

**Due to the COVID-19 concerns and social distancing recommendations, a virtual meeting is being offered. Participants wishing to speak on a topic should message the meeting moderator. All participants are asked to mute their individual computers at times when they are not speaking to minimize background noise. Join:
<https://us02web.zoom.us/j/84781044574?pwd=Q0JTQzgzbERMQkZzV3MyMGNNML2w5UT09>*

**NOTICE OF A REGULAR MEETING
BONDURANT PARKS AND RECREATION BOARD
NOVEMBER 16, 2023**

NOTICE IS HEREBY GIVEN that a Regular Meeting of the City Council will be held at 6:00 PM on November 16, 2023, in the Bondurant City Center, 200 Second Street, Northeast, Bondurant, Polk County, Iowa. Said meeting is open and the public is encouraged to attend.

AGENDA

1. Roll Call
2. Call to Order and Declaring a Quorum
3. Abstentions declared
4. Approval of Minutes
 - a. Parks & Rec 23-8: October 19, 2023 Meeting Minutes
5. Perfecting and Approval of the Agenda
6. Guests requesting to address the Parks Board
 - a. Ava's Garden at Renaud Ridge Park Enhancement
 - b. Primitive Camping Option at Lake Petocka
7. Action Items
8. Discussion Items -
 - a. Heritage Park
 - b. Arts, Culture, and Wayfinding Update
 - c. City Park update
9. Reports and Comments:
 - a. Communications and Events Coordinator
 - b. City Administrator
10. Adjournment

Bondurant Parks and Recreation Board
Minutes
October 19, 2023

1. Roll Call

Present: Rasmussen, Collison, Robinson, Karwoski,
Lyman, Simpson, and Williams

Absent: None.

City Officials Present: Communications and Events Coordinator
Nicole Van Houten and City Planner Isaac
Pezley

2. Call to Order and Declaring a Quorum

Called the meeting to order and declared a quorum at 6:01 PM

3. Abstentions declared

None.

4. Approval of Minutes

Motion by Rasmussen seconded by Karwoski to approve September 28, 2023 meeting minutes. Vote on motion 6-0. Motion carried.

a. Parks & Rec 23-9: September 28, 2023 Meeting Minutes

5. Perfecting and Approval of the Agenda

Motion by Karwoski, seconded by Collison. Vote on Motion 6-0. Motion carried.

6. Guests requesting to address the Parks Board

a. Group Creative will be providing an update on the Arts, Culture and Wayfinding Process

Enters Simpson.

Present: Lorin Ditzler.

Representing: Group Creative Team

Purpose: Provide an update on the Arts, Culture, and Wayfinding process. City Council approved the artist's proposal for the wayfinding project on Monday, October 16, 2023. The wayfinding process is moving forward. Below are some of the vision and the goals discussed thus far:

- Trail Experience(Make Bondurant's trail users' experience unique)
 - Add lighting in an artistic way
 - Imaged within the proposal will be examples ONLY, not true concepts.

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- Consider signs as trail users approach the community.
- Use of native plants (Allium, for example) that have a historical meaning or plants with meaning. Allium is of Native American descent and the Skunk River is named as it refers to the wild onion and the odor it exhibits.
- Decoration contest for property owners along the trail - bring cohesion and community connection.
- Stormwater Detention Basins
 - Engaging art structures
 - Eagle Park is already identified as a location for an interactive Art Feature. This project is being worked on by Group Creative and more details will be shared at a later date. This may impact the Disc Golf, which is either Phase Two or Phase Three of Eagle Park construction.
- Neighborhood Parks
 - Uniquely brand each park with a pacemaking feature.
 - Consider each year adding one feature until this initiative is complete.
- Lake Petocka
 - The southern entrance has been identified as a location for a more grand/significant feature identifying the park - whether it be a sign or an art feature.
 - This location is identified as seeking an artful Recognition/Sponsor art feature.
- Expand Bondurant's Downtown Footprint
 - North through the Landus Property to the current City Hall building and Library.
 - Repurpose the Silos
 - Artful crosswalks
 - Holiday Arch above the roadway
- Paine Street Business District/Development
 - Dress up the backside of the businesses which face Highway 65
 - Unique lighting to attract travelers from Highway 65
 - How to link this business district to Bondurant's Downtown district?
 - Banners which are of the same colors, brand, etc.
 - Sidewalk/Road Art of the same visual interest
- Library
 - Designated Art Hub with rotating display of Art
 - The corner of the library property at 2nd Street and Grant Street as a pacemaking spot - elevate this space
- School Pickup/Dropoff
 - Live mini-performances by school groups
 - Use as an announcement feature, perhaps establish a school radio station

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- Billboard or electronic sign with rotating announcements, visual interest piece. Perhaps interactive media similar to the Iowa DOT traffic safety signs on major interstates.
- Civic Campus
 - As the proposed vacant lots wait for development use the space to make Land Art; mow grass into an artful shape/image, use rock or dirt, etc.
- Reuse Old Fire Station
 - Architectural art utilizing bright colors, visually interesting building.
 - Interior will be open, inviting, vibrant and have multi-purpose use.
- Social Cohesion
 - Consider a Front Porch Program - bringing the neighbors together to visit one another and participate in a community program
 - Neighbors host live music
 - Every neighborhood has its own tree or flower planting requirement which identifies that neighborhood based on the tree/flower
- Engage School Art Students
 - Similar to Herkie on Parade or Cornival in Altoona have a variety of sculptures within the community that students can paint and redesign year after year
 - Similar to the Pink Flamingo Fundraiser have "flock with bluejays"
 - The students put their art on display at a local coffee shop or local small business to display art - an example would be a coffee cup wall
- Community Entrance
 - A large art piece
 - The Southern entrance may be a good start
 - The Hubbell Corridor on industrial buildings consider using vibrant paint or different forms of placemaking by expanding trail to these otherwise unattractive areas

Group Creative will send a follow up with more specific of the outline presented during this meeting. The Parks and Recreation Board will be required to send specific feedback by Friday, October 27.

The Arts, Culture, and Wayfinding Master Plan will include a priority list and actionable steps with resources for each proposal. The listing will include best practices and guidance on how to work with artists.

Robinson likes the idea of an island in a stormwater detention basin.

Simpson likes the scale of options for the variety of art examples. Lyman would like to see Bluejays throughout the community. He likes the kayak launch and pedestrian water walking path example at Lake Petocka and can envision that being an attractive regional feature. Collison likes the idea of unique visuals on the back of the buildings located on Paine Street. Karwoski likes the idea of enhancing the old Landus property and would like the use of turf surfacing to be consider similar to Greenways in Broken Bow, Oklahoma. Collison mentioned that Bondurant-Farrar School District has student art on display at the Ankeny Art Center, so perhaps there can be an overflow display within the Bondurant Community. Van Houten mentioned that the Bondurant Community Library already is an art hub and displays artwork from Bondurant-Farrar students. She will gather more information from the library regarding their program and the plans for their property on the corner of 2nd Street and Grant. Van Houten will also ask the Bondurant-Farrar School District their initial thoughts on what is to be included in the Arts, Culture and Wayfinding Master Plan thus far. Van Houten will also share the idea of the Social Cohesion items with the Initiative for Sustainable Communities (ISCC) team working on the Parks, Trails, and Greenway Master Plan update. Van Houten also plans to share the idea of displaying art within the local coffee shop. Rasmussen shared that each year the Bondurant-Farrar Seniors could have an opportunity to take ownership of a community project and establish it as a tradition with Senior Class participation from year to year. Lyman asked at what point do we begin engaging the Bondurant Chamber of Commerce. Lorin said that the Bondurant Chamber of Commerce has been involved at the start of this planning process, however, it is coming to the point that all partners and stakeholders will need to be engaged again. Lyman and Robinson stated it would be a simple adjustment to consider specific trees/flowers in neighborhoods with the help of updating the Zoning Code similar to what Pella, Iowa had done. Pezley shared that there is an Overlay District, which is an opportunity to make code enhancements in different zones.

7. Action Items

- a. The Playground Packet will be presented to the Parks and Recreation Board for review and approval for playground purchase at City Park. Van Houten shared a full recap of the Bondurant City Park planning process from 2021 to the current date. Outdoor Recreation Products finalized the playground features and placement and is ready to order the equipment. Motion by Williams seconded by Karwoski to approve the playground purchase with the addition of the vertical flower, but not the interactive panels. Vote on Motion 7-0. Motion carried.

8. Discussion Items -

9. Reports and Comments:

a. Communications and Events Coordinator

b. Board Members

Collison - Has shared Bondurant City Park construction plans with the Auxiliary Club and Bondurant Historical Society. Next, she will be sharing details with the Bondurant Civic Club.

Robinson - There is a tree board vacancy if anyone is interested in filling the seat. The tree sales were down this year and he believes it has to do with not offering a maple tree. There were approx 45 trees sold. The City of Bondurant purchases the trees that are not sold - 5 trees of each specific were added to the pre-sale and are offered for sale on-site during tree pick up.

Lyman - None

Simpson- None

Williams - None

Karwoski - None

Rasmussen - None

10. Adjournment

Motion by Williams seconded by Robinson to adjourn at 8:07 PM. Vote on Motion 7-0. Motion carried.

Nicole Van Houten
Communications and Events Coordinator

ATTEST:

Dennis Lyman
Board Chair



**BUSINESS OF THE PARKS & RECREATION BOARD
BONDURANT, IOWA
AGENDA STATEMENT**

Item No. 6.a.
For Meeting of 11/16/2023
Presentation

TITLE: Ava's Garden at Renaud Ridge Park Enhancement

CONTACT PERSON:

BRIEF HISTORY & ANALYSIS: It has approached 5 going on 6 years since Ava's Garden was proposed. Joni Hutchinson has some ideas that involve Ava's Garden and Renaud Ridge Park. She recently started Ava's nonprofit foundation (Living Ava's Way Foundation), and one of the main initiatives is to improve and maintain the garden. The goal is to make the park more accessible to all ages and abilities and more efficient in maintenance.

Phase 1 - is to pave a path through the garden, up to the shelter, and back out to the accessible sidewalk entrance. I have attached a rough sketch of the idea. Living Ava's Way Foundation received an estimated bid of approximately \$7000. Ava's foundation will raise the funds through events and grants if they obtain approval for the project. This paving will allow patrons with walkers, wheelchairs, etc to safely enjoy all parts of the park. It will also make maintenance of the pathway easier and more efficient than the existing pea gravel. Living Ava's Way Foundation would like to have this completed in 2024, but in reality, it will likely be 2025 depending on how everything plays out and on the availability of contractors, etc.

Phase 2 - is to add accessible play equipment to the outer area of the playground. Living Ava's Way Foundation doesn't have quotes on this yet, but estimating it to be around \$20,000 + in funding would be needed based on fundraising, playground space, product availability, installation costs, etc. Living Ava's Way Foundation would need more time (1-2 years) to raise funds through events and grants. Also, the 501c3 only restricts the Living Ava's Way Foundation to raise so much money per year for the first 3 years. Joni has included some photos of the equipment she has been looking at for the second phase of the proposed project.

FUNDING SOURCE:

STAFF RECOMMENDATION:

APPROVED FOR SUBMITTAL:

ATTACHMENTS:

1. Miracle-450-1-Concerto-Chimes-03-600x450
2. Miracle-450-5-Concerto-Large-Cabasa-10-600x450
3. Miracle-450-8-Concerto-Five-Congas-00-600x450
4. MREC_2017_MO_WoodlandsSportsPk_0909_2720_Inclusive_Swing-600x450
5. alta-glide-inclusive-glider-686-600x450
6. ava's garden project phase 1











Bondurant Hope
Box Ava's Garden

Ava's Butterfly
Garden

410



**BUSINESS OF THE PARKS & RECREATION BOARD
BONDURANT, IOWA
AGENDA STATEMENT**

Item No. 8.a.
For Meeting of 11/16/2023
Discussion Item

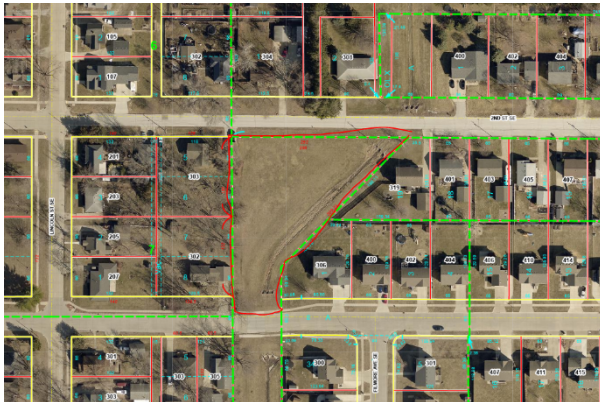
TITLE: Heritage Park

CONTACT PERSON:

Marketa Oliver, City Administrator

Nicole Van Houten, Events & Communication Coordinator

BRIEF HISTORY & ANALYSIS: This references the area located just off 2nd Street SE and shown below. The potential usable space is approximately .63 acres. The purpose of this item is to note that this should be included in the Parks master plan.



FUNDING SOURCE:

STAFF RECOMMENDATION:

APPROVED FOR SUBMITTAL:

ATTACHMENTS: None



**BUSINESS OF THE PARKS & RECREATION BOARD
BONDURANT, IOWA
AGENDA STATEMENT**

Item No. 8.b.
For Meeting of 11/16/2023
Discussion Item

TITLE: Arts, Culture, and Wayfinding Update

CONTACT PERSON:

Nicole Van Houten, Events & Communication Coordinator

BRIEF HISTORY & ANALYSIS: Group Creative will be discussing the Wayfinding process update. The Artist and John Aceto have been in discussions. A few site-specific sign examples will be provided along with a recap of what the wayfinding document looks like today.

FUNDING SOURCE:

STAFF RECOMMENDATION:

APPROVED FOR SUBMITTAL:

ATTACHMENTS: None



**BUSINESS OF THE PARKS & RECREATION BOARD
BONDURANT, IOWA
AGENDA STATEMENT**

Item No. 9.a.
For Meeting of 11/16/2023
Reports and Comments

TITLE: Communications and Events Coordinator

CONTACT PERSON:

BRIEF HISTORY & ANALYSIS: City Council approved the Stage One City Park construction contractor Brothers during the Monday, November 6 City Council meeting. City staff is in the process of scheduling the groundbreaking event to commence the start of construction. Find City Park Renovation details at https://www.cityofbondurant.com/projects/pages/bondurant-city-park-renovation#anchor_20232024_construction_timeline The City Park playground equipment has been ordered.

The Bondu Spooktacular was a hit. Attendance was down a little from last year and the Costume Contest was again a challenge - if you have any feedback to provide, please share it with me to help enhance this fun special event.

The Fall Home Alone Awareness Workshop was fantastic. The topics covered in this half-day workshop are fruitful for children who attend. The partnership Bondurant Parks and Recreation has with Bondurant Emergency Services and Polk County Sheriff's Office is truly valued.

The NEW holiday snowflake pole lights will be unveiled this season. The streets will be lined with new decorations.

The Bondurant Men's Club is seeking to pay for white lights to trim the trailhead shelter and the small evergreen tree. It is undetermined if they will be installed in time for the holiday season, but it is a possibility.

The Planning and Community Development Director received confirmation that the City's grant application for the Rural Up Scale program was denied for the Multi-golf Concept. The City will continue to seek grant opportunities and outside funding for the Multi Golf Course Concept.

The Eagle Park has gotten even better - the soft trail is now connected to the concrete trail between the Eagle Park Ponds along Mulberry Drive NW. This is a small trail

enhancement that brings HUGE connectivity enhancements.

The Lake Petocka trout stock was on Thursday, November 8.

FUNDING SOURCE:

STAFF RECOMMENDATION:

APPROVED FOR SUBMITTAL:

ATTACHMENTS:

1. Event Report - 2023 Bondu Spooktacular
2. Event Report - 2023 Fall Home Alone Awareness Workshop



Park & Rec Event Report

Name of Event:

Date:

Time:

Demographic:

Attendance:

Volunteers:

Equipment & Supplies:

Budget:

Fees:

Revenue:

Expenses:

Donations:

Advertisement:

The Bounce

LinkedIn

Facebook

Website

Twitter

Bondurant Living Magazine

Instagram

Lessons Learned:



Park & Rec Event Report

Name of Event:

Date:

Time:

Demographic:

Attendance:

Volunteers:

Equipment & Supplies:

Budget:

Fees:

Revenue:

Expenses:

Donations:

Advertisement:

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Twitter

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Instagram

Lessons Learned:



**BUSINESS OF THE PARKS & RECREATION BOARD
BONDURANT, IOWA
AGENDA STATEMENT**

Item No. 9.b.
For Meeting of 11/16/2023
Discussion Item

TITLE: City Administrator

CONTACT PERSON:

Marketa Oliver, City Administrator

BRIEF HISTORY & ANALYSIS: The City recently requested \$500K for trail funding to extend the Gay Lea Wilson trail.

The special census is moving forward and will be conducted in September, 2024.

The Eagle Park Trail Connection is complete.



FUNDING SOURCE:

STAFF RECOMMENDATION: This is an information.

APPROVED FOR SUBMITTAL:

ATTACHMENTS: None

