM-STRUCTURES	0.00	102,609.00	0.00	102,608.04	102,608.04	0.96	0.00 %
825 - DVLPMT CONSTR-NW SEWER EX Totals:		0.00	102,609.00	0.00	102,608.04	102,608.04	0.96	0.00 %
Department: 865 - DRAINAGE								
316-865-4-4600	SPECIAL ASSESSMENTS	0.00	-6,026.00	0.00	-6,496.00	-6,496.00	470.00	7.80 %
333-865-4-4300	INTEREST-GENERAL	0.00	0.00	0.00	-26.69	-26.69	26.69	0.00 %
333-865-4-4820	PROCEEDS FROM DEBT/LOAN	0.00	-600,000.00	0.00	-600,000.00	-600,000.00	0.00	0.00 %
333-865-6407	ENGINEERING EXPENSE	0.00	82,000.00	0.00	0.00	0.00	82,000.00	100.00 %
338-865-4-4300	INTEREST	0.00	-3.00	0.00	-7.18	-7.18	4.18	139.33 %
338-865-4-4820	PROCEEDS FROM DEBT/LOAN	0.00	-135,000.00	0.00	-135,000.00	-135,000.00	0.00	0.00 %
338-865-6765	CAP OUTLAY - STORM DRAINS	0.00	25,590.00	0.00	137,947.61	137,947.61	-112,357.61	-439.07 %
348-865-4-4300	INTEREST-GENERAL	0.00	0.00	0.00	-48.76	-48.76	48.76	0.00 %
348-865-4-4820	PROCEEDS FROM DEBT	0.00	-1,261,200.00	0.00	-1,261,200.00	-1,261,200.00	0.00	0.00 %
348-865-6407	ENGINEERING EXPENSE	0.00	60,000.00	0.00	28,217.69	28,217.69	31,782.31	52.97 %
348-865-6793	JR HIGH TRAIL AND RETENTION POND	0.00	45,000.00	0.00	81.00	81.00	44,919.00	99.82 %
348-865-6799	OTHER CAPITAL OUTLAY	0.00	740,000.00	0.00	465,221.17	465,221.17	274,778.83	37.13 %
348-865-6890	ISSUANCE COST 2020E	0.00	63,643.00	0.00	37,642.50	37,642.50	26,000.50	40.85 %
349-865-6407	ENGINEERING EXPENSE	0.00	88.00	0.00	87.50	87.50	0.50	0.57 %
349-865-6411	LEGAL	0.00	6,033.00	0.00	1,260.00	1,260.00	4,773.00	79.11 %
865 - DRAINAGE Totals:		0.00	-979,875.00	0.00	-1,332,321.16	-1,332,321.16	352,446.16	
75 - CAPITAL PROJECTS Totals:		0.00	5,466,340.00	0.00	1,588,003.38	1,588,003.38	3,878,336.62	
Function: 80 - BUSINESS TYPE ACTIVITIES								
Department: 810 - WATER PLANT								
600-810-1-4500	REVENUE-WATER SALES	0.00	-1,218,988.00	0.00	-1,109,355.85	-1,109,355.85	-109,632.15	-8.99 %
600-810-1-4501	REVENUE-BULK WATER SALES	0.00	-59,400.00	0.00	-87,690.00	-87,690.00	28,290.00	47.63 %
600-810-1-4530	PENALTY RCPTS-WATER	0.00	-8,792.00	0.00	-7,397.21	-7,397.21	-1,394.79	-15.86 %
600-810-1-4540	WATER-CONNECT/RE-CONNECT FEES	0.00	-85,054.00	0.00	-118,211.89	-118,211.89	33,157.89	38.98 %

Detail vs Budget Report
Date Range: 07/01/2020 - 05/31/2021

Account	Name	Encumbrances	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining
600-810-1-4550	MISCELLANEOUS RECEIPTS - WATER	0.00	-62,780.00	0.00	-93,428.13	-93,428.13	30,648.13	48.82 %
600-810-1-4561	WATER EXCISE TAX	0.00	-72,539.00	0.00	-69,950.90	-69,950.90	-2,588.10	-3.57 %
600-810-1-4730	METER DEPOSITS	0.00	-18,000.00	0.00	-26,300.00	-26,300.00	8,300.00	46.11 %
600-810-4-4300	INTEREST - WATER	0.00	-1,009.00	0.00	-1,016.13	-1,016.13	7.13	0.71 %
600-810-6580	MISCELLANEOUS	0.00	9,682.00	0.00	9,682.21	9,682.21	-0.21	0.00 %
600-810-6780	UTILITY SYSTEMS & STRUCTURES	0.00	55,230.00	0.00	55,229.75	55,229.75	0.25	0.00 %
810 - WATER PLANT Totals:		0.00	-1,461,650.00	0.00	-1,448,438.15	-1,448,438.15	-13,211.85	
Department: 811 - WATER DISTRIBUTION								
600-811-6010	SALARIES	0.00	115,682.00	0.00	100,715.03	100,715.03	14,966.97	12.94 %
600-811-6110	FICA	0.00	6,900.00	0.00	5,924.48	5,924.48	975.52	14.14 %
600-811-6120	MEDICARE	0.00	1,570.00	0.00	1,385.71	1,385.71	184.29	11.74 %
600-811-6130	IPERS	0.00	10,921.00	0.00	9,507.47	9,507.47	1,413.53	12.94 %
600-811-6150	GROUP INSURANCE	0.00	29,600.00	0.00	26,638.52	26,638.52	2,961.48	10.01 %
600-811-6170	UNEMPLOYMENT	0.00	350.00	0.00	251.17	251.17	98.83	28.24 %
600-811-6181	UNIFORMS	0.00	900.00	0.00	894.74	894.74	5.26	0.58 %
600-811-6230	TRAINING	0.00	0.00	0.00	125.00	125.00	-125.00	0.00 %
600-811-6298	LICENSES	0.00	400.00	0.00	240.00	240.00	160.00	40.00 %
600-811-6310	BUILDING & GROUND MAINTENANCE	0.00	600.00	0.00	600.00	600.00	0.00	0.00 %
600-811-6331	VEHICLE OPERATIONS	0.00	2,500.00	0.00	1,524.84	1,524.84	975.16	39.01 %
600-811-6332	VEHICLE REPAIRS	0.00	1,500.00	0.00	556.25	556.25	943.75	62.92 %
600-811-6350	MAINTENANCE/EQUIPMENT REPAIR	0.00	300.00	0.00	102.66	102.66	197.34	65.78 %
600-811-6373	TELECOMMUNICATION EXPENSE	0.00	1,950.00	0.00	1,256.12	1,256.12	693.88	35.58 %
600-811-6375	WATER MAIN MAINTENANCE	0.00	16,000.00	0.00	21,779.31	21,779.31	-5,779.31	-36.12 %
600-811-6389	TESTING & ANALYSIS	0.00	2,500.00	0.00	5,590.85	5,590.85	-3,090.85	-123.63 %
600-811-6407	ENGINEERING EXPENSE	0.00	22,000.00	0.00	21,973.59	21,973.59	26.41	0.12 %
600-811-6413	PAYMENT TO OTHER AGENCIES	0.00	10,000.00	0.00	0.00	0.00	10,000.00	100.00 %
600-811-6490	PROFESSIONAL SERVICES	0.00	0.00	0.00	140.00	140.00	-140.00	0.00 %
600-811-6499	CONTRACT SERVICES	0.00	4,200.00	0.00	506.10	506.10	3,693.90	87.95 %
600-811-6504	MINOR EQUIPMENT	0.00	1,500.00	0.00	955.56	955.56	544.44	36.30 %
600-811-6507	OPERATING SUPPLIES	0.00	1,800.00	0.00	1,608.44	1,608.44	191.56	10.64 %
600-811-6580	MISCELLANEOUS	0.00	50.00	0.00	71.05	71.05	-21.05	-42.10 %
600-811-6599	OTHER SUPPLIES	0.00	150.00	0.00	6.59	6.59	143.41	95.61 %
600-811-6727	CAPITAL OUTLAY	0.00	50,000.00	0.00	42,925.01	42,925.01	7,074.99	14.15 %
600-811-6781	UTILITY SYSTEMS & STRUCTURES	0.00	0.00	0.00	12,719.00	12,719.00	-12,719.00	0.00 %
811 - WATER DISTRIBUTION Totals:		0.00	281,373.00	0.00	257,997.49	257,997.49	23,375.51	8.31 %
Department: 812 - WATER ADMINISTRATION								
600-812-6010	SALARIES	0.00	59,336.00	0.00	54,283.05	54,283.05	5,052.95	8.52 %
600-812-6110	FICA	0.00	5,057.00	0.00	3,243.85	3,243.85	1,813.15	35.85 %
600-812-6120	MEDICARE	0.00	1,100.00	0.00	758.64	758.64	341.36	31.03 %
600-812-6130	IPERS	0.00	6,240.00	0.00	4,927.21	4,927.21	1,312.79	21.04 %
600-812-6150	GROUP INSURANCE	0.00	9,331.00	0.00	9,241.33	9,241.33	89.67	0.96 %
600-812-6170	UNEMPLOYMENT	0.00	100.00	0.00	100.90	100.90	-0.90	-0.90 %
600-812-6210	ASSOCIATION DUES	0.00	1,517.00	0.00	2,546.02	2,546.02	-1,029.02	-67.83 %

Detail vs Budget Report
Date Range: 07/01/2020 - 05/31/2021

Account	Name	Encumbrances	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining
600-812-6298	LICENSES	0.00	650.00	0.00	627.32	627.32	22.68	3.49 %
600-812-6373	TELECOMMUNICATION EXPENSE	0.00	1,500.00	0.00	278.19	278.19	1,221.81	81.45 %
600-812-6402	ADVERTISING-PUBLICATIONS	0.00	2,500.00	0.00	2,614.28	2,614.28	-114.28	-4.57 %
600-812-6411	LEGAL EXPENSE	0.00	1,000.00	0.00	866.25	866.25	133.75	13.38 %
600-812-6413	DSM WATER WORKS	0.00	582,950.00	0.00	528,121.99	528,121.99	54,828.01	9.41 %
600-812-6419	COMPUTER SUPPORT & SOFTWARE	0.00	3,000.00	0.00	7,168.52	7,168.52	-4,168.52	-138.95 %
600-812-6420	WATER EXCISE TAX	0.00	72,539.00	0.00	62,729.20	62,729.20	9,809.80	13.52 %
600-812-6450	UTILITY REFUNDS	0.00	750.00	0.00	1,781.47	1,781.47	-1,031.47	-137.53 %
600-812-6490	PROFESSIONAL SERVICES	0.00	3,700.00	0.00	1,669.20	1,669.20	2,030.80	54.89 %
600-812-6499	CONTRACT SERVICES	0.00	19,357.00	0.00	13,701.46	13,701.46	5,655.54	29.22 %
600-812-6506	OFFICE SUPPLIES	0.00	1,500.00	0.00	71.86	71.86	1,428.14	95.21 %
600-812-6507	OPERATING SUPPLIES	0.00	100.00	0.00	36.88	36.88	63.12	63.12 %
600-812-6508	POSTAGE-SHIPPING	0.00	2,100.00	0.00	1,853.52	1,853.52	246.48	11.74 %
600-812-6802	PRINCIPAL - DSM WATERWORKS	0.00	77,240.00	0.00	89,507.43	89,507.43	-12,267.43	-15.88 %
600-812-6803	PURCHASE CAPACITY-PLEASANT HIL	0.00	51,400.00	0.00	51,400.00	51,400.00	0.00	0.00 %
600-812-6853	PURCH CAP INTEREST-PLEASANT HI	0.00	4,238.00	0.00	4,238.00	4,238.00	0.00	0.00 %
812 - WATER ADMINISTRATION Totals:		0.00	907,205.00	0.00	841,766.57	841,766.57	65,438.43	7.21 %
Department: 814 - PARKSIDE WATER EXT-PETOCK								
600-814-1-4540	PARKSIDE CONNECTION FEE	0.00	-10,000.00	0.00	-16,772.60	-16,772.60	6,772.60	67.73 %
600-814-6407	ENGINEERING EXPENSE	0.00	1,150.00	0.00	1,149.45	1,149.45	0.55	0.05 %
814 - PARKSIDE WATER EXT-PETOCK Totals:		0.00	-8,850.00	0.00	-15,623.15	-15,623.15	6,773.15	
Department: 815 - SEWER PLANT								
610-815-1-4500	REVENUE-SEWER FEES	0.00	-1,357,000.00	0.00	-1,203,299.98	-1,203,299.98	-153,700.02	-11.33 %
610-815-1-4530	PENALTY RECEIPTS - SEWER	0.00	-10,361.00	0.00	-8,669.50	-8,669.50	-1,691.50	-16.33 %
610-815-1-4540	SEWER-CONNECT/RE-CONNECT FEES	0.00	-45,300.00	0.00	-59,500.00	-59,500.00	14,200.00	31.35 %
610-815-1-4545	SALES TAX COLLECTIONS	0.00	-7,873.00	0.00	-7,253.85	-7,253.85	-619.15	-7.86 %
610-815-4-4300	INTEREST-SEWER	0.00	-1.00	0.00	-84.35	-84.35	83.35	8,335.00 %
610-815-6780	UTILITY SYSTEMS & STRUCTURES	0.00	55,230.00	0.00	55,229.50	55,229.50	0.50	0.00 %
815 - SEWER PLANT Totals:		0.00	-1,365,305.00	0.00	-1,223,578.18	-1,223,578.18	-141,726.82	
Department: 816 - SEWER COLLECTION								
610-816-6010	SALARIES	0.00	89,355.00	0.00	82,574.83	82,574.83	6,780.17	7.59 %
610-816-6110	FICA	0.00	5,598.00	0.00	4,876.44	4,876.44	721.56	12.89 %
610-816-6120	MEDICARE	0.00	1,233.00	0.00	1,140.38	1,140.38	92.62	7.51 %
610-816-6130	IPERS	0.00	8,434.00	0.00	7,794.72	7,794.72	639.28	7.58 %
610-816-6150	GROUP INSURANCE	0.00	21,000.00	0.00	19,659.64	19,659.64	1,340.36	6.38 %
610-816-6170	UNEMPLOYMENT	0.00	240.00	0.00	195.80	195.80	44.20	18.42 %
610-816-6181	UNIFORMS	0.00	920.00	0.00	894.96	894.96	25.04	2.72 %
610-816-6230	TRAINING	0.00	0.00	0.00	25.00	25.00	-25.00	0.00 %
610-816-6310	BUILDING MAINTENANCE & REPAIR	0.00	500.00	0.00	780.99	780.99	-280.99	-56.20 %
610-816-6320	GROUPS MAINTENANCE & REPAIR	0.00	5,600.00	0.00	2,762.98	2,762.98	2,837.02	50.66 %
610-816-6331	VEHICLE OPERATIONS	0.00	2,000.00	0.00	48.00	48.00	1,952.00	97.60 %
610-816-6350	OPERATIONAL EQUIPMENT REPAIR	0.00	9,800.00	0.00	4,129.76	4,129.76	5,670.24	57.86 %
610-816-6371	ELECTRIC / GAS	0.00	4,620.00	0.00	4,680.18	4,680.18	-60.18	-1.30 %

Detail vs Budget Report
Date Range: 07/01/2020 - 05/31/2021

Account	Name	Encumbrances	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining
610-816-6373	TELECOMMUNICATION EXPENSE	0.00	2,100.00	0.00	1,515.23	1,515.23	584.77	27.85 %
610-816-6375	SEWER MAIN MAINTENANCE	0.00	150,000.00	0.00	0.00	0.00	150,000.00	100.00 %
610-816-6389	ANALYSIS & TESTING	0.00	155.00	0.00	155.00	155.00	0.00	0.00 %
610-816-6407	ENGINEERING EXPENSE	0.00	1,500.00	0.00	0.00	0.00	1,500.00	100.00 %
610-816-6419	COMPUTER SUPPORT	0.00	2,200.00	0.00	1,235.78	1,235.78	964.22	43.83 %
610-816-6499	CONTRACT SERVICES	0.00	17,500.00	0.00	9,518.75	9,518.75	7,981.25	45.61 %
610-816-6504	MINOR EQUIPMENT	0.00	150.00	0.00	9.38	9.38	140.62	93.75 %
610-816-6506	OFFICE SUPPLIES	0.00	150.00	0.00	0.00	0.00	150.00	100.00 %
610-816-6507	OPERATING SUPPLIES	0.00	250.00	0.00	600.33	600.33	-350.33	-140.13 %
610-816-6727	CAPITAL EQUIPMENT	0.00	1,000.00	0.00	906.44	906.44	93.56	9.36 %
610-816-6767	SANITARY SEWER	0.00	145,000.00	0.00	23,544.23	23,544.23	121,455.77	83.76 %
816 - SEWER COLLECTION Totals:		0.00	469,305.00	0.00	167,048.82	167,048.82	302,256.18	64.41 %
Department: 817 - SEWER ADMINISTRATION								
610-817-1-4540	URBAN SERVICE AREA SEWER CONNECTION FEE	0.00	-10,000.00	0.00	-55,895.38	-55,895.38	45,895.38	458.95 %
610-817-6010	SALARIES	0.00	56,877.00	0.00	54,921.21	54,921.21	1,955.79	3.44 %
610-817-6110	FICA	0.00	3,389.00	0.00	3,283.17	3,283.17	105.83	3.12 %
610-817-6120	MEDICARE	0.00	792.00	0.00	767.72	767.72	24.28	3.07 %
610-817-6130	IPERS	0.00	5,070.00	0.00	4,988.02	4,988.02	81.98	1.62 %
610-817-6150	GROUP INSURANCE	0.00	9,563.00	0.00	9,367.39	9,367.39	195.61	2.05 %
610-817-6170	UNEMPLOYMENT	0.00	84.00	0.00	103.62	103.62	-19.62	-23.36 %
610-817-6210	ASSOCIATION DUES	0.00	160.00	0.00	910.11	910.11	-750.11	-468.82 %
610-817-6298	LICENSES	0.00	0.00	0.00	60.00	60.00	-60.00	0.00 %
610-817-6402	ADVERTISING-PUBLICATIONS	0.00	0.00	0.00	210.15	210.15	-210.15	0.00 %
610-817-6411	LEGAL EXPENSE	0.00	250.00	0.00	13,140.00	13,140.00	-12,890.00	-5,156.00 %
610-817-6413	PAYMENT TO OTHER AGENCIES	0.00	810,000.00	0.00	796,588.00	796,588.00	13,412.00	1.66 %
610-817-6418	SALES TAX EXPENSE	0.00	7,873.00	0.00	6,556.59	6,556.59	1,316.41	16.72 %
610-817-6419	COMPUTER SUPPORT & SOFTWARE	0.00	0.00	0.00	10,562.34	10,562.34	-10,562.34	0.00 %
610-817-6499	CONTRACT SERVICES	0.00	3,200.00	0.00	3,320.37	3,320.37	-120.37	-3.76 %
610-817-6508	POSTAGE-SHIPPING	0.00	2,500.00	0.00	2,090.87	2,090.87	409.13	16.37 %
610-817-6801	2020C REVENUE BOND PRINCIPAL	0.00	145,000.00	0.00	145,000.00	145,000.00	0.00	0.00 %
610-817-6802	POLK CO USA DEBT	0.00	162,741.00	0.00	162,741.60	162,741.60	-0.60	0.00 %
610-817-6851	2020C REVENUE BOND-INTEREST	0.00	64,934.00	0.00	64,933.47	64,933.47	0.53	0.00 %
610-817-6899	2020C REVENUE BOND-AGENT FEES	0.00	600.00	0.00	300.00	300.00	300.00	50.00 %
817 - SEWER ADMINISTRATION Totals:		0.00	1,263,033.00	0.00	1,223,949.25	1,223,949.25	39,083.75	
Department: 818 - DVLPMY CONSTR-WOLF CREEK								
610-818-1-4540	CONSTRUCT FUND-CONNECT WOLFCRK	0.00	-14,401.00	0.00	-19,115.70	-19,115.70	4,714.70	32.74 %
818 - DVLPMY CONSTR-WOLF CREEK Totals:		0.00	-14,401.00	0.00	-19,115.70	-19,115.70	4,714.70	32.74 %
Department: 820 - NW SEWER TRUNK								
610-820-1-4540	NW TRUNK SEWER CONNECTION FEE	0.00	-60,721.00	0.00	-234,971.00	-234,971.00	174,250.00	286.97 %
610-820-6407	ENGINEERING EXPENSE	0.00	157,113.00	0.00	88,562.72	88,562.72	68,550.28	43.63 %
610-820-6780	UTILITY SYSTEM-STRUCTURES	0.00	1,868,575.00	0.00	1,824,138.48	1,824,138.48	44,436.52	2.38 %
820 - NW SEWER TRUNK Totals:		0.00	1,964,967.00	0.00	1,677,730.20	1,677,730.20	287,236.80	

Detail vs Budget Report
Date Range: 07/01/2020 - 05/31/2021

Account	Name	Encumbrances	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining
Department: 865 - DRAINAGE								
741-865-1-4500	REVENUE-STORM WATER FEES	0.00	-290,465.00	0.00	-269,851.97	-269,851.97	-20,613.03	-7.10 %
741-865-1-4530	PENALTY RECEIPTS - STORM WATER	0.00	-2,070.00	0.00	-1,984.30	-1,984.30	-85.70	-4.14 %
741-865-1-4545	SALES TAX COLLECTIONS	0.00	-5,580.00	0.00	-5,340.48	-5,340.48	-239.52	-4.29 %
741-865-1-4550	MISCELLANEOUS RECEIPTS-STORM W	0.00	-15,164.00	0.00	-19,266.88	-19,266.88	4,102.88	27.06 %
741-865-4-4300	INTEREST-GENERAL	0.00	-275.00	0.00	-408.99	-408.99	133.99	48.72 %
741-865-4-4820	PROCEEDS FROM DEBT	0.00	-293,800.00	0.00	-293,800.00	-293,800.00	0.00	0.00 %
741-865-6010	SALARIES	0.00	46,818.00	0.00	41,746.61	41,746.61	5,071.39	10.83 %
741-865-6110	FICA	0.00	2,750.00	0.00	2,439.51	2,439.51	310.49	11.29 %
741-865-6120	MEDICARE	0.00	642.00	0.00	570.18	570.18	71.82	11.19 %
741-865-6130	IPERS	0.00	4,425.00	0.00	3,941.00	3,941.00	484.00	10.94 %
741-865-6150	GROUP INSURANCE	0.00	14,036.00	0.00	11,193.24	11,193.24	2,842.76	20.25 %
741-865-6170	UNEMPLOYMENT	0.00	175.00	0.00	127.82	127.82	47.18	26.96 %
741-865-6181	UNIFORMS	0.00	650.00	0.00	734.97	734.97	-84.97	-13.07 %
741-865-6230	TRAINING	0.00	150.00	0.00	0.00	0.00	150.00	100.00 %
741-865-6331	VEHICLE OPERATIONS	0.00	1,100.00	0.00	0.00	0.00	1,100.00	100.00 %
741-865-6350	STORM SEWER REPAIR	0.00	15,000.00	0.00	1,661.19	1,661.19	13,338.81	88.93 %
741-865-6373	TELECOMMUNICATIONS EXPENSE	0.00	1,800.00	0.00	1,442.11	1,442.11	357.89	19.88 %
741-865-6402	ADVERTISING-PUBLICATIONS	0.00	2,650.00	0.00	1,982.62	1,982.62	667.38	25.18 %
741-865-6407	ENGINEERING EXPENSE	0.00	70,000.00	0.00	38,112.51	38,112.51	31,887.49	45.55 %
741-865-6413	PAYMENT TO OTHER AGENCIES	0.00	2,200.00	0.00	2,200.00	2,200.00	0.00	0.00 %
741-865-6414	PRINTING SERVICES	0.00	250.00	0.00	0.00	0.00	250.00	100.00 %
741-865-6418	SALES TAX EXPENSE	0.00	5,580.00	0.00	5,209.41	5,209.41	370.59	6.64 %
741-865-6419	COMPUTER SUPPORT & SOFTWARE	0.00	1,200.00	0.00	3,100.72	3,100.72	-1,900.72	-158.39 %
741-865-6499	CONTRACT SERVICES	0.00	12,000.00	0.00	10,699.83	10,699.83	1,300.17	10.83 %
741-865-6507	OPERATING SUPPLIES	0.00	800.00	0.00	0.00	0.00	800.00	100.00 %
741-865-6508	POSTAGE	0.00	1,800.00	0.00	1,569.02	1,569.02	230.98	12.83 %
741-865-6727	OTHER CAPITAL OUTLAY	0.00	0.00	0.00	34.87	34.87	-34.87	0.00 %
741-865-6765	STORM DRAINAGE	0.00	0.00	0.00	90.00	90.00	-90.00	0.00 %
741-865-6767	CAPITAL OUTLAY	0.00	150,000.00	0.00	150,000.00	150,000.00	0.00	0.00 %
741-865-6800	PRINCIPAL-2020E	0.00	100,000.00	0.00	100,000.00	100,000.00	0.00	0.00 %
741-865-6850	INTEREST-2020E	0.00	19,210.00	0.00	19,210.56	19,210.56	-0.56	0.00 %
741-865-6890	BOND ADMIN FEE- 2020E	0.00	700.00	0.00	375.37	375.37	324.63	46.38 %
741-865-6891	ISSUANCE COSTS-2020C	0.00	191.00	0.00	191.00	191.00	0.00	0.00 %
865 - DRAINAGE Totals:		0.00	-153,227.00	0.00	-194,020.08	-194,020.08	40,793.08	
80 - BUSINESS TYPE ACTIVITIES Totals:		0.00	1,882,450.00	0.00	1,267,717.07	1,267,717.07	614,732.93	
Function: 90 - OTHER ACTIVITIES								
001-950-4-4000	PROPERTY TAXES-GENERAL	0.00	-2,057,079.00	0.00	-2,084,362.67	-2,084,362.67	27,283.67	1.33 %
001-950-4-4003	PROPERTY TAXES-AG LAND	0.00	-11,469.00	0.00	-12,223.59	-12,223.59	754.59	6.58 %
001-950-4-4010	PROPERTY TAXES-AVIAT AUTHORITY	0.00	-38,094.00	0.00	-38,598.35	-38,598.35	504.35	1.32 %
001-950-4-4013	PROPERTY TAXES-INSURANCE	0.00	-68,549.00	0.00	-69,449.49	-69,449.49	900.49	1.31 %
001-950-4-4015	PROPERTY TAXES-EMERG MGMT	0.00	-2,981.00	0.00	-3,019.66	-3,019.66	38.66	1.30 %
001-950-4-4060	UTILITY EXCISE TAX	0.00	-14,227.00	0.00	-14,463.02	-14,463.02	236.02	1.66 %

Detail vs Budget Report
Date Range: 07/01/2020 - 05/31/2021

Account	Name	Encumbrances	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining
001-950-4-4464	COMM/IND PROP TAX REPLACEMENT	0.00	-30,767.00	0.00	-31,485.30	-31,485.30	718.30	2.33 %
125-950-4-4050	PROPERTY TAXES-TIF	0.00	-514,762.00	0.00	-528,004.80	-528,004.80	13,242.80	2.57 %
Totals:		0.00	-2,737,928.00	0.00	-2,781,606.88	-2,781,606.88	43,678.88	1.60 %
Department: 710 - DEBT SERVICE								
200-710-4-4000	PROPERTY TAXES-DEBT SERVICE	0.00	-263,933.00	0.00	-268,435.59	-268,435.59	4,502.59	1.71 %
710 - DEBT SERVICE Totals:		0.00	-263,933.00	0.00	-268,435.59	-268,435.59	4,502.59	1.71 %
Department: 910 - TRANSFERS								
001-910-4-4830	TRANSFER IN	0.00	-201,441.06	0.00	-40,992.06	-40,992.06	-160,449.00	-79.65 %
001-910-4-4831	TRANSFER IN - TIF	0.00	-243,301.00	0.00	-403,750.00	-403,750.00	160,449.00	65.95 %
110-910-6910	TRANSFER OUT	0.00	120,855.00	0.00	120,855.00	120,855.00	0.00	0.00 %
112-910-4-4830	TRANSFER IN	0.00	-53,668.00	0.00	-53,668.00	-53,668.00	0.00	0.00 %
112-910-6910	TRANSFER OUT	0.00	68,502.00	0.00	68,502.00	68,502.00	0.00	0.00 %
121-910-6910	TRANSFER OUT	0.00	742,066.00	0.00	742,066.00	742,066.00	0.00	0.00 %
125-910-6911	TIF TRANSFER OUT	0.00	470,886.00	0.00	470,886.00	470,886.00	0.00	0.00 %
168-910-6910	TRANSFER OUT	0.00	982.06	0.00	982.06	982.06	0.00	0.00 %
172-910-4-4830	TRANSFER IN	0.00	-15,000.00	0.00	-15,000.00	-15,000.00	0.00	0.00 %
200-910-4-4830	TRANSFER IN	0.00	-795,227.00	0.00	-795,227.00	-795,227.00	0.00	0.00 %
200-910-4-4831	TIF TRANSFER IN	0.00	-227,585.00	0.00	-227,585.00	-227,585.00	0.00	0.00 %
320-910-4-4830	TRANSFER IN	0.00	-170,000.00	0.00	-170,000.00	-170,000.00	0.00	0.00 %
324-910-4-4831	TRANSFER IN - TIF	0.00	-115,109.00	0.00	-115,108.56	-115,108.56	-0.44	0.00 %
333-910-6910	TRANSFER OUT	0.00	300,000.00	0.00	300,000.00	300,000.00	0.00	0.00 %
335-910-4-4830	TRANSFER IN	0.00	-22,500.00	0.00	-22,500.00	-22,500.00	0.00	0.00 %
335-910-6911	TIF TRANSFER OUT	0.00	115,109.00	0.00	115,108.56	115,108.56	0.44	0.00 %
336-910-4-4830	TRANSFER IN	0.00	-21,769.00	0.00	-21,768.74	-21,768.74	-0.26	0.00 %
336-910-6910	TRANSFER OUT	0.00	36,769.00	0.00	36,768.74	36,768.74	0.26	0.00 %
338-910-6910	TRANSFER OUT	0.00	21,769.00	0.00	21,768.63	21,768.63	0.37	0.00 %
344-910-6910	TRANSFER OUT	0.00	0.00	0.00	0.11	0.11	-0.11	0.00 %
345-910-6911	TIF TRANSFER OUT	0.00	37,441.00	0.00	37,441.00	37,441.00	0.00	0.00 %
350-910-6910	TRANSFER OUT	0.00	90,017.00	0.00	90,017.00	90,017.00	0.00	0.00 %
350-910-6911	TIF TRANSFER OUT	0.00	238,620.00	0.00	238,620.00	238,620.00	0.00	0.00 %
354-910-4-4830	TRANSFER IN	0.00	-555,894.00	0.00	-255,893.74	-255,893.74	-300,000.26	-53.97 %
354-910-4-4831	TRANSFER IN - TIF	0.00	-276,061.00	0.00	-576,061.00	-576,061.00	300,000.00	108.67 %
600-910-6910	TRANSFER OUT	0.00	410,692.00	0.00	410,692.00	410,692.00	0.00	0.00 %
610-910-6910	TRANSFER OUT	0.00	37,306.00	0.00	37,306.00	37,306.00	0.00	0.00 %
741-910-6910	TRANSFER OUT	0.00	7,841.00	0.00	7,841.00	7,841.00	0.00	0.00 %
820-910-4-4830	TRANSFER IN	0.00	-1,300.00	0.00	-1,300.00	-1,300.00	0.00	0.00 %
910 - TRANSFERS Totals:		0.00	0.00	0.00	0.00	0.00	0.00	
Department: 950 - NON-PROGRAM REVENUE								
001-950-4-4065	CABLE FRANCHISE	0.00	-19,774.00	0.00	-19,003.50	-19,003.50	-770.50	-3.90 %
112-950-4-4000	PROPERTY TAXES-EMPLOYEE BEN	0.00	-577,244.00	0.00	-584,911.71	-584,911.71	7,667.71	1.33 %
112-950-4-4060	UTILITY EXCISE TAX-EMPL BENEFI	0.00	-3,792.00	0.00	-3,853.16	-3,853.16	61.16	1.61 %
112-950-4-4464	COMM/IND PROP TAX REPLACEMENT	0.00	-8,197.00	0.00	-8,388.18	-8,388.18	191.18	2.33 %
112-950-2-4710	REIMBURSEMENTS-CONTRIBUTIONS	0.00	-2,139.00	0.00	-2,151.52	-2,151.52	12.52	0.59 %

Detail vs Budget Report

		Date Range: 07/01/2020 - 05/31/2021						
Account	Name	Encumbrances	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining
121-950-4-4090	LOSST	0.00	-712,970.00	0.00	-601,620.61	-601,620.61	-111,349.39	-15.62 %
121-950-4-4301	INTEREST	0.00	-381.00	0.00	-435.50	-435.50	54.50	14.30 %
950 - NON-PROGRAM REVENUE Totals:		0.00	-1,324,497.00	0.00	-1,220,364.18	-1,220,364.18	-104,132.82	-7.86 %
90 - OTHER ACTIVITIES Totals:		0.00	-4,326,358.00	0.00	-4,270,406.65	-4,270,406.65	-55,951.35	
Report Total:		0.00	1,863,447.10	0.00	-3,205,277.52	-3,205,277.52	5,068,724.62	

Fund Summary

Fund	Encumbrances	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining
001 - GENERAL FUND	0.00	252,791.02	0.00	-269,889.56	-269,889.56	522,680.58	
110 - ROAD USE TAX	0.00	16,385.00	0.00	-5,472.71	-5,472.71	21,857.71	
112 - EMPLOYEE BENEFIT	0.00	89,440.00	0.00	23,333.35	23,333.35	66,106.65	
121 - Local Option Sales Tax	0.00	28,715.00	0.00	140,009.89	140,009.89	-111,294.89	
125 - TIF	0.00	-8,415.98	0.00	-21,747.59	-21,747.59	13,331.61	
167 - LIBRARY GRANT	0.00	-15,303.00	0.00	-10,675.44	-10,675.44	-4,627.56	
168 - EMS GRANT	0.00	982.06	0.00	982.06	982.06	0.00	
169 - PARK & REC	0.00	-3,126.00	0.00	-3,126.00	-3,126.00	0.00	0.00 %
170 - FEMA DISASTER AID	0.00	-22,083.00	0.00	-35,145.20	-35,145.20	13,062.20	
172 - TREE FUND	0.00	-3,000.00	0.00	-13,916.10	-13,916.10	10,916.10	
200 - DEBT SERVICE	0.00	253,794.00	0.00	222,311.75	222,311.75	31,482.25	
306 - CITY CAMPUS	0.00	6,500.00	0.00	472.50	472.50	6,027.50	92.73 %
316 - PAINE HTS DRAINAGE	0.00	-6,026.00	0.00	-6,496.00	-6,496.00	470.00	7.80 %
320 - WASHINGTON STREET	0.00	226,000.00	0.00	153,958.19	153,958.19	72,041.81	
322 - SIDEWALK CONST-OLD TOWN	0.00	-754.00	0.00	-377.00	-377.00	-377.00	-50.00 %
324 - BRSC IMPROVEMENTS	0.00	-115,109.00	0.00	-115,108.56	-115,108.56	-0.44	0.00 %
327 - GRANT ST S/COMMUTER LOOP	0.00	80,970.00	0.00	9,709.84	9,709.84	71,260.16	
333 - DITCH 2 IMPROV	0.00	-218,000.00	0.00	-300,026.69	-300,026.69	82,026.69	
335 - PARK IMPROVEMENTS	0.00	115,109.00	0.00	206,877.09	206,877.09	-91,768.09	
336 - PAINE ST CONNECTION	0.00	15,000.00	0.00	15,000.00	15,000.00	0.00	
338 - MAIN STREET STORMWATER	0.00	-87,644.00	0.00	24,709.06	24,709.06	-112,353.06	
340 - UNDERPASS-HWY 65/330	0.00	99,940.00	0.00	30,491.56	30,491.56	69,448.44	
341 - TIF-PARK LAND PURCHASE	0.00	38,413.00	0.00	38,494.90	38,494.90	-81.90	
342 - TIF-1ST&MAIN ECONOMIC DVL	0.00	0.00	0.00	-1.73	-1.73	1.73	0.00 %
343 - TIF-DOWNTOWN PARKING	0.00	120,255.00	0.00	105,980.30	105,980.30	14,274.70	11.87 %
344 - 16TH ST NE - GRANT TO PLEASANT	0.00	0.00	0.00	5,355.07	5,355.07	-5,355.07	0.00 %
345 - TIF-HWY65 NATURAL GAS EXT	0.00	140,050.00	0.00	140,049.04	140,049.04	0.96	0.00 %
346 - CITY HALL RECONSTRUCTION	0.00	254,981.00	0.00	271,330.82	271,330.82	-16,349.82	
347 - BRIDGE/INTERSECTION	0.00	95,000.00	0.00	58,381.00	58,381.00	36,619.00	
348 - NE STORMWATER EXPANSION/DOWN	0.00	-352,557.00	0.00	-730,086.40	-730,086.40	377,529.40	
349 - PLEASANT GROVE	0.00	6,121.00	0.00	1,347.50	1,347.50	4,773.50	77.99 %
350 - PROJECT BLUEJAY	0.00	-174,732.00	0.00	-186,531.87	-186,531.87	11,799.87	
351 - LIBRARY CAPITAL	0.00	-727,780.00	0.00	-1,786,323.81	-1,786,323.81	1,058,543.81	
352 - WATER TOWER	0.00	25,000.00	0.00	5,349.00	5,349.00	19,651.00	78.60 %
353 - OMEGA	0.00	-1,143,809.00	0.00	-2,235,279.09	-2,235,279.09	1,091,470.09	
354 - COMMERCE CROSSING	0.00	543,045.00	0.00	-645,640.10	-645,640.10	1,188,685.10	
500 - CEMETERY PERPETUAL CARE	0.00	-3,086.00	0.00	-3,087.99	-3,087.99	1.99	0.06 %
600 - WATER	0.00	128,770.00	0.00	46,394.76	46,394.76	82,375.24	
610 - SEWER	0.00	2,354,905.00	0.00	1,863,340.39	1,863,340.39	491,564.61	
670 - GARBAGE	0.00	-1,508.00	0.00	-13,754.67	-13,754.67	12,246.67	
741 - STORM WATER	0.00	-145,386.00	0.00	-186,179.08	-186,179.08	40,793.08	
820 - SELF-FUNDED INSURANCE	0.00	-400.00	0.00	-290.00	-290.00	-110.00	

