

NOTICE OF A REGULAR MEETING BONDURANT CITY COUNCIL AUGUST 7, 2023

NOTICE IS HEREBY GIVEN that a Regular Meeting of the City Council will be held at 6:00 PM on August 7, 2023, in the Bondurant City Center, 200 Second Street, Northeast, Bondurant, Polk County, Iowa. Said meeting is open and the public is encouraged to attend.

AGENDA

1. Roll Call
2. Call to Order and Declaring a Quorum
3. Abstentions declared
4. Perfecting and Approval of the Agenda
5. Consent Agenda:
All items listed below are considered routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items unless a Council Member or citizen so requests, in which event the item will be removed from the Consent Agenda and considered separately.
 - a. Approval of July 17, 2023, & July 31, 2023, City Council Meeting Minutes
 - b. Claims List
 - c. Applications for Council Approval
 - d. Receive & File - Parks and Recreation Board Meeting Minutes from June
 - e. Receive & File - July 5, 2023, Library Board Meeting Minutes & Director's Report
 - f. - Resolution of endorsement for the City of Bondurant's application to the Iowa DNR's Resource Enhancement and Protection (REAP) Grant Program for funding to assist with acquisition and construction costs related to the downtown Chichaqua Valley Trail extension
 - g. - Resolution approving Engagement Letter from Public Financial Advisors LLC (PFM) to act as Financial Advisor in connection with the issuance of General Obligation Corporate Purpose Bonds, Series 2023A Series 2023A in an amount not to exceed \$6,770,000 and General Obligation Urban Renewal Bonds, Series 2023B in an amount not to exceed \$10,765,000
 - h. - Resolution of endorsement for the City of Bondurant's grant application request to the Iowa Economic Development Authority's Rural Enrichment Program for funding to assist with ARTocka implementation
 - i. - Resolution approving Quote for 2023 City Wide Roadway Restriping

The Bondurant City Council maintains the right to waive the first and second readings of ordinances presented and may pass the third and final reading of the same ordinance within the same council meeting.

Any person with a disability who requires a modification or accommodation in order to participate in the meeting, or any person with limited English proficiency (LEP) who requires language assistance to communicate with the City Council during the meeting, should contact the City Clerk, (515) 967-2418 or shagan@cityofbondurant.com, no fewer than two business days prior to the meeting to enable the City of Bondurant to make reasonable arrangements to assure accessibility or language assistance for the meeting.

- Project to Quality Striping Inc. in the amount of \$26,850.00
- j. - Resolution approving Pay Request No. 3 to Sandstone Management LTD for the BRSC Parking Lot Project in the amount of \$279,438.47
- k. - Resolution approving quote for a ditch cleaning project along 32nd Street, SE to J. Petticord Inc. for the amount of \$56,750.00
- l. O-230710-218 - (Third Reading) Ordinance amending the Code of Ordinances of the City of Bondurant, Iowa, by amending Chapter 41, Public Health & Safety
- 6. Guests requesting to address the City Council
- 7. Action Items
 - a. - Resolution of intent to enter into an Intergovernmental Agreement with Polk County regarding Polk County's Urban County designation for participation in the Community Development Block Grant Program for 2023-2025
 - b. - Resolution of endorsement for the City of Bondurant's grant application request to the Iowa Economic Development Authority's Rural Scale-Up Program for funding to assist with the Eagle Park multigolf project
 - c. R-230717-149- Discussion and consideration of Resolution approving Schematic Design for City Park
- 8. Reports / Comments and appropriate action thereon:
 - a. Mayor
 - b. Council Members
 - c. Administrator
 - d. Directors
- 9. **Closed Session**- Pursuant to Iowa Code 21.5.1(j) to discuss property acquisition and 21.5.1(c) potential or pending litigation
- 10. Adjournment

The Bondurant City Council maintains the right to waive the first and second readings of ordinances presented and may pass the third and final reading of the same ordinance within the same council meeting.

Any person with a disability who requires a modification or accommodation in order to participate in the meeting, or any person with limited English proficiency (LEP) who requires language assistance to communicate with the City Council during the meeting, should contact the City Clerk, (515) 967-2418 or shagan@cityofbondurant.com, no fewer than two business days prior to the meeting to enable the City of Bondurant to make reasonable arrangements to assure accessibility or language assistance for the meeting.

BONDURANT CITY COUNCIL
Minutes
July 17, 2023
Bondurant City Council

1. Roll Call

Present: Mayor Doug Elrod, Council Member Tara Cox,
Council Member Angela McKenzie, Council
Member Matt Sillanpaa, Council Member Chad
Driscoll

Absent: Council Member Bob Pepper

City Officials
Present: City Administrator Marketa Oliver, City Clerk
Shelby Hagan, Finance Director Jene Jess,
Public Works Director John Horton, Fire Chief
Aaron Kreuder, Library Director Jill Sanders,
Planning & Community Development Director
Maggie Murray

2. Call to Order and Declaring a Quorum

Mayor Elrod called the meeting to order at 06:01 PM and declared a
quorum.

3. Abstentions declared

None.

4. Perfecting and Approval of the Agenda

Motion by Cox, seconded by Sillanpaa, to approve the agenda. Vote on
Motion 4-0. Motion carried.

5. Guests requesting to address the City Council

None.

6. Consent Agenda:

*All items listed below are considered routine by the City Council and will be enacted by one motion. There will be no
separate discussion of these items unless a Council Member or citizen so requests, in which event the item will be
removed from the Consent Agenda and considered separately.*

a. Approval of July 10, 2023 City Council Meeting Minutes

b. Claims List & Treasurer's Report

c. Applications for Council Approval

d. Receive & File - FY 2023 Outstanding Obligations Report

**Due to the COVID-19 concerns and social distancing recommendations, a virtual meeting was offered.*

- e. R-230717-138- Resolution approving Professional Services Agreement for Engineering Services for the design of Eisenhower Drive, SE Sanitary Sewer
- f. O-230710-218 - (Second Reading) Ordinance amending the Code of Ordinances of the City of Bondurant, Iowa, by amending Chapter 41, Public Health & Safety
- g. R-230717-139- Resolution considering approval of the Webb Family Estates Preliminary Plat, a subdivision in unincorporated Polk County within two miles of Bondurant's city limits
- h. R-230717-140- Resolution authorizing the Mayor to execute an agreement with Ryan Companies for its Construction Management at Risk proposal for the Bondurant Emergency Services facility
- i. R-230717-141- Resolution approving release of Request for Proposals (RFP) for design services for the Bondurant Emergency Services
- j. R-230717-142- Resolution considering approval of the Fox Ridge Estates Plat 2 Final Plat, a subdivision in unincorporated Polk County within two miles of Bondurant's city limits
- k. R-230717-143- Resolution approving Contract Service Agreement for NeoGov's HR solution platform
- l. R-230717-144- Resolution rescinding resolution number 230619-125 for Pay Request No. 11 to Jenco Construction Inc. for the Highway 65 Underpass Public Improvement Project TAP-T-0747(613)-8V-77 in the amount of \$199,890.61
- m. R-230717-145- Resolution approving Pay Request No. 2 to Sandstone Management LTD for the BRSC Parking Lot Project in the amount of \$149,027.11
- n. R-230717-146- Resolution approving Change Order No. 1 for additional work completed to locate the existing 3-phase power line in conflict with BRSC Parking Lot project area
- o. R-230717-147- Resolution approving Purchase of Traffic Signal Central Software and Computer along with Radio Interconnect Equipment

- p. R-230717-148- Resolution approving Pay Request No. 11 to Jenco Construction Inc. for the Highway 65 Underpass Public Improvement Project TAP-T-0747(613)-8V-77 in the amount of \$199,890.61 to withhold a total of \$142,000 dollars from pay estimate
Mayor Elrod questioned item #6n. Council Member Cox questioned the Highway 65 Underpass project resolutions. Council Member Driscoll questioned item #6c and item #6j.

Motion by Cox, seconded by Driscoll, to Approve the Consent Agenda.
Roll Call: Ayes: Cox, McKenzie, Sillanpaa, Driscoll. Nays: None. Absent: Peffer. Motion carried 4-0.

7. Action Items

- a. R-230717-149- Discussion and consideration of Resolution approving Schematic Design for City Park
City Administrator Oliver presented the Schematic Design for City Park to the council and public. The council discussed the amenities, locations of the amenities, parking, etc. After discussion, staff was directed to gather more information to provide clarity to the council prior to approval.

8. Discussion Items -

- a. DEI Committee
Finance Director Jess explained and updated the council and public on the DEI Committee.

9. Reports / Comments and appropriate action thereon:

- a. Mayor
Bondu Blues & Brews comments, WRA meeting tomorrow.
- b. Council Members
Cox - Chamber update, DART update.
McKenzie - None.
Driscoll - Bondu Blues & Brews comments.
Sillanpaa - P&Z comments, social media comments.
- c. Administrator
Stormwater update for Blaine Street, SE resident, Pawtocka Grand Opening this Friday.
- d. Directors
Jess - None.
Horton - Department update.
Kreuder - Department update, RAGBRAI preparation.

Sanders - None.

Murray - None.

10. **Closed Session**- Pursuant to Iowa Code 21.5.1(j) to discuss property acquisition and 21.5.1(c) potential or pending litigation
Deleted.

11. Adjournment

Motion by Cox, seconded by Driscoll, to adjourn at 07:17 PM. Vote on Motion 4-0. Motion carried.

Shelby Hagan, City Clerk

ATTEST:

Doug Elrod, Mayor

I, the understated Mayor of the City of Bondurant, Polk County, Iowa, hereby certify that the foregoing is a true and accurate copy of proceedings had and done by the City Council on July 17, 2023, that all the subjects included in the foregoing proceedings were contained in the agenda for the meeting kept continually current and readily available for the public inspection at the Office of the City Clerk; that such subject were contained in said agenda for at least twenty-four hours prior to said meeting and the said minutes from which the foregoing proceedings have been extracted were in written form and available for public inspection within ten business days and prior to the next convened meeting of said body.

Doug Elrod, Mayor

BONDURANT CITY COUNCIL

Minutes

July 31, 2023

Bondurant City Council

1. Roll Call

Present: Mayor Doug Elrod, Council Member Tara Cox, Council Member Angela McKenzie, Council Member Matt Sillanpaa, Council Member Chad Driscoll

Absent: Council Member Bob Pepper

City Officials Present: City Administrator Marketa Oliver, City Clerk Shelby Hagan, Public Works Director John Horton, Finance Director Jene Jess, Planning & Community Development Director Maggie Murray

2. Call to Order and Declaring a Quorum

Mayor Elrod called the meeting to order at 06:03 PM and declared a quorum.

3. Abstentions declared

None.

4. Perfecting and Approval of the Agenda

Motion by Driscoll, seconded by McKenzie, to approve the agenda. Vote on Motion 4-0. Motion carried.

5. Guests requesting to address the City Council

None.

6. Discussion Items -

a. Arts, Culture, & Wayfinding Master Plan Presentation and Input Session
Teva Dawson, Group Creatives, presented their findings from the Arts, Culture & Wayfinding Plan from the discovery and input phase. They are analyzing the results and will produce a plan and design for the City to adopt later this year.

b. City Park Schematic Design
City Administrator Oliver presented an ice loop concept in the City Park. The council discussed the community opportunities, the operating costs, etc. The splash park was also discussed.

c. Streets Update and Discussion
Nathan Hardisty and David Fliehler, Shive-Hattery, Inc. presented the Grant Street, S update and alternatives. The council discussed the

**Due to the COVID-19 concerns and social distancing recommendations, a virtual meeting was offered.*

various options and wishes to obtain more information prior to choosing an alternative. City Administrator Oliver updated the council on the RISE Grant timeline for the Myers 1 Certified Site, Truman Street, etc.

7. Adjournment

Motion by Cox, seconded by Driscoll, to adjourn at 08:43 PM. Vote on Motion 4-0. Motion carried.

Shelby Hagan, City Clerk

ATTEST:

Doug Elrod, Mayor

I, the understated Mayor of the City of Bondurant, Polk County, Iowa, hereby certify that the foregoing is a true and accurate copy of proceedings had and done by the City Council on July 31, 2023, that all the subjects included in the foregoing proceedings were contained in the agenda for the meeting kept continually current and readily available for the public inspection at the Office of the City Clerk; that such subject were contained in said agenda for at least twenty-four hours prior to said meeting and the said minutes from which the foregoing proceedings have been extracted were in written form and available for public inspection within ten business days and prior to the next convened meeting of said body.

Doug Elrod, Mayor



Refund Check Register

Refund Check Detail

UBPKT04110 - REFUND CREDIT BALANCE 01-02091-03

Account	Name	Date	Check #	Amount	Code	Receipt	Amount	Type
01-02091-03	BRAD BARRETT	7/12/2023	62342	758.22			758.22	Deposit
Total Refunds: 1			Total Refunded Amount:	758.22				

Revenue Code Summary

Revenue Code	Amount
996 - UNAPPLIED CREDITS	758.22
Revenue Total:	758.22

General Ledger Distribution

Posting Date: 07/12/2023

	Account Number	Account Name	Posting Amount	IFT
Fund:	600 - WATER			
	600-000-1101	CLAIM ON POOLED CASH	-758.22	Yes
	600-050-2141	APPLIED CREDITS	758.22	
	600 Total:		0.00	
Fund:	999 - POOLED CASH			
	999-000-1100	POOLED CASH	-758.22	
	999-050-2300	DUE TO OTHER FUNDS	758.22	Yes
	999 Total:		0.00	
	Distribution Total:		0.00	



Payable Register

Payable Detail by Vendor Name

Packet: APPKT00799 - PYPKT00449 - TO CORRECT SPOERRY
MERIT INCREASE

Payable #	Payable Type	Post Date	Payable Date	Due Date	Discount Date	Amount	Tax	Shipping	Discount	Total
Payable Description	Bank Code				On Hold					

Vendor: [0238 - IOWA WORKFORCE DEVELOPMENT](#)

Vendor Total: 0.35

INV0003156	Invoice	9/29/2023	9/29/2023	9/29/2023	9/29/2023	0.35	0.00	0.00	0.00	0.35
Unemployment Insurance	AP Bank Code - AP Bank				No	Payment Date: 9/29/2023		Bank Draft:	DFT0002466	

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
Unemployment Insurance	NA	0.00	0.00	0.35	0.00	0.00	0.00	0.35

Distributions

Account Number	Account Name	Project Account Key	Amount	Percent
112-050-2122	STATE WITHHOLDING		0.35	100.00%

Vendor: [0239 - IPERS](#)

Vendor Total: 54.31

INV0003153	Invoice	7/21/2023	7/21/2023	7/21/2023	7/21/2023	54.31	0.00	0.00	0.00	54.31
Payroll Contribution	AP Bank Code - AP Bank				No	Payment Date: 7/21/2023		Bank Draft:	DFT0002463	

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
Payroll Contribution	NA	0.00	0.00	54.31	0.00	0.00	0.00	54.31

Distributions

Account Number	Account Name	Project Account Key	Amount	Percent
112-050-2123	IPERS WITHHOLDING		54.31	100.00%

Vendor: [1512 - IRS USATAXPYMT](#)

Vendor Total: 92.92

INV0003155	Invoice	7/21/2023	7/21/2023	7/21/2023	7/21/2023	92.92	0.00	0.00	0.00	92.92
Federal Tax Withheld	AP Bank Code - AP Bank				No	Payment Date: 7/21/2023		Bank Draft:	DFT0002465	

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
Social Security Withholding	NA	0.00	0.00	43.38	0.00	0.00	0.00	43.38

Distributions

Account Number	Account Name	Project Account Key	Amount	Percent
112-050-2121	FICA/MEDICARE WITHHOLDING		43.38	100.00%

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
Medicare Withholding	NA	0.00	0.00	10.16	0.00	0.00	0.00	10.16

Distributions

Account Number	Account Name	Project Account Key	Amount	Percent
112-050-2121	FICA/MEDICARE WITHHOLDING		10.16	100.00%

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
Federal Tax Withheld	NA	0.00	0.00	39.38	0.00	0.00	0.00	39.38

Distributions

Account Number	Account Name	Project Account Key	Amount	Percent
001-050-2120	FEDERAL WITHHOLDING		39.38	100.00%

Vendor: [1832 - TREASURER - STATE OF IOWA](#)

Vendor Total: 18.70

INV0003154	Invoice	7/21/2023	7/21/2023	7/21/2023	7/21/2023	18.70	0.00	0.00	0.00	18.70
State Tax Withholding	AP Bank Code - AP Bank				No	Payment Date: 7/21/2023		Bank Draft:	DFT0002464	

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
State Tax Withholding	NA	0.00	0.00	18.70	0.00	0.00	0.00	18.70

Distributions

Account Number	Account Name	Project Account Key	Amount	Percent
001-050-2122	STATE WITHHOLDING		18.70	100.00%

Payable Summary

Type	Count	Gross	Tax	Shipping	Discount	Total	Manual Payment	Balance
Invoice	4	166.28	0.00	0.00	0.00	166.28	166.28	0.00
Grand Total:		166.28	0.00	0.00	0.00	166.28	166.28	0.00

Account Summary

Account	Name	Amount
001-050-2120	FEDERAL WITHHOLDING	39.38
001-050-2122	STATE WITHHOLDING	18.70
Total:		58.08

Account	Name	Amount
112-050-2121	FICA/MEDICARE WITHHOLDING	53.54
112-050-2122	STATE WITHHOLDING	0.35
112-050-2123	IPERS WITHHOLDING	54.31
Total:		108.20



Payroll Check Register

Checks

Pay Period: 7/21/2023-7/21/2023

Packet: PYPKT00451 - MERRILL PAYOUT FOR VACATION
Payroll Set: CITY OF BONDURANT, IA - 01

Employee	Employee #	Check Type	Date	Amount	Number
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*** No Checks Created In This Packet ***



Payroll Check Register

Direct Deposits

Packet: PYPKT00451 - MERRILL PAYOUT FOR VACATION
Payroll Set: CITY OF BONDURANT, IA - 01

Employee	Employee #	Date	Amount	Number
MERRILL, SARAH J	1590	07/21/2023	109.84	104003



Payroll Check Register

Report Summary

Packet: PYPKT00451 - MERRILL PAYOUT FOR VACATION
Payroll Set: CITY OF BONDURANT, IA - 01

Type	Count	Amount
Regular Checks	0	0.00
Manual Checks	0	0.00
Reversals	0	0.00
Voided Checks	0	0.00
Direct Deposits	1	109.84
Total	1	109.84



Payroll Check Register

Checks

Pay Period: 7/21/2023-7/21/2023

Packet: PYPKT00452 - MERRILL PAYOUT COMP TIME
Payroll Set: CITY OF BONDURANT, IA - 01

Employee	Employee #	Check Type	Date	Amount	Number
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*** No Checks Created In This Packet ***



Payroll Check Register

Direct Deposits

Packet: PYPKT00452 - MERRILL PAYOUT COMP TIME
Payroll Set: CITY OF BONDURANT, IA - 01

Employee	Employee #	Date	Amount	Number
MERRILL, SARAH J	1590	07/21/2023	914.79	104004



Payroll Check Register

Report Summary

Packet: PYPKT00452 - MERRILL PAYOUT COMP TIME
Payroll Set: CITY OF BONDURANT, IA - 01

Type	Count	Amount
Regular Checks	0	0.00
Manual Checks	0	0.00
Reversals	0	0.00
Voided Checks	0	0.00
Direct Deposits	1	914.79
Total	1	914.79



Payroll Check Register

Checks

Pay Period: 7/21/2023-7/21/2023

Packet: PYPKT00453 - BRUCE PAY OUT OF IPERS INELIG WAGES
Payroll Set: CITY OF BONDURANT, IA - 01

Employee	Employee #	Check Type	Date	Amount	Number
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*** No Checks Created In This Packet ***



Payroll Check Register

Direct Deposits

Packet: PYPKT00453 - BRUCE PAY OUT OF IPERS INELIG WAGES
Payroll Set: CITY OF BONDURANT, IA - 01

Employee	Employee #	Date	Amount	Number
BRUCE, EMMA	3141	07/21/2023	1,536.51	104005



Payroll Check Register

Report Summary

Packet: PYPKT00453 - BRUCE PAY OUT OF IPERS INELIG WAGES
Payroll Set: CITY OF BONDURANT, IA - 01

Type	Count	Amount
Regular Checks	0	0.00
Manual Checks	0	0.00
Reversals	0	0.00
Voided Checks	0	0.00
Direct Deposits	1	1,536.51
Total	1	1,536.51



Payable Register

Payable Detail by Vendor Name

Packet: APPKT00800 - PYPKT00451 - MERRILL PAYOUT FOR VACATION

Payable #	Payable Type	Post Date	Payable Date	Due Date	Discount Date	Amount	Tax	Shipping	Discount	Total
Payable Description	Bank Code				On Hold					

Vendor: [1512 - IRS USATXPYMT](#)

Vendor Total: 47.34

INV0003157	Invoice	7/21/2023	7/21/2023	7/21/2023	7/21/2023	47.34	0.00	0.00	0.00	47.34
Federal Tax Withheld	AP Bank Code - AP Bank				No	Payment Date: 7/21/2023		Bank Draft:	DFT0002467	

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
Social Security Withholding	NA	0.00	0.00	18.10	0.00	0.00	0.00	18.10

Distributions

Account Number	Account Name	Project Account Key	Amount	Percent
112-050-2121	FICA/MEDICARE WITHHOLDING		18.10	100.00%

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
Medicare Withholding	NA	0.00	0.00	4.24	0.00	0.00	0.00	4.24

Distributions

Account Number	Account Name	Project Account Key	Amount	Percent
112-050-2121	FICA/MEDICARE WITHHOLDING		4.24	100.00%

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
Federal Tax Withheld	NA	0.00	0.00	25.00	0.00	0.00	0.00	25.00

Distributions

Account Number	Account Name	Project Account Key	Amount	Percent
001-050-2120	FEDERAL WITHHOLDING		25.00	100.00%

Payable Summary

Type	Count	Gross	Tax	Shipping	Discount	Total	Manual Payment	Balance
Invoice	1	47.34	0.00	0.00	0.00	47.34	47.34	0.00
Grand Total:		47.34	0.00	0.00	0.00	47.34	47.34	0.00

Account Summary

Account	Name	Amount
001-050-2120	FEDERAL WITHHOLDING	25.00
Total:		25.00

Account	Name	Amount
112-050-2121	FICA/MEDICARE WITHHOLDING	22.34
Total:		22.34



Payable Register

Payable Detail by Vendor Name

Packet: APPKT00801 - PYPKT00452 - MERRILL PAYOUT COMP
TIME

Payable #	Payable Type	Post Date	Payable Date	Due Date	Discount Date	Amount	Tax	Shipping	Discount	Total
Payable Description	Bank Code				On Hold					

Vendor: [0239 - IPERS](#)

Vendor Total: 178.70

INV0003158	Invoice	7/21/2023	7/21/2023	7/21/2023	7/21/2023	178.70	0.00	0.00	0.00	178.70
Payroll Contribution	AP Bank Code - AP Bank				No	Payment Date: 7/21/2023		Bank Draft:	DFT0002469	

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
Payroll Contribution	NA	0.00	0.00	178.70	0.00	0.00	0.00	178.70

Distributions

Account Number	Account Name	Project Account Key	Amount	Percent
112-050-2123	IPERS WITHHOLDING		178.70	100.00%

Vendor: [1512 - IRS USATAXPYMT](#)

Vendor Total: 202.64

INV0003160	Invoice	7/21/2023	7/21/2023	7/21/2023	7/21/2023	202.64	0.00	0.00	0.00	202.64
Federal Tax Withheld	AP Bank Code - AP Bank				No	Payment Date: 7/21/2023		Bank Draft:	DFT0002471	

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
Social Security Withholding	NA	0.00	0.00	142.78	0.00	0.00	0.00	142.78

Distributions

Account Number	Account Name	Project Account Key	Amount	Percent
112-050-2121	FICA/MEDICARE WITHHOLDING		142.78	100.00%

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
Medicare Withholding	NA	0.00	0.00	33.40	0.00	0.00	0.00	33.40

Distributions

Account Number	Account Name	Project Account Key	Amount	Percent
112-050-2121	FICA/MEDICARE WITHHOLDING		33.40	100.00%

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
Federal Tax Withheld	NA	0.00	0.00	26.46	0.00	0.00	0.00	26.46

Distributions

Account Number	Account Name	Project Account Key	Amount	Percent
001-050-2120	FEDERAL WITHHOLDING		26.46	100.00%

