

**Due to the COVID-19 concerns and social distancing recommendations, a virtual meeting is being offered. Participants wishing to speak on a topic should message the meeting moderator. All participants are asked to mute their individual computers at times when they are not speaking to minimize background noise. Join:*
<https://us02web.zoom.us/j/85037212819?pwd=Wmh2SktJcnN0K3Jza1R1VTdpRnZ2Zz09>

**NOTICE OF A REGULAR MEETING
BONDURANT PARKS AND RECREATION BOARD
MARCH 21, 2024**

NOTICE IS HEREBY GIVEN that a Regular Meeting of the City Council will be held at 6:00 PM on March 21, 2024, in the Bondurant City Center, 200 Second Street, Northeast, Bondurant, Polk County, Iowa. Said meeting is open and the public is encouraged to attend.

AGENDA

1. Roll Call
2. Call to Order and Declaring a Quorum
3. Abstentions declared
4. Approval of Minutes
 - a. Parks & Recreation 24-2 - February 15, 2024 Meeting Minutes
5. Perfecting and Approval of the Agenda
6. Guests requesting to address the Parks Board
 - a. RDG Planning and Design will provide an update on City Park and seek feedback on benches, trash receptacles, and bike racks.
7. Action Items
8. Discussion Items -
 - a. Wolf Creek Park Half Basketball Court Proposal
 - b. 2024 Farmer's Market Temporary Location
9. Reports and Comments:
 - a. Board Members
 - b. City Administrator
 - c. Communications and Events Coordinator
10. Adjournment

Bondurant Parks and Recreation Board
Minutes
February 15, 2024

1. Roll Call

Present: Rasmussen, Collison, Karwoski, Lyman,
Simpson, and Williams

Absent: Robinson

City Officials Present: City Administrator Marketa Oliver,
Communications and Events Coordinator
Nicole Van Houten

2. Call to Order and Declaring a Quorum

Chair Dennis Lyman called the meeting to order at 6:02 pm and declared a quorum.

3. Abstentions declared

None.

4. Approval of Minutes

a. Parks & Recreation 24-1 - January 18, 2024 Meeting Minutes

Motion by Karwoski seconded by Collison to approve the January 18, 2024 Parks and Recreation Board Minutes. Vote on Motion 6-0. Motion carried.

5. Perfecting and Approval of the Agenda

Motion by Karwoski seconded by Collison to approve the February 15, 2024 Parks and Recreation Board Agenda. Vote on Motion 6-0. Motion carried.

6. Guests requesting to address the Parks Board

a. Matt Sillanpaa presenting the Hillbilly Bike Ride details

Present: Matt Sillanpaa

Representing: Mary Bump Foundation and Brickhouse Fitness

Regarding: The Hillbilly Ride and the Bicycle, Brews, and BBQ bike ride.

The Hillbilly Bike Ride will be hosted on Saturday, June 15, 2024

celebrating its 3rd year. This is a free ride. This is a ride in partnership

with the Friends of the Chichaqua Valley Trail. The first two years the

ride began at Brickhouse Fitness Gym trying to tie into the Bondurant

Chamber of Commerce's Celebrate Bondurant event. The experience

has been that people are done, once the ride is complete and they do

not stick around for the chamber's event. The ride attracts more music

enthusiasts than cyclists. The participants are mainly from outside of the

Bondurant community and outside of the metro area. On average 250 people participate. This year the ride will begin at The Depot with live music 9 am-10 am, the cyclists will ride to Mingo 10 am - 11:30 am to enjoy an outdoor band and local attractions, then travel to Baxter 11:30 - 1:30 pm for another outdoor band with local attractions, back to Mingo 1:30-3:00 pm then travel back to Bondurant for a full 44-mile ride. The final stop is intended to be at the new Bondurant bar.