Fund Summary

Fund	Encumbrances	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining
Report Total:	0.00	1,863,447.10	0.00	-3,205,277.52	-3,205,277.52	5,068,724.62	



Fund Balance Report

As Of 05/31/2021

Fund	Beginning Balance	Total Revenues	Total Expenses	Ending Balance
001 - GENERAL FUND	2,228,244.98	3,850,600.30	3,580,710.74	2,498,134.54
110 - ROAD USE TAX	487,863.71	809,085.50	803,612.79	493,336.42
112 - EMPLOYEE BENEFIT	212,975.27	652,972.57	676,305.92	189,641.92
121 - Local Option Sales Tax	249,248.50	602,056.11	742,066.00	109,238.61
125 - TIF	-24,943.73	528,393.59	506,646.00	-3,196.14
167 - LIBRARY GRANT	0.00	29,737.25	19,061.81	10,675.44
168 - EMS GRANT	982.06	0.00	982.06	0.00
169 - PARK & REC	303.78	3,126.00	0.00	3,429.78
170 - FEMA DISASTER AID	-7,464.07	197,346.09	162,200.89	27,681.13
171 - STORMWATER GRANT	0.01	0.00	0.00	0.01
172 - TREE FUND	15,773.23	26,925.00	13,008.90	29,689.33
200 - DEBT SERVICE	485,235.13	1,549,855.10	1,772,166.85	262,923.38
306 - CITY CAMPUS	0.00	0.00	472.50	-472.50
308 - SIDEWALK CONST-15TH;PAINE	-1,543.81	0.00	0.00	-1,543.81
316 - PAINE HTS DRAINAGE	-27,962.69	6,496.00	0.00	-21,466.69
320 - WASHINGTON STREET	0.00	170,000.00	323,958.19	-153,958.19
322 - SIDEWALK CONST-OLD TOWN	-5,431.80	377.00	0.00	-5,054.80
324 - BRSC IMPROVEMENTS	-123,804.08	115,108.56	0.00	-8,695.52
327 - GRANT ST S/COMMUTER LOOP	218,637.47	34.66	9,744.50	208,927.63
333 - DITCH 2 IMPROV	0.00	600,026.69	300,000.00	300,026.69
335 - PARK IMPROVEMENTS	115,104.36	22,504.72	229,381.81	-91,772.73
336 - PAINE ST CONNECTION	15,000.00	21,768.74	36,768.74	0.00
337 - GLWTE TO ALTOONA	2.11	0.00	0.00	2.11
338 - MAIN STREET STORMWATER	21,767.17	135,007.18	159,716.24	-2,941.89
340 - UNDERPASS-HWY 65/330	800,905.11	98.78	30,590.34	770,413.55
341 - TIF-PARK LAND PURCHASE	1.82	74,601.02	113,095.92	-38,493.08
342 - TIF-1ST&MAIN ECONOMIC DVL	-22,869.11	1.73	0.00	-22,867.38
343 - TIF-DOWNTOWN PARKING	22,222.47	0.00	105,980.30	-83,757.83
344 - 16TH ST NE - GRANT TO PLEASANT	0.11	0.00	5,355.07	-5,354.96
345 - TIF-HWY65 NATURAL GAS EXT	140,049.89	0.00	140,049.04	0.85
346 - CITY HALL RECONSTRUCTION	283,822.95	21.77	271,352.59	12,492.13
347 - BRIDGE/INTERSECTION	233,334.29	1.45	58,382.45	174,953.29
348 - NE STORMWATER EXPANSION/DOWNSTREAM SW CAPACITY	-57,099.77	1,261,248.76	531,162.36	672,986.63
349 - PLEASANT GROVE	-132,626.46	0.00	1,347.50	-133,973.96
350 - PROJECT BLUEJAY	203,539.03	7,549,111.06	7,362,579.19	390,070.90
351 - LIBRARY CAPITAL	-24,122.70	3,749,012.97	1,962,689.16	1,762,201.11
352 - WATER TOWER	-3,665.50	0.00	5,349.00	-9,014.50
353 - OMEGA	0.00	6,801,302.31	4,566,023.22	2,235,279.09
354 - COMMERCE CROSSING	0.00	831,954.74	186,314.64	645,640.10
500 - CEMETERY PERPETUAL CARE	23,356.44	3,087.99	0.00	26,444.43
600 - WATER	819,083.64	1,530,122.71	1,576,517.47	772,688.88
610 - SEWER	3,355,410.48	1,588,789.76	3,452,130.15	1,492,070.09
670 - GARBAGE	71,372.98	332,133.86	318,379.19	85,127.65
741 - STORM WATER	75,351.18	590,652.62	404,473.54	261,530.26
820 - SELF-FUNDED INSURANCE	0.00	1,300.00	1,010.00	290.00
999 - POOLED CASH	0.00	0.00	0.00	0.00
Report Total:	9,648,054.45	33,634,862.59	30,429,585.07	12,853,331.97



Payroll Check Register

Checks

Pay Period: 5/24/2021-6/6/2021

Packet: PYPKT00213 - 05/24-06/06/2021 PAID 06/11/2021

Payroll Set: City of Bondurant, IA - 01

Employee	Employee #	Check Type	Date	Amount	Number
CHRISTIAN, MARGARET L	3129	Regular	06/11/2021	754.43	1038



Payroll Check Register

Direct Deposits

Pay Period: 5/24/2021-6/6/2021

Packet: PYPKT00213 - 05/24-06/06/2021 PAID 06/11/2021

Payroll Set: City of Bondurant, IA - 01

Employee	Employee #	Date	Amount	Number
BAAS, JAMIE	4147	06/11/2021	129.08	101590
BAILEY, BOYCE E	7104	06/11/2021	1,184.54	101591
BERGESON, JOHN W	7121	06/11/2021	1,479.51	101592
BRIGGS, ASHTON S	1511	06/11/2021	627.44	101593
CARPENTER, JOHN C	5129	06/11/2021	1,258.16	101594
COLLINS JR, ANTHONY M	9152	06/11/2021	30.00	101595
COLLINS JR, ANTHONY M	9152	06/11/2021	1,080.51	101595
COLLISON, PATRICK F	5103	06/11/2021	1,830.47	101596
CORY, JOHN P	7120	06/11/2021	1,099.52	101597
DOMINGUEZ, MATTHEW P	1513	06/11/2021	430.07	101598
ELLIOTT, KYLE	1568	06/11/2021	493.10	101599
FELD, SHARON D	3138	06/11/2021	770.26	101600
GERDNER, RONALD L	7122	06/11/2021	1,403.59	101601
HAGAN, SHELBY L	5118	06/11/2021	1,681.53	101602
HAHN, NATHAN D	1521	06/11/2021	399.45	101603
HARMISON, TROY G	1503	06/11/2021	1,188.75	101604
HIGGINS, DAVID P	7105	06/11/2021	1,161.25	101605
HORTON, JOHN C	7112	06/11/2021	2,042.07	101606
HORTON, JOHN C	7112	06/11/2021	100.00	101606
HUFF, TIMOTHY J	1559	06/11/2021	1,465.90	101607
JESS, JENE N	5123	06/11/2021	2,222.30	101608
JOHNSON, ANNASTASHA	5130	06/11/2021	971.25	101609
KENT, RONALD D	7115	06/11/2021	764.90	101610
KLINKER-FELD, MICHELL M	3135	06/11/2021	1,442.37	101611
KREUDER, AARON M	1441	06/11/2021	2,278.12	101612
MARSHMAN, CRAIG A	5125	06/11/2021	1,332.38	101613
MOBERLY, PENELOPE A	1529	06/11/2021	750.97	101614
MODLIN, LISA D	7113	06/11/2021	394.08	101615
MORRIS, REBECCA L	1504	06/11/2021	1,750.24	101616
MURRAY, MARGARET	5126	06/11/2021	233.28	101617
OLIVER, MARKETA S	8403	06/11/2021	300.00	101618
OLIVER, MARKETA S	8403	06/11/2021	2,775.23	101618
PALMER, SAMUEL E	1571	06/11/2021	627.71	101619
REYNOLDS, RAY A	1537	06/11/2021	541.95	101620
SANDERS, JILL C	3128	06/11/2021	1,867.66	101621
SCHINCKE, MEGAN	3137	06/11/2021	340.73	101622
SCHINCKE, MEGAN	3137	06/11/2021	795.03	101622
SCHROER, DAVID J	1528	06/11/2021	132.45	101623
SMITH, PATRICIA E	1478	06/11/2021	507.99	101624
SPOERRY, DANIELLE M	1527	06/11/2021	1,097.65	101625
SUMMERS, ALAN C	1534	06/11/2021	348.78	101626
VAN HOUTEN, NICOLE M	5121	06/11/2021	1,158.70	101627



Payroll Check Register

Report Summary

Pay Period: 5/24/2021-6/6/2021

Packet: PYPKT00213 - 05/24-06/06/2021 PAID 06/11/2021

Payroll Set: City of Bondurant, IA - 01

Type	Count	Amount
Regular Checks	1	754.43
Manual Checks	0	0.00
Reversals	0	0.00
Voided Checks	0	0.00
Direct Deposits	42	42,488.97
Total	43	43,243.40



Payable Register

Payable Detail by Vendor Name

Packet: APPKT00459 - FSA ADMIN

Payable #	Payable Type	Post Date	Payable Date	Due Date	Discount Date	Amount	Tax	Shipping	Discount	Total
Payable Description	Bank Code		On Hold							
Vendor: 2249 - Kabel Business Industries									Vendor Total:	70.00
INV0001173	Invoice	6/8/2021	6/8/2021	6/8/2021	6/8/2021	70.00	0.00	0.00	0.00	70.00
FEE FOR FLEX SPENDING	AP Bank Code - AP Bank				No	Payment Date: 6/8/2021		Bank Draft:		DFT0000990
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
Employee withholding for Flex Spendin	Service		0.00	0.00	70.00	0.00	0.00	0.00	70.00	
Distributions										
Account Number	Account Name		Project Account Key		Amount	Percent				
820-931-6580	MISCELLANEOUS				70.00	100.00%				

Payable Summary

Type	Count	Gross	Tax	Shipping	Discount	Total	Manual Payment	Balance
Invoice	1	70.00	0.00	0.00	0.00	70.00	70.00	0.00
Grand Total:		70.00	0.00	0.00	0.00	70.00	70.00	0.00

Account Summary

Account	Name	Amount
820-931-6580	MISCELLANEOUS	70.00
Total:		70.00



Check Register

Packet: APPKT00458 - 6/11/21 FOR MEETING ON 6/21/21

By Check Number

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: AP Bank Code-AP Bank						
2453	ABSOLUTE INFRASTRUCTURE	06/11/2021	Regular	0.00	27,358.71	58549
1585	BIG GREEN UMBRELLA MEDIA INC	06/11/2021	Regular	0.00	467.00	58550
0577	CAPITAL CITY EQUIPMENT	06/11/2021	Regular	0.00	122.04	58551
1228	CINTAS CORPORATION #762	06/11/2021	Regular	0.00	353.37	58552
	Void	06/11/2021	Regular	0.00	0.00	58553
2488	CONTRACTORS RENTAL COMPANY	06/11/2021	Regular	0.00	190.00	58554
2075	CORE & MAIN LP	06/11/2021	Regular	0.00	1,200.00	58555
0144	DES MOINES WATER WORKS	06/11/2021	Regular	0.00	30.00	58556
1022	DORSEY & WHITNEY LLP	06/11/2021	Regular	0.00	1,558.00	58557
2326	EMBARK IT, INC	06/11/2021	Regular	0.00	324.00	58558
0177	GOLDEN CIRCLE MUNIC OFFICERS A	06/11/2021	Regular	0.00	12.89	58559
1588	SHELBY HAGAN	06/11/2021	Regular	0.00	120.00	58560
2233	JENE JESS	06/11/2021	Regular	0.00	120.00	58561
0040	MEDIACOM	06/11/2021	Regular	0.00	805.73	58562
0842	MENARDS	06/11/2021	Regular	0.00	57.14	58563
0612	METRO CHEMICAL LLC	06/11/2021	Regular	0.00	89.44	58564
0291	MIDAMERICAN ENERGY	06/11/2021	Regular	0.00	115,595.95	58565
0291	MIDAMERICAN ENERGY	06/11/2021	Regular	0.00	49.88	58566
2276	MURRAY, MAGGIE	06/11/2021	Regular	0.00	120.00	58567
0286	METRO WASTE AUTHORITY	06/11/2021	Regular	0.00	20,749.07	58568
2031	MARKETA OLIVER	06/11/2021	Regular	0.00	270.00	58569
0343	POLK COUNTY RECORDER	06/11/2021	Regular	0.00	47.00	58570
0337	POLK COUNTY TREASURER	06/11/2021	Regular	0.00	47,453.00	58571
0850	STEWART ELECTRIC, INC.	06/11/2021	Regular	0.00	2,030.00	58572
2155	TAPCO	06/11/2021	Regular	0.00	303.90	58573
2254	TCM BANK NA	06/11/2021	Regular	0.00	52.98	58574
2254	TCM BANK NA	06/11/2021	Regular	0.00	237.55	58575
0805	US POST OFFICE	06/11/2021	Regular	0.00	96.00	58576
1989	NICOLE VAN HOUTEN	06/11/2021	Regular	0.00	160.61	58577
2231	VERIZON WIRELESS	06/11/2021	Regular	0.00	1,452.60	58578
0144	DES MOINES WATER WORKS	06/21/2021	Bank Draft	0.00	32,690.09	DFT0000991
2404	STORY CONSTRUCTION	06/08/2021	Bank Draft	0.00	50,458.11	DFT0001005
0144	DES MOINES WATER WORKS	06/21/2021	Bank Draft	0.00	22.00	DFT0001006

Bank Code AP Bank Code Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	35	29	0.00	221,426.86
Manual Checks	0	0	0.00	0.00
Voided Checks	0	1	0.00	0.00
Bank Drafts	3	3	0.00	83,170.20
EFT's	0	0	0.00	0.00
	38	33	0.00	304,597.06

Fund Summary

Fund	Name	Period	Amount
999	POOLED CASH	6/2021	304,597.06
			304,597.06



Check Register

Packet: APPKT00463 - 6/11/21 FOR MEETING ON 6/21/21

By Check Number

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: AP Bank Code-AP Bank						
2231	VERIZON WIRELESS	06/11/2021	Regular	0.00	200.17	58579
2231	VERIZON WIRELESS	06/11/2021	Regular	0.00	1,013.76	58580

Bank Code AP Bank Code Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	2	2	0.00	1,213.93
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	2	2	0.00	1,213.93

Fund Summary

Fund	Name	Period	Amount
999	POOLED CASH	6/2021	1,213.93
			1,213.93



Check Register

Packet: APPKT00467 - 6/17/21 FOR MEETING ON 6/21/21

By Check Number

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: AP Bank Code-AP Bank						
2352	BONDURANT COMMUNITY FOUNDATI	06/17/2021	Regular	0.00	1,500.00	58581
2223	IMAGE 360	06/17/2021	Regular	0.00	225.06	58582
2493	JP PARTY RENTALS	06/17/2021	Regular	0.00	795.00	58583
2494	SO BRIGHT PRODUCTIONS	06/17/2021	Regular	0.00	5,900.00	58584

Bank Code AP Bank Code Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	4	4	0.00	8,420.06
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	4	4	0.00	8,420.06

Fund Summary

Fund	Name	Period	Amount
999	POOLED CASH	6/2021	8,420.06
			8,420.06



Check Register

Packet: APPKT00464 - 6/17/21 FOR MEETING ON 6/21/21

By Check Number

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: AP Bank Code-AP Bank						
2188	AMAZON	06/17/2021	Regular	0.00	1,996.81	58585
	Void	06/17/2021	Regular	0.00	0.00	58586
1537	BOUND TREE MEDICAL LLC	06/17/2021	Regular	0.00	112.36	58587
0073	BRICK,GENTRY,BOWERS,SWARTZ &	06/17/2021	Regular	0.00	1,172.50	58588
2473	FINDAWAY WORLD LLC	06/17/2021	Regular	0.00	4,329.15	58589
0226	IOWA LEAGUE OF CITIES	06/17/2021	Regular	0.00	2,495.00	58590
0842	MENARDS	06/17/2021	Regular	0.00	1,762.15	58591
2490	MORGHAN HURST	06/17/2021	Regular	0.00	72.03	58592
2185	ERIC MORRIS	06/17/2021	Regular	0.00	64.14	58593
0286	METRO WASTE AUTHORITY	06/17/2021	Regular	0.00	530.00	58594
2492	NATIONAL PUBLIC EMPLOYER LABOR I	06/17/2021	Regular	0.00	1,278.00	58595
2192	OMNI EMS	06/17/2021	Regular	0.00	832.21	58596
0348	PRAXAIR	06/17/2021	Regular	0.00	244.55	58597
2470	PREMIUM SOLUTIONS	06/17/2021	Regular	0.00	640.08	58598
0564	STOREY KENWORTHY/MATT PARROTT	06/17/2021	Regular	0.00	2,748.01	58599
2491	VIRGIL FILMS	06/17/2021	Regular	0.00	349.00	58600
1069	FIRST NATIONAL BANK OMAHA	06/15/2021	Bank Draft	0.00	3,784.62	DFT0001012

Bank Code AP Bank Code Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	26	15	0.00	18,625.99
Manual Checks	0	0	0.00	0.00
Voided Checks	0	1	0.00	0.00
Bank Drafts	1	1	0.00	3,784.62
EFT's	0	0	0.00	0.00
	27	17	0.00	22,410.61

Fund Summary

Fund	Name	Period	Amount
999	POOLED CASH	6/2021	22,410.61
			22,410.61

CITY OF BONDURANT

SPECIAL EVENT APPLICATION

In order to determine if your event requires special planning by the City, this application must be completed 30 days prior to event in its entirety before any City property can be utilized (City has option to waive). Advertising your event prior to receiving a signed Special Event Application is discouraged.

(Please Print)

Name of Event Fatland Going Away Party/Block Party

Date of Event 7-17-2021 Location 1282 Adams St. SE

Starting Time 6 PM Ending Time 11 PM Setup Time 4 PM

Contact Person Jeff Watson

ph #1 515-577-4993 ph #2 _____

Email jeffwatson352@gmail.com

Addl. Contact _____

ph #1 _____ ph #2 _____

Email _____

Type of Event

- A) Ceremony
- B) Company Activity
- C) Bike Event
- D) Race Event

☐
☐
☐
☐

- E) Fundraiser
- F) Cultural Event
- G) Other

☐
☐
☒

Describe the Event Going away party/block party for a neighbor who is moving. Will be a band and a local food truck. Will possibly be a bounce house. Will need street blocked off.

City Properties: Trailhead/The Depot | Lake Petocka | City Park | BRSC | Main Street—Empty Lot

Event Details:

- Number of people 100
- Open to the general public? yes
- Tents no
- Amplified Music yes
- Banners/Signs no
- Inflatable Houses/Toys yes
- Trash Containers yes
- Alcoholic Beverages no
- Portable Toilets yes

Vendors:

- Number of Vendors 1
- List of Vendors

B&K Burgers and BBQ

- Banners/Signs: If yes, describe type, number and location.

*Banners/Signs may be placed along roadways to guide people to your event, but in no way may be affixed to trees, street signs, park signs or City buildings. Signs are to be removed immediately following event. Grounds markings are allowed, however spray paint is prohibited—chalk or signage would be more appropriate. Failure to do so will result in maintenance fees and/or fines according to littering ordinances.

•Alcoholic Beverages: If yes, please be aware off-duty law enforcement may be required (contact the Polk County Sheriff's office at 515-286-3333) and be aware of the City of Bondurant Code 45.02: A person shall not use or consume alcohol liquor in any public place, except premises covered by a liquor control license.... A person shall not be intoxicated or simulate intoxication in public place.

•Trash and debris cleanup: depending on the event participants, a dumpster may be required. Also, Metro Waste Authority offers Event Recycling Stands that should be considered.

Special Provisions: (city provided—for example: trash containers, barricades, etc.)
Barricades at 1290 Adams St. SE and intersection of Adams St. SE and Lincoln St. SE (Intersection will not be blocked off)

Traffic & Emergency Safety:

Do you anticipate that your event will interfere with non-participating vehicle traffic (crowd and/or traffic control)?

Please provide a map of the route.

☐ YES ☒ NO

Do you anticipate the need for first aid booths, fire/rescue units present during your event (charges may apply)?

☐ YES ☒ NO

Insurance: Applicants of special event applications may be required to furnish a Certificate of Insurance on fully paid comprehensive public liability and property damage insurance from a licensed broker, protecting the City of Bondurant, its officials, and employees from any and all claims which may result from or in connection to the special event. The City of Bondurant must be named as "Additional Insureds" on the certificate. Applicants must, if required by the City of Bondurant, produce a copy of the policy with all endorsements. The City of Bondurant must receive the certificate at least ten (10) days prior to the special event. Limits and type of insurance coverage may change because of the different activities of each special event. The City of Bondurant will determine all specific limits and types of insurance appropriate for the special event. City has the option to waive the insurance deadline and/or requirement.

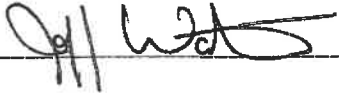
The liability insurance limits shall not be less than the following:

General Aggregate	\$1,000,000
Products-Completed Operations Aggregate	\$1,000,000
Personal & Advertising Injury	\$1,000,000
Each Occurrence	\$1,000,000
Fire Damage (Any one Fire)	\$1,000,000
Medical Expenses (Any one person)	\$5,000

The City of Bondurant looks forward in assisting you in determining these concerns as well as any other concerns or issues you may have in this application process.

I have completed the Special Event Application. I understand the conditions under which it is issued and agree to comply with these conditions for this event.

Printed Name Jeff Watson Date 5/20/21

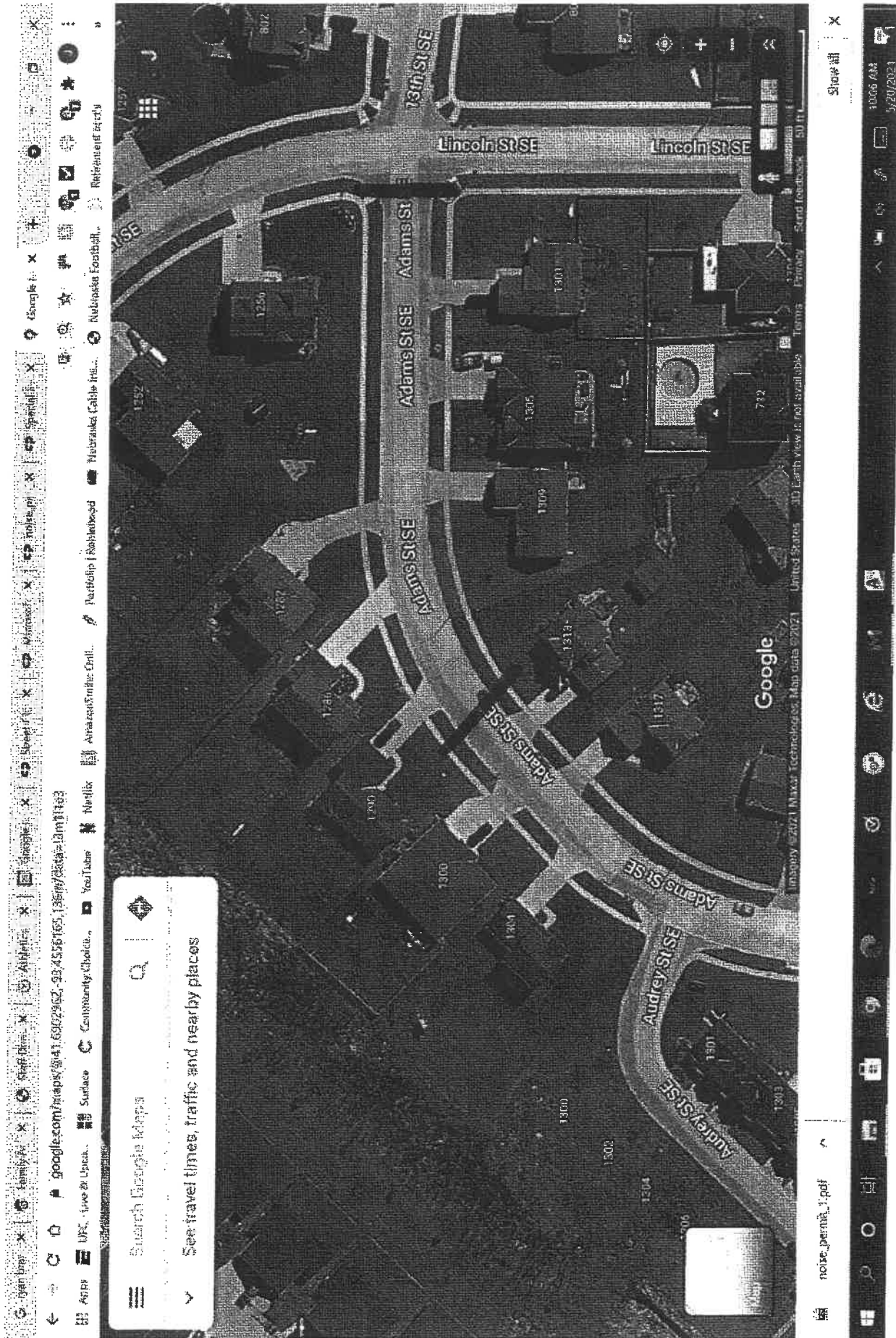
Signature 

City Official Signature _____ Date _____

The Privacy Act of 1974 requires that each individual asked or required to furnish personal information be advised of the following:
Authority: 5 P.L. 93-579

Purpose: To provide a contact in connection with permit activities.

Routine Uses: Permit is issued under the direction of the City Administrator. The names and address of those who obtain the permit are not reported, but are kept on file at the City of Bondurant to provide point of contact in case of emergency.



— = BARRICADE LOCATIONS



OFFICE USE ONLY	
Clerk Initials:	_____
Date:	_____
☐ Map Provided	

Street Closing Application

Closure of all streets requires City Council approval. The City Clerk's Office will advise you of the date City Council will consider your street closure request – this may affect the date of your block party. Returning this application at least 60 days prior to the requested date(s) is recommended. The City of Bondurant has the right to deny street closure applications.

The applicant must make a reasonable attempt to obtain the signatures of everyone in the affected area.

Purpose of Street Closing: 50th Wedding Anniv. Date of Application: 5-27-2021

Name of Contact Person: Paul Johnson

Address of Contact Person: 202 1ST STREET SE

Best Contact Phone # (515) 689-5045 Email: PaulJT1950@gmail.com

Date of Street Closing: 7-10-2021 Time: From 4:00 PM To 10:00 PM

City Code Section 53.03 3: For *commercially* zoned areas, the music end time is 12:00 midnight Sunday-Thursday and 2:00 AM Friday & Saturday. For *residential* zoned areas, the music end time per is 10:00 PM Sunday-Thursday and 12:00 midnight Friday & Saturday.

Optional Rain Date: N/A

Street(s) to block off: 1ST STREET SE

Attach a copy of a map showcasing the affected areas.

Intersections: 1ST STREET SE & LINCOLN ST AND TO 202 1ST ST DRIVEWAY

Will the block party involve entertainment: Yes ☒ No ☐

If yes, please list the start & stop time of entertainment activities:

Start time: 6:30 PM End time: 8:30 PM

If yes, please describe: (i.e.: music, inflatables, etc) 1 PERSON w/ GUITAR

MUSICIAN WILL BE ON PROPERTY - 202 1ST ST SE

Applicant Signature: [Signature]

CITY OF BONDURANT BARRICADE BORROW AGREEMENT

Organization Name <u>Paul Johnson</u>	Date Borrowed: <u>7-10-2021</u>
Borrowed for what purpose (ex: name of event): <u>50th Anniversary Open House</u>	
Director/ Person in charge of event:	
Individual responsible: <u>Paul Johnson</u>	Phone: <u>(515) 689-5045</u>
Address: <u>202 1ST ST SE</u>	Email: <u>PAULT1950@GMAIL.COM</u>
I, <u>Paul Johnson</u> , borrowed the	
barricades listed below on: <u>7-10-2021</u> . The City of Bondurant will pick them up clean and not damaged on <u>7-11-2021</u> at _____ (location). I understand that the City of Bondurant will bill the full cost for missing or damaged barricades. Please provide photo ID.	
Quantity	Item Description
<u>2</u>	Barricades (\$50 deposit required)
Provide location of drop site:	
<u>Corner of 1st St SE & Lincoln St.</u>	
<u>& DRIVEWAY 202 1ST ST SE</u>	

Signature: 
Date: 5-26-2021

(Internal Use Only)	() CHECK #	() CASH
Amount paid for deposit	() \$50 () \$500 () Other \$	
Authorized By:		

Please return to: Bondurant City Hall • 200 2nd ST NE PO Box 37 • Bondurant, IA 50035
info@cityofbondurant.com • (515) 967-2418 • Fax (515) 967-5732



We, the property owners, do hereby acknowledge being notified of the closing of the following streets, as requested, for a Residential Block Party, on 7-10-21 8pm - 10pm (date/time).

Street(s) to block off: 202 1ST ST SE

Intersections: 1ST ST & Lincoln AND TO DRIVEWAY - 202 1ST ST SE

Name

Katie Gonzalez

Address

100 Lincoln St SE

Please attach additional pages for required signatures

Lincoln Street

BARRICADE

1st St SE

House
202 1st St.

House
100 Lincoln St.

DRIVEWAY
202 1st St SE

DRIVEWAY
100 Lincoln St.

BARRICADE

OFF THE RAILS
QUILT SHOP

RECLAIMED
RAILS



STREET CLOSURE REQUIREMENTS/RULES

1. All persons living in the immediately affected area to be blocked off shall be notified in advance of the street closing. List of signatures and addresses shall accompany this permit.
2. All street closures require City Council approval.
3. City Code Section 53.03: For *commercially* zoned areas, the music end time is 12:00 midnight Sunday-Thursday and 2:00 AM Friday & Saturday. For *residential* zoned areas, the music end time per is 10:00 PM Sunday-Thursday and 12:00 midnight Friday & Saturday.
4. No beer or liquor shall be consumed on the street. All liquor must be located on private property.
5. Any music or other noise shall be kept to an acceptable level. Any valid complaint of disturbance of the peace will result in a warning and if it continues, it shall be reason to terminate the block party. The use of fireworks is not allowed per Iowa Code. Persons using fireworks may be criminally charged and the event may be terminated.
6. The City of Bondurant has barricades for rent available to not-for-profits and residents. A separate borrowing agreement is required with applicable deposit. They will be placed on the street right-of-way at the intersections of the street closing. The person(s) in charge of the block party will set out the barricades at the intersections just prior to the start of the block party. When the block party has concluded and the street right-of-way is clear of people, materials, and debris, those in charge shall remove the barricades from the street. The removed barricades shall be placed back at the location where they were dropped off. The street shall be opened for vehicular traffic no later than the concluding time listed. The Street Maintenance crew will pick up the barricades the following working day. The person(s) requesting the block party is/are responsible and will be billed for all damaged or lost barricades. The fee for damaged or lost barricades may be up to \$300.00 each.
7. Street closure applications should be turned in to the City at least 60 days prior to the requested street closure dates.
8. Return completed application to the City Clerk's Office, 200 Second Street Northeast, M-F 8-5, Questions, contact the City Clerk's Office at 967-2418.



OFFICE USE ONLY	
Clerk Initials:	_____
Date:	_____
☐ Map Provided	

Street Closing Application

Closure of all streets requires City Council approval. The City Clerk's Office will advise you of the date City Council will consider your street closure request – this may affect the date of your block party. Returning this application at least 60 days prior to the requested date(s) is recommended. The City of Bondurant has the right to deny street closure applications.

The applicant must make a reasonable attempt to obtain the signatures of everyone in the affected area.

Purpose of Street Closing: Fundraiser Date of Application: 3/23/2021

Name of Contact Person: Alain Duff

Address of Contact Person: 1336 Joshua Circle SE ; Bondurant

Best Contact Phone # (411) 425-6990 Email: ajduffy29@gmail.com

Date of Street Closing: 7/10/2021 Time: From 7 AM To 7 pm

City Code Section 53.03 3: For *commercially* zoned areas, the music end time is 12:00 midnight Sunday-Thursdays and 2:00 AM Friday & Saturday. For *residential* zoned areas, the music end time per is 10:00 PM Sunday-Thursdays and 12:00 midnight Friday & Saturday.

Optional Rain Date: N/A

Street(s) to block off: First & Main

Attach a copy of a map showcasing the affected areas.

Intersections: First AND Main

Will the block party involve entertainment: Yes ☒ No ☐

If yes, please list the start & stop time of entertainment activities:

Start time: 7:30 AM End time: 7:00 pm

If yes, please describe: (i.e.: music, inflatables, etc) _____

Bean Bag Tournay, Still To Be Determined

Applicant Signature: [Signature]



We, the property owners, do hereby acknowledge being notified of the closing of the following streets, as requested, for a Residential Block Party, on 7/10/21 Sun 9am-5pm (date/time).