Vendor: [1832 - TREASURER - STATE OF IOWA](#)

Vendor Total: 50.60

INV0003159	Invoice	7/21/2023	7/21/2023	7/21/2023	7/21/2023	50.60	0.00	0.00	0.00	50.60
State Tax Withholding	AP Bank Code - AP Bank				No	Payment Date: 7/21/2023		Bank Draft:	DFT0002470	

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
State Tax Withholding	NA	0.00	0.00	50.60	0.00	0.00	0.00	50.60

Distributions

Account Number	Account Name	Project Account Key	Amount	Percent
001-050-2122	STATE WITHHOLDING		50.60	100.00%

Payable Summary

Type	Count	Gross	Tax	Shipping	Discount	Total	Manual Payment	Balance
Invoice	3	431.94	0.00	0.00	0.00	431.94	431.94	0.00
Grand Total:		431.94	0.00	0.00	0.00	431.94	431.94	0.00

Account Summary

Account	Name	Amount
001-050-2120	FEDERAL WITHHOLDING	26.46
001-050-2122	STATE WITHHOLDING	50.60
Total:		77.06

Account	Name	Amount
112-050-2121	FICA/MEDICARE WITHHOLDING	176.18
112-050-2123	IPERS WITHHOLDING	178.70
Total:		354.88



Payable Register

Payable Detail by Vendor Name

Packet: APPKT00802 - PYPKT00453 - BRUCE PAY OUT OF IPERS
INELIG WAGES

Payable #	Payable Type	Post Date	Payable Date	Due Date	Discount Date	Amount	Tax	Shipping	Discount	Total
Payable Description	Bank Code				On Hold					

Vendor: [0238 - IOWA WORKFORCE DEVELOPMENT](#)

Vendor Total: 1.91

INV0003163	Invoice	9/29/2023	9/29/2023	9/29/2023	9/29/2023	1.91	0.00	0.00	0.00	1.91
Unemployment Insurance	AP Bank Code - AP Bank				No	Payment Date: 9/29/2023		Bank Draft:	DFT0002475	

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
Unemployment Insurance	NA	0.00	0.00	1.91	0.00	0.00	0.00	1.91

Distributions

Account Number	Account Name	Project Account Key	Amount	Percent
112-050-2122	STATE WITHHOLDING		1.91	100.00%

Vendor: [1512 - IRS USATAXPYMT](#)

Vendor Total: 448.14

INV0003162	Invoice	7/21/2023	7/21/2023	7/21/2023	7/21/2023	448.14	0.00	0.00	0.00	448.14
Federal Tax Withheld	AP Bank Code - AP Bank				No	Payment Date: 7/21/2023		Bank Draft:	DFT0002474	

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
Social Security Withholding	NA	0.00	0.00	236.42	0.00	0.00	0.00	236.42

Distributions

Account Number	Account Name	Project Account Key	Amount	Percent
112-050-2121	FICA/MEDICARE WITHHOLDING		236.42	100.00%

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
Medicare Withholding	NA	0.00	0.00	55.30	0.00	0.00	0.00	55.30

Distributions

Account Number	Account Name	Project Account Key	Amount	Percent
112-050-2121	FICA/MEDICARE WITHHOLDING		55.30	100.00%

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
Federal Tax Withheld	NA	0.00	0.00	156.42	0.00	0.00	0.00	156.42

Distributions

Account Number	Account Name	Project Account Key	Amount	Percent
001-050-2120	FEDERAL WITHHOLDING		156.42	100.00%

Vendor: [1832 - TREASURER - STATE OF IOWA](#)

Vendor Total: 67.88

INV0003161	Invoice	7/21/2023	7/21/2023	7/21/2023	7/21/2023	67.88	0.00	0.00	0.00	67.88
State Tax Withholding	AP Bank Code - AP Bank				No	Payment Date: 7/21/2023		Bank Draft:	DFT0002473	

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
State Tax Withholding	NA	0.00	0.00	67.88	0.00	0.00	0.00	67.88

Distributions

Account Number	Account Name	Project Account Key	Amount	Percent
001-050-2122	STATE WITHHOLDING		67.88	100.00%

Payable Summary

Type	Count	Gross	Tax	Shipping	Discount	Total	Manual Payment	Balance
Invoice	3	517.93	0.00	0.00	0.00	517.93	517.93	0.00
Grand Total:		517.93	0.00	0.00	0.00	517.93	517.93	0.00

Account Summary

Account	Name	Amount
001-050-2120	FEDERAL WITHHOLDING	156.42
001-050-2122	STATE WITHHOLDING	67.88
Total:		224.30

Account	Name	Amount
112-050-2121	FICA/MEDICARE WITHHOLDING	291.72
112-050-2122	STATE WITHHOLDING	1.91
Total:		293.63



Check Register

Packet: APPKT00803 - 7/25/23 FOR MEETING ON 8/7/23

By Check Number

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: AP Bank Code-AP Bank						
1488	BONDURANT MEN'S CLUB	07/25/2023	Regular	0.00	2,000.00	62370
1537	BOUND TREE MEDICAL LLC	07/25/2023	Regular	0.00	412.74	62371
2510	CENTRAL IOWA MECHANICAL	07/25/2023	Regular	0.00	26,253.00	62372
0097	CITY OF DES MOINES	07/25/2023	Regular	0.00	75,065.00	62373
2380	CITY-COUNTY COMMUNICATIONS &	07/25/2023	Regular	0.00	1,120.00	62374
2316	CROWN TROPHY	07/25/2023	Regular	0.00	10.98	62375
1580	D & K PRODUCTS	07/25/2023	Regular	0.00	514.63	62376
1525	DES MOINES REGISTER	07/25/2023	Regular	0.00	1,104.07	62377
0459	GALLS LLC	07/25/2023	Regular	0.00	120.13	62378
0849	KARL CHEVROLET, INC.	07/25/2023	Regular	0.00	16,758.30	62379
0251	MICROBAC LABORATORIES, INC	07/25/2023	Regular	0.00	60.00	62380
2736	MCCLURE	07/25/2023	Regular	0.00	30,297.50	62381
0842	MENARDS	07/25/2023	Regular	0.00	60.07	62382
2409	MERCY NORTH PHARMACY	07/25/2023	Regular	0.00	448.59	62383
2650	MIDWEST CRITICAL POWER LLC	07/25/2023	Regular	0.00	1,016.02	62384
0286	METRO WASTE AUTHORITY	07/25/2023	Regular	0.00	825.00	62385
2744	NORMAN & ASSOCIATES, LLC	07/25/2023	Regular	0.00	34,625.00	62386
	Void	07/25/2023	Regular	0.00	0.00	62387
	Void	07/25/2023	Regular	0.00	0.00	62388
	Void	07/25/2023	Regular	0.00	0.00	62389
2017	RDG PLANNING & DESIGN	07/25/2023	Regular	0.00	11,773.11	62390
2154	SANDSTONE MANAGEMENT LTD	07/25/2023	Regular	0.00	149,027.11	62391
1504	SHIVE-HATTERY INC	07/25/2023	Regular	0.00	85,130.92	62392
2747	SMITH BROS. CRAFTED BEVERAGES	07/25/2023	Regular	0.00	200.00	62393
2745	TULIP AND FRIENDS	07/25/2023	Regular	0.00	180.00	62394
1989	NICOLE VAN HOUTEN	07/25/2023	Regular	0.00	10.27	62395
1622	VAN WALL EQUIPMENT INC	07/25/2023	Regular	0.00	130.59	62396
2231	VERIZON WIRELESS	07/25/2023	Regular	0.00	4,725.40	62397
2433	WEX BANK	07/17/2023	Bank Draft	0.00	3,872.04	DFT0002476
2433	WEX BANK	07/17/2023	Bank Draft	0.00	-13.42	DFT0002477
2254	TCM BANK NA	07/14/2023	Bank Draft	0.00	2,900.51	DFT0002478
1069	FIRST NATIONAL BANK OMAHA	07/14/2023	Bank Draft	0.00	1,449.82	DFT0002479
2654	JENCO CONSTRUCTION INC.	07/18/2023	Bank Draft	0.00	57,890.61	DFT0002480
0291	MIDAMERICAN ENERGY	08/07/2023	Bank Draft	0.00	10,316.66	DFT0002481
0050	UMB BANK	07/25/2023	Bank Draft	0.00	600.00	DFT0002482

Bank Code AP Bank Code Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	35	25	0.00	441,868.43
Manual Checks	0	0	0.00	0.00
Voided Checks	0	3	0.00	0.00
Bank Drafts	7	7	0.00	77,016.22
EFT's	0	0	0.00	0.00
	42	35	0.00	518,884.65

Fund Summary

Fund	Name	Period	Amount
999	POOLED CASH	7/2023	508,594.83
999	POOLED CASH	8/2023	10,316.66
			518,911.49



Check Register

Packet: APPKT00796 - 7/14/23 FOR MEETING ON 8/7/23

By Check Number

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: AP Bank Code-AP Bank						
2600	AIRGAS USA, LLC	07/14/2023	Regular	0.00	60.45	62343
0035	ANKENY SANITATION	07/14/2023	Regular	0.00	268.75	62344
2687	AT&T MOBILITY	07/14/2023	Regular	0.00	634.80	62345
1537	BOUND TREE MEDICAL LLC	07/14/2023	Regular	0.00	1,323.82	62346
	Void	07/14/2023	Regular	0.00	0.00	62347
0073	BRICK GENTRY P.C.	07/14/2023	Regular	0.00	9,922.50	62348
1228	CINTAS CORPORATION #762	07/14/2023	Regular	0.00	71.18	62349
0939	OCCUPATIONAL HEALTH CTR OF SW	07/14/2023	Regular	0.00	331.00	62350
2739	CONTRACTOR SOLUTIONS	07/14/2023	Regular	0.00	337.00	62351
0459	GALLS LLC	07/14/2023	Regular	0.00	160.20	62352
0223	IOWA DEPT OF NATURAL RESOURCE	07/14/2023	Regular	0.00	846.14	62353
0251	MICROBAC LABORATORIES, INC	07/14/2023	Regular	0.00	60.00	62354
2340	KOCH OFFICE GROUP	07/14/2023	Regular	0.00	39.00	62355
2513	LETTERMAN CREATIVE	07/14/2023	Regular	0.00	270.00	62356
0842	MENARDS	07/14/2023	Regular	0.00	30.99	62357
2576	MID IOWA PLANNING ALLIANCE FOI	07/14/2023	Regular	0.00	1,105.00	62358
0308	MUNICIPAL SUPPLY, INC.	07/14/2023	Regular	0.00	7,717.00	62359
0286	METRO WASTE AUTHORITY	07/14/2023	Regular	0.00	11,478.10	62360
1457	O'REILLY AUTO PARTS	07/14/2023	Regular	0.00	8.38	62361
0337	POLK COUNTY TREASURER	07/14/2023	Regular	0.00	60,267.83	62362
2742	ROGUE TRAINING CONSULTING LLC	07/14/2023	Regular	0.00	650.00	62363
2154	SANDSTONE MANAGEMENT LTD	07/14/2023	Regular	0.00	11,674.98	62364
1336	SMITH'S SEWER SERVICE, INC.	07/14/2023	Regular	0.00	425.00	62365
2676	TIFFANY LUING	07/14/2023	Regular	0.00	97.48	62366
1989	NICOLE VAN HOUTEN	07/14/2023	Regular	0.00	564.00	62367
1161	VEENSTRA & KIMM, INC.	07/14/2023	Regular	0.00	48,602.95	62368
2743	ZACHARY FREEDOM	07/14/2023	Regular	0.00	300.00	62369
1069	FIRST NATIONAL BANK OMAHA	07/13/2023	Bank Draft	0.00	1,658.82	DFT0002445
2254	TCM BANK NA	07/14/2023	Bank Draft	0.00	2,336.26	DFT0002446

Bank Code AP Bank Code Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	40	26	0.00	157,246.55
Manual Checks	0	0	0.00	0.00
Voided Checks	0	1	0.00	0.00
Bank Drafts	2	2	0.00	3,995.08
EFT's	0	0	0.00	0.00
	42	29	0.00	161,241.63

Fund Summary

Fund	Name	Period	Amount
999	POOLED CASH	7/2023	161,241.63
			<u>161,241.63</u>



Payroll Check Register

Checks

Pay Period: 7/3/2023-7/16/2023

Packet: PYPKT00446 - 07/03-07/16/23 PAID ON 07/21/23

Payroll Set: CITY OF BONDURANT, IA - 01

Employee	Employee #	Check Type	Date	Amount	Number
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*** No Checks Created In This Packet ***



Payroll Check Register

Direct Deposits

Packet: PYPKT00446 - 07/03-07/16/23 PAID ON 07/21/23
Payroll Set: CITY OF BONDURANT, IA - 01

Employee	Employee #	Date	Amount	Number
BAILEY, BOYCE E	7104	07/21/2023	1,498.53	103958
BERGESON, JOHN W	7121	07/21/2023	1,964.34	103959
BRIGGS, ASHTON S	1511	07/21/2023	866.59	103960
BRUCE, EMMA	3141	07/21/2023	641.48	103961
CARPENTER, JOHN C	5129	07/21/2023	1,610.77	103962
CHAPA, DAISY Y	1584	07/21/2023	940.74	103963
COLLISON, PATRICK F	5103	07/21/2023	2,244.89	103964
CORY, JOHN P	7120	07/21/2023	1,845.00	103965
CRITTENDEN, MATTHEW	1567	07/21/2023	1,036.84	103966
DOMINGUEZ, MATTHEW P	1513	07/21/2023	235.50	103967
EHLE, AANNA N	1575	07/21/2023	1,724.24	103968
GILSON, DUSTY ALAN	7124	07/21/2023	1,771.67	103969
HAGAN, SHELBY L	5118	07/21/2023	2,555.41	103970
HARMISON, TROY G	1503	07/21/2023	1,749.64	103971
HIGGINS, DAVID P.	7105	07/21/2023	1,521.87	103972
HILL, EVAN L	7126	07/21/2023	953.66	103973
HORTON, JOHN C	7112	07/21/2023	3,412.80	103974
HORTON, JOHN C	7112	07/21/2023	100.00	103974
HUFF, TIMOTHY J	1559	07/21/2023	2,066.37	103975
JESS, JENE' N	5123	07/21/2023	3,454.55	103976
JOHNSON, ANNASTASHA	5130	07/21/2023	1,387.05	103977
KENT, RONALD D	7115	07/21/2023	818.17	103978
KING, CHRISTINA M	3143	07/21/2023	619.26	103979
KLINKER-FELD, MICHELL M	3135	07/21/2023	2,426.68	103980
KREUDER, AARON M	1441	07/21/2023	3,588.46	103981
KRUSE, OSCAR	1586	07/21/2023	476.80	103982
LUING, TIFFANY A	5133	07/21/2023	1,888.05	103983
LUNDQUIST, BRADLEY D	1555	07/21/2023	669.57	103984
MANGUM, MEGAN SUSANNA	3142	07/21/2023	1,478.35	103985
MARSHMAN, CRAIG A	5125	07/21/2023	1,634.26	103986
MERRILL, SARAH J	1590	07/21/2023	857.88	103987
MILLER, BRODY E	1582	07/21/2023	424.02	103988
MORRIS, REBECCA L	1504	07/21/2023	2,311.41	103989
MURRAY, MARGARET	5126	07/21/2023	1,383.77	103990
OLIVER, MARKETA S	8403	07/21/2023	3,569.54	103991
OLIVER, MARKETA S	8403	07/21/2023	300.00	103991
PEZLEY, ISAAC J	5132	07/21/2023	2,264.42	103992
PHIPPS-BUCKLIN, CHANTEL E	4145	07/21/2023	761.44	103993
REYNOLDS, RAY A	1537	07/21/2023	1,019.66	103994
SANDERS, JILL C	3128	07/21/2023	3,152.53	103995
SCHINCKE, MEGAN	3137	07/21/2023	463.40	103996
SCHINCKE, MEGAN	3137	07/21/2023	125.00	103996
SCHINCKE, MEGAN	3137	07/21/2023	1,081.26	103996
SEXTON, WILLIAM M	7125	07/21/2023	400.00	103997
SEXTON, WILLIAM M	7125	07/21/2023	952.46	103997
SHARP, COLE P	1581	07/21/2023	661.30	103998
SPOERRY, DANIELLE M	1527	07/21/2023	1,341.21	103999
SUMMERS, ALAN C	1534	07/21/2023	1,739.12	104000
VAN HOUTEN, NICOLE M	5121	07/21/2023	1,701.26	104001



Payroll Check Register

Report Summary

Packet: PYPKT00446 - 07/03-07/16/23 PAID ON 07/21/23
Payroll Set: CITY OF BONDURANT, IA - 01

Type	Count	Amount
Regular Checks	0	0.00
Manual Checks	0	0.00
Reversals	0	0.00
Voided Checks	0	0.00
Direct Deposits	49	71,691.22
Total	49	71,691.22



Payroll Check Register

Checks

Pay Period: 7/17/2023-7/30/2023

Packet: PYPKT00466 - 07/17-07/30/2023 PAID 08/04/2023

Payroll Set: CITY OF BONDURANT, IA - 01

Employee	Employee #	Check Type	Date	Amount	Number
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*** No Checks Created In This Packet ***



Payroll Check Register

Direct Deposits

Packet: PYPKT00466 - 07/17-07/30/2023 PAID 08/04/2023
Payroll Set: CITY OF BONDURANT, IA - 01

Employee	Employee #	Date	Amount	Number
BAILEY, BOYCE E	7104	08/04/2023	1,423.41	104006
BERGESON, JOHN W	7121	08/04/2023	1,964.34	104007
BRIGGS, ASHTON S	1511	08/04/2023	796.69	104008
BRUCE, EMMA	3141	08/04/2023	1,027.82	104009
CARPENTER, JOHN C	5129	08/04/2023	1,610.77	104010
CHAPA, DAISY Y	1584	08/04/2023	966.35	104011
COLLISON, PATRICK F	5103	08/04/2023	2,237.62	104012
CORY, JOHN P	7120	08/04/2023	1,597.41	104013
CRITTENDEN, MATTHEW	1567	08/04/2023	1,171.45	104014
DOMINGUEZ, MATTHEW P	1513	08/04/2023	476.00	104015
EHLE, AANNA N	1575	08/04/2023	1,569.41	104016
GILSON, DUSTY ALAN	7124	08/04/2023	1,746.89	104017
HAGAN, SHELBY L	5118	08/04/2023	2,555.41	104018
HARMISON, TROY G	1503	08/04/2023	1,749.64	104019
HIGGINS, DAVID P.	7105	08/04/2023	1,582.66	104020
HILL, EVAN L	7126	08/04/2023	1,106.46	104021
HORTON, JOHN C	7112	08/04/2023	100.00	104022
HORTON, JOHN C	7112	08/04/2023	3,412.80	104022
HUDECEK, JAYSON JOSEPH	1579	08/04/2023	1,143.59	104023
HUFF, TIMOTHY J	1559	08/04/2023	1,996.53	104024
JESS, JENE' N	5123	08/04/2023	3,454.55	104025
JOHNSON, ANNASTASHA	5130	08/04/2023	1,387.05	104026
KENT, RONALD D	7115	08/04/2023	1,075.88	104027
KING, CHRISTINA M	3143	08/04/2023	784.83	104028
KLINKER-FELD, MICHELL M	3135	08/04/2023	2,426.67	104029
KREUDER, AARON M	1441	08/04/2023	3,588.45	104030
KRUSE, OSCAR	1586	08/04/2023	843.44	104031
LUING, TIFFANY A	5133	08/04/2023	1,888.04	104032
LUNDQUIST, BRADLEY D	1555	08/04/2023	335.53	104033
MANGUM, MEGAN SUSANNA	3142	08/04/2023	1,642.75	104034
MARSHMAN, CRAIG A	5125	08/04/2023	1,634.26	104035
MILLER, BRODY E	1582	08/04/2023	1,337.30	104036
MORRIS, REBECCA L	1504	08/04/2023	2,311.40	104037
MURRAY, MARGARET	5126	08/04/2023	2,883.34	104038
OLIVER, MARKETA S	8403	08/04/2023	300.00	104039
OLIVER, MARKETA S	8403	08/04/2023	3,569.54	104039
PEZLEY, ISAAC J	5132	08/04/2023	2,415.19	104040
PHIPPS-BUCKLIN, CHANTEL E	4145	08/04/2023	743.68	104041
REYNOLDS, RAY A	1537	08/04/2023	924.24	104042
SANDERS, JILL C	3128	08/04/2023	3,152.53	104043
SCHINCKE, MEGAN	3137	08/04/2023	383.58	104044
SCHINCKE, MEGAN	3137	08/04/2023	895.02	104044
SCHINCKE, MEGAN	3137	08/04/2023	125.00	104044
SEXTON, WILLIAM M	7125	08/04/2023	952.45	104045
SEXTON, WILLIAM M	7125	08/04/2023	400.00	104045
SHARP, COLE P	1581	08/04/2023	658.59	104046
SPOERRY, DANIELLE M	1527	08/04/2023	1,475.57	104047
SUMMERS, ALAN C	1534	08/04/2023	1,685.41	104048
VAN HOUTEN, NICOLE M	5121	08/04/2023	1,690.76	104049



Payroll Check Register

Report Summary

Packet: PYPKT00466 - 07/17-07/30/2023 PAID 08/04/2023
Payroll Set: CITY OF BONDURANT, IA - 01

Type	Count	Amount
Regular Checks	0	0.00
Manual Checks	0	0.00
Reversals	0	0.00
Voided Checks	0	0.00
Direct Deposits	49	75,200.30
Total	49	75,200.30



Payable Register

Payable Detail by Vendor Name

Packet: APPKT00798 - PYPKT00446 - 07/03-07/16/23 PAID ON 07/21/23

Payable #	Payable Type	Post Date	Payable Date	Due Date	Discount Date	Amount	Tax	Shipping	Discount	Total
Payable Description	Bank Code				On Hold					
Vendor: 0106 - COLLECTION SERVICES CENTER									Vendor Total:	91.38
INV0003149	Invoice	7/21/2023	7/21/2023	7/21/2023	7/21/2023	91.38	0.00	0.00	0.00	91.38
CASE # 652464	AP Bank Code - AP Bank				No	Payment Date: 7/21/2023		Bank Draft:	DFT0002459	
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
CASE # 652464	NA		0.00	0.00	91.38	0.00	0.00	0.00	91.38	
Distributions										
Account Number	Account Name	Project Account Key			Amount	Percent				
741-050-2127	CHILD SUPPORT WITHHOLDING				9.13	0%				
600-050-2127	CHILD SUPPORT WITHHOLDING				18.28	0%				
001-050-2127	CHILD SUPPORT WITHHOLDING				4.57	0%				
110-050-2127	CHILD SUPPORT WITHHOLDING				41.12	0%				
610-050-2127	CHILD SUPPORT WITHHOLDING				18.28	0%				
Vendor: 2304 - EBS										
INV0003137	Invoice	8/1/2023	8/1/2023	8/1/2023	8/1/2023	1,623.94	0.00	0.00	0.00	1,623.94
DELTA DENTAL PAYMENT	AP Bank Code - AP Bank				No	Payment Date: 8/1/2023		Bank Draft:	DFT0002447	
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
DELTA DENTAL PAYMENT	Service		0.00	0.00	1,623.94	0.00	0.00	0.00	1,623.94	
Distributions										
Account Number	Account Name	Project Account Key			Amount	Percent				
112-050-2125	DENTAL INSURANCE				1,623.94	100.00%				
INV0003142										
Invoice	8/1/2023	8/1/2023	8/1/2023	8/1/2023	15,551.93	0.00	0.00	0.00	15,551.93	
HEALTH INSURANCE WELLMARK	AP Bank Code - AP Bank				No	Payment Date: 8/1/2023		Bank Draft:	DFT0002452	
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
HEALTH INSURANCE WELLMARK	Service		0.00	0.00	15,551.93	0.00	0.00	0.00	15,551.93	
Distributions										
Account Number	Account Name	Project Account Key			Amount	Percent				
112-050-2124	HEALTH INSURANCE WITHHOLDING				15,551.93	100.00%				
INV0003143										
Invoice	8/1/2023	8/1/2023	8/1/2023	8/1/2023	942.96	0.00	0.00	0.00	942.96	
EBS ADMIN COST	AP Bank Code - AP Bank				No	Payment Date: 8/1/2023		Bank Draft:	DFT0002453	
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
EBS ADMIN COST	Service		0.00	0.00	942.96	0.00	0.00	0.00	942.96	
Distributions										
Account Number	Account Name	Project Account Key			Amount	Percent				
112-050-2124	HEALTH INSURANCE WITHHOLDING				942.96	100.00%				
INV0003145										
Invoice	8/1/2023	8/1/2023	8/1/2023	8/1/2023	1,255.29	0.00	0.00	0.00	1,255.29	
LIFE & DIS PRINCIPAL	AP Bank Code - AP Bank				No	Payment Date: 8/1/2023		Bank Draft:	DFT0002455	
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
LIFE & DIS PRINCIPAL	Service		0.00	0.00	1,255.29	0.00	0.00	0.00	1,255.29	
Distributions										
Account Number	Account Name	Project Account Key			Amount	Percent				
112-050-2124	HEALTH INSURANCE WITHHOLDING				1,255.29	100.00%				
INV0003146										
Invoice	8/1/2023	8/1/2023	8/1/2023	8/1/2023	2,552.00	0.00	0.00	0.00	2,552.00	
SELF FUNDED DEDUCTABLE INSURANCE	AP Bank Code - AP Bank				No	Payment Date: 8/1/2023		Bank Draft:	DFT0002456	

