

MASTER PLAN



TENT AREA (FLEXIBLE)
w/ STREET PLANTERS

PLAY AREA

ORNAMENTAL PLANTING

NATURAL PLAY ELEMENTS

PROPOSED SHELTER
w/ STORAGE & RESTROOMS

SPLASH PAD

EXISTING SHELTER
w/ TABLES
SEATING

PICKLEBALL COURT

FLEXIBLE FOOD TRUCK AREA
w/ POWER PEDESTALS

OPEN SPACE

STAGE FRONT PAVING
AMPHITHEATER

BASKETBALL COURT (FLEXIBLE)
w/ SEATING

GREEN BUFFER
AMPHITHEATER ACCESS
NATURAL PLANTING (BUFFER)

LEGEND



Bondurant Parks and Recreation Board
Minutes
May 20, 2021

1. Roll Call

Present: Miller, Collison, Robinson, Karwoski, Lyman, Simpson, and Williams

Absent: None

City Officials Present: City Council Board Member Liason Bob Pepper, City Administrator Marketa Oliver, and Communications and Events Specialist Nicole Van Houten

2. Call to Order and Declaring a Quorum

Park and Recreation Chair Dennis Lyman called the meeting to order at 06:00 PM and declared a quorum.

3. Abstentions declared

None.

4. Approval of Minutes

a. Parks & Rec 21-2: February 18, 2021 Meeting Minutes

Motion by Karwoski, seconded by Williams, to approve Parks & Rec 21-2: February 18, 2021 Meeting Minutes. Vote on Motion 6-0. Motion carried.

5. Perfecting and Approval of the Agenda

Motion by Williams, seconded by Miller, to approve Park & Rec 21-2: May 20, 2021 agenda. Vote on Motion 7-0. Motion carried.

6. Guests requesting to address the Parks Board

a. Urban Forestry Coordinator Emma Hanigan to share the 2020 Bondurant Urban Forest Management Plan

2020 Bondurant Urban Forest Management Plan received and filed. Emma Hanigan can be reached at emma.hanigan@dnr.iowa.gov with questions.

7. Old Business

a. Approve and File **Joshua Rose Gaga Pit Eagle Scout** Project Beneficiaries Form and discuss project progress

Eagle Scout Project Beneficiary Form for the Gaga Pit at Wisteria Heights Park received and filed.

8. New Business

- a. Establish an official entrance from Chichaqua Valley Trail to West Soccer Complex

As reported by Oliver, the portion of the Chichaqua Valley Trail in question is owned by Polk County and must be approved and allowed by them. This is not owned by the city.

- b. RDG City Park final DRAFT Concept

Board open discussion about the City Park final DRAFT Concept Plan.

1. Board wants to confirm that there is storage in the amphitheater (although that may be more granular than an overall master plan).
2. Please draw in one pickleball north of the basketball court.
3. Expand west sidewalk to be 10-foot wide as well.
4. Add green hedge separation between amphitheater and basketball court and if possible, between pickleball court and new shelter.
5. Identify seating/benches in the playground area.

- b. Wisteria Heights Basketball Court or Multi Purpose Court

Open discussion about this concept with the board. Citizen will have to present this proposal to the board with research, budget and neighborhood support for consideration.

9. Reports and Comments:

- a. Event Reports

Van Houten shared event details about the final 2020 Take and Make Kits, the 2021 Keep Bondu Beautiful, the 2021 Livehealthy Iowa 5K, and the 2021 Spring Bags Tournament. 2020 Take and Make Kit Winter program didn't do well. The 2021 Keep Bondu Beautiful had a record number of volunteers of 200+ and many thanks to the supporters of this Earth Day Celebration Event for Bondurant. The 2021 Livehealthy Iowa 5K was well attended, being the second-highest participation since the inception of the event in 2015, and the volunteers and sponsorship support the day of this event was above and beyond. The 2021 Spring Bags Tournament attracted 11 teams which brought about 35 spectators, including the players. The bags tournament attracted visitors from outside of Bondurant. A portion of the Bags Tournament proceeds was donated to the Food Bank of Iowa.