Street(s) to block off: Main St + 1st St SE

Intersections: 1st + Reclaimed Alley AND Main St From 1st to Iowa Floor Covering

Name

Address

ReMax Hilltop Sheena Foster (515) (421) 8399

ReMax

SITM Ryan LaRue 515-494-7013

Somewhere In The Middle

Spencer olie par Kylie @ Sweet Swirls Sweet Swirls

JAKE BEAUVEN

Founders

~~to~~ Mod. per My/Connect via Text

From BURDAU

Hannah Schauer

Off the Page Quilting

Megan Kahn

Reclaimed Rails

Melissa Ferguson

Pinkley's

Sue Ugulini

Law Office

Risa Clayton

Kaleidoscope

Tyler Kaudson

Iowa Floor Covering

Amelia

Little House on Main

Please attach additional pages for required signatures



Bondurant Little League Steak Cookoff

Benefits



July 10, 2021

Bondurant, IA

Event Location

101 Main St SE
Bondurant, IA 50035

Entry Fees

Steak A Only \$150
Steak A & B \$300

Promoter Info

Adam Duffy
641-425-6990

ajduffy39@gmail.com

Team Spaces

10x15

Each Steak Payout

1st Place \$1000
2nd Place \$500
3rd Place \$300
4th Place \$200
5th Place \$150
6-10th Place \$100

Event Timeline

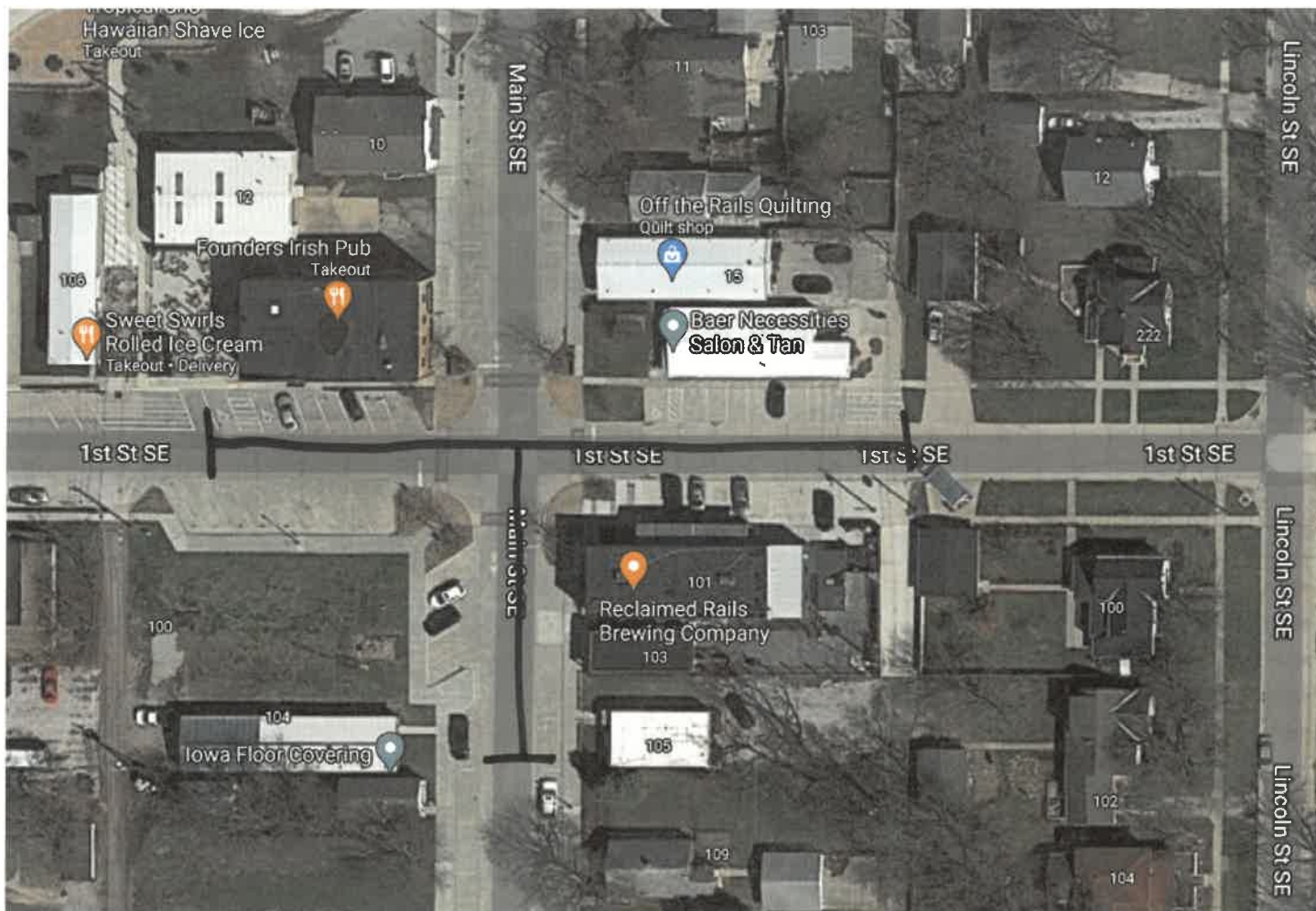
8:00am Load In
10:00 Cooks Meeting
Steak Selection A
11:00 Steak Selection B
12:30 Judges Meeting
1:30-2 Steak A Turn In
3:30-4 Steak B Turn In
5:00 Awards



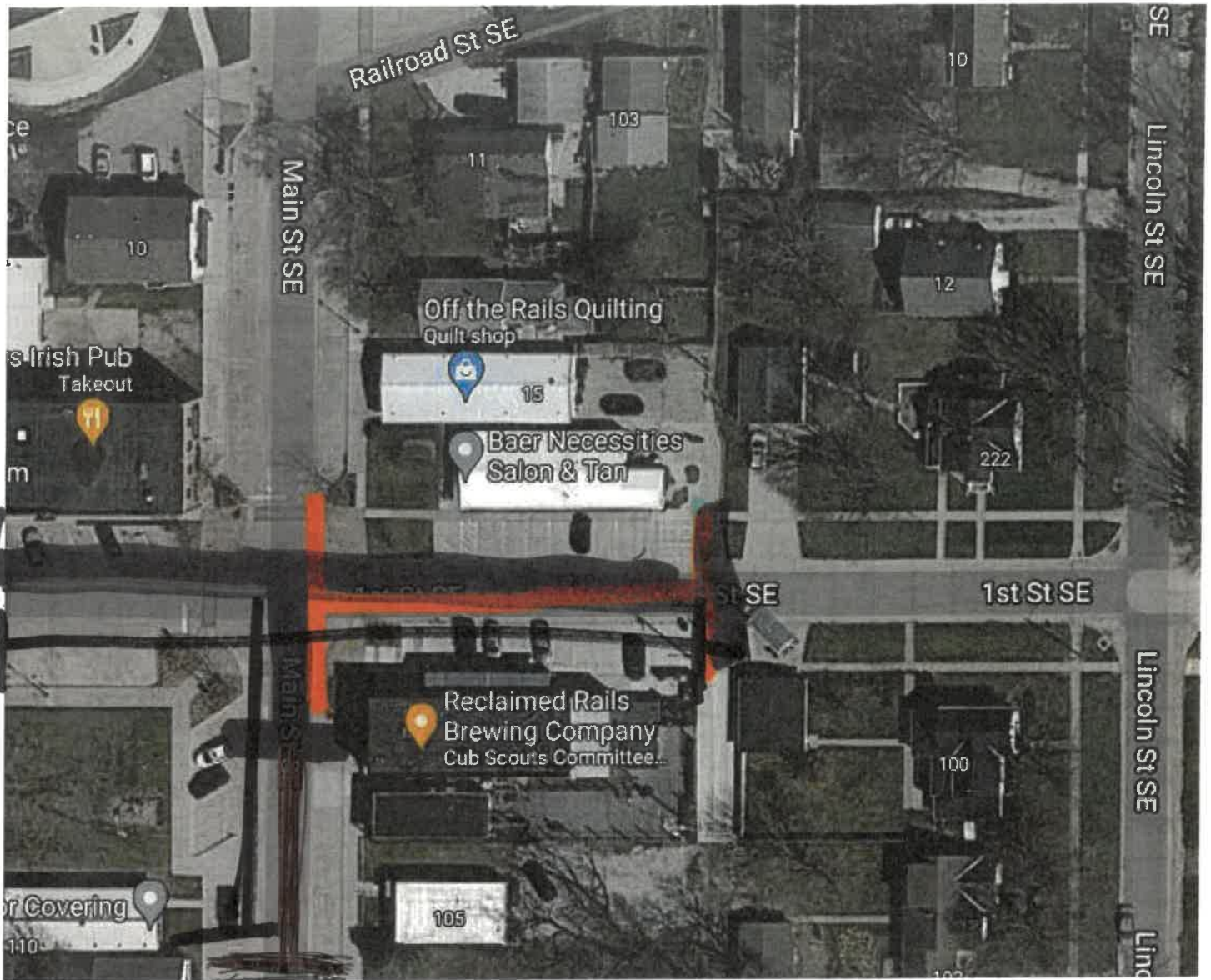
Grizzly
coolers
IOWA CHALLENGE

SCA Rep
Jim & Leona Sallee
641-425-2721

Sign up at steakcookoffs.com



Estimating 40 cooks



From: Adam Duffy <ajduffy39@gmail.com>

Sent: Thursday, May 6, 2021 1:52 PM

To: Adam Duffy <Adam_Duffy@rpsins.com>; Nicole Van Houten <nvanhouten@cityofbondurant.com>; Mike McKinney <president@bondurantlittleleague.org>

Subject: Re: 7/10/2021 Steak Cookoff

First of all Nicole. Thank you for all your help!

Secondly, how many barricades do you think we need and are they \$50 deposit per barricade?

Thanks again

Sent from my iPhone

On May 6, 2021, at 10:59 AM, Adam Duffy <ajduffy39@gmail.com> wrote:



STREET CLOSURE REQUIREMENTS/RULES

1. All persons living in the immediately affected area to be blocked off shall be notified in advance of the street closing. List of signatures and addresses shall accompany this permit.
2. All street closures require City Council approval.
3. City Code Section 53.03: For *commercially* zoned areas, the music end time is 12:00 midnight Sunday-Thursday and 2:00 AM Friday & Saturday. For *residential* zoned areas, the music end time per is 10:00 PM Sunday-Thursday and 12:00 midnight Friday & Saturday.
4. No beer or liquor shall be consumed on the street. All liquor must be located on private property.
5. Any music or other noise shall be kept to an acceptable level. Any valid complaint of disturbance of the peace will result in a warning and if it continues, it shall be reason to terminate the block party. The use of fireworks is not allowed per Iowa Code. Persons using fireworks may be criminally charged and the event may be terminated.
6. The City of Bondurant has barricades for rent available to not-for-profits and residents. A separate borrowing agreement is required with applicable deposit. They will be placed on the street right-of-way at the intersections of the street closing. The person(s) in charge of the block party will set out the barricades at the intersections just prior to the start of the block party. When the block party has concluded and the street right-of-way is clear of people, materials, and debris, those in charge shall remove the barricades from the street. The removed barricades shall be placed back at the location where they were dropped off. The street shall be opened for vehicular traffic no later than the concluding time listed. The Street Maintenance crew will pick up the barricades the following working day. The person(s) requesting the block party is/are responsible and will be billed for all damaged or lost barricades. The fee for damaged or lost barricades may be up to \$300.00 each.
7. Street closure applications should be turned in to the City at least 60 days prior to the requested street closure dates.
8. Return completed application to the City Clerk's Office, 200 Second Street Northeast, M-F 8-5, Questions, contact the City Clerk's Office at 967-2418.

Tax Abatement Applications
June 21, 2021
City of Bondurant

Name	Address	Closing Date	Cost
Madeline Damm	3308 Locust Street, SW	4/27/2021	\$241,000.00
Jeffrey & Amy Benn	604 1 st Street, NW	6/2/2021	\$262,420.00
Lisa Simpson	3310 Linden Drive, SW	6/15/2021	\$247,500.00
Jason & Katie Curry	146 Landon Drive, NW	6/2/2021	\$301,254.00
Jeffrey & Abbe Watson	970 McIntosh Drive, NE	4/22/2021	\$428,517.27



**BUSINESS OF THE CITY COUNCIL
BONDURANT, IOWA
AGENDA STATEMENT**

Item No. 5.d.
For Meeting of 6/21/2021
Motion

TITLE: Licenses & Permits for Council Approval

CONTACT PERSON:
Shelby Hagan, City Clerk

BRIEF HISTORY & ANALYSIS:

- Git-N-Go Tobacco Permit
- Git-N-Go Alcohol License

FUNDING SOURCE:

STAFF RECOMMENDATION:

APPROVED FOR SUBMITTAL:

ATTACHMENTS: None



**BUSINESS OF THE CITY COUNCIL
BONDURANT, IOWA
AGENDA STATEMENT**

Item No. 5.e.
For Meeting of 6/21/2021
Resolution

TITLE: -Consideration of Resolution approving Pay Application #5 with Ryan Companies for the Project Omega Phases 2 & 3 Offsite Improvements Construction Management Fee in the amount of \$15,574.21

CONTACT PERSON:

John Horton, Public Works Director

BRIEF HISTORY & ANALYSIS: This resolution approves pay application #5 to Ryan Companies US Inc. for the construction management services for Project Omega Phases 2 and 3 Offsite Improvements.

Staff recommends approval of the attached resolution to for pay app #5 in the amount of \$15,574.21.

This pay application is for work completed through June 2nd, 2021.

FUNDING SOURCE: TIF-supported Bond Funding/Developer Fees

STAFF RECOMMENDATION: Approve resolution on a roll call vote.

APPROVED FOR SUBMITTAL:

ATTACHMENTS:

1. RESOLUTION NO. 210621-157
2. Pay Request No. 5

CITY OF BONDURANT
RESOLUTION NO. 210621-157

RESOLUTION APPROVING PAY APPLICATION #5 TO RYAN COMPANIES FOR THE
PROJECT OMEGA PHASES 2 AND 3 OFFSITE IMPROVEMENTS PROJECT IN THE
AMOUNT OF \$15,574.21

WHEREAS, Ryan Companies submitted Pay Application #5 for the Project Omega Phases 2 and 3 offsite improvements; AND

WHEREAS the amount certified for Pay Application #5 is \$15,574.21; AND

WHEREAS, this pay application brings the total earned to \$66,707.89 for the construction management agreement; AND

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Bondurant, Iowa, that the Pay Application #5 of \$15,574.21 for the Project Omega Phases 2 and 3 Offsite Improvements Project, is hereby approved.

Passed this 21st day of June 2021,

By: _____
Curt Sullivan, Mayor

ATTEST: I, Shelby Hagan, City Clerk of Bondurant, hereby certify that at a meeting of the City Council held on the above date, among other proceedings the above was adopted.

IN WITNESS WHEREOF, I have hereunto set my hand the day and year above written.

Shelby Hagan, City Clerk

Name	Yay	Nay	Abstain	Absent
Cox				
Peffer				
Enos				
McKenzie				
Elrod				

APPLICATION AND CERTIFICATE FOR PAYMENT

PAGE ONE OF PAGES

To: City of Bondurant
PO Box 37
Bondurant, Iowa 50035

ATTN: Marketa Oliver

FROM (CONTRACTOR): RYAN COMPANIES US, INC.
533 South Third Street, Suite 100
MINNEAPOLIS, MN 55415

CONTRACT FOR:

PROJECT: Project Omega Phases 2 & 3
2300 Shiloh Rose Pkwy SW
Bondurant IA

CUSTOMER NO.:

APPLICATION NO: 5

APPLICATION DATE: 6/4/2021
PERIOD FROM: 5/14/2021
PERIOD TO: 6/2/2021

PROJECT NO: 005546000

CONTRACTOR'S APPLICATION FOR PAYMENT

CHANGE ORDER SUMMARY			
Change Orders approved in previous months by Owner		ADDITIONS	DEDUCTIONS
TOTAL		0.00	0.00
Approved This Month		1,050.70	
Number	Date Approved		
1	5/5/2021		
TOTALS		1,050.70	0.00
Net change by Change Orders			1,050.70

ORIGINAL CONTRACT SUM		\$157,696.00
Net change by Change Orders		\$1,050.70
CONTRACT SUM TO DATE		\$158,746.70
TOTAL COMPLETED & STORED TO DATE		\$66,707.89
RETAINAGE	0.0%	\$0.00
TOTAL EARNED LESS RETAINAGE		\$66,707.89
LESS PREVIOUS CERTIFICATES FOR PAYMENT		\$51,133.68
CURRENT PAYMENT DUE		\$15,574.21
AMOUNT DUE FROM PREVIOUS APPLICATION #		
TOTAL AMOUNT DUE		\$15,574.21

CONTRACTOR: RYAN COMPANIES US, INC.

By:

DocuSigned by:
Russ Lewton

81E9E386B69C4E1

DATE: 6/4/2021

State of: County of:

Subscribed and sworn to before me this _____ day of _____, 20____.

Notary Public:

My Commission expires:

CONTINUATION SHEET

AIA DOCUMENT G703

AIA Document G702, APPLICATION AND CERTIFICATE FOR PAYMENT, containing
Contractor's signed Certification is attached.

In tabulations below, amounts are stated to the nearest dollar.

Use Column I on Contracts where variable retainage for line items may apply.

APPLICATION NUMBER: 5

APPLICATION DATE: 6/4/2021

PERIOD FROM: 5/14/2021

TO: 6/2/2021

A	B	C	D	E	F	G	H	I	J	K
ITEM No.	DESCRIPTION OF WORK	SCHEDULED VALUE			WORK COMPLETED		Total Completed and Stored To Date (F+G+H)	% (I/E)	Balance To Finish (E-I)	
			CHANGE ORDER	REVISED VALUE (C+D)	PREVIOUS APPLICATIONS	This Application				
						Work in Place				Stored Materials (not in F or G)
1	Superintendent	35,000.00		35,000.00	6,283.00	4,635.00		10,918.00	31%	24,082.00
2	Office Supplies	5,000.00		5,000.00	0.00			0.00	0%	5,000.00
3	Project Management	40,000.00		40,000.00	8,050.00	4,600.00		12,650.00	32%	27,350.00
5	Project Coordinator II	10,000.00		10,000.00	1,400.00	630.00		2,030.00	20%	7,970.00
6	CM Fee	67,696.00	1,050.70	68,746.70	35,400.68	5,709.21		41,109.89	60%	27,636.81
	Total	157,696.00	1,050.70	158,746.70	51,133.68	15,574.21	0.00	66,707.89	42%	92,038.81

J o b 005546000 Project Omega Phases 2 & 3

From Date 05/14/2021

Thru Date 06/02/2021

Cost Code	Cost Type	Description	Description	G/L Date	D T	Doc Number	Address Number	Purchase Order	Amount	Units	L T	Pay Status	Sub-ledger	S T	Vendor
011010	11410	Labor Billing Distribution		05/15/2021	T4	5566			1,545.00	15.00	AA				
		Labor Billing Distribution		05/22/2021	T4	5571			1,545.00	15.00	AA				
		Labor Billing Distribution		05/29/2021	T4	5580			1,545.00	15.00	AA				
			Cost Type	11410		Superintendent-hr			4,635.00	45.00					
			Cost Code	011010					4,635.00	45.00					
504015	11476	General Ins Alloc 1726 105		05/31/2021	JA	2967191			81.11		AA				
			Cost Type	11476		Liability Ins			81.11	.00					
			Cost Code	504015					81.11	.00					
531000	11476	Time Tracking WE 2021-05-15	CPRJ	05/18/2021	JP	2965883			1,000.00	8.00	AA		00163948	A	
		Time Tracking WE 2021-05-22	CPRJ	05/25/2021	JP	2969760			1,000.00	8.00	AA		00163948	A	
		Time Tracking WE 2021-05-29	CPRJ	06/02/2021	JP	2982227			1,250.00	10.00	AA		00163948	A	
			Cost Type	11476		Project Manager I			3,250.00	26.00					
			Cost Code	531000					3,250.00	26.00					
531003	11476	Time Tracking WE 2021-05-15	CPRJ	05/18/2021	JP	2965790			600.00	4.00	AA		00158544	A	
		Time Tracking WE 2021-05-29	CPRJ	06/02/2021	JP	2982132			750.00	5.00	AA		00158544	A	
			Cost Type	11476		Sr Project Manager I			1,350.00	9.00					
			Cost Code	531003					1,350.00	9.00					
531013	11476	Time Tracking WE 2021-05-15	CPRJ	05/18/2021	JP	2965677			210.00	3.00	AA		00146715	A	
		Time Tracking WE 2021-05-22	CPRJ	05/25/2021	JP	2969556			210.00	3.00	AA		00146715	A	
		Time Tracking WE 2021-05-29	CPRJ	06/02/2021	JP	2982017			210.00	3.00	AA		00146715	A	
			Cost Type	11476		Project Coordinator II			630.00	9.00					
			Cost Code	531013					630.00	9.00					
603010	11420	Proj Related Software Alloc 20		05/31/2021	JA	2967200			12.36		AA				
			Cost Type	11420		Project Related Software			12.36	.00					
			Cost Code	603010					12.36	.00					
		Job		005546000		Project Omega Phases 2 & 3			9,958.47	89.00					

Ryan Master Company		
Transaction Analysis		
Grand Totals	<u>9,958.47</u>	<u>89.00</u>

- \$ 81.11 Liability Insurance
- \$ 12.36 Project Related Software
+ \$ 5,709.21 (Construction Fee of McAninch billing of \$144,537.06 x 3.95%)
\$15,574.21 Total Project Costs

46	TEMPORARY RECP, WOOD EXCELSIOR MAT	SQ	0.00	305.00	305.00	610.00	\$ 10.70	\$ 6,527.00	0.00	0.00	0.00	0.00	\$ -
47	RIP-RAP, CLASS E	TON	0.00	52.00	52.00	104.00	\$ 49.00	\$ 5,096.00	0.00	52.00	52.00	23.42	\$ 3,695.58
48	EROSION STONE	TON	26.00	0.00	0.00	26.00	\$ 66.00	\$ 1,716.00	20.16	0.00	20.16	0.00	\$ 1,330.56
49	SILT FENCE OR DITCH CHECK	LF	1070.00	1325.00	1325.00	3720.00	\$ 1.45	\$ 5,394.00	1,070.00	1,139.00	2,209.00	1,139.00	\$ 4,854.60
50	SILT FENCE OR DITCH CHECK, REMOVAL OF SEDIMENT	LF	1070.00	1325.00	1325.00	3720.00	\$ 0.05	\$ 186.00	0.00	0.00	0.00	0.00	\$ -
51	SILT FENCE OR DITCH CHECK, REMOVAL OF DEVICE	LF	1070.00	1325.00	1325.00	3720.00	\$ 0.05	\$ 186.00	0.00	0.00	0.00	0.00	\$ -
52	STABILIZED CONSTRUCTION ENTRANCE	SY	140.00	70.00	70.00	280.00	\$ 22.00	\$ 6,160.00	140.00	70.00	210.00	70.00	\$ 6,160.00
53	EROSION CONTROL MULCHING, HYDROMULCH	ACRE	0.60	1.15	1.15	2.90	\$ 1,224.00	\$ 3,549.60	0.60	0.42	1.02	0.00	\$ 1,248.48
54	INTAKE PROTECTION DEVICE	EACH	9.00	13.00	13.00	35.00	\$ 153.00	\$ 5,355.00	0.00	0.00	0.00	0.00	\$ -
55	INLET PROTECTION DEVICE, REMOVAL OF SEDIMENT	EACH	9.00	13.00	13.00	35.00	\$ 20.40	\$ 714.00	0.00	0.00	0.00	0.00	\$ -
56	INLET PROTECTION DEVICE, REMOVAL OF DEVICE	EACH	9.00	13.00	13.00	35.00	\$ 20.40	\$ 714.00	0.00	0.00	0.00	0.00	\$ -
57	MOWING	ACRE	0.60	1.30	1.30	3.20	\$ 306.00	\$ 979.20	0.60	1.30	1.90	1.30	\$ 979.20
58	MOBILIZATION	LS	0.50	0.25	0.25	1.00	\$ 61,098.80	\$ 61,098.80	0.50	0.25	0.75	0.00	\$ 45,824.10
59	CONCRETE WASHOUT	LS	0.50	0.25	0.25	1.00	\$ 5,300.00	\$ 5,300.00	0.50	0.00	0.50	0.00	\$ 2,650.00
60	NO EXCUSE ROAD OPENING BONUS	LS	1.00	0.00	0.00	1.00	\$ 100,000.00	\$ 100,000.00	1.00	0.00	1.00	0.00	\$ 100,000.00
TOTAL \$ 1,740,415.00													
\$ 1,096,562.97													

PAY REQUEST SUMMARY													
Contract Price							Total Approved			Total Completed			
Contract Price							\$ 1,713,815.00			\$ 1,096,562.97			
Approved Change Order # 1							\$ 26,600.00						
Revised Contract Price							\$ 1,740,415.00			\$ 1,096,562.97			
							Retainage (5%)			\$ 54,828.15			
							Liquidated Damages						
							Total Earned Less Retainage			\$ 1,041,734.82			
Total Previously Approved (list each)							Pay Request #1			\$74,711.42			
							Pay Request #2			\$215,162.80			
							Pay Request #3			\$266,273.54			
							Pay Request #4			\$341,050.00			
							Total Previously Approved			\$897,197.76			
							Amount Due This Request			\$ 144,537.06			
							Percent Complete			63%			
							Percent of Contract Period Utilized			36%			

The amount of: **\$144,537.06** is recommended for approval for payment in accordance with the terms of the Contract

Contractor:		Recommended By:		Recommended By:		Checked By:	
McAninch Corporation		Ryan Companies		Shive-Hattery		City of Bondurant	
Signature:		Signature:		Signature:  Jun 2 2021 4:15 PM		Signature:	
Name: Matt Dykstra		Name: Eric Bridgewater		Name: David Filehler, PE		Name: John Horton	
Title: Vice President		Title: Project Manager		Title: Project Engineer		Title: Public Works Director	
Date: 06/02/2021		Date: 06/02/2021		Date:		Date:	

Owner: City of Bondurant		Approved by: x _____		Date: _____	
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**BUSINESS OF THE CITY COUNCIL
BONDURANT, IOWA
AGENDA STATEMENT**

Item No. 5.f.
For Meeting of 6/21/2021
Resolution

TITLE: -Resolution approving Memorandum of Understanding for the Central Iowa Code Consortium (CICC)

CONTACT PERSON:

Marketa Oliver, City Administrator

BRIEF HISTORY & ANALYSIS: The Central Iowa Code Consortium (CICC) was an initiative created in response to the Capital Crossroads visioning plan, Governance Capital, creating regional governance opportunities and operational coordination among Central Iowa communities. The purpose of the CICC is to review, discuss and make recommendations regarding building and fire codes. Effective building and fire codes promotes building safety, structural integrity and assures structures will maintain their value over time. CICC is also working to achieve more consistency in building and fire codes in communities across Central Iowa. Increasing consistency in these codes benefits community growth and economic development by reducing confusion caused by differing code requirements in Central Iowa communities. Bondurant has participated in the CICC since its inception.

In 2015, 15 metro communities and two Central Iowa counties signed a Memorandum of Understanding (MOU) to participate in the Central Iowa Code Consortium pledging their support to participate in the building and fire code review process. Through CICC code officials work with industry representatives to review and make recommendations regarding building and fire codes. This collaborative process promotes cooperation between government and industry and creates more uniform and consistent code requirements among Central Iowa communities.

The principal benefits of participating in the CICC are sharing resources and expertise when completing the code review process which results in efficient use of staff time, more consistent codes between communities, and creating a cooperative working relationship with the building industry.

CICC has successfully completed two code review cycles (2015 and 2018). Samples of success include:

- More Central Iowa communities have adopted and are currently utilizing the most recent building and fire codes (2018).
- Many participating Central Iowa communities have collaborated and adopted codes that are nearly alike which reduces confusion and conflicts for private industry.
- Contractors and design professionals are more engaged with the code development and adoption process.
- The 2018 process yielded local amendments (recommended by the CICC) that are now incorporated into the International Code Documents for the 2021 cycle

As CICC begins the 2021 code review, the Executive Committee has reviewed lessons learned through the first two code review cycles, what can be done better and how best to measure the success of the effort. The EC has also conducted a survey of design professionals and contractors to obtain their feedback and ideas on how the CICC process is working and what we can do better. Additionally, the EC received helpful feedback from the Mid-Iowa Construction Code Committee (MICCC), a group of local building code officials. With this information, the EC is improving the process for the 2021 code review by:

- Creating a better balance of building and fire officials on the Executive Committee.
- Removing from the CICC review process codes that are adopted by the State of Iowa; Electrical Code, Energy Code, Mechanical Code, Plumbing code. Although CICC is not completing an in-depth review of these state-mandated codes, we plan to provide feedback to the state governing boards as appropriate.
- Working to streamline the code approval process.
- Working to improve transparency of the CICC code review process and providing more helpful information on the website.

The attached resolution approves a Memorandum of Understanding (MOU). There is no financial commitment for Central Iowa communities to participate in CICC. In considering the updated MOU, the CICC requests community support by allowing building and fire code officials to participate in the code review process. The more communities represented on CICC committees, the more consistent codes across Central Iowa can be.

FUNDING SOURCE: NA

STAFF RECOMMENDATION: Approve resolution on a roll call vote.

APPROVED FOR SUBMITTAL:

ATTACHMENTS:

1. RESOLUTION NO. 210621-158
2. Central Iowa Code Consortium 28E Agreement

CITY OF BONDURANT
RESOLUTION NO. 210621-158

RESOLUTION APPROVING MEMORANDUM OF UNDERSTANDING FOR THE
CENTRAL IOWA CODE CONSORTIUM

WHEREAS, The City has been a part of the Central Iowa Code Consortium (CICC) since its inception; AND

WHEREAS, central Iowa communities have realized benefits through participation in the CICC of aligning code provisions among communities; AND

WHEREAS, aligning code provisions reduces confusion for businesses, developers, and citizens to follow and understand code requirements, facilitating growth and more consistent building and fire codes; AND

WHEREAS, the purpose of CICC is to have a process whereby government and industry can work together to review, discuss and recommend code provisions for consideration by the participating communities; AND

WHEREAS, the Code Consortium shall consist of an Executive Committee and Code Committees for each of the codes, with participating communities encouraging staff to participate in code reviews and committee discussion whether or not they serve on a committee; AND

WHEREAS, the Executive Committee of the CICC will review, discuss, and make recommendations regarding building and fire codes; AND

WHEREAS, the administration of the Memorandum of Understanding is the responsibility of the Executive Committee; AND

WHEREAS, the agreement may be amended by participating communities; AND

WHEREAS, the Memorandum of Understanding sets for how the CICC is managed, how it can be amended, and how communities can withdraw.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Bondurant, Iowa, that the Memorandum of Understanding for the Central Iowa Code Consortium, is hereby approved as presented.

Passed this 21st day of June 2021,

By: _____
Curt Sullivan, Mayor

ATTEST: I, Shelby Hagan, City Clerk of Bondurant, hereby certify that at a meeting of the City Council held on the above date, among other proceedings the above was adopted.

IN WITNESS WHEREOF, I have hereunto set my hand the day and year above written.

Shelby Hagan, City Clerk

Council Action	Ayes	Nays	Abstain	Absent
Cox				
Peffer				
Enos				
McKenzie				
Elrod				

MEMORANDUM OF UNDERSTANDING FOR THE CENTRAL IOWA CODE CONSORTIUM (CICC)

May 28, 2021

This Memorandum of Understanding (hereafter the "MOU") for the Central Iowa Code Consortium is made and entered into by and between the following Central Iowa Communities who have elected to enter and sign this MOU:

(communities to be added once approved)

Cities and/or municipalities that have signed this document shall be collectively referred to as "Participating Communities."

This document, upon approval by seven or more communities, shall rescind and replace the original document from April 9, 2015.

Central Iowa Communities have realized through participation in the CICC the benefits of aligning code provisions among communities. Aligning code provisions reduces confusion for businesses, developers and citizens to follow and understand code requirements. Central Iowa is in a great position for future growth and more consistent building and fire codes among communities will benefit the metro economy.

This MOU is a mutual agreement among Participating Communities for the purpose of creating and implementing the Central Iowa Code Consortium.

1. BACKGROUND

Capital Crossroads is a planning effort to assure the Central Iowa region (defined as a fifty-mile radius from Des Moines) can grow and prosper. It began with eight organizations (including Bravo Greater Des Moines, Community Foundation of Greater Des Moines, Des Moines Area Metropolitan Planning Organization, Greater Des Moines Partnership, Iowa State University, Prairie Meadows, and United Way of Central Iowa) joining together to sponsor the planning process. 50 citizens participated in the steering committee and the effort engaged more than 5,000 people participating through one-on-one interviews, focus groups and online surveys.

One of the Capital Crossroads focus areas, known as "Capitals", is Governance. The purpose of the Governance Capital is to encourage local governments to sustainably manage growth without sacrificing essential public services by considering high-value, consensus-based strategies to effectively serve our communities. The Central Iowa Code Consortium began as an initiative of Capital Crossroads.

In the summer of 2012 representatives from many Central Iowa governments met to discuss opportunities for greater cooperation and ways to provide more efficient and effective service. As a result of the meeting local governments were asked to approve a "Resolution in Support for Local Government Collaboration."

A pilot program was established to identify ways to increase the amount of formal collaboration between cities and counties. 15 cities and three counties partnered with the Taxpayers Association of Central Iowa and Des Moines Area Community College's (DMACC) Business Resources (DBR) in the pilot program. Two functions of government were selected for the pilot: Public Works and Fire/Emergency Medical Services (EMS).

One of the focus areas for the pilot was the fire code and related code adoption processes. A Unified Code Team was established that consisted of volunteers representing fire service and city administration. The Unified Code Team reviewed the fire codes from many metro communities and identified the similarities and differences. As the team evaluated the fire codes it became evident that all construction and maintenance codes must work together to make them more efficient and effective. The Team's discussion expanded to include the building, residential, electrical, energy, fire, mechanical, and plumbing codes. The conversation was again expanded to include the property maintenance, existing building, swimming pool and spa, and the fuel gas codes.

The Unified Code Team researched models for providing a unified code approach and found a successful model in southern Nevada. The idea is to create a process where codes will be reviewed and discussed by government and industry leaders with the goal of reaching consensus on code provisions and making recommendations to Participating Communities. The more consistency there is among Central Iowa communities in adopting and enforcing building and fire codes, the fewer barriers there are in growing the regional economy.

The Central Iowa Code Consortium has served Central Iowa communities since 2015 and as of 2021 has successfully navigated two code adoption cycles. As a result of this effort, many Participating Communities have updated their adopted codes, improved Insurance Services Office (ISO) ratings, and realized increased consistency among their neighboring communities. Aligning code provisions reduces perceived competitive disadvantages for development, promotes safety and responsible development, and reduces confusion during the design and construction process.

2. PURPOSE OF THE CENTRAL IOWA CODE CONSORTIUM (CICC)

All Participating Communities have a mutual interest and responsibility for code development, adoption and enforcement to protect life, health, property and the environment. The purpose of the consortium is to have a process whereby government and industry can work together to review, discuss and recommend code provisions for consideration by the Participating Communities. Participating Communities will have the final say on the code provisions that are adopted for their community.

The Code Consortium will provide the following benefits to Participating Communities:

- a. Government and private sector working together toward a common voice in code development.
- b. Similar and consistent code provisions among Participating Communities.
- c. Assure key stakeholders are involved in the discussion regarding city codes.
- d. Utilization of local subject matter experts representing the public and private sector in reviewing and recommending code provisions.
- e. More efficient and consistent code interpretation and enforcement among Participating Communities.
- f. More consistency and less confusion among businesses, developers, designers, architects and citizens that work in multiple jurisdictions.

3. RESPONSIBILITIES UNDER THE MEMORANDUM OF UNDERSTANDING (MOU)

The Code Consortium shall consist of an Executive Committee and Code Committees for each of the codes. All Participating Communities should encourage staff to participate in code reviews and committee discussion whether or not they serve on a committee.

a. EXECUTIVE COMMITTEE

The Executive Committee shall consist of:

- Five code/building officials
- Three fire officials
- Three representatives of local government administration (e.g., city/county manager/administrator, planning/community development director)

The purpose of the Executive Committee is to review, discuss and make recommendations regarding building and fire codes (see section 3b). The CICC will make every effort to avoid making recommendations or changes to the administrative provisions of any codes. Permits, permit process, fees, appeals, etc. will be left to each individual community to adopt and implement.

In selecting individuals to serve on the Executive Committee care should be taken to assure the representatives are subject matter experts regarding city codes. If possible, Executive Committee members should represent different communities and communities of all sizes and geographic areas across Central Iowa. The process to select representatives for the Executive Committee:

- The Mid-Iowa Construction Code Committee (MICCC) shall select five of their members to serve on the Executive Committee. Prior to selecting the representatives an effort should be made by the Committee to reach out to all building officials from Participating Communities to determine their interest in serving on the Executive Committee and encourage them to participate in the code review process.
- The Polk County Fire Chief's Association (PCFCA) shall select three of their members to serve on the Executive Committee. Prior to selecting the representatives an effort should be made to reach out to all fire officials from Participating Communities to determine their interest in serving on the Executive Committee and encourage them to participate in the code review process.
- The Metro Managers Group shall select three of their members or planning/community development directors to serve on the Executive Committee. Prior to selecting the representatives an effort should be made to reach out to all chief administrative officials and planning/community development directors from Participating Communities to determine their interest in serving on the Executive Committee and encourage them to participate in the code review process.

b. CODE COMMITTEES

A Code Committee will be established to address each of the following codes:

- International Fire Code (IFC)
- International Building Code (IBC)/International Existing Building Code (IEBC)
- International Residential Code (IRC)
- Joint Fire/Building Committee - this committee will focus on provisions shared between the fire and building codes as determined by the Executive Committee.

Each Code Committee will consist of seven members:

- Four representing government (staff)
- Three representing industry

The purpose of the Code Committees is to review, discuss and make recommendations to the Executive Committee regarding building and fire codes.

- Individuals that are interested in serving on a Code Committee will make an application to the Executive Committee. The Executive Committee will review applications and make appointments to the Code Committees. In selecting individuals to serve on the Code Committees care should be taken to select members that represent large and small communities as well as a geographic balance across Central Iowa. Industry should be represented by large and small companies as well as companies that work in multiple communities in central Iowa. It is important that representatives selected to serve on each committee have subject matter expertise. Below is a list of recommended qualifications and professionals that should be represented on each Code Committee. If there are no individuals that meet these qualifications that are available or willing to serve on the committees, individuals of similar qualifications should be selected.
- Fire Code Committee:
 1. Chief Fire Officer
 2. Fire Marshal/Inspector
 3. Fire Marshal/Inspector
 4. Fire Marshal/Inspector
 5. Fire Alarm/Sprinkler Contractor
 6. Licensed Fire Protection Engineer or NICET 4 certified person
 7. Architect or a person that is a site/safety or health/safety professional
- International Building Code (IBC)/International Existing Building Code (IEBC) Committee:
 1. Building Inspector
 2. Building Official
 3. Building Official/Inspector/Plans Examiner
 4. Building Official/Inspector/Plans Examiner
 5. Licensed Architect
 6. Structural Engineer
 7. General Contractor (commercial)

- International Residential Code (IRC) Committee:
 1. Building Official
 2. Residential Construction (Combination) Inspector
 3. Residential Construction (Combination) Inspector
 4. Fire Official
 5. Home Builders Association Representative
 6. General Contractor (residential)
 7. Residential Design Professional
- Fire/Building Joint Committee:
 1. Building Official
 2. Fire Official
 3. Plans Examiner (fire and/or building)
 4. Plans Examiner (fire and/or building)
 5. Licensed Architect
 6. Mechanical Engineer /Fire Protection Professional or closely related field
 7. Passive Fire Protection Product Specialist

The CICC Executive Committee may establish Committees to review and make recommendations to the State of Iowa on the following trade codes:

National Electrical Code (NEC) published by the National Fire Protection Association

International Energy Conservation Code (IECC) published by the International Code Council

International Mechanical Code (IMC) published by the International Code Council

Uniform Plumbing Code (UPC) published by the International Association of Plumbing and Mechanical Officials

NFPA 54/58 published by the National Fire Prevention Association (NFPA)

4. ADMINISTRATION

The administration of this MOU shall be the responsibility of the Central Iowa Code Consortium Executive Committee. All requests, suggestions, recommendations and questions regarding the administration of the MOU and the operation of the Consortium shall be submitted in writing to the Executive Committee.

This MOU shall become effective upon the date that at least seven (7) Central Iowa Communities have executed the MOU and delivered an original or certified copy of the executed MOU to the Executive Committee Secretary. This MOU shall remain in effect until it is dissolved by the passage of a resolution by a majority of the Participating Communities supporting the dissolution of the Central Iowa Code Consortium.

- a. This MOU may be amended by written agreement between the Participating Communities.
- b. The Executive Committee shall have the authority to create, dissolve or amend Code Committees to assure they are functioning in an effective and efficient manner.
- c. Any change that significantly alters the purpose, governance, structure or scope of the MOU must be approved by Addendum by the governing body of each Participating Community.

- d. If a community desires to become a Participating Community after this MOU has been adopted, they must provide a written request and documentation that the governing body has approved the MOU to the Executive Committee. The Executive Committee is responsible for approving new Participating Communities
- e. A Participating Community that is a party to this MOU may choose to terminate their involvement by providing 90-day written notice to the Executive Committee.

IN WITNESS WHEREOF, this Memorandum of Understanding has been executed by the authorized representatives of the Participating Communities on dates identified on each signature page.

