

**Due to the COVID-19 concerns and social distancing recommendations, a virtual meeting is being offered. Participants wishing to speak on a topic should message the meeting moderator. All participants are asked to mute their individual computers at times when they are not speaking to minimize background noise. Join:*
<https://us02web.zoom.us/j/84033520945?pwd=Q0RSUmUxeEdYL2svTFRMeVRHL05tQT09>

**NOTICE OF A REGULAR MEETING
BONDURANT PARKS AND RECREATION BOARD
SEPTEMBER 28, 2023**

NOTICE IS HEREBY GIVEN that a Regular Meeting of the City Council will be held at 6:00 PM on September 28, 2023, in the Bondurant City Center, 200 Second Street, Northeast, Bondurant, Polk County, Iowa. Said meeting is open and the public is encouraged to attend.

AGENDA

1. Roll Call
2. Call to Order and Declaring a Quorum
3. Abstentions declared
4. Approval of Minutes
 - a. Parks & Rec 23-8: August 18, 2023 Meeting Minutes
5. Perfecting and Approval of the Agenda
6. Guests requesting to address the Parks Board
7. Action Items
 - a. Consideration of recommendations related to Arts, Culture, and Wayfinding Master Plan
 - b. Presentation and Direction regarding mural for future Parks and Recreation Facility through IISC
 - c. Parks, Trails, and Greenway Master Plan Introduction - University of Iowa Students
8. Discussion Items -
9. Reports and Comments:
 - a. Communications and Events Coordinator
 - b. City Administrator
 - c. Board Members
10. Adjournment



**BUSINESS OF THE PARKS & RECREATION BOARD
BONDURANT, IOWA
AGENDA STATEMENT**

Item No. 4.a.
For Meeting of 9/28/2023
Motion

TITLE: Parks & Rec 23-10 October 19, 2023 Minutes

CONTACT PERSON:

BRIEF HISTORY & ANALYSIS:

FUNDING SOURCE:

STAFF RECOMMENDATION:

APPROVED FOR SUBMITTAL:

ATTACHMENTS:

1. Minutes

Bondurant Parks and Recreation Board
Minutes
October 19, 2023

1. Roll Call

Present: Rasmussen, Collison, Robinson, Karwoski,
Lyman, Simpson, and Williams

Absent: None.

City Officials Present: Communications and Events Coordinator
Nicole Van Houten and City Planner Isaac
Pezley

2. Call to Order and Declaring a Quorum

Called the meeting to order and declared a quorum at 6:01 PM

3. Abstentions declared

None.

4. Approval of Minutes

Motion by Rasmussen seconded by Karwoski to approve September 28, 2023 meeting minutes. Vote on motion 6-0. Motion carried.

a. Parks & Rec 23-9: September 28, 2023 Meeting Minutes

5. Perfecting and Approval of the Agenda

Motion by Karwoski, seconded by Collison. Vote on Motion 6-0. Motion carried.

6. Guests requesting to address the Parks Board

a. Group Creative will be providing an update on the Arts, Culture and Wayfinding Process

Enters Simpson.

Present: Lorin Ditzler.

Representing: Group Creative Team

Purpose: Provide an update on the Arts, Culture, and Wayfinding process. City Council approved the artist's proposal for the wayfinding project on Monday, October 16, 2023. The wayfinding process is moving forward. Below are some of the vision and the goals discussed thus far:

- Trail Experience(Make Bondurant's trail users' experience unique)
 - Add lighting in an artistic way
 - Imaged within the proposal will be examples ONLY, not true concepts.

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- Consider signs as trail users approach the community.
- Use of native plants (Allium, for example) that have a historical meaning or plants with meaning. Allium is of Native American descent and the Skunk River is named as it refers to the wild onion and the odor it exhibits.
- Decoration contest for property owners along the trail - bring cohesion and community connection.
- Stormwater Detention Basins
 - Engaging art structures
 - Eagle Park is already identified as a location for an interactive Art Feature. This project is being worked on by Group Creative and more details will be shared at a later date. This may impact the Disc Golf, which is either Phase Two or Phase Three of Eagle Park construction.
- Neighborhood Parks
 - Uniquely brand each park with a pacemaking feature.
 - Consider each year adding one feature until this initiative is complete.
- Lake Petocka
 - The southern entrance has been identified as a location for a more grand/significant feature identifying the park - whether it be a sign or an art feature.
 - This location is identified as seeking an artful Recognition/Sponsor art feature.
- Expand Bondurant's Downtown Footprint
 - North through the Landus Property to the current City Hall building and Library.
 - Repurpose the Silos
 - Artful crosswalks
 - Holiday Arch above the roadway
- Paine Street Business District/Development
 - Dress up the backside of the businesses which face Highway 65
 - Unique lighting to attract travelers from Highway 65
 - How to link this business district to Bondurant's Downtown district?
 - Banners which are of the same colors, brand, etc.
 - Sidewalk/Road Art of the same visual interest
- Library
 - Designated Art Hub with rotating display of Art
 - The corner of the library property at 2nd Street and Grant Street as a pacemaking spot - elevate this space
- School Pickup/Dropoff
 - Live mini-performances by school groups
 - Use as an announcement feature, perhaps establish a school radio station

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- Billboard or electronic sign with rotating announcements, visual interest piece. Perhaps interactive media similar to the Iowa DOT traffic safety signs on major interstates.
- Civic Campus
 - As the proposed vacant lots wait for development use the space to make Land Art; mow grass into an artful shape/image, use rock or dirt, etc.
- Reuse Old Fire Station
 - Architectural art utilizing bright colors, visually interesting building.
 - Interior will be open, inviting, vibrant and have multi-purpose use.
- Social Cohesion
 - Consider a Front Porch Program - bringing the neighbors together to visit one another and participate in a community program
 - Neighbors host live music
 - Every neighborhood has its own tree or flower planting requirement which identifies that neighborhood based on the tree/flower
- Engage School Art Students
 - Similar to Herkie on Parade or Cornival in Altoona have a variety of sculptures within the community that students can paint and redesign year after year
 - Similar to the Pink Flamingo Fundraiser have "flock with bluejays"
 - The students put their art on display at a local coffee shop or local small business to display art - an example would be a coffee cup wall
- Community Entrance
 - A large art piece
 - The Southern entrance may be a good start
 - The Hubbell Corridor on industrial buildings consider using vibrant paint or different forms of placemaking by expanding trail to these otherwise unattractive areas

Group Creative will send a follow up with more specific of the outline presented during this meeting. The Parks and Recreation Board will be required to send specific feedback by Friday, October 27.

The Arts, Culture, and Wayfinding Master Plan will include a priority list and actionable steps with resources for each proposal. The listing will include best practices and guidance on how to work with artists.

Robinson likes the idea of an island in a stormwater detention basin.

Simpson likes the scale of options for the variety of art examples. Lyman would like to see Bluejays throughout the community. He likes the kayak launch and pedestrian water walking path example at Lake Petocka and can envision that being an attractive regional feature. Collison likes the idea of unique visuals on the back of the buildings located on Paine Street. Karwoski likes the idea of enhancing the old Landus property and would like the use of turf surfacing to be consider similar to Greenways in Broken Bow, Oklahoma. Collison mentioned that Bondurant-Farrar School District has student art on display at the Ankeny Art Center, so perhaps there can be an overflow display within the Bondurant Community. Van Houten mentioned that the Bondurant Community Library already is an art hub and displays artwork from Bondurant-Farrar students. She will gather more information from the library regarding their program and the plans for their property on the corner of 2nd Street and Grant. Van Houten will also ask the Bondurant-Farrar School District their initial thoughts on what is to be included in the Arts, Culture and Wayfinding Master Plan thus far. Van Houten will also share the idea of the Social Cohesion items with the Initiative for Sustainable Communities (ISCC) team working on the Parks, Trails, and Greenway Master Plan update. Van Houten also plans to share the idea of displaying art within the local coffee shop. Rasmussen shared that each year the Bondurant-Farrar Seniors could have an opportunity to take ownership of a community project and establish it as a tradition with Senior Class participation from year to year. Lyman asked at what point do we begin engaging the Bondurant Chamber of Commerce. Lorin said that the Bondurant Chamber of Commerce has been involved at the start of this planning process, however, it is coming to the point that all partners and stakeholders will need to be engaged again. Lyman and Robinson stated it would be a simple adjustment to consider specific trees/flowers in neighborhoods with the help of updating the Zoning Code similar to what Pella, Iowa had done. Pezley shared that there is an Overlay District, which is an opportunity to make code enhancements in different zones.

7. Action Items

- a. The Playground Packet will be presented to the Parks and Recreation Board for review and approval for playground purchase at City Park. Van Houten shared a full recap of the Bondurant City Park planning process from 2021 to the current date. Outdoor Recreation Products finalized the playground features and placement and is ready to order the equipment. Motion by Williams seconded by Karwoski to approve the playground purchase with the addition of the vertical flower, but not the interactive panels. Vote on Motion 7-0. Motion carried.

8. Discussion Items -

9. Reports and Comments:

a. Communications and Events Coordinator

b. Board Members

Collison - Has shared Bondurant City Park construction plans with the Auxiliary Club and Bondurant Historical Society. Next, she will be sharing details with the Bondurant Civic Club.

Robinson - There is a tree board vacancy if anyone is interested in filling the seat. The tree sales were down this year and he believes it has to do with not offering a maple tree. There were approx 45 trees sold. The City of Bondurant purchases the trees that are not sold - 5 trees of each specific were added to the pre-sale and are offered for sale on-site during tree pick up.

Lyman - None

Simpson- None

Williams - None

Karwoski - None

Rasmussen - None

10. Adjournment

Motion by Williams seconded by Robinson to adjourn at 8:07 PM. Vote on Motion 7-0. Motion carried.