Payable Register

Packet: APPKT00798 - PYPKT00446 - 07/03-07/16/23 PAID ON 07/21/23

Payable #	Payable Type	Post Date	Payable Date	Due Date	Discount Date	Amount	Tax	Shipping	Discount	Total
Payable Description	Bank Code	On Hold								
Items										
Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total		
SELF FUNDED DEDUCTABLE INSURANCE Distributions	Service	0.00	0.00	2,552.00	0.00	0.00	0.00	2,552.00		
Account Number	Account Name	Project	Account Key	Amount	Percent					
112-050-2124	HEALTH INSURANCE WITHHOLDING			2,552.00	100.00%					
INV0003147	Invoice	8/1/2023	8/1/2023	8/1/2023	8/1/2023	195.99	0.00	0.00	0.00	195.99
VISION AVISES	AP Bank Code - AP Bank	No				Payment Date: 8/1/2023		Bank Draft:		DFT0002457
Items										
Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total		
VISION AVISES Distributions	Service	0.00	0.00	195.99	0.00	0.00	0.00	195.99		
Account Number	Account Name	Project	Account Key	Amount	Percent					
112-050-2132	VISION WITHHOLDING			195.99	100.00%					

Vendor: [0238 - IOWA WORKFORCE DEVELOPMENT](#)

INV0003152	Invoice	9/29/2023	9/29/2023	9/29/2023	9/29/2023	45.58	0.00	0.00	0.00	45.58
Unemployment Insurance	AP Bank Code - AP Bank		No		Payment Date: 9/29/2023		Bank Draft:		DFT0002462	
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
Unemployment Insurance	NA		0.00	0.00	45.58	0.00	0.00	0.00	45.58	
Distributions										
Account Number	Account Name		Project Account Key		Amount	Percent				
112-050-2122	STATE WITHHOLDING				45.58	100.00%				

Vendor: [0239 - IPERS](#)

INV0003144	Invoice	7/21/2023	7/21/2023	7/21/2023	7/21/2023	609.01	0.00	0.00	0.00	609.01
Payroll Contribution	AP Bank Code - AP Bank				No	Payment Date: 7/21/2023		Bank Draft:		DFT0002454
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
Payroll Contribution Distributions	NA		0.00	0.00	609.01	0.00	0.00	0.00	609.01	
Account Number	Account Name		Project Account Key		Amount	Percent				
112-050-2123	IPERS WITHHOLDING				609.01	100.00%				
INV0003148	Invoice	7/21/2023	7/21/2023	7/21/2023	7/21/2023	15,558.12	0.00	0.00	0.00	15,558.12
Payroll Contribution	AP Bank Code - AP Bank				No	Payment Date: 7/21/2023		Bank Draft:		DFT0002458
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
Payroll Contribution Distributions	NA		0.00	0.00	4,159.04	0.00	0.00	0.00	4,159.04	
Account Number	Account Name		Project Account Key		Amount	Percent				
112-050-2123	IPERS WITHHOLDING				4,159.04	100.00%				
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
Payroll Contribution Distributions	NA		0.00	0.00	11,399.08	0.00	0.00	0.00	11,399.08	
Account Number	Account Name		Project Account Key		Amount	Percent				
112-050-2123	IPERS WITHHOLDING				11,399.08	100.00%				

Vendor: [1512 - IRS USATAXPYMT](#)

INV0003151	Invoice	7/21/2023	7/21/2023	7/21/2023	7/21/2023	23,403.14	0.00	0.00	0.00	23,403.14
Federal Tax Withheld	AP Bank Code - AP Bank	No				Payment Date: 7/21/2023		Bank Draft:		DFT0002461

Payable Register

Packet: APPKT00798 - PYPKT00446 - 07/03-07/16/23 PAID ON 07/21/23

Payable #	Payable Type	Post Date	Payable Date	Due Date	Discount Date	Amount	Tax	Shipping	Discount	Total
Payable Description	Bank Code		On Hold							
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
Social Security Withholding Distributions	NA		0.00	0.00	12,487.98	0.00	0.00	0.00	12,487.98	
Account Number	Account Name	Project Account Key			Amount	Percent				
112-050-2121	FICA/MEDICARE WITHHOLDING				12,487.98	100.00%				
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
Medicare Withholding Distributions	NA		0.00	0.00	2,920.52	0.00	0.00	0.00	2,920.52	
Account Number	Account Name	Project Account Key			Amount	Percent				
112-050-2121	FICA/MEDICARE WITHHOLDING				2,920.52	100.00%				
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
Federal Tax Withheld Distributions	NA		0.00	0.00	7,994.64	0.00	0.00	0.00	7,994.64	
Account Number	Account Name	Project Account Key			Amount	Percent				
741-050-2120	FEDERAL WITHHOLDING				297.72	3.72%				
670-050-2120	FEDERAL WITHHOLDING				14.99	0.19%				
610-050-2120	FEDERAL WITHHOLDING				720.19	9.01%				
600-050-2120	FEDERAL WITHHOLDING				789.62	9.88%				
110-050-2120	FEDERAL WITHHOLDING				789.37	9.87%				
001-050-2120	FEDERAL WITHHOLDING				5,382.75	67.33%				

Vendor: [2249 - ISOLVED BENEFIT SERVICES](#)

Vendor Total: 2,453.91

INV0003138	Invoice	7/21/2023	7/21/2023	7/21/2023	7/21/2023	2,404.13	0.00	0.00	0.00	2,404.13
Payroll Deduction	AP Bank Code - AP Bank	No			Payment Date: 7/21/2023	Bank Draft:			DFT0002448	

Items								
Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
Payroll Deduction Distributions	NA	0.00	0.00	2,404.13	0.00	0.00	0.00	2,404.13
Account Number	Account Name	Project Account Key		Amount	Percent			
820-050-2131	SELF-FUNDED WITHHOLDING			2,404.13	0%			

INV0003139	Invoice	7/21/2023	7/21/2023	8/6/2023	7/21/2023	49.78	0.00	0.00	0.00	49.78
FSA ADMIN FEE	AP Bank Code - AP Bank	No			Payment Date: 8/6/2023	Bank Draft:			DFT0002449	

Items								
Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
FLEX SPENDING ADMINISTRATION FEE	Service	0.00	0.00	49.78	0.00	0.00	0.00	49.78
Distributions								
Account Number	Account Name	Project Account Key		Amount	Percent			
820-050-2131	SELF-FUNDED WITHHOLDING			49.78	0%			

Vendor: [1274 - MISSION SQUARE](#)

Vendor Total: 2,583.41

INV0003140	Invoice	7/21/2023	7/21/2023	7/21/2023	7/21/2023	2,195.00	0.00	0.00	0.00	2,195.00
Payroll Deduction	AP Bank Code - AP Bank	No			Payment Date: 7/21/2023	Bank Draft:			DFT0002450	

Items								
Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
Payroll Deduction Distributions	NA	0.00	0.00	2,195.00	0.00	0.00	0.00	2,195.00
Account Number	Account Name	Project Account Key		Amount	Percent			
001-050-2130	ICMA-RC			2,195.00	100.00%			

INV0003141	Invoice	7/21/2023	7/21/2023	7/21/2023	7/21/2023	388.41	0.00	0.00	0.00	388.41
DEFFERED COMPENSATION	AP Bank Code - AP Bank	No			Payment Date: 7/21/2023	Bank Draft:			DFT0002451	

Payable Register

Packet: APPKT00798 - PYPKT00446 - 07/03-07/16/23 PAID ON 07/21/23

Payable #	Payable Type	Post Date	Payable Date	Due Date	Discount Date	Amount	Tax	Shipping	Discount	Total
Payable Description	Bank Code	On Hold								
Items										
Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total		
DEFERRED COMPENSATION Distributions	Service	0.00	0.00	388.41	0.00	0.00	0.00	388.41		
Account Number	Account Name	Project Account Key			Amount	Percent				
001-050-2130	ICMA-RC				388.41	100.00%				

Vendor: [1832 - TREASURER - STATE OF IOWA](#)

Vendor Total: 3,619.60

INV0003150	Invoice	7/21/2023	7/21/2023	7/21/2023	7/21/2023	3,619.60	0.00	0.00	0.00	3,619.60
State Tax Withholding	AP Bank Code - AP Bank	No			Payment Date: 7/21/2023	Bank Draft:		DFT0002460		

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
State Tax Withholding Distributions	NA	0.00	0.00	3,619.60	0.00	0.00	0.00	3,619.60
Account Number	Account Name	Project Account Key			Amount	Percent		
670-050-2122	STATE WITHHOLDING				13.73	0.38%		
741-050-2122	STATE WITHHOLDING				141.66	3.91%		
110-050-2122	STATE WITHHOLDING				359.39	9.93%		
610-050-2122	STATE WITHHOLDING				321.81	8.89%		
600-050-2122	STATE WITHHOLDING				353.08	9.75%		
001-050-2122	STATE WITHHOLDING				2,429.93	67.13%		

Payable Summary

Type	Count	Gross	Tax	Shipping	Discount	Total	Manual Payment	Balance
Invoice	16	70,486.26	0.00	0.00	0.00	70,486.26	70,486.26	0.00
Grand Total:		70,486.26	0.00	0.00	0.00	70,486.26	70,486.26	0.00

Account Summary

Account	Name	Amount
001-050-2120	FEDERAL WITHHOLDING	5,382.75
001-050-2122	STATE WITHHOLDING	2,429.93
001-050-2127	CHILD SUPPORT WITHHOLDING	4.57
001-050-2130	ICMA-RC	2,583.41
Total:		10,400.66

Account	Name	Amount
110-050-2120	FEDERAL WITHHOLDING	789.37
110-050-2122	STATE WITHHOLDING	359.39
110-050-2127	CHILD SUPPORT WITHHOLDING	41.12
Total:		1,189.88

Account	Name	Amount
112-050-2121	FICA/MEDICARE WITHHOLDING	15,408.50
112-050-2122	STATE WITHHOLDING	45.58
112-050-2123	IPERS WITHHOLDING	16,167.13
112-050-2124	HEALTH INSURANCE WITHHOLDING	20,302.18
112-050-2125	DENTAL INSURANCE	1,623.94
112-050-2132	VISION WITHHOLDING	195.99
Total:		53,743.32

Account	Name	Amount
600-050-2120	FEDERAL WITHHOLDING	789.62
600-050-2122	STATE WITHHOLDING	353.08
600-050-2127	CHILD SUPPORT WITHHOLDING	18.28
Total:		1,160.98

Account	Name	Amount
610-050-2120	FEDERAL WITHHOLDING	720.19
610-050-2122	STATE WITHHOLDING	321.81
610-050-2127	CHILD SUPPORT WITHHOLDING	18.28
Total:		1,060.28

Account	Name	Amount
670-050-2120	FEDERAL WITHHOLDING	14.99
670-050-2122	STATE WITHHOLDING	13.73
Total:		28.72

Account	Name	Amount
741-050-2120	FEDERAL WITHHOLDING	297.72
741-050-2122	STATE WITHHOLDING	141.66
741-050-2127	CHILD SUPPORT WITHHOLDING	9.13
Total:		448.51

Account	Name	Amount
820-050-2131	SELF-FUNDED WITHHOLDING	2,453.91
Total:		2,453.91



State of Iowa

Alcoholic Beverages Division

Applicant

NAME OF LEGAL ENTITY	NAME OF BUSINESS(DBA)	BUSINESS		
Nicole Schneider	Nik's Topsy Trailers	(515) 291-8834		
ADDRESS OF PREMISES		PREMISES SUITE/APT NUMBER	CITY	COUNTY
201 Main Street Southeast			Bondurant	Polk
				50035
MAILING ADDRESS	CITY	STATE	ZIP	
296 T ave	Boone	Iowa	50036	

Contact Person

NAME	PHONE	EMAIL
Nicole Schneider	(515) 291-8834	thewhimsicalwinetrailer@gmail.com

License Information

LICENSE NUMBER	LICENSE/PERMIT TYPE	TERM	STATUS
	Special Class C Retail Alcohol License	5 Day	Submitted to Local Authority

TENTATIVE EFFECTIVE DATE	TENTATIVE EXPIRATION DATE	LAST DAY OF BUSINESS
Aug 30, 2023	Sep 3, 2023	

SUB-PERMITS

Special Class C Retail Alcohol License



State of Iowa

Alcoholic Beverages Division

PRIVILEGES

Outdoor Service

Status of Business

BUSINESS TYPE

Sole Proprietor

Ownership

• Individual Owners

NAME	CITY	STATE	ZIP	POSITION	% OF OWNERSHIP	U.S. CITIZEN
Nicole Schneider	Boone	Iowa	50036-7368	Owner	100.00	Yes

Insurance Company Information

INSURANCE COMPANY

Specialty Risk of America

POLICY EFFECTIVE DATE

Aug 30, 2023

POLICY EXPIRATION DATE

Sep 3, 2023

DRAM CANCEL DATE

OUTDOOR SERVICE EFFECTIVE
DATE

OUTDOOR SERVICE EXPIRATION
DATE

BOND EFFECTIVE DATE

TEMP TRANSFER EFFECTIVE
DATE

TEMP TRANSFER EXPIRATION
DATE



State of Iowa

Alcoholic Beverages Division

Applicant

NAME OF LEGAL ENTITY

ROYA LLC

NAME OF BUSINESS(DBA)

World Class Liquor and Tobacco

BUSINESS

(515) 657-0338

ADDRESS OF PREMISES

96 Paine Circle SE

PREMISES SUITE/APT NUMBER

#1 & #2

CITY

Bondurant

COUNTY

Polk

ZIP

50035

MAILING ADDRESS

309 Kirkwood ave

CITY

Des Moines

STATE

Iowa

ZIP

50315

Contact Person

NAME

Roshan Dahal

PHONE

(515) 657-0338

EMAIL

dahalroshan65@gmail.com

License Information

LICENSE NUMBER

LE0003917

LICENSE/PERMIT TYPE

Class E Retail Alcohol License

TERM

12 Month

STATUS

Submitted
to Local
Authority

TENTATIVE EFFECTIVE DATE

Aug 1, 2023

TENTATIVE EXPIRATION DATE

July 31, 2024

LAST DAY OF BUSINESS

SUB-PERMITS

Class E Retail Alcohol License

PRIVILEGES



State of Iowa

Alcoholic Beverages Division

Status of Business

BUSINESS TYPE

Limited Liability Company

Ownership

• Individual Owners

NAME	CITY	STATE	ZIP	POSITION	% OF OWNERSHIP	U.S. CITIZEN
Roshan Dahal	DES MOINES	Iowa	50315	CEO	100.00	Yes

Insurance Company Information

INSURANCE COMPANY

POLICY EFFECTIVE DATE

POLICY EXPIRATION DATE

DRAM CANCEL DATE

OUTDOOR SERVICE EFFECTIVE
DATE

OUTDOOR SERVICE EXPIRATION
DATE

BOND EFFECTIVE DATE

TEMP TRANSFER EFFECTIVE
DATE

TEMP TRANSFER EXPIRATION
DATE



State of Iowa

Alcoholic Beverages Division

Applicant

NAME OF LEGAL ENTITY	NAME OF BUSINESS(DBA)	BUSINESS			
Nicole Schneider	Nik's Tipsy Trailers (The whimsical wine trailer)	(515) 291-8834			
ADDRESS OF PREMISES	PREMISES SUITE/APT NUMBER	CITY	COUNTY	ZIP	
201 Main Street Southeast		Bondurant	IA	50036-7368	
MAILING ADDRESS	CITY	STATE	ZIP		
296 T ave	Boone	Iowa	50036		

Contact Person

NAME	PHONE	EMAIL
Nicole Schneider	(151) 529-1883	thewhimsicalwinetrailer@gmail.com

License Information

LICENSE NUMBER	LICENSE/PERMIT TYPE	TERM	STATUS
	Special Class C Retail Alcohol License	5 Day	Submitted to Local Authority
TENTATIVE EFFECTIVE DATE	TENTATIVE EXPIRATION DATE	LAST DAY OF BUSINESS	
Aug 16, 2023	Aug 20, 2023		
SUB-PERMITS			
Special Class C Retail Alcohol License			



State of Iowa

Alcoholic Beverages Division

PRIVILEGES

Outdoor Service

Status of Business

BUSINESS TYPE

Sole Proprietor

Ownership

• Individual Owners

NAME	CITY	STATE	ZIP	POSITION	% OF OWNERSHIP	U.S. CITIZEN
Nicole Schneider	Boone	Iowa	50036-7368	Owner	100.00	Yes

Insurance Company Information

INSURANCE COMPANY

Specialty Risk of America

POLICY EFFECTIVE DATE

Aug 16, 2023

POLICY EXPIRATION DATE

Aug 21, 2023

DRAM CANCEL DATE

OUTDOOR SERVICE EFFECTIVE DATE

OUTDOOR SERVICE EXPIRATION DATE

BOND EFFECTIVE DATE

TEMP TRANSFER EFFECTIVE DATE

TEMP TRANSFER EXPIRATION DATE

Tax Abatement Applications
August 7, 2023
City of Bondurant

Name	Address	Closing Date	Cost
Adam	208 12 th Court, NW	8/9/2022	\$397,000

**Bondurant Parks and Recreation Board
Minutes
June 15, 2023**

1. Roll Call

Present: Rasmussen, Lyman, Simpson, Williams

Absent: Collison, Robinson, Karwoski

City Officials Present: City Administrator Marketa Oliver,
Communications & Events Coordinator Nicole Van Houten

2. Call to Order and Declaring a Quorum

Called to order and Declared a quorum at 6:03 PM

3. Abstentions declared

None.

4. Approval of Minutes

Motion by Williams, seconded by Lyman, to approve the March 16, 2023 and April 20, 2023 meeting minutes. Vote on Motion 4-0. Motion carried.

a. Parks & Rec 23-3: March 16, 2023 Meeting Minutes

b. Parks & Rec 23-4: April 20, 2023 Meeting Minutes

5. Perfecting and Approval of the Agenda

Motion by Williams, seconded by Simpson, to approve the June 15, 2023 agenda. Vote on Motion 4-0. Motion carried.

6. Guests requesting to address the Parks Board

7. Action Items

a. City Park Schematic Design

	Present:	Mike Bell
	Representing:	RDG Planning and Design
	Purpose:	Reviewed the Final City Park Schematic Design document and

The following information is a result of a variety of questions asked by the Parks and Recreation Board. The completion of Phase One for the City Park construction is scheduled to be done prior to Summerfest in 2024. Phase Two and Phase Three of the park will maintain grass surfaces. The construction project aims to preserve the existing trees while also introducing new tree plantations. The objective is to retain as many trees as practically possible. The sidewalks bordering the park's perimeter will be widened to trail width, contrasting with the current sidewalk width. In order to accommodate food trucks, supplementary parking zones will be established exclusively along the north block, with direct utility connections. Please note that the park space will be inaccessible and unusable throughout the construction period.

b. Holidays Light Options

During the meeting, the Parks and Recreation Board reviewed several holiday light options. Board members were requested to provide ratings for all the items presented. Among the options, the snowflake pole designs garnered positive feedback, as did the suggestion for a Skyline decoration above Main Street and an updated Merry Christmas ground display. Additionally, the board discussed adding a new feature to the existing holiday collections: the Happy Holiday Marquee. The next course of action involves the city staff assessing the options and proceeding with the ordering of the selected displays.

8. Discussion Items -

a. Underpass Update

The Gay Lea Wilson Underpass is currently in the punch list phase, with the contractor making progress despite being behind schedule. Plans are underway for a grand opening ceremony, complete with a ribbon-cutting event, which will be held in the near future. At present, safety lights have not been installed, and final landscaping work is still pending. It has been observed that pedestrians have been using the underpass during the construction phase, but it is strongly advised for everyone to exercise caution and avoid the area until the project is completed. Bondurant, as an Iowa Sustainability Community, has been selected to participate in an art project. The Gay Lea Wilson Underpass has been chosen as the location to showcase a vibrant art mural.

b. BRSC Parking Lot project Update

Construction has been kicked off on the Bondurant Recreational Sports Complex (BRSC) parking lot. City staff has coordinated with Bondurant Little League and Bondurant Soccer Club to keep them included in construction updates. The project will provide approximately 142 additional parking stalls, including ADA-compliant spaces. The Mary Bump Foundation has generously agreed to be the fiscal agent for a \$75,000 grant from Polk County Community Development Grant Program. Polk County also provided in-kind assistance for the project

**Due to the COVID-19 concerns and social distancing recommendations, a virtual meeting was offered.*

inspection and bidding assistance. Additionally, the Bondurant Little League secured a \$15,000 Prairie Meadow's Grant and planned to contribute an additional \$5,000. The Bondurant Soccer Club is also contributing \$5,000. The remainder of the \$500,000+ project will be supported by Local Option Sales and Service Tax dollars, approved by Bondurant voters in August 2019.

9. Reports and Comments:

- a. Communication and Events Coordinator
Event reports were shared with the board along with a liaison report regarding the Bondurant Soccer Club, Bondurant-Farrar School SIAC Committee, and Ped-Trail Roundtable (MPO)
- b. City Administrator
Pawtucka is nearing completion and will be releasing a grand opening date with the unveiling of Colton Vance's mural. More details to come. The City secured funding from the Land & Water Conservation Fund of \$125,000 for the Parkside Connection at the Bondurant Recreational Sports Complex. BRAVO has reached out to the city regarding funding for an upcoming art project - site specifics will be released soon. Eagle Park is hosting its grand opening on Monday, June 19 at 5:00 PM. All the Eagle Park funding partners will be present including, MidAmerican Energy, Meta, and Iowa DNR.
- c. Board Members
Rasmussen - None
Lyman - None
Simpson - None
Williams - None

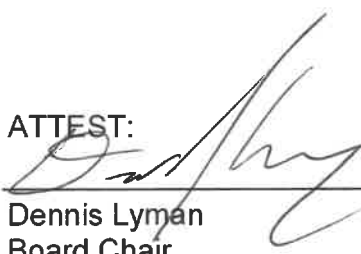
10. Adjournment

Motion by Williams, seconded by Rasmussen, to adjourn the meeting at 7:02 PM. Vote on Motion 4-0. Motion carried.



Nicole Van Houten
Communications and Events Coordinator

ATTEST:



Dennis Lyman
Board Chair

Meeting Minutes
Bondurant Community Library | Library Board of Trustees
Wednesday, July 5, 2023

1. **Roll Call:** *Members Present:* Josh Bryant, Sue Ugulini, Julie Bergeson, Mike Kramer, Amber Flinn and Craig Campbell. Library Director Sanders and assistant Director Klinker-Feld were also present.
2. **Call to order:** Meeting called to order at 6:00 PM by President Bryant.
3. **Guests present:** Marketa Oliver, City of Bondurant; Matt Sillanpaa, City Council liaison, attended virtually.
4. **Perfecting and Approving the Agenda:** Motion to approve the agenda by Bergeson, seconded by Ugulini. Motion carried.
5. **Approval of Consent Agenda:**
 - a. Minutes of past meeting – June 2023
 - b. Financial Report
 - c. Approve Warrant list / authorize expenditures
 - d. Staff Report - June
 - e. Director's Report – June
 - f. Statistics Review

Discussion and review of statistics, noting increases in mobile printing, tablet station and Adventure Passes. Summer Reading Program continues to have a high number of participants. Motion to approve the above consent agenda by Campbell, seconded by Kramer. Motion carried.