City of Bondurant, Iowa

(SEAL)

By: _____
Curt Sullivan, Mayor

ATTEST:

By: _____
Shelby Hagan, City Clerk

STATE OF IOWA)
) SS
County of Polk)

On this ____ day of _____, 2021, before a Notary Public in and for the City, personally appeared Curt Sullivan and Shelby Hagan to me personally known, who being duly sworn, did say that they are the Mayor and City Clerk, respectfully of Bondurant, Iowa, a municipality, created and existing under the laws of the State of Iowa, and that the seal affixed to the foregoing instrument is the seal of said municipality, and that said instrument was signed and sealed on behalf of said Municipality, by authority and resolution of its City Council and said Mayor and City Clerk acknowledged said instrument to be the free act and deed of said Municipality by it voluntarily executed.

Notary Public in and for the State of Iowa



**BUSINESS OF THE CITY COUNCIL
BONDURANT, IOWA
AGENDA STATEMENT**

Item No. 5.g.
For Meeting of 6/21/2021
Resolution

TITLE: -Resolution approving 28E Agreement between Iowa Confluence Water Trails, Inc. and the City of Bondurant for the Operation and Maintenance of the Water Trails Site 17

CONTACT PERSON:

Marketa Oliver, City Administrator

BRIEF HISTORY & ANALYSIS: Since 2018, area communities have been collaborating on a water trails effort. The effort, previously known as Central Iowa Water Trails, has been rebranded as ICON (Iowa's Confluence Water Trails). A new weighting for the funding formula has been established to assign a smaller weight to those access points that are only partial versus full access. Bondurant has an access point that enables users to access the creek, but not canoe or kayak in it. The new weighting reduces Bondurant's contribution to \$7,080. The revised 28E agreement provides a guarantee to communities joining this year that their contribution will be no greater than the amount proposed if all communities join. In previous versions, the contribution would have increased if not all communities joined. Additionally, board membership has been adjusted to include a member from each city with any access point. The effort includes ICON branding as well as individual community identifiers.

The City Council approved a resolution authorizing participation in the water trails on June 7, 2021. The attached resolution approves the formal 28E agreement which enters into an operation and maintenance agreement with the nonprofit organization, Iowa Confluence Water Trails, Inc.

Attached is the 28E agreement. Additionally for reference, the the bylaws for the organization are also attached.

All water trail project improvements are owned by the City.

Funding to participate was included in the FY22 budget approved by the City Council in March.

FUNDING SOURCE: General Fund

STAFF RECOMMENDATION: Approve resolution on a roll call vote.

APPROVED FOR SUBMITTAL:

ATTACHMENTS:

1. RESOLUTION NO. 210621-159
2. ICON 28E Agreement
3. ICON Bylaws

CITY OF BONDURANT
RESOLUTION NO. 210621-159

RESOLUTION APPROVING 28E AGREEMENT BETWEEN IOWA CONFLUENCE
WATER TRAILS, INC. AND THE CITY OF BONDURANT FOR THE OPERATION
AND MAINTENANCE OF THE WATER TRAILS SITE 17

WHEREAS, Central Iowa Water Trails, LLC (CIWT) operates as a regional public-private partnership for the purpose of implementing a recreational and dam safety plan for 150 miles of water trails throughout Central Iowa (“Central Iowa Water Trails System”); and

WHEREAS, the effort was recently rebranded as ICON – Iowa’s Confluence Water Trails; and

WHEREAS, Bondurant has one “access point” as presented in 2018 Downtown Bondurant Water Trails Engineering Study; and

WHEREAS, CIWT drafted and presented a 28E agreement that provides for the operation and maintenance of the planned water trail improvements; and

WHEREAS, under the 28E agreement, Bondurant’s “access point” is weighted at 50% because it is not a full access point; and

WHEREAS, as the terms of the 28E Agreement detail the purpose, scope, and term of the agreement, as well as the funding and nonprofit corporation’s responsibilities; and

WHEREAS, bylaws for the Iowa Confluence Water Trails have also been developed; AND

WHEREAS, annual jurisdiction contributions are for the support of the operating budget of the non-profit, currently known as CIWT. Public jurisdictions provide for 70% of the funding and private contributions provide the remaining 30%. CIWT has calculated the City of Bondurant contribution to be no more than \$7,080 for FY2022 based on the number and type of access points, drainage area and population; and

WHEREAS, future annual contribution amounts may vary based on overall jurisdiction’s participation and direction of the Board to be established.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Bondurant, Iowa, hereby approved the 28E Agreement between Iowa Confluence Water Trails, Inc. and the City of Bondurant for the Operation and Maintenance of the Water Trails Site 17.

Passed this 21st day of June 2021,

By: _____
Curt Sullivan, Mayor

ATTEST: I, Shelby Hagan, City Clerk of Bondurant, hereby certify that at a meeting of the City Council held on the above date, among other proceedings the above was adopted.

IN WITNESS WHEREOF, I have hereunto set my hand the day and year above written.

Shelby Hagan, City Clerk

Name	Yay	Nay	Abstain	Absent
Cox				
Peffer				
Enos				
McKenzie				
Elrod				

28E AGREEMENT
Between
Iowa Confluence Water Trails, Inc
And
The City of Bondurant
For the Operation and Maintenance of the
Water Trails Site 17

THIS AGREEMENT made and entered into this ___ day of ____, 20___, by and between the Iowa Confluence Water Trails, Inc (“NONPROFIT CORPORATION”) and the City of Bondurant (“CITY”).

WHEREAS, the NONPROFIT CORPORATION is an Iowa non-profit corporation, incorporated under Iowa Code Chapter 504; and

WHEREAS, the CITY is a municipal corporation of the State of Iowa; and

WHEREAS, site 17, as outlined in the Des Moines Area MPO Water Trails Master Plan, is owned by the CITY and under the management, control, and operation of the CITY; and

WHEREAS, the CITY will maintain the structural elements of the WATER TRAIL PROJECT consistent with principles outline in this AGREEMENT and the CITY will be responsible for the maintenance of the WATER TRAIL PROJECT; and

WHEREAS, NONPROFIT CORPORATION and CITY are entering into this AGREEMENT to formalize their understanding with respect to the funding and maintenance of the WATER TRAIL PROJECT; and

WHEREAS, Iowa Code Chapter 28E allows any public agency in Iowa, including municipalities, to enter into agreements with public or private agencies for joint or cooperative action with respect to any power, privilege or authority exercised or capable of being exercised by the public agency.

NOW, THEREFORE, the NONPROFIT CORPORATION and the CITY do hereby agree as follows:

I. DEFINITIONS

For purposes of this Agreement the term:

- A. “Water Trail” means the point-to-point travel system on the recreational corridor of the Des Moines and Racoon River watersheds that include other connected routes that provides access points to users and related recreational opportunities.

- B. “Water Trail Project” means a project that provides improved access, portage, camping, retail and other recreational uses connected to and/or providing support services to the water trail.
- C. “Project Area” means the recreational corridor encompassing the Des Moines and Raccoon River watersheds outlined in Exhibit A.
- D. “Project Improvement” means horizontal and vertical infrastructure connected to or providing support to a water trail project.
- E. “Downtown Water Trails Projects” means Water Trail Projects located near the confluence of the Des Moines and Raccoon Rivers in the City of Des Moines and operated by the NONPROFIT CORPORATION.
- F. “Endowment” means the ICON Water Trails Fund or any other designated fund by the NONPROFIT CORPORATION.

II. PURPOSE, SCOPE AND TERM

- A. Pursuant to Chapter 28E, Code of Iowa, the parties agree that the purpose of this AGREEMENT is to establish the terms and conditions of the relationship among NONPROFIT CORPORATION and CITY for the maintenance and funding of the water trail project.
- B. No separate entity is created hereby.
- C. The parties agree that City Administrator of the CITY shall be designated as the sole administrator of this Agreement as provided by Iowa Code § 28E.6.
- D. No joint property shall be acquired, held or disposed of hereunder. Except as otherwise explicitly provided herein, each party shall at all times hold and own its respective real and personal property. NONPROFIT CORPORATION joins herein to provide funding and support for the water trail project.
- E. Pursuant to Iowa Code § 28E.5, the parties agree that this Agreement shall be perpetual to be effective after its approval by their respective governing bodies and upon execution by the parties and its filing with the Iowa Secretary of State. This Agreement may be terminated according to Article IV, Section P. The termination of this Agreement shall not relieve any party to this Agreement of any obligations or liability arising during the term of this Agreement.
- F. All Parties agree that all water trail project improvements, are owned by the CITY, and are for recreational purposes designed, constructed or reconstructed, in accordance with generally recognized engineering or safety standards or design theories in existence at the time of the construction or reconstruction.

III. FUNDING AND NONPROFIT CORPORATION'S RESPONSIBILITIES

- A. All Parties agree that seventy percent (70%) of the administrative and operations for the NONPROFIT CORPORATION shall be covered by all municipalities party to a 28E Agreement with NONPROFIT CORPORATION and the remain thirty percent (30%) is the responsibility of the NONPROFIT CORPORATION to raise through private fundraising. Annual budget increases or decreases for the NONPROFIT CORPORATION shall be divided according to the same percentages.
- B. CITY's portion of the administrative and operations for the NONPROFIT CORPORATION shall be determined through a funding formulation of three (3) weighted factors of total drainage area for twenty-five percent (25%), total population of CITY for fifty percent (50%) and number of access points within the CITY for twenty-five percent (25%). The access points shall be weighted in three categories with the Des Moines and Raccoon Rivers equaling 1; Beaver Creek, North River, Middle River and Skunk River equaling .75; and Four Mile Creek, Mud Creek and Walnut Creek equaling .5. The overall administrative and operations for the NONPROFIT CORPORATION may be decreased pro rata through additional revenues from municipalities and nonprofit entities without one or more of the weighted factors.
- C. Any revenues generated above maintenance costs of the DOWNTOWN WATER TRAIL PROJECTS shall be divided equally with fifty percent (50%) going towards the ENDOWMENT and fifty percent (50%) available to the CITY through the NONPROFIT CORPORATION prioritized for reinvestment including site and amenity enhancements, additional equipment expenses and additional marketing expenses.
- D. CITY shall be responsible for the costs of maintenance and repair for Water Trail Project Improvements owned by the CITY. This provision does not include the Downtown Water Trails Projects.
- E. NONPROFIT CORPORATION shall:
 - i. Ensure network of trails is seamless and cohesive including: design standards, signage, public art, maintenance, operations, vendors/outfitters, safety;
 - ii. Oversee public education and notification system for water trails;
 - iii. Oversee water trails network marketing strategy;
 - iv. Coordinate regional water trails events;

- v. Act as a single point of contact to the Iowa Department of Natural Resources for the sole purpose of the recreational uses of the ICON Water Trail System and develop a notification system to all jurisdictions within the PROJECT AREA;
- vi. Conduct an annual independent audit and provide the final audit to the CITY;
- vii. Operate a contract for on route water trails maintenance; and
- viii. Approve an annual operating budget, collect revenue and allocate regional funds according to Article III Section A.

IV. RESPONSIBILITY WITH RESPECT TO MAINTENANCE AND REPAIR OF WATER TRAIL PROJECT IMPROVEMENTS

- A. CITY shall perform routine maintenance design for the landscaping and structural elements of the Water Trail Project improvements at its sole cost outlined in the Maintenance and Repair of Water Trail Project Improvement and attached as Exhibit B. This document may be reviewed periodically by the ICON Water Trails Operations and Maintenance Committee.
- B. CITY shall consider elements of inclusion for water trail project improvements outlined in the ICON Water Trails Inclusion Design Tool and attached as Exhibit C and including active engagement and expertise in educational opportunities with water trail project improvements.
- C. The CITY shall notify the NONPROFIT CORPORATION in writing when there is a desire to add, modify or eliminate amenities or water trail project improvements thirty (30) days prior to said actions being taken. The CITY and the NONPROFIT CORPORATION shall work together to accommodate reasonable requests.

V. EMERGENCY RESPONSE

- A. It is the intention of the Parties that this Agreement does not supplant or replace existing emergency response agreements including the Statewide Mutual Aid Compact and any local mutual aid agreements for fire services, law enforcement, emergency medical, health and medical services, and search and rescue.

VI. MISCELLANEOUS

- A. Mailing of Notices

Except as otherwise specified, all Notices shall be deemed given on the day of mailing or sending via email. Except as otherwise specified, all notices, consents,

approvals, requests and other communications (hereinafter referred to as "Notices") required or permitted under this Agreement shall be given in writing and mailed by certified mail, return receipt requested, addressed as follows:

If to the NONPROFIT CORPORATION:
501 SW 7th Street, Suite G, Des Moines, IA 50309
ATTN: Maggie McClelland, Project Manager, 515-452-0039,
maggie@greatoutdoorsfoundation.org

If to CITY:
200 2nd St NE, Box 37, Bondurant, IA 50035
ATTN: Marketa Oliver, City Administrator, (515) 967-2418
moliver@cityofbondurant.com

All notices shall be deemed given on the day of mailing. Either party to this Agreement may change its address for the receipt of Notices at any time by giving notice thereof to the other as herein provided. Any notice given by a party hereunder must be signed by an authorized representative of such party.

B. Assignment

The rights and liabilities of the parties under this Agreement may not be assigned without the prior written consent of the other party.

C. Amendment

This Agreement may not be amended, modified, or canceled except by a written agreement executed by each of the parties hereto.

D. Publicity.

It is the intent of the Parties that the water trail project shall be and become an integral part of the ICON Water Trails System. As such, the CITY will include in any press releases or other publicity about the water trail project, the words, "This [water trail project DESCRIPTION OR NAME] was built in cooperation with the ICON Water Trails System."

E. Binding Nature of Agreement

This Agreement shall be binding upon the parties hereto and their respective successors and assigns.

F. Waiver of Compliance

No failure of either party to insist upon the strict performance of any covenant, agreement, term or condition of this Agreement or to exercise any right, term or remedy available upon a breach thereof shall constitute a waiver of any such breach or such covenant, agreement, term or condition. No waiver of any breach shall affect or alter this Agreement but each and every covenant, agreement, term or condition of this Agreement shall continue in full force and effect with respect to any other than existing or subsequent breach thereof.

G. Breach

In the event of a breach by any party of this Agreement, that breach shall not be considered to affect any remaining terms or conditions of this Agreement. If any terms or conditions of this Agreement are held to be invalid or illegal, those remaining terms or conditions shall not be construed to be affected.

H. Invalidity or Unenforceability

If any provision of this Agreement or the application thereof to any person or circumstance shall to any extent be determined to be invalid or unenforceable, the remainder of this Agreement or the application of such provision to persons or circumstances other than those as to which it is invalid or unenforceable shall not be affected thereby, and each provision of this Agreement shall be valid and enforceable to the fullest extent permitted by law.

I. Entire Agreement

This instrument including all exhibits attached hereto and incorporated herein by reference, contains the entire agreement between the parties and all prior negotiations and agreements are merged herein. Neither party's agents have made any representations except those expressly set forth herein.

J. Remedies and Governing Law

The rights and remedies set forth herein are not exclusive and are in addition to any of the rights and remedies provided by law or equity. This Agreement and all actions arising hereunder shall be governed by, subject to and construed according to the laws of the State of Iowa. The parties agree, consent and submit to the personal jurisdiction of the Iowa District Court in and for Polk County, Iowa, for any action arising out of this Agreement. The parties agree that service of process at the address and in the manner specified above will be sufficient to put a party on notice and hereby waive any and all claims relative to such notice. The parties also agree that they will not commence any action because of any matter whatsoever arising out of or relating to the validity, construction, interpretation and enforcement of this Agreement in any court except the Iowa District Court in and for Polk County, Iowa, unless original jurisdiction can be had in the United States District Court for the Southern District of Iowa.

K. Force Majeure

In the event of forced delay in the performance by either party or obligations under this Agreement due to Acts of God or of the public enemy, strikes, lockouts, unusual delay in transportation, unavailability of materials, fire, floods, epidemics, adverse weather conditions, riots, insurrection, war, unavoidable casualties, or Judicial or governmental action, other than action by the CITY, the time for performance of such obligations and for the satisfaction of the conditions precedent shall be extended for the period of the forced delays.

L. Captions

The headings of the Articles and Sections in this Agreement are for convenience only and shall not be used to construe or interpret the scope or intent of this Agreement or in any manner affect the same.

M. Contract Language

Words and phrases herein, including acknowledgment hereof, shall be construed as in the singular or plural number, and as masculine, feminine, or neuter gender according to the context.

N. Indemnification

- i. Each party shall be solely authorized to supervise, direct and manage their own activities and the activities of their respective officers, officials, employees, volunteers and agents hereunder. No party shall be required to defend, indemnify, or hold harmless any other party to this Agreement.
- ii. The NONPROFIT CORPORATION shall be required to purchase and maintain Crime Insurance.
- iii. Each party shall retain sole responsibility and liability for its own acts and omissions hereunder and for the acts and omissions of their respective officers, officials, employees, volunteers, and agents hereunder, and each party waives subrogation against the other for all claims, suits, damages, and demands, which are covered by any insurance, including but not limited to property, casualty and worker's compensation.

O. Integration

This AGREEMENT represents the entire integrated agreement between the NONPROFIT and the CITY, and supersedes all prior negotiations, representations or agreements, either written or oral.

P. Termination

- i. This Agreement may be terminated by either party as provided in this paragraph. Any such termination may be accomplished only by delivery of notice of the other party not later than July 1 of any given year after the year ending December 31, 20__ and shall be effective on January 1 occurring twelve (12) months after the January 1 following the giving of the required notice.
- ii. Following termination, a CITY shall provide two (2) years of their final year's proportion of NONPROFIT CORPORATION's budget according to Article III, Section B due no later than two (2) years following termination.
- iii. Any notice or demand required or desired to be given hereunder shall be in writing and deemed given when personally delivered or when deposited in the United States mail, postage prepaid, sent certified and registered, and addressed as follows:

If to the CITY, to:
200 2nd St NE, Box 37, Bondurant, IA 50035
ATTN: Marketa Oliver, City Administrator, (515) 967-2418
moliver@cityofbondurant.com

If to the NONPROFIT, to:
501 SW 7th Street, Suite G, Des Moines, IA 50309
ATTN: Maggie McClelland, Project Manager, 515-452-0039,
maggie@greatoutdoorsfoundation.org

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed by their proper officers, duly authorized therefore.

Exhibit A

Project Area Map

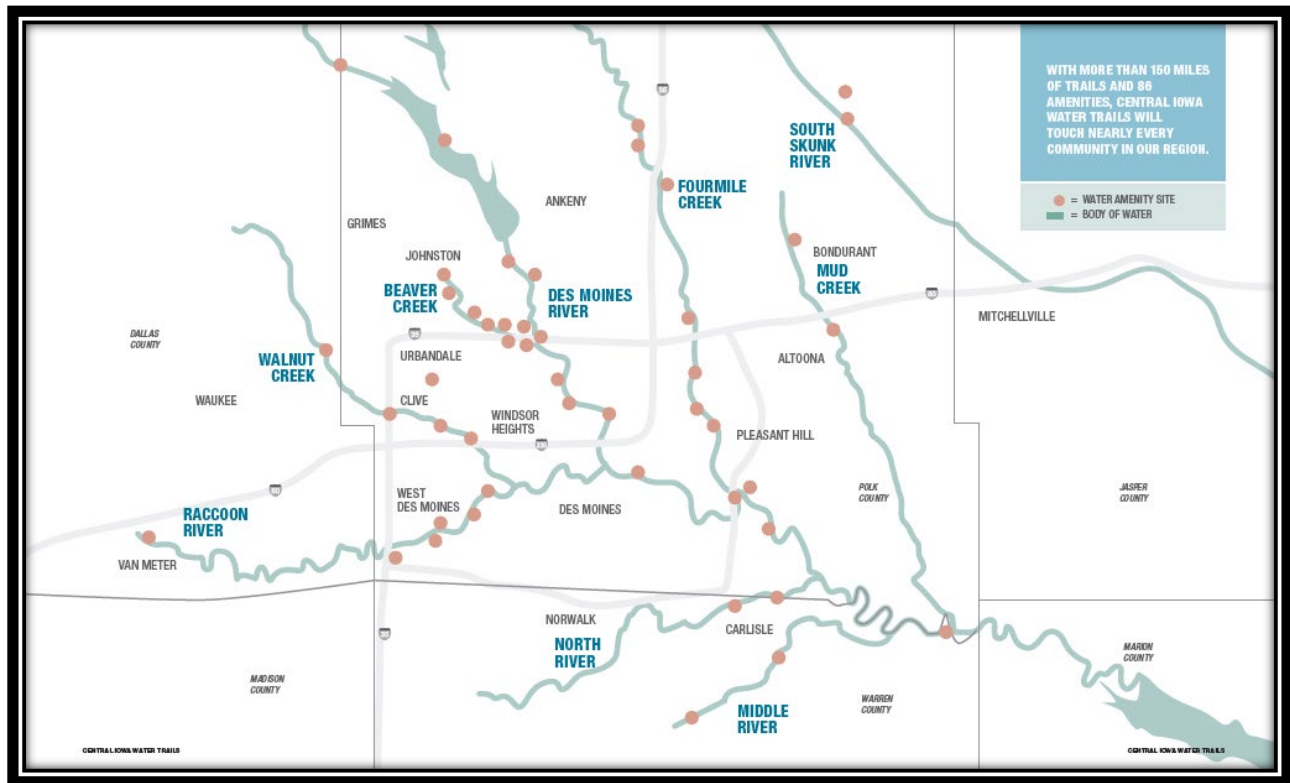


Exhibit B

ICON WATER TRAILS MAINTENANCE AND REPAIR OF PROJECT IMPROVEMENTS

DRAFT October 28, 2020

The ICON Water Trails Operations and Maintenance Committee recommend the following Best Practices for the ICON Water Trail Governance Committee. Several elements previously provided by the consultant have been intentionally omitted as they either extend beyond the water trail scope of service area, have national standards in place or are relevant to only a few water trail locations. It is important to note that these best practices are for the 81 regional water trail access sites only. There still needs to be specific operations and maintenance plans for the five downtown (Birdland, Center Street, Scott Street, Fleur Drive and Harriett Street) Des Moines locations, based on their final design and service options to water trail users, offer operations support from private vendors and other downtown amenities for potential cost-share savings. Implementation of these standards shall not impose inequity within any jurisdiction on their respective maintenance standards within their park/facility operations serving their residents.

The committee feels that elements directly related to a positive water trail experience (parking lot, trail access, trail launch, signage, custodial care and waterway safety) should be the key elements addressed by this committee. Auxiliary amenities such as playgrounds or shelters, while they may enhance the participants experience and some communities may have water trail accesses in existing parks with these amenities, are not critical to a successful water trail network or the paddler, angler or waders experience on the water trails.

Hardscape

Hardscape areas such as parking lots, pathways and water access points (boat launch and/or pedestrian access) shall be inspected at least annually for maintenance repair needs (heaving, cracking, striping, etc.). This inspection should include the evaluation of site signage and site amenities (parking curbs, trash receptacles, striping and seating areas). Any hard surface walking path with more than a ½" separation should be repaired and/or replaced. Inspections should include the sweeping of debris, glass, etc. in the parking lot and along the pathway if needed in the spring (March).

Landscape

Landscape area inspections shall vary based on the type and location of the area. Rain gardens and bio-cells should be inspected at least monthly during the spring, summer and fall for weeding and trash collection. Pathways and water access points should be inspected annually for hangers and understory invasive growth.

Water Trails/Flooding

Each water trail route signage shall be inspected twice annually for missing or damaged signs; shall ensure brush, tree branches or other obstructions don't impede visibility and shall send

inspection reports to the Iowa Department of Natural Resources water trails coordinator and each respective managing jurisdiction.

Each water trail route should be inspected annually and after any significant rain event that goes outside the river banks. After major rain events, inspections of the water trails should be inspected after the river/stream levels go back into their banks. If possible, hazards such as entrapments or entanglements should be removed from the water trail. If hazards cannot be removed, a warning notice should be posted at the water trailhead. On route water trails maintenance will be operated by a contract held with the centralized governing entity.

Storms

In the event of a major storm (high winds, severe rains, tornado), each location should be inspected for damage and debris from the parking lots (drain covers) to the water access point and including the water trail. If possible, hazards such as entrapments or entanglements should be removed from the water trail. If hazards cannot be removed, a warning notice should be posted at the water trailhead. Sweeping the parking lot or access trail of storm debris may be required.

Turf Maintenance

Turf maintenance shall be managed by each individual entity as ground cover at various trail locations will vary from turf grass, to natives to hardscape surfaces. However, each entity should provide a minimum 3' shoulder clearance along the edge of the trail leading to the water access point.

Tree and Shrub Maintenance

Annually, tree and shrub maintenance should be inspected and addressed accordingly along the parking lot and trail access points to ensure safety of the water trail users from hangers or damaged/diseased trees.

Litter Control

Trash receptacles shall be placed at each parking lot and shall be checked in accordance with each individual agency's standards based on use and need.

Vandalism and Graffiti Removal

Initiate repairs immediately upon discovery. Document and photograph damage. If hate or gang related, please submit to your local law enforcement agency.

Lighting Security/Area

Inspect bi-annually and repairs/bulb replacement should be completed within 72 hours of discovery.

Exhibit C

ICON Water Trails Inclusion Design Tool

ICON Water Trails has the overarching goals of safety, economic development, workforce, environmental conservation and recreation. Through a series of conversations, exploration and use of the 4Equity Tool, this Inclusion Design Tool was developed to provide an opportunity to consider the design and development of core elements to ensure our region creates the vibrant, enduring and inclusive experience for all. Leadership of the ICON Water Trails encourages regional sites to consider the following elements:

1) **Considerations for restroom facilities.**

- Design with single stall, individual door access.
- Consider outdoor handwashing stations.
- Use the basic label of “RESTROOM” avoid when possible family, gender specific, companion, etc. for clarity.
- Size of restroom stall should be able to accommodate an individuals’ wheelchair as well as their support person.
- Provide changing tables that are not only for infants but large enough to accommodate older youth and adults with special needs.

2) **Accessibility should focus on driving engagement.**

- Wheelchairs and strollers, as well as individuals with visual impairment, should be considered when developing each site and engagement opportunity.
- Creating the ability for individuals to get to the water is ideal but being able to *engage* at the site should be the ultimate goal.
- Consider the multi-modes of transportation used to access the site from those walking to biking, from those driving to riding public transportation.
- Maintain an element of engagement that doesn’t include a fee to participate and be sure that it is well communicated to avoid assumptions. Accessibility doesn’t only mean access... it also means understanding that’s its possible to use it.

3) **Signage is critical and should use visuals.**

- Consider elements for those who are visually impaired.
- Consider opportunities to use more imagery and less words.
- Engage an artist in highlighting elements that are for use and safety of the space and within any features.
- Be sure that “no cost to participate” opportunities are clear and obvious.

4) **Safety means security and acceptance at each location.**

- Visual signage should be displayed and created with a goal to evoke feelings of safety but in location and in acceptance to be at the location.
- Lighting is a critical element to indicate safety at these sites.

- Provide access to contact emergency services perhaps through a phone with clear, pictorial instructions.
- Post the site location clearly for people to reference.
- How is the elements of safety of the water being inspired? Where can messages be reinforced about keeping the water clean and safe?
- Are there unwritten norms that exist that could be communicated based on the primary activity at the site? For those who are not well versed in canoe etiquette for example, how can a visitor to the site learn more about what to do and how to do it?
- Provide clear information as to the level of expertise or experience needed to fully participate in an element- entry, medium or high-level of skill.

5) Decisions should be made using cultural and contextual considerations.

- Be aware of the historical context of the site being considered and find ways to recognize and honor the land and those who have called the place home.
- Are there elements to be aware of, lift up, highlight or celebrate in its design and activation?

BYLAWS
OF
IOWA CONFLUENCE WATER TRAILS
(an Iowa Nonprofit Corporation)

ARTICLE I
OBJECTIVES

IOWA CONFLUENCE WATER TRAILS (hereinafter called the “Corporation”) will conduct its activities to promote the purposes for which it was organized as set forth in the Articles of Incorporation. The Corporation is not organized for profit. No part of the net earnings of the Corporation shall inure to the benefit of any director or officer of the Corporation, or any private individual, and no director or officer of the Corporation, or any private individual, shall be entitled to share in the distribution of any of the corporate assets on dissolution of the Corporation. No substantial part of the activities of the Corporation shall be the carrying on of propaganda, or otherwise attempting to influence legislation, and the Corporation shall not participate in, or intervene in (including the publishing or distribution of statements) any political campaign on behalf of any candidate for public office. Notwithstanding any other provision of these Articles, the Corporation shall not carry on any activity not permitted to be carried on (a) by a corporation exempt from federal income tax under Section 501(c)(3) of the Internal Revenue Code of 1986, as amended (or the corresponding provision of any future United States Internal Revenue Law) or (b) by a corporation, contributions to which are deductible under Section 170(c)(2) of the Internal Revenue code of 1986, as amended (or the corresponding provision of any future United States Internal Revenue Law.)

ARTICLE II
OFFICES

Section 2.1 Principal Office in Iowa. The principal office of the Corporation in the State of Iowa shall be located at 501 SW 7th Street, Suite G, Des Moines, IA 50309, in the County of Polk.

Section 2.2 Registered Office. The registered office of the Corporation shall be located at 501 SW 7th Street, Suite G, Des Moines, IA 50309, in the County of Polk, as the same may be changed from time by resolution of the Board of Directors.

Section 2.3 Other Offices. The Corporation may have offices at such other place or places, either within or without the State of Iowa, as the Board of Directors may from time to time determine or as shall be necessary or appropriate for the conduct of the affairs of the Corporation.

ARTICLE III

BOARD OF DIRECTORS

Section 3.1 General Powers. The business and affairs of the Corporation shall be managed by the Board of Directors. The Board of Directors may authorize any officer or officers, agent or agents, to enter into any contract or to execute and deliver any instrument in the name and on behalf of the Corporation, and such authority may be general or confined to specific instances.

Section 3.2 Number, Tenure and Qualifications. The number of directors of the Corporation shall be not fewer than one nor more than thirty, the exact number within such range to be determined from time to time by resolution of the Board of Directors. Initially, the number of directors shall be one, and such director shall be Hannah Inman. Within six months of the incorporation of the Corporation, and thereafter until the Board of Directors determines otherwise by resolution, the initial director shall appoint additional directors so that the number of directors shall be twenty-eight (28), two of whom shall be non-voting as set forth below. Members of the Board will be determined and appointed as follows:

(a) Two members representing the City of Des Moines, and one member representing each other city with an access point along the Iowa Confluence Water Trails route. Each such member shall be appointed by the Mayor of his or her respective city, and shall be an elected official representing such city. The Iowa cities with at least one access point along the route, and which are entitled to appoint a member to the Board of Directors, are:

1. Altoona (Term A)
2. Ankeny (Term B)
3. Bondurant (Term C)
4. Carlisle (Term A)
5. Clive (Term B)
6. Des Moines (Two members, one Term A and one Term C)
7. Johnston (Term B)
8. Pleasant Hill (Term C)
9. Urbandale (Term A)
10. Van Meter (Term B)
11. West Des Moines (Term C)
12. Windsor Heights (Term A)

(b) Two members representing Polk County, and one member representing each of Dallas County and Warren County, all of which are the counties with an access point along the Iowa Confluence Water Trails route. Each such member shall be appointed by the Board of Supervisors of his or her respective county, and shall be an elected official representing such county. The Iowa counties with at least one access point along the route, and which are entitled to appoint one or two members to the Board of Directors, are:

1. Dallas County (one member, Term B)
2. Polk County (two members, one Term A and one Term C)

3. Warren County (one member, Term B)

(c) One member appointed by the Director of the Polk County Conservation Department (Term C). Such member shall be a resident of Polk County.

(d) One member representing the Partner Cities, which are all of the cities, collectively, without an access point along the Iowa Confluence Water Trails route, but which cities have each made a financial contribution to the Corporation in an amount determined by the Corporation (Term D). Each such city that makes a financial contribution in an amount determined by the Corporation is a “Partner City”. This member shall be a resident of one of the Partner Cities, and shall be appointed by a majority vote of the Mayors of all of the Partner Cities. The Partner Cities shall be identified at least annually by the Board of Directors, and may include cities without an access point in Polk, Dallas or Warren Counties.

(e) One member appointed by the Director of the Iowa Department of Natural Resources (Term A), which member shall serve in a non-voting, ex-officio capacity. Such member shall be a resident of one of the counties listed in paragraph (b) of this Section.

(f) One member appointed by the board chair of the Great Outdoors Foundation (Term B), which member shall serve in a non-voting, ex-officio capacity. Such member shall be the Chief Executive Office of the Great Outdoors Foundation unless the board chair appoints a different member.

(g) Seven business and/or community leaders to reflect the private sector funding and an inclusive, collective voice of the regional trails network. Members will be nominated by the executive committee with recommendations from supporting committees. Consideration will be given to individuals who reflect the private funding mix, water trails user groups and/or diverse communities, pursuant to the Company’s Board Diversity Matrix as in effect and approved by the board from time to time. (Two Term A members, two Term B members, three Term C members). All of these members shall be appointed by executive committee with recommendations from supporting committees. Each community member shall be a resident of or employee in one of the counties listed in paragraph (b) of this Section.

In order to provide staggered terms for the Board of Directors, every Term A member of the initial board of directors shall serve for a term of one year; every Term B member of the initial board of directors shall serve for a term of two years; and every Term C member of the board of directors shall serve for a term of three years. Every subsequent Term A, Term B and Term C member of the board of directors appointed to replace a member of the initial board of directors shall hold office for a term of three years, or until his or her successor shall have been appointed and qualifies, or until his or her death, resignation or removal. The Term D member on the initial board of directors, and every subsequent Term d member of the board of directors, shall serve for a term of one year. Directors may be reappointed, but no director may serve for more than three (3) consecutive terms. A director who leaves the Board due to the foregoing term limit may be appointed to the Board in the future after at least one term off of the Board. Every director is required to be a resident of the State of Iowa.

Section 3.3 Quorum and Manner of Acting. A majority of the number of voting

directors then holding office shall constitute a quorum for the transaction of business; but if at any meeting of the Board there be less than a quorum present, a majority of the voting directors present may adjourn the meeting from time to time until a quorum shall be present. Notice of any adjourned meeting need not be given. At all meetings of voting directors, a quorum being present, the act of the majority of the voting directors present at the meeting shall be the act of the Board of Directors, unless a specific provision of these Bylaws requires a greater number.

Section 3.4 Resignation. Any director of the Corporation may resign at any time by giving written notice to the Chair or to the Secretary of the Corporation. The resignation of any director shall take effect upon receipt of notice thereof or at such later date as shall be specified in such notice; and, unless otherwise specified therein, the acceptance of such resignation shall not be necessary to make it effective.

Section 3.5 Removal. A director shall be subject to removal for cause, by a vote of two-thirds of the directors.

Section 3.6 Vacancies. Any vacancy occurring in the Board of Directors through death, resignation, removal or any other cause, shall be filled as provided in Section 3.2 above.

Section 3.7 Compensation of Directors. Directors shall not receive any compensation for their services.

Section 3.8 Place of Meetings. Except as specifically provided elsewhere in these Bylaws, the Board of Directors may hold its meetings and keep the books and records of the Corporation at such place or places within or without the State of Iowa, as the Board may from time to time determine. A director may participate in any meeting by any means of communication, including but not limited to telephone conference call, by which all directors participating may simultaneously hear each other during the meeting. A director participating in a meeting by this means is deemed to be present in person at the meeting.

Section 3.9 Regular Meetings. Regular meetings of the Board of Directors shall be held at such place and at such times as the Board of Directors shall by resolution fix and determine from time to time. No notice shall be required for any such regular meeting of the Board.

Section 3.10 Special Meetings; Notice.

(a) Special meetings of the Board shall be held whenever called by direction of the Chair, or a majority of the voting directors at the time being in office.

(b) Notice of each such meeting shall be mailed to each director, addressed to such director at the address as it appears for such director on the books of the Corporation, at least five (5) days before the date on which the meeting is to be held, or shall be sent to him or her at such place by electronic transmission or be delivered personally or by telephone not later than the second day before the day on which such meeting is to be held. Each notice shall state the time and place of the meeting. Unless otherwise indicated in the notice thereof, any and all business may be transacted at a special meeting. At any meeting at which every voting director shall be

present, even without any notice, any business may be transacted.

Section 3.11 Substitutes for Notice. A written waiver of notice signed by a voting director, whether before or after the time of the meeting stated therein, shall be equivalent to the giving of such notice in due time as required by these Bylaws. Attendance of a voting director at a meeting shall constitute a waiver of notice of such meeting, except where a voting director attends a meeting for the express purpose of objecting to the transaction of any business because the meeting is not lawfully called or convened.

Section 3.12 Director's Assent Presumed. A voting director of the Corporation who is present at a meeting of its Board of Directors at which action on any corporate matter is taken shall be presumed to have assented to the action taken unless such director's dissent shall be entered in the minutes of the meeting or unless such director shall file a written dissent to such action with the person acting as the Secretary of the meeting before the adjournment thereof or shall forward such dissent by registered or certified mail to the Secretary of the Corporation immediately after the adjournment of the meeting. Such right to dissent shall not apply to a director who voted in favor of such action.

Section 3.13 Order of Business.

(a) At meetings of the Board of Directors, business shall be transacted in such order as, from time to time, the Board of Directors may determine by resolution.

(b) At all meetings of the Board, the Chair, or in his or her absence, the Vice Chair, or otherwise the person designated by the vote of a majority of the voting directors present, shall preside.

Section 3.14 Action Without Meeting. Any action required or permitted by law or the Articles of Incorporation or these Bylaws to be taken at any meeting of the Board of Directors may be taken without a meeting if written consent is given setting forth the action so taken and is signed by all of the voting directors then in office. Action taken under this section is effective when the last director signs the consent, unless the consent specifies a different effective date. Written consents may be delivered to the Corporation by electronic transmission. A director's consent may be withdrawn by a revocation signed by the director and delivered to the Corporation prior to the delivery to the Corporation of unrevoked written consents signed by all of the voting directors.