**Due to the COVID-19 concerns and social distancing recommendations, a virtual meeting was offered.*

- b. Central Park Concept
Parks and Recreation Board agree that the new park will be named Central Park. They also are open to naming rights.
 - c. Gay Lea Wilson Underpass Progress
Oliver reported the project is going to bid in the Fall of 2021.
10. Adjournment
Motion by Miller, seconded by Robinson, to adjourn at 7:27 PM. Vote on Motion 7-0. Motion carried.



**BUSINESS OF THE PARKS & RECREATION BOARD
BONDURANT, IOWA
AGENDA STATEMENT**

Item No. 7.a.
For Meeting of 6/30/2021
Motion

TITLE: City Park Final Concept Master Plan

CONTACT PERSON:

Nicole Van Houten, Communication & Event Specialist

BRIEF HISTORY & ANALYSIS: In early March the Bondurant Parks and Recreation Board served as the Planning Committee for the City Park Master Planning process. Five Planning Committee meetings were conducted, which included two workshops by RDG Planning & Design staff members, Molly Hanson, the Community Engagement Lead, and Colt McDermott, Landscape Architect.

The first workshop (Awareness Stage) included the Planning Committee reviewing the current Bondurant Comprehensive Plan, case studies to best determine the scope of the project, discussion of emerging trends in parks, review of the base map of City Park, discussion of the importance of built or natural areas and how City Park is and will be used, information about the city's brand standards, and evaluation of the location of the project in the local context (neighborhood and downtown business district) and regional context (proximity to other communities and destinations and level of connectivity). The steering committee (Parks and Recreation Advisory Board members) participated in active planning exercises, reviewed the history of the location, evaluated items including circulation systems, land use, adjacent property considerations (including proximity and viewsheds), and vegetative systems and drainage.

City Park is deemed a Specialty Park in Bondurant, which often serves a larger group than a neighborhood park and is designed to meet the needs of the community in consolidated areas that are programmed with a specific purpose in mind. Oftentimes, Specialty Parks have an athletic component and highly programmed areas. Lake Petocka is currently considered Bondurant's Community Park. The Planning Committee reviewed the building blocks of a neighborhood park system and the current conditions of the City Park. It was broken down by parkland categories, asset classes, and asset types.

After the first workshop, the RDG Planning & Design staff secured the community's buy-in, which was a critical step in the development of all public lands, especially for

neighborhood parks. A public engagement strategy and communication plans were set in action. (Input Stage) A survey was published and highlights of reimagining the City Park were shared publicly. Direct interviews with community stakeholders were conducted, Facebook interactions included 323 likes, 15 shares, and 95 comments. Nearly 460 survey responses were received from community members.

The second workshop (Concepts Stage), held in Mid-March included RDG Planning & Design staff presenting three conceptual City Park plans. The Planning Committee was divided into groups to express the positives and negatives of each concept.

The RDG Planning & Design staff hosted two public virtual open houses, which displayed three concepts of the reimagined City Park. Additional input was collected by community members and stakeholders who attended. The community survey that was conducted brought a lot of impressive data and metrics.

Following these meetings, RDG staff streamlined the feedback into one draft concept. The Parks & Recreation members provided additional feedback and today presented before you is the Final (Draft) City Park Master Plan (Ownership Stage).

FUNDING SOURCE: The City Park Master Plan is funded with General Fund dollars.

STAFF RECOMMENDATION: Staff recommendation is to approve City Park Concept Master Plan and recommend to City Council to be approved.

APPROVED FOR SUBMITTAL:

ATTACHMENTS:

1. City Park-Final Concept Master Plan

MASTER PLAN



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w/ STREET PLANTERS

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ORNAMENTAL PLANTING

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LEGEND





**BUSINESS OF THE PARKS & RECREATION BOARD
BONDURANT, IOWA
AGENDA STATEMENT**

Item No. 8.a.
For Meeting of 6/30/2021
Discussion Item

TITLE: Bondurant Skate Park Concept

CONTACT PERSON:

Marketa Oliver, City Administrator

BRIEF HISTORY & ANALYSIS: A concept came from the Bondurant Community Foundation proposing a skate park near the SE opening of the Gay Lea Wilson Underpass near Hwy 65.