6. **Public Comments:** None.
7. **Library Foundation Update:** Planning for fall/winter events.
8. **Friends of the Library Update:** Planning for fall/winter events.
9. **City Council Liaison Report:** The City continues to seek community input on the Art, Culture & Wayfinding Plan. Liaison Sillanpaa thanked the Library for all they do for the Community.

10. **Old Business:** None.

10. New Business:

- a. **Trustee Training – Chapter 5 Trustee Handbook.** Reviewed Chapter 3: *Budgeting Process*. Trustees reminded to report completed education to Director Sanders.
- b. **Discussion/Decision Polk County contract for rural library service.** Director Sanders presented a level funding contract for \$77,352 from Polk County to serve rural patrons. Meeting scheduled for 7/19/23 with Polk County Library Association to discuss

proposals for serving rural patrons. Motion to approve and sign contract by Kramer, seconded by Campbell. Motion carried.

c. Discussion/Decision Patron Behavior Policy: Reviewed policy as edited. Motion to approve by Ugulini, seconded by Kramer. Motion carried.

B. Board President Items: None.

12. Adjournment: Motion to adjourn by Campbell, seconded by Flinn. Motion carried.

Next Meeting: Wednesday, August 2, 2023 at 6PM



Librarian items July 2023

- No Library staff meeting was held in July.
- Director Sanders attended Polk County Library Association meeting on July 19. Discussion was held on the Polk County Contract that was just received from the Supervisors Office. This contract expired on July 1, 2023. The Polk Co. Supervisors will have approval of the contract on their first meeting in August. After the Association receives the signed contract, back from Polk County communication will go out about the changes in digital access. The funding formula for the contract will not change. The Libraries have only ever reported actual physical circulation. No digital circulation has ever been included in the distribution of funds formula. What the Association will be doing is assigning a home library for all rural patrons. Rural patrons will need to have a card issued from that home library in order to access digital content that that home library offers. Rural patrons will still be able to check out materials from any library in county as Open Access patrons. This change only affects digital content. As it stands currently rural patrons can hold cards from any library in the metro and access digital materials, such as Adventure Passes, Libby, Hoopla, etc.
- The Library's Summer Reading Program began on June 5. Outreach to daycare facilities, weekly programs, prize incentives and much more will continue until the end of July. 738 have registered on-line for the program and have been tracking throughout the summer. Attendance at programs in July: Magic show 132, Tie Dye (2 programs) 55 & 100, Farmers Market Tie Dying 137, Bubble Stations 122, Farmers Market Bubble Stations 236, Egg Drop (with help from Fire Fighters) 99, Teen Tie Dying 8, Quilted Hearts program 15, PBS STEAM Stations (2 events) 44 & 57 and Pokémon Club 45. All these activities in addition to normal weekly outreach programs, story times and adult programming. It has been a busy summer



Staff Report

- Webinar “Lunch with State Library: WhoFi”
- Endorsement Core Courses: “Providing Library Services”, “Customer Service”, “Library Programming”, “Telling the Library Story”
- Attended the Bondurant Historical Society meeting on July 17

Events in July:

- 10 Story Times at the Library
- 4 Story Times at City Park
- 4 Sessions of Baby Story & Play
- 8 Sessions of Fit for Life!
- Adult Craft Night
- Book discussion for Adults
- Third Thursday at Hoover’s
- Welcome to Medicare session with SHIIP
- DIY Quilted Hearts in the Maker Space
- Books on Tap book discussion at Reclaimed Rails
- Book Club for grades 3-5
- Book Club for grades 6-8
- Teen Advisory Group
- Pokémon Club
- 7 Summer Reading Programs
- 2 Booths at the Farmers Market
- End of Summer Reading party: Foam Blaster and water fight
- Library Closed July 4

Stats for July 2023

- Total Circulation for the month 9,610, 10,689 last year at this time.
- On-line usage (e-Books, Downloadable music, Hoopla (music, ebooks, streaming video), Rocket Language, Brainfuse, Adventure Pass 1,984, 1,552 last year.
- Door Count 1,510, last year 2,913.
- Assisting patrons by phone, with the catalog, computers, etc. 394 and 703 last year.
- Story times- 16 were held with 216 attending.
- Total programming attendance 2,406 for adults, youth and children.
- Internet usage in house was 957, last year 420, 1,506 Wi-Fi users 1,283 last year, 132 hotspot were used this past month last year 139.
- Meeting room –July had 77 reservations by the community, last year 47.
- Issued 56 new library cards. Last year we issued 54 cards during the month of July.
- The library did 32 requests for materials from other libraries and provided 90 to other libraries.
- 200 items were added to the collection and 33 were removed.
- 101 Mobile Printing
- 64 patrons used the Tablet Station



**BUSINESS OF THE CITY COUNCIL
BONDURANT, IOWA
AGENDA STATEMENT**

Item No. 5.f.
For Meeting of 8/7/2023
Resolution

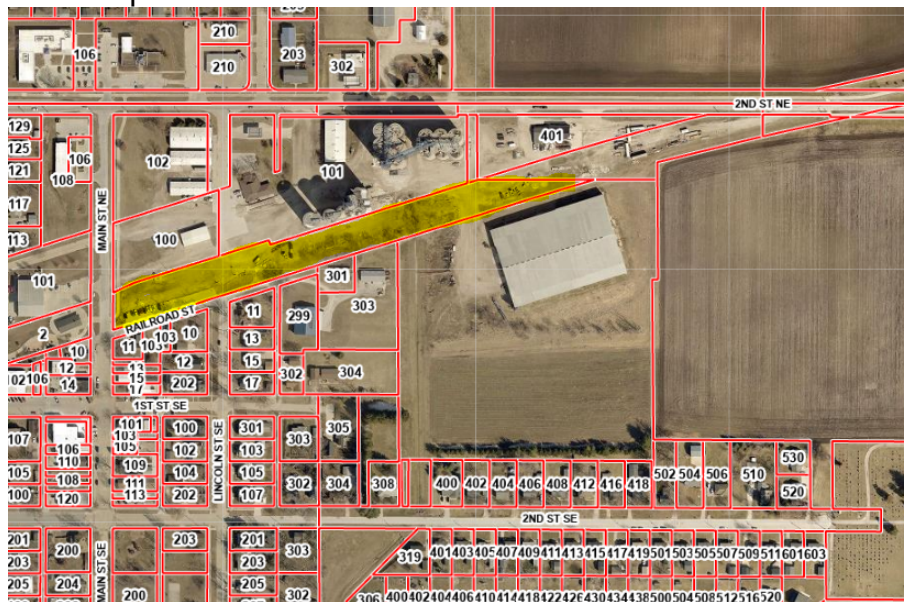
TITLE: - Resolution of endorsement for the City of Bondurant's application to the Iowa DNR's Resource Enhancement and Protection (REAP) Grant Program for funding to assist with acquisition and construction costs related to the downtown Chichaqua Valley Trail extension

CONTACT PERSON:

Tiffany Luing, Economic Development Coordinator

BRIEF HISTORY & ANALYSIS: The attached resolution endorses the City of Bondurant's application to the Iowa DNR's Resource Enhancement and Protection (REAP) Grant Program for funding to assist with acquisition of land and construction of a trail and trailhead amenities on land currently owned by the Landus Cooperative in downtown Bondurant in the area of the downtown Chichaqua Valley Trail extension project. REAP applications are due August 15, 2023.

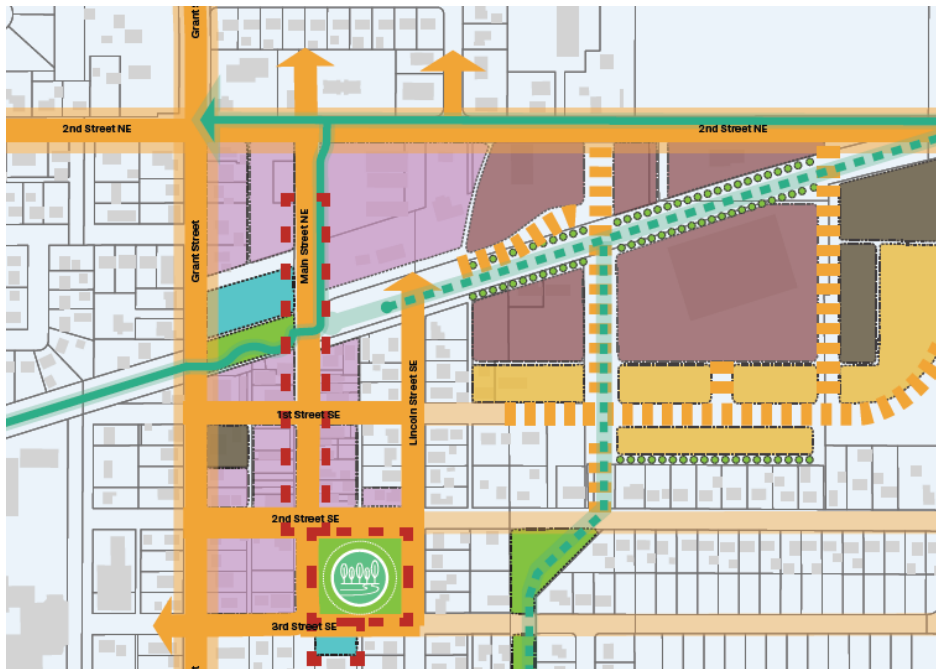
Area Map



Implementation of this downtown Chichaqua Valley Trail connection is consistent with

Policy 17C of the 2022 Building Bondurant Comprehensive Plan, which notes the following: *Promote connectivity and mobility between the Landus site and the existing developed downtown.*

Implementation of this project is also consistent with the below Circulation and Mobility Scheme Concept for Downtown Map included as part of the Building Bondurant Comprehensive Plan.



The City of Bondurant can request up to \$100,000 under this REAP City Parks & Open Spaces Program.

FUNDING SOURCE: Grant/TIF/Bond

STAFF RECOMMENDATION: Approve resolution on a roll call vote.

APPROVED FOR SUBMITTAL:

ATTACHMENTS:

1. RESOLUTION NO. 230807-150

CITY OF BONDURANT
RESOLUTION NO. 230807-150

RESOLUTION OF ENDORSEMENT FOR CITY OF BONDURANT'S GRANT
APPLICATION REQUEST TO THE IOWA DNR'S REAP CITY PARKS & OPEN
SPACES PROGRAM FOR FUNDING TO ASSIST WITH ACQUISITION AND
CONSTRUCTION COSTS RELATED TO THE DOWNTOWN CHICHAQUA VALLEY
TRAIL EXTENSION

WHEREAS Policy 17C of the 2022 Building Bondurant Comprehensive Plan notes the following: promote connectivity and mobility between the Landus site and the existing developed downtown; and

WHEREAS the Circulation and Mobility Scheme Concept for Downtown Map included as part of the 2022 Building Bondurant Comprehensive Plan calls for the extension of the Chichaqua Valley Trail through this portion of the former Landus Cooperative site to promote connectivity and mobility; and

WHEREAS the City supports the expansion of trailhead parking and amenities to accommodate the needs of trail users; and

WHEREAS the City of Bondurant is appreciative of the opportunity to apply for funds through the Iowa Department of Natural Resources' REAP City Parks & Open Spaces grant program to assist with the acquisition and implementation of this trail connection and trailhead improvements.

NOW, THEREFORE, BE IT RESOLVED that the Bondurant City Council endorses the downtown Chichaqua Valley Trail extension and trailhead improvements project.

BE IT FURTHER RESOLVED that the Bondurant City Council authorizes City Staff to submit the City's REAP City Parks & Open Spaces Grant Application Request to the Iowa DNR in the amount of \$100,000.

Passed and approved by the City Council of the City of Bondurant, Iowa, this 7th day of August 2023.

By: _____
Doug Elrod, Mayor

ATTEST: I, Shelby Hagan, City Clerk of Bondurant, hereby certify that at a meeting of the City Council held on the above date, among other proceedings the above was adopted.

IN WITNESS WHEREOF, I have hereunto set my hand the day and year above written.

Shelby Hagan, City Clerk

Name	Yay	Nay	Abstain	Absent
Cox				
Driscoll				
McKenzie				
Peffer				
Sillanpaa				



**BUSINESS OF THE CITY COUNCIL
BONDURANT, IOWA
AGENDA STATEMENT**

Item No. 5.g.
For Meeting of 8/7/2023
Resolution

TITLE: - Resolution approving Engagement Letter from Public Financial Advisors LLC (PFM) to act as Financial Advisor in connection with the issuance of General Obligation Corporate Purpose Bonds, Series 2023A Series 2023A in an amount not to exceed \$6,770,000 and General Obligation Urban Renewal Bonds, Series 2023B in an amount not to exceed \$10,765,000

CONTACT PERSON:

Jene Jess, Finance Director
Marketa Oliver, City Administrator

BRIEF HISTORY & ANALYSIS: Attached is a resolution approving a PFM Engagement Letter for General Obligation Corporate Purpose Bonds, Series 2023A in an amount not to exceed \$6,770,000 and General Obligation Urban Renewal Bonds, Series 2023B in an amount not to exceed \$10,765,000. The bonds will be used for purchase of fire equipment and vehicles; Bondurant Emergency Services facility design and construction, including necessary utility work and real estate and easement acquisition; the design and construction of streets, parking, and sidewalks, including necessary utility work and real estate and easement acquisition; parks capital equipment; the design and construction of stormwater facilities, including necessary utility work and real estate and easement acquisition; and the design and construction of parks and trail amenities, including utility work and necessary real estate and easement acquisition. Many of the projects supported by these bonds are also supported by outside funding and City staff will continue to seek additional grant funding to assist with the investment in the City's infrastructure and amenities.

The letter confirms an agreement that PFM to serve as municipal advisor on this transaction. The scope of services indicates that PFM will:

- Analyze financial and economic factors to determine if the issuance of bonds is appropriate.
- Develop a financing plan in concert with Client's staff which would include recommendations as to the timing and number of series of bonds to be issued.
- Assist Client by recommending the best method of sale, either as a negotiated sale, private placement or a public sale. In a public sale, make recommendation as to the determination of the best bid. In the event of a negotiated sale, assist in the solicitation, review and evaluation of any

- investment banking proposals, and provide advice and information necessary to aid in such selection.
- Advise as to the various financing alternatives available to Client.
- Develop alternatives related to debt transaction including evaluation of revenues available, maturity schedule and cashflow requirements, if necessary.
- If appropriate, develop credit rating presentation and coordinate with Client the overall presentation to rating agencies.
- Assist Client in the procurement of other services relating to debt issuance such as printing, paying agent and registrar, etc.
- Identify key bond covenant features and advise as to the financial consequences of provisions to be included in bond resolutions regarding security, creation of reserve funds, flow of funds, redemption provisions, additional parity debt tests, etc.; review and comment on successive drafts of bond resolutions.
- PFM will complete a parity certificate if required by the authorizing resolutions of outstanding parity debt.
- Review the terms, conditions and structure of any proposed debt offering undertaken by Client and provide suggestions, modifications and enhancements where appropriate and necessary to reflect the constraints or current financial policy and fiscal capability.
- Coordinate with Client's staff and other advisors with respect to the furnishing of data for offering documents. PFM will assist Client in the preparation of the offering document, it being specifically understood that PFM is not responsible for the inclusion or omission of any material in published offering documents and that the ultimate responsibility remains with Client.
- Provide regular updates of bond market conditions and advise Client as to the most advantageous timing for issuing its debt.
- Advise Client on the condition of the bond market at the time of sale, including volume, timing considerations, competing offerings, and general economic considerations.
- Assist and advise Client in negotiations with investment banking groups regarding fees, pricing of the bonds and final terms of any security offering, and make definitive recommendations regarding a proposed offering to obtain the most favorable financial terms based on existing market conditions.
- Arrange for the closing of the transaction.
- Preparation and delivery of bond financing record to Client.

PFM's fee is \$20,000, payable upon closing for each bond (2023A and 2023B), totaling \$40,000, as well as standard reimbursements. PFM and bond counsel fees are the same regardless of the method of sale. Closing on the bonds is targeted for October/November, 2023.

FUNDING SOURCE: TIF/General Obligation Debt Service Levy/Local Option Sales and Services Taxes/Utility Funds

STAFF RECOMMENDATION: Approve resolution on a roll call vote.

APPROVED FOR SUBMITTAL:

ATTACHMENTS:

1. RESOLUTION NO. 230807-151
2. PFM Bondurant Engagement Letter Series 2023AB
3. PFM Bondurant Disclosure of Conflicts of Interest Series2023AB

CITY OF BONDURANT
RESOLUTION NO. 230807-151

RESOLUTION APPROVING ENGAGEMENT LETTER FROM PUBLIC FINANCIAL ADVISORS LLC (PFM) TO ACT AS FINANCIAL ADVISOR IN CONNECTION WITH THE ISSUANCE OF GENERAL OBLIGATION CORPORATE PURPOSE BONDS, SERIES 2023A SERIES 2023A IN AN AMOUNT NOT TO EXCEED \$6,770,000 AND GENERAL OBLIGATION URBAN RENEWAL BONDS, SERIES 2023B IN AN AMOUNT NOT TO EXCEED \$10,765,000

WHEREAS, PFM Financial Advisors, LLC will act as a financial advisor to the City of Bondurant, Iowa in connection with the issuance of General Obligation Corporate Purpose Bonds, Series 2023A Series 2023A in an amount not to exceed \$6,770,000 and General Obligation Urban Renewal Bonds, Series 2023B in an amount not to exceed \$10,765,000; AND

WHEREAS, PFM will provide, upon request of the City, financial planning and debt issuance development services, as appicate and set forth in Exhibit A to the Engagement Letter; AND

WHEREAS, final planning and debt issue development services include shot term financings, bonds, loans, letters of credit and line of credit; AND

WHEREAS, in addition to fees for services, which is \$20,000 for Series 2023A and \$20,000 for Series 2023B, totaling \$40,000, PFM will be reimbursed for necessary, reasonable, and documented out-of-pocket expenses incurred, including travel, meals, lodging, printing, telephone, postage, internet posting and other ordinary costs which are incurred by PFM; AND

WHEREAS, this Engagement Letter shall remain in effect until all related activities associated with this transaction are complete unless canceled I writing by either party upon thirty (30) days written notice to the other party,

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Bondurant, Iowa, that the Agreement with PFM Financial Advisors, LLC, is hereby approved.

Passed this 7th day of August 2023,

By: _____
Doug Elrod, Mayor

ATTEST: I, Shelby Hagan, City Clerk of Bondurant, hereby certify that at a meeting of the City Council held on the above date, among other proceedings the above was adopted.

IN WITNESS WHEREOF, I have hereunto set my hand the day and year above written.

Shelby Hagan, City Clerk

Name	Yay	Nay	Abstain	Absent
Cox				
Driscoll				
McKenzie				
Peffer				
Sillanpaa				



July 31, 2023

Jenè Jess
Finance Director
City of Bondurant, Iowa
200 2nd Street NE, PO Box 37
Bondurant, Iowa 50035

Dear Jenè,

pfm

801 Grand
Suite 3300
Des Moines, IA 50309
515.243.2600

pfm.com

The purpose of this letter (this "Engagement Letter") is to confirm our agreement that PFM Financial Advisors LLC ("PFM") will act as financial advisor to the City of Bondurant, Iowa (the "[Client]") in connection with the issuance of General Obligation Corporate Purpose Bonds, Series 2023A and General Obligation Urban Renewal Bonds, Series 2023B. PFM will provide, upon request of the Client, services related to financial planning, budget and strategic advice and planning, policy development and services related to debt issuance, as applicable and set forth in Exhibit A to this Engagement Letter. Most tasks requested by Client will not require all services provided for in Exhibit A and as such the specific scope of services for such task shall be limited to just those services required to complete the task.

PFM is a registered municipal advisor with the Securities and Exchange Commission (the "SEC") and the Municipal Securities Rulemaking Board (the "MSRB"), pursuant to the Securities Exchange Act of 1934 Rule 15Ba1-2. As of the date of this letter, Client has **not** designated PFM as its independent registered municipal advisor ("IRMA") for purposes of SEC Rule 15Ba1-1(d)(3)(vi) (the "IRMA exemption."). Client agrees not to represent that PFM is Client's IRMA with respect to any aspect of a municipal securities issuance or municipal financial product, without PFM's prior written consent.

MSRB Rules require that municipal advisors make written disclosures to their clients of all material conflicts of interest, certain legal or disciplinary events and certain regulatory requirements. Such disclosures are provided in PFM's Disclosure Statement delivered to Client prior to or together with this Engagement Letter.

PFM's services will commence as soon as practicable after the receipt of this Engagement Letter by Client and a request by Client for such service. Any material changes in or additions to the scope of services described in Exhibit A shall be promptly reflected in a written supplement or amendment to this Engagement Letter. Services provided by PFM which are not included in the scope of services set forth in Exhibit A of this Engagement Letter shall be completed as agreed in writing in advance between the Client and PFM. Upon request of Client, an affiliate of PFM or a third party referred or otherwise introduced by PFM may agree to additional services to be provided by such affiliate or third party, by a separate writing, including separate scope and compensation, between Client and such affiliate or third party.

For the services described in Exhibit A, PFM's professional fees will be paid as provided in Exhibit B. All fees shall be due to PFM within thirty (30) days of the date of invoice. In addition to fees for services, PFM will be reimbursed for necessary, reasonable, and documented out-of-pocket expenses incurred, including travel, meals, lodging, telephone, mail, and other ordinary cost and any actual extraordinary cost for graphics, printing, data processing and computer time which are incurred by PFM. Upon request of Client, documentation of such expenses will be provided.



This Engagement Letter shall remain in effect until all related activities associated with this transaction are complete unless canceled in writing by either party upon thirty (30) days written notice to the other party. Upon any such termination, PFM will be paid for all services performed and costs and expenses incurred up to the termination date.

PFM shall not assign any interest in this Engagement Letter or subcontract any of the work performed under this Engagement Letter without the prior written consent of Client; provided that PFM retains the right to enter into a sale, merger, internal reorganization, or similar transaction involving PFM's business without any such consent.

All information, data, reports, and records ("Data") in the possession of Client or any third party necessary for carrying out any services to be performed under this Engagement Letter shall be furnished to PFM. PFM may rely on the Data in connection with its provision of the services under this Engagement Letter and the provider thereof shall remain solely responsible for the adequacy, accuracy and completeness of such Data.

All notices and other communication required under this Engagement Letter will be in writing, sent by certified mail, return receipt requested, or by nationally recognized courier, with written verification of receipt. Notices shall be addressed to the party for whom it is intended, at the addresses on the first page of this Engagement Letter.

All materials, except functioning or dynamic financial models, prepared by PFM pursuant exclusively to this Engagement Letter will be the property of Client. Subject to the preceding exception, upon termination of this Engagement Letter, PFM will deliver to Client copies of any and all material pertaining to this Engagement Letter.

The Des Moines office of PFM will provide the services set forth in this Engagement Letter. PFM may, from time to time, supplement or otherwise amend team members. The Client has the right to request, for any reason, PFM to replace any member of the advisory staff. Should Client make such a request, PFM will promptly suggest a substitute for approval by Client.

PFM will maintain insurance coverage with policy limits not less than as stated in Exhibit C. Except to the extent caused by willful misconduct, bad faith, gross negligence or reckless disregard of obligations or duties under this Engagement Letter, PFM shall have no liability to any party under this Engagement Letter.

PFM, its employees, officers and representatives at all times will be independent contractors and will not be deemed to be employees, agents, partners, servants and/or joint ventures of Client by virtue of this Engagement Letter or any actions or services rendered under this Engagement Letter. Nothing in this Engagement Letter is intended or shall be construed to give any person, other than the parties hereto, their successors and permitted assigns, any legal or equitable rights, remedy or claim under or in respect of this Engagement Letter or any provisions contained herein. In no event will PFM be liable for any act or omission of any third party or for any circumstances beyond PFM's reasonable control including, but not limited to, fire, flood, or other natural disaster, war, riot, strike, act of terrorism, act of civil or military authority, software and/or equipment failure, computer virus, or failure or interruption of electrical, telecommunications or other utility services.



This Engagement Letter shall be construed, enforced, and administered according to the laws of the State of Iowa. PFM and the Client agree that, should a disagreement arise as to the terms or enforcement of any provision of this Engagement Letter, each party will in good faith attempt to resolve said disagreement prior to pursuing other action

This Engagement Letter represents the entire agreement between Client and PFM and may not be amended or modified except in writing signed by both parties. For the sake of clarity, any separate agreement between Client and an affiliate of PFM or a third party referred or introduced by PFM shall not in any way be deemed an amendment or modification of this Engagement Letter. The invalidity in whole or in part of any provision of this Engagement Letter shall not void or affect the validity of any other provision.