Section 3.15 Committees.

(a) Executive Committee. The Executive Committee of the Board of Directors shall be comprised of one member appointed by the board chair of the Great Outdoors Foundation (such member shall be the Chief Executive Office of the Great Outdoors Foundation unless the board chair appoints a different member) , which member shall serve in a non-voting, ex-officio capacity; the following Executive Officers of the Corporation: two Co-Chairs, a Vice Chair, a Secretary and a Treasurer, all of whom shall be selected as provided in Section 4.2; and the chairs of the following Standing Committees: Finance, Environmental Conservation, Inclusion,

Safety, and Operations and Maintenance, all of whom shall be selected as provided in Section 3.15(b).

The Executive Committee shall at all times include a director representing the City of Des Moines. If a director representing the City of Des Moines is serving as an Executive Officer or a Standing Committee Chair, and is accordingly serving on the Executive Committee in such capacity, then this requirement shall be deemed satisfied. If none of the Executive Officers or Standing Committee Chairs is a director representing the City of Des Moines, then the Board of Directors shall appoint a director representing the City of Des Moines to serve on the Executive Committee.

The Executive Committee shall at all times include a director representing the City of West Des Moines. If a director representing the City of West Des Moines is serving as an Executive Officer or a Standing Committee Chair, and is accordingly serving on the Executive Committee in such capacity, then this requirement shall be deemed satisfied. If none of the Executive Officers or Standing Committee Chairs is a director representing the City of West Des Moines, then the Board of Directors shall appoint a director representing the City of West Des Moines to serve on the Executive Committee.

The Executive Committee shall have such duties and powers as are prescribed by the Board from time to time, and shall also have the following powers:

- (i) The Executive Committee shall monitor the operation of the Corporation between meetings of the Board of Directors and, in connection therewith, shall exercise any and all powers of the Board, except for the election of new Directors and elections of officers; shall obtain informal input from the Directors as deemed prudent; shall report any action taken to the Board at its next meeting and obtain ratification thereof by the Board in those cases where action of the full Board is legally necessary or advisable.
- (ii) The Executive Committee has authority to approve expenditures up to \$25,000 that are within the Corporation's approved budget, and may delegate to the Treasurer or other officers the authority to approve expenditures up to \$5,000 that are within the Corporation's approved budget. The Executive Committee shall make a recommendation to the full Board of Directors for the approval of all expenditures in excess of \$25,000.
- (iii) The Executive Committee shall serve as the Corporation's Governance and Nominating Committee, and in that capacity shall promote effective governance for the Corporation by ensuring that the Board has the membership, structure, leadership, knowledge, community representation, and other capabilities needed for proper governance. The Governance and Nominating Committee shall cultivate and recruit new Board members, ensure Board member orientation and ongoing training, nominate new Board members and officers, and monitor the Board's performance.

(b) Standing Committees. The Corporation shall have the following Standing Committees: Finance, Environmental Conservation, Inclusion, Safety, and Operations and Maintenance. The chairs of the Standing Committees shall be chosen by the Board of Directors. The Board of Directors shall strive to appoint chairs that adequately represent the entities that have representation on the Board and that provide funding to the Corporation, including an appropriate mix of chairs from the public and private sectors. Each such chair shall be a member of the Board of Directors, but shall not be an Executive Officer. Each such chair shall hold office for a term of two years, or until his or her successor shall have been duly chosen and shall qualify or until his or her death or until he or she shall resign or shall have been removed in the manner hereinafter provided. Committee chairs may be reappointed, but no chair may serve for more than two (2) consecutive terms. A chair who leaves the committee due to the foregoing term limit may be appointed as committee chair in the future after at least one term off of the committee. Any vacancy in a committee chair, whether by death, resignation, removal or any other reason, shall be filled pursuant to this Section.

(c) Finance Committee. The Finance Committee shall be comprised of two or more members. The chair of the Finance Committee shall be a member of the Board of Directors and appointed by the Board of Directors pursuant to the Section 3.15(b). The other members of the Finance Committee shall be appointed by the Board of Directors, and may but need not be directors. The Finance Committee shall have such duties and powers as are prescribed by the Board from time to time.

(d) Environmental Conservation Committee. The Environmental Conservation Committee shall be comprised of two or more members. The chair of the Environmental Conservation Committee shall be a member of the Board of Directors and appointed by the Board of Directors pursuant to the Section 3.15(b). The other members of the Environmental Conservation Committee shall be appointed by the Board of Directors, and may but need not be directors. The Environmental Conservation Committee shall have such duties and powers as are prescribed by the Board from time to time.

(e) Inclusion Committee. The Inclusion Committee shall be comprised of two or more members. The chair of the Inclusion Committee shall be a member of the Board of Directors and appointed by the Board of Directors pursuant to the Section 3.15(b). The other members of the Inclusion Committee shall be appointed by the Board of Directors, and may but need not be directors. The Inclusion Committee shall have such duties and powers as are prescribed by the Board from time to time.

(f) Safety. The Safety Committee shall be comprised of two or more members. The chair of the Safety Committee shall be a member of the Board of Directors and appointed by the Board of Directors pursuant to the Section 3.15(b). The other members of the Safety Committee shall be appointed by the Board of Directors, and may but need not be directors. The Safety Committee shall have such duties and powers as are prescribed by the Board from time to time.

(g) Operations and Maintenance Committee. The Operations and Maintenance Committee shall be comprised of two or more members. The chair of the Operations and

Maintenance Committee shall be a member of the Board of Directors and appointed by the Board of Directors pursuant to the Section 3.15(b). The other members of the Operations and Maintenance Committee shall be appointed by the Board of Directors, and may but need not be directors. The Operations and Maintenance Committee shall have such duties and powers as are prescribed by the Board from time to time.

(g) The Board of Directors, by resolution adopted by a majority of the voting directors in office, may designate and appoint one or more additional committees, each of which shall consist of two or more persons who may but need not be directors, which committees, to the extent provided in the resolution, shall have and exercise the authority of the Board of Directors in the management of the corporation; provided, however, that no such committee shall have the authority of the Board of Directors in reference to authorized distributions; to elect, appoint, or remove directors or fill vacancies on the board or any of its committees; or to adopt, amend, or repeal the articles or bylaws. The appointment of any such committee and the delegation of authority shall not operate to relieve the Board of Directors of any responsibility imposed upon it by law. Each committee shall fix its own rules governing the conduct of its activities as the Board of Directors may request.

(h) Other committees not having and exercising the authority of the Board of Directors in the management of the corporation may be designated by a resolution adopted by a majority of the voting directors present at a meeting at which a quorum is present. Any member may be removed by the persons authorized to appoint such member whenever in their judgment the best interests of the corporation shall be served by such removal.

ARTICLE IV

OFFICERS

Section 4.1 Executive Officers. The executive officers of the Corporation shall be two Co-Chairs, a Vice Chair, a Secretary, and a Treasurer. All of the officers must be directors. One person may hold no more than one office at a time.

Section 4.2 Election and Term of Office. The executive officers of the Corporation shall be chosen by the members of the Board of Directors. The Board of Directors shall appoint two Co-Chairs, one of which shall be a public director who was appointed pursuant to paragraphs (a), (b), (c), or (d) of Section 3.2, and one of which shall be a private director who was appointed pursuant to paragraph (g) of Section 3.2. The Board of Directors shall strive to appoint additional officers that adequately represent the entities that have representation on the Board and that provide funding to the Corporation, including an appropriate mix of officers from the public and private sectors. Each such officer shall hold office for a term of two years, or until his or her successor shall have been duly chosen and shall qualify or until his or her death or until he or she shall resign or shall have been removed in the manner hereinafter provided. Officers may be reappointed, but no officer may serve for more than two (2) consecutive terms. An officer who leaves the Executive Committee due to the foregoing term limit may be appointed to the Executive Committee in the future after at least one term off of the Executive Committee. Any vacancy in an Executive Office, whether by death, resignation, removal or any other reason, shall

be filled pursuant to this Section.

Section 4.3 Removal. Any officer or agent may be removed by the Board of Directors, whenever in its judgment the best interests of the Corporation will be served thereby, but such removal shall be without prejudice to the contract rights, if any, of the person so removed. Election or appointment of an officer or agent shall not in itself create contract rights. The officers and agents may be removed by the Board of Directors or by any superior officer or agent upon whom the power to appoint shall have been conferred by the Board of Directors.

Section 4.4 Resignations. Any officer may resign at any time by giving written notice of such resignation to the Chair or to the Secretary. Any such resignation shall take effect upon receipt of such notice or at any later time specified therein; and, unless otherwise specified therein, the acceptance of such resignation shall not be necessary to make it effective.

Section 4.5 Powers and Duties of the Chair. The Chair shall, when present, preside at all meetings of the Board of Directors. The Chair shall have authority to sign, execute and acknowledge all contracts, checks, deeds, mortgages, bonds, leases or other obligations on behalf of the Corporation as authorized by the Board of Directors. He or she shall perform all such other duties as from time to time may be assigned by the Board of Directors.

Section 4.6 Powers and Duties of the Vice Chair. In the absence of the Chair or in the event of his or her death, inability or refusal to act, the Vice Chair shall perform the duties of the Chair, and when so acting shall have all the powers of and be subject to all the restrictions upon the Chair. The Vice Chair shall perform such other duties as from time to time may be assigned to him by the Chair or by the Board of Directors.

Section 4.7 Powers and Duties of the Secretary. The Secretary shall (a) keep minutes of all meetings of the Board of Directors in books provided for that purpose and read such minutes at the proper subsequent meeting; (b) attend to giving and serving all notices of the Corporation as provided by these Bylaws or as required by law; (c) be custodian of the corporate seal, if any, and such other books, records and papers as the Board of Directors may direct, and see that the corporate seal, if any, is affixed to all documents, the execution of which on behalf of the Corporation under its seal is duly authorized; (d) sign with any other officer of the Corporation in the name of the Corporation all contracts authorized by the Board of Directors or the Chair; and (e) in general, perform all duties incident to the office of Secretary and such other duties as from time to time may be assigned by the Chair or the Board of Directors.

Section 4.8 Powers and Duties of the Treasurer. The Treasurer shall (a) have custody of and be responsible for all moneys and securities of the Corporation, shall keep full and accurate records and accounts in books belonging to the Corporation, showing the transactions of the Corporation, its accounts, liabilities and financial condition and shall see that all expenditures are duly authorized and are evidenced by proper receipts and vouchers; (b) deposit in the name of the Corporation in such depository or depositories as are approved by the voting directors, all moneys that may come into his hands for the Corporation's account; and (c) in general, perform such duties as may from time to time be assigned by the Chair or by the Board of Directors. The Treasurer's books and accounts shall be open at all times during business hours to the inspection

of any director of the Corporation. The Treasurer shall give bond in such form and with such sureties as shall be required by the Board of Directors.

Section 4.9 Other Assistants and Acting Officers. The Board of Directors or any officer, if duly authorized so to do by the Board of Directors, shall have the power to appoint any person to act as assistant to any officer, or to perform the duties of such officer whenever for any reason it is impracticable for such officer to act personally, and such assistant or acting officer so appointed shall have the power to perform all the duties of the office to which appointed to be assistant, or appointed to act, except as such power may be otherwise defined or restricted by the Board of Directors or the appointing officer.

Section 4.10 Compensation of Officers. Officers shall not receive any compensation for their services.

ARTICLE V

WRITTEN INSTRUMENTS, LOANS, CHECKS AND DEPOSITS

Section 5.1 Contracts. The Board of Directors may authorize any officer or officers, agent or agents, to enter into any contract or execute and deliver any instrument in the name of and on behalf of the Corporation, and such authority may be general or confined to specific instances.

Section 5.2 Loans. No loans shall be contracted on behalf of the Corporation, and no evidences of indebtedness shall be issued in its name unless authorized by a resolution of the Board of Directors. Such authority may be general or confined to specific instances.

Section 5.3 Checks, Drafts, Etc. All checks, drafts or other orders for the payment of money, notes or other evidences of indebtedness issued in the name of the Corporation, shall be signed by such officer or officers, agent or agents of the Corporation and in such manner as shall from time to time be determined by resolution of the Board of Directors.

Section 5.4 Deposits. All funds of the Corporation not otherwise employed shall be deposited from time to time to the credit of the Corporation in such banks, trust companies or their depositories as the Board of Directors may select.

Section 5.5 Investments. The Corporation shall have the right to retain all or any part of any securities or property acquired by it in whatever manner and to invest and reinvest any funds held by it, according to the judgment of the Board of Directors, without being restricted to the class of investments which a fiduciary is or may hereafter be permitted by law to make or any similar restriction; provided, however, that no action shall be taken by or on behalf of the Corporation if such action would result in the denial of tax exemption for the Corporation under the Internal Revenue Code and its Regulations as they now exist or as they may hereafter be amended.

Section 5.6 Voting Stock of Other Corporations or Entities. Unless otherwise ordered by the Board of Directors, the Chair shall have full power and authority on behalf of the

Corporation to vote either in person or by proxy at any meeting of stockholders or other holders of voting interests of any corporation or other entity in which this Corporation may hold stock or other voting interest, and at any such meeting may possess and exercise all of the rights and powers incident to the ownership of such stock or other voting interest which, as the owner thereof, this Corporation might have possessed and exercised if present. The Board of Directors may confer like powers upon any other person and may revoke any such powers as granted at its pleasure.

Section 5.7 Agents and Representatives. The Board of Directors may appoint such agents and representatives of the Corporation with such powers and to perform such acts or duties on behalf of the Corporation as the Board of Directors may see fit, so far as may be consistent with these Bylaws, to the extent authorized or permitted by law.

Section 5.8 Audit. The Executive Committee shall cause an independent audit of the Company's financial statements to be conducted at least annually, and shall provide the final audit to the Board of Directors and each city (including each Partner City) and county identified in Section 3.2 of these Bylaws.

ARTICLE VI

MISCELLANEOUS PROVISIONS

Section 6.1 Corporate Seal. The Corporation shall have no seal.

Section 6.2 Year. The fiscal year of the Corporation shall end at the close of business on the last day of December of each year.

Section 6.3 Electronic Transmissions. "Electronic transmission" or "electronically transmitted" means any process of communication not directly involving the physical transfer of paper that is suitable for the retention, retrieval, and reproduction of information by the recipient. Notice by electronic transmission is written notice. Notices and written consents may be given by electronic transmission. Each written consent given by electronic transmission shall contain an electronic signature of the person giving such written consent.

Section 6.4 Indemnification. The Corporation shall indemnify persons as provided in the Articles of Incorporation. In addition, the Corporation shall indemnify any person who was or is a party or is threatened to be made a party to any threatened, pending or completed claim, action, suit or proceeding, whether civil, criminal, administrative or investigative by reason of the fact that such person is or was an officer or director of the Corporation or, while an officer or director of the Corporation, is or was serving at the request of the Corporation as a director, officer, partner, trustee, employee or agent of another foreign or domestic Corporation, partnership, joint venture, trust, other enterprise or employee benefit plan, against reasonable expenses (including attorneys' fees) and judgments, fines, penalties and amounts reasonably paid in settlement actually incurred by such person in connection with such claim, action, suit or proceeding to the full extent and in the manner consistent with the Revised Iowa Nonprofit Corporation Act, any successor or substitute law or other applicable law; provided, however, entitlement to such indemnification shall be conditional upon the Corporation being afforded the opportunity to

participate directly on behalf of such person in such claim, action, suit or proceeding or any settlement discussions relating thereto. The indemnification provided by this section shall be in addition to and shall not be deemed exclusive of any other rights to which a person may be entitled under any statute, agreement, vote of voting directors (whether interested or disinterested) or otherwise, both as to action in such person's official capacity and as to action in another capacity while holding such office. This section shall be applicable to all claims, actions, suits or proceedings commenced after the date hereof, whether arising from acts or omissions occurring before or after the adoption hereof. Each person who is now serving or who shall hereafter serve as an officer or director of the Corporation, or, while an officer or director of the Corporation, is or was serving at the request of the Corporation as a director, officer, partner, trustee, employee or agent of another foreign or domestic corporation, partnership, joint venture, trust, other enterprise or employee benefit plan, shall be deemed to be doing so in reliance upon the rights of indemnification provided for in this section, and such rights of indemnification shall continue as to a person who has ceased to be an officer or director, and shall inure to the benefit of the heirs and legal representatives of such a person. In the event any provision of this section is held invalid, illegal or unenforceable, in whole or in part, the remaining provisions of this section shall not be affected thereby and shall continue to be valid and enforceable and if, for any reason, a court finds that any provision of this section is invalid, illegal or unenforceable, in whole or in part, as written, but that by limiting such provision it would thereby become valid, legal and enforceable, then such provision shall be deemed to be written and shall be construed as so limited.

ARTICLE VII

AMENDMENTS

Section 7.1 Amendments to Bylaws. Any or all of the Bylaws shall be subject to amendment, alteration or repeal in whole or in part or new Bylaws may be adopted by the affirmative vote of at least two-thirds of the voting directors of the Corporation then in office at any regular or special meeting of the Board; provided, however, that notice of intention to make, amend or repeal the Bylaws in whole or in part, or to adopt new Bylaws shall have been given in a notice of such meeting; provided always that no such notice shall be required to have been given, if all voting directors then in office shall unanimously vote in favor of any such amendment, alteration or repeal, or shall consent thereto as provided in Section 3.14 of these Bylaws.

ADOPTED: _____, 2021.

Hannah Inman, Secretary



**BUSINESS OF THE CITY COUNCIL
BONDURANT, IOWA
AGENDA STATEMENT**

Item No. 5.h.
For Meeting of 6/21/2021
Resolution

TITLE: -Resolution approving Operations Management Software Proposal from Cartegraph Systems, LLC

CONTACT PERSON:

John Horton, Public Works Director

BRIEF HISTORY & ANALYSIS: As apart of the FY 2022 budget staff have budgeted dollars to be set aside for Operations Assets Management software. Staff have realized the growing need for a resource to better manage the City's growing infrastructure network.

Asset management software will allow field staff to track the necessary real-time information in the field on a day-to-day basis which will enable greater ability to provide data-driven decision making for the City's infrastructure network.

Public Works staff researched and demoed several different asset management programs and determined that Cartegraph Systems LLC. is the company that would best fit the City's needs at this time.

Funding for the software is included in the FY22 budget.

FUNDING SOURCE: RUT/Utility Funds

STAFF RECOMMENDATION: Approve the resolution on a roll call vote.

APPROVED FOR SUBMITTAL:

ATTACHMENTS:

1. RESOLUTION NO. 210621-160
2. Proposal
3. Purchase Agreement

CITY OF BONDURANT
RESOLUTION NO. 210621-160

RESOLUTION APPROVING OPERATIONS MANAGEMENT SOFTWARE PROPOSAL
FROM CARTEGRAPH SYSTEMS LLC. IN THE AMOUNT OF \$30,004.18

WHEREAS, a proposal for Operations Asset Management Software was submitted to the City of Bondurant on April 7th, 2021; AND

WHEREAS, the Proposal is for the software and licensing fees in the amount of \$8,004.18 as well as the year 1 implementation fee in the amount of \$17,200.00; AND

WHEREAS, the proposal also includes a not to exceed amount of \$4,800.00 for travel reimbursement during the implementation process; AND

WHEREAS, City Staff have reviewed the proposal for accuracy have found this to be acceptable; AND

WHEREAS, funding for the software is included in the FY22 budget.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Bondurant, Iowa, that the Operations Asset Management Software System Proposal from Cartegraph Systems LLC. In the amount of \$30,004.18 is hereby approved.

Passed this 21st day of June 2021,

By: _____
Curt Sullivan, Mayor

ATTEST: I, Shelby Hagan, City Clerk of Bondurant, hereby certify that at a meeting of the City Council held on the above date, among other proceedings the above was adopted.

IN WITNESS WHEREOF, I have hereunto set my hand the day and year above written.

Shelby Hagan, City Clerk

Name	Yay	Nay	Abstain	Absent
Cox				
Peffer				
Enos				
McKenzie				
Elrod				



Operations Management Software Proposal

Cartegraph Systems, LLC.



EXECUTIVE SUMMARY

June 14, 2021

Proposal – Operations Management Software

The City of Bondurant has determined that a new approach to infrastructure maintenance and resource planning is needed to better manage the City's growing infrastructure and improve services to the citizens and businesses of Bondurant. Public Work staff needs reliable and easy-to-use mobile tools to provide necessary details while in the field. Management requires the ability to easily view details on asset condition and properly apply resources where they are needed the most.

In order to accomplish these goals, it is important that the City partner with a company that understands the needs of an organization like the City of Bondurant. The software you choose must be designed specifically to extend the life of your growing infrastructure while providing the appropriate data and access to maintain or improve the condition of these valuable assets. Unplanned spending on asset maintenance without a documented gain in service condition is neither efficient, effective or productive. Your partner needs to understand these issues and provide a solution designed with High-Performance Government in mind.

Cartegraph is more than just a software provider, we are a client-centric organization demonstrating a passion for helping you solve real government problems with real experience. Cartegraph Operations Management Software (OMS) has helped over 600 agencies with similar goals as Bondurant move toward becoming High-Performance Governments. We provide solutions designed to manage asset infrastructure, improve asset performance and condition in a fiscally responsible way and improve the relationship between governments and their constituents.

As highlighted in our proposal, we will provide to you:

Cartegraph's (OMS) Operation Management Software - In addition to maintenance management functionality, OMS provides the industry's best reporting and executive dashboards and comprehensive resource management of staff, equipment, materials, and vendors. This means that all relevant information is available at staff's fingertips and shareable throughout the City. This capability will provide staff with the tools to make data-driven decisions and utilize resources in the most responsible manner.

Maintenance and Budget Planning – One of the most important decisions that an agency can make is where to spend limited funds in exchange for the greatest impact on infrastructure and services to residents. Should funds be spent on repairing or replacing? Would the city's goals be better served if funds are spent on green infrastructure/open space vs traditional systems? Cartegraph Scenario Builder is designed to help make those data-driven decisions.

Full GIS Centric Architecture – Cartegraph OMS is fully native to GIS. Not integration. Not synchronization. Whether it's collected in the field, in the office, or via citizen requests, having asset and work location data provides a guarantee that your GIS and Operations Management provide the who, what, and where to the right people at the right time.

Mobile solution that mobile crews will use – If a mobile solution is easy to use, field crews will use it. Cartegraph One, the OMS mobile component is designed specifically for those in the field. Data entry is clear and easy, encouraging mobile crews to use the tools that make them more productive. Having accurate and timely data collection in the field provides greater data quality and enables more timely decisions.

We are certain that we can provide the City of Bondurant with a solution that can meet your needs and move the City forward as a leader in managing public infrastructure. To ensure long-lasting, sustainable success, Cartegraph will be alongside you every step of your journey. From your first day of implementation to decades down the line, a partnership with Cartegraph is so much more than just a software purchase. It's the start of a new way to do business, involving a thorough combination of training, support, coaching, and consulting. We look forward to working with you on your High-Performance Government journey.



Kent Hartsfield
Business Development Manager - Midwest
kenthartsfield@cartegraph.com
(630) 935-8288

CARTEGRAPH SOLUTION

We create simple, innovative technology that helps organizations save time and money, and we have been doing it for more than 25 years. In that time, we've proudly built and maintained a reputation as a thought leader and an innovator in the industry.

Work Management

Work management functionality provides the capability to create both asset-specific and non-asset tasks. Cost accounting information, including labor, equipment, material, and other costs are applied at the task level to capture the true costs of work. Tasks can stand alone or be grouped into work orders for roll-up information, including total cost and time to complete.

Entry Date	Estimated Start	Actual Start	Actual Stop Date	Task ID	Department	Status	Activity	Asset	Priority	Work Order
10/1/2020 5:19:02 AM	1/9/2021			Projected 1848684	Streets	Projected	Crack Seal	Pavement UL-1300	None	
10/1/2020 5:19:02 AM	1/9/2021			Projected 471728875	Streets	Projected	Crack Seal	Pavement UL-1333	None	
9/4/2020 11:48:10 AM		9/11/2020	9/11/2020	234132	Streets	Planned	Replace	Sign 6877167	None	
4/27/2020 11:12:59 AM	5/7/2020			233079	Streets	Planned	Inspect	Sign 50N-496	None	
5/26/2020 11:53:48 AM	5/26/2020			233434	Streets	Planned	Slab Replacement	ADA Ramp DEN - 4	Medium	
7/1/2020 9:16:58 PM	7/1/2020			233650	Streets	Planned	Repair	Sign 03N-0104	Medium	

Work Management: Scheduled and Planned Work

Creating Preventive Maintenance Plans

An administrator can prolong the service life and analyze the data available for an asset, determine what action to take, and then use Preventative Maintenance to record the results of the analysis and proactively schedule the task. This not only provides visibility of projected work, it also allows you to implement asset maintenance schedules and reoccurring work. Use this functionality, for example, to have valves turned every year.

Automation Manager

An administrator who sets up workflow can analyze what staff is doing and use Automation Manager functionality to record the results of this analysis (recognizing redundancy) and create automated actions in the system to make staff assignments more efficient.

Automation actions include:

- Send an e-mail notification
- Create record(s)
- Edit existing record(s)
- Verify a field value and display an error message if necessary
- Perform a calculation and set a field value

Asset Management

Asset management functionality provides the capability to track any type of asset including signs, signals, pavement segments, water hydrants, sewer mains, storm pipes, fleet, facilities, and many more. Asset applications include asset-specific fields and functionality. The Signs application, for example, includes a MUTCD library with codes, descriptions, background colors, legend colors, and default images. All asset applications also integrate with Cartegraph's work management functionality to associate work activities, costs, and resources. Key features include:

- Uniquely identify and quickly create any asset.
- View asset connectivity. For example: upstream and downstream manholes, parallel water mains.
- View map layers of assets and drill down to see additional detail.
- Document inspection results and calculate asset condition.
- Estimate remaining life of assets.
- View graphs of actual and predicted performance of individual assets.
- Review cost to maintain assets based on completed work.
- Add and view attachments.
- View asset details to see an automated total cost to maintain an asset.
- Use container/component relationship to manage assets within assets. Examples include parks with equipment, athletic fields, facilities, monuments, and landscape features.
- Setup preventative maintenance schedules on assets to trigger work automatically based on condition, time, and usage.

Asset Management: Sewer Lateral

Resource Management

Resource management functionality allows you to manage labor, equipment, materials, and vendor information. Track attribute, rate, and historical information for each. Apply these resources to your work activities for accurate cost accounting. Key features:

- Load multiple rates for an individual resource. For example: standard rate and overtime rate.
- Manage purchasing and inventory information for materials.
- Track quantity-on-hand automatically based on materials used. System-generated notifications can remind staff when a material has hit its user-defined reorder point.
- Specify inventory method LIFO, FIFO, Least Expensive, or Most Expensive.
- Identify vendor price quotes and set primary vendor as default price when stocking material.
- Track employee history including certifications, training, and other key events.
- Manage equipment like other assets – including preventative maintenance schedules and a Vehicle Replacement Rating (VRR) for current equipment condition.

Time sheet Wednesday, March 27, 2019 Quint Pertzsch

Task: 224438 Mow Park Park-14 Actual Start Date: 3/27/2019 Actual Stop Date: 3/27/2019 View Task List View Changes Save Changes

Labor 2

Select a Laborer or Crew: Add Me + Add Assignments + Add Previous +

	Rate Name	Hours
2114 - Ken Powers	Standard	2.5
5 - Quint Pertzsch	Standard	2.5

Equipment 3

Select Equipment: Add Previous +

	Rate Name	Usage
C10222 - Ford F-150	Standard	2.5 hr
C150 - John Deere 1600 Mower	Standard	2.5 hr
C9005 - PJ Trailers D6	Standard	20 mi

Material 0

Select Material: Select Location: Add + Add Previous +

Location	Quantity	Price Per Unit	Cost	Purchase Order	Vendor
----------	----------	----------------	------	----------------	--------

Other 0

Add +

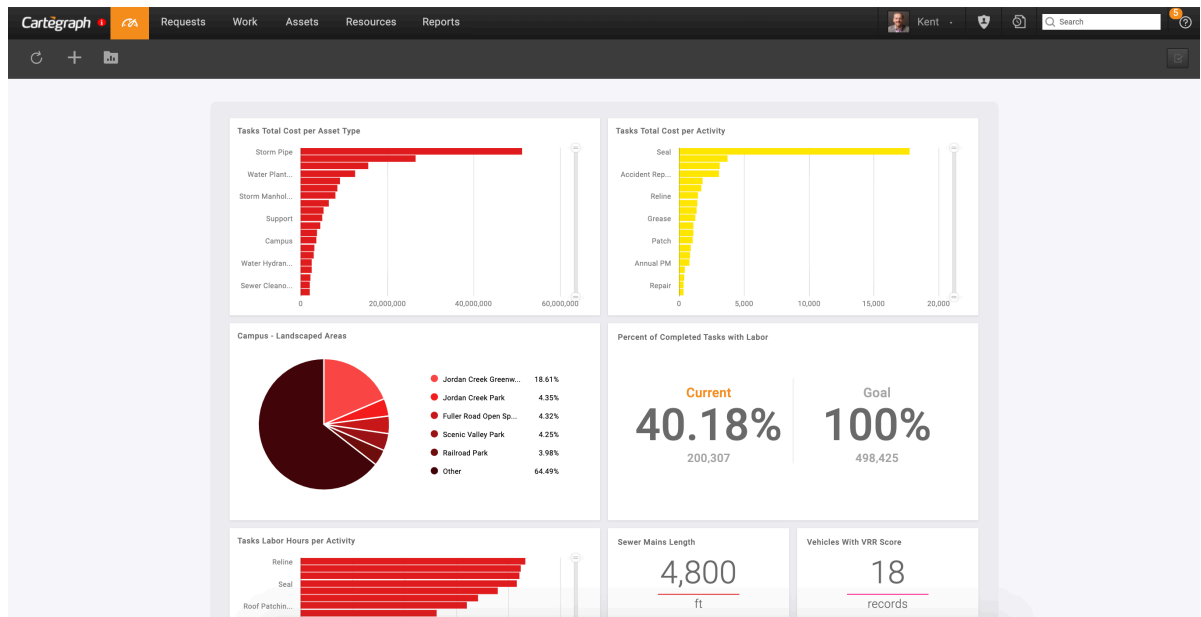
Short Description	Vendor	Purchase Order	Usage	Cost
-------------------	--------	----------------	-------	------

Complete Task Close

Resource Management: Timesheet information for Labor, Materials, and more.

Reporting

Cartegraph reporting options include dashboards, standard reports, and the capability to create ad hoc reports. The Dashboard includes charts and graphs to track key financial and operational performance metrics.



Analytics Dashboards: User-defined graphs, charts, and KPI's

The system includes the capability to filter, sort, query, and report on any field. Authorized users can create and publish an unlimited number of ad hoc reports. Each individual user also has the ability to manipulate data on-screen through filters and sorts. These data views

can then be exported with a single click to various compatible file formats. The subsequent list shows all of the standard reports available in Cartegraph OMS, all of which can be customized by the City out of the box.

Cartegraph One

Apple or Android devices can be used to take advantage of a worker-focused mobile interface. When using a device with GPS capabilities, users can identify their current location on the map and leverage that information to accomplish tasks such as creating assets or identifying nearby work.

All mobile devices have the capability to be used in a real-time, always-connected state and they can also be used in offline mode. A user can view, complete, and create new tasks and also enter labor, equipment, materials, and other resources—and yet complete asset inspections. All work data is recorded and will be updated and saved in Cartegraph once users are back online.

Cartegraph One is focused on field worker workflows. To easily identify and complete their tasks, users can see where they are in relation to their assigned work. Switch from Task view within OMS to Asset view to see asset location and details and generate new work tasks for selected assets.



Key features:

- Switch between available base map options.
- View your entire asset inventory, update inventory and view/edit attribute information.
- Perform asset assessments including inspections or other tasks.
- Attach photos using your on-board camera or photo library.
- Identify your current location on the map, view proximity information.
- Sort assigned tasks by priority, date, and proximity.
- Create and complete both an asset and non-asset related work activities.

SUPPORT

Cartegraph will provide unlimited access to our online Campus Resource Library, [Cartegraph Campus](#). Cartegraph Campus has training videos, white papers, how to guides, and more



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24hrs a day, 7 days a week, 365 days a year all of which can be seen online or downloaded for future use if desired by the City. The data documentation available is sorted by asset type, functionality type, and any key topic question you may have. The types of content on Campus include training videos, whitepapers, how to guides, and more. In addition, there is in product support available through user guides and reminders as well as in app access to support services shown in the images below. All documentation is consistently updated at every release and your dedicated Customer Success Manager (CSM) is always available to help answer any questions related. If you have any issues at all our support team is always available Mon-Friday 7am-7pm CST to help with any questions via email, live chat, or over the phone.

Contact Support

Need some more help?

Contact us Monday-Friday at:

EMAIL

support@cartegraph.com

PHONE

877.647.3050

Live Chat

Remote Assistance

Submit Support Case

[Product Versions Supported by Cartegraph](#)

[Close](#)

Resource Center

Campus Help

SEARCH FOR ENTRIES

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Guides

OPEN IN-APP HELP

>

Onboarding

QUICK START RESOURCES

>

What's New

CARTEGRAPH ANNOUNCEMENTS

1 >

Contact Support

+

Roles and Responsibilities

Different stages of the implementation require involvement from Cartegraph, the City, or both.

- Cartegraph personnel will conduct information-gathering and evaluation sessions with various users and management.
- The organization will provide overall guidance and direction for the project and will direct the project accordingly as Cartegraph implementation experts are configuring the system. This may include providing data and resources to populate system libraries such as streets and employee names.
- After setup and configuration is complete, your organization will conduct acceptance testing to confirm the system meets your objectives and is functioning as expected.
- Cartegraph will provide training to your organization's staff who will be using the system.

ORGANIZATION PROJECT COORDINATOR

This individual oversees project activities at the organization and coordinates with the Cartegraph Project Manager in delivering the necessary project tasks.

CARTEGRAPH CHAMPION

Cartegraph recommends identifying an individual as a Cartegraph champion. This individual will play an active role in both implementation and system maintenance. This person also (1) represents the interests and expertise of their work group, and (2) serves as a resource for system and workflow-related questions. This person participates in activities such as the needs assessment, application training, application testing, go-live support, and post-live evaluation/refinement.

SUBJECT MATTER EXPERT

These individuals participate in activities including: needs assessment, application training, and application testing.

Implementation Methodology

Cartegraph begins the implementation process by scheduling a project kick-off call. Participants include organization staff, the Business Development Manager, the Project Manager, and an Implementation Specialist. The call allows introductions, discussion of project goals, review of the scope of work, review of key project tasks, discussion of project timelines, scheduling of weekly status calls, and a discussion of the next steps.

Cartegraph's approach to implementations extends beyond simply implementing software. More than a software company, Cartegraph focuses our engagement on your goals and objectives. We help you understand how to set goals, measure progress, and visualize results

to ensure you receive a true return on investment by achieving success with our technology and solutions.

DEFINE AND PLAN

Following the kick-off call with your Cartegraph team, the first major milestone for our engagement will be a detailed review and definition of your goals and objectives. Cartegraph experts facilitate a discovery discussion and articulate SMART (Specific, Measurable, Attainable, Related, Time-based) goals that translate your objectives into tangible deliverables. Our scope of work will facilitate the delivery. Following goal definition(s), your Cartegraph team will engage with the City's project team and introduce them to your solution. These introductory sessions are a key opportunity for Cartegraph experts to share best practice recommendations on system design and use. The web-based sessions prepare your team for implementation tasks such as gathering and normalizing source data, collecting report requirements, and preliminary internal workflow discussions.

DESIGN

In this phase, Cartegraph's experts will conduct a detailed requirement gathering workshop. The workshop's format and activities can include interviews, workflow diagrams, and/or rapid prototyping to support the discovery process. The exercises provide an excellent venue for Cartegraph's experts to learn workflow and business requirement details, so we can support your needs through configurations and training. In instances where data conversions or integrations are required for an effective go-live, these items are reviewed and incorporated into the resulting plan. Cartegraph's discovery is documented and provided as a follow up report to share findings, recommendations, and establish any adjustments to the overall implementation plan.

BUILD AND TEST

Following the requirement gathering workshops, Cartegraph experts work on configuring roles, layouts, assets, attribute details, reports, and data loads into your sandbox environment. The result is a staged, sandbox environment that (1) is unique to your requirements with your data attributes, and (2) contains data that is ready for training and testing. Cartegraph experts provide detailed technical and scenario-based training to your core project team. Through our standard train-the-trainer approach, we support you in increasing capability and ownership of your solution. This training serves as one of many knowledge transfers. Your staff can not only become "Cartegraph champions", but also are equipped to expand the solutions' capabilities without additional Cartegraph assistance. Cartegraph experts are always available to help, however, if further assistance is needed.

Following your Cartegraph-led training events, it's time for your team to begin testing the solution. Cartegraph facilitates weekly status meetings and supporting web-based engagements for refresher trainings, answer additional questions, perform configuration adjustments, and provide data-driven trends and feedback on system use and adoption. Typically, the testing lasts three to four weeks. Upon agreement that the solution meets your needs, Cartegraph's project team coordinates a Go-Live event and test-to-production configurations are scheduled.

