

**Due to the COVID-19 concerns and social distancing recommendations, a virtual meeting was offered.*

BONDURANT CITY COUNCIL

Minutes

February 5, 2024

Bondurant City Council

1. Roll Call

Present: Mayor Doug Elrod, Council Member Angela McKenzie, Council Member Bob Pepper, Council Member Matt Sillanpaa, Council Member Chad Driscoll

Absent: Council Member Tara Cox

City Officials Present: City Administrator Marketa Oliver, City Clerk Shelby Hagan, Public Works Director John Horton, Fire Chief Aaron Kreuder, Finance & Employee Services Director Jene Jess, Assistant Library Director Michele Klinker-Feld

2. Call to Order and Declaring a Quorum

Mayor Elrod called the meeting to order at 06:01 PM and declared a quorum.

3. Abstentions declared

None.

4. Perfecting and Approval of the Agenda

Motion by Pepper, seconded by Driscoll, to approve the agenda. Vote on Motion 4-0. Motion carried.

5. Consent Agenda:

All items listed below are considered routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items unless a Council Member or citizen so requests, in which event the item will be removed from the Consent Agenda and considered separately.

- a. Approval of January 16, 2024 & January 29, 2024, City Council Meeting Minutes
- b. Claims List and Treasurer's Report
- c. Applications for City Council Approval
- d. R-240205-26- Resolution considering approval of Morgan Estates Plat 3 Preliminary Plat
- e. R-240205-27- Resolution authorizing the release of a Request for Proposals for Solar Panels for the City Hall facility

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- f. R-240205-28- Resolution approving pay request no. 1 to Brothers Cleaning Corporation DBE Brothers Concrete for the Bondurant City Park Reconstruction Project in the amount of \$138,153.15
- g. R-240205-29- Resolution approving the Heartland LM Kellogg Plat 1 Final Plat, a subdivision in unincorporated Polk County within two miles of Bondurant's city limits
- h. R-240205-30- Resolution of endorsement for the City of Bondurant approving and authorizing the application for a Department of Transportation RAISE Discretionary Grant for funding assistance to be used for the development of Grant Street South Realignment/Central District Stormwater Improvements
- i. R-240205-31- Resolution affixing a date for a public hearing to consider adoption of the Art, Culture, and Wayfinding Master Plan
- j. R-240205-32- Resolution affixing a date for a public hearing to consider adoption of the Grain District Downtown Redevelopment Plan
- k. O-240116-203 - (Third and Final Reading) Ordinance amending Chapter 1.15 of the City Code of Ordinances to add an appeal section for fines and judgments
- l. R-240205-33- Resolution of endorsement for the City of Bondurant's application to the Prairie Meadows Community Betterment Program for funding to assist with implementing Phase 1 of the community's wayfinding plan included as part of the Art, Culture, and Wayfinding Master Plan
- m. R-240205-34- Resolution of endorsement for the City of Bondurant's application to the Prairie Meadows Legacy Grant Program for funding to assist with installing the Garden at the ARTocka Trail Loop
- n. R-240205-35- Resolution of endorsement for the Mary Bump Foundation's application to the Polk County Community Betterment Program for funding to assist with implementing the Eagle Park Multigolf Project
- o. R-240205-36- Resolution of endorsement for the Bondurant Chamber of Commerce's application to the Prairie Meadows Community Betterment

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Program for funding to assist with implementing the Downtown Arboretum Trail, an extension of the Chichaqua Valley Trail, through the Grain District

- p. R-240205-37- Resolution supporting the Enhancements at Ava's Butterfly Garden in the Renaud Ridge Neighborhood Park proposed by Living Ava's Way Foundation
- q. R-240205-38- Resolution approving amended City Council meeting dates for Calendar Year 2024
- r. R-240205-39- Resolution Approving Purchase of Tractor Mounted Snowblower Equipment from Midwest Underground
- s. R-240205-41- Resolution approving the Public Art Grant Agreement between Bravo Greater Des Moines and the City of Bondurant for funds associated with implementation of the ARTocka Trail Loop Phase 1: The Dining Room
- t. R-240205-42- Resolution selecting the artist design concept submitted by Sam Wilson for the Art Alley area
- u. R-240205-43- Resolution selecting the artist design concept submitted by Joshua Wiener for the Downtown Entry Art Installation area along 2nd Street NE and the proposed Truman Drive corridor
- v. R-240205-44- Resolution affixing a date for a public hearing on the Property Tax Levy
Council Member Driscoll questioned the ARTocka Trail Loop Project's timing and impact of the driveway to the sports complex. Mayor Elrod proposed additional notes to include when seeking proposals for the solar panels. Council Member Sillanpaa questioned the multi-golf project. Mayor Elrod clarified item #5v.

Motion by Pfeffer, seconded by Driscoll, to Approve the Consent Agenda.
Roll Call: Ayes: McKenzie, Pfeffer, Sillanpaa, Driscoll. Nays: None.
Absent: Cox. Motion carried 4-0.

6. Guests requesting to address the City Council

- a. Presentation by Group Creative Services - Art, Culture, and Wayfinding Master Plan

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Teva Dawson, Group Creative Services, presented an overview of the Art, Culture, and Wayfinding Master Plan to the Council and the public.

Marketa Oliver, City Administrator, presented a budget update to the Council and the public.

7. Action Items

- a. R-240205-40- Discussion of parking lot configuration and Resolution approving professional services agreement with Shive-Hattery for the Downtown Parking Project
Mayor Elrod proposed adding additional space for seasonal businesses. The Council and staff discussed options; electricity, an additional pad, lighting, etc.

Motion by Pepper, seconded by McKenzie, to Approve R-240205-40. Roll Call: Ayes: McKenzie, Pepper, Sillanpaa, Driscoll. Nays: None. Absent: Cox. Motion carried 4-0.

8. Reports / Comments and appropriate action thereon:

- a. Mayor
MPO update.
- b. Council Members
McKenzie - ICON update.
Pepper - Upcoming meeting attendance.
Driscoll - Engagement website comments, upcoming BRAVO & WRA meetings.
Sillanpaa - Questioned the extra pad use for the new downtown parking lot.
- c. Administrator
Updated the Council on the new library bill (SSB 3131).
- d. Directors
Horton - Department update.
Kreuder - Department update.
Jess - None.
Klinker-Feld - None.

9. **Closed Session**- Pursuant to Iowa Code 21.5.1(j) to discuss property acquisition and 21.5.1(c) potential or pending litigation
None.

10. Adjournment

Motion by Pepper, seconded by Driscoll, to adjourn at 07:09 PM. Vote on Motion 4-0. Motion carried.

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Shelby Hagan, City Clerk

ATTEST:

Doug Elrod, Mayor

I, the understated Mayor of the City of Bondurant, Polk County, Iowa, hereby certify that the foregoing is a true and accurate copy of proceedings had and done by the City Council on February 5, 2024, that all the subjects included in the foregoing proceedings were contained in the agenda for the meeting kept continually current and readily available for the public inspection at the Office of the City Clerk; that such subject were contained in said agenda for at least twenty-four hours prior to said meeting and the said minutes from which the foregoing proceedings have been extracted were in written form and available for public inspection within ten business days and prior to the next convened meeting of said body.

Doug Elrod, Mayor