

**Due to the COVID-19 concerns and social distancing recommendations, a virtual meeting was offered.*

BONDURANT CITY COUNCIL

Minutes

January 16, 2024

Bondurant City Council

1. Roll Call

Present: Mayor Doug Elrod, Council Member Tara Cox,
Council Member Matt Sillanpaa, Council
Member Chad Driscoll

Absent: Council Member Angela McKenzie, Council
Member Bob Pepper

City Officials
Present: City Administrator Marketa Oliver, City Clerk
Shelby Hagan, Planning & Community
Development Director Maggie Murray, Fire
Chief Aaron Kreuder, Public Works Director
John Horton, Library Director Jill Sanders

2. Call to Order and Declaring a Quorum

Mayor Elrod called the meeting to order at 06:02 PM and declared a quorum.

3. Abstentions declared

None.

4. Perfecting and Approval of the Agenda

Motion by Driscoll, seconded by Cox, to amend the agenda by removing item #6l. Vote on Motion 3-0. Motion carried. Motion by Driscoll, seconded by Cox, to approve the agenda as amended. Vote on Motion 3-0. Motion carried.

5. Guests requesting to address the City Council

None.

6. Consent Agenda:

All items listed below are considered routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items unless a Council Member or citizen so requests, in which event the item will be removed from the Consent Agenda and considered separately.

a. Approval of January 2, 2024, City Council Meeting Minutes

b. Claims List

c. Receive & File - Mayor Pro Tem appointment of Angela McKenzie effective January 1, 2024

d. Receive & File - 2023 Planning and Zoning Commission Annual Report

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- e. Applications for City Council Approval
- f. Receive & File - Library Board Meeting Minutes of December 6, 2023 & Director's Report
- g. R-240116-16- Resolution reappointing Amber Flinn to the Bondurant Community Library Board
- h. R-240116-17- Resolution approving purchase of brush chipper for \$35,000
- i. R-240116-18- Resolution establishing an electric easement between the City of Bondurant and MidAmerican Energy Company for a 10'X10' area of land at 103 Main Street SE to accommodate work associated with the City Park overhead to underground electric line burial project
- j. R-240116-19- Resolution approving pay request no. 10R1 to KLC Construction LLC for the 15th Street and NE 88th Street/32nd Street, SE and Jorie Way Water Main Project in the amount of \$172,373.36
- k. R-240116-20- Resolution accepting Offer of City Bridge Funding from the Iowa Department of Transportation
- l. R-240116-21- Resolution of endorsement for the City of Bondurant's pre-application to the Iowa Economic Development Authority's Destination Iowa Program for funding to assist with implementation of the public improvements proposed as part of the Downtown Landus Redevelopment Master Plan
- m. R-240116-22- Resolution approving contract with Group Creative Services in the amount of \$55,000 to facilitate installation of I/Thee's first art piece at the ARTocka Trail Loop, titled The Dining Room
- n. O-240102-200 - (Second Reading) Ordinance approving a request for rezoning from the Agricultural (A-1) District to the Planned Unit Development (R-5) District in the Morgan Estates Plat 3 Preliminary Plat area

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- o. O-240102-201 - (Second Reading) Ordinance amending the 2019-approved Harvest Meadows Planned Unit Development related to Area 'D'
Motion by Driscoll, seconded by Cox, to Approve the Consent Agenda.
Roll Call: Ayes: Cox, Sillanpaa, Driscoll. Nays: None. Absent: McKenzie, Peffer. Motion carried 3-0.
- 7. Action Items
 - a. R-240116-23- Resolution of endorsement for the City of Bondurant's pre-application to the Iowa Economic Development Authority's Community Catalyst Grant Program to be used for remediation and rehabilitation of a building in the Downtown Area
Planning & Community Development Director Murray explained the program to the council. The Mayor and the Council discussed the application and the process.

Motion by Driscoll, seconded by Cox, to Approve R-240116-23. Roll Call: Ayes: Cox, Sillanpaa, Driscoll. Nays: None. Absent: McKenzie, Peffer. Motion carried 3-0.
- 8. Discussion Items -
 - a. O-240116-203 - Discussion and possible consideration of Ordinance amending Chapter 1.15 of the City Code of Ordinances to add an appeal section for fines and judgments
Motion by Cox, seconded by Driscoll, to Approve the first reading of O-240116-203. Roll Call: Ayes: Cox, Sillanpaa, Driscoll. Nays: None. Absent: McKenzie, Peffer. Motion carried 3-0.
- 9. Reports / Comments and appropriate action thereon:
 - a. Mayor
Thanked Public Works for all their hard work during the snow storm.
 - b. Council Members
Driscoll - Thanked the City for hard work during the snow storm, Legislators Unfiltered event comments, Chamber Coffee comments, Stroom Powersports Ribbon Cutting comments, Art Review Committee update, WRA meeting update.
Cox - DART update, Library Board update, BDI update.
Sillanpaa - P&Z update, Chamber update, Hillbilly Bike Ride update.
 - c. Administrator
Meeting with the Bondurant Historical Society tomorrow, upcoming META meeting, DMDC comments.
 - d. Directors

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Murray - BOA vacancy, Census meeting.

Kreuder - Department update.

Horton - Department update.

Sanders - Department update.

10. **Closed Session**- Pursuant to Iowa Code 21.5.1(j) to discuss property acquisition and 21.5.1(c) potential or pending litigation

Deleted.

11. Adjournment

Motion by Driscoll, seconded by Sillanpaa, to adjourn at 07:01 PM. Vote on Motion 3-0. Motion carried.

Shelby Hagan, City Clerk

ATTEST:

Doug Elrod, Mayor

I, the understated Mayor of the City of Bondurant, Polk County, Iowa, hereby certify that the foregoing is a true and accurate copy of proceedings had and done by the City Council on January 16, 2024, that all the subjects included in the foregoing proceedings were contained in the agenda for the meeting kept continually current and readily available for the public inspection at the Office of the City Clerk; that such subject were contained in said agenda for at least twenty-four hours prior to said meeting and the said minutes from which the foregoing proceedings have been extracted were in written form and available for public inspection within ten business days and prior to the next convened meeting of said body.

Doug Elrod, Mayor