DELIVERY AND SUPPORT

The Cartegraph team will work with your project team to coordinate production steps including a production data conversion, GIS integration deployment, environment configurations, and any other agreed upon setup and configuration. The production deployment phase also includes Go-Live support events such as refresher trainings, last-minute configurations, and other ad hoc support that provides added confidence and reassurance for your team. Following the go-live event, your team will be in a production state. The Cartegraph project team is available to provide remote support and guidance as-needed. This team provides on-call remote support in addition to a number of scheduled work sessions that serve as Q&A and refreshers. This phase lasts for approximately 30 to 60 days as requested by your staff. Following the go-live events and on-call support, Cartegraph's team will conduct a Project Retrospective and final Milestone review for the first stage of your Cartegraph journey. During these meetings, Cartegraph will review each goal, its completion, and how the provided solutions fulfill them. This review also includes a project retrospective where we can evaluate what we did well and what we need to improve for future engagements. Cartegraph will also share feedback on areas your staff could focus on to maintain continued success in the future.

Project Schedule

The subsequent weekly project plan reflects typical tasks and resource requirements for a project of this scope and scale. With multiple phases, the project's tasks are generally replicated for each phase with the assumption that client-side resources are unique to each phase. The timing of tasks is largely dependent upon client-side resource commitment and availability. The schedule will be updated as the project progresses. Cartegraph will routinely provide status updates.

Cartegraph's general approach is based on our experience from other similar implementations. Our Professional Services team will work during the requirements gathering three-day onsite to ensure the outlined plan meets all requirements of the City. This project plan assumes that Cartegraph Project team staff and the City's counterparts will

be fully involved in the implementation. An experienced Cartegraph project manager will be assigned to facilitate the project and ensure its success.

Obstacles

Some common obstacles that occur during implementation are:

- Lack of dedicated point of contact at the organization
- Implementing a large amount of assets and departments all at one time
- Siloed communication and communication delays to large size of organization
- Lack of hours available by organization staff throughout project

Activities to Reduce Possible Obstacles of Project

- Provide a dedicated point of contact between the City and Cartegraph
- Set aside 2 dedicated staff hours for the project per week for the first 2 months, and then 1 staff hour per week for the next 4-6 months

The Cartegraph team will include the following key players:

CARTEGRAPH PROJECT MANAGER

The project manager works to assist in the everyday and large-scale coordination for project success. They coordinate efforts for meeting deadlines and project goals.

SENIOR PROJECT IMPLEMENTATION SPECIALIST

This individual is a specialist with comprehensive knowledge of both the Cartegraph software and the public works industry. This person is responsible for the knowledge transfer to and from your organization.

PROJECT IMPLEMENTATION SUPPORT SPECIALIST

This individual is responsible for the deployment of the Cartegraph software, including system configuration, data loads and conversions, , and system setup.



DAVE ERNST
PROJECT MANAGER
EDUCATION

B.A., FINANCE & MARKETING, LORAS COLLEGE

ABOUT DAVE

With nearly a decade of project management experience spanning across software, banking, and supply chain management, David has a knack for managing complex projects and keeping things on track. Detail-oriented, personable, and focused, he strives to accomplish three keys to success with every project: staying within budget, staying on task, and making sure you have a little fun along the way. From his days coaching high school football to his work building High-Performance Organizations, David is at his best when he's helping people accomplish their goals. In addition to working with Cartegraph customers, David also works with a number of Cartegraph partners.

PROJECT MANAGER EXPERIENCE

ROLE	CUSTOMER / PROJECT	CONTRIBUTION
• Project Manager	• Chatham County, GA • City of Redding, CA • City of St. Joseph, MO • Jackson County, MS • Littleton, CO • Minnesota DNR • Shawnee County, KS • Union County, NJ • Tippecanoe County, IN • Town of Vail, CO • Tippecanoe County, IN • Partner Projects • Engineering & Research International (ERI) • Golden State Flow Measurement (GSFM) • Dynatest North America, Inc. • Applied Pavement Technologies	• Project Managed small and large accounts across the United States. • Experience with the asset and work management need of government organizations. • Managed multiple large, multi-phased projects in the past three years. • Experience with Integration, custom conversion, and unique project requests. • Skills include communication, leadership, team management, change management and organization. • Focused Implementations on High Performance Organizations • Advocate for client requests and recommendations



GILBERT SANCHEZ

SENIOR IMPLEMENTATION SPECIALIST

Education

B.S., Computer Science University of Texas-San Antonio
Cum Laude

ABOUT GILBERT

Experience as a Cartegraph Implementation Specialist and as a former IT Manager responsible for multiple million-dollar projects enables him to understand project needs from multiple perspectives, and to share practical knowledge in both areas. Implementation involvement exceeds 100 customers, a total that includes new and existing accounts from various sizes. Other noteworthy contributions include the development of training curriculum as well as verbal presentation skills.

SENIOR IMPLEMENTATION SUPPORT SPECIALIST EXPERIENCE

ROLE	CUSTOMER / PROJECT	CONTRIBUTION
• Implementation Support Specialist	• Abilene, TX • Anderson County, SC • Auburn, WA • Bay County, FL • Castle Rock, CO • Clay County Utility Auth. FL • Colorado Springs, CO • Conroe, TX • Dubuque County, IA • Garland, TX • Grand Island, NE • Industry, CA • Jefferson County, CO • Kansas City, MO • Keene, NH • Pikes Peak Area Council of Governments • Pittsburgh, PA • Red Wing, MN • Salt Lake City, UT • Silverthorne, CO	• Project Managed small and large accounts across the United States. • Experience with the asset and work management need of government organizations. • Managed multiple large, multi-phased projects over the last 7 years. • Experience with Integration, custom conversion, and unique project requests. • Skills include communication, leadership, team management, change management, and organization. • Focused Implementations on High-Performance Organizations • Advocate for client requests and recommendations



SAM LANGE

IMPLEMENTATION SUPPORT SPECIALIST

Education

B.S., Management Information Systems, Iowa State University

ABOUT SAM

Experience as an implementation support specialist allows me to understand all types projects with different needs from the training and support aspect to data loading and conversions. As an Implementation Support Specialist, I work with the Project Managers and Implementation Specialists across many projects with varying sizes, scope and complexity to deliver a successful solution to a variety of client needs. Other noteworthy contributions include development of training materials as well as verbal presentation skills.

IMPLEMENTATION SUPPORT SPECIALIST EXPERIENCE

ROLE	CUSTOMER / PROJECT	CONTRIBUTION
• Implementation Support Specialist	• Abilene, TX • Anderson County, SC • Auburn, WA • Bay City, FL • Castle Rock, CO • Clay County Utility Auth. FL • Colorado Springs, CO • Conroe, TX • Dubuque City, IA • Garland, TX • Grand Island, NE • Industry, CA • Jefferson County, CO • Kansas City, MO • Keene, NH • Pittsburgh, PA • Red Wing, MN • Salt Lake City, UT • Silverthorne, CO	• Worked with large and small accounts to develop scenario results for entire pavement networks with budgets totaling millions of dollars per year. • Experience the needs and concerns of towns, cities, counties, utility authorities and departments of varying responsibilities. • Imported collected pavement inspection data for 15+ projects since 2016. This includes collections with multiple samples per segment and detailed distress data. • Majority of projects listed here were pavement inspection data loads acquired by Cartegraph or a 3rd party collection group. • Worked in some capacity on over 130 projects since 2016.

IMPLEMENTATION (SCOPE OF WORK)

Implementation of the Operations Management System (OMS) includes the following professional services:

Cartegraph OMS – Implementation Scope of Work

Setup

- Cartegraph will setup a hosted, production OMS environment. Cartegraph will also setup a hosted, test OMS environment.
- Cartegraph will provide an overview, up to two (2) hours, of Cartegraph and ArcGIS Online user-based logins and User/Role functionality.
- Cartegraph will provide a template file to be utilized by your staff to populate Roles and Users to be utilized for OMS.
- Cartegraph will utilize the template to create users and roles in OMS. (Note: Subsequent User and/or Role changes will be your administrator's responsibility.)
- Cartegraph will provide documentation and guidance, up to four (4) hours, for your technical GIS staff to configure Esri Basemap Services for OMS integration. Guidance will be geared towards OMS/Esri integration functionality and requirements.
- Cartegraph will setup the OMS Platform, including the Request, Work, Resource, and Asset Management areas of the software. *Asset Management solutions will be setup for all solutions referenced in the Assets section of the scope unless otherwise noted.*

Consulting

Cartegraph will provide a two-day (2-day) onsite requirement gathering workshop to increase our understanding of your business and functional goals. Through workshops and interviews, Cartegraph will identify best fit scenarios for OMS and provide a brief including any challenges as well as recommendations for OMS best practices relevant to your implementation.

Training

Cartegraph will provide remote train-the-trainer training, up to four (4) hours, on overall system navigation and functionality to help familiarize your staff with the software environment and its common functions. Training topics include:

- Logins/Permission
- Layers
- Dashboards
- Filters
- Maps
- Grids
- System Navigation

- Views (List & Detail)
- Standard Reports
- Attachments
- Requests, Work, Assets, Resources, Reports, and Administrator Tabs
- Cartegraph will provide remote train-the-trainer training, up to two (2) hours, on OMS Esri integration functionality. Training topics include:
 - OMS Esri integration configuration options
 - Integration functionality (basemap and feature)
 - Overall Esri integration requirements, considerations, and Cartegraph recommended best practices
- Cartegraph will provide a two-day (2-day) onsite "train-the-trainer" training event. The training agenda will be defined and agreed upon by both Cartegraph and your project manager. Topics may include any of the following:
 - Request Management:
 - Requests
 - Requesters
 - Task Creation from Requests
 - Issue library (including settings such as Applies to Asset and Non-Location)
 - Cartegraph recommended best practices for Request and Requester Management
 - Work Management:
 - Create Task(s) (Asset/Non-Asset)
 - Assignments (Add, Edit, Remove)
 - Task Menu Actions
 - Related Work Items
 - Create Work Order
 - Associate Task to WO
 - Repeat Work Orders
 - Work Order Menu Actions
 - Enter Resources
 - Timesheets
 - Activity library (including settings such as Applies to Asset, Inspection, Key Dates, Cost, and Productivity)

- Cartegraph recommended best practices for Work Management
- Asset Management:
 - Asset Details
 - Inspections
 - Linked assets (if applicable)
 - Container/Component Relationships (if applicable)
 - Cartegraph recommended best practices for Asset Management

To avoid redundancy, and to utilize service time efficiently, training may cover a subset of the assets listed in the Asset section of the scope.

- Resource Management:
 - Resource Details
 - Labor/Equipment Rates
 - Material Management (Stock, Usage, Adjustments)
 - Vendor Price Quotes
 - Cartegraph recommended best practices for Resource Management
- Cartegraph for iPad and Cartegraph One:
 - Overall system functionality (Navigation, Interface, Maps, Attachments, Sorting)
 - Work Management
 - Create and Update Tasks (Asset/Non-Asset)
 - Assign Tasks
 - Enter Resources
 - Inspections
 - Asset Management
 - Create and Update Assets
 - Request Management
 - View and Update Requests
 - View Requester information
 - Create Task from Request
 - Cartegraph recommended best practices for mobile device use
- Administrator:
 - Administrator:

- User Administration, Role Administration, Asset Administration, Record Filter Administration, Import/Export, Scheduled Process Log, Error Log
- Settings:
 - System Settings, Map Administration, Geocode Settings, GIS Integration settings, Asset Color Manager
- Manager:
 - Layout Manager, Library Manager, Preventative Maintenance, Asset Condition Manager, Notification Manager, Structure Manager
- Cartegraph will provide remote train-the-trainer training, up to six (6) hours, on OMS Reporting functionality. Training topics include:
 - Security/Roles
 - Report Designer
 - Report Types, Report Styling, Filtering\Parameters, Basic Formulas, Grouping/Sorting
 - Report Viewer
 - Reporting best practices and solution tips/tricks.

Go-Live Support

Cartegraph will provide a one-day (1-day) remote event for Go-Live Support. The agenda will be defined, and agreed upon, by both you and Cartegraph. Topics may include any of the following:

- Refresher training for items listed in the scope of work
- Software and process support for staff during production roll out
- Field, Layout, and Report configuration guidance, if applicable

Data Services

Cartegraph will provide one test and one production data load service through standard import/export functionality. Cartegraph will provide template documents for data population. Once populated by your staff, Cartegraph will load the data into your test or production OMS environment. Data loads may include data such as:

- Parent level asset records
- Asset location (spatial x/y) attributes
- Parent level resource (Labor, Equipment Material, Vendor) records

- Resource Rate (Labor, Equipment, Material) records
- Standard system libraries

Assets

Asset implementation includes the following professional services:

Cartegraph will provide installation and training on the following twenty-seven (27) asset types:

- Water Distribution (9)
 - Backflow; Facilities; Hydrants; Laterals; Mains; Meters; Pumps; Storage Tanks; Valves
- Sanitary Sewer (7)
 - Cleanouts; Facilities; Force Mains; Laterals; Mains; Manholes; Pumps
- Stormwater (7)
 - Culverts; Basin; Inlets; Outlets; Pipe; Pump; Channel
- Signals (8)
 - Signalized Intersections; Preemptions; Signal Cabinets; Signal Controllers; Signal Heads; Signal Monitors; Traffic Cameras; Traffic Monitors
- Signs

Cartegraph will provide up to five (5) field configurations for each asset type listed above.

Cartegraph will provide all services remotely via audio, video, and web conferences unless otherwise noted.

COST INFORMATION

Descriptions	Purchase Type	Qty	# of Users	Total Price
SOFTWARE AND LICENSE FEES				
Cartegraph OMS Plus – Water Distribution, Sanitary Sewer, Stormwater, Signals, and Signs	Subscription, Cartegraph OMS Plus - Hosted Deployment	1	10	\$8,004.18
IMPLEMENTATION FEES				
OMS Plus Implementation	Fixed Fee Service	1		\$17,200.00
ESTIMATED EXPENSES				
Expense Reimbursement (billed as incurred)	Not to exceed	1		\$4,800.00
SUPPORT/MAINTENANCE (HOURLY, ANNUALLY)				
All support and maintenance fees are covered in the Annual Licensing Fees above.				
HOURLY RATES FOR ADDITIONAL CUSTOMIZATION				
All configuration services to deliver a turnkey solution are included in above Implementation Services.				
CONVERSIONS				
All data conversions are included in Implementation Services above.				
HOSTING				
Hosting cost included in OMS Software License above.				
DOCUMENTATION				
Training Manuals, Technical/User Manuals, Configuration Documentation, and a Test Environment are included in either the Implementation Services or OMS Software License above.				
TRAINING				
On-site, online, and continuing training is included in costs above.				
YEAR 1 TOTAL				\$30,004.18



Bondurant, IA

Cartegraph Solutions Purchase Agreement

PA#: PA-004784

Date Prepared: 6/16/2021

Date of Expiration: 6/30/2021

For any questions or assistance, please contact:

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Business Development Manager

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Mobile: +1 6309358288

Email: kenthartsfield@cartegraph.com

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3600 Digital Dr
Dubuque, IA 52003-8962

<http://www.cartegraph.com>

Toll Free: (800) 688-2656

Phone: (563) 556-8120

Fax: (563) 556-8149

Purchase Agreement

Cartegraph Systems LLC is pleased to present this Purchase Agreement for the implementation of world class technology solutions. This Purchase Agreement is made and entered into between City of Bondurant (hereinafter referred to as "City of Bondurant", or "Customer") and Cartegraph Systems LLC (hereinafter referred to as Cartegraph). In the case that any terms or conditions provided in the Cartegraph Solutions Agreement differ from, are provided in more detail by, or are made irrelevant by the terms and conditions provided in this Purchase Agreement, the terms in this Purchase Agreement shall control. For all terms and conditions not addressed by this Purchase Agreement, the Cartegraph Solutions Agreement shall control.

CUSTOMER ADDRESS:

City of Bondurant
200 Second St. NE
Bondurant, Iowa
50035

LICENSEE ADDRESS:

City of Bondurant
200 Second St. NE
Bondurant, Iowa
50035

The following Addendums are attached to the Purchase Agreement and are incorporated by reference:

ADDENDUM A - SOLUTIONS SUPPORT

ADDENDUM B - **SERVICES SCOPE OF WORK**

ADDENDUM C - SOLUTIONS AGREEMENT can be found at <https://www.Cartegraph.com/solutions-agreement>

ADDENDUM D - Not Used

ADDENDUM E - Not Used

ADDENDUM F - Not Used

Investment Summary

The following section describes Purchase Agreement line items for Customer's Solution. Based on the core needs that have been identified and understanding the organization's budgeting and funding cycle, Cartegraph is providing the following Solution configuration.

Term 1 - 7/1/2021 - 6/30/2022 - Services

No.	Product	Code	Quantity	Price
1	Expense Reimbursement	LCG038	1.00	USD 4,800.00
1	Implementation Services	CGPFSV	1.00	USD 17,200.00
Term 1 - 7/1/2021 - 6/30/2022 - Services TOTAL:				USD 22,000.00

Term 1 - 7/1/2021 - 6/30/2022 - Subscription

No.	Product	Code	Quantity	Price
1	OMS Plus	OMSPLS	1	USD 1,142.93
2	Sanitary Sewer Domain	DOM005	1	USD 518.95
3	Signal Domain	DOM006	1	USD 259.48
4	Stormwater Domain	DOM007	1	USD 518.95
5	Water Distribution Domain	DOM010	1	USD 518.95
6	OMS User	OMSUSR	10	USD 5,000.00
7	Signs Asset	AST075	1.00	USD 46.34
Term 1 - 7/1/2021 - 6/30/2022 - Subscription TOTAL:				USD 8,005.60

Summary By Term - Includes Services & Subscriptions

Total Term 1	USD 30,005.60
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Investment Notes:

- All pricing presented in this document is valid through the date of expiration. Any pricing concessions made are only applicable to this transaction and should not be assumed for future purchases.
- Purchasing the products presented in this document through any alternative procurement method other than that identified will require a revised price proposal which may include an associated price adjustment.
- Any applicable taxes are not included.
- Pricing does not include any applicable Esri ArcGIS licenses.
- All pricing is in U.S. Dollars (\$USD).
- Pricing is valid through 6/30/2021

Payment Terms and Conditions

In consideration for the Solutions provided by Cartegraph to Customer, Customer agrees to pay Cartegraph the Fees as described below:

DELIVERY

Upon execution of this Purchase Agreement, Cartegraph will provide the Solution Subscriptions and/or Services as detailed in the Investment Summary.

SOLUTION SERVICES SCHEDULING

Solution Services will be scheduled and delivered upon your acceptance of this Purchase Agreement, which will be considered your notification for Cartegraph to proceed. Customer agrees to work with Cartegraph to schedule Services in a timely manner. All undelivered Services shall expire 365 days from the signing of this Purchase Agreement unless indicated differently in the Investment Notes.

SOLUTION SUBSCRIPTION INVOICING

Customer shall be provided with the ability to access and use the Solution Subscriptions upon execution of this Purchase Agreement. The payment for the initial term is due upon execution of the Purchase Agreement. Payment for any subsequent renewal terms will be due in annual installments 15 days prior to the anniversary of the initial term in the amount(s) that follow:

- Term 1: \$8,005.60

SOLUTION SERVICES INVOICING

Invoicing for the Solutions Services shall occur upon the acceptance of this Purchase Agreement and be invoiced as follows:

- 25% upon execution of this Agreement.
- 25% at the completion of the assessment/delivery, or 3 months from execution of this Agreement, whichever is sooner.
- 25% at the completion of the test deployment, or 4 months from execution of this Agreement, whichever is sooner.
- 25% at the completion of production deployment, or 6 months from execution of this Agreement, whichever is sooner.

EXPENSES

In providing the services included in this Purchase Agreement, Cartegraph shall be reimbursed for any reasonable out-of-pocket costs, including, but not limited to, travel, lodging, and meals. Out-of-pocket expenses are billed based on actual costs incurred and are due separately.

PAYMENT TERMS

- All payments are due Net 30 days from start date of invoice.
- All payments are to be in U.S. Dollars.

Acceptance

BY SIGNING BELOW, THE PARTIES AGREE THAT ALL USE AND ACCESS TO THE SOLUTIONS DESCRIBED IN THIS PURCHASE AGREEMENT SHALL BE GOVERNED BY THE CARTEGRAPH SOLUTIONS AGREEMENT. THE PARTIES AGREE TO BE BOUND BY THE TERMS AND CONDITIONS OF THIS PURCHASE AGREEMENT, THE CARTEGRAPH SOLUTIONS AGREEMENT, AND ALL OTHER AGREEMENTS AND ADDENDUMS SPECIFICALLY REFERENCED HEREIN.

Cartegraph Systems LLC:

By: _____
(Signature)

(Type or Print Name)

Title: _____

Date: _____

City of Bondurant:

By: _____
(Signature)

(Type or Print Name)

Title: _____

Date: _____

ADDENDUM A

Solutions Support

TECHNICAL SUPPORT

1. Campus – www.cartegraph.com/campus
Our User Assistance area is a convenient and easily shareable resource designed to help you and your co-workers better understand the functions and capabilities of your Cartegraph Solutions. Instantly access user tips, step-by- step guides, videos, and more.
2. Dedicated, Unlimited, Toll-free Phone Support - 877.647.3050 and Live Chat
When questions need answers and difficulties arise, count on our industry- leading Support team to provide the guidance and assistance you need. Live Chat is available within the product or through Campus. Reach us as often as you need Monday-Friday, 7:00 am-7:00 pm CT.
3. Secure, Live Remote Support
If your challenge requires a more hands-on approach, we have the remote support tools to fix it. Let one of our Support Team members directly interact with your system to find a fast, effective solution.

TRAINING & EDUCATION SUPPORT

1. Convenient Online Resources
All the information you need, one click away. Take advantage of online training opportunities, tutorial videos, upcoming event information, and more.
2. Customer Led User Groups
Meet and network with similar Cartegraph users in your region. Customer led User Groups allow you to find out what other organizations are doing to get more from their Cartegraph solutions and services.

RELEASES & UPGRADES

1. New Releases
Be the first to know about all new Cartegraph releases, enhancements, and upgrades. Cartegraph is continuously innovating and enhancing the Cartegraph OMS collection of products and as a customer with an active subscription, you will receive each new release of the software.
 1. Your cloud-hosted site will be automatically upgraded by our System Consultants after the release is available. This way, you'll experience increased system performance while gaining timely access to the latest features and functionality.
 2. For your on-Premises Installation, our Technical Consultants will work with your organization's IT staff to receive the latest software release in a timely manner. This way, you'll experience increased system performance while gaining prompt access to the latest features and functionality
2. Service Packs
A Service Pack consists of lower-severity bug fixes and/or small platform updates.
 1. If required, cloud-hosted sites will receive Service Packs as needed. These Service Packs are installed by the Cartegraph System Consultants.
 2. On-premises customers that contacted Cartegraph Technical Support about an issue that is resolved with the Service Pack, will be provided the service pack for installation. These on-premises customers can then schedule a time to install the Service Pack with our Technical Support team
3. Hot Fixes

If an issue is determined to be a defect and falls outside the standard release cycle, Cartegraph will issue a hot fix and provide application specialists with detailed levels of product knowledge to work with you in achieving a timely and effective resolution.

Cartegraph will provide the Support Services only to Customer, provided that Cartegraph reserves the right to contact any third party as necessary to facilitate the delivery of Support Services or other services relating to the Solutions. Said support applies only to the most current version of the product and the previous version in succession.

All Support Services are dependent upon the use by Customer of the Solutions in accordance with Cartegraph's documentation and specifications. Cartegraph is under no obligation to modify the Solutions so that the modified Solutions would depart from Cartegraph's published documentation and specifications for such Solutions.

Addendum B

Services Scope of Work

The Solutions Services listed in the Investment Summary of the Purchase Agreement are specific Cartegraph services which will be delivered to the Customer based on the descriptions below, and are subject to the limitations and terms and conditions set for the in the Purchase Agreement, and its reverence Addendums. Cartegraph will coordinate with the Customer on service delivery expectations and timeframes.

Cartegraph OMS – Implementation Scope of Work

Implementation of the Operations Management System (OMS) includes the following professional services:

Setup

- Cartegraph will setup a hosted, test and production OMS environment.
- Cartegraph will provide an overview, up to two (2) hours, of Cartegraph and ArcGIS Online user-based logins and User/Role functionality.
- Cartegraph will provide a template file to be utilized by your staff to populate Roles and Users to be utilized for OMS.
- Cartegraph will utilize the template to create users and roles in OMS. (Note: Subsequent User and/or Role changes will be your administrator's responsibility.)
- Cartegraph will provide documentation and guidance, up to four (4) hours, for your technical GIS staff to configure Esri Basemap Services for OMS integration. Guidance will be geared towards OMS/Esri integration functionality and requirements.
- Cartegraph will setup the OMS Platform, including the Request, Work, Resource, and Asset Management areas of the software. *Asset Management solutions will be setup for all solutions referenced in the Assets section of the scope unless otherwise noted.*

Consulting

Cartegraph will provide a two-day (2-day) onsite requirement gathering workshop to increase our understanding of your business and functional goals. Through workshops and interviews, Cartegraph will identify best fit scenarios for OMS and provide a brief including any challenges as well as recommendations for OMS best practices relevant to your implementation.

Training

- Cartegraph will provide remote train-the-trainer training, up to four (4) hours, on overall system navigation and functionality to help familiarize your staff with the software environment and its common functions. Training topics include:
 - Dashboards
 - Standard KPI/ROI Gadgets
 - Logins/Permission
 - Layers
 - Filters
 - Maps
 - Grids
 - System Navigation
 - Views (List & Detail)
 - Standard Reports
 - Attachments

- Requests, Work, Assets, Resources, Reports, and Administrator Tabs
- Cartegraph will provide remote train-the-trainer training, up to two (2) hours, on OMS Esri integration functionality. Training topics include:
 - OMS Esri integration configuration options
 - Integration functionality (basemap and feature)
 - Overall Esri integration requirements, considerations, and Cartegraph recommended best practices
- Cartegraph will provide a two-day (2-day) onsite "train-the-trainer" training event. The training agenda will be defined and agreed upon by both Cartegraph and your project manager. Topics may include any of the following:
 - Request Management:
 - Requests
 - Requesters
 - Task Creation from Requests
 - Issue library (including settings such as Applies to Asset and Non-Location)
 - Cartegraph recommended best practices for Request and Requester Management
 - Work Management:
 - Create Task(s) (Asset/Non-Asset)
 - Assignments (Add, Edit, Remove)
 - Task Menu Actions
 - Related Work Items
 - Create Work Order
 - Associate Task to WO
 - Repeat Work Orders
 - Work Order Menu Actions
 - Enter Resources
 - Timesheets
 - Activity library (including settings such as Applies to Asset, Inspection, Key Dates, Cost, and Productivity)
 - Cartegraph recommended best practices for Work Management
 - Asset Management:
 - Asset Details
 - Preventative Maintenance Plans
 - Inspections
 - Linked assets (if applicable)
 - Container/Component Relationships (if applicable)
 - Cartegraph recommended best practices for Asset Management

To avoid redundancy, and to utilize service time efficiently, training may cover a subset of the assets listed in the Asset section of the scope.
 - Fleet Management:
 - Preventative Maintenance
 - Task Management
 - Vehicle Replacement Ratings (VRR) Equipment Detail information
 - Fleet Reports
 - Cartegraph recommended best practices for Fleet Management
 - Resource Management:
 - Resource Details
 - Labor/Equipment Rates
 - Material Management (Stock, Usage, Adjustments)
 - Vendor Price Quotes
 - Cartegraph recommended best practices for Resource Management

- Cartegraph Mobile:
 - Overall system functionality (Navigation, Interface, Maps, Attachments, Sorting)
 - Work Management
 - Create and Update Tasks (Asset/Non-Asset)
 - Assign Tasks
 - Enter Resources
 - Inspections
 - Asset Management
 - Create and Update Assets
 - Request Management
 - View and Update Requests
 - View Requester information
 - Create Task from Request
 - Offline use for Cartegraph for iPad
 - Cartegraph recommended best practices for mobile device use
- Administrator:
 - Administrator:
 - User Administration, Role Administration, Asset Administration, Record Filter Administration, Import/Export, Scheduled Process Log, Error Log
 - Settings:
 - System Settings, Map Administration, Geocode Settings, GIS Integration settings, Asset Color Manager
 - Manager:
 - Layout Manager, Library Manager, Preventative Maintenance, Asset Condition Manager, Notification Manager, Structure Manager, Automation Manager
- Cartegraph will provide remote train-the-trainer training, up to six (6) hours, on OMS Reporting functionality. Training topics include:
 - Security/Roles
 - Report Designer
 - Report Types, Report Styling, Filtering\Parameters, Basic Formulas, Grouping/Sorting
 - Report Viewer
 - Reporting best practices and solution tips/tricks.
- Cartegraph will provide remote train-the-trainer training, up to four (4) hours, on Preventative Maintenance Plans functionality. Training topics include:
 - Preventative Maintenance
 - Cartegraph recommended best practices for proactive asset management

To avoid redundancy, and to utilize service time efficiently, training may cover a subset of the assets listed in the Asset section of the scope.

- Cartegraph will provide remote train-the-trainer training, up to four (4) hours, on Advanced Inspections and Asset Condition Manager functionality. Training topics include:
 - Performance Management
 - Prediction Groups
 - Minimum Condition Groups
 - Activities and Impacts
 - Criticality Factor
 - Install/Replaced Dates
 - Cartegraph recommended best practices for advanced inspections and condition management

To avoid redundancy, and to utilize service time efficiently, training may cover a subset of the assets listed in the Asset section of the scope.

Go-Live Support

- Cartegraph will provide up to two (2) remote web conferences (not to exceed 4 hours total) to be utilized for Go-Live Support. The agenda will be defined, and agreed upon, by both your and Cartegraph's project managers. Topics may include any of the following:
 - Refresher training for items listed in the scope of work
 - Software and process support for staff during production roll out
 - Field, Layout, and Report configuration guidance, if applicable

Data Services

Cartegraph will provide one test and one production data load service through standard import/export functionality. Cartegraph will provide template documents for data population. Once populated by your staff, Cartegraph will load the data into your test or production OMS environment. Data loads may include data such as:

- Parent level asset records
- Asset location (spatial x/y) attributes
- Parent level resource (Labor, Equipment Material, Vendor) records
- Resource Rate (Labor, Equipment, Material) records
- Standard system libraries

Assets

Asset implementation includes the following professional services:

Cartegraph will provide installation and training on the following thirty-four (34) asset types:

- Sanitary Sewer (7)
 - Sewer Cleanout; Sewer Facility; Sewer Force Main; Sewer Lateral; Sewer Main; Sewer Manhole; Sewer Pump
- Signals (8)
 - Preemption; Signal Cabinet; Signal Head; Traffic Camera; Signalized Intersection; Signal Controller; Signal Monitor; Traffic Detector
- Stormwater (9)
 - Storm Basin; Storm Channel; Storm Culvert; Storm Facility; Storm Inlet; Storm Manhole; Storm Outlet; Storm Pipe; Storm Pump
- Transportation (1)
 - Sign
- Water Distribution (9)
 - Water Backflow; Water Facility; Water Hydrant; Water Lateral; Water Main; Water Meter; Water Pump; Water Valve; Water Storage Tank

Cartegraph will provide up to five (5) field configurations for each asset type listed above.

Cartegraph will provide all services remotely via audio; video; and web conferences unless otherwise noted.

Exclusions

The following service items are not included in the scope of this project:

Implementation of any custom modification or integration developed by Cartegraph; your internal staff; or any third-party is not included in the scope of this project unless specifically listed above.

Data conversion services from other software system(s) or sources (including Cartegraph Navigator databases) are not included in the scope of this project unless specifically listed above.

Any service items discussed during demonstrations; conference calls; or other events are not included in the scope of this project unless specifically listed above.

Customer/Cartegraph Responsibilities

Project representatives from Customer and Cartegraph accepts responsibility for all aspects of project planning, management, and execution not specifically identified as the responsibility of Cartegraph in the Agreement or in the Purchase Agreement. Ongoing management of the day-to-day allocation of Customer and Cartegraph resources and management of project tasks is the responsibility of the Customer and Cartegraph project representatives. Customer and Cartegraph project representatives will provide overall guidance and direction for the project and will direct the project accordingly. Further, and with regard to the Cartegraph obligations listed in this Purchase Agreement, Customer understands that it is vital to the success of the project that Customer provides assistance in the following matters:

1. For those services listed under Field Services, Cartegraph personnel will conduct information gathering and evaluation sessions with various Customer Users and management. While Cartegraph respects the time and workload of Customer staff, dedicated time on the part of the appropriate Customer resources is necessary to complete these exercises.
2. The installation process requires the assistance of Customer personnel and suitable access to hardware and systems (e.g., security clearance). Customer is required to supervise the installation process while systems are accessible to Cartegraph. All hardware and software, for both personal computers and servers, is expected to be available, installed, and operating as specified in Cartegraph's system requirements documentation such that delivery and execution of Cartegraph Field Services will not be impeded.
3. Customer and Cartegraph understand that the successful performance of Field Services depends upon Customer fulfilling its responsibilities. The Project assumes that Customer will provide all personnel required to achieve a successful implementation, including a dedicated project manager responsible for reviewing the implementation scope of work, ensuring all attended meetings are attended by invited staff, and providing leadership and insight on all relevant internal issues such as policy/procedure, organizational structure, project stakeholders, technical architecture, data, and current systems. Customer responsibility also includes internal documentation, internal change management, task completion, staff coordination and schedule commitment.
4. Customer will provide Internet access and IT staff support as required. For those services that are web-based, Cartegraph utilizes WebEx Meeting (or similar) technology.
5. Customer shall ensure that their workstation platform and database meet Cartegraph system requirements as specified in the Cartegraph System Requirements documentation. Solutions will be supported within new versions of these workstation platforms and databases within a reasonable period of time from their release from their manufacturer. Cartegraph will discontinue support of its Solutions within older versions of these workstation platforms and databases as their support is discontinued by their manufacturers.
6. Customer agrees to work with Cartegraph to schedule Field Services in a timely manner. All undelivered Field Services shall expire 365 days from the execution of this Purchase Agreement, unless noted differently in Services Scope listed above. Upon expiration of services, the project may be cancelled at Cartegraph's discretion.

Not-to-Exceed Purchase Agreement

Cartegraph will not exceed the total included in this Purchase Agreement without written approval from Customer. In the event it becomes apparent to Cartegraph that additional Service will be needed due to any changes in the scope of this Purchase Agreement, Cartegraph will notify Customer prior to exceeding the approved efforts and obtain written approval if additional Services are required.



**BUSINESS OF THE CITY COUNCIL
BONDURANT, IOWA
AGENDA STATEMENT**

Item No. 5.i.
For Meeting of 6/21/2021
Resolution

TITLE: -Resolution approving 28E Agreement with City of Altoona for the Coordination of Signal Timing Along the US Hwy 65/NE Hubbell Ave. Corridor

CONTACT PERSON:

John Horton, Public Works Director

BRIEF HISTORY & ANALYSIS: Staff recommends the approval of the attached resolution to adopt a 28E agreement with City of Altoona for the timing coordination of traffic signals along the Hwy 65/ NE Hubbell Avenue Corridor.

This is a joint effort between to City of Bondurant and City of Altoona to coordinate the signal timings on the planned construction of traffic signals at Ziegler Dr. in the City of Altoona on Hwy 65. Bondurant has the majority of signals in the corridor, so it makes sense for Bondurant to control the signal timing. The City of Altoona will still own and maintain the signals and equipment, and will install fiber optic cabling to connect to the Bondurant signal cabinet at Hwy 65 and 32nd St. SW. After installation Bondurant will own and maintain responsibility for the fiber optics that are in Bondurant that connect the signals together.

FUNDING SOURCE: N/A

STAFF RECOMMENDATION: Approve resolution on a roll call vote.

APPROVED FOR SUBMITTAL:

ATTACHMENTS:

1. RESOLUTION NO. 210621-161
2. City of Altoona 28E Agreement

CITY OF BONDURANT
RESOLUTION NO. 210621-161

RESOLUTION APPROVING 28E AGREEMENT BETWEEN CITY OF BONDURANT,
IOWA AND CITY OF ALTOONA, IOWA FOR THE COORDINATION OF SIGNAL
TIMING ALONG US HWY 65/ NE HUBBELL AVE. COORIDOR

WHEREAS, the cities of Bondurant and Altoona have been working to coordinate timing on traffic signals along the Highway 65 (Hubbell Avenue) corridor; AND

WHEREAS, a 28E Agreement is for signal timing coordination along the US Hwy 65 Corridor has been developed that entrusts the City of Bondurant with managing the signal timing; AND

WHEREAS, Bondurant has the majority of signals in the corridor, so it makes sense for Bondurant to control the signal timing; AND

WHEREAS, City of Altoona will still own and maintain the signals and equipment, and will install fiber optic cabling to connect to the Bondurant signal cabinet at Hwy 65 and 32nd St. SW; AND

WHEREAS, after installation of the cabling, Bondurant will own and maintain responsibility for the fiber optics that are in Bondurant that connect the signals together; AND

WHEREAS, City Staff have reviewed the 28E Agreement and have found it to be acceptable; AND

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Bondurant, Iowa, that the 28E Agreement between City of Altoona, Iowa and the City of Bondurant, Iowa for signal timing coordination is hereby approved, pending legal counsel review.

Passed this 21st day of June 2021,

By: _____
Curt Sullivan, Mayor

ATTEST: I, Shelby Hagan, City Clerk of Bondurant, hereby certify that at a meeting of the City Council held on the above date, among other proceedings the above was adopted.

IN WITNESS WHEREOF, I have hereunto set my hand the day and year above written.

Shelby Hagan, City Clerk

Name	Yay	Nay	Abstain	Absent
Cox				
Elrod				
Enos				
McKenzie				
Peffer				

**28E AGREEMENT
BETWEEN THE CITY OF ALTOONA, IOWA
AND THE CITY OF BONDURANT, IOWA**

THIS JOINT MAINTENANCE AGREEMENT has been made and entered into by and between the City of Altoona, Iowa (also referred to as Altoona), a Municipal corporation organized and existing under the laws of the State of Iowa, and the City of Bondurant, Iowa (also referred to as Bondurant), also a Municipal corporation organized and existing under the laws of the State of Iowa (also collectively referred to as Cities), in accordance with provisions of Chapter 28E, Code of Iowa, 2021. The purpose of this Agreement shall be to provide joint exercise of the respective powers of the Cities hereto in connection with the joint maintenance and operation of certain traffic signal equipment components. This Agreement shall become binding upon each party after approval by the City Council of Altoona and the City Council of Bondurant.

WITNESSETH:

WHEREAS, the US 65 corridor is located within both Cities and traffic signalization either exists or is planned at several intersections within both Cities and;

WHEREAS, the traffic signals along the US 65 corridor need to be coordinated to provide efficient and safe traffic flow within both Cities and;

WHEREAS, under Chapter 28E of the Code of Iowa, 2021, the City of Altoona, as a public agency, may enter into an Agreement with the City of Bondurant, another public agency, to provide services to the mutual advantage of both agencies.

NOW, THEREFORE, THE PARTIES HERETO MUTUALLY AGREE AS FOLLOWS:

1. The traffic signal fiber optic interconnect conduit, cable and handholes located between the US 65 & Ziegler Drive NW intersection, located in Altoona, and the US 65 & 32nd Street SW intersection, located in Bondurant, shall be owned, maintained, and located by the City of Bondurant.
2. The traffic signal fiber optic cabinet enclosure, terminations, and connectivity at the City of Altoona US 65 and Ziegler Drive NW traffic signal required to accommodate communications to the City of Bondurant US 65 & 32nd Street SW traffic signal shall be owned and maintained by the City of Altoona.
3. All routine and major maintenance for the traffic signals at the US 65 & Ziegler Drive NW intersection shall be the responsibility of the City of Altoona.
4. The traffic signal basic and coordination timing parameters at the US 65 & Ziegler Drive NW intersection shall be maintained and updated as necessary by the City of Bondurant.

5. This Agreement shall remain in effect from the date it is electronically filed with the Iowa Secretary of State until terminated as provided herein. This Agreement may be terminated at any time by a resolution of the Altoona City Council or the Bondurant City Council by giving ninety (90) days written notice of such intention to terminate. Notice of such termination shall be served by registered mail to the principal meeting place of the other agency. The termination of this Agreement shall not relieve either party of any obligation or liability arising during the term of the Agreement.
6. Each City shall be solely liable for any claim for damages filed that pertains to the services performed by that agency as outlined above. Each party agrees to indemnify and to hold the other party, its elected officials, agents, employees and successors and assigns, harmless from and against all claims, demands, actions and/or causes of actions, judgements, settlements, or other costs, including reasonable attorney's fees, which the party, its successors and assigns, may incur or sustain (a) by reason of the indemnifying party's breach of this Agreement or failure to legally or timely meet the responsibilities imposed herein, or (b) by reason of the torts of the indemnifying party.
7. The costs for performing the duties outlined above shall be borne by the agency performing the service. Each party shall finance its costs in such a manner as permitted by law and as shall be determined by its respective City Council. Both parties agree to cooperate to the extent necessary to fully comply with all laws applicable to the financing of and contracting for any work or activity contemplated by this Agreement.
8. The parties hereunto shall approve this agreement by resolution of both the Altoona City Council and the Bondurant City Council which shall authorize the execution of this Agreement. It will then be electronically filed in the office of the Iowa Secretary of State in accordance with Chapter 28E, Code of Iowa, 2021.
9. This is the entire Agreement between the parties and it may be amended only in writing, signed by authorized representatives of both parties.
10. This Agreement shall be governed by, constructed, and enforced in accordance with the laws of the State of Iowa.
11. For the purposes of this Agreement, the City Engineer for the City of Altoona shall be the Administrator of this project. By entering into this Agreement, the Cities do not intend to create a separate legal entity. The parties do not intend to jointly acquire or hold real or personal property under this Agreement.
12. If any portion of this Agreement is held invalid or unenforceable by a court of competent jurisdiction, the remaining portions of this Agreement shall continue in full force and effect.
13. Each party agrees to execute and deliver such additional instruments and documents and to take all such other action as the other party may reasonably

request from time to time in order to effect the provisions and purposes of this Agreement.

IN WITNESS WHEREOF, the Cities have set their hands for the purposes herein expressed, on the dates indicated below.

By _____
Mayor, City of Altoona

By _____
Mayor, City of Bondurant

Date _____

Date _____

Attest _____
City Clerk, City of Altoona

Attest _____
City Clerk, City of Bondurant



**BUSINESS OF THE CITY COUNCIL
BONDURANT, IOWA
AGENDA STATEMENT**

Item No. 5.j.
For Meeting of 6/21/2021
Resolution

TITLE: -Resolution approving Pay Request No. 3 to Shive-Hattery for the Construction Services Agreement for Project Omega Phases 2 and 3 Public Improvements Project

CONTACT PERSON:

John Horton, Public Works Director

BRIEF HISTORY & ANALYSIS: Staff recommends the approval of the attached resolution for pay application #4 to Shive-Hattery in the amount of \$90,720.00 related to the construction services agreement for the Project Omega Phases 2 and 3 Public Improvements Project.

This pay application is for work that has been completed through April 23, 2021.

FUNDING SOURCE: RISE/Bond Funding

STAFF RECOMMENDATION: Approve resolution on a roll call vote.

APPROVED FOR SUBMITTAL:

ATTACHMENTS:

1. RESOLUTION NO. 210621-162
2. Pay Request No. 3

CITY OF BONDURANT
RESOLUTION NO. 210621-162

RESOLUTION APROVING PAY APPLICATION #3 FOR THE CONSTRUCTION
SERVICES AGREEMENT FOR THE PROJECT OMEGA PHASES 2 AND 3 PUBLIC
IMPROVEMENT PROJECT TO SHIVE-HATTERY IN THE AMOUNT OF \$90,720.00

WHEREAS, the City of Bondurant received pay app #3 for the construction services agreement for the Project Omega Phases 2 and 3 Public Improvement Project; AND

WHEREAS, pay app #3 for is for construction services for the Project Omega Phases 2 and 3 Public Improvement Project performed by Shive-Hattery through April 23, 2021.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Bondurant, Iowa, that pay application #3 for the Project Omega Phases 2 and 3 Public Improvement Project construction services agreement to Shive-Hattery in the above-referenced amount is hereby approved.

Passed this 21st day of June ,2021,

By: _____
Curt Sullivan, Mayor

ATTEST: I, Shelby Hagan, City Clerk of Bondurant, hereby certify that at a meeting of the City Council held on the above date, among other proceedings the above was adopted.

IN WITNESS WHEREOF, I have hereunto set my hand the day and year above written.

Shelby Hagan, City Clerk

Council Action	Ayes	Nays	Abstain	Absent
Cox				
Peffer				
Enos				
McKenzie				
Elrod				

Shive-Hattery | PO Box 1599 | Cedar Rapids, IA 52406-1599 | 319.362.0313 | shive-hattery.com

April 28, 2021

Invoice No: 4201901 - 3

Marketa Oliver
City of Bondurant, IA
200 Second Street NE
PO Box 37
Bondurant, IA 50035-0037

Project Omega Public Improvements - Phase 2 & 3

Services provided through April 23, 2021:

Total Fee	504,000.00		
Percent Complete	78.00	Total Earned	393,120.00
		Previous Fee Billing	302,400.00
		Current Fee Billing	90,720.00
		Total Fee	90,720.00
		AMOUNT DUE THIS INVOICE	\$90,720.00

CRB

TERMS: PAYMENT SHALL BE DUE UPON RECEIPT.

ACH PAYMENTS NOW ACCEPTED. PLEASE EMAIL AR@SHIVE-HATTERY.COM FOR DETAILS.



**BUSINESS OF THE CITY COUNCIL
BONDURANT, IOWA
AGENDA STATEMENT**

Item No. 5.k.
For Meeting of 6/21/2021
Resolution

TITLE: -Resolution approving Pay Request No. 4 to Shive-Hattery for the Construction Services Agreement for Project Omega Phases 2 and 3 Public Improvements Project

CONTACT PERSON:

John Horton, Public Works Director

BRIEF HISTORY & ANALYSIS: Staff recommends the approval of the attached resolution for pay application #4 to Shive-Hattery in the amount of \$45,360.00 related to the construction services agreement for the Project Omega Phases 2 and 3 Public Improvements Project.

This pay application is for work that has been completed through June 4th, 2021.

FUNDING SOURCE: RISE/Bond Funding

STAFF RECOMMENDATION: Approve resolution on a roll call vote.

APPROVED FOR SUBMITTAL:

ATTACHMENTS:

1. RESOLUTION NO. 210621-163
2. Pay Request No. 4

CITY OF BONDURANT
RESOLUTION NO. 210621-163

RESOLUTION APROVING PAY APPLICATION #4 FOR THE CONSTRUCTION
SERVICES AGREEMENT FOR THE PROJECT OMEGA PHASES 2 AND 3 PUBLIC
IMPROVEMENT PROJECT TO SHIVE-HATTERY IN THE AMOUNT OF \$45,360.00

WHEREAS, on June 7th, 2021, the City of Bondurant received pay app #4 for the construction services agreement for the Project Omega Phases 2 and 3 Public Improvement Project; AND

WHEREAS, pay app #4 for is for construction services for the Project Omega Phases 2 and 3 Public Improvement Project performed by Shive-Hattery through June 4, 2021.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Bondurant, Iowa, that pay application #4 for the Project Omega Phases 2 and 3 Public Improvement Project construction services agreement to Shive-Hattery is hereby approved.

Passed this 21st day of June ,2021,

By: _____
Curt Sullivan, Mayor

ATTEST: I, Shelby Hagan, City Clerk of Bondurant, hereby certify that at a meeting of the City Council held on the above date, among other proceedings the above was adopted.

IN WITNESS WHEREOF, I have hereunto set my hand the day and year above written.

Shelby Hagan, City Clerk

Council Action	Ayes	Nays	Abstain	Absent
Cox				
Peffer				
Enos				
McKenzie				
Elrod				

Shive-Hattery | PO Box 1599 | Cedar Rapids, IA 52406-1599 | 319.362.0313 | shive-hattery.com

June 7, 2021

Invoice No: 4201901 - 4

Marketa Oliver
City of Bondurant, IA
200 Second Street NE
PO Box 37
Bondurant, IA 50035-0037

Project Omega Public Improvements - Phase 2 & 3

Services provided through June 4, 2021:

Total Fee	504,000.00		
Percent Complete	87.00	Total Earned	438,480.00
		Previous Fee Billing	393,120.00
		Current Fee Billing	45,360.00
		Total Fee	45,360.00
		AMOUNT DUE THIS INVOICE	\$45,360.00

CRB

TERMS: PAYMENT SHALL BE DUE UPON RECEIPT.

ACH PAYMENTS NOW ACCEPTED. PLEASE EMAIL AR@SHIVE-HATTERY.COM FOR DETAILS.



**BUSINESS OF THE CITY COUNCIL
BONDURANT, IOWA
AGENDA STATEMENT**

Item No. 5.I.
For Meeting of 6/21/2021
Resolution

TITLE: -Resolution approving the Extreme Temperature Warming/Cooling Center Agreement with Polk County Emergency Management Commission

CONTACT PERSON:

Marketa Oliver, City Administrator

BRIEF HISTORY & ANALYSIS: Attached is a resolution approving an agreement with Polk County Emergency Management Commission to designate a facility for use as a public cooling/warming center. The designated area for Bondurant would be the Council Chambers.

The City of Bondurant participates regularly in the Polk County Emergency Management Commission to prepare for and react to a full range of emergent situations. This agreement is consistent with the Polk County Comprehensive Emergency Plan, Emergency Support Function (ESF) #6: Mass Care, Housing, and Human Services. The City would operate a temporary extreme temperature center for the benefit of Polk County, the community, its residents, and visitors.

FUNDING SOURCE: General Fund. The financial impact of this agreement is negligible because the City already has owns this facility, and the generator attached to it, and heats/cool the facility on a regular basis.

STAFF RECOMMENDATION: Approve resolution on a roll call vote.

APPROVED FOR SUBMITTAL:

ATTACHMENTS:

1. RESOLUTION NO. 210621-164
2. Memorandum of Understanding

CITY OF BONDURANT
RESOLUTION NO. 210621-164

RESOLUTION APPROVING EXTREME TEMPERATURE WARMING/COOLING
CENTER AGREEMENT BETWEEN THE POLK COUNTY EMERGENCY
MANAGEMENT COMMISSION AND THE CITY OF BONDURANT, IOWA

WHEREAS, the County Board of Supervisors, City Councils and school district Boards of Education in each county shall cooperate with the Homeland Security and Emergency Management Division of the Department of Public Defense to establish a local emergency management commission (Commission) to carry out the provisions of Iowa Code Chapter 29C; AND

WHEREAS, the Commission is composed of a member of the Board of Supervisors or an appointed representative, the Sheriff or the Sheriff's representative, and the Mayor or the Mayor's representative from each city within the county and members shall be the operations liaison officers between their respective jurisdiction and the Commission; AND

WHEREAS, the Commission meets monthly to determine the mission of its agency and program and provide direction for the delivery of the emergency management services of planning, administration, coordination, training, and support for local governments and their departments and the Commission shall coordinate emergency services in the event of a disaster; AND

WHEREAS, one of the Commission's goals in the Emergency Plan is to provide Mass Care, Housing, and Human Services, particularly during extreme temperatures; AND

WHEREAS, the City of Bondurant will provide a heating/cooling center during times of extreme temperatures; AND

WHEREAS, the Council Chambers are designated as the heating/cooling center as a generator is available to continue heating/cooling operations in the event of power failure.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Bondurant, Polk County, Iowa, that the attached "Extreme Temperature Warming/Cooling Center Agreement between the Polk County Emergency Management Commission and the City of Bondurant, Iowa" is hereby approved as presented.

Passed this 21st day of June 2021,

By: _____
Curt Sullivan, Mayor

ATTEST: I, Shelby Hagan, City Clerk of Bondurant, hereby certify that at a meeting of the City Council held on the above date, among other proceedings the above was adopted.

IN WITNESS WHEREOF, I have hereunto set my hand the day and year above written.

Shelby Hagan, City Clerk

Council Action	Ayes	Nays	Abstain	Absent
Cox				
Peffer				
Enos				
McKenzie				
Elrod				

Extreme Temperature Warming/Cooling Center Agreement

Between

The Polk County Emergency Management Commission

And

The City of Bondurant, Iowa

This agreement is made and entered into between the Polk County Emergency Management Commission, hereinafter referred to as “Commission,” in the County of Polk in the State of Iowa and City of Bondurant hereinafter referred to as “the City” in the City of Bondurant in the State of Iowa.

Terms and Conditions

This Agreement is made for the temporary use of a facility designated by the City for use as a public cooling/warming center during a declared or undeclared extreme temperature event requiring the activation of the emergency support function(s) of the Polk County Emergency Management Commission and its Agency. This agreement is consistent with the Polk County Comprehensive Emergency Plan, Emergency Support Function (ESF) #6: Mass Care, Housing, and Human Services. The parties desire to reach an understanding that will result in providing the facility owned by the City to the Commission to operate a temporary extreme temperature center for the benefit of Polk County, the community, its residents, and visitors.

Now therefore, it is mutually agreed between the parties as follows:

The City’s Responsibilities

- A. The City has identified the facility, (hereinafter referred to as a center) and the Commission has determined that the facility may be suitable for use as a center, upon request by the Commission, orally or in writing, the City will make the facility available to the Commission for use as a public center if it does not negatively impact the City’s operations.
- B. The City will appoint a person (hereinafter referred to as a Point of Contact) to activate and coordinate the center. The Point of Contact will coordinate the use of the center with the Commission’s designated official. The Commission’s designated official is referred to as the duty officer. The Point of contact and the Duty officer will collaborate to resolve questions regarding center operations.
- C. The center will provide services that already exist, such as a place to sit, and bathrooms, no other services are expected besides respite from the heat or cold during the centers normal business hours.

Commission’s Responsibilities

- A. The Commission may reimburse the City for the reasonable actual out-of-pocket costs and expenses for operational expenses, including the replacement of food, supplies, and equipment. Property damaged, lost

or stolen will not be the responsibility of the Commission. Reimbursement of personnel costs, or goods and materials consumed is not guaranteed by the Commission or any other party. The Commission will attempt to reimburse if allowable and eligible opportunities are available. In incidents where the City opens the facility without the coordination or knowledge of the Commission, the City will be solely responsible for all costs and materials related to the center operation.

- B. The Duty officer will notify the Point of Contact to request to activate the center, opening date, and closing date for the center.

The Polk County Emergency Management Commission and the City have caused this agreement to be executed by their proper representatives, and said agreement is to become effective and operative upon the fixing of the last signature hereto.

A.J. Mumm, Director
Polk County Emergency Management

Curt Sullivan, Mayor

Primary 24 hour contact:

John Horton
Name

515.971.6822
Phone Number

jhorton@cityofbondurant.com
Email Address

Alternate 24 hour contact:

Aaron Kreuder
Name

515.971.1282
Phone Number

akreuder@cityofbondurant.com
Email Address



**BUSINESS OF THE CITY COUNCIL
BONDURANT, IOWA
AGENDA STATEMENT**

Item No. 5.m.
For Meeting of 6/21/2021
Resolution

TITLE: -Resolution approving Pay Request No. 3 to Shive-Hattery for the Professional Services Agreement for Commerce Crossings Development Public Improvements Project

CONTACT PERSON:

John Horton, Public Works Director

BRIEF HISTORY & ANALYSIS: Staff recommends the approval of the attached resolution for pay application #3 in the amount of \$41,676.00 to Shive-Hattery related to the professional services agreement for the Commerce Crossing Public Improvements Project. The invoice is for work completed through May 31, 2021.

Commerce Crossing Project is the Economic Development project that is being constructed on the former Rosenberger Property that is located along Interstate 80 West of Grant St. South.

FUNDING SOURCE:

STAFF RECOMMENDATION: Approve resolution on a roll call vote.

APPROVED FOR SUBMITTAL:

ATTACHMENTS:

1. RESOLUTION NO. 210621-165
2. Pay Request No. 3

CITY OF BONDURANT
RESOLUTION NO. 210621-165

RESOLUTION APROVING PAY APPLICATION #3 FOR THE PROFESSIONAL
SERVICES AGREEMENT FOR THE COMMERCE CROSSING PUBLIC
IMPROVEMENT PROJECT TO SHIVE-HATTERY IN THE AMOUNT OF \$41,676.00

WHEREAS, on June 2nd, 2021, the City of Bondurant received pay app #3 for the professional services agreement for the Commerce Crossing Public Improvement Project; AND

WHEREAS, the City Council approves pay app #3 for the professional services agreement for the Commerce Crossing Public Improvement Project; AND

WHEREAS, the pay application is for work completed through May 31, 2021.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Bondurant, Iowa, that pay application #3 for the Commerce Crossing Public Improvement Project professional services agreement to Shive-Hattery is hereby approved

Passed this 21st day of June 2021,

By: _____
Curt Sullivan, Mayor

ATTEST: I, Shelby Hagan, City Clerk of Bondurant, hereby certify that at a meeting of the City Council held on the above date, among other proceedings the above was adopted.

IN WITNESS WHEREOF, I have hereunto set my hand the day and year above written.

Shelby Hagan, City Clerk

Council Action	Ayes	Nays	Abstain	Absent
Cox				
Peffer				
Enos				
McKenzie				
Elrod				

Shive-Hattery | PO Box 1599 | Cedar Rapids, IA 52406-1599 | 319.362.0313 | shive-hattery.com

June 2, 2021

Invoice No: 4194871 - 3

Marketa Oliver
City of Bondurant, IA
200 Second Street NE
PO Box 37
Bondurant, IA 50035-0037

Commerce Crossing Development - Public Improvements

Services provided through May 31, 2021:

	Total Fee	Percent Complete	Fee Earned	Previous Fee Billing	Current Fee Billing
Base Contract	347,300.00	64.00	222,272.00	180,596.00	41,676.00
Total Fee	347,300.00		222,272.00	180,596.00	41,676.00
	Total Fee				41,676.00
	AMOUNT DUE THIS INVOICE				\$41,676.00

CRB

TERMS: PAYMENT SHALL BE DUE UPON RECEIPT.

ACH PAYMENTS NOW ACCEPTED. PLEASE EMAIL AR@SHIVE-HATTERY.COM FOR DETAILS.



**BUSINESS OF THE CITY COUNCIL
BONDURANT, IOWA
AGENDA STATEMENT**

Item No. 5.n.
For Meeting of 6/21/2021
Resolution

TITLE: -Resolution approving Pay Request No. 6 for the 23rd St. SW & Shiloh Rose Parkway SW Public Infrastructure Improvement Project

CONTACT PERSON:

John Horton, Public Works Director

BRIEF HISTORY & ANALYSIS: Staff recommends the approval of the attached resolution to approve pay application #6 to McAninch in the amount of \$243,738.38 related to 23rd ST. SW & Shiloh Rose Parkway SW Public Infrastructure Improvement Project.

Phase 3 infrastructure is completed, The Eastbound lane of 23rd St. SW is completed, and the Westbound Lane will be poured the week of June 14th. The project is on pace to be completed ahead of schedule.

This pay application is for work completed from May 29th through June 11th, 2021.

FUNDING SOURCE: RISE/Bond Funding

STAFF RECOMMENDATION: Approve resolution on a roll call vote.

APPROVED FOR SUBMITTAL:

ATTACHMENTS:

1. RESOLUTION NO. 210621-166
2. Pay Request No. 6

CITY OF BONDURANT
RESOLUTION NO. 210621-166

RESOLUTION APPROVING PAY APPLICATION #6 TO MCANINCH CORPORATION
FOR THE 23rd STREET SW & SHILOH ROSE PKWY SW PUBLIC IMPROVEMENT
PROJECT IN THE AMOUNT OF \$243,738.38

WHEREAS, the 23rd St. SW & Shiloh Rose Pkwy SW Public Improvements Project Pay Application #6 was submitted on June 15th, 2021; AND

WHEREAS, the pay application #6 is for the 23rd St. SW & Shiloh Rose Pkwy SW Public Improvement Project; AND

WHEREAS, Engineers from Shive-Hattery and City Staff have reviewed the pay application for accuracy; AND

WHEREAS, the amount for Pay Application #6 is \$243,738.38.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Bondurant, Iowa, that the Pay Application #6 for McAninch Corporation in the amount of \$243,738.38 is hereby approved.

Passed this 21st day of June 2021,

By: _____
Curt Sullivan, Mayor

ATTEST: I, Shelby Hagan, City Clerk of Bondurant, hereby certify that at a meeting of the City Council held on the above date, among other proceedings the above was adopted.

IN WITNESS WHEREOF, I have hereunto set my hand the day and year above written.

Shelby Hagan, City Clerk

Name	Yay	Nay	Abstain	Absent
Cox				
Peffer				
Enos				
McKenzie				
Elrod				

PAY REQUEST SUMMARY				
			Total Approved	Total Completed
Contract Price		\$	1,713,815.00	1,353,129.68
Approved Change Order #	1	\$	26,600.00	
Revised Contract Price		\$	1,740,415.00	1,353,129.68
			Retainage (5%)	67,656.48
			Liquidated Damages	
			Total Earned Less Retainage	1,285,473.20
Total Previously Approved (list each)	Pay Request #1		\$74,711.42	
	Pay Request #2		\$215,162.80	
	Pay Request #3		\$266,273.54	
	Pay Request #4		\$341,050.00	
	Pay Request #5		\$144,537.06	
			Total Previously Approved	\$1,041,734.82
			Amount Due This Request	\$ 243,738.38
			Percent Complete	78%
			Percent of Contract Period Utilized	51%

Contractor: McAninch Corporation		Recommended By: Ryan Companies		Recommended By: Shive-Hattery		Checked By: John Horton	
Signature: Matthew J. Dykstra		Signature: Eric Bridgewater		Signature: <i>[Signature]</i> Jun 15 2021 12:02 PM		Digitally signed by John Horton Date: 2021.06.16 16:10:52 -0500	
Name: Matt Dykstra		Name: Eric Bridgewater		Name: David Fleisher, PE		Name: John Horton	
Title: Vice President		Title: 06/16/2021		Title: Project Engineer		Title: Public Works Director	
Date: 06/16/2021		Date:		Date:		Date:	

Date: _____



**BUSINESS OF THE CITY COUNCIL
BONDURANT, IOWA
AGENDA STATEMENT**

Item No. 5.o.
For Meeting of 6/21/2021
Resolution

TITLE: - Resolution affixing a Public Hearing for July 19th, 2021 Regarding the Rezoning of Property from Conservancy (U-1) to General Commercial (C-2) for those Portions of Property at 1201 Grant Street South and 1455 Grant Street South currently Zoned U-1

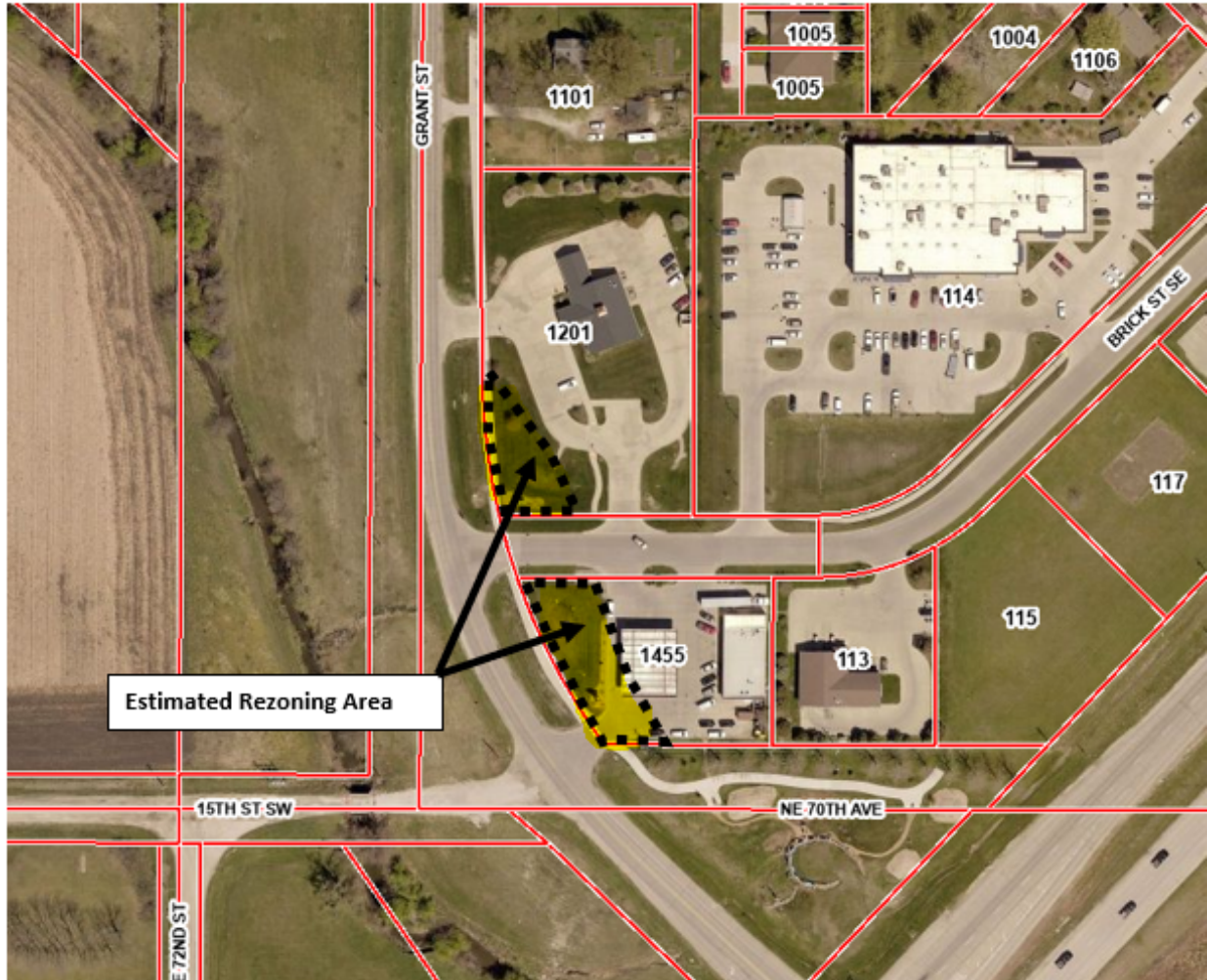
CONTACT PERSON:

Maggie Murray, Planning & Community Development Director

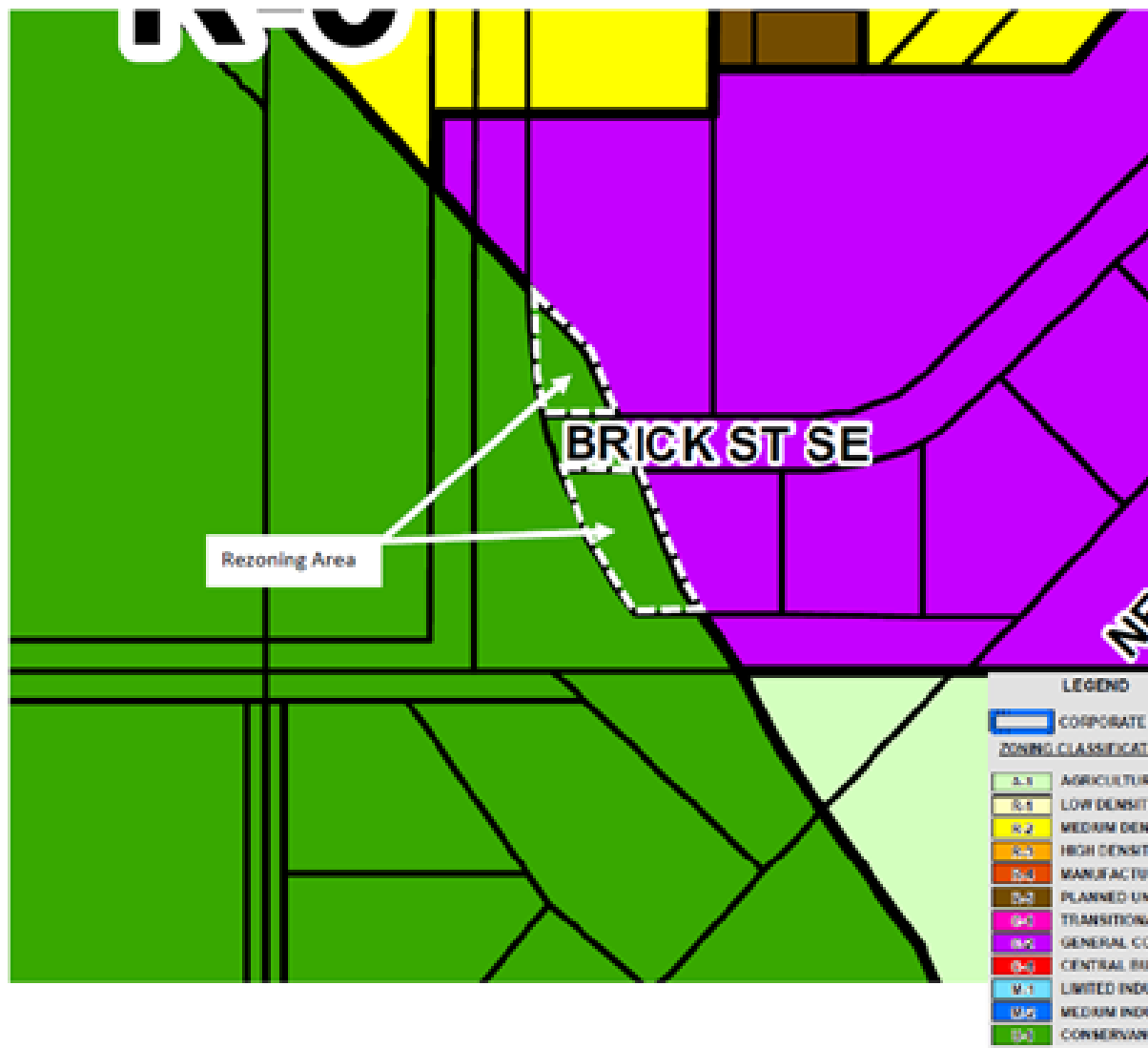
BRIEF HISTORY & ANALYSIS: Brief History

The City is initiating a request for rezoning from Conservancy (U-1) to General Commercial (C-2) for those portions currently zoned U-1 on properties at Casey's General Store at 1455 Grant Street South and Legacy Bank at 1201 Grant Street South.

Area Map:



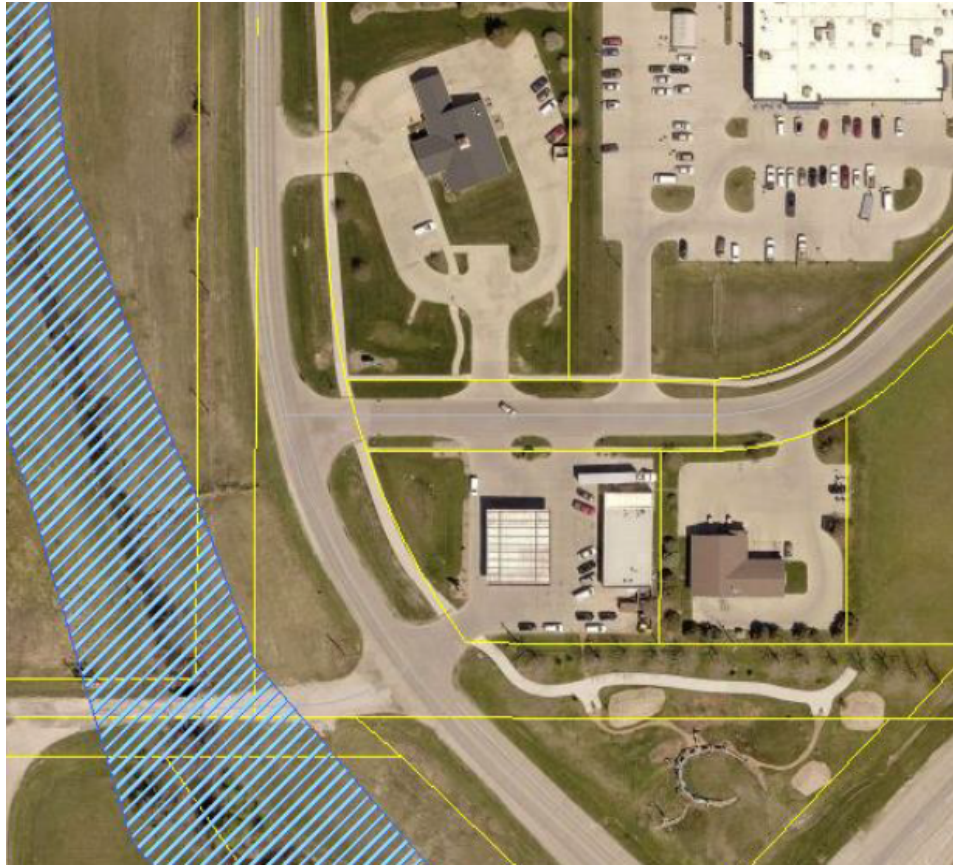
Area Zoning Map:



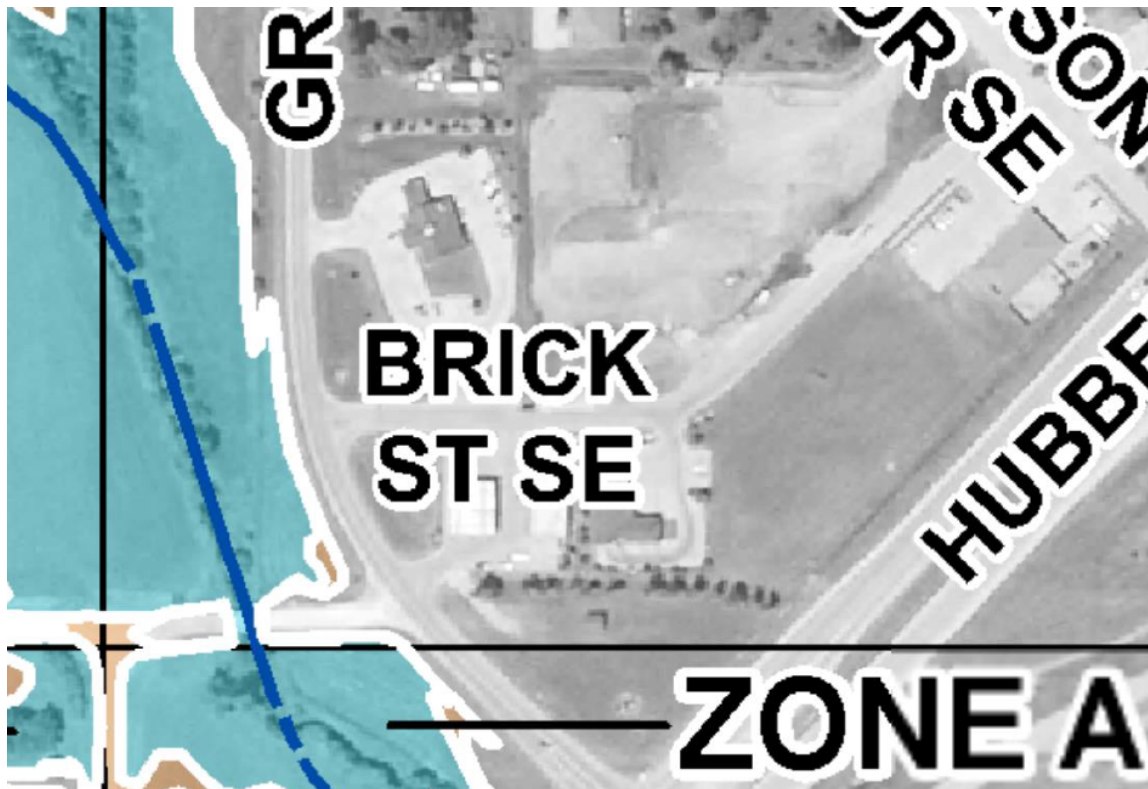
The purpose of this rezoning is to clean-up the boundaries of the U-1 District in this area of Bondurant. The U-1 District was established back in 2002 as a result of the 2001 Comprehensive Plan. Per Section 178.15 of the Zoning Code, “the U-1 District is intended and designed to encompass certain areas of the city which are subject to flood hazard”. Section 178.15 of the Zoning Code also notes, “it is further the intention of this section that no reclassification of any lands zoned “U-1” be undertaken, unless and until suitable measures have been taken to ensure that the flood hazard no longer exists”. The list below explains reasoning to consider rezoning from U-1 to C-2:

- The 2001 Comprehensive Plan guided for park/open space in this rezoning area, however, the current 2012 Comprehensive Plan does not. The 2012 Comprehensive Plan clearly shows the Casey’s and Legacy Bank parcels to be used for commercial use.

- Commercial use is how these two sites have historically been used. Casey's has existed at its location since 1999 and Legacy Bank has existed at its location since 2005.
- At the time the 2002 U-1 zoning was approved, the City did not have its Stream Buffer Ordinance in place. The purpose of the 2018-adopted Stream Buffer Ordinance is, "to establish minimum requirements for the design of buffers to protect streams and creeks within the jurisdiction of the City of Bondurant". Neither the Casey's parcel nor the Legacy Bank parcel touches the Stream Buffer Ordinance area.



- At the time the 2002 U-1 zoning was approved, the current 2019 FEMA Flood Insurance Rate Map (FIRM) did not exist. This 2019 FIRM clearly shows the areas of Bondurant which are subject to FEMA's 100-Year and 500-Year floodplains. Neither the Casey's parcel nor the Legacy Bank parcel touches the 100-year or 500-year floodplain areas.

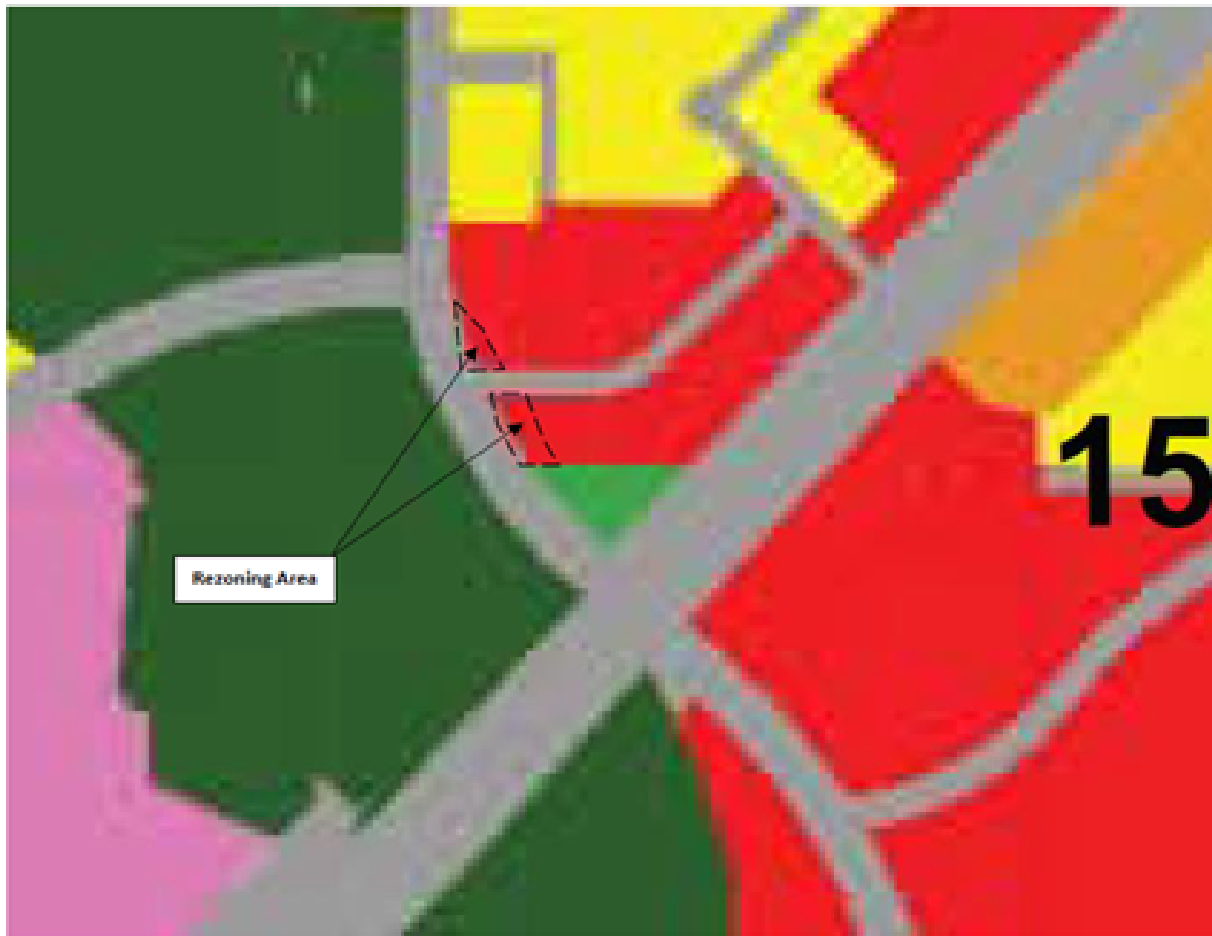


- Bob Veenstra, City Engineer, has reviewed this potential rezoning and has noted no concerns.

ANALYSIS: When considering rezoning requests, the Planning and Zoning Commission and City Council should take into account the following: Comprehensive Plan, Spot Zoning, and Public Input.

Comprehensive Plan:

The rezoning request is consistent with the Comprehensive Plan's Future Land Use Map. The below excerpt from the Future Land Use Map shows the Comprehensive Plan guides for community commercial in this rezoning area.

**Spot Zoning:**

According to the Iowa State University & Outreach's "Midwest Planning Bluz", to determine whether illegal spot zoning has occurred, the courts consider whether the rezoning takes into account the following:

1. the characteristics of surrounding property;
2. the community's comprehensive plan; and
3. the protection and preservation of public health, justice, morals, order, safety and security, and welfare (police power).

It does not appear the proposed rezoning constitutes spot zoning. C-2 zoning designations exist on both the Casey's and the Legacy Bank sites immediately adjacent to the U-1 areas being considered for rezoning. The requested zoning district is consistent with what is guided for in the Comprehensive Plan's Future Land Use Map.

Public Input:

The City of Bondurant owns three of the four parcels within 200' of the proposed rezoning area. The only non City-owned property owner within 200' will be mailed a rezoning notification letter. The July 19th staff report will be updated if public comment is received.

FUNDING SOURCE: N/A

STAFF RECOMMENDATION: The Planning and Zoning Commission will hold their required public hearing during their meeting on Thursday, July 8th, 2021. An update of this review will be noted in the July 19th Council staff report.

Staff recommends approval of the resolution setting the rezoning public hearing for July 19th, 2021.

APPROVED FOR SUBMITTAL:**ATTACHMENTS:**

1. RESOLUTION NO. 210621-167

CITY OF BONDURANT
RESOLUTION NO. 210621-167

RESOLUTION AFFIXING A DATE FOR A PUBLIC HEARING ON THE PROPOSED
REZONING OF PROPERTY

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF BONDURANT, IOWA:

That the City Council of the City of Bondurant, Iowa, hereby proposes to change the zoning from Conservancy (U-1) to General Commercial (C-2) on property in Bondurant, Polk County, Iowa described as follows:

The portion of land currently zoned Conservancy (U-1) on the following parcels:

A tract of land in the SW ¼ of Section 31, Township 80 North, Range 22 West of the 5th P.M., more particularly described as follows: Commencing at the SW Corner of Section 31; THENCE North 89°33'10" East, along the south line of said SW ¼, a distance of 441.79 feet; THENCE North 0°22'32" West, a distance of 61.89 feet, to the SW corner of Parcel "B", of the SW ¼ of said Section 31, Polk County, Iowa; THENCE South 90°00'00" East, along the South line of said Parcel "B", a distance of 129.07 feet; THENCE North 00°34'30" East, a distance of 125.71 feet, to a point on the Easterly line of said Parcel "B", said point also being the POINT OF BEGINNING; THENCE North 15°25'06" West, along said Easterly line of Parcel "B", a distance of 35.05 feet, to the NE Corner of said Parcel "B"; THENCE South 90°00'00" East, a distance of 9.66 feet; THENCE South 00°34'30" West, a distance of 33.79 feet, to the Point of Beginning, containing 163 square feet, more or less.

AND

Lot One (1) in BONDURANT BUSINESS PARK PLAT 2, and Official Plat, in the City of Bondurant, Polk County, Iowa.

A public hearing will be held on the 19th day of July, 2021 AD, at 6:00 p.m. in the Bondurant City Center at 200 2nd Street NE, Bondurant, Polk County, Iowa, at which time the Council will hear public comments on the proposed rezoning of said property. For further information on how to access this meeting virtually, please view the City's website at www.cityofbondurant.com or call City Hall at (515) 967-2418 during business hours.

The City Clerk is hereby directed to publish notice of said hearing, as required by law.

Passed and approved by the City Council of the City of Bondurant, Iowa, this 21st day of June, 2021.

By: _____
Curt Sullivan, Mayor

ATTEST: I, Shelby Hagan, City Clerk of Bondurant, hereby certify that at a meeting of the City Council held on the above date, among other proceedings the above was adopted.

IN WITNESS WHEREOF, I have hereunto set my hand the day and year above written.

Shelby Hagan, City Clerk

Name	Yay	Nay	Abstain	Absent
Cox				
Elrod				
Enos				
McKenzie				
Peffer				

NOTICE OF PUBLIC HEARING

The City Council of the City of Bondurant, Iowa, hereby proposes to change the zoning from Conservancy (U-1) to General Commercial (C-2) on property in Bondurant, Polk County, Iowa described as follows:

The portion of land currently zoned Conservancy (U-1) on the following parcels:

A tract of land in the SW $\frac{1}{4}$ of Section 31, Township 80 North, Range 22 West of the 5th P.M., more particularly described as follows: Commencing at the SW Corner of Section 31; THENCE North 89°33'10" East, along the south line of said SW $\frac{1}{4}$, a distance of 441.79 feet; THENCE North 0°22'32" West, a distance of 61.89 feet, to the SW corner of Parcel "B", of the SW $\frac{1}{4}$ of said Section 31, Polk County, Iowa; THENCE South 90°00'00" East, along the South line of said Parcel "B", a distance of 129.07 feet; THENCE North 00°34'30" East, a distance of 125.71 feet, to a point on the Easterly line of said Parcel "B", said point also being the POINT OF BEGINNING; THENCE North 15°25'06" West, along said Easterly line of Parcel "B", a distance of 35.05 feet, to the NE Corner of said Parcel "B"; THENCE South 90°00'00" East, a distance of 9.66 feet; THENCE South 00°34'30" West, a distance of 33.79 feet, to the Point of Beginning, containing 163 square feet, more or less.

AND

Lot One (1) in BONDURANT BUSINESS PARK PLAT 2, and Official Plat, in the City of Bondurant, Polk County, Iowa

A public hearing will be held on the 19th day of July, 2021 AD, at 6:00 p.m. in the Bondurant City Center at 200 2nd Street NE, Bondurant, Polk County, Iowa, at which time the Council will hear public comments on the proposed rezoning of said property. For further information on how to access this meeting virtually, please view the City's website at www.cityofbondurant.com or call City Hall at (515) 967-2418 during business hours.

SHELBY HAGAN,
CITY CLERK



**BUSINESS OF THE CITY COUNCIL
BONDURANT, IOWA
AGENDA STATEMENT**

Item No. 5.p.
For Meeting of 6/21/2021
Resolution

TITLE: -Resolution approving Pay Request No. 14 for the Northwest Trunk Sewer Public Infrastructure Project (Rognes Corporation)

CONTACT PERSON:

John Horton, Public Works Director

BRIEF HISTORY & ANALYSIS: Staff recommends the attached resolution approving pay application #14 in the amount of \$4,690.88 to Rognes Corporation related to Northwest Trunk Sewer Public Infrastructure Improvement Project. All work is complete on this project.

This pay application reflects all final quantities and is the final pay application before full release of retainage.

FUNDING SOURCE: Bond Funding

STAFF RECOMMENDATION: Approve resolution on a roll call vote.

APPROVED FOR SUBMITTAL:

ATTACHMENTS:

1. RESOLUTION NO. 210621-168
2. Pay Request No. 14

CITY OF BONDURANT
RESOLUTION NO. 210621-168

RESOLUTION APPROVING PAY APPLICATION #14 TO ROGNES CORPORATION
FOR THE NORTHWEST TRUNK SEWER PUBLIC INFRASTRUCTURE PROJECT IN
THE AMOUNT OF \$4,690.88

WHEREAS, the Northwest Trunk Sewer Infrastructure Project Pay Application #14 was submitted on June 17th, 2021; AND

WHEREAS, the pay application #14 is for final quantities for the Northwest Trunk Sewer Public Infrastructure Project; AND

WHEREAS, Engineers from Veenstra & Kim and City Staff have reviewed the pay application for accuracy; AND

WHEREAS, the amount for Pay Application #14 is \$4,690.88.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Bondurant, Iowa, that the Pay Application #14 to Rognes Corporation in the amount of \$4,690.88 is hereby approved.

Passed this 21st day of June 2021,

By: _____
Curt Sullivan, Mayor

ATTEST: I, Shelby Hagan, City Clerk of Bondurant, hereby certify that at a meeting of the City Council held on the above date, among other proceedings the above was adopted.

IN WITNESS WHEREOF, I have hereunto set my hand the day and year above written.

Shelby Hagan, City Clerk

Name	Yay	Nay	Abstain	Absent
Cox				
Peffer				
Enos				
McKenzie				
Elrod				



June 17, 2021

Marketa Oliver
City Administrator
City of Bondurant
200 Second Street NE
P.O. Box 37
Bondurant, Iowa 50035

BONDURANT, IOWA
NORTHWEST TRUNK SEWER
PARTIAL PAYMENT ESTIMATE NO. 14 & CERTIFICATE OF COMPLETION

Enclosed is a copy of Partial Payment Estimate No. 14 for work on the Northwest Trunk Sewer project under the contract between the City of Bondurant and Rognes Corporation. Partial Payment Estimate No. 14 is for the period ending June 10, 2021. Also enclosed the Certificate of Completion along with a seeding warranty.

Veenstra & Kimm, Inc. has reviewed Partial Payment Estimate No. 14 and would recommend payment for Partial Payment Estimate No. 14 to Rognes Corporation in the amount of \$4,690.88.

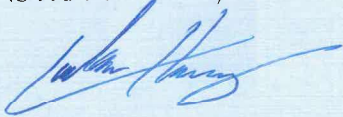
Partial Pay Estimate 14 reflects all final quantities and is the last pay estimate prior to final release of retainage. The writer will send John Horton a Pay Estimate 15 Final to use for final release of retainage.

With this pay estimate, the writer recommends the project go to council for final acceptance.

Marketa Oliver
June 17, 2021
Page 2

If you have any questions or comments concerning the project, please contact the writer at 515-225-8000.

VEENSTRA & KIMM, INC.



Callin Hornsby

CRH
42849

Enclosures

cc: John Horton, City of Bondurant – w/enclosures (email)
Cody Rognes, Rognes Corporation – w/enclosures



PAY ESTIMATE NO. 14

Project Title	Northwest Trunk Sewer Bondurant, IA		Contractor	Rognes Corporation 720 SW Goodwin Street Ankeny, IA 50023
Original Contract Amount & Date	\$2,122,326.00	April 6, 2020	Pay Period	April 28, 2021 to June 10, 2021

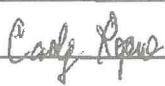
BID ITEMS

	Description	Unit	Estimated Quantity	Unit Price	Extended Price	Quantity Complete	Value Completed
1	Sanitary Sewer in Open Cut - 24"	LF	3,581	\$ 117.00	\$ 418,977.00	3581	\$ 418,977.00
2	Sanitary Sewer in Open Cut - 18"	LF	4,627	\$ 138.00	\$ 638,526.00	4,627	\$ 638,552.22
3	Sanitary Sewer in Open Cut - 15"	LF	1,706	\$ 78.00	\$ 133,068.00	1,706	\$ 133,068.00
4	Sanitary Sewer in Open Cut - 10"	LF	45	\$ 70.00	\$ 3,150.00	45	\$ 3,150.00
5	Sanitary Sewer in Open Cut - 8"	LF	5	\$ 68.00	\$ 340.00	5	\$ 340.00
6	Sanitary Sewer Trenchless in Casing Pipe - 24"	LF	100	\$ 700.00	\$ 70,000.00	100	\$ 70,000.00
7	Sanitary Sewer Trenchless in Casing Pipe - 18"	LF	60	\$ 950.00	\$ 57,000.00	60	\$ 57,000.00
8	External Drop Connection - 10"	EA	1	\$ 6,250.00	\$ 6,250.00	1.00	\$ 6,250.00
9	External Drop Connection - 8"	EA	1	\$ 5,500.00	\$ 5,500.00	1.00	\$ 5,500.00
10	Service Risers	EA	80	\$ 2,650.00	\$ 212,000.00	75.0	\$ 198,750.00
11	Manhole Type SW-303 - 84"	EA	1	\$ 65,000.00	\$ 65,000.00	1	\$ 65,000.00
12	Manhole Type SW-301 - 60"	EA	31	\$ 10,200.00	\$ 316,200.00	32	\$ 326,400.00
13	Manhole Type SW-301 - 48"	EA	7	\$ 4,650.00	\$ 32,550.00	6	\$ 27,900.00
14	Rip Rap	TON	445	\$ 57.00	\$ 25,365.00	363.89	\$ 20,741.73
15	Stabilizing Material	TON	50	\$ 40.00	\$ 2,000.00	0	\$ -
16	Erosion Control	LS	1	\$ 15,000.00	\$ 15,000.00	1	\$ 15,000.00
17	Silt Fence	LF	20,000	\$ 1.50	\$ 30,000.00	5,616	\$ 8,424.00
18	Construction Staking	LS	1	\$ 10,000.00	\$ 10,000.00	1.00	\$ 10,000.00
19	Seeding	ACRE	22	\$ 1,400.00	\$ 30,800.00	7.75	\$ 10,850.00
20	Fence - Remove and Replace	LF	1,500	\$ 10.00	\$ 15,000.00	1,485	\$ 14,850.00
21	Clearing & Grubbing	LS	1	\$ 30,000.00	\$ 30,000.00	1	\$ 30,000.00
22	Field Tile	LF	200	\$ 28.00	\$ 5,600.00	389	\$ 10,892.00
CO#1	Steel Sheet piling	SF	800	\$ 38.00	\$ 30,400.00	800	\$ 30,400.00
CO#2	Pumping Pond	HR	120	\$ 38.00	\$ 4,560.00	120	\$ 4,560.00
CO#3	Extend Bore 40 LF under NW 2nd Street	LS	1	\$ 16,000.00	\$ 16,000.00	1	\$ 16,000.00
	TOTAL CONTRACT				\$ 2,173,286.00		\$ 2,122,604.95

[illegible]

SUMMARY			
Contract Price			Value Completed
Original Contract Price		\$2,122,326.00	\$ 2,122,604.95
Approved Change Orders (list each)	CO#1	\$ 30,400.00	
	CO#2	\$ 4,560.00	
	CO#3	\$ 16,000.00	
TOTAL ALL CHANGE ORDERS		\$ 50,960.00	\$ -
Revised Contract Price		\$ 2,173,286.00	\$ 2,122,604.95
Materials Stored			\$ -
Value of Completed Work and Materials Stored			\$ 2,122,604.95
Less Retained Percentage			\$ 40,329.49
Net Amount Due This Estimate			\$ 2,082,275.46
Less Estimate(s) Previously Approved	No.1	\$ 386,067.18	
	No.2	\$ 317,480.97	
	No.3	\$ 110,967.60	
	No.4	\$ 102,599.26	
	No.5	\$ 179,820.75	
	No.6	\$ 92,734.25	
	No. 7	\$ 171,762.37	
	No. 8	\$ 205,689.25	
	No. 9	\$ 216,056.60	
	No. 10	\$ 111,256.88	
	No. 11	\$ 78,703.70	
	No. 12	\$ 27,298.25	
	No. 13	\$ 77,147.52	
Less Total Pay Estimates Previously Approved			\$ 2,077,584.58
Amount Due This Estimate			\$ 4,690.88

The amount \$ 4,690.88 is recommended for approval for payment in accordance with the terms of the contract. To-date, 100% of the original contract amount has been completed.

Quantities Complete Submitted By: Rognes Corporation	Recommended By: Veenstra & Kimm, Inc.	Approved By: City of Bondurant
Signature: 	Signature: 	Signature:
Name: Cody Rognes	Name: Callin Hornsby	Name:
Title: Vice President	Title: Project Manager	Title:
Date: 6-16-21	Date: 6/16/2021	Date:



**BUSINESS OF THE CITY COUNCIL
BONDURANT, IOWA
AGENDA STATEMENT**

Item No. 5.q.
For Meeting of 6/21/2021
Resolution

TITLE: -Resolution approving Pay Request No. 15 Retainage Release for the Northwest Trunk Sewer Public Infrastructure Project (Rognes Corporation)

CONTACT PERSON:

John Horton, Public Works Director

BRIEF HISTORY & ANALYSIS: Staff the attached resolution approving pay app #15 in the amount of \$40,329.49 related to Northwest Trunk Sewer Public Infrastructure Improvement Project. All work is complete on this project.

This pay application reflects the release of the retainage on the contract. The original awarded contract price was \$2,122,326.00. There were three approved change orders on contract totaling \$50,960.00, which made an adjusted contract price of \$2,173,286.00. With the completion of the project, this release of retainage brings the total adjusted contract price to \$2,122,604.95, which is a total net increase over original contract of \$278.95. The reason the final cost is less than the adjusted contract price is because the overall quantities used on the project was less than anticipated, saving a little more than \$50,000, or nearly the entire cost of the change orders.

City staff and engineering representatives have reviewed the project and the retainage release request and recommend approval.

FUNDING SOURCE: Bond Funding

STAFF RECOMMENDATION: Approve resolution on a roll call vote.

APPROVED FOR SUBMITTAL:

ATTACHMENTS:

1. RESOLUTION NO. 210621-169
2. Pay Request No. 15

CITY OF BONDURANT
RESOLUTION NO. 210621-169

RESOLUTION APPROVING PAY APPLICATION #15 FINAL RELEASE OF
RETAINAGE TO ROGNES CORPORATION FOR THE NORTHWEST TRUNK SEWER
PUBLIC INFRASTRUCTURE PROJECT IN THE AMOUNT OF \$40,329.49

WHEREAS, the Northwest Trunk Sewer Infrastructure Project Pay Application #15 Final Release of Retainage was submitted on June 17th, 2021; AND

WHEREAS, the pay application #15 is for final release of retainage for the Northwest Trunk Sewer Public Infrastructure Project; AND

WHEREAS, Engineers from Veenstra & Kim and City Staff have reviewed the pay application for accuracy; AND

WHEREAS, the amount for Pay Application #15 is \$40,329.49.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Bondurant, Iowa, that the Pay Application #15 Final Release of Retainage to Rognes Corporation in the amount of \$40,329.49 is hereby approved.

Passed this 21st day of June 2021,

By: _____
Curt Sullivan, Mayor

ATTEST: I, Shelby Hagan, City Clerk of Bondurant, hereby certify that at a meeting of the City Council held on the above date, among other proceedings the above was adopted.

IN WITNESS WHEREOF, I have hereunto set my hand the day and year above written.

Shelby Hagan, City Clerk

Name	Yay	Nay	Abstain	Absent
Cox				
Peffer				
Enos				
McKenzie				
Elrod				



BID ITEMS

	Description	Unit	Estimated Quantity	Unit Price	Extended Price	Quantity Complete	Value Completed
	TOTAL CONTRACT				\$ 2,173,286.00		\$ 2,122,604.95

[illegible]

SUMMARY			
Contract Price			Value Completed
Original Contract Price		\$2,122,326.00	\$ 2,122,604.95
Approved Change Orders (list each)	CO#1	\$ 30,400.00	
	CO#2	\$ 4,560.00	
	CO#3	\$ 16,000.00	
TOTAL ALL CHANGE ORDERS		\$ 50,960.00	\$ -
Revised Contract Price		\$ 2,173,286.00	\$ 2,122,604.95
Materials Stored			\$ -
Value of Completed Work and Materials Stored			\$ 2,122,604.95
Less Retained Percentage			\$ -
Net Amount Due This Estimate			\$ 2,122,604.95
Less Estimate(s) Previously Approved	No.1	\$ 386,067.18	
	No.2	\$ 317,480.97	
	No.3	\$ 110,967.60	
	No.4	\$ 102,599.26	
	No.5	\$ 179,820.75	
	No.6	\$ 92,734.25	
	No. 7	\$ 171,762.37	
	No. 8	\$ 205,689.25	
	No. 9	\$ 216,056.60	
	No. 10	\$ 111,256.88	
	No. 11	\$ 78,703.70	
	No. 12	\$ 27,298.25	
	No. 13	\$ 77,147.52	
	No. 14	\$ 4,690.88	
Less Total Pay Estimates Previously Approved			\$ 2,082,275.46
Amount Due This Estimate			\$ 40,329.49

The amount \$ 40,329.49 is recommended for approval for payment in accordance with the terms of the contract. This payment releases final retainage.

Quantities Complete Submitted By: Rognes Corporation	Recommended By: Veenstra & Kimm, Inc.	Approved By: City of Bondurant
Signature:	Signature:	Signature:
Name: Cody Rognes	Name: Callin Hornsby	Name:
Title: Vice President	Title: Project Manager	Title:

Date:

Date:

Date:



**BUSINESS OF THE CITY COUNCIL
BONDURANT, IOWA
AGENDA STATEMENT**

Item No. 5.r.
For Meeting of 6/21/2021
Resolution

TITLE: -Resolution approving Certificate of Completion for the Northwest Trunk Sewer Public Infrastructure Project (Rognes Corporation)

CONTACT PERSON:

John Horton, Public Works Director

BRIEF HISTORY & ANALYSIS: Staff recommends the attached resolution approving the Certificate of Completion for the Northwest Trunk Sewer Public Infrastructure Improvement Project. All work is complete on this project.

All final quantities have been verified and the full release of retainage has been executed. The contractor has completed all work and testing is completed successfully. City staff and the City's engineering representatives from Veenstra & Kimm have reviewed the project and recommend approval of the Certificate of Completion.

FUNDING SOURCE: Bond Funding

STAFF RECOMMENDATION: Approve resolution on a roll call vote.

APPROVED FOR SUBMITTAL:

ATTACHMENTS:

1. RESOLUTION NO. 210621-170
2. Certificate of Completion

CITY OF BONDURANT
RESOLUTION NO. 210621-170

RESOLUTION APPROVING CERTIFICATE OF COMPLETION TO ROGNES
CORPORATION FOR THE NORTHWEST TRUNK SEWER PUBLIC
INFRASTRUCTURE PROJECT

WHEREAS, the Northwest Trunk Sewer Infrastructure Project Certificate of Completion was submitted on June 17th, 2021; AND

WHEREAS, final quantities for the Northwest Trunk Sewer Public Infrastructure Project have been reviewed and verified and the final payment approved; AND

WHEREAS, Engineers from Veenstra & Kim and City Staff reviewed the project for accuracy and completion; AND

WHEREAS, the City's Engineers recommend approval of the Certificate of Completion.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Bondurant, Iowa, that the Certificate of Completion to Rognes Corporation for the Northwest Trunk Sewer Public Infrastructure Project is hereby approved.

Passed this 21st day of June 2021,

By: _____
Curt Sullivan, Mayor

ATTEST: I, Shelby Hagan, City Clerk of Bondurant, hereby certify that at a meeting of the City Council held on the above date, among other proceedings the above was adopted.

IN WITNESS WHEREOF, I have hereunto set my hand the day and year above written.

Shelby Hagan, City Clerk

Name	Yay	Nay	Abstain	Absent
Cox				
Peffer				
Enos				
McKenzie				
Elrod				

CERTIFICATE OF COMPLETION

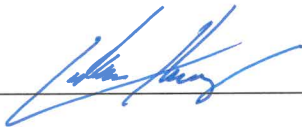
NORTHWEST TRUNK SEWER CITY OF BONDURANT

We hereby certify that we have made an on-site review of the completed construction of the Northwest Trunk Sewer project as performed by Rognes Corporation.

As Engineers for the project, it is our opinion the work performed is in substantial accordance with the plans and specifications, and that the final amount of the Contract is Two Million One Hundred Twenty-Two Thousand Six Hundred Four and 95/100 Dollars (\$2,122,604.95)

VEENSTRA & KIMM, INC.

ACCEPTED: CITY OF BONDURANT

By  _____

By _____

Title Project Manager

Title _____

Date 6/17/2021

Date _____



The Crossing Housing Development

Prepared By: Dan Kroetz, SVP of Development
Tyler Sheeran, Development Associate
Commonwealth Development Corporation





Who We Are

Commonwealth Development Corp.



- Established in 2001, our mission is to open doors to opportunity by developing quality, affordable, workforce housing for families and communities.
- Our principals have a combined 66 years of Tax Credit Experience
- Headquartered in Fond du Lac, WI, The Commonwealth Companies has over 250 employees with additional offices in WI, MN, MI, KY, TX, OR, GA, and AL.
- Named 2020 Best Affordable Housing Developer –USA by BUILD Magazine’s Real Estate Property Awards – based on quality, quantity, and management (96.03% occupancy for past 3 years) and named the 11th largest affordable housing developer in the country by Affordable Housing Finance (AHF, 2019).



History of Success

Commonwealth Development Corp.



- Full development portfolio consists of 110 affordable housing projects with 6,442 units in 17 states, to date.
- 61 total projects completed in WI – 31 completed in other states and currently 18 more under construction (our niche was rural-- Shawano, Plover, Plymouth, Reedsburg, Ripon, etc).
- Multifaceted experience that includes new construction, acquisition & rehabilitation, and historic adaptive reuse.



Commonwealth Team



Commonwealth Construction Corp:

- In-house construction team streamlines construction bidding and management process resulting in a shortened timeline and a cohesive team.
- Able to adapt to issues and development costs quickly and effectively.
- Experienced staff gives project long-term value from a management and marketing perspective.
- Emphasizes the use of local contractors and professional tradesmen – enhances the development by allowing it to run smoother and gives pride to local communities.



Commonwealth Team



M+A Design, Inc:

- Has successfully worked on almost every one of Commonwealth's projects.
- Able to communicate quickly on any design issues or changes requested by City or Developer.
- Team has been involved in the design of over 5,000 units – offer creative solutions that work.



Commonwealth Team



Commonwealth Management Corp:

- In-house property management.
- We will have a staff member on-site in the clubhouse.
- Able to work on lease-up campaign strategy and budget very early on in the project timeline.
- Over 5,100 units currently managed.



Proposed Development



- Forty midrise style units—(19) 2-bedrooms, (21) 3-bedrooms
- 80 surface parking spaces (2:1)
- Midrise style design allowed us to maintain greenspace, add a retention pond while providing adequate parking per current zoning code.
- Tenant amenities: playground, community room, kitchenette, elevator and outdoor patio, leasing office, video security system, bike racks, high-speed internet.
- In-unit amenities: washer/dryer, energy star appliances, storage units, roll-in showers, LVT flooring.



Proposed Development





Project Timeline



- **November 2021** – Issuance of Carryover Agreement
- **December 2021** – Plans and Specs drafted for City comment
- **February 2022** – Final plans approved / Issued for biddings
- **May 2022** – Commence construction
- **May 2023** – Tenants move-in!



Economic Impact



- \$10+ Million investment to provide housing for 40 families without rent burden in the City of Bondurant.
- Spark for future development on surrounding commercial lots
- Provides hundreds of construction jobs to State and City. Also provides jobs for property managers, maintenance staff, local landscaping/maintenance.
- Estimated annual tax base: \$54,000 per annum.



Closing Remarks

- Experienced Staff.
- Highest quality of housing.
- Fully vertically integrated from planning to ongoing management.
- Allows us to work directly with the City to bring solutions.





Thank You



On Behalf of Commonwealth Development Corporation, thank you for your time and support and we look forward to bringing this new affordable housing to the City of Bondurant.

For questions or more information, please contact:

Commonwealth Development Corporation

Tyler Sheeran, Development Associate

608.556.2939

t.sheeran@commonwealthco.net



**BUSINESS OF THE CITY COUNCIL
BONDURANT, IOWA
AGENDA STATEMENT**

Item No. 8.a.
For Meeting of 6/21/2021
Ordinance

TITLE: -(Second Reading) Ordinance amending the Code of Ordinances of The City of Bondurant, Iowa, by amending Chapter 19, City Treasurer

CONTACT PERSON:

Marketa Oliver, City Administrator

BRIEF HISTORY & ANALYSIS:

The City Code has the role of Treasurer assigned to the City Administrator. The proposed change is to enhance the City's segregation of duties and have the Code reflect the current operational structure and practice that has the Finance Director assigned the functions and responsibilities of the Treasurer role.

The City Council approved the first reading of the ordinance at its June 7, 2021 meeting.

FUNDING SOURCE: N/A

STAFF RECOMMENDATION: Discuss, modify, and approve readings as appropriate.

APPROVED FOR SUBMITTAL:

ATTACHMENTS:

1. ORDINANCE NO. 210607-207

CITY OF BONDURANT
ORDINANCE NO. 210607-207

AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF
BONDURANT, IOWA, BY AMENDING CHAPTER 19, CITY TREASURER

BE IT ENACTED by the City Council of the City of Bondurant, Polk County, Iowa:

Section 1. SECTION AMENDED. Chapter 19, Section 01, of the City's code is hereby amended to read as follows:

19.01 APPOINTMENT. The ~~City Administrator~~ Finance Director is the Treasurer and performs all functions required of the position of Treasurer.

Section 2. SECTION AMENDED. Chapter 19, Section 02, of the City's code is hereby amended to read as follows:

19.02 COMPENSATION. The ~~City Administrator~~ Finance Director receives no additional compensation for performing the duties of the Treasurer.

Section 3. REPEALER. All ordinances or parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

Section 4. SEVERABILITY. If any section, provisions, sentence, clause, phrase, or part of this ordinance shall be adjudicated, invalid or unconstitutional, such adjudication shall not affect the validity of the ordinance as a whole or any provision, section, subsection, sentence clause, phrase or part thereof not adjudged invalid or unconstitutional.

Section 5. EFFECTIVE DATE. This ordinance shall be in full force and effect following its passage, adoption and publication as required by law.

PASSED AND APPROVED by the City Council this 7th day of June 2021.

CITY OF BONDURANT, POLK COUNTY, IOWA

CURT SULLIVAN, MAYOR

ATTEST:

SHELBY HAGAN, CITY CLERK

FIRST CONSIDERATION: June 7, 2021
SECOND CONSIDERATION:
THIRD CONSIDERATION:



**BUSINESS OF THE CITY COUNCIL
BONDURANT, IOWA
AGENDA STATEMENT**

Item No. 9.a.
For Meeting of 6/21/2021
Discussion Item

TITLE: Water Connection Fees Outside City Limits

CONTACT PERSON:

BRIEF HISTORY & ANALYSIS:

FUNDING SOURCE:

STAFF RECOMMENDATION:

APPROVED FOR SUBMITTAL:

ATTACHMENTS: None



**BUSINESS OF THE CITY COUNCIL
BONDURANT, IOWA
AGENDA STATEMENT**

Item No. 9.b.
For Meeting of 6/21/2021
Discussion Item

TITLE: On-street Parking Nuisance

CONTACT PERSON:

Marketa Oliver, City Administrator

BRIEF HISTORY & ANALYSIS: Recently the City received a complaint on-street parking. The complaint related to an individual address on the block with at least seven separate vehicles (on occasion more) associated with it, of which only two vehicles are parked in the driveway. This leads to five or more vehicles being parked on the city roadway, and they take up a majority of the distance/available street parking for other residences on this roadway. What this means is that the other residents of the area are not able to utilize any street parking near their residence. This is not the first time this type of complaint has been received and is not the first neighborhood from which a similar complaint has been received.

Staff researched the issue to see how other communities handle it. Below is draft language that could be amended into the nuisance code to address this type of issue.

NEED TO VERIFY LANGUAGE WITH NUISANCE CODE!

DECLARATION OF NUISANCE. The outside, on-street parking, and storage on property used for residential purposes, including the area between the property line and the edge of the street or alley, of more than four vehicles, water craft, trailers, materials, supplies, or equipment not customarily used for residential purposes in violation of the requirements set forth below is declared to be a public nuisance because it: (i) obstructs views on streets and private property; (ii) creates cluttered and otherwise unsightly areas; (iii) decreases adjoining landowners' and occupants' enjoyment of their property and neighborhood; and (iv) otherwise adversely affects property values and neighborhood patterns.

FUNDING SOURCE: NA

STAFF RECOMMENDATION: This is a discussion item.

APPROVED FOR SUBMITTAL:

ATTACHMENTS: None



**BUSINESS OF THE CITY COUNCIL
BONDURANT, IOWA
AGENDA STATEMENT**

Item No. 9.c.
For Meeting of 6/21/2021
Discussion Item

TITLE: Stormwater Utility - Agriculture

CONTACT PERSON:

BRIEF HISTORY & ANALYSIS:

FUNDING SOURCE:

STAFF RECOMMENDATION:

APPROVED FOR SUBMITTAL:

ATTACHMENTS: None