

**Due to the COVID-19 concerns and social distancing recommendations, a virtual meeting was offered.*

Bondurant Parks and Recreation Board
Minutes
December 21, 2023

1. Roll Call

Present: Rasmussen, Collison, Robinson, Karwoski,
Simpson, Williams

Absent: Lyman

City Officials Present: City Administrator Marketa Oliver,
Communications and Events Coordinator
Nicole Van Houten

2. Call to Order and Declaring a Quorum

Vice Chair Marion Collison called the meeting to order at 6:00 pm and declared a quorum.

3. Abstentions declared

None.

4. Approval of Minutes

a. Parks & Rec 23-9: November 16, 2023 Meeting Minutes

Motion by Robinson seconded by Rasmussen to approve November 16, 2023 meeting minutes. Vote on Motion 6-0. Motion carried.

5. Perfecting and Approval of the Agenda

Motion by Karwoski seconded by Williams to approve December 21, 2023 meeting agenda. Vote on Motion 6-0. Motion carried.

6. Guests requesting to address the Parks Board

a. Group Creative will Provide an Update on the Art, Culture, and Wayfinding Planning Process

Present: Emily Karwoski

Representing: Art Subcommittee Member

Regarding: Shared the three different proposals for the ARTocka exhibit and how the exhibit was selected as the art piece proposal moving forward. Each proposal was thoughtful and creative. The proposals were reviewed based on how distinctive the piece was, how inviting the artwork was, how frequently people would want to revisit the piece, how likely people

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were to tell the story or share the artwork with others, and/or how memorable the piece was.

Motion by Robinson seconded by Rasmussen to recommend i/thee Lake Petocka Art Integration to City Council for approval. Vote on Motion 5-0. Karwoski abstained. Motion carried.

Oliver and Karwoski discussed how Shelby Doyle would be an excellent artist to use 3D printing to manufacture blue jay sculptures. Van Houten will coordinate a connection for this project.

7. Action Items

a. Bondurant Little Library Policy

Present: Nicole Van Houten

Representing: City Staff

Regarding: Reviewed policy and website design. Seeking a motion to move forward.

Motion by Williams seconded by Karwoski to recommend to City Council the approval of the Little Libraries Policy and new site for the City's website. Vote on Motion 6-0. Motion carried.

b. Bondurant Code of Ordinances: Chapter 115 Cemetery Amendment

Present: Nicole Van Houten

Representing: City Staff

Regarding: Chapter 115 Cemetery amendment to add clarity to burial requirements. Seeking motion to recommend to the City Council for an ordinance update.

Motion by Williams seconded by Karwoski to recommend a Chapter 115 Cemetery ordinance update to City Council for approval. Vote on Motion 6-0. Motion carried.

8. Discussion Items -

a. Primitive Camping Update

Present: Nicole Van Houten

Representing: Parks and Recreation Department

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Regarding: Primitive camping research is complete. The comparative analysis reveals diverse approaches to primitive camping. Baxter's primitive camping is community-driven and has not yet been implemented. Adel relies on private entities and Des Moines strictly prohibits camping on city properties. City staff evaluated the parkland within Bondurant city limits and there is no usable space for this type of use. Typically, primitive camping is in wooded areas in larger county or state parks. After the comparative analysis was complete, Story County Conservation and Polk County Conservation sent feedback. Polk County Conservation provides primitive camping in all four of its campgrounds, including Jester Park, Yellow Banks, Thomas Mitchell, and Chichaqua Parks. Story County Conservation offers primitive camping in Dakins Lake and Hickory Grove Park.

Story County Conservation offers vault-style toilets at Dakins Lake and Porta Potty at Hickory Grove. There are no electrical outlets. The primitive sites receive less use as compared to the other modern campsites.

City of Collins is in the beginning stages of developing camping/yurts at their future trailhead on the Heart of Iowa Nature Trail. SCCB plans on paving an additional 12.5 miles on the trail to reach Collins in the summer of '24 which will tie Collins directly to the High Trestle Trail in Slater.

Staff Recommendation: Jeff Cook should seek Polk County Conservation support and guidance to add camping options along the trail.

b. City Park Update

Present: Nicole Van Houten

Representing: Project Manager

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Regarding:

- On Monday, December 4 contractors began removing trees.
- On Tuesday, December 5 contractors began all grade work including removing concrete, playground, etc.
- On Friday, December 6 contractors began pouring concrete for *NEW* sidewalks. Letters were sent to property owners surrounding City Park and the downtown businesses impacted by the construction.

1. Removed and replaced curb & gutter on the east side and curb and gutter partially on the south side.
2. West Side: All demolition (except hydrant) achieved.
3. The goal is to pour when weather permits – it's expected to be completed by the end of next week. Including sidewalk, curb & gutter, and ADA ramps (SE and SW corners of the park).
4. Full access to the south side of the park is to be achieved on the 2nd week of January (Weather Permitting).
5. Demolition and construction of the north side of the park will start after the new year.
6. Curb, gutter, and footings are to be completed first (2nd week of January – weather permitting). Will follow up with a *NEW* sidewalk.

9. Reports and Comments:

- a. City Administrator
Marketa shared the Parks Capital update including accomplishments and what is to come.
- b. Communications and Events Coordinator
Nicole shared Christmas in Bondurant event report details. Will be releasing the need for a new Tree Board Member and a new Board of Adjustment Member.
- c. Public Works Director

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The board would like the old city park playground equipment to be placed in the Blue Jay Landing Park along with using a basketball hoop to install a half basketball court. A neighborhood meeting will be scheduled for March 21, 2024, at 6 pm. The board would like the other basketball hoop to be installed at Wolf Creek Park, along with installing a half basketball court. A neighborhood meeting will be scheduled for April 18, 2024, at 6 pm. Van Houten shared details about VersaCourt seeking a quote for proper lining and enhanced surfacing. Public Works is seeking a quote from the concrete contractor the city uses. Simpson stated that lines will be necessary for proper use if using one hoop on a half-court. Karwoski asked if the hoops were adjustable. Van Houten will follow up with Public Works and ask.

10. Adjournment

Motion by Williams seconded by Karwoski to adjourn at 6:53 pm. Vote on Motion 6-0. Motion carried.

Nicole Van Houten
Communications and Events Coordinator

ATTEST:

Marian Collison
Board Vice Chair