Van Houten suggests that as a Parks and Recreation Board, we should support all recreational activities and the use of the park system. With that in mind, save the dates and consider volunteering if the board member's schedules allow it. Sillanpaa stated in Bondurant there is a 1-hour obligation to welcome the riders, answer questions, and make a presence. Lyman asked how else the board help support the ride. Sillanpaa's response was to encourage others to join the event and share the details of the event. The Mary Bump Foundation has opportunities to work with city staff to apply for grant funding, which they will continue to fundraiser to pay for the bands.

The Bicycle , Brew and BBQ bike ride will be hosted on Saturday, May 25, 2024 celebrating its 9th year. The initial purpose of the ride was to partner with the Boxcar BBQ and Reclaimed Rails to showcase local businesses traveling the Chichaqua Valley Trail to Baxter and back. Registration is required. Attracts 200 riders on average. Now that the underpass is complete, this year the plan is to travel a different route to Altoona in partnership with Hawks Haven, Mally's Park in Berwick, Back to Bondurant. A lot of fundraising and donations are attracted for raffle prizes. This was an attempt to mimic the former Peddlers Jamberee. This ride attract more local participants, repeat participants, and is often a fun party while trucking 25-miles by bike.

7. Action Items

a. Board Chair and Vice Chair

Motion by Rasmussen seconded by Karwoski to approve Dennis Lyman as Chair until February 2025 and Emily Karwoski as Vice Chair until February 2025. Vote on Motion 6-0. Motion carried.

8. Discussion Items -

9. Reports and Comments:

a. Communication and Events Coordinator

Van Houten shared the recent Art, Culture, Wayfinding Master Plan that will be considered for adoption on Tuesday, February 20th at City Council. Van Houten shared the recent version of the Parks, Trails, and

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Greenway Spaces Master Plan in production. The board is eager to have structured goals once the plans are adopted. The board discussed the possibility of contracting services for the Live Healthy Iowa 5K/1K. Karwoski and Lyman are in favor of seeking contracting services to give race participants a better experience.

b. City Administrator

Oliver and the Finance & Employee Services Director will be hosting a budget open house in partnership with Home Slice Handmade Pies on National Pi Day on Thursday, March 14, 2024.

10. Adjournment

Motion by Collison seconded by Rasmussen to adjourn at 7:19 pm. Vote on Motion 6-0. Motion carried.

Nicole Van Houten
Communications and Events Specialist

ATTEST:

Dennis Lyman
Board Chair



**BUSINESS OF THE PARKS & RECREATION BOARD
BONDURANT, IOWA
AGENDA STATEMENT**

Item No. 8.a.
For Meeting of 3/21/2024
Discussion Item

TITLE: Wolf Creek Park Half Basketball Court Proposal

CONTACT PERSON:

Nicole Van Houten, Events & Communication Coordinator

BRIEF HISTORY & ANALYSIS: The board began discussions about adding another basketball court to a neighborhood park dating back to 2017, City Council approved a basketball court at the Wolf Creek neighborhood park on October 2, 2017 then the Parks and Recreation Board again had discussions on May 20, 2021 about a basketball court in a neighborhood park. A non-scientific social media poll indicated the community desires to add more basketball courts. The board discussed the relocation of the City Park Basketball Hoops and old playground equipment on April 20, 2023. The board determined that Wolf Creek Park and Blue Jay Landing Park were the ideal locations to consider moving these to. City staff have done research for outside funding, gathered quotes for concrete work and tile work for a half-court at both park locations and are inviting neighbor feedback during this Parks and Recreation Board meeting. The public is expected to share their feedback regarding this new park amenity at Wolf Creek and next month will be invited to discuss Blue Jay Landing Park.

Bondurant City Council adopted the Arts, Culture, and Wayfinding Master Plan recently, which sets an artistic standard for Bondurant basketball courts. In addition to the desire for more basketball court options, there is a desire to provide pickleball options and the lining of a basketball court can also include the addition of pickleball court lines. To make the best use of the neighborhood park courts, the multi-use of these courts should be considered with the painting of hopscotch or tic-tac-toe.

The long-term benefits such as the durability of the lines on rubberized tiles are projected to last for 20 years. Tiles are the optimal choice for ensuring safe surfacing for our courts – a softer, more buoyant surface than concrete. Less risk of cracked courts or repainting lines. Additionally, the inclusion of pickleball lines with the City's branded colors further enhances the aesthetic appeal and functionality of the courts.

The only existing basketball court amenity in Bondurant is located at City Park and sees heavy use by area youth. The opportunity and need exists to construct one half basketball court at both Wolf Creek Park and Bluejay Landing Park. The City of

Bondurant has recently engaged the public during several park-related planning process, including the 2021 City Park Master Plan process, the 2022 Building Bondurant Comprehensive Plan process, the 2022 Central District Stormwater Improvements Master Plan process, and the 2024 Park, Trail, & Greenway Master Plan update process. A common theme that emerged from these public input opportunities is the need to make sure Bondurant's parks system provides recreational amenities for children of all ages, including activities, such as basketball courts, for older children.

Below are the standards for the size and scope of the half-court. The concrete expense comes to approx. \$8,000 and the lining, hoop setting, and safe surfacing will come to approx. \$15,425. For a more custom artistic paint, the surfacing may increase, unless the attached designs are desired by the board to recommend to City Council for purchase.

According to the National Basketball Association (NBA), the dimensions of a half-court are as follows:

- Length: 50 feet (15.24 meters)
- Width: 289 feet (8.53 meters)

Requirements:

- 4" Minimum compacted base material to grade
- Concrete pad 4" thick with 6" thickened edge
- 3,000 PSI or high mix
- Steel reinforcement 3/8" steel rebar 24 inches to 36 inches on center
- Slope/crown 1/2" - 1" per 16' (1/4%-1/2% slope)
- Saw cut expansion joints between 12' and 15' squares

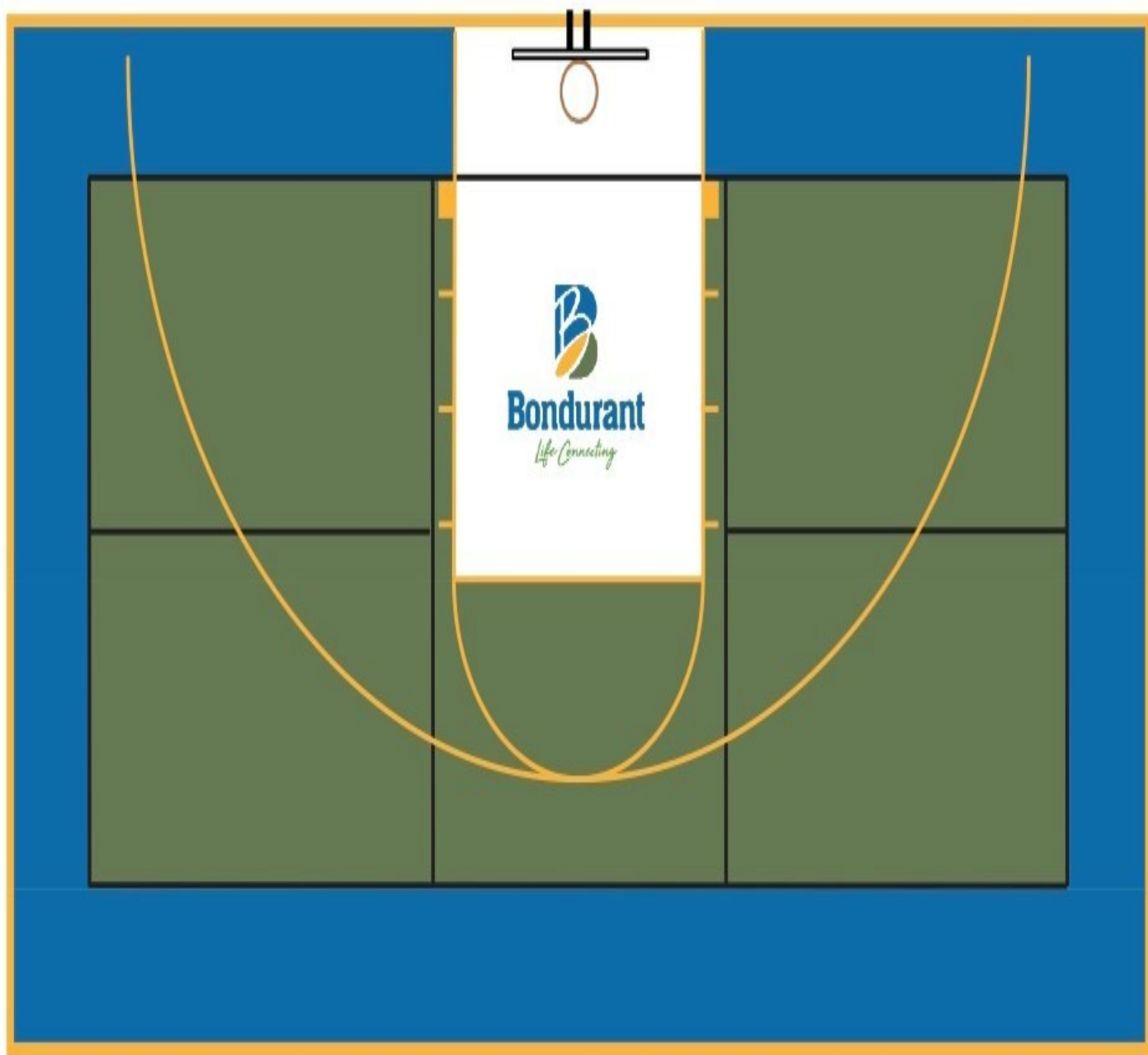
FUNDING SOURCE: Grant funding, general fund

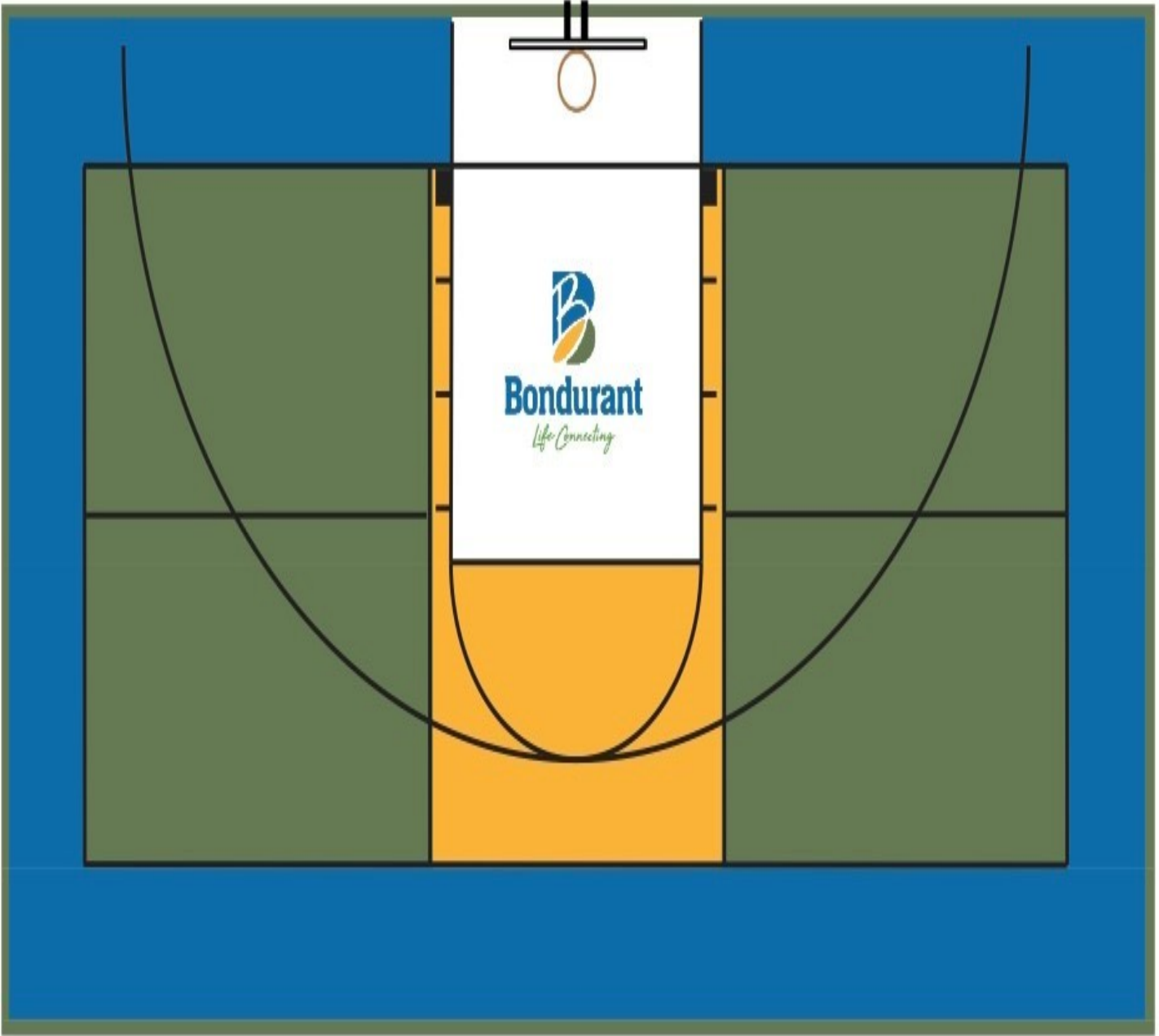
STAFF RECOMMENDATION:

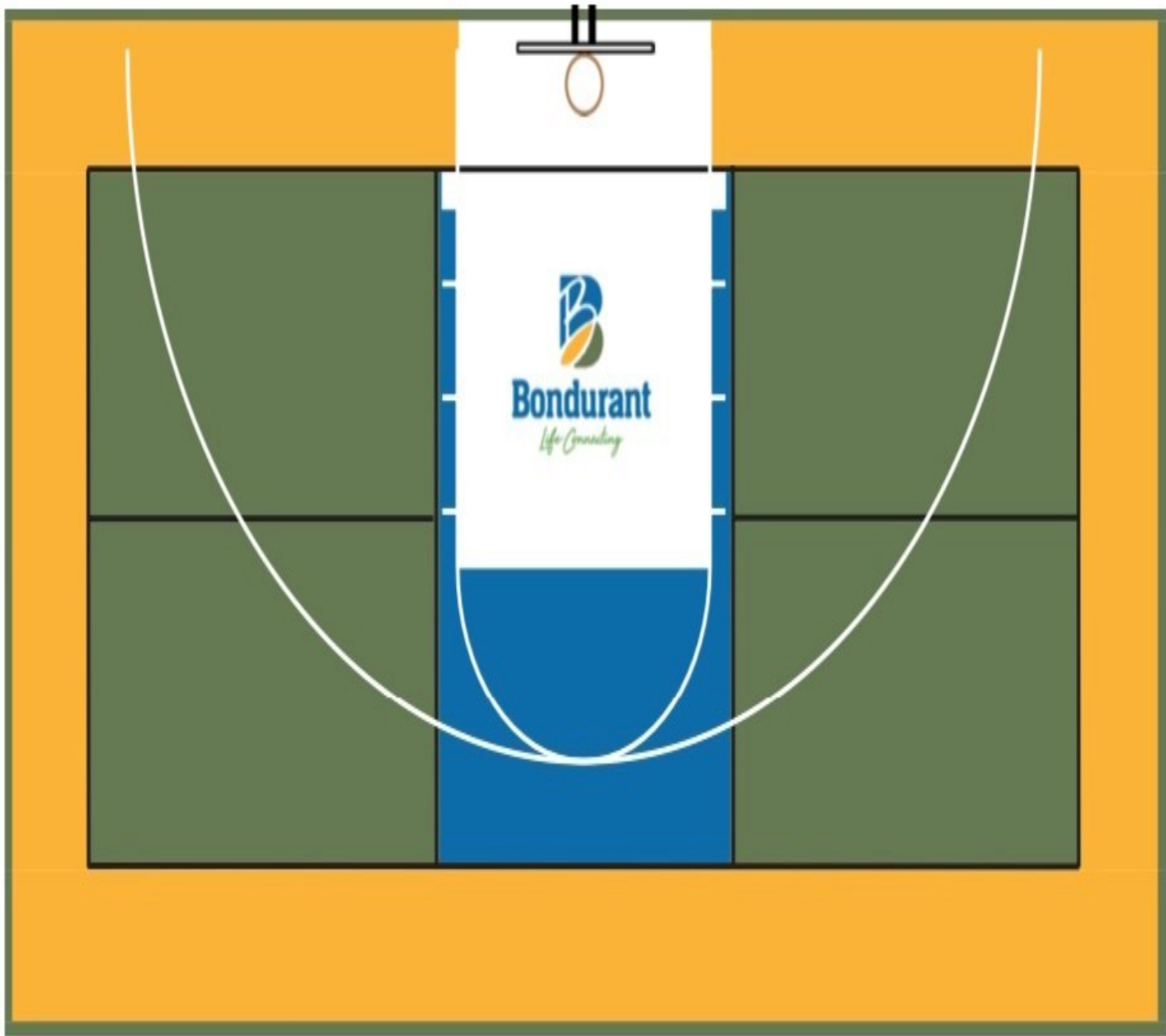
APPROVED FOR SUBMITTAL:

ATTACHMENTS:

1. Design Option 2
2. Design Option 3
3. Design Option 1
4. Wolf Creek Park - Preliminary Basketball Court Location

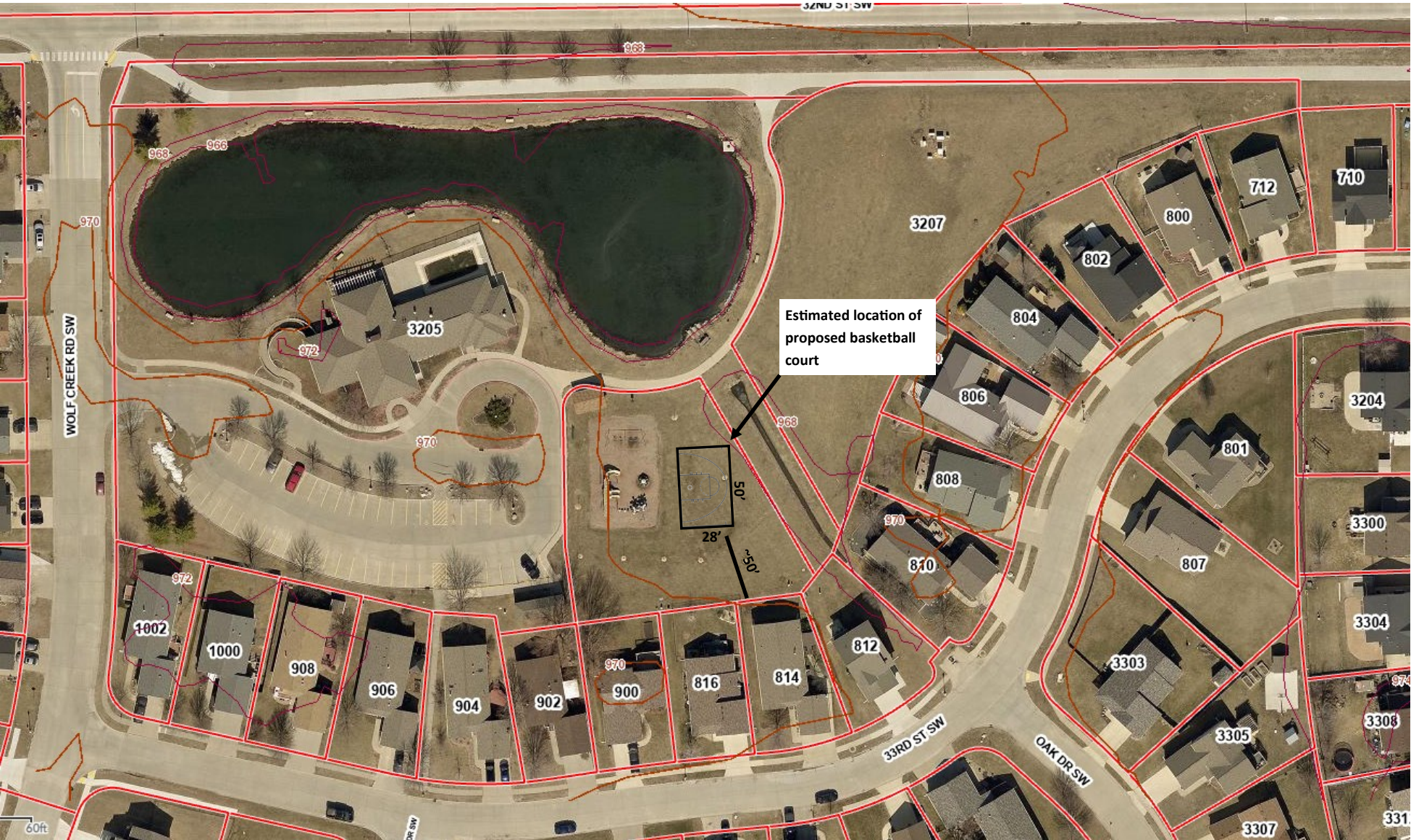








Area Map—Wolf Creek Park





**BUSINESS OF THE PARKS & RECREATION BOARD
BONDURANT, IOWA
AGENDA STATEMENT**

Item No. 8.b.
For Meeting of 3/21/2024
Discussion Item

TITLE: 2024 Farmer's Market Temporary Location

CONTACT PERSON:

Nicole Van Houten, Events & Communication Coordinator

BRIEF HISTORY & ANALYSIS: Due to ongoing renovation efforts at City Park related to implementing the City Park Master Plan, the Bondurant Farmers Market is planned to be located along Main Street SE between 2nd Street SE and Railroad Street SE during the 2024 season. A map of the 2024 Bondurant Farmers Market location has been included for your reference. The Bondurant Farmers Market takes place weekly on Wednesday evenings beginning on May 1, 2024, and concluding on October 30, 2024. While we are excited to bring foot traffic to the downtown business core, the City also understands this update in location may impact daily routines and we appreciate your feedback to make this a smooth transition. Under this plan, Main Street SE from 2nd Street SE north to Railroad Street SE would be closed each Wednesday from May through October beginning at 3:30 p.m. This portion of the street would reopen after the Bondurant Farmers Market has concluded. The trailhead parking that lines Railroad Street SE east of Main Street SE would be reserved for market vendor parking. Additional patron parking has been created along the western edge of City Park. Also, the City is currently working on engineering for public parking spaces on the western edge of downtown along 1st Street SW, just south of the new Suites on Grant site at 98 Grant Street South.

FUNDING SOURCE: N/A

STAFF RECOMMENDATION: Allow the public an opportunity to discuss and consider a motion to adopt this temporary location for the 2024 Bondurant Farmer's Market.

APPROVED FOR SUBMITTAL:

ATTACHMENTS:

1. Screenshot 2024-03-20 093551

The Bondurant Farmers Market will be located along Main Street SE between Railroad Street SE and 2nd Street SE in 2024! The Bondurant Farmers Market takes place on Wednesday evenings from May through October.