Please have an authorized official of Client acknowledge receipt of this Engagement Letter and respond to us to acknowledge the terms of this engagement.

Sincerely,

PFM FINANCIAL ADVISORS LLC

Susanne Gerlach
Managing Director



EXHIBIT A **SCOPE OF SERVICES**

Financial planning and debt issue development services (Includes short term financings, bonds, loans, letters of credit and line of credit). Upon the request of Client:

- Analyze financial and economic factors to determine if the issuance of bonds is appropriate.
- Develop a financing plan in concert with Client's staff which would include recommendations as to the timing and number of series of bonds to be issued.
- Assist Client by recommending the best method of sale, either as a negotiated sale, private placement or a public sale. In a public sale, make recommendation as to the determination of the best bid. In the event of a negotiated sale, assist in the solicitation, review and evaluation of any investment banking proposals, and provide advice and information necessary to aid in such selection.
- Advise as to the various financing alternatives available to Client.
- Develop alternatives related to debt transaction including evaluation of revenues available, maturity schedule and cashflow requirements, if necessary.
- If appropriate, develop credit rating presentation and coordinate with Client the overall presentation to rating agencies.
- Assist Client in the procurement of other services relating to debt issuance such as printing, paying agent and registrar, etc.
- Identify key bond covenant features and advise as to the financial consequences of provisions to be included in bond resolutions regarding security, creation of reserve funds, flow of funds, redemption provisions, additional parity debt tests, etc.; review and comment on successive drafts of bond resolutions.
- Review the terms, conditions and structure of any proposed debt offering undertaken by Client and provide suggestions, modifications and enhancements where appropriate and necessary to reflect the constraints or current financial policy and fiscal capability.
- Coordinate with Client's staff and other advisors with respect to the furnishing of data for offering documents. PFM will assist Client in the preparation of the offering document, it being specifically understood that PFM is not responsible for the inclusion or omission of any material in published offering documents and that the ultimate responsibility remains with Client.
- Provide regular updates of bond market conditions and advise Client as to the most advantageous timing for issuing its debt.
- Advise Client on the condition of the bond market at the time of sale, including volume, timing considerations, competing offerings, and general economic considerations.
- Assist and advise Client in negotiations with investment banking groups regarding fees, pricing of the bonds and final terms of any security offering, and make definitive recommendations regarding a proposed offering to obtain the most favorable financial terms based on existing market conditions.
- Arrange for the closing of the transaction.
- Preparation and delivery of bond financing record to Client.



EXHIBIT B
COMPENSATION FOR SERVICES

1. Fixed Rate Transaction Fees

For financial planning and debt issue development services related to the issuance of General Obligation Corporate Purpose Bonds, Series 2023A. PFM will be paid a one-time fee of \$20,000, payable upon closing.

For financial planning and debt issue development services related to the issuance of General Obligation Urban Renewal Bonds, Series 2023B. PFM will be paid a one-time fee of \$20,000, payable upon closing.

2. Reimbursable Expenses

In addition to fees for services, PFM will be reimbursed for necessary, reasonable, and documented out-of-pocket expenses incurred, including travel, meals, lodging, printing, telephone, postage, internet posting and other ordinary costs which are incurred by PFM. Appropriate documentation can be provided.



EXHIBIT C **INSURANCE STATEMENT**

PFM has a complete insurance program, including property, casualty, general liability, automobile liability and workers compensation. PFM maintains professional liability and fidelity bond coverages which total \$5 million and \$5 million single loss/ \$10 million aggregate, respectively. PFM also carries a \$5 million cyber liability policy.

Our Professional Liability policy is a "claims made" policy and our General Liability policy claims would be made by occurrence.

1. Deductibles/SIR:

Automobile \$100 comprehensive & \$1,000 collision
Cyber Liability \$100,000
General Liability \$0
Professional Liability (E&O) \$200,000
Financial Institution Bond \$50,000

2. Insurance Company & AM Best Rating

Professional Liability (E&O)	Lloyds of London; (A; Stable)
	AXIS Surplus Insurance Company; (A; Stable)
Financial Institution Bond	Berkley Regional Insurance Company; (A+; Stable)
Cyber Liability	Greenwich Insurance Company (A+; Stable)
General Liability	Valley Forge Insurance Company; (A; Stable)
Automobile Liability	Continental Insurance Company; (A; Stable)
Excess/Umbrella Liability	Continental Insurance Company; (A; Stable)
Workers Compensation & Employers Liability	Continental Insurance Company; (A; Stable)

**DISCLOSURE OF CONFLICTS OF INTEREST AND OTHER
IMPORTANT MUNICIPAL ADVISORY INFORMATION
PFM Financial Advisors LLC**

I. Introduction

PFM Financial Advisors LLC and PFM Swap Advisors LLC (hereinafter, referred to as “We,” “Us,” or “Our”) are registered municipal advisors with the Securities and Exchange Commission (the “SEC”) and the Municipal Securities Rulemaking Board (the “MSRB”), pursuant to the Securities Exchange Act of 1934 Rule 15Ba1-2. In accordance with MSRB rules, this disclosure statement is provided by Us to each client prior to the execution of its advisory agreement with written disclosures of all material conflicts of interests and legal or disciplinary events that are required to be disclosed with respect to providing financial advisory services pursuant to MSRB Rule G-42(b) and (c) (ii). We employ a number of resources to identify and subsequently manage actual or potential conflicts of interest in addition to disclosing actual and potential conflicts of interest provided herein.

How We Identify and Manage Conflicts of Interest

Code of Ethics. The Code requires that all employees conduct all aspects of Our business with the highest standards of integrity, honesty and fair dealing. All employees are required to avoid even the appearance of misconduct or impropriety and avoid actual or apparent conflicts of interest between personal and professional relationships that would or could interfere with an employee’s independent exercise of judgment in performing the obligations and responsibilities owed to a municipal advisor and Our clients.

Policies and Procedures. We have adopted policies and procedures that include specific rules and standards for conduct. Some of these policies and procedures provide guidance and reporting requirements about matters that allows Us to monitor behavior that might give rise to a conflict of interest. These include policies concerning the making of gifts and charitable contributions, entertaining clients, and engaging in outside activities, all of which may involve relationships with clients and others that are important to Our analysis of potential conflicts of interest.

Supervisory Structure. We have both a compliance and supervisory structure in place that enables Us to identify and monitor employees’ activities, both on a transaction and Firm-wide basis, to ensure compliance with appropriate standards. Prior to undertaking any engagement with a new client or an additional engagement with an existing client, appropriate municipal advisory personnel will review the possible intersection of the client’s interests, the proposed engagement, Our engagement personnel, experience and existing obligations to other clients and related parties. This review, together with employing the resources described above, allows Us to evaluate any situations that may be an actual or potential conflict of interest.

Disclosures. We will disclose to clients those situations that We believe would create a material conflict of interest, such as: 1) any advice, service or product that any affiliate may provide to a client that is directly related to the municipal advisory work We perform for such client; 2) any payment made to obtain or retain a municipal advisory engagement with a client; 3) any fee-splitting arrangement with any provider of an investment or services to a client; 4) any conflict that may arise from the type of compensation arrangement We may have with a client; and 5) any other actual or potential situation that We are or become aware of that might constitute a material conflict of interest that could reasonably expect to impair Our ability to provide advice to or on behalf of clients consistent with regulatory requirements. If We identify such situations or circumstances, We will prepare meaningful disclosure that will describe the implications of the situation and how We intend to manage the situation. We will also disclose any legal or disciplinary events that are material to a client’s evaluation or the integrity of Our management or advisory personnel. We will provide this disclosure (or a means to access this information) in writing prior to starting Our proposed engagement, and will provide such additional information or clarification as the client may request. We will also advise Our clients in writing of any subsequent material conflict of interest that may arise, as well as the related implications, Our plan to manage that situation, and any additional information such client may require.

II. General Conflict of Interest Disclosures

Disclosure of Conflicts Concerning the Firm’s Affiliates

Our affiliates offer a wide variety of financial services, and Our clients may be interested in pursuing services separately provided by an affiliate. The affiliate’s business with the client could create an incentive for Us to recommend a course of action designed to increase the level of the client’s business activities with the affiliate or to recommend against a course of

action that would reduce the client's business activities with the affiliate. In either instance, We may be perceived as recommending services for a client that are not in the best interests of Our clients, but rather are in Our interests or the interests of Our affiliates. Accordingly, We mitigate any perceived conflict of interest that may arise in this situation by disclosing it to the client, and by requiring that there be a review of the municipal securities transaction or municipal financial product to ensure that it is suitable for the client in light of various factors, after reasonable inquiry, including the client's needs, objectives and financial circumstances. Further, We receive no compensation from Our affiliates with respect to a client introduction or referral. If a client chooses to work with an affiliate, We require that the client consult and enter into a separate agreement for services, so that the client can make an independent, informed, evaluation of the services offered.

Disclosure of Conflicts Related to the Firm's Compensation

From time to time, We may be compensated by a municipal advisory fee that is or will be set forth in an agreement with the client to be, or that has been, negotiated and entered into in connection with a municipal advisory service. Payment of such fee may be contingent on the closing of the transaction and the amount of the fee may be based, in whole or in part, on a percentage of the principal or par amount of municipal securities or municipal financial product. While this form of compensation is customary in the municipal securities market, it may be deemed to present a conflict of interest since We may appear to have an incentive to recommend to the client a transaction that is larger in size than is necessary. Further, We may also receive compensation in the form of a fixed fee arrangement. While this form of compensation is customary, it may also present a potential conflict of interest, if the transaction requires more work than contemplated and We are perceived as recommending a less time consuming alternative contrary to the client's best interest so as not to sustain a loss. Finally, We may contract with clients on an hourly fee basis. If We do not agree on a maximum amount of hours at the outset of the engagement, this arrangement may pose a conflict of interest as We would not have a financial incentive to recommend an alternative that would result in fewer hours. We manage and mitigate all of these types of conflicts by disclosing the fee structure to the client, and by requiring that there be a review of the municipal securities transaction or municipal financial product to ensure that it is suitable for the client in light of various factors, after reasonable inquiry, including the client's needs, objectives and financial circumstances.

Disclosure of Conflicts Related to the Firm's Compensation Structure for Our Registered Advisors. Pursuant to various employee compensation structures, from time to time We offer certain of Our registered municipal advisors ("Registered Advisors") financial benefits based on his or her business plan, client base, performance, and/or transactions closed. This provides an incentive for such Registered Advisors to seek to retain additional clients and/or transactions or services from clients. While this form of compensation may be customary in some segments of the municipal advisory market, provision of such financial benefits may be deemed to present a conflict of interest. We manage and mitigate these types of conflicts by Registered Advisor's adherence to Our Code of Ethics and Policies and Procedures, and by requiring that there be a review of the municipal securities transaction or municipal financial product to ensure that it is suitable for the client in light of various factors, after reasonable inquiry, including the client's needs, objectives and financial circumstances.

Disclosure Concerning Provision of Services to State and Local Government, and Non-Profit Clients

We regularly provide financial advisory services to state and local governments, their agencies, and instrumentalities, and non-profit clients. While Our clients have expressed that this experience in providing services to a wide variety of clients generally provides great benefit for all of Our clients, there may be or may have been clients with interests that are different from (and adverse to) other clients. If for some reason any client sees Our engagement with any other particular client as a conflict, We will mitigate this conflict by engaging in a broad range of conduct, if and as applicable. Such conduct may include one or any combination of the following: 1) disclosing the conflict to the client; 2) requiring that there be a review of the municipal securities transaction or municipal financial product to ensure that it is suitable for the client in light of various factors, including the client's needs, objectives and financial circumstances; 3) implementing procedures that establishes an "Informational Bubble" that creates physical, technological and procedural barriers and/or separations to ensure that non-public information is isolated to particular area such that certain governmental transaction team members and supporting functions operate separately during the course of work performed; and 4) in the rare event that a conflict cannot be resolved, We will withdraw from the engagement.

Disclosure Related to Legal and Disciplinary Events

As registered municipal advisors with the Securities and Exchange Commission (the "SEC") and the Municipal Securities Rulemaking Board (the "MSRB"), pursuant to the Securities Exchange Act of 1934 Rule 15Ba1-2, Our legal, disciplinary and judicial events are required to be disclosed on Our forms MA and MA-I filed with the SEC, in 'Item 9 Disclosure Information' of form MA, 'Item 6 Disclosure Information' of form MA-I, and if applicable, the corresponding disclosure reporting page(s) ("DRP"). To review the foregoing disclosure items and material change(s) or amendment(s), if any, clients may electronically

access PFM Financial Advisors LLC filed forms MA and MA-I on the SEC's Electronic Data Gathering, Analysis, and Retrieval system, listed by date of filing starting with the most recently filed, at:

PFM Financial Advisors LLC –

<http://www.sec.gov/cgi-bin/browse-edgar?company=PFM+Financial&owner=exclude&action=getcompany>

III. Specific Conflicts of Interest Disclosures – City of Bondurant, Iowa

To Our knowledge, following reasonable inquiry, We make the additional disclosure(s) of actual or potential conflicts of interest cited below in connection with the municipal advisory services currently being contemplated for client.

We currently serve as a municipal advisor to certain overlapping and surrounding entities including Adel, Altoona, Ankeny, Carlisle, Clive, Cumming, Des Moines, Elkhart, Grimes, Johnston, Norwalk, Pleasant Hill, Polk City, Van Meter, Waukee and West Des Moines; Ankeny Community School District, Des Moines Independent Community School District, Waukee Community School District, West Des Moines Community School District, and Southeast Polk Community School District, Des Moines Metropolitan Wastewater Reclamation Authority, Des Moines Airport Authority, Des Moines Area Regional Transit Authority, Metro Waste Authority, Urbandale Sanitary Sewer District, Urbandale Water Utility, West Des Moines Water Works, and State of Iowa. We do not anticipate this to create a conflict of interest nor to impede Our ability to fulfill Our fiduciary duty to the City of Bondurant, Iowa.

Conflicts Disclosure Related to Providing Services to Municipal Entity Clients and Obligated Persons on the Same Municipal Transaction

From time to time, We may represent a Municipal Entity client and an Obligated Person on the same side of a transaction. This situation may present a potential conflict of interest if Our fiduciary duty to the Municipal Entity and duty of care owed to the Obligated Person represent competing interests. Accordingly, We mitigate this conflict of interest by disclosing it to clients, requiring separately negotiated agreements between Us and each client, and requiring that there be a review of the municipal securities transaction or municipal financial product to ensure that it is suitable for the client in light of various factors, after reasonable inquiry, including the client's needs, objectives and financial circumstances. We currently serve as municipal advisor to the Iowa Finance Authority who is the lender on all State Revolving Fund loans. We do not anticipate this to create a conflict of interest nor to impede Our ability to fulfill Our fiduciary duty to the City of Bondurant, Iowa.

IV. Municipal Advisory Complaint and Client Education Disclosure

The MSRB protects state and local governments and other municipal entities and the public interest by promoting fair and efficient municipal securities markets. To that end, MSRB rules are designed to govern the professional conduct of brokers, dealers, municipal securities dealers and municipal advisors. Accordingly, if you as municipal advisory customer have a complaint about any of these financial professionals, please contact the MSRB's website at www.msrb.org, and consult the MSRB's Municipal Advisory Client brochure. The MSRB's Municipal Advisory Client brochure describes the protections available to municipal advisory clients under MSRB rules, and describes the process for filing a complaint with the appropriate regulatory authority.

PFM's Financial Advisory services are provided by PFM Financial Advisors LLC. PFM's Swap Advisory services are provided by PFM Swap Advisors LLC. Both entities are registered municipal advisors with the MSRB and SEC under the Dodd Frank Act of 2010.



**BUSINESS OF THE CITY COUNCIL
BONDURANT, IOWA
AGENDA STATEMENT**

Item No. 5.h.
For Meeting of 8/7/2023
Resolution

TITLE: - Resolution of endorsement for the City of Bondurant's grant application request to the Iowa Economic Development Authority's Rural Enrichment Program for funding to assist with ARTocka implementation

CONTACT PERSON:

Maggie Murray, Planning & Community Development Director

BRIEF HISTORY & ANALYSIS: The attached resolution endorses the City of Bondurant's application to the Iowa Economic Development Authority's Rural Enrichment Grant Program for funds to be used for art installation(s) at Lake Petocka. The Rural Enrichment Program aims to support small quality of life projects that will create meaningful results in rural communities.

This Lake Petocka art project is also known as ARTocka. Implementation of ARTocka is consistent with Action Item 19A of the 2022 Building Bondurant Comprehensive Plan, which reads: *continue to activate and expand access to Lake Petocka for recreation and educational uses*. This project is also consistent with the Arts, Culture & Wayfinding Master Plan's planning efforts currently underway by Group Creative Services and Confluence. Phase 4 of the Arts, Culture & Wayfinding Master Plan process will include an ARTocka Trail Loop Concept where the consultants will help to develop a cohesive vision for the series of art installations. It is anticipated these art installations will help tell the story of Bondurant's history.

The City can request up to \$20,000 under this grant program. There is a 1:1/2 cash match requirement. The City was recently awarded a \$25,000 grant through Bravo to be used for a public art installation project within the community; it is anticipated some/all of these funds can serve as the match for this Rural Enrichment grant request.

If Bondurant is awarded Rural Enrichment funding, all project activities and incurred expenses must occur between October 15, 2023- June 30, 2025.

FUNDING SOURCE: Local Option Sales and Services Tax

STAFF RECOMMENDATION: Approve resolution on a roll call vote.

APPROVED FOR SUBMITTAL:

ATTACHMENTS:

1. RESOLUTION NO. 230807-152

CITY OF BONDURANT
RESOLUTION NO. 230807-152

RESOLUTION OF ENDORSEMENT FOR CITY OF BONDURANT'S GRANT
APPLICATION REQUEST TO THE IOWA ECONOMIC DEVELOPMENT
AUTHORITY'S RURAL ENRICHMENT PROGRAM FOR FUNDING TO ASSIST WITH
ARTOCKA IMPLEMENTATION

WHEREAS the City is currently in the process of creating its Arts, Culture & Wayfinding Master Plan; AND

WHEREAS Phase 4 of this Arts, Culture & Wayfinding Master Plan process will include a concept development of the ARTocka trail loop; AND

WHEREAS implementation of ARTocka is supported by Action Item 19A of the 2022 Building Bondurant Comprehensive Plan, which reads: continue to activate and expand access to Lake Petocka for recreation and educational uses; AND

WHEREAS implementation of ARTocka is also supported by Objective 5.8 the 2022 Community Visioning Plan, which reads: Identify opportunities for public art along the Lake Petocka trail loop; AND

WHEREAS the City is appreciative of the opportunity to apply for funds through the Iowa Economic Development Authority's Rural Enrichment Program.

WHEREAS the City acknowledges that applicants are required to demonstrate investment in projects by providing a minimum of 1:1/2 cash match.

NOW THEREFORE, BE IT RESOLVED that the Bondurant City Council endorses the ARTocka project.

BE IT FURTHER RESOLVED that the Bondurant City Council authorizes City Staff to submit the City's Rural Enrichment Grant Application to the Iowa Economic Development Authority in the amount of \$20,000.

Passed and approved by the City Council of the City of Bondurant, Iowa, this 7th day of August 2023.

By: _____
Doug Elrod, Mayor

ATTEST: I, Shelby Hagan, City Clerk of Bondurant, hereby certify that at a meeting of the City Council held on the above date, among other proceedings the above was adopted.

IN WITNESS WHEREOF, I have hereunto set my hand the day and year above written.

Shelby Hagan, City Clerk

Name	Yay	Nay	Abstain	Absent
Cox				
Driscoll				
McKenzie				
Peffer				
Sillanpaa				



**BUSINESS OF THE CITY COUNCIL
BONDURANT, IOWA
AGENDA STATEMENT**

Item No. 5.i.
For Meeting of 8/7/2023
Resolution

TITLE: - Resolution approving Quote for 2023 City Wide Roadway Restriping Project to Quality Striping Inc. in the amount of \$26,850.00

CONTACT PERSON:

John Horton, Public Works Director

BRIEF HISTORY & ANALYSIS: City staff solicited quotes for the 2023 City Wide Restriping Program and received two quotes back. The results are as follows.

Iowa Plains Signing Inc.	\$47,500.00
Quality Striping Inc.	\$26,850.00

Quality Striping Inc. submitted the lowest responsible quote in the amount of \$26,850.00, which reflects work that will be done for the 2023 City Wide Restriping Program. Every fiscal year, staff budget for roadway restriping work to be completed as a part of our annual maintenance budget.

FUNDING SOURCE: Budgeted RUT Funds

STAFF RECOMMENDATION: Approve resolution on a roll call vote.

APPROVED FOR SUBMITTAL:

ATTACHMENTS:

1. RESOLUTION NO. 230807-153
2. 2023 Restriping Quote

CITY OF BONDURANT
RESOLUTION NO. 230807-153

RESOLUTION APPROVING QUOTE FROM QUALITY STRIPING INC. FOR 2023
CITY WIDE RESTRIPING PROGRAM IN THE AMOUNT OF \$26,850.00

WHEREAS the 2023 City Wide Restriping Program Quote was submitted on August 1st, 2023; AND

WHEREAS the quote is for work that will be completed for the 2023 City Wide Restriping Program; AND

WHEREAS City staff have reviewed this quote and found it to be in order; AND

WHEREAS the amount for Quote is \$26,850.00.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Bondurant, Iowa, that the quote from Quality Striping Inc. in the amount of \$26,850.00 is hereby approved.

Passed this 7th day of August 2023,

By: _____
Doug Elrod, Mayor

ATTEST: I, Shelby Hagan, City Clerk of Bondurant, hereby certify that at a meeting of the City Council held on the above date, among other proceedings the above was adopted.

IN WITNESS WHEREOF, I have hereunto set my hand the day and year above written.

Shelby Hagan, City Clerk

Name	Yay	Nay	Abstain	Absent
Cox				
Driscoll				
McKenzie				
Peffer				
Sillanpaa				



1704 E. Euclid Avenue
Des Moines, Iowa 50313
Phone: 515-289-1370
Fax: 515-289-1373

8/1/2023

City of Bondurant
Attention: John Horton
Public Works Director

Project No. 2023 City Wide Restripe

ITEM NO.	DESCRIPTION	UNITS	UNIT PRICE	BID AMOUNT
1	Painted Pavement Markings, Waterborne	1.00 LS	\$26,850.00	\$26,850.00

Total Bid \$26,850.00

Conditions

UNLESS NOTED OR OTHERWISE AGREED TO, BID ITEMS ARE TIED.

Long Line Locations Included

Franklin St SW from Hwy 65 to 2nd St NW
2nd St from Franklin St SW to Hwy 65
Pleasant St SE from Grant to Hwy 65
Pleasant St NE from Hwy 65 to City Limits
Grant St from just south of NE 32nd to Pleasant St SE
NE 32nd St from Grant St to City Limits
NE 88th St.

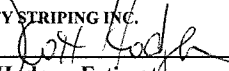
Symbols, Stop Bar and Crosswalk Locations Included

Grant St SE
Franklin St SW
Pleasant St NE and SE
NE 88th
Grant St

BOND NOT INCLUDED. PLEASE ADD \$11.00 PER \$1,000.00 FOR BOND, IF REQUIRED.

BY REFERENCE THE FOLLOWING IS PART OF THIS PROPOSAL

We will furnish and perform, in accordance with the owner's specification, all labor, material, equipment, and services reasonably necessary to complete the work identified above. This proposal may be written or cancelled if not accepted within 30 days. Unless stated otherwise, prices are based on completion during the current construction season. Payment terms: Net within 30 days after receipt of invoice.

BY: 
QUALITY STRIPING INC.
Scott Hodges, Estimator

The undersigned hereby accepts this proposal and agrees to be bound by the terms and conditions contained herein.

DATE: _____

BY: _____



**BUSINESS OF THE CITY COUNCIL
BONDURANT, IOWA
AGENDA STATEMENT**

Item No. 5.j.
For Meeting of 8/7/2023
Resolution

TITLE: - Resolution approving Pay Request No. 3 to Sandstone Management LTD for the BRSC Parking Lot Project in the amount of \$279,438.47

CONTACT PERSON:

John Horton, Public Works Director

BRIEF HISTORY & ANALYSIS: Staff would recommend to Council the approval of the attached resolution to approve pay app #3 in the amount of \$279,438.47 related to the BRSC Parking Lot Expansion Project.