Skate spots are the smallest building block in a community-wide system of skateparks. They can be between 1,500 to 5,000 square feet and can serve as many as 10 simultaneous users (depending on size and design).

Neighborhood skateparks are between 6,000 to 12,000 square feet and can adequately serve a population up to 25,000 residents. They are generally a mix of terrain styles and provide some comfort amenities. A neighborhood skatepark of average size and quality design can serve as many as 60 simultaneous users.

The regional skatepark (Lauridsen Skatepark in Des Moines) is primarily defined by its large size and capacity to handle crowds. They can draw visitors from all over the nation and, although they may seldom be the sole purpose of a vacation, they are typically visited by traveling skaters as “must-see” attractions.

The idea is to use the space at the mouth of the trail opening as a skate park. The topography lends itself well to this concept. If Parks & Recreation is supportive of the concept, the City's engineer working on the underpass will make sure to take the future use into account during final design of the underpass, which is slated to go to bid this fall.

Find more information here: <https://publicskateparkguide.org/vision/types-of-skateparks/>

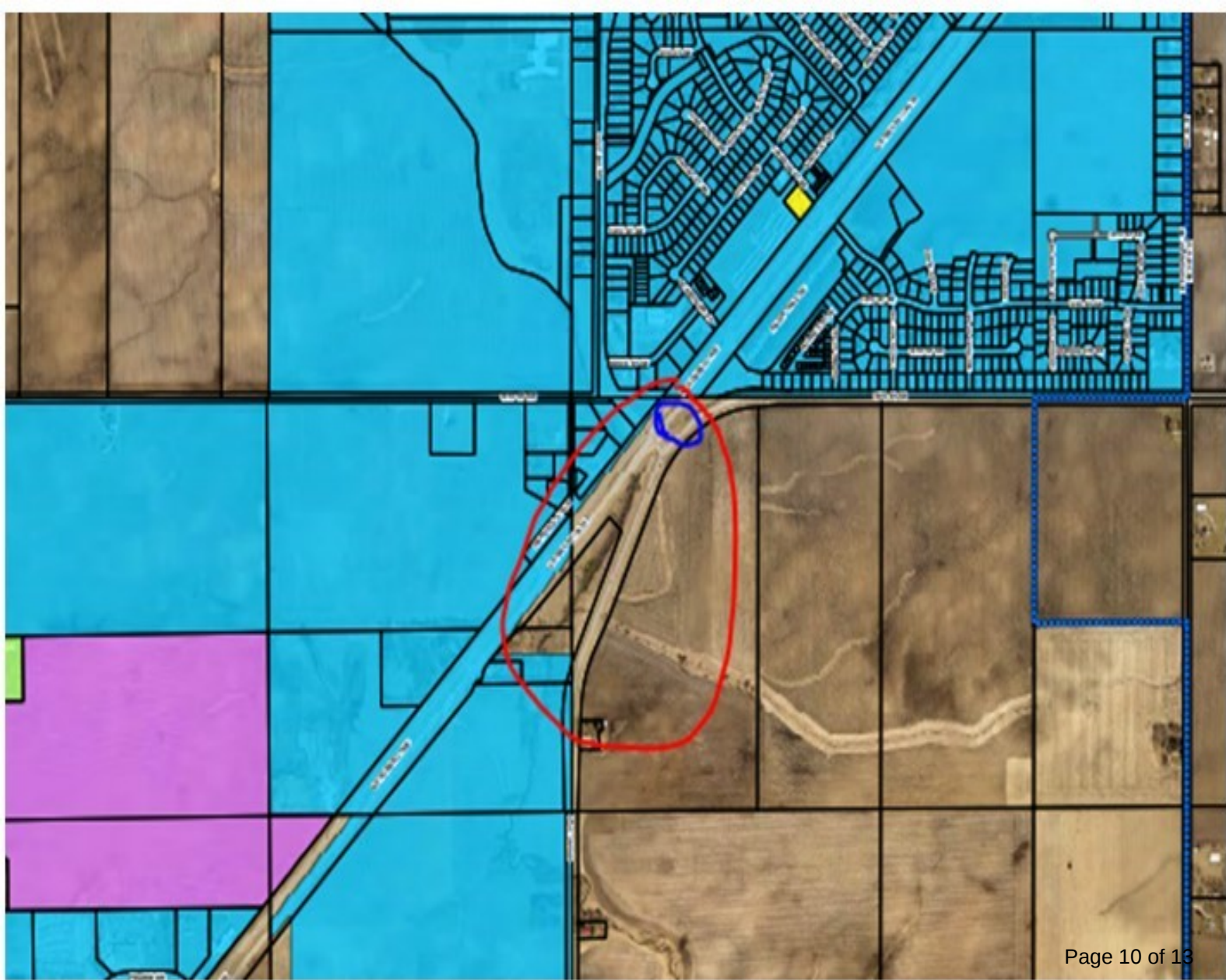
FUNDING SOURCE: Grants/GF/Donations

STAFF RECOMMENDATION: Open discussion about the idea of a Bondurant Skate Park.

APPROVED FOR SUBMITTAL:

ATTACHMENTS:

1. Screenshot 2021-06-29 143517
2. Screenshot 2021-06-29 145023

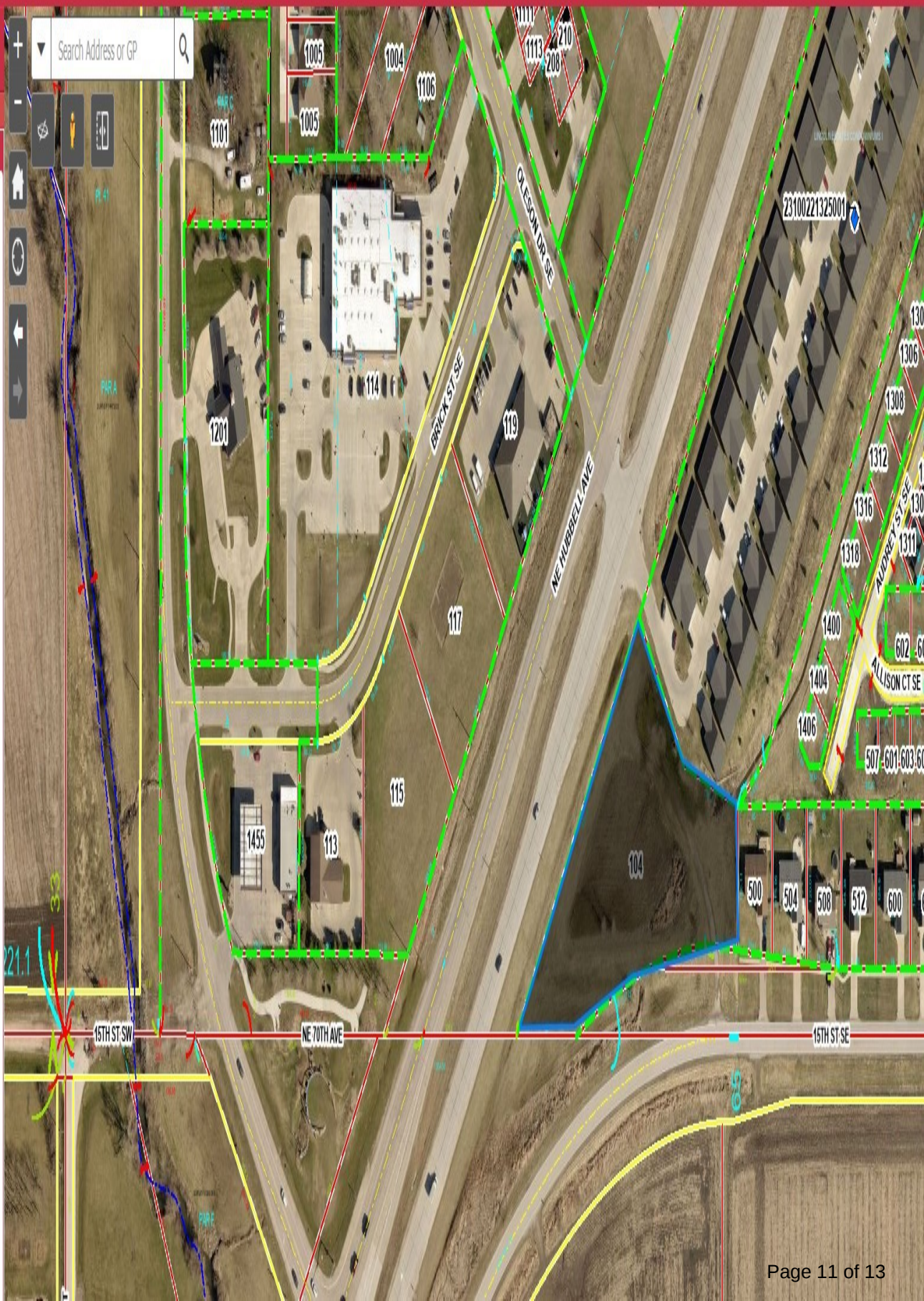




Measurement Result

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Park & Rec Event Report

Name of Event: Youth Fishing Derby

Date: Saturday, June 5, 2021 **Time:** 8-10 a.m.

Demographic: Youth of community and their families

Venue: Lake Petocka

Attendance: 44 kiddos plus many parents and even third generation grandparents enjoyed the morning! There were a total of about 110 people.

Equipment & Supplies:

- Raffle Prizes
- Food, Drink, Napkins, Cups
- Music, Bluetooth Speaker
- Tablecloths
- Ice Bucket
- Raffle Tickets

Budget: None. All donation based. \$147 of donations will carry over to next year's event.

Fees: Free Event.

Donations:

DONATIONS		
Business or Organization Name	Contact Name	Items/Services
Casey's General Store	web form request	4- \$25 gift cards
Great Escapes	web form request	150 - bowling passes, 5 - winning gifts
Bondurant Men's Club		\$200
Generational Guns		\$200 and two adult fishing poles
Blank Park Zoo		8 -children's admission
Bondurant Civic Club		\$150

VOLUNTEERS	
Business or Organization Name	Items/Services
First Family Church	7 volunteers
Iowa DNR	MC

Expenses:

- Raffle Prizes
- Food, Drink

Advertisement: Website, Facebook, Twitter, Instagram, Bondurant Bounce, Bondurant Living Magazine

Lessons Learned:

Start planning, organizing, and marketing event 3-6 months in advance. Start reaching out to local businesses around December. Engage Polk County Conservation. Submit online donation request. Have discussions about the event. Contact Bass Pro Shop about their poles that are being recycled that could be donated to this event. Look at finding borrowed or rentable equipment.

The educational stations were a nice addition. First Family Church brought 7 volunteers to the event, which was more than enough! They were a HUGE help and a great addition to the annual fishing derby.

While the Events Coordinator is busy guiding volunteers, it would be a good idea to have a volunteer to read the outlined speech, so all sponsors are appropriately recognized. With the motion of the event, the Events Coordinator may not have shared all the details that they may have wanted. While the speech is presented the Events Coordinator can call off raffle numbers between the sponsorship recognition.

If live bait is purchased for the anglers, only one box is necessary. Volunteers can be on site to help thread the worm.

The refreshments this year was perfect! Mini donuts, mini cinnamon rolls, Gatorade, water, bananas, apples, oranges, granola bars.

Notes: Before the raffle drawing a raise of hands was called on for the number of fish caught. There were a lot of fish caught this year. The most fish caught was five and a few tied having caught four fish. They were awarded a prize.

Each child received a raffle prize and walked away with a bag full of fishing handouts.

Notes for next year:

- Just Chillin' didn't have any business, so in the future I don't think an invitation should be extended.
- It's GREAT to have sunscreen to hand out to each kid.