

**Due to the COVID-19 concerns and social distancing recommendations, a virtual meeting was offered.*

BONDURANT CITY COUNCIL

Minutes

March 18, 2024

Bondurant City Council

1. Roll Call

Present: Mayor Doug Elrod, Council Member Tara Cox, Council Member Angela McKenzie, Council Member Matt Sillanpaa, Council Member Chad Driscoll

Absent: Council Member Bob Pepper

City Officials Present: City Administrator Marketa Oliver, City Clerk Shelby Hagan, Fire Chief Aaron Kreuder, Planning & Community Development Director Maggie Murray, Public Works Director John Horton, Library Director Jill Sanders, City Engineer Greg Roth, City Planner Isaac Pezley

2. Call to Order and Declaring a Quorum

Mayor Elrod called the meeting to order at 06:01 PM and declared a quorum.

3. Abstentions declared

None.

4. Perfecting and Approval of the Agenda

Motion by Driscoll, seconded by McKenzie, to approve the agenda. Vote on Motion 4-0. Motion carried.

5. Consent Agenda:

All items listed below are considered routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items unless a Council Member or citizen so requests, in which event the item will be removed from the Consent Agenda and considered separately.

a. Approval fo March 4, 2024, City Council Meeting Minutes

b. Claims List

c. Applications for City Council Approval

d. Receive & File - February 7, 2024, Library Board Meeting Minutes & Director's Report

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- e. R-240318-67- Resolution approving pay request no. 11R2 to KLC Construction, LLC for the 15th Street and NE 88th Street/32nd Street, SE and Jorie Way Water Main Project in the amount of \$15,890.05
- f. R-240318-68- Resolution approving change order no. 1 for additional control structures and valving for the Water Tower Project in the amount of \$181,000
- g. R-240318-69- Resolution approving the Campus Industrial Park Plat of Survey
- h. R-240318-70- Resolution of endorsement for the City of Bondurant's grant application to the Bravo Greater Des Moines ICON Public Art Program for funding to assist with implementing the Mud Creek installation at Eagle Park
- i. R-240318-71- Resolution of endorsement for the City of Bondurant's grant application to the Bravo Greater Des Moines Public Art Program for funding to assist with implementing the Garden Project at the ARTocka Trail Loop
- j. R-240318-72- Resolution of endorsement for the City of Bondurant's full grant application to the Iowa Economic Development Authority's Community Catalyst Grant Application for 13 Main Street, SE
- k. R-240318-73- Resolution approving a Professional Services agreement between the City of Bondurant and Shive-Hattery in the amount of \$23,800 for work associated with the design of the new City Park public parking lot project at 201 3rd Street, SE
- l. R-240318-74- Resolution recommending awarding bid for the City Hall Solar Project to 1 Source Solar in the amount of \$84,170.00
- m. O-240304-204 - (Second Reading) Ordinance amending Sections 179.01, 180.04, 180.05, and 180.07 of the Zoning Code regarding Stormwater Detention and Retention Basin Setback Requirements
- n. O-240304-205 - (Second Reading) Ordinance amending Section 177.04 of the Zoning Code regarding Accessory Structure Setback Requirements

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- o. R-240318-75- Resolution adopting changes to the Mission Square Deferred Compensation Plan
Mayor Elrod questioned item #5f, and addressed item #5l. Drake Statlander, 908 Lincoln Street, SE, questioned item #5l and the generation of power. Council Member Driscoll questioned item #5k.

Motion by Cox, seconded by McKenzie, to approve the Consent Agenda. Roll Call: Ayes: Cox, McKenzie, Sillanpaa, Driscoll. Nays: None. Absent: Pepper. Motion carried 4-0.

6. Guests requesting to address the City Council

- a. Proclamation setting Arbor Day
Mayor Elrod read a proclamation commemorating Arbor Day.
- b. Update on Bondurant Emergency Services Facility Design
OPN Architects' Danielle Hermann and Thomas Thatcher provided an update on the design progress for the Bondurant Emergency Services facility during the presentation.