As a reminder, the BRSC Parking Lot project is a parking lot expansion between the soccer fields and the little league ball fields at the BRSC north of Lake Petocka. This parking area will include a paved parking lot with approximately 147 parking stalls.

This pay application has been reviewed by the City Staff and Engineering Department at Polk County Public Works for accuracy and is for work completed from July 13th, 2023, thru July 28th, 2023. All work that can be done is completed at this time. We are waiting for Mid-American to relocate the 3-phase power to the BRSC Concessions and Storm Shelter before the drive approaches and finished grading can be completed.

FUNDING SOURCE: Grant Funds/Budgeted Park Expenses supported by Local Option Sales and Services Tax

STAFF RECOMMENDATION: Approve resolution on a roll call vote.

APPROVED FOR SUBMITTAL:

ATTACHMENTS:

1. RESOLUTION NO. 230807-154
2. Detailed Payment BRSC Parking Expansion 03

CITY OF BONDURANT
RESOLUTION NO. 230807-154

RESOLUTION APPROVING PAY REQUEST NO. 3 TO SANDSTONE MANAGEMENT
LTD FOR THE BRSC PARKING LOT PROJECT IN THE AMOUNT OF \$279,438.47

WHEREAS the BRSC Parking Lot Project Pay Request No. 3 was submitted on August 2nd, 2023; AND

WHEREAS the pay request no. 3 is for work completed on BRSC Parking Lot Project from July 13th thru July 28th, 2023; AND

WHEREAS City Staff and Engineers from Polk County Public Works have reviewed the pay application for accuracy.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Bondurant, Iowa, that the pay request no. 3 to Sandstone Management LTD in the above-referenced amount is hereby approved.

Passed this 7th day of August 2023,

By: _____
Doug Elrod, Mayor

ATTEST: I, Shelby Hagan, City Clerk of Bondurant, hereby certify that at a meeting of the City Council held on the above date, among other proceedings the above was adopted.

IN WITNESS WHEREOF, I have hereunto set my hand the day and year above written.

Shelby Hagan, City Clerk

Name	Yay	Nay	Abstain	Absent
Cox				
Driscoll				
McKenzie				
Peffer				
Sillanpaa				



Polk County - Iowa

Detailed Payment

BRSC Parking Expansion

Description

Payment Number	3
Pay Period	07/13/2023 to 07/28/2023
Prime Contractor	SANDSTONE MANAGEMENT LTD., INC.
Payment Status	Approved
Awarded Project Amount	\$487,367.50
Authorized Amount	\$491,779.00

Line Number	Item ID	Unit	Unit Price	Authorized Quantity	Current Paid Quantity	Previous Paid Quantity	Total Quantity Paid To Date	Total Quantity Placed To Date	Current Payment Amount	Total Amount Paid To Date
Section: 1 - Description										
0010	2105-8425015	CY	\$7.900	2,435.000	0.000	1,826.250	1,826.250	1,826.250	\$0.00	\$14,427.38
TOPSOIL, STRIP, SALVAGE+SPREAD										
0020	2102-2710070	CY	\$5.190	5,460.000	0.000	4,610.000	4,610.000	4,610.000	\$0.00	\$23,925.90
EXCAVATION, CL 10, RDWY+BORROW										
0030	2010-108-G-0	SY	\$3.400	955.000	0.000	955.000	955.000	955.000	\$0.00	\$3,247.00
Subgrade Preparation										

Line Number	Item ID	Unit	Unit Price	Authorized Quantity	Current Paid Quantity	Previous Paid Quantity	Total Quantity Paid To Date	Total Quantity Placed To Date	Current Payment Amount	Total Amount Paid To Date
0030BA-28	2010-108-G-0	SY	\$2.970	5,470.000	0.000	5,470.000	5,470.000	5,470.000	\$0.00	\$16,245.90
Subgrade Preparation										
0040	2115-0100000	CY	\$6.960	955.000	0.000	955.000	955.000	955.000	\$0.00	\$6,646.80
MODIFIED SUBBASE										
0040BA-29	2115-0100000	CY	\$6.910	5,470.000	0.000	5,470.000	5,470.000	5,470.000	\$0.00	\$37,797.70
MODIFIED SUBBASE										
0050	2503-0114215	LF	\$62.360	184.000	0.000	176.000	176.000	176.000	\$0.00	\$10,975.36
STORM SEWER GRAVITY MAIN, TRENCHED, REINFORCED CONCRETE										
0060	2503-0114218	LF	\$131.750	73.000	0.000	73.000	73.000	73.000	\$0.00	\$9,617.75
STORM SEWER GRAVITY MAIN, TRENCHED, REINFORCED CONCRETE										
0070	2416-0100015	EACH	\$2,976.000	2.000	0.000	1.000	1.000	1.000	\$0.00	\$2,976.00
APRONS, CONCRETE, 15 IN. DIA.										
0080	2416-0102029	EACH	\$3,335.000	4.000	0.000	4.000	4.000	4.000	\$0.00	\$13,340.00
APRONS, CONCRETE ARCH, 29 IN. X 18 IN.										
0090	2201-0505060	SY	\$54.010	730.000	730.000	0.000	730.000	730.000	\$39,427.30	\$39,427.30
BASE, STANDARD OR SLIP FORM P.C. CONCRETE, 6 IN.										
0090BA-30	2201-0505060	SY	\$46.480	4,950.000	4,950.000	0.000	4,950.000	4,950.000	\$230,076.00	\$230,076.00
BASE, STANDARD OR SLIP FORM P.C. CONCRETE, 6 IN.										
0100	2511-0300000	SY	\$117.020	90.000	0.000	90.000	90.000	90.000	\$0.00	\$10,531.80
RMVL OF RECREATIONAL TRAIL										

Line Number	Item ID	Unit	Unit Price	Authorized Quantity	Current Paid Quantity	Previous Paid Quantity	Total Quantity Paid To Date	Total Quantity Placed To Date	Current Payment Amount	Total Amount Paid To Date
0110	7030-108-C-0	SY	\$82.870	154.000	154.000	0.000	154.000	154.000	\$12,761.98	\$12,761.98
Shared Use Path: 6" PCC										
0120	2511-7528101	SF	\$31.340	60.000	0.000	0.000	0.000	0.000	\$0.00	\$0.00
DETECTABLE WARNINGS										
0130	2312-8260051	TON	\$36.640	200.000	0.000	0.000	0.000	0.000	\$0.00	\$0.00
GRANULAR SURFACING ON ROAD, CLASS A CRUSHED STONE										
0140	8020-108-B-0	STA	\$173.000	2.500	0.000	0.000	0.000	0.000	\$0.00	\$0.00
Painted Pavement Markings, Solvent/Waterborne										
0140BA-32	8020-108-B-0	STA	\$137.000	23.600	0.000	0.000	0.000	0.000	\$0.00	\$0.00
Painted Pavement Markings, Solvent/Waterborne										
0150	2527-9263146	EACH	\$89.500	5.000	0.000	0.000	0.000	0.000	\$0.00	\$0.00
PAINTED SYMBOLS AND LEGENDS,										
0160	2599-9999005	EACH	\$365.000	5.000	0.000	0.000	0.000	0.000	\$0.00	\$0.00
('EACH' ITEM): Handicap Parking Signage										
0170	9010-108-B-0	AC	\$5,881.000	1.000	0.000	0.000	0.000	0.000	\$0.00	\$0.00
Hydraulic Seeding, Seeding, Fertilizing, and Mulching										
0180	9040-108-A-1	LS	\$2,678.000	1.000	0.000	1.000	1.000	1.000	\$0.00	\$2,678.00
SWPPP Preparation										
0190	9040-108-A-2	LS	\$2,993.000	1.000	0.000	0.250	0.250	0.250	\$0.00	\$748.25
SWPPP Management										

Line Number	Item ID	Unit	Unit Price	Authorized Quantity	Current Paid Quantity	Previous Paid Quantity	Total Quantity Paid To Date	Total Quantity Placed To Date	Current Payment Amount	Total Amount Paid To Date
0200	9040-108-D-1	LF	\$2.100	620.000	0.000	868.000	868.000	868.000	\$0.00	\$1,822.80
Filter Sock										
0210	9040-108-D-2	LF	\$0.540	620.000	0.000	0.000	0.000	0.000	\$0.00	\$0.00
Filter Socks, Removal										
0220	2507-6800042	TON	\$102.000	9.000	0.000	0.000	0.000	0.000	\$0.00	\$0.00
REVETMENT, CLASS D										
0230	2507-8029000	TON	\$102.000	6.000	0.000	0.000	0.000	0.000	\$0.00	\$0.00
EROSION STONE										
0240	2526-8285000	LS	\$5,856.000	1.000	0.000	1.000	1.000	1.000	\$0.00	\$5,856.00
CONSTRUCTION SURVEY										
0250	2533-4980005	LS	\$9,671.230	1.000	0.500	0.500	1.000	1.000	\$4,835.61	\$9,671.23
MOBILIZATION										
0260	11050-108-A-0	LS	\$316.500	1.000	1.000	0.000	1.000	1.000	\$316.50	\$316.50
Concrete Washout										
0260BA-34	11050-108-A-0	LS	\$663.500	1.000	1.000	0.000	1.000	1.000	\$663.50	\$663.50
Concrete Washout										
0270	2599-9999018	SY	\$119.000	6.000	0.000	0.000	0.000	0.000	\$0.00	\$0.00
('SQUARE YARDS' ITEM): Concrete Flume at Curb Drop, 6in.										
Section Totals:									\$288,080.89	\$453,753.15
Total Payments:									\$288,080.89	\$453,753.15

Summary

Current Approved Work:	\$288,080.89
Current Stockpile Advancement:	\$0.00
Current Stockpile Recovery:	\$0.00
Current Retainage:	\$8,642.42
Current Retainage Released:	\$0.00
Current Liquidated Damages:	\$0.00
Current Adjustment:	\$0.00
Current Payment:	\$279,438.47
Previous Payment:	\$149,027.11

Approved Work To Date:	\$453,753.15
Stockpile Advancement To Date:	\$0.00
Stockpile Recovery To Date:	\$0.00
Retainage To Date:	\$13,612.59
Retainage Released To Date:	\$0.00
Liquidated Damages To Date:	\$0.00
Adjustments To Date:	\$0.00
Payments To Date:	\$440,140.56
Previous Payments To Date:	\$160,702.09



**BUSINESS OF THE CITY COUNCIL
BONDURANT, IOWA
AGENDA STATEMENT**

Item No. 5.k.
For Meeting of 8/7/2023
Resolution

TITLE: - Resolution approving quote for a ditch cleaning project along 32nd Street, SE to J. Petticord Inc. for the amount of \$56,750.00

CONTACT PERSON:

John Horton, Public Works Director

BRIEF HISTORY & ANALYSIS: The City was notified by the property owner in the SE corner of the intersection of Grant St. South and 32nd St. SE of an issue with the drainage in the road ditch section along their property. Public works staff investigated the area and it was noticed that it appeared that the ditch area had silted in to a point where the water exits the ditch and into the adjacent farm field and then back into the ditch again. After investigating the entire length of the area, it appears the best course of action is to clean the entire length of the South Ditch along 32nd St. SE from the Intersection with Grant St. South easterly to Mud Creek. Staff have been working to obtain assistance with this project as it is beyond the capacity for Public Works equipment to accomplish in-house.

Public works staff had also been working with the City Administrator and Finance Director to ensure that funding was available to complete the project at this time, as this was an unexpected expense that was not accounted for in this fiscal budget for maintenance work. Staff will also reach out to county, state, and federal resources to see if funding may be available to help remediate the soil erosion.



FUNDING SOURCE: RUT/LOSST Funds

STAFF RECOMMENDATION: Staff would recommend approval of the resolution.

APPROVED FOR SUBMITTAL:

ATTACHMENTS:

1. RESOLUTION NO. 230807-155
2. City of Bondurant Ditch Cleaning

CITY OF BONDURANT
RESOLUTION NO. 230807-155

RESOLUTION APPROVING QUOTE TO J PETTICORD INC FOR THE 32nd STREET,
SE DITCH CLEANING PROJECT IN THE AMOUNT OF \$56,750.00

WHEREAS, the 32nd Street, SE Repair Project Quote was submitted on July 28th, 2023;
AND

WHEREAS, the quote is for the Ditch Cleaning work to be done on 32nd Street, SE; AND

WHEREAS, City Staff have reviewed the quote for accuracy; AND

WHEREAS, the amount for repair work to be done is \$56,750.00,

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Bondurant,
Iowa, that the Quote for ditch cleaning work to be done from J Petticord Inc for \$56,750.00
is hereby approved.

Passed this 7th day of August 2023,

By: _____
Doug Elrod, Mayor

ATTEST: I, Shelby Hagan, City Clerk of Bondurant, hereby certify that at a meeting of
the City Council held on the above date, among other proceedings the above was
adopted.

IN WITNESS WHEREOF, I have hereunto set my hand the day and year above written.

Shelby Hagan, City Clerk

Name	Yay	Nay	Abstain	Absent
Cox				
Peffer				
Driscoll				
McKenzie				
Sillanpaa				



1200 Prairie Dr SW Bondurant, IA 50035
 Phone: 515-263-8900 ~ Fax: 515-265-7750
www.JPettiecord.com

TO:	City of Bondurant, IA	PROJECT NAME:	Ditch Cleaning 32 nd Street SE
ADDRESS:	200 Second Street NE Bondurant, IA 50035	LOCATION:	South Side of 32 nd Street Bondurant, IA
ATTN:	John Horton	ENGINEER:	N/A
PHONE:	515-985-5110	PLAN DATE:	N/A
DATE:	4-27-23	FROM:	Chad Martin

Scope of work will include:

1. Mobilization to and from the site.
2. Tree/Shrub Removal and disposal.
3. Excavation of silt in ditch. Disposal of silt and garbage from the ditch.
 - Grading of ditch only to have fall.
4. Hydro-Seeding of affected areas. Hydro-Mulch and Type 1 or 2 Lawn mixture.
5. Traffic Control for project access.

Bid Item	Description	Unit	Quantity	Unit Price	Total
1	Mobilization	LS	1	\$500.00	\$500.00
2	Tree/Shrub Removal & Disposal	LS	1	\$6,000.00	\$6,000.00
3	Silt Removal Ditch Reshaping	LS	1	\$36,250.00	\$36,250.00
4	Hydro-Seeding	LS	1	\$7,500.00	\$7,500.00
5	Traffic Control	LS	1	\$6,500.00	\$6,500.00
Total					\$56,750.00

Note:

- All testing and surveying is EXCLUDED.
- J. Pettiecord, Inc. assumes no responsibility for any concrete or asphalt disturbed during our work.
- All permits are EXCLUDED.
- Cost estimate assumes reasonable accessibility to work site for trucks and equipment.
- Removal of unforeseen underground obstructions will be handled on a time and material basis.
- J. Pettiecord, Inc. operators and laborers are 40 hour OSHA HAZWOPER SUPERVISOR Certified.
- Cost estimate assumes one mobilization, any additional mobilizations will be charged on a time and material basis.
- Cost estimate assumes award of entire outlined scope of work.
- Cost estimate is valid for 30 days.
- Iowa One-Call Locates by J. Pettiecord, Inc., private utility locates will be handled by others.
- Cost estimate assumes the tanks have no liner or outer coating and can be disposed of at a scrap yard after cleaning. If a liner or coating is found, extra costs may be involved for disposal of the tanks.
- Dewatering of excavations (if necessary) to be arranged and performed by other.

*24 Hour Spill Response * Tree Clearing * Environmental Construction and Remediation *
 * Excavating * Heavy Hauling * Dump Trucking * Demolition * Mulch & Wood Fiber Products



1200 Prairie Dr SW Bondurant, IA 50035
Phone: 515-263-8900 ~ Fax: 515-265-7750
www.JPettiecord.com

- Verbal acceptance or a verbal notice to proceed constitutes acceptance of this proposal and its provisions.

Accepted by:

Contractor: J. Pettiecord, Inc.

*24 Hour Spill Response * Tree Clearing * Environmental Construction and Remediation *
* Excavating * Heavy Hauling * Dump Trucking * Demolition * Mulch & Wood Fiber Products



**BUSINESS OF THE CITY COUNCIL
BONDURANT, IOWA
AGENDA STATEMENT**

Item No. 5.I.
For Meeting of 8/7/2023
Ordinance

TITLE: - (Third Reading) Ordinance amending the Code of Ordinances of the City of Bondurant, Iowa, by amending Chapter 41, Public Health & Safety

CONTACT PERSON:

Marketa Oliver, City Administrator
Shelby Hagan, City Clerk

BRIEF HISTORY & ANALYSIS: The State legislature passed a law in 2020 that preempts local governments from regulating their facilities, which nullified portions of the City Code. While normally this would be updated during recodification, the City can also pursue an ordinance change. The attached ordinance removes reference to sections of the municipal code that were nullified by State legislative action.

The first reading of this ordinance was approved at the July 10, 2023 Council meeting.

FUNDING SOURCE: N/A

STAFF RECOMMENDATION: Approve second reading of the ordinance on a roll call vote.

APPROVED FOR SUBMITTAL:

ATTACHMENTS:

1. ORDINANCE NO. 230710-218

CITY OF BONDURANT
ORDINANCE NO. 230710-218

AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF
BONDURANT, IOWA, BY AMENDING CHAPTER 41, PUBLIC HEALTH & SAFETY

BE IT ENACTED by the City Council of the City of Bondurant, Polk County, Iowa:

Section 1. SECTION AMENDED. Chapter 47, Section 41.15, of the City's Code is hereby amended to remove the following language:

Section 41.15 (1) Definitions.

A) "Firearm" - Any weapon from which a shot may be fired by the force of an explosive or propellant, including but not limited to rifles, pistols, shotguns, air guns, and BB guns.

~~B) "Public Building" - Any building, including the grounds thereof, owned by the state or federal government, the City, the county or the public school district.~~
"Weapons free zone" - Any area as defined as a weapons free zone pursuant to Iowa Code Section 724.4.

~~C) "Public Land" - Any land owned by the state or federal government, the City, the county or the public school district.~~

Section 41.15 (2) Possession of Firearms Prohibited

No person except duly authorized City, county, state or federal law enforcement officers specifically authorized by law to carry firearms shall possess a firearm while in any weapons free zone. ~~in any public building or on public land within the City.~~

Section 2 Repealer. All ordinances or parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

Section 3. Severability Clause. If any section, provisions, sentence, clause, phrase or part of this ordinance shall be adjudicated, invalid or unconstitutional, such adjudication shall not affect the validity of the ordinance as a whole or any provision, section, subsection, sentence clause, phrase or part thereof not adjudged invalid or unconstitutional.

Section 4. Effective Date. This ordinance shall be in effect from and after its final passage, approval and publication as provided by law.

Passed by the Bondurant City Council on the _____ day of _____ 2023.

CITY OF BONDURANT, POLK COUNTY, IOWA

Doug Elrod, Mayor

Attest:

Shelby Hagan, City Clerk

(SEAL)

First Consideration: July 10, 2023

Second Consideration:

Third Consideration:

CLERK'S CERTIFICATE

I, Shelby Hagan, hereby certify that the foregoing Ordinance No. 12-202, was published as required by law on the ____ day of _____ 2023.

Shelby Hagan, City Clerk



**BUSINESS OF THE CITY COUNCIL
BONDURANT, IOWA
AGENDA STATEMENT**

Item No. 7.a.
For Meeting of 8/7/2023
Resolution

TITLE:

- Resolution of intent to enter into an Intergovernmental Agreement with Polk County regarding Polk County's Urban County designation for participation in the Community Development Block Grant Program for 2023-2025

CONTACT PERSON:

Marketa Oliver, City Administrator

BRIEF HISTORY & ANALYSIS: Attached is a letter explaining Polk County is in the process of qualifying for designation as an Urban County to reinstate the Community Development Block Grant (CDBG) program through the US Department of Housing and Urban Development (HUD). This designation applies to the Fiscal Years 2023-2025. Polk County encourages the City of Bondurant to participate in the CDBG program for the benefit of low-and moderate income residents. If the City is interested in participating as a unit of general local government, Polk County will provide a draft intergovernmental agreement for review and execution by the City's elected official. The agreement will allow the County to fund eligible projects within the jurisdictional limits and residents will be eligible to receive assistance through CDBG funded programs. If Bondurant elects to participate in the Polk County CDBG program, the City will not be eligible to apply for CDBG funding through the State of Iowa while the City of Bondurant is a partner in Polk County's Urban County designation. If the City of Bondurant elects not to participate, residents or non-profit organizations located in Bondurant will not be eligible to benefit from CDBG funding under this Polk County CDBG program.

Staff had a phone call with Sean Bagniewski, Polk County Federal Grants Administrator, to learn more about the County's program. If Polk County receives this designation, it is anticipated they will receive \$1 million in grant funding each year that then must be distributed out to contributing areas. Polk County will review project requests on a competitive basis. Polk County is still in the process of drafting their 5-Year Consolidated Plan which will include further information on program priorities/focus areas. It is anticipated Bondurant could have more success going after CDBG funds the this Polk County designation versus competing against other communities at the State-level.

Entering into this intergovernmental agreement is consistent with Action Item 8A of the

2022 Building Bondurant Comprehensive Plan, which reads: *explore the long-term need of an additional housing and/or neighborhood rehabilitation or revitalization programs that may be appropriate for possible vulnerable residential neighborhoods in Bondurant.*

If the City elects not to participate in the Polk County CDBG program, a written notice must be provided to Polk County by **August 9, 2023**.

If the City elects to participate in the Polk County CDBG program, the intergovernmental agreement will need to be returned to Polk County by **September 4, 2023**. The draft intergovernmental agreement has not yet been received by the City for review.

FUNDING SOURCE: N/A

STAFF RECOMMENDATION: Approve resolution on a roll call vote.

APPROVED FOR SUBMITTAL:

ATTACHMENTS:

1. RESOLUTION NO. 230807-156
2. Polk CDBG Letter to Bondurant

CITY OF BONDURANT
RESOLUTION NO. 20230807-156

RESOLUTION OF INTENT TO INTER INTO INTERGOVERNMENTAL
AGREEMENT WITH POLK COUNTY REGARDING POLK COUNTY'S
URBAN COUNTY DESIGNATION FOR PARTICIPATION IN THE
COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM FOR 2023-
2025

WHEREAS, Polk County is currently in the process of qualifying for designation as an Urban County to reinstate the Community Development Block Grant (CDBG) program through the US Department of Housing and Urban Development (HUD); AND

WHEREAS, Polk County encourages the City of Bondurant to participate in the CDBG program for the benefit of low-and moderate income residents; AND

WHEREAS, if the City is interested in participating as a unit of general local government, Polk County will provide a draft intergovernmental agreement for review and execution by the City's elected official; AND

WHEREAS, the intergovernmental agreement will be due back to Polk County by September 4, 2023; AND

WHEREAS, if the City elects not to participate, residents and non-profit organizations located in Bondurant will not be eligible to benefit from CBDG funding under this Polk County CDBG program; AND

WHEREAS, participation by the City of Bondurant is consistent with Action Item 8A of the Building Bondurant Comprehensive Plan, which reads: *Explore the long-term need of an additional housing and/or neighborhood rehabilitation or revitalization programs that may be appropriate for possible vulnerable residential neighborhoods in Bondurant*; AND

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Bondurant, Iowa, that the Agreement with Polk County, is hereby approved.

Passed this 7th day of August, 2023,

By: _____
Doug Elrod, Mayor

ATTEST: I, Shelby Hagan, City Clerk of Bondurant, hereby certify that at a meeting of the City Council held on the above date, among other proceedings the above was adopted.

IN WITNESS WHEREOF, I have hereunto set my hand the day and year above written.

Shelby Hagan, City Clerk

Name	Yay	Nay	Abstain	Absent
Cox				
Driscoll				
McKenzie				
Peffer				
Sillanpaa				



COUNTY OF POLK Board of Supervisors

111 Court Ave, Suite 300
Des Moines, Iowa 50309-2214
Ph. 515.286.3120
Fax. 515.323.5225
www.polkcountyiowa.gov

July 27, 2023

City of Bondurant
City Administrator Marketa Oliver
200 2nd Street NE, Box 37
Bondurant, IA 50035

RE: Polk County Urban County designation for participation in the Community Development Block Grant Program for 2023-2025

Dear Ms. Oliver:

Polk County is in the process of qualifying for designation as an Urban County to reinstate the Community Development Block Grant (CDBG) program through the U.S. Department of Housing and Urban Development (HUD). This designation applies to the Fiscal Years 2023-2025. As the overall population exceeds 200,000 persons, Polk County meets the qualifying threshold to obtain Urban County entitlement status and receive CDBG funds.

