

**Due to the COVID-19 concerns and social distancing recommendations, a virtual meeting was offered.*

BONDURANT CITY COUNCIL

Minutes

December 18, 2023

Bondurant City Council

1. Roll Call

Mayor Elrod conducted Oaths of Office for Council Member Cox, Council Member McKenzie, and Council Member Driscoll.

Present:	Mayor Doug Elrod, Council Member Tara Cox, Council Member Angela McKenzie, Council Member Bob Pepper, Council Member Chad Driscoll, Council Member Matt Sillanpaa
City Officials Present:	City Administrator Marketa Oliver, City Clerk Shelby Hagan, Finance & Employee Services Director Jene Jess, Planning & Community Development Director Maggie Murray, Public Works Director John Horton, Fire Chief Aaron Kreuder, Library Director Jill Sanders

2. Call to Order and Declaring a Quorum

Mayor Elrod called the meeting to order at 06:01 PM and declared a quorum.

3. Abstentions declared

None.

4. Perfecting and Approval of the Agenda

Motion by Pepper, seconded by Driscoll, to approve the agenda. Vote on Motion 4-0. Motion carried.

5. Guests requesting to address the City Council

a. Jeff Cook, Bondurant Men's Club

Brian Deeds, Bondurant Mens Club, presented a check to the council for the lights on The Depot at the Bondurant Regional Trailhead.

b. Greg Edwards, Convention & Visitors Bureau

Council Member Sillanpaa arrived at 06:04 PM.

Greg Edwards, Convention & Visitor Bureau, presented an annual review to the council and the public.

6. Proclamations

a. Bondurant Men's Club Appreciation

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Mayor Elrod presented a proclamation of appreciation to the Bondurant Mens Club.

7. **Consent Agenda:**

All items listed below are considered routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items unless a Council Member or citizen so requests, in which event the item will be removed from the Consent Agenda and considered separately.

- a. Approval of December 4, 2023 City Council Meeting Minutes
- b. Claims List & Treasurer's Report
- c. Applications for Council Approval
- d. Receive & File - Library Board Meeting Minutes of November 1, 2023 & Director's Report
- e. R-231218-270- Resolution affixing a date for a public hearing to consider a request for rezoning from the Agricultural (A-1) District to the Planned Unit Development (R-5) District in the Morgan Estates Plat 3 Preliminary Plat area
- f. R-231218-271- Resolution affixing a date for a public hearing to consider an amendment to the City's Future Land Use Map from the Open Space/Agricultural designation to the Medium Density Residential designation for a portion of Area D of the 2019-approved Harvest Meadows Planned Unit Development Plan
- g. R-231218-272- Resolution affixing a date for a public hearing for a substantial modification to the 2019-approved Harvest Meadows Planned Unit Development related to Area D
- h. R-231218-273- Resolution approving pay request no. 9 to KLC Construction, LLC for the 15th Street and NE 88th Street/32nd Street, SE and Jorie Way Water Main Project in the amount of \$191,301.50
- i. R-231218-275- Resolution setting a public hearing date for property exchange between the City of Bondurant and Bondurant Business Park II LLC
Motion by Pepper, seconded by Driscoll, to Approve the Consent Agenda.
Roll Call: Ayes: Cox, McKenzie, Pepper, Sillanpaa, Driscoll. Nays: None.
Absent: None. Motion carried 5-0.

8. **Public Hearing**

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- a. Public Hearing regarding the vacation of certain right-of-way within the Civic Campus Master Plan area
Mayor Elrod opened the public hearing at 06:18 PM.

Planning & Community Development Director Murray presented the vacation of certain right-of-way to the council and the public.

Mayor Elrod closed the public hearing at 06:19 PM.

9. Action Items

- a. R-231218-274- Resolution approving vacation of certain right-of-way within the Civic Campus Master Plan area
Motion by Driscoll, seconded by McKenzie, to Approve R-231218-274.
Roll Call: Ayes: Cox, McKenzie, Pfeffer, Sillanpaa, Driscoll. Nays: None.
Absent: None. Motion carried 5-0.

10. Reports / Comments and appropriate action thereon:

- a. Mayor
Wished everyone a fantastic Christmas, and a safe and happy new year, Metro Advisory Council representative.
- b. Council Members
Cox - DART update, Chamber update.
Sillanpaa - Bondurant Mens Club Breakfast with Santa event comments, Christmas event comments, P&Z update, Chamber update.
Pfeffer - MWA update.
McKenzie - ICON update, Christmas event update.
Driscoll - WRA meeting tomorrow.
- c. Administrator
ARTocka update.
- d. Directors
Jess - None.
Horton - Department update.
Murray - None.
Kreuder - Happy and safe holidays!
Sanders - Department update.

- 11. **Closed Session**- Pursuant to Iowa Code 21.5.1(j) to discuss property acquisition and 21.5.1(c) potential or pending litigation
Motion by Driscoll, seconded by McKenzie, to Move into Closed Session at 06:43 PM. Roll Call: Ayes: Cox, McKenzie, Pfeffer, Sillanpaa, Driscoll. Nays: None. Absent: None. Motion carried 5-0.

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Mayor Elrod closed the Closed Session at 07:01 PM.

12. Adjournment

Motion by Pepper, seconded by Cox, to adjourn at 07:01 PM. Vote on Motion 5-0. Motion carried.

Shelby Hagan, City Clerk

ATTEST:

Doug Elrod, Mayor

I, the understated Mayor of the City of Bondurant, Polk County, Iowa, hereby certify that the foregoing is a true and accurate copy of proceedings had and done by the City Council on December 18, 2023, that all the subjects included in the foregoing proceedings were contained in the agenda for the meeting kept continually current and readily available for the public inspection at the Office of the City Clerk; that such subject were contained in said agenda for at least twenty-four hours prior to said meeting and the said minutes from which the foregoing proceedings have been extracted were in written form and available for public inspection within ten business days and prior to the next convened meeting of said body.

Doug Elrod, Mayor