7. **Public Hearing**

- a. Public Hearing regarding text amendments to Section 181.13 of the Zoning Code regarding electronic message displays.
Mayor Elrod opened the public hearing at 06:41 PM.

Planning & Community Development Director Murray provided an explanation of the text amendment.

Mayor Elrod closed the public hearing at 06:43 PM.

- b. Public Hearing regarding adoption of the Major Streets Master Plan
Mayor Elrod opened the public hearing at 06:43 PM.

City Engineer Roth presented the Major Streets Master Plan to the council and the public.

Mayor Elrod closed the public hearing at 07:16 PM.

8. Action Items

- a. O-240318-206 - (First Reading) Ordinance amending Text amendments to Section 181.13 of the Zoning Code regarding electronic message displays
Motion by Cox, seconded by Driscoll, to waive the first and second reading, and approve the third and final reading of O-240318-206. Roll

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Call: Ayes: Cox, McKenzie, Sillanpaa, Driscoll. Nays: None. Absent: Pfeffer. Motion carried 4-0.

- b. R-240318-76- Resolution adopting the Major Streets Master Plan, including formalizing the future arterial and collector street policy as presented in the Major Streets Master Plan
Motion by Cox, seconded by Driscoll, to Approve R-240318-76. Roll Call: Ayes: Cox, McKenzie, Sillanpaa, Driscoll. Nays: None. Absent: Pfeffer. Motion carried 4-0.
- c. R-240318-77- Resolution approving the Alan's Seamless Gutters site plan for an addition at 1601 Garfield Street, SW
Motion by Cox, seconded by Sillanpaa, to amend and approve R-240318-77 altering the review timeline from 24 months to 12 months. Roll Call: Ayes: Cox, McKenzie, Sillanpaa, Driscoll. Nays: None. Absent: Pfeffer. Motion carried 4-0.

9. Reports / Comments and appropriate action thereon:

- a. Mayor
MPO update, MILAG meeting update.
- b. Council Members
McKenzie - ICON update.
Sillanpaa - Chamber update, P&Z update.
Cox - Edward Jones Ribbon Cutting this Thursday, EPIC, Library and DART update.
Driscoll - BRAVO update, Local Leaders Day recap, WRA meeting tomorrow, recent Bondurant press comments.
- c. Administrator
Parks & Recreation meeting this week, Pi Day recap, grant updates, Senate File 455 bill update, upcoming letter from the County.
- d. Directors
Kreuder - Career Fair this week at DMACC, department update.
Murray - Open House this Sunday, department update, Cocktails & Conversation event in April will feature the Grain District.
Horton - Senate File 455 comments, department update.
Sanders - Department update.

10. **Closed Session**- Pursuant to Iowa Code 21.5.1(j) to discuss property acquisition and 21.5.1(c) potential or pending litigation

Motion by Driscoll, seconded by Cox, to Move into Closed Session at 08:02 PM. Roll Call: Ayes: Cox, McKenzie, Sillanpaa, Driscoll. Nays: None. Absent: Pfeffer. Motion carried 4-0.

Mayor Elrod closed the Closed Session at 08:57 PM.

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11. Adjournment

Motion by Cox, seconded by McKenzie, to adjourn at 08:57 PM. Vote on Motion 4-0. Motion carried.

Shelby Hagan, City Clerk

ATTEST:

Doug Elrod, Mayor

I, the understated Mayor of the City of Bondurant, Polk County, Iowa, hereby certify that the foregoing is a true and accurate copy of proceedings had and done by the City Council on March 18, 2024, that all the subjects included in the foregoing proceedings were contained in the agenda for the meeting kept continually current and readily available for the public inspection at the Office of the City Clerk; that such subject were contained in said agenda for at least twenty-four hours prior to said meeting and the said minutes from which the foregoing proceedings have been extracted were in written form and available for public inspection within ten business days and prior to the next convened meeting of said body.

Doug Elrod, Mayor