We encourage the city of Bondurant to participate in the CDBG program for the benefit of low- and moderate-income residents. If the City is interested in participating as a unit of general local government, Polk County will provide a draft intergovernmental agreement (IGA) for review and execution by the City's elected official. The agreement will allow the County to fund eligible projects within the jurisdictional limits and residents will be eligible to receive assistance through CDBG funded programs. Please note, if you elect to participate in the Polk County CDBG program, you will not be eligible to apply for CDBG funding through the State of Iowa while you are a partner in the Urban County.

If the City elects not to participate in the Polk County CDBG program, HUD requires written notice be provided by the City to Polk County and HUD by **August 9, 2023**. If you elect to defer your participation for 2023, you will continue to receive an opportunity to participate in the CDBG program on an annual basis. Please note, if you elect not to participate, residents or non-profit organizations located in the City will not be eligible to benefit from CDBG funding.

If the City elects to participate in the Polk County CDBG program, one original copy of the IGA amendment signed by all authorized parties and a copy of the ordinance signed by the mayor will need to be returned to Polk County for submittal to HUD by **September 4, 2023**. Polk County staff will present a resolution before the Board of County Supervisors requesting approval of the IGA from all participating jurisdictions received by that date. Your participation must be in the

form of the adopted IGA that generally stipulates you will participate for the three-year cycle of the program and grants the County the authority to administer the CDBG program within your jurisdiction.

While HUD offers several opportunities to fund low- and moderate-income programs, such as Emergency Shelter Grants (ESG) and HOME grants, Polk County elects to participate only in the CDBG program at this time. However, you can apply through the State of Iowa CDBG program for ESG or HOME funds, if they allow it.

As an Urban County, the CDBG program will be administered by Polk County through a five-year Consolidated Plan, which will be drafted and submitted to HUD no later than **September 15, 2023**. The County welcomes your participation in the Consolidated Plan process, and upon completion, the Plan will set forth priorities and goals that determine how funds will be spent throughout the County.

CDBG staff is available to discuss the program and required documentation should the city accept or defer the CDBG program. If you have any questions regarding the 2023-2025 Urban County designation process for the Polk County CDBG program, please contact me at: sean.bagniewski@polkcountyiowa.gov.

Sincerely,

Sean Bagniewski
Federal Grants Administrator

cc: Tom Hockensmith, Chair, Polk County Board of Supervisors
Matt McCoy, Polk County Board of Supervisors
Robert Brownell, Polk County Board of Supervisors
Steve Van Oort, Polk County Board of Supervisors
Angela Connolly, Polk County Board of Supervisors
John Norris, County Administrator
Sarah Boese, Deputy County Administrator
Kimberly Graham, County Attorney

Enc: Instructions for Urban County Qualification for Participation in the Community Development Block Grant (CDBG) Program for Fiscal Years (FYs) 2023-2025



**BUSINESS OF THE CITY COUNCIL
BONDURANT, IOWA
AGENDA STATEMENT**

Item No. 7.b.
For Meeting of 8/7/2023
Resolution

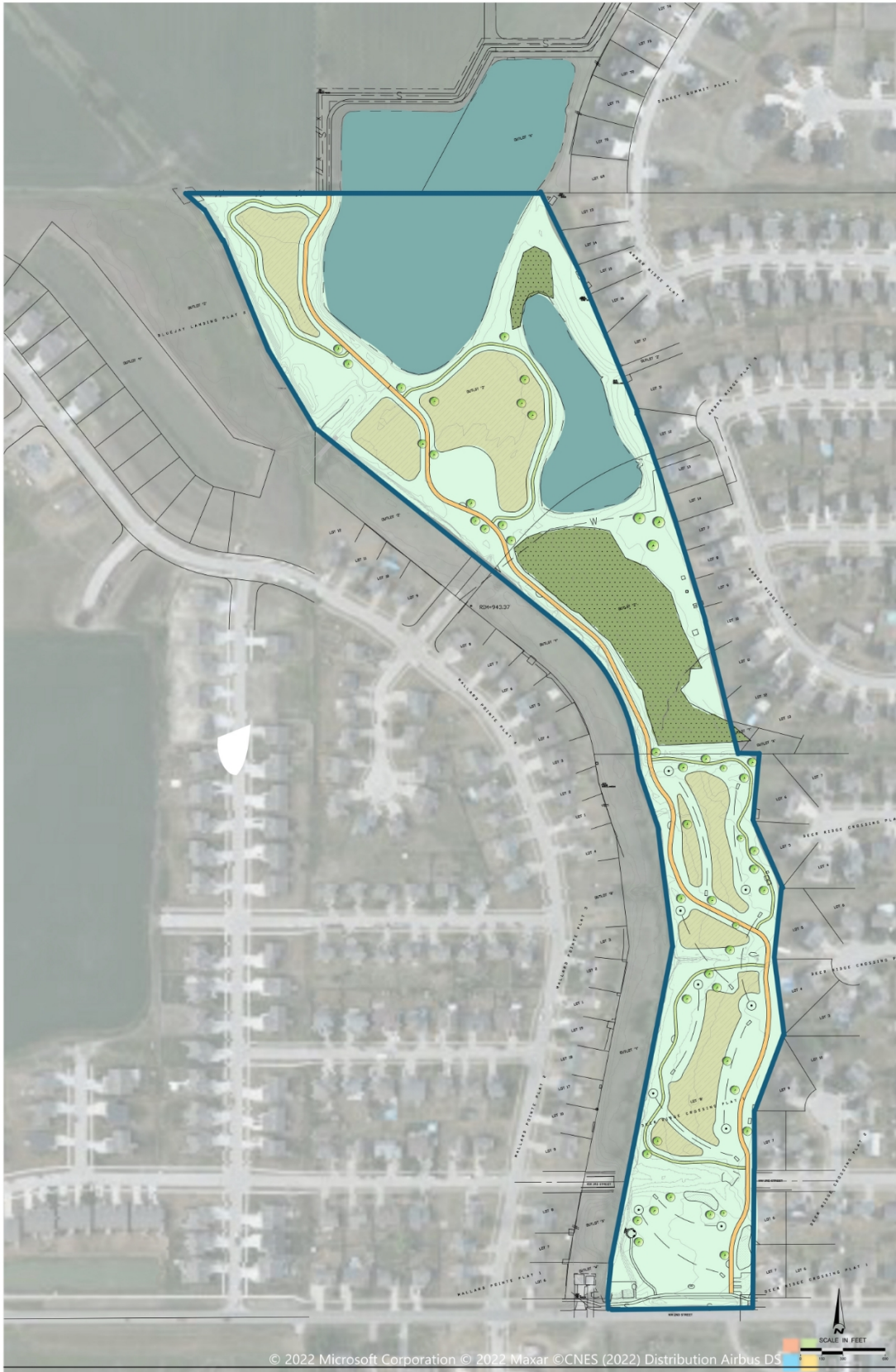
TITLE: - Resolution of endorsement for the City of Bondurant's grant application request to the Iowa Economic Development Authority's Rural Scale-Up Program for funding to assist with the Eagle Park multigolf project

CONTACT PERSON:

Maggie Murray, Planning & Community Development Director

BRIEF HISTORY & ANALYSIS: The attached resolution endorses the City of Bondurant's application to the Iowa Economic Development Authority's Rural Scale-Up Grant Program for funding to help implement the proposed Eagle Park multigolf project. The Rural Scale-Up Program aims to support the replication and spread of creative solutions that address current issues and challenges faced by rural communities. In order to apply for Rural Scale-Up funding, the City must first meet with another community that has successfully implemented a similar project. The City of Bondurant will meet with the City of Grimes, as Grimes is in the process of finalizing the Des Moines Metropolitan area's first multigolf course. Multigolf combines park golf, foot golf, and disc golf onto one course. The sport was first popularized in Denmark, Finland, Germany, Norway, and Sweden.

Installation of this type of disc golf/multigolf amenity was identified as part of the 2022 Eagle Park master planning process. The Eagle Park Master Plan identifies locations for a 9-hole course.



Installation of this type of disc golf/multigolf amenity is consistent with Policy 19B of the Building Bondurant Comprehensive Plan, which reads: *Continue development of currently under or unprogrammed parks in Bondurant.*

The anticipated cost to implement a multigolf project at Eagle Park is \$50,000. The City can request up to \$20,000 under this grant program. There is a 1:1/2 cash match requirement.

If Bondurant is awarded Rural Scale-Up funding, all project activities and incurred expenses must occur between October 15, 2023- June 30, 2025.

The Parks and Recreation Board has discussed the multigolf idea and is supportive.

FUNDING SOURCE: Local Option Sales and Services Tax

STAFF RECOMMENDATION: Approve resolution on a roll call vote.

APPROVED FOR SUBMITTAL:

ATTACHMENTS:

1. RESOLUTION NO. 230807-157

CITY OF BONDURANT
RESOLUTION NO. 230807-157

RESOLUTION OF ENDORSEMENT FOR CITY OF BONDURANT'S GRANT
APPLICATION REQUEST TO THE IOWA ECONOMIC DEVELOPMENT
AUTHORITY'S RURAL SCALE--UP PROGRAM FOR FUNDING TO ASSIST WITH
THE EAGLE PARK MULTIGOLF PROJECT

WHEREAS the City's 2022 Eagle Park Master Plan identifies the need for a 9-hole disc golf/multigolf course; AND

WHEREAS this project will provide a recreational amenity currently lacking in the community in a park; AND

WHEREAS implementation of this project is consistent with Policy 19B of the 2022 Building Bondurant Comprehensive Plan, which reads: Continue development of currently under or unprogrammed parks in Bondurant; AND

WHEREAS the City is appreciative of the opportunity to apply for funds through the Iowa Economic Development Authority's Rural Scale-Up Program.

WHEREAS the City acknowledges that applicants are required to demonstrate investment in projects by providing a minimum of 1:1/2 cash match.

NOW, THEREFORE, BE IT RESOLVED that the Bondurant City Council endorses the Eagle Park multigolf project.

BE IT FURTHER RESOLVED that the Bondurant City Council authorizes City Staff to submit the City's Rural Scale-Up Grant Application to the Iowa Economic Development Authority in the amount of \$20,000.

Passed and approved by the City Council of the City of Bondurant, Iowa, this 7th day of August 2023.

By: _____
Doug Elrod, Mayor

ATTEST: I, Shelby Hagan, City Clerk of Bondurant, hereby certify that at a meeting of the City Council held on the above date, among other proceedings the above was adopted.

IN WITNESS WHEREOF, I have hereunto set my hand the day and year above written.

Shelby Hagan, City Clerk

Name	Yay	Nay	Abstain	Absent
Cox				
Driscoll				
McKenzie				
Peffer				
Sillanpaa				



**BUSINESS OF THE CITY COUNCIL
BONDURANT, IOWA
AGENDA STATEMENT**

Item No. 7.c.
For Meeting of 8/7/2023
Resolution

TITLE: - Discussion and consideration of Resolution approving Schematic Design for City Park

CONTACT PERSON:

Nicole Van Houten, Communication & Event Specialist

BRIEF HISTORY & ANALYSIS: The City Council adopted the City Park Master Plan on July 19, 2021 and engaged RDG to undertake schematic design in October 2021.

The schematic design phase for City Park has reached a successful conclusion. In the subsequent steps, the Parks and Recreation Board will engage in interviews with various playground vendors on July 20, 2024 to identify the most suitable candidate for the project. Their intention is to proceed with the implementation of playground equipment and a splash pad, both of which will be incorporated into Phase 1 of the park project. The baseball court will also be in the first phase.

It is important to acknowledge that the park plays a vital role in our downtown area's ongoing economic development and growth. Serving as a central hub for various activities, such as the weekly Farmers' Market and special events, it contributes significantly to the community's vibrancy. The deadline for construction will be before Summerfest 2024.

During their meeting on June 22, 2023, the Parks and Recreation Board recommended to the City Council the adoption of the Schematic Design of City Park. This recommendation aligns with our objective of expediting the timeline for improvements. During schematic design, some of the amenities identified in the original master plan were relocated based on the additional information collected during this phase of design.

During the study session on July 31st, the Council further discussed the possibility of adding an ice element to the park. Staff is working to collect additional information for further discussion and ideally, a determination of direction. The goal is to have the first phase of City Park constructed by the 50th Anniversary of Summerfest in June 2023.

FUNDING SOURCE: Bond/TIF

STAFF RECOMMENDATION: Recommend to City Council for Approval.

APPROVED FOR SUBMITTAL:

ATTACHMENTS:

1. RESOLUTION NO. 230717-149
2. City Park 1
3. City Park 2
4. 23_0710_ Site Layout
5. 23_0712_ City Council Meeting park updated schematic design
6. 23.07.31_ Ice & Splash Discussion

CITY OF BONDURANT
RESOLUTION NO. 230717-149

RESOLUTION ADOPTING THE BONDURANT CITY PARK SCHEMATIC DESIGN

WHEREAS, the City Council adopted the City Park Master Plan on July 19, 2021; AND

WHEREAS, RDG has been working with the Parks & Recreation Board on the schematic design for City Park; AND

WHEREAS, the Bondurant City Park Master Plan served as the guiding document for the schematic design of City Park; AND

WHEREAS, the Parks & Recreation Board voted on recommended approval of the Bondurant City Park Master Plan during their meeting on June 30, 2021; AND

WHEREAS, RDG Planning & Design drafted a schematic design based on feedback from workshops with the Parks & Recreation Board members, revising some of the placement of amenities as identified in the original Master Plan; AND

WHEREAS, the Parks & Recreation Board voted to recommend approval of the schematic design on June 15, 2023.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Bondurant, Iowa, that the Bondurant City Park Schematic Design is hereby approved.

Passed this 7th day of August 2023,

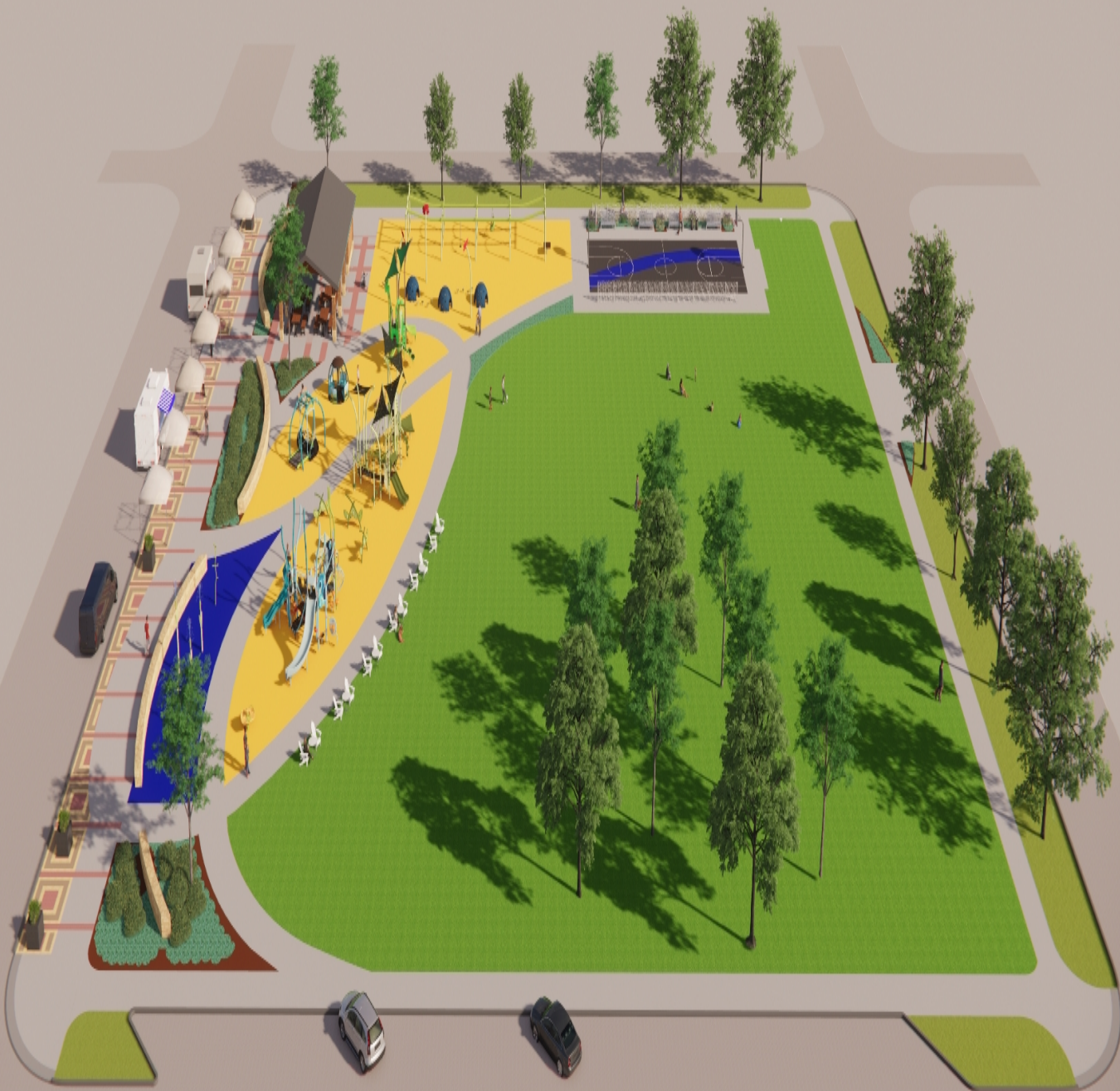
By: _____
Doug Elrod, Mayor

ATTEST: I, Shelby Hagan, City Clerk of Bondurant, hereby certify that at a meeting of the City Council held on the above date, among other proceedings the above was adopted.

IN WITNESS WHEREOF, I have hereunto set my hand the day and year above written.

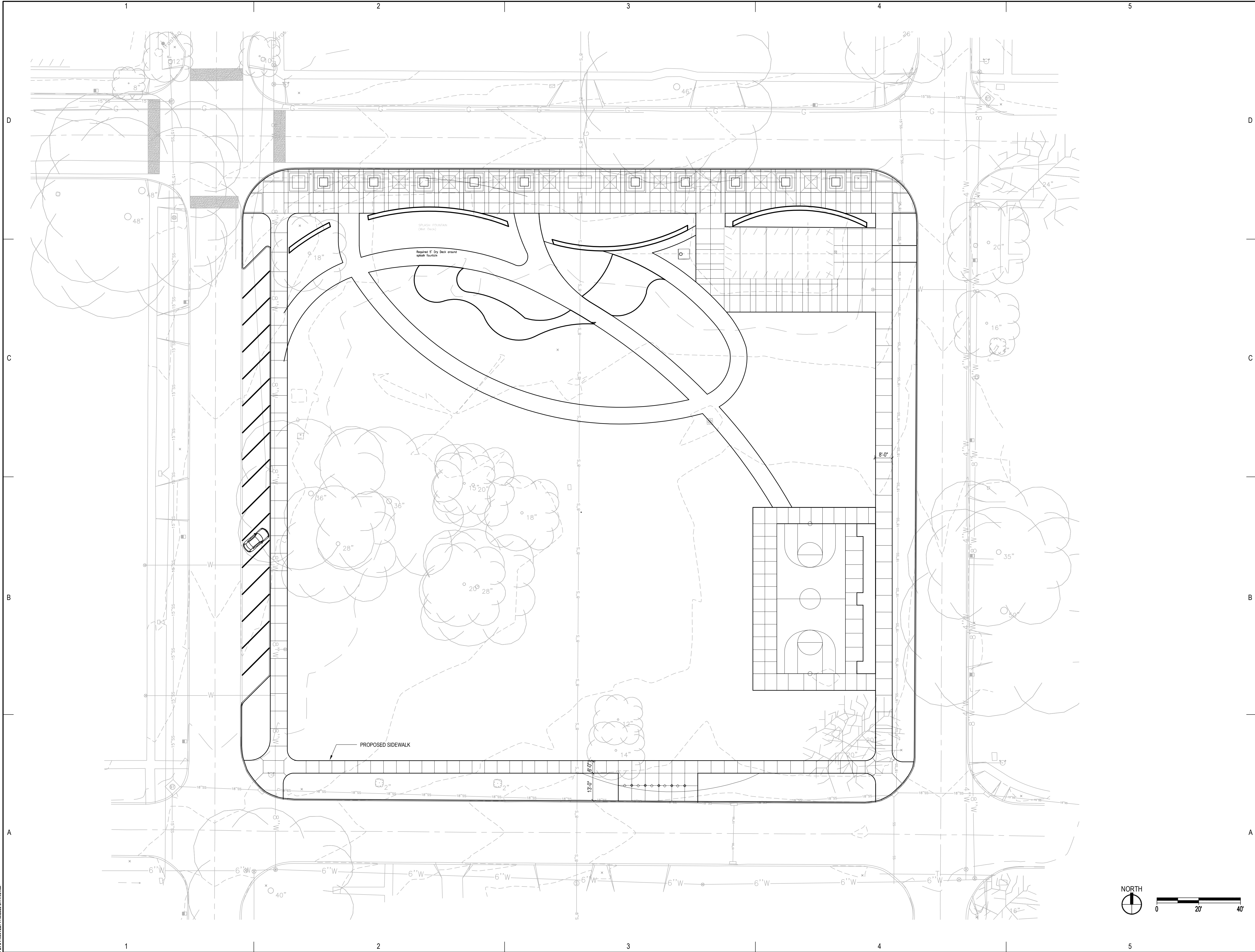
Shelby Hagan, City Clerk

Council Action	Ayes	Nays	Abstain	Absent
Cox				
Driscoll				
McKenzie				
Peffer				
Sillanpaa				





SHEET 0015 OF 04
PLOT 0015 OF 04
DATE: 07/14/2022



BONDURANT CITY PARK

PRELIMINARY - NOT FOR CONSTRUCTION

DESIGN DEVELOPMENT

201 MAIN STREET SE
BONDURANT, IA 50035

CITY OF BONDURANT

ISSUANCE		DATE
PROJECT NO.	3005.078.01	07/14/2022
RDG Planning & Design		
THESE DOCUMENTS HAVE BEEN PREPARED BY RDG SPECIFICALLY FOR THE PROJECT NAME		
PROJECT: THEY ARE NOT SUITABLE FOR USE ON OTHER PROJECTS OR IN OTHER LOCATIONS WITHOUT THE EXPRESS WRITTEN APPROVAL AND PARTICIPATION OF RDG Planning & Design. REPRODUCTION IS PROHIBITED.		
THIS DRAWING MAY NOT REPRESENT ALL CHANGES THAT HAVE OCCURRED DURING BID OR CONSTRUCTION PHASES.		
CONSTRUCTION DOCUMENTS, ADDENDA AND CHANGE DOCUMENTS REMAIN THE OFFICIAL CONSTRUCTION DOCUMENTS.		

SITE
LAYOUT

L2.01

LANDSCAPE ARCHITECT CIVIL ENGINEERING

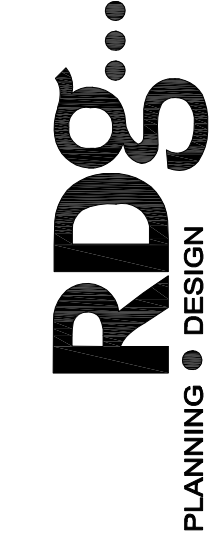
RDG Planning & Design
301 Grand Avenue
Des Moines, IA 50319
Phone: (515) 285-3441

ARCHITECT

RDG Planning & Design
301 Grand Avenue
Des Moines, IA 50319
Phone: (515) 285-3441

AQUATIC

WATERS EDGE AQUATIC DESIGN
1133 SW BLVD, STE 202
Des Moines, IA 50319
Phone: (515) 285-3441





PLANNING • DESIGN

CITY PARK - SCHEMATIC DESIGN

BONDURANT, IA 06.17.2023



- Schematic Layout Plan
- Schematic Phasing Plan
- Schematic Design Model

MASTER PLAN



FLEXIBLE FOOD TRUCK AREA

w/ POWER PEDESTALS

TENT AREA (FLEXIBLE)

w/ STREET PLANTERS

EXISTING SHELTER

SPLASH PAD

PLAY ELEMENTS

OPEN SPACE

BASKETBALL COURT

w/ SEATING

GREEN BUFFER

AMPHITHEATER

PROPOSED SHELTER

w/ STORAGE AND RESTROOMS



MASTER PLAN



MASTER PLAN



MASTER PLAN

RDG
ARCHITECTS



MASTER PLAN



PHASING PLAN

Phase To Be Determined
Proposed Angled Parking

Phase 2:
Shelter
Connecting
Sidewalks
Plantings

RDg...
PLANNING • DESIGN

Project Limit Line

Phase 1:
Grading
Utilities
Lighting
Play
Splash Pad
Basketball Court
Lawn
Plantings
Signage / Walls

Phase 3:
Amphitheater
Plantings
Signage / Wall

PHASE 1 - LAYOUT

Phase To Be Determined
Proposed Angled Parking



PROPOSED PARKING

RDG



Phase To Be Determined
Proposed Angled Parking



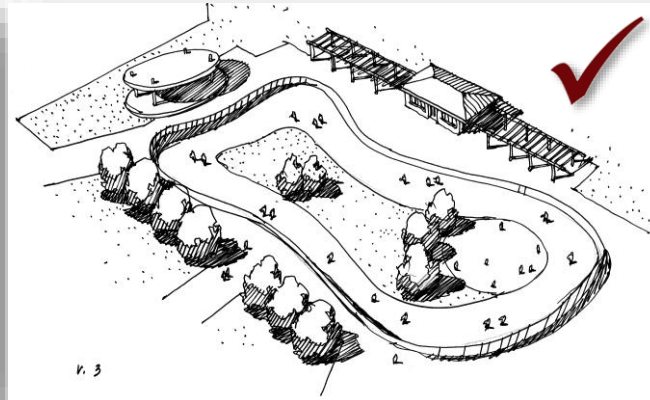
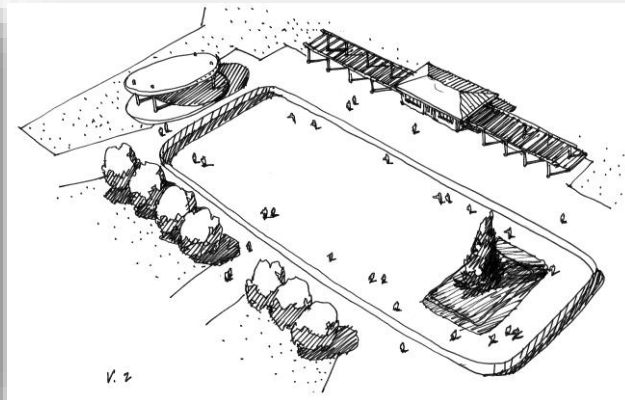
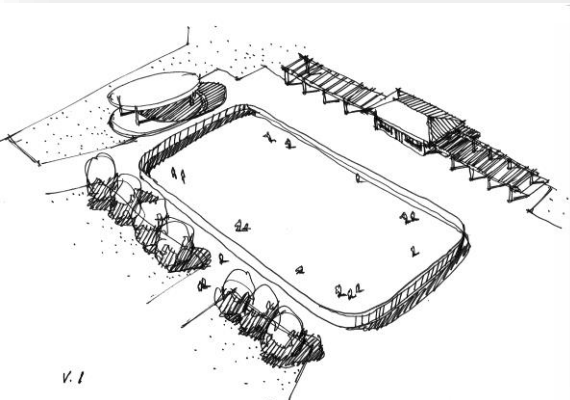


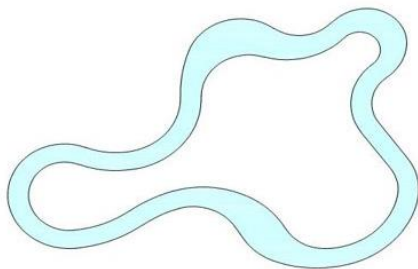
CITY PARK – ICE RIBBON & SPLASH

BONDURANT, IA 07.31.2023

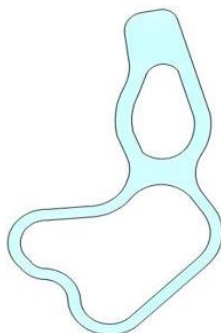
Agenda

- Ice Opportunities
- Splash Opportunity
- Discussion

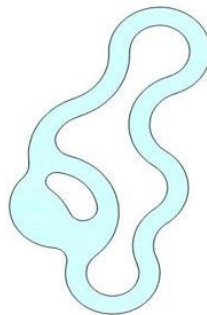




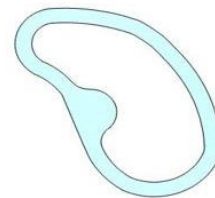
Maggie Daley Park
Chicago, IL
Rink Size: 27,150 S.F.



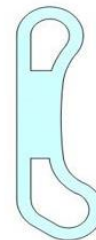
Colonel Samuel Smith Park
Toronto, ON
Rink Size: 14,800 S.F.



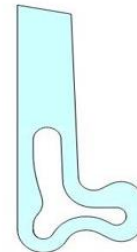
Central Park of Maple Grove
Maple Grove, MN
Rink Size: 21,700 S.F.



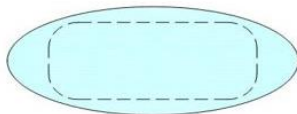
J. Lynn Crane Park
Herriman, UT
Rink Size: 10,500 S.F.



Washington Canal Park
Washington, DC
Rink Size: 9,500 S.F.



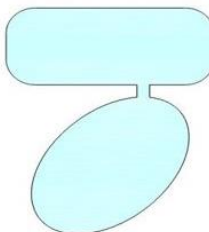
Titledown District
Green Bay, WI
Rink Size: 14,035 S.F.



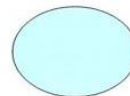
Central Park - Lasker Rink (Proposed)
New York, NY
Rink Size: 26,400 S.F.



Central Park - Wollman Rink
New York, NY
Rink Size: 30,700 S.F.



Prospect Park - LeFrak Center Rink
Brooklyn, NY
Rink Size: 32,900 S.F.



Rosa Parks Circle
Grand Rapids, MI
Rink Size: 9,500 S.F.



Market Square Ice Rink
Guelph, ON
Rink Size: 8,200 S.F.



National Gallery of Art
Washington, DC
Rink Size: 10,350 S.F.



Rockefeller Center
New York, NY
Rink Size: 7,000 S.F.



Steinberg Skating Rink
St. Louis, MO
Rink Size: 27,256 S.F.



LIGMAN MIC POLE

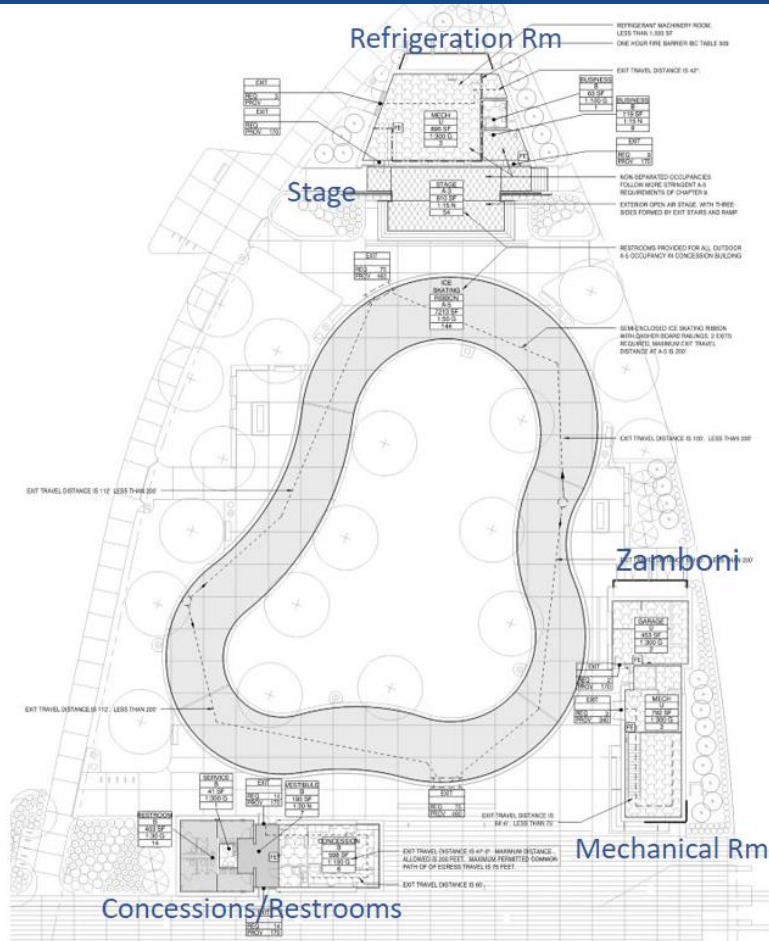
332°
Engineering Group

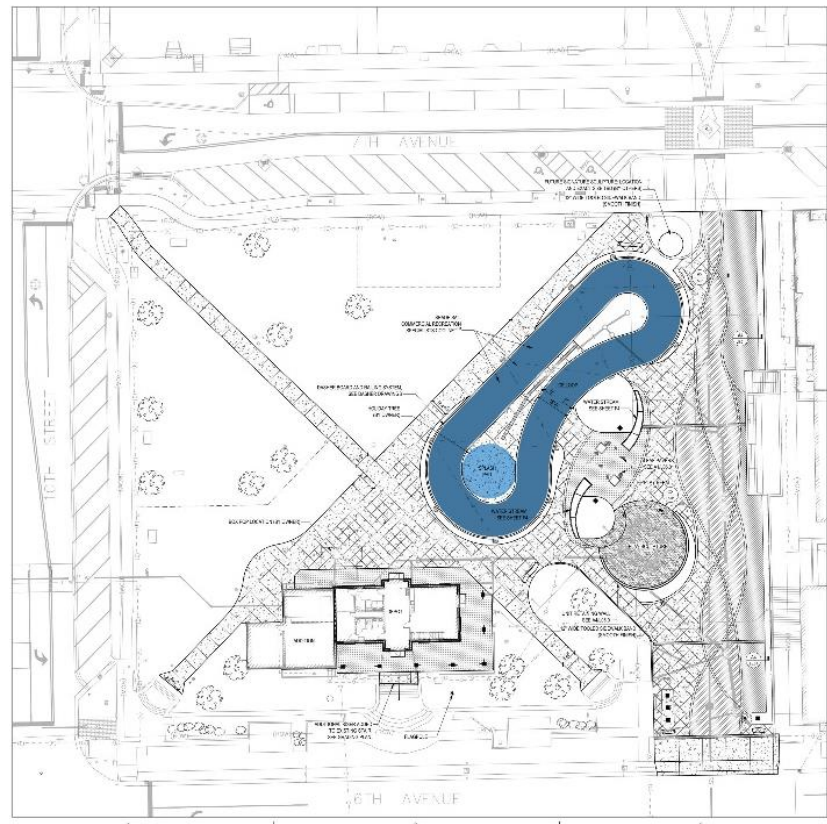


LIGMAN DUOMO







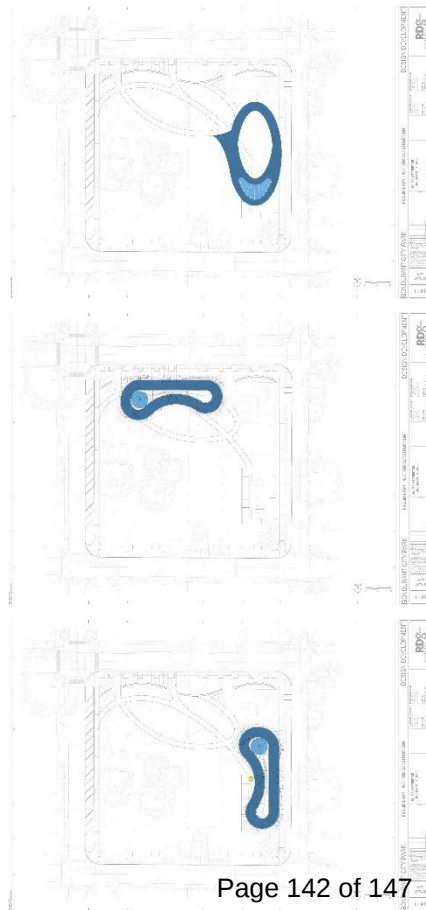


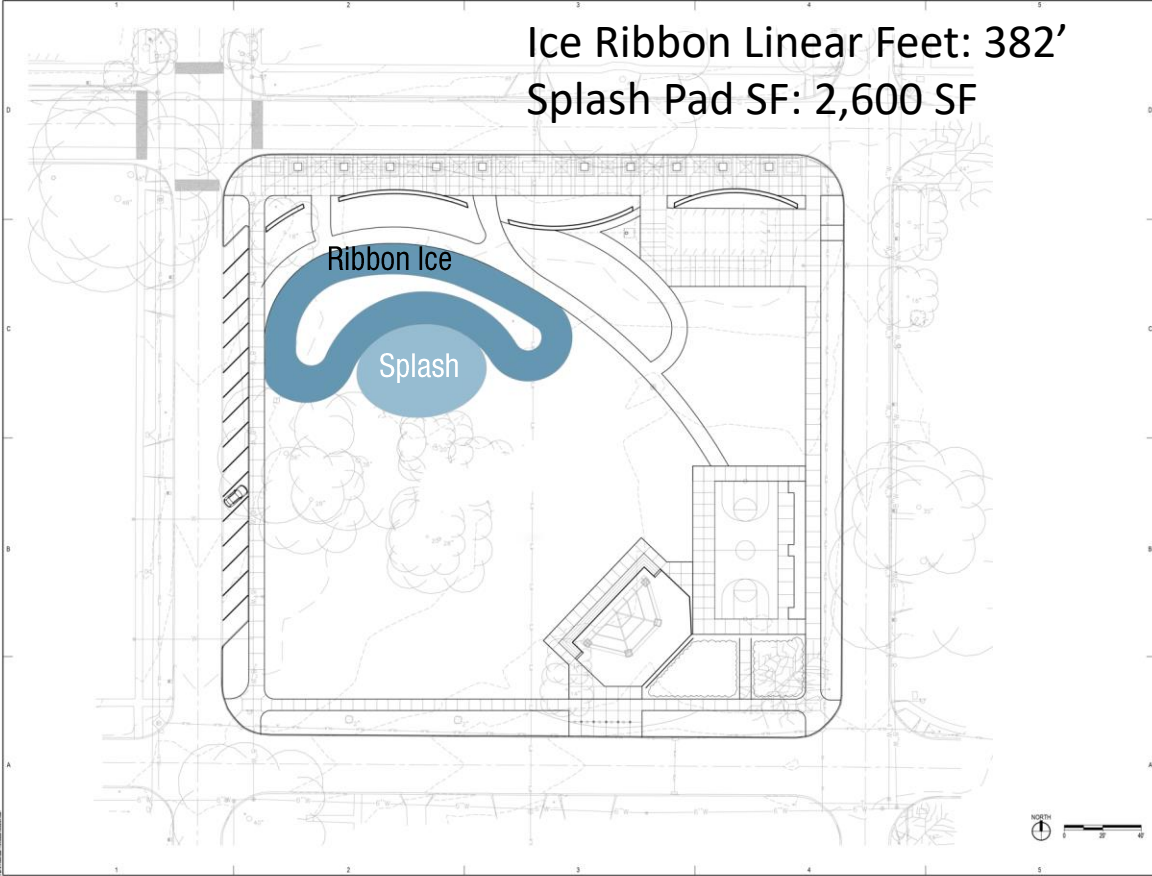
ICE RINK: Ribbon / Trail

- 16' Width (Minimum)
- 350' Length (Minimum)
- Railing on Both Sides
- Design Considerations
 - Minimum Turning Radius
 - Space Between the Ribbons
 - Rink Surface
 - Drainage
 - Location of Support Building
 - Surrounding Plaza Space
 - Quantity (Size and C)
 - Winter vs Summer S
 - Splash Pad Cannot I

Support Structure

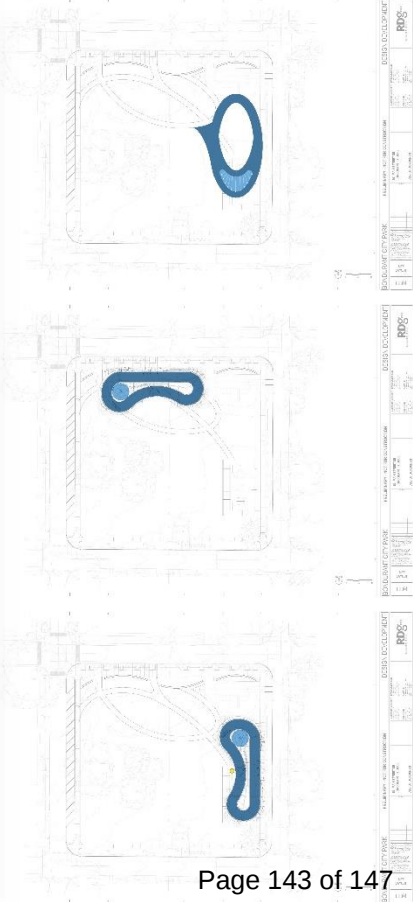
- Storage
 - Resurface Room (380 SF)
 - Resurfer (Zambor
 - Refrigeration Room (530 SF)
 - Condenser Unit Mechanical
 - Summer Storage for Railing places on the terrace surrou
- Utility Room
- Office / Warming Space

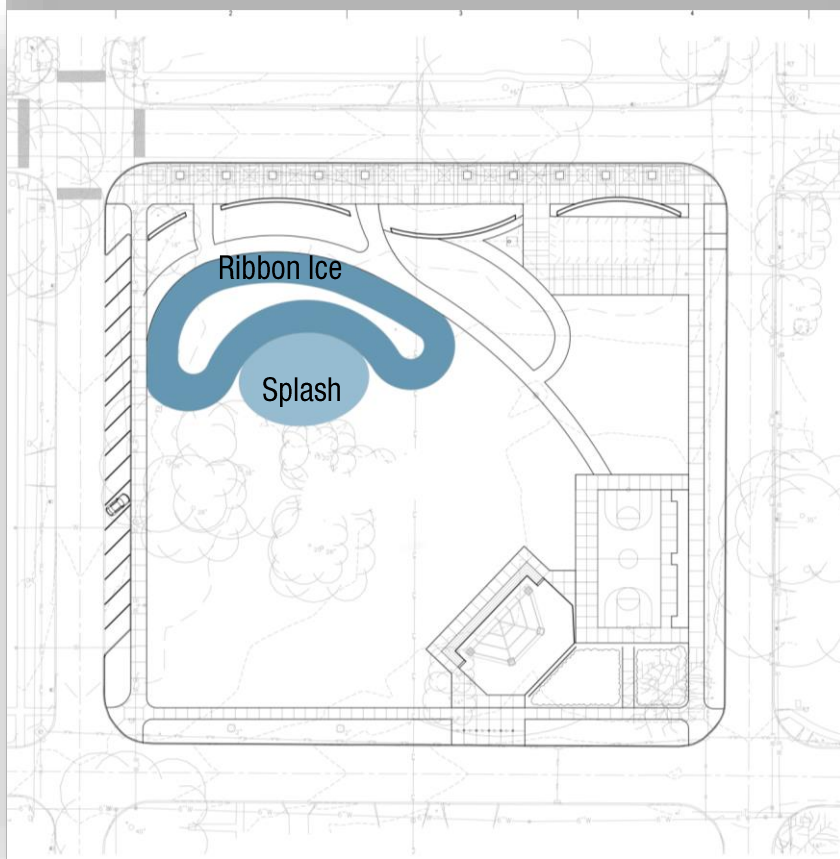




Ice Ribbon Linear Feet: 382'
Splash Pad SF: 2,600 SF

BONDURANT CITY PARK	PRELIMINARY - NOT FOR CONSTRUCTION	DESIGN DEVELOPMENT	
		LANDSCAPE ARCHITECT	RDG... PLANNING & DESIGN
RDG Planning & Design 201 MAIN STREET SE BONDURANT, IA 50035 CITY OF BONDURANT	201 MAIN STREET SE BONDURANT, IA 50035 CITY OF BONDURANT	LANDSCAPE ARCHITECT: C. J. HARRIS C. J. Harris, Inc. 1000 1st Avenue Des Moines, IA 50319 515.281.1111 www.cjharris.com	ARCHITECT: RDG... RDG Planning & Design 201 Main Street SE Des Moines, IA 50319 515.281.1111 www.rdgplanning.com
		SITE LAYOUT	
L2.01			





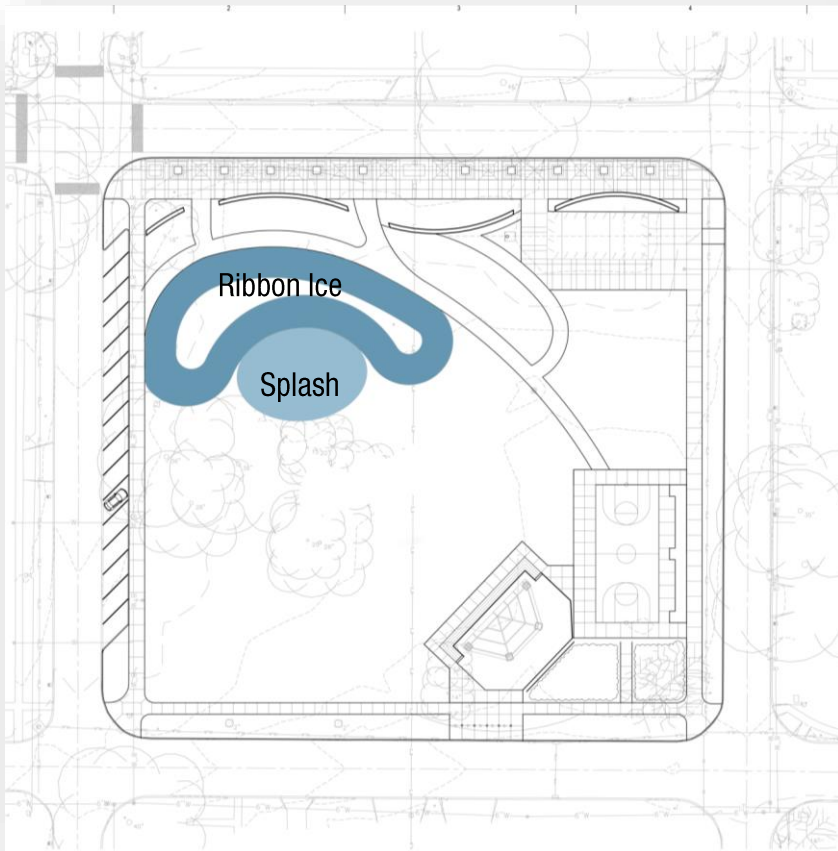
ICE RINK: Ribbon / Trail

- 16' Width (Minimum)
- 382' Length (Minimum)
- Railing on Both Sides
- Design Considerations
 - Minimum Turning Radius
 - Space Between the Ribbons
 - Rink Surface
 - Drainage
 - Location of Support Building and Proximity to Resurface (Zamboni)
 - Surrounding Plaza Space
 - Quantity (Size and Orientation)
 - Winter vs Summer Surface Treatment
 - Splash Pad Cannot be within the Rink Footprint

Support Structure

- Storage
 - Resurface Room (380 SF)
 - Resurfacer (Zamboni)
 - Refrigeration Room (530 SF)
 - Condenser Unit Mechanical Court (420 SF)
 - Summer Storage for Railing System and Rubber Tiles (that will be places on the terrace surrounding the rink)
- Utility Room
- Office / Warming Space

Ice Loop Related Costs	Totals
Ice Loop (Ice paving, railings, resurfacer, & equipment)	\$1,550,000
Annual Operating costs (water use, staffing, seasonal snow removal, ice system utility costs, resurfacer maintenance, railing system set up/tear down)	\$62,000
Facility Expansion (1,300sf mechanical & storage space)	\$275,000 
Rental items (skates, storage, etc)	\$50,000
Subtotal	\$1,937,000



SPASH PAD

Spray Pad

- 2,500' SF (Minimum)
- Fountains
- Water Play Features (Play)
 - Custom Elements
- Lighting

Support Structure

- Mechanical Room (200 SF)
 - Backflow Preventor
 - Pumps
 - Filters
 - Chemical Drums
- Wet Pit
 - Water Storage (135 SF)
- Office /