Nicole Van Houten
Communications and Events Coordinator

ATTEST:

Dennis Lyman
Board Chair



**BUSINESS OF THE PARKS & RECREATION BOARD
BONDURANT, IOWA
AGENDA STATEMENT**

Item No. 7.a.
For Meeting of 9/28/2023
Resolution

TITLE: Consideration of recommendations related to Arts, Culture, and Wayfinding Master Plan

CONTACT PERSON:

BRIEF HISTORY & ANALYSIS: The Group Creative team will lead the board through the following agenda:

6:05-6:50: Wayfinding Concept Review and Artist Presentations (via Zoom)

- Each artist will have a 10-minute presentation slot, with 5 minutes in between for questions and discussion. The board will fill out a rating rubric for each artist.
- Discuss the next steps

6:50-7:00: Selection of sites for Artist Concept Development

- The board will select two sites for artist concept development from the following options: Mud Creek at Eagle Park, Art Alley (breezeway from the trailhead to downtown), school pick-up line, Bondurant gateway entrance (sculptures/features), and downtown entry feature.

Handouts will be provided.

Please be ready for active participation and engaging discussions during the meeting. Your input is highly valued. Thank you.

FUNDING SOURCE:

STAFF RECOMMENDATION:

APPROVED FOR SUBMITTAL:

ATTACHMENTS: None



**BUSINESS OF THE PARKS & RECREATION BOARD
BONDURANT, IOWA
AGENDA STATEMENT**

Item No. 7.b.
For Meeting of 9/28/2023
Discussion Item

TITLE: Presentation and Direction regarding mural for future Parks and Recreation Facility through IISC

CONTACT PERSON:

Nicole Van Houten, Events & Communication Coordinator

BRIEF HISTORY & ANALYSIS: Artist Drew Etienne (MFA, University of Iowa) has designed a mural for the Bondurant's Emergency Services building (future Parks and Recreation Facility). The design will be shared with the board for critique and approval.

The design takes advantage of the four separate sections of panels to highlight nature in Iowa through the autumn, winter, spring, and summer and helps create harmony between the built and natural environments. Birds native to Iowa are the focus, including the restart, the blue jay - as a nod to the Bondurant-Farrar blue jays, the ruby-throated hummingbird, and the Iowa state bird - the goldfinch. The seasonal motif and ties to Iowa's natural environment will serve the space well now and in the future when the facility houses the parks and recreation offices. Learn more about the artist at <http://drewetienne.com/>

FUNDING SOURCE:

STAFF RECOMMENDATION:

APPROVED FOR SUBMITTAL:

ATTACHMENTS: None



**BUSINESS OF THE PARKS & RECREATION BOARD
BONDURANT, IOWA
AGENDA STATEMENT**

Item No. 7.c.
For Meeting of 9/28/2023
Discussion Item

TITLE: Parks, Trails, and Greenway Master Plan Introduction - University of Iowa Students

CONTACT PERSON:

Nicole Van Houten, Events & Communication Coordinator

BRIEF HISTORY & ANALYSIS: The Initiative for Sustainable Communities (IISC) at the University of Iowa selected the City of Bondurant as one of two community partners for the 2023-24 academic year. One of the projects the students will be working on is the updated Parks, Trails & Greenway Master Plan. Students will be in attendance to introduce themselves and share their preliminary list of goals and objectives.

The City of Bondurant seeks a new Parks & Recreation Master Plan that provides a comprehensive vision for the local park system, recreation facilities, natural resources, and other public open spaces. The most recent plan was completed in 2013, and Bondurant's 2022 Comprehensive Plan provides a strong foundation for updating the Master Plan. The Plan will identify strategies to enhance, expand, and protect features that support active lifestyles, equitable access, and a healthy community.

According to a report issued by the American Association for Leisure and Recreation, a community parks and recreation master plan is "a document that provides an inclusive framework for orderly and consistent planning; acquisition; development; and administration of the parks and recreation resources, programs, and facilities of the agency that sponsors the master plan." Because Bondurant is a rapidly growing community, the plan should include policies and frameworks for aligning parks and recreation services to accommodate the growing population. This is an opportunity to support health initiatives and preserve and expand spaces for pollinators and other sustainability projects.

FUNDING SOURCE:

STAFF RECOMMENDATION:

APPROVED FOR SUBMITTAL:

ATTACHMENTS: None



**BUSINESS OF THE PARKS & RECREATION BOARD
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AGENDA STATEMENT**

Item No. 9.a.
For Meeting of 9/28/2023
Reports and Comments

TITLE: Communications and Events Coordinator

CONTACT PERSON:

BRIEF HISTORY & ANALYSIS: Seeking volunteers for the Bondu Spooktacular. Are board members available?

Attached is the Event Report for the September Movies in the Park event.

Will share updates RE: Friends of the Chichaqua Valley Trail, Bondurant Soccer Club, and Central Iowa Bicycle-Pedestrian Roundtable. Seeking update on the Friends of the Bondurant Parks.

FUNDING SOURCE:

STAFF RECOMMENDATION:

APPROVED FOR SUBMITTAL:

ATTACHMENTS:

1. Event Report - Top Gun Maverick Movie



Park & Rec Event Report

Name of Event:

Date:

Time:

Demographic:

Attendance:

Volunteers:

Equipment & Supplies:

Budget:

Fees:

Revenue:

Expenses:

Donations:

Advertisement:

The Bounce

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Lessons